



136 North Monroe Street
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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: April 5, 2018
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: 12/07/2017, 01/04/2018 & 3/1/2018
3. PUBLIC COMMENTS
4. 2018 PROJECT/PROGRAM STATUS UPDATES [informational]
 - a. 2018 Clerk/Treasurer Project Updates
5. UNFINISHED BUSINESS
 - a. Follow-up Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street
6. NEW BUSINESS
 - a. DPW 4 Day Work Week Beginning April 2, 2018
 - b. Interim Assistant Director Of Public Works
 - c. 2019 Road & Utility Improvements Project Timeline Discussion
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
8. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

*** Also on Council Agenda. See Council materials for documentation.

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 03/28/2018

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

Waterloo 2018 Project Tracking

Sorted by Oversight Entity

3/28/2018 11:01 AM

by Clerk/Treas.

Oversight	Project	Description	Type	Lead(s)	Status	Next Action	Notes
Community Development Authority	333 Portland Rd Demolition	Removal of blighted buildings preparing for future reuse of property	Econ. Dev. TID#3	Clerk/Treas.	Seeking state funding; preparing demo RFP	Submit WEDC Site Assessment application	drafting demo bid docs for distribution
Community Development Authority	203 E Madison St (phase 4)	Complete site work per CDA adopted concept plan	Econ. Dev. TID#2	Clerk/Treas.	Seeking funding for parking area and other items	Submit grant application to DNR or WisDOT	last action 11/2017
Council	333 West Madison Street	Hawthorn & Stone build-out of assisted living facility	Econ. Dev. TID#2	Clerk/Treas.	Attorney action with developer	Follow-up with attorney	Project financial OK, no developer communication on work timeline
Council	Commercial Ave Extension	extend road 345 ft north for AB E Discovery access per agreement	Econ. Dev. TID#3	Kunkel Engineering Group; Chad & Barry	Ready for constructino	April 9th site mobilization	The WisDOT funding is not in-hand.
Council	Online ordinance update	2018 update of digital and printed ordiances	Administrative	Clerk/Treas.	To be scheduled	Time in include max number of ordinance changes	
Park Comm	Repair Sanitary Sewer line leaks in Firemen's Park	2016 repairs did not remedy inflow of water to lift station at river	Parks	Parks Director & DPW Director	Funding source not known	ID funding source	
Public Works & Property Comm	2018 Pavement Micro Surfacing Program	Peschel, S. Monroe, Polk Streets with Pierce Street recommended as alternate	Road & Utility improve Capital Fund	DPW Director	Contract docs signed	DPW Director schedules work	
Public Works & Property Comm	Cleveland / Mill	full reconstruct of Mill & Cleveland	Road & Utility improve Capital Fund	Kunkel Engineering Group; Chad & Barry	Pre-construction meeting upcoming	Neighbor communications; begin construction	
Public Works & Property Comm	DNR Private Lead Service Line Program	Operate program to assist private home owners to remove lead water pipes	Public Health	Clerk/Treas. & Utility Super	weekly process of applications	Mail communication to homes yet to apply	More public lead sections than previously known to CT, coordination with Utility for public lead sections required
Public Works & Property Comm	Lease Bobcat	Budget amendment #1 shifted this to 3-year lease to own rather than buy	Equipment	DPW Director	Completed		
Public Works & Property Comm	STH 19 Reconstruct	Spring review of rework items and incomplete items	Road & Utility improve TID#1	DPW Director	date TBD	Send items of concerns list to State	Don't know when state will be in town; Barry has sizable electric repairs to do
Public Works & Property Comm	Street name sign replacement	replacing faded street name signs under warranty	Road & Utility improve Capital Fund	DPW Director	Signs received	sign installation	
Utility Comm	Electric work add-on from STH 19 project	Final electric line work in coordination with contractor	Electric Utility	Utility Super	unknown	Barry to schedule	

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Monday, February 05, 2018 10:53 AM
To: mleisses@kunkelengineering.com
Cc: bspringr@charter.net; Angie Stinnett; Ziaja, Matt; dpw@waterloowi.us
Subject: On-going citizen stormwater complaint / 454 S. Jefferson Street

Mitch,

Dave Lenius has asked that a storm water matter at 454 South Jefferson Street be addressed again by the Public Works & Property Committee. Can you pull your files on this storm water matter and forward what was proposed for the private property owner to Dave?

Dave Lenius (dlenius@degolierprinting.com; 608-514-4830) met with the Public Works and Property Committee several years ago asking for a remedy to stormwater flowing from Jefferson Street down the driveway at 454 South Jefferson Street. At that time you shot grades and met on site describing grading on private property as a remedy.

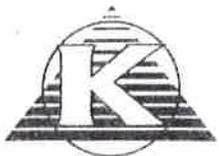
Today by phone he said no private grading had been done. He said water flowing directly from the street hasn't been addressed; stormwater basins south of the driveway installed on the Waldo and Hedges (formerly Yohn) properties when Lloyd Ratcliff originally brought the matter to the City more than a decade ago are not remedying the situation. He again seeks a municipal remedy for water flowing from the public right-of-way down his driveway.

The Public Works & Property Committee next meets March 1 @ 6 pm. Dave Lenius indicated he does not have all the information from your prior municipal actions. Can you contact him and supply him with the previous information, in advance of the meeting? Dave indicated that lawn grading is not a complete solution, and water flowing from the street surface to the driveway needs to be addressed

Mo Hansen
Clerk/Treasurer
City of Waterloo
office: 920.478.3025
CityHall@Waterloowi.us

| [MUNICIPAL WEBPAGE](#) | [INFO ALERTS SIGN-UP](#) |





KUNKEL
engineering
group

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PROJECT: WATER LOO

DESCRIPTION: DRAINAGE ISSUE

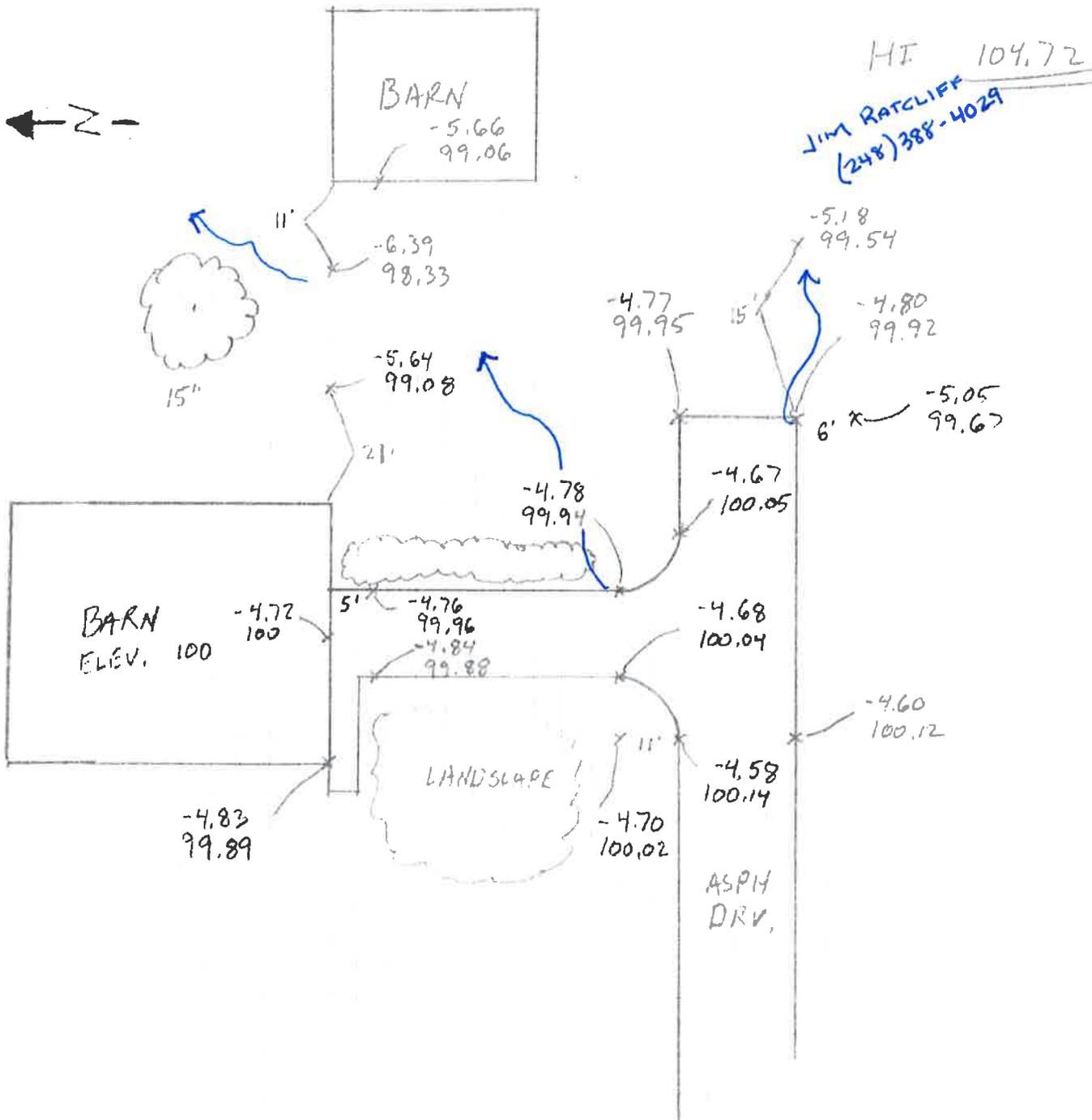
DATE: _____

JOB NO.: _____

SHEET _____ of _____

CALC. BY: _____

CHECKED BY: _____



CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: August 4, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson, Deputy Public Works Director Jeff Robbins Maureen Giese, Anita J. Martin of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: July 7, 2016. MOTION: Moved by Stinnett, seconded by Ziaja to approve the meeting minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
 - a. DNR Stewardship Grant Application For 203 East Madison Street. DISCUSSION: Hansen said the application was still pending.
 - b. DNR Grant Funding To Remove Lead Water Services To Waterloo Properties. DISCUSSION: Hansen said the application was still pending.
5. PROJECT UPDATES
 - a. 2016 Capital Projects Status Tracking. DISCUSSION: Hansen and Leisses provided a verbal reviewed of projects.
 - b. 2017 West Porter Street Construction And Design. DISCUSSION: Leisses said plan would be done soon, parking modifications would be minimal.
6. UNFINISHED BUSINESS
 - a. Town Of Portland Reply - Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Hansen said Wally Schoenherr was unable to attend. Springer said the City should just go with what it had. Stinnett said two parties need to be part of an agreement. MOTION: Moved by Springer, seconded by Ziaja to plow the Towns section and bill if needed. VOICE VOTE: Motion carried.
 - b. Public Right-Of-Way Stormwater Management, 464 Jefferson Street. DISCUSSION: Leisses said graded adjacent to the asphalt could be changed to alleviate the problem. Hansen discourage Leisses from engineering a solution for the private property owners. Leisses said he would only provide information and let them take actions. Preliminary plans were to be forwarded at the next meeting. MOTION: No action taken.
7. NEW BUSINESS
 - a. Consideration Of A Municipal Lead Water Service Removal Program. DISCUSSION: Hansen said he would provide a written draft program, and that the Water Utility was identifying the number of water lead services. No action taken.
 - b. Sale of the following items. DISCUSSION: Springer said items should be offered for sale using the League of Municipalities or other means. No action taken.
 - i. Mosquito Fogger
 - ii. Generator
 - iii. Orange Sanitary Hose
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Springer to adjourn. The time was approximately 6:45 pm. Motion carried.



Attest:

Mo Hansen, Clerk/Treasurer

A



B



C



D





City of Waterloo, Wisconsin
PRELIMINARY ESTIMATE OF COST

Edison Street Improvements

Date: March 29, 2016

From West Dickinson Street to Termini 1050 LF

Utilities: Install New 8" Sanitary Sewer & 8" Water Main replacing existing
 Replace existing sewer and water services to right-of-way

Street & Storm Sewer

Complete Reconstruction of existing roadway
 Install Curb & Gutter at 32' Back to Back
 Spot repair of 4' Concrete Sidewalk
 Field recon needs to be completed before a more accurate cost estimate can be prepared.

Edison Street Estimated Quantities for Sanitary Sewer

Quantity	Unit	Item	Unit Cost	Item Cost
1100	LF	8" Sanitary Sewer	\$52.00	\$57,200
4	EA	San Sewer Manhole	\$3,200.00	\$12,800
900	LF	4" Sewer Service Lateral	\$40.00	\$36,000
2200	LF	Granular Backfill, San Sewer	\$15.00	\$33,000
0.5	LS	Traffic Control and Access	\$2,500.00	\$1,250
0.5	LS	Erosion Control, Project	\$3,000.00	\$1,500
Estimated Construction Cost				\$141,750
Engineering & Contingencies				\$17,010
Total Estimated Sanitary Cost				\$158,760

Edison Street Estimated Quantities for Water Main

Quantity	Unit	Item	Unit Cost	Item Cost
1250	LF	8" Water Main	\$60.00	\$75,000
6	EA	8" Gate Valve & Box	\$2,100.00	\$12,600
2	EA	Hydrant w/Aux Valve & 6" Lead	\$5,500.00	\$11,000
900	LF	1" Water Service	\$55.00	\$49,500
5	EA	Connect to Exist Water Main	\$1,800.00	\$9,000
2150	LF	Granular Backfill, Water Main	\$14.00	\$30,100
0.5	LS	Traffic Control and Access	\$2,500.00	\$1,250
0.5	LS	Erosion Control, Project	\$3,000.00	\$1,500
Estimated Construction Cost				\$189,950
Engineering & Contingencies				\$22,794
Total Estimated Utility Project Cost				\$212,744

Edison Street Estimated Quantities for Roadway Improvements

Quantity	Unit	Item	Unit Cost	Item Cost
225	LF	12" Storm Sewer Lead	\$55.00	\$12,375
4	EA	Storm Sewer Inlet	\$1,700.00	\$6,800
1	EA	Storm Sewer Manhole	\$2,500.00	\$2,500
300	LF	Granular Backfill, Storm Sewer	\$10.00	\$3,000
1	LS	Unclassified Excavation		\$40,000
600	CY	EBS & Sub-Base Course	\$28.00	\$16,800
4200	SY	Sub-Base Course, 8" Thk	\$4.00	\$16,800
4200	SY	Base Agg Dense 3/4", 4" Thk	\$3.25	\$13,650
800	TON	HMA Pavement E-1, 4"	\$65.00	\$52,000
2100	LF	PC Curb & Gutter, 30"	\$12.00	\$25,200
1200	SF	PC Conc Sidewalk, 4"	\$8.50	\$10,200
2500	SF	PC Conc Driveway, 6"	\$10.00	\$25,000
2200	SY	Topsoil & Seeding	\$6.50	\$14,300
Estimated Construction Cost				\$238,625
Engineering & Contingencies				\$28,635
Total Estimated Roadway Project Cost				\$267,260

Total Utilities & Steet Construction Cost	\$570,325
Engineering & Contingencies	\$68,439
Total Estimated Cost	\$638,764

City of Waterloo Capital Improvement Plan - Road Work

DRAFT BEFORE PUBLIC WORK COMM.

9/7/2017 12:25 PM

Joint
Municipal -
Utility
Estimate

Year	Location	Description	Status	Notes	Estimate
2016	Canal Rd (STH 19 to municipal line)	Road resurface, partial utilities	COMPLETED	COMPLETED	
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct street, sidewalk & utilities	IN PROGRESS	IN PROGRESS	12/16 municipal costs only \$1,979,231
2017	W Porter St (STH 89 west to Minnetonka)	Reconstruct street, sidewalk & utilities	COMPLETED	COMPLETED	3/16 \$705,152
2018	Mill St & Cleveland St	Reconstruct street, sidewalk & utilities	Planning Phase / Funding Phase	Kunkel revised estimate; engineering contract not to exceed \$105,160; no survey work to date.	8/17 \$1,584,470
2019	Edison St (Franklin north to Dickinson)	Reconstruct street, sidewalk & utilities	Under consideration		3/16 \$638,764
2019	Waterloo Road	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2020	Adams St (Leschinger north to STH 89)	Reconstruct	" "		7/12 \$577,784
2021	Jefferson St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2022	Minnehaha Ln	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2022	N. Riverside Dr	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2022	Streator Ln	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2023	S. Van Buren St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2024	Taylor St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2024	N. Van Buren St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2024	Rood Ave	Reconstruct	" "	DPW Aug '17 recommendation	tbd
tbd	Leschinger St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
tbd	Indian Hills Dr	Reconstruct	" "	DPW Aug '17 recommendation	tbd
tbd	W. Riverside Dr	Reconstruct	" "	DPW Aug '17 recommendation	tbd