

Karl Junginger Memorial Library

Board of Trustees Meeting

May 8, 2018

5:15 pm

Minutes

- I. Call to Order & Introductions
Meeting called to order at 5:17pm. Present: Art Biermeier, Brian Henning, Angie Stinnett, Deb Battenberg, Ellen Sullivan, Kristen Klein, Lee Fiedorowicz (5:35 pm), Kelli Mountford, Tammy Parks (SVA Trust), Abby Armour (Johnson Creek Public Library Director), Amanda Brueckner, and Paula Jacob
- II. Approval of agenda
Stinnett moved to approve the agenda. Battenberg seconded. Motion passed unanimously.
- III. Approval of open minutes from April 10, 2018
Sullivan moved to approve the minutes from April 10. Battenberg seconded. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments:
 - A. Amanda Brueckner and Paula Jacob shared information about the 2018 Summer Reading Program: Amanda and Paula handed out brochures and calendars, explained the various programs, and showed the prizes.
 - B. Tammy Parks from SVA Plumb Trust:
Parks reviewed the Evelyn Kading Clark will and trust and distributions thereof. The board discussed how to best manage the funds.
- V. Director's Report
In addition to her printed report, Mountford wanted to emphasize the fact that printed receipts will now show how much patrons have saved (by borrowing from the library instead of purchasing the books they check out).
- VI. Unfinished Business
 - A. Financial monthly report for April 2018 – *Action*
Henning moved to approve the financial report. Fiedorowicz seconded. Motion passed unanimously.
 - B. Parking Lot – *Action*
Mountford reviewed the bidding process and the winning bid. Sullivan moved to deny the bids for the parking lot for this year, postpone work on the parking lot until 2019, and add the project to the city's 2019 Capital budget. Seconded by Battenberg. Motion passed unanimously.
 - C. Lighting – *Informational*
Mountford explained that Cory Neeley (WPPI Energy) will apply for a lighting grant.
 - D. Junginger Foundation monies – *Informational*
Mountford reported that the KJM Foundation approved a 3% annual increase until 2023.

VII. New Business

- A. Amend 2018 Budget – *Action (Clark monies)*
Mountford explained a necessary change to the budget to comply with the Clark Trust. Henning moved to approve the amended budget. Seconded by Stinnett. Motion passed unanimously.
- B. Transfer of Clark, Junginger and Donation funds – *Action*
Fiedorowicz moved to table the topic until next month. Seconded by Stinnett. Motion passed unanimously.
- C. Policy 425 Outreach– *Action*
Battenberg moved to accept the updated policy 425. Seconded by Sullivan. Motion passed unanimously.
- D. Meeting Room Rental w/Alcohol WHS Class Reunion – *Action*
Battenberg moved to allow this group to rent the meeting room. Stinnett seconded. Motion passed unanimously.
- E. Educational Technology Training Grant TEACH - *Informational*
Mountford shared that TEACH awarded us a \$750 grant. We will be partnering with MONARCH library system to provide our staff with training on technology.

VIII. Future agenda items

- A. Transfer of Clark, Junginger, and Donation funds
- B. Lighting

IX. Date, place, and time of next meeting in the library conference room
Tuesday, June 12, at 5:15 in the library conference room

X. Adjournment
Fiedorowicz moved to adjourn at 6:50 pm. Sullivan seconded. Motion passed unanimously.

Respectfully Submitted, Kristen Klein, Secretary