



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, April 5, 2018 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: March 15, 2018
3. PUBLIC COMMENT
4. CONSENT AGENDA ITEMS
 - a. Published Notices: a) Official Notice Public Tests Of Voting Equipment – March 29, 2018; b) “Class B” Liquor And Class “B” Beer License Application, Bar El Buchanan’s, 134 E. Madison Street
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Public Safety & Health Committee
 - i. Special Event License, Character Shuffle 5K Run – May 11, 2018
 - b. Plan Commission
 - i. Conditional Use Permit, Daniel & Kathy Hedges, Owners Of The Property Located At 615 Jefferson Street, To Allow For Construction Of An Additional 30’ X 40’ Accessory Building
 - ii. Conditional Use Permit, Lacey Blanchar, Pending Owner Of 141 West Madison Street, To Allow For A First Floor Dwelling Changing The Use From Existing Non-Conforming To Conforming
6. UNFINISHED BUSINESS
 - a. Resolution #2018-14 Removing Existing Sidewalk Connecting Beech Road With Chestnut Street And Existing Sidewalk On Commercial Avenue
7. NEW BUSINESS
 - a. Liquor License Applications, “Class B” Intoxicating Liquor & Class “B” Beer License, Maria E. Heredia, Bar El Buchanan’s, LLC, 134 E. Madison Street
 - i. Agent Approval – Maria E. Heredia
 - ii. License Approval (stated above) For The Period April 6, 2018 To June 30, 2018
 - b. Resolution #2018-17 Authorizing The Submittal Of A Greater Watertown Community Health Foundation Changemaker Health Grant Application Seeking Feasibility Study Funding For A Waterloo Sustainable Energy Production Project
 - c. Ordinance #2018-03 Authorizing Fees For Fire Department Response To Vehicular Accidents
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
9. ADJOURNMENT

Mo Hansen

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 03/28/2018

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk’s office at the above location.

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: March 15, 2018

Digital audio files are archived with these written minutes additionally serving as the official record.
Minutes, audio & meeting packet are accessible at www.waterloowi.us

CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Springer, Griffin Thomas and Petts. Absent: Stinnett. Others present: Tammy Krueger, Watertown Daily Times; Diane Graff, the Courier; Police Chief Sorenson; WLOO videographers; Utility Superintendent Barry Sorenson; Public Works Director Chad Yerges; Chris Hauptli; Library Director Kelli Mountford; Michelle Soter, Ricky & Connie Wolf; Leslie Weber; Charles & Pam Kuhl; Mitch Leisses of Kunkel Engineering Group; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen. The pledge of allegiance was recited.

MEETING MINUTES APPROVAL: March 1, 2018. Motion moved by Quimby, seconded by Thomas to approve the meeting minutes as presented. VOICE VOTE: Motion carried.

CITIZEN INPUT

CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.

- a. Published Notices – (a) Plan Commission Public Hearing For Conditional Use Permit, Lacy Blanchar, 141 West Madison Street To Allow Living Quarters On The Ground Floor; (b) Official Notice Voting By Absentee Ballot For April 3, 2018 Election
- b. February Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection – Building, Plumbing, & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission Minutes Of March 6, 2018
 - viii. Watertown Humane Society

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

- a. Finance, Insurance & Personnel Committee
 - i. General Disbursements, February - \$636,727.03. MOTION: Moved by Springer, seconded by Quimby to approve disbursements. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - ii. Payroll, February - \$62,573.80. MOTION: Moved by Springer, seconded by Quimby to approve payroll. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - iii. Treasurer's Report & Budget Reports, February. MOTION: Moved by Springer, seconded by Quimby to approve the reports. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - iv. Resolution #2018-11 Approving Fiscal Year 2017 Assignments, Or Carryovers, To 2018. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - v. Resolution #2018-12 Authorizing A Local Government Investment Pool (LGIP) Account With the Wisconsin Department Of Administration. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
- b. Public Works & Property Committee
 - i. Resolution #2018-13 Exempting Certain Sidewalks From Snow/Ice Clearing Requirements. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried
 - ii. Resolution #2018-14 Removing Existing Sidewalk Connecting Beech Road With Chestnut Street And Existing Sidewalk On Commercial Avenue. MOTION: Moved by Springer, seconded by Quimby to table the matter until the neighbors can be notified. VOICE VOTE:

Motion carried.

NEW BUSINESS

- a. Resolution #2018-15 Awarding A Contract For The Reconstruction Of Mill Street & Cleveland Street. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. NOTE: Motion amended to Springer and seconded by Petts to approve the resolution with both base bids and no alternates. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried
- b. Resolution #2018-16 Awarding A Contract For The Road and Utility Improvements Extending Commercial Avenue. MOTION: Moved by Springer, seconded by Thomas to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. Motion carried. Approximate time: 7:42 p.m.



Attest:
Mo Hansen, Clerk/Treasurer

PUBLIC NOTICE TO THE WISCONSIN RESIDENTS OF THE
VILLAGE OF MARSHALL (DANE CO.) - TOWN OF MEDINA (DANE CO.)
CITY OF WATERLOO (JEFFERSON CO.) - TOWN OF PORTLAND (DODGE CO.)
TOWN OF YORK (DANE CO.) - TOWN OF WATERLOO (JEFFERSON CO.)
OF
PUBLIC TESTS OF VOTING EQUIPMENT

Notice is hereby given that public test of the 'mark sense electronic voting equipment' and the "handicap accessible voting machines" to be used at the **APRIL 3, 2018, SPRING ELECTION** will be held at the times and locations for each municipality as listed in this notice. The public is invited to attend and observe these tests per Wisconsin Statutes 5.84.

Saturday, March 24, 2018

- **10:00 AM-** Town of Portland- Town Hall, W11720 Taylor Street, Waterloo

Monday, March 26, 2018

- **4:30 PM-** Town of Waterloo- Town Hall, N8193 Hwy 89, Waterloo

Tuesday, March 27, 2018

- **1:00 PM-** Village of Marshall- Municipal Building, 130 S. Pardee Street, Marshall
- **6:00 PM-** Town of Medina- Town Hall, 634 State Road 19, Marshall

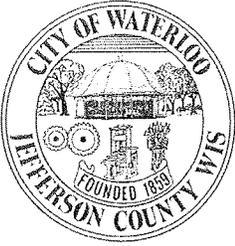
Thursday, March 29, 2018

- **9:00 AM-** Town of York- Town Hall, 398 Sun Prairie Rd, Waterloo
- **1:00 PM-** City of Waterloo- Municipal Building, 136 N. Monroe St, Waterloo

Published by the authority of the Clerks for the:
Village of Marshall, City of Waterloo, and Towns of Medina, Portland, Waterloo and York.

Posted (4) March 16, 2018 at 1:30 p.m.

Published: Thursday, March 22, 2018 - The Courier



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

OFFICIAL PUBLICATION

CITY OF WATERLOO, JEFFERSON COUNTY, WI

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following Limited Liability Company has made application to sell intoxicating liquor and fermented malt beverages for the license period beginning April 6, 2018 and ending June 30, 2018. The granting of said license is now pending and will be acted upon at a regular scheduled Council Meeting to be held on April 5, 2018.

"CLASS B" INTOXICATING LIQUOR AND CLASS "B" BEER

NAME AND ADDRESS OF APPLICANT
Bar El Buchanan's, LLC
Maria E. Heredia, Agent
707 Pierce Street, Waterloo
(Bar El Buchanan's)

LOCATION OF PREMISE
134 E. Madison Street

Morton J. Hansen
Clerk/Treasurer

PUB: The Courier: March 29, 2018



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
cityhall@waterloowis.com

APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Waterloo School District (Character Shuffle 5k)

STATUS: (circle one) unincorporated incorporated individual other _____

CONTACT NAME: Aaron Erickson

PHONE NUMBER: 608-206-0589 / 608-206-0589 / 920-478-9539
DAYTIME EVENING FAX

EMAIL ADDRESS: ericksona@waterloo.k12.wi.us

NAME OF EVENT: Waterloo School District Character Shuffle 5K Run/Walk

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March
Race Tag Day Other _____

PURPOSE OF EVENT: ~~Other~~

DATE OF EVENT: May 11th 2018

EVENT HOURS: 12:00-3:15 SET UP HOURS Evening Before BREAKDOWN 5:00 evening of event

DESCRIPTION OF EVENT: 5K Run/Walk

SITE/ADDRESS FOR EVENT (list if multiple locations) Map Attached

PROJECTED ATTENDANCE: 400+ PAST ATTENDANCE: 400+

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 20-40 Adults

RAIN POLICY: None - Event Cancelled

DATE APPLICATION MADE November 20th 2017

HOLD HARMLESS CLAUSE:

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

INSURANCE REQUIREMENTS:

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, _____ 20__ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594.** Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

PERMITTED USE OF PUBLIC PROPERTY:

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at _____ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of _____ through _____ 20__. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

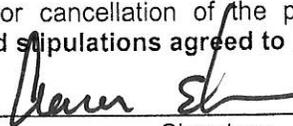
LIABILITY WAIVER:

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

AUTHORIZED SIGNATURES:

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Aaron Erickson
Name (please print)


Signature

~~AAA~~ Athletic Director/Wellness Coordinator
Signatory Title (if applicable)

11/20/17
Date

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street**, Waterloo, WI. 53594. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: 11/20/17 Received by: email

Clerk's Office to complete the section below:

Cc:

Police Department Council Approval _____
Date
 Fire Department
 Public Works Certificate of Insurance
 Waterloo Utilities

Fee for Profit Events = \$50.00 per event.

Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: _____ Date Paid: _____

Received by: _____

Attachment 1

CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:

\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
6. **No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Waterloo School District Character Shuffle, 5k Run/walk

DATE (S) OF EVENT: May 11th HOURS: 12:00-3:15

LOCATION/PROPERTY: Beginning @ HS Track (see Map)

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES NO

If yes, list security company name. _____

Where will security be needed? _____

What times will security be needed? _____

Will WPD officers be required? YES NO

Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____

2) What are your plans for medical assistance? First Aid station - Staffed by School Staff

Municipal estimation of cost: _____ WFD equipment/personnel @ _____ \$ hours = \$ _____

3) Will there be fireworks at your event? YES NO

Date of fireworks _____ Time of Fireworks _____

Name/Address of company supplying fireworks _____

Fire Marshall must be contacted for approval and consultation.

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: Aaron Erickson phone # 608-206-0589

2) What time will set up begin: Evening of Night Before

3) Name of clean up contact person: Aaron Erickson Cell Phone# 608-206-0589

4) Estimated time for clean up after event: 3:15 - 5:00 PM

FEES AND PROCEEDS:

1) Will admission be charged for this event? YES NO

If yes, how much: Adult _____ Seniors _____ Students _____

Children 5 & under _____ Families _____

2) If a participant fee is charged, please indicate the amount: Booth: _____

Concessionaire: _____

3) Will alcoholic beverage(s) be sold?

YES

NO

If yes, what beverage and at what cost? _____

4) What does the Sponsor intend to do with any revenue over and above the expenditures? _____

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

ENTERTAINMENT AND PROMOTIONS:

2) List names of performers and entertainment groups:

2) Describe other entertainment / activities planned for your event: _____

3) How will your event be promoted? Television Radio Newspapers Posters Flyers

other Letters to local businesses / Parents

PUBLIC PROPERTIES PROCEDURES:

If you are requesting city services, please complete the following area:

1) Will you need barricades?

YES

NO

Purpose of barricades: _____

Location of placement: _____ Amount needed _____

Date barricades needed _____ Time of placement _____

Name of company providing service if other than City _____

2) Will you require electrical service(s)

YES

NO

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location _____ Entainer name _____

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____ Entainer name _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed YES NO

Type(s) _____

Location: _____ Amount _____

Date: _____ Time: _____

5) Will picnic tables be needed? YES NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES NO

If yes how many requested? Cardboard trash bins _____ Barrels 3 @ water stations

Where do you want them placed? Corner of Hendricks & Cleveland

Name of disposal company if other than the City: _____

Where will dumpster be place: _____

8) Will water connection be needed?

YES

NO

Location _____ Amount _____

Date _____ Time _____

Estimated costs: _____ connection(s) @ \$20.00 = \$ _____ Total water costs



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
cityhall@waterloowis.com

APPLICATION FOR CONDITIONAL USE PERMIT
(Review and Action by City Plan Commission/Common Council)

Number: # 33862 Date Filed: 2/8/2018 Fee Paid: \$285.00

Location of Property: 615 Jefferson St.

Applicant: Dan and Kathy Hedges

Address: 615 Jefferson St Telephone: 920-478-8277

Owner of Property: Dan and Kathy Hedges

Address: 615 Jefferson St Telephone: 920-478-8277

Contractor: LONDON LUMBER & CONST.

Address: 34 DEPOT RD CAMBRIDGE WI Telephone: 1-608-764-5222

Architect or Professional Engineer: _____

Address: _____ Telephone: _____

Legal Description of Property: see survey map

Land Parcel Size: 96,136 sq. ft Present Use: residential Zoning District: R 2

Type of Existing Structure (if any): house and garage

Proposed Use of the Structure or Site: storage Number of Employees: _____

Terms of Municipal Code

Conditional Use Requested

385-8 B. (7) Additional
garages > 144 @ 1200 @

Specify Reason(s) for Application: (for example, insufficient lot area, setback, etc.)

ATTACH THE FOLLOWING:

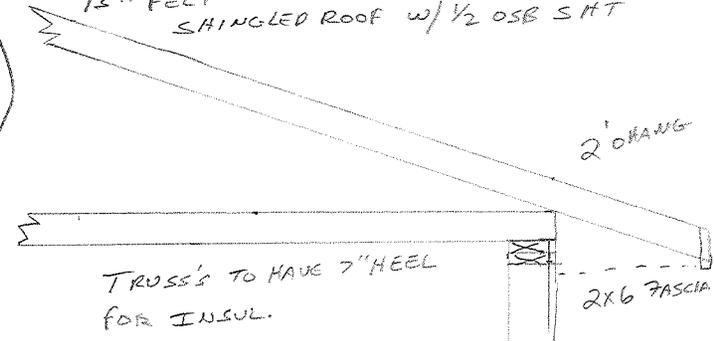
- 1. Adjoining owners, all names and addresses of all abutting and opposite property owners within 200 feet.
- 2. Site Plan showing the area involved, its location, dimensions, elevations, drainage, parking, etc., and location of adjacent structures within 200 feet.

Date: 2/8 20 18

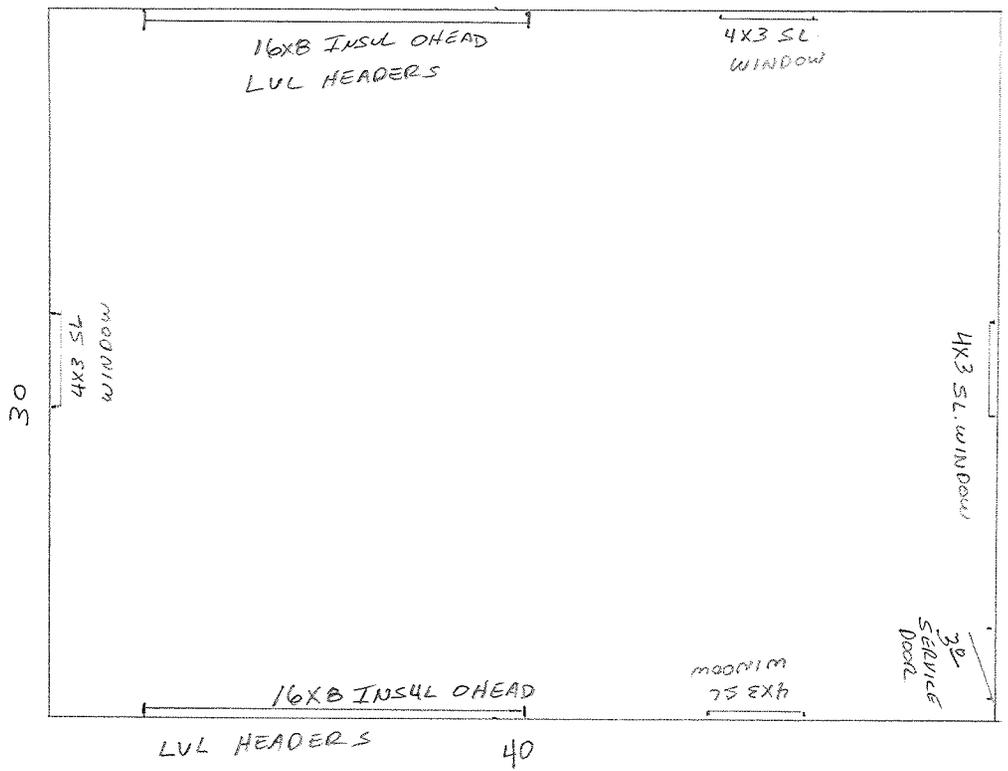
[Signature]
Signature of Applicant

APPROX. 15' TO PEAK OF BLDG.
 4/12 PITCH w/D ROOF EDGE
 ICE & WATER AT EAVES
 15# FELT
 SHINGLED ROOF w/ 1/2 OSB SHT

15'
to
ridge

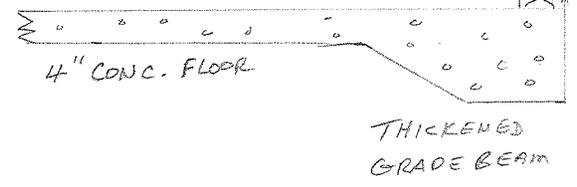


10' wall
height



VINYL SIDING
 ALUM SOFFIT & FASCIA
 TRUSSES 2' O.C. w/ 2' OHANGS
 2X6 WALLS 2' O.C.
 10' CEILING
 2X6 TREATED BOTTOM PLATE
 2X6 DOUBLE TOP PLATE

2X6 FACED INSUL
 IN WALLS w 7/16 OSB SHT
 4 MIL POLY ON CEILING
 w/ 7/16 OSB SHT
 2X12 HEADER/SERVICE BR
 & WINDOWS



DAN HEDGES
 615 JEFFERSON ST
 WATERLOO WI 53594

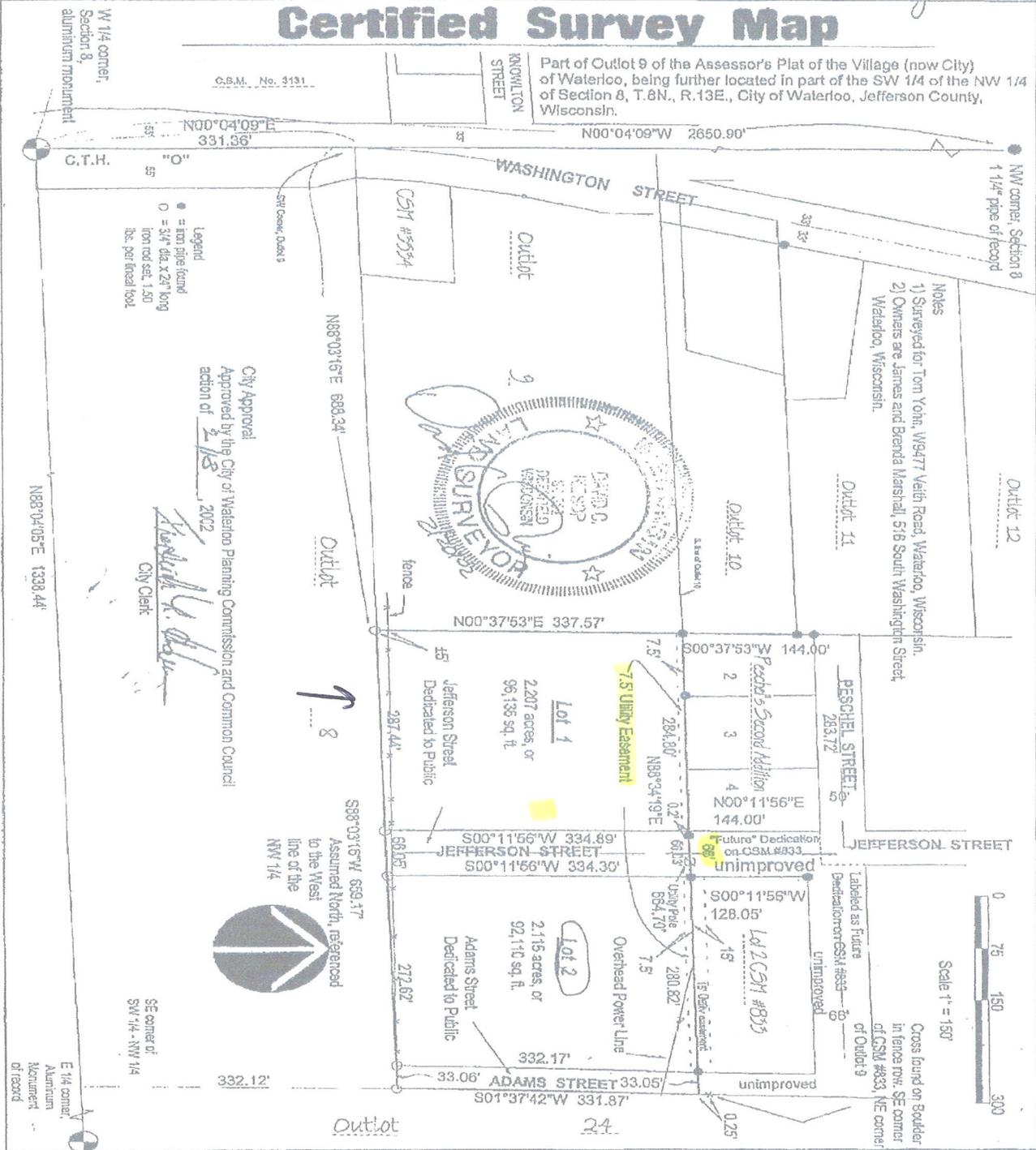
615
JEFFERSON ST.

1080489

Vol. 31 Pg. 46

Certified Survey Map

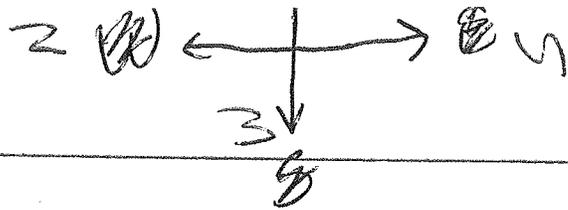
Part of Outlot 9 of the Assessor's Plat of the Village (now City) of Waterloo, being further located in part of the SW 1/4 of the NW 1/4 of Section 8, T.8N., R.13E., City of Waterloo, Jefferson County, Wisconsin.



Wisconsin Mapping

surveying and mapping services
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No.	2575-02	Date	02/10/2002
Sheet	1 of 2		
Document No.	1080489		
C. S. M. No.	4330	V. 31	P. 46

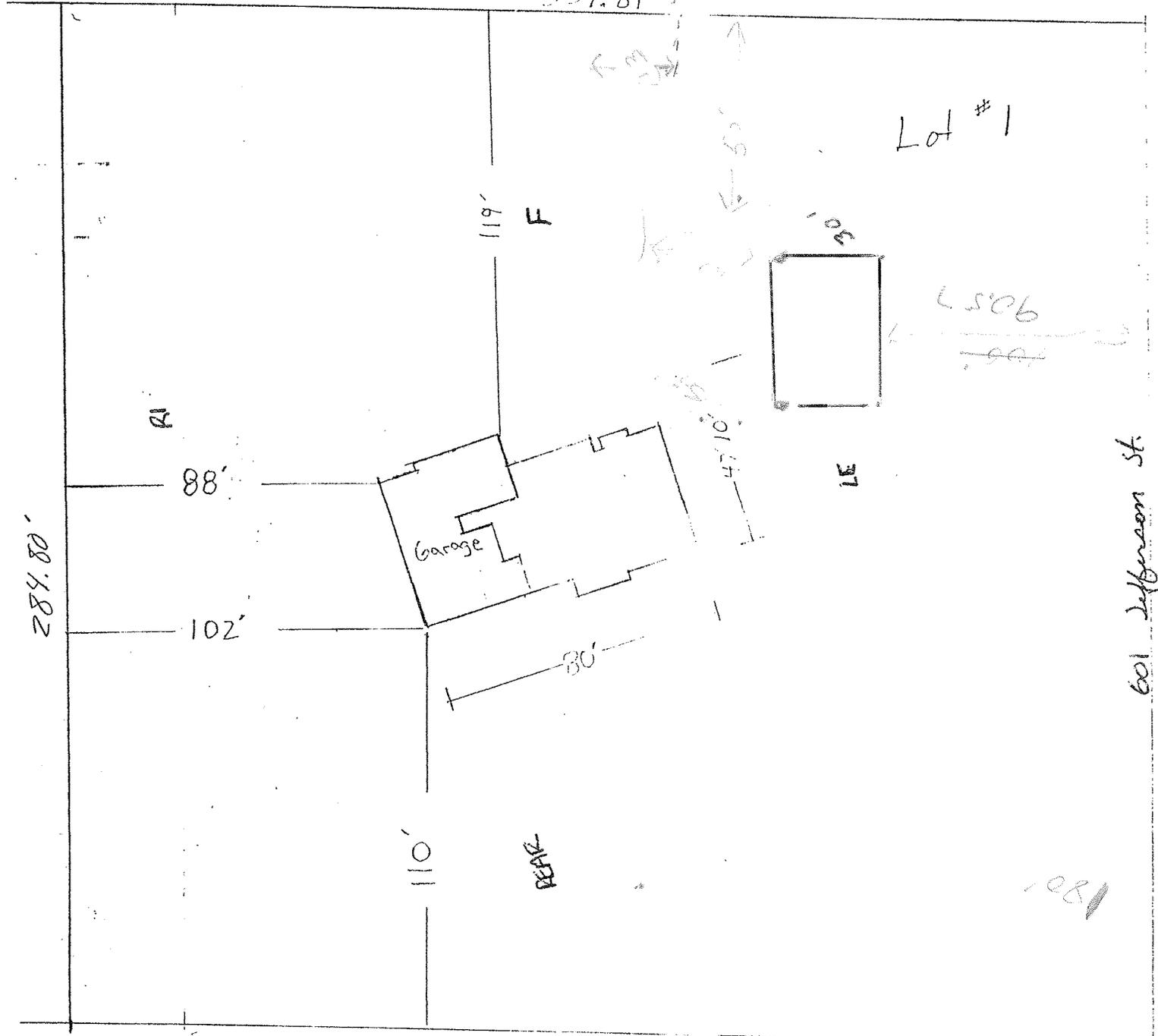


Jefferson St.

Scale 1" = 40'

334.89'

Lot # 1



284.80'

R

88'

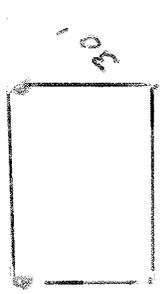
102'

119'

F

Garage

47.10'



E

80'

110'

Rear

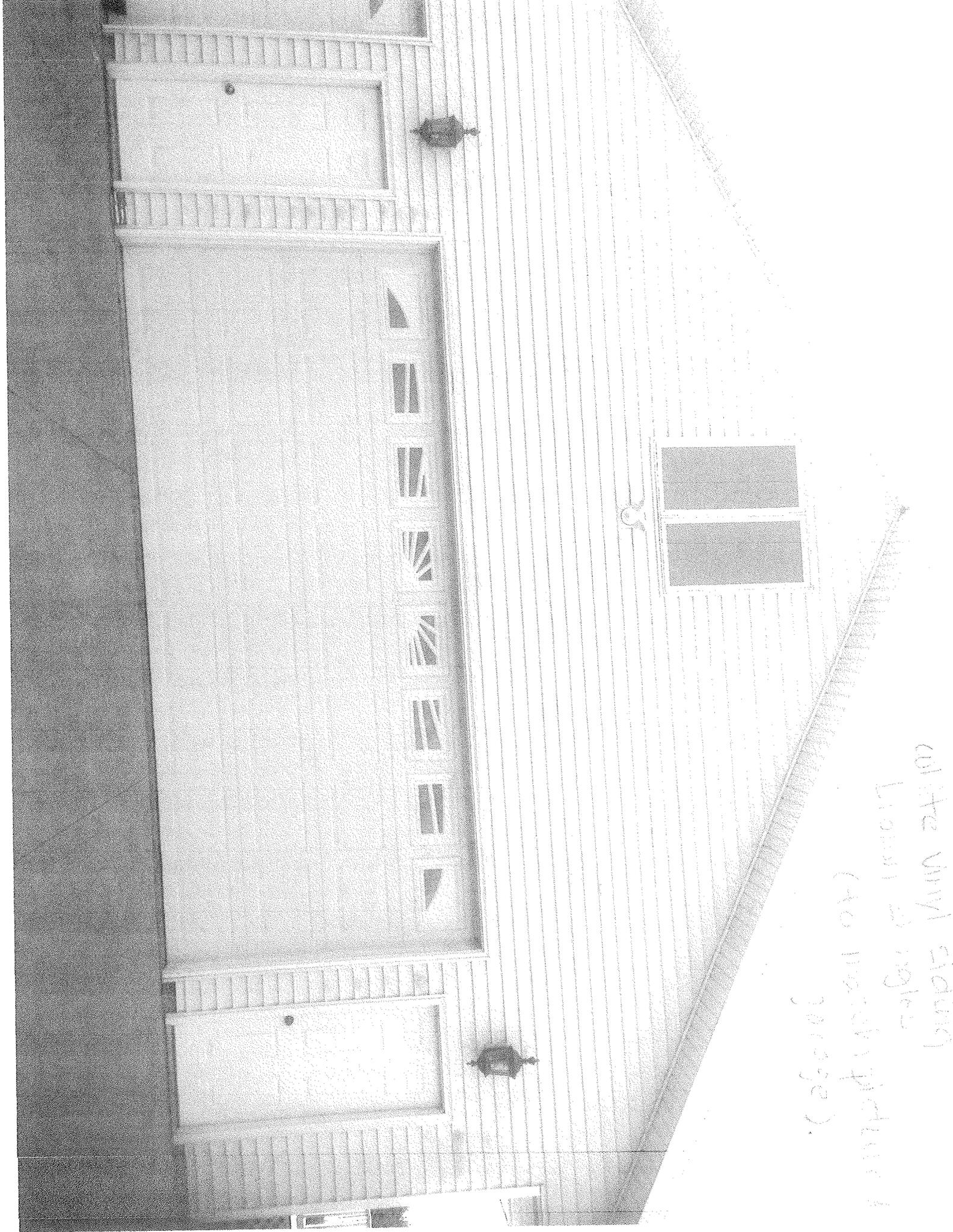
337.57'

601 Jefferson St.

L 5'06

108'

108'



white vinyl siding
Lionel & Roger
(no master picture
page).

R-2 30' x 40' = 1200 ♂

Cond use Permit

1. To Scale site plan

2. Const. DWGS

- FUR PLAN

- Elevation views

- material lot colors

(picture of garage)

Front 30'

Side 5'

Rear 5'

max 15' height

Mo Hansen

From: Mitchell Leisses <mleisses@kunkelengineering.com>
Sent: Monday, March 26, 2018 1:16 PM
To: Mo Hansen
Subject: Plan Commission Meeting 3-27-18

Good Afternoon Mo,

With regards to the scheduled Plan Commission Meeting tomorrow, I was thinking that meeting was tonight and intended on being there. After looking at the agenda, I realize it is scheduled for tomorrow, which I won't be able to physically attend. Will you still have a quorum? If not, I can make myself available by phone.

Either way, there is one agenda item I need to speak on...

615 Jefferson Street requested a conditional use permit to allow for the construction of an additional 30'x40' accessory building. At the previous Plan Commission meeting, a property owner from 454 S Jefferson Street voiced their concerns of storm water, that could potentially affect their property, which they have discussed with the Board of Public Works on a previous occasion(s). With the property owners from 454 S Jefferson concerned, the Plan Commission directed myself to investigate the potential of compounding this storm water issue with the addition of the accessory building (adding to the impervious area).

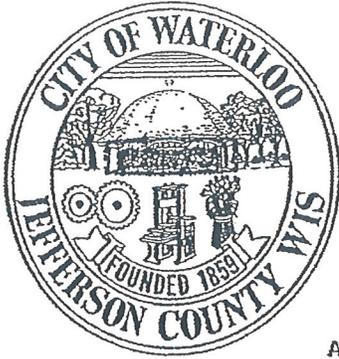
I was able to visit the subject site for the 30'x40' accessory building and believe there is no concern for additional storm water to adversely affect any of the neighbors, including that of 454 S Jefferson Street. Current storm water patterns carry water to either the west/southwest towards the creek, or north where there are storm water conveyances which will pick up said storm water and direct it to the creek.

In speaking with Dan Hedges, from 615 Jefferson Street, he stated there was the possibility of directing the storm water to the southwest, through eaves and downspouts, but after further review, I don't believe this will be necessary but it does show good faith from the neighbor to completely change their plans, and should be noted.

Mo, please let me know if you have any additional concerns with regards to 615 Jefferson Street. Should you need me to attend the Plan Commission Meeting via phone, please let me know.

Sincerely,

Mitchell Leisses, Office/Project Manager Kunkel Engineering Group, LLC West Bend, WI 53095
(920) 210-6330 Cell
mleisses@kunkelengineering.com<mailto:mleisses@kunkelengineering.com>



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

APPLICATION FOR CONDITIONAL USE PERMIT

(Review and Action by City Plan Commission/Common Council)

receipt #
033904
M.A.

Number: 2018-03 Date Filed: 3/1/2018 Fee Paid: \$ 285.00

Location of Property: 141 W Madison Street, Waterloo

Applicant: Lacey S. Blanchar

Address: 127 LOTHE Road, Marshall WI 53559 Telephone: (608) 279-0016

Owner of Property: Rachel Archie

Address: 527 E. Madison St Waterloo Telephone: _____

Contractor: _____

Address: _____ Telephone: _____

Architect or Professional Engineer: _____

Address: _____ Telephone: _____

Legal Description of Property: _____

Land Parcel Size: _____ Present Use: _____ Zoning District: _____

Type of Existing Structure (if any): _____

Proposed Use of the Structure or Site: _____ Number of Employees: _____

TERMS OF MUNICIPAL CODE

CONDITIONAL USE REQUESTED

Section 385-5

Residential dwelling 1st floor

Specify Reason(s) for Application: (for example, insufficient lot area, setback, etc.)

The conditional use is sought upon taking ownership of the property.

ATTACH THE FOLLOWING:

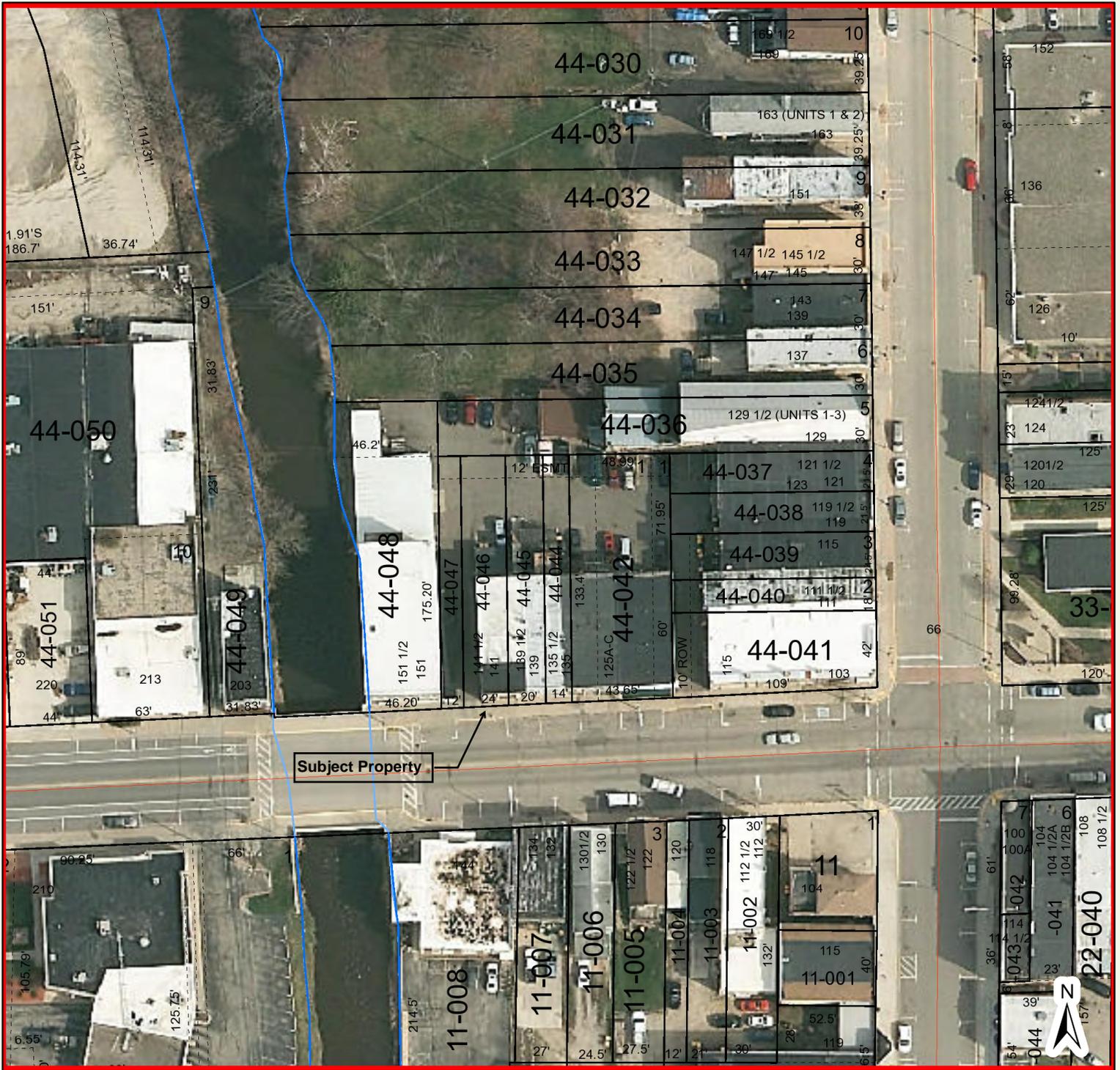
City
City

- ✓ 1. Adjoining owners, all names and addresses of all abutting and opposite property owners within 200 feet.
- ✓ 2. Site plan showing the area involved, its location, dimensions, elevations, drainage, parking, etc., and location of adjacent structures within 200 feet.

Date: 03-1-2018

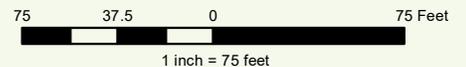
Lacey S. Blanchar
Signature of Applicant

141 W. Madison St. Aerial



Subject Property

- Municipal Boundaries
- Road Right of Ways
- Streams and Ditches
- Parcel Lines**
- Section Lines
- Property Boundary
- Surface Water
- Old Lot/Meander Lines
- Map Hooks
- Rail Right of Ways
- Tax Parcels



141 West Madison Street



§ 385-5 Nonconforming uses, structures and lots.

A. Existing nonconforming uses.

(1) Continuation. The lawful nonconforming use of a structure, land or water existing at the time of the adoption or amendment of this chapter may be continued although the use does not conform to the provisions of this chapter; provided, however that:

(a) Only that portion of the land or water in actual use may be so continued and the structure may not be extended, enlarged, reconstructed, substituted, moved or structurally altered, except when required to do so by law or order or so as to comply with the provisions of this chapter.

(b) The total lifetime structural repairs or alterations shall not exceed 50% of the assessed value of the structure at the time of its becoming a nonconforming use unless it is permanently changed to conform to the use provisions of this chapter.

(c) Substitution of new equipment may be permitted by the Council if such equipment will reduce the incompatibility of the nonconforming use with the neighboring uses.

(2) Abolishment or replacement of existing nonconforming use. If such nonconforming use is discontinued or terminated for a period of 12 months, any future use of the structure, land or water shall conform to the provisions of this chapter. When a nonconforming use or structure is damaged by fire, explosion, flood, the public enemy or other calamity to the extent of more than 50% of its current equalized assessed value, it shall not be restored except so as to comply with the use provisions of this chapter. From the date of adoption of this chapter, a current file of all nonconforming uses shall be maintained by the Clerk-Treasurer, listing the following:

(a) Owner's name and address.

(b) Use of the structure, land or water.

(c) Assessed value at the time of its becoming a nonconforming use.

B. Existing nonconforming structures. Any lawful nonconforming structure existing at the time of the adoption or amendment of this chapter may be continued although its size or location does not conform to the lot width, lot area, yard, height, parking and loading, and access provisions of this chapter. However, it shall not be extended, enlarged, reconstructed, moved or structurally altered except when required to do so by law or order or so as to comply with the provisions of this chapter.

C. Changes and substitutions. Once a nonconforming use or structure has been changed to conform, it shall not revert back to a nonconforming use or structure. Once the Council has permitted the substitution of a more restrictive nonconforming use for an existing nonconforming use, the substituted use shall lose its status as a legal nonconforming use and become subject to all the conditions required by the Council.

D. Existing vacant substandard lots. An existing lot which does not contain sufficient area to conform to the dimensional requirements of this chapter, but which is at least 66 feet wide and 8,712 square feet in area, may be used as a single-family building site provided that the use is permitted in the zoning district and the lot is of record in the County Register of Deeds office prior to the effective date of this chapter, and further provided that the lot is in separate ownership from abutting lands. If two or more substandard lots with continuous frontage have the same ownership as of the effective date of this chapter, the lots involved shall be considered to be an individual parcel for the purpose of this chapter. Substandard lots shall be required to meet the setbacks and other yard requirements of this chapter. A building permit for the improvement of a lot with lesser dimensions and requisites than those stated above shall be issued only after approval of a variance by the Board of Zoning Appeals.

§ 385-12 C-1 General Commercial District.

The C-1 District is intended to provide an area for the business and commercial needs of the City.

A. Permitted uses.

- (1)** Post offices.
- (2)** General business and commercial uses which do not generate noise, smoke or odors that would create a public or private nuisance. These uses generally include the following:
 - (a)** Banks, commercial or professional offices and telephone offices.
 - (b)** Hotels and motels.
 - (c)** Places of amusement and theaters.
 - (d)** Personal service, automobile service, and equipment service establishments.
 - (e)** Bus depots.
 - (f)** Parking lots.
 - (g)** Uses customarily incident to any of the above uses.

B. Conditional uses.

- (1)** Any other uses similar in character with the permitted uses and the manufacture or treatment of products clearly incidental to the conduct of a retail business on the premises.
- (2)** Apartments. See Subsection **C** below.

C. Uses permitted in the C-1 District are subject to the following conditions:

(1) Dwelling units are not permitted below the second floor without a conditional use permit and business uses are not permitted on any floor above the ground floor, except in those buildings or structures where dwelling units are not established.

[Amended by Ord. No. 02-3]

(2) All business establishments shall be retail or service establishments dealing directly with consumers. All goods produced on the premises shall be sold at retail on the premises where produced.

(3) All business, servicing or processing, except for off-street parking or loading, shall be conducted within completely enclosed buildings.

D. Development standards. Within the C-1 District, there shall be no minimum required standards or setbacks in order to provide flexibility in the redevelopment of the downtown area. However, new buildings shall be subject to the off-street parking and loading requirements of § **385-23** of this chapter.

Applicant Interior Photo Submittals
141 West Madison Street
March 27, 2018

SHOWER



CLOSET



MAIN ROOM



March 27, 2018

RE: HISTORY OF EVENTS AND FACTS FOR 141 W. MADISON, ST. WATERLOO, WI 53594

Dear Waterloo Planning Commission,

Listed below are a history of events and facts that: Demonstrate that historically, this current property has primarily been used as residential in Unit 1 and Unit 2 and to support our request for approval of the Conditional Permit for 141 W. Madison St. Waterloo, WI:

- 1) We have been looking to purchase multi-family homes as an investment.
- 2) 01/26/2018, I found 141 W. Madison St. Waterloo, WI, 53594 listed on realtor.com and sent the link to my husband via text.
 - a. Property Overview: "2 Story Duplex located in the heart of Waterloo! Lower unit features 2 bedrooms, kitchen, living room, and den. Upper unit features 3 bedrooms, kitchen, dining room, and den."
 - b. On 09/06/2017, the listed price was \$99,900.
 - c. On 02/05/2018, the listed price changed to \$89,900
- 3) 01/27/2018, our realtor Holly Lutz showed us the property listed as MM1549213. Please refer to this listing.
 - a. Jeffery Tekaver, Metro Realty Group, is the listing agent for the property
 - b. Listed as total of 2 units. Year built: 1900 Assessor.
 - c. Unit 1, two bedrooms, refrigerator
 - d. Unit 2, three bedrooms, refrigerator
 - e. Description: 2 Story Duplex located in the heart of Waterloo! Lower unit features 2 bedrooms, kitchen, living room, and den. Upper unit features 3 bedrooms, kitchen, dining room, and den."
- 4) 02/10/2018, an offer was made with a closing date on 03/16/2018, still with the understanding that this was residential use.
- 5) 02/21/2018, Wisconsin Home Inspection Associates, Home Inspection Report was completed by Jim Belanger.
- 6) A pre-approved residential loan was approved; however, we found out the property was zoned commercial. Although the appraisal indicated that it's primary use was best used residential, they still would not approve of the loan because of it's commercial zoning.
- 7) 02/23/2018 Waterloo City Clerk Mo Hansen wrote:

"Your Waterloo building of interest is currently a "nonconforming use." If this designation is causing challenges with mortgage lender, the non-conforming designation can be shifted from nonconforming to permitted, or confirming, by seeking and being granted a conditional use permit to allow a residential dwelling on the first floor of a building located in the C-1 (Commercial) zoning district."
- 8) 03/01/2018, Lacey Blanchar completed Application for Conditional Permit, because the challenges were with our mortgage lender for a Conventional Residential Property, when zoned commercial.

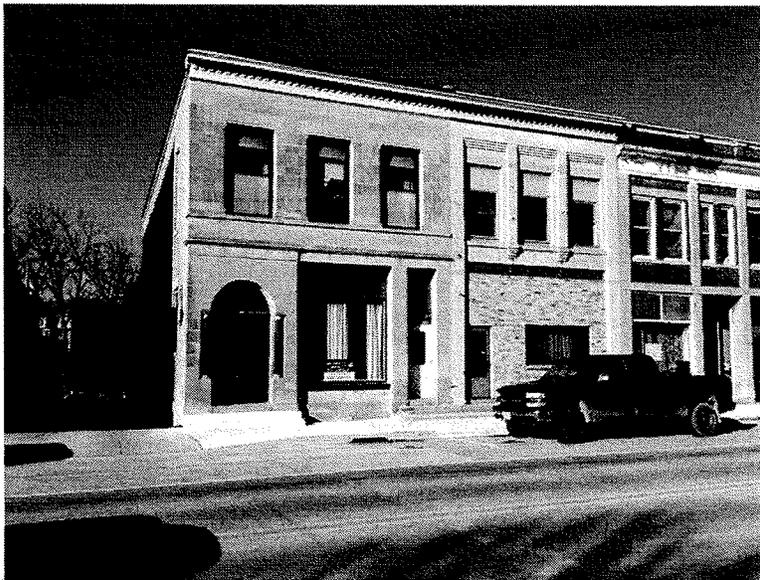
(Updated 03/28/2018)

- 9) 03/02/2018, BMO completed Appraisal of Real Property located at 141 W. Madison, St. Waterloo, WI 53594. Please review the highlighted green following sections of the Appraisal:
 - a. Scope: "I have made a visual inventory of the accessible portions of the interior and exterior of the subject property."
 - b. Additional Comments: "The value conclusion considers the extraordinary assumption that the subject can be used as, or can readily be made to a condition that is typical and appropriate for use as, 2-family, residential. The subject is zoned C-1, commercial, but currently used as 2-family, income property, as indicated by the seller and Realtor. I have observed the subject as currently built-out for two, single-family units. This use is considered the highest and best use at this time. Should it be found that the highest and best use is other, the value conclusion may also be other than that concluded."
- 10) 03/19/2018 Community Member Sharon Burbach response to Clerk Hansen was primarily inquired if The Community Development Authority needs to be contacted if a new business is to start up.
- 11) 03/21/2018, Clerk Hansen provided a partial list of current property owners who reside downtown on the first or second floor. The partial listed included nine properties.
- 12) 03/26/2018 City Alderperson Jeanette Petts contacted Clerk Hansen regarding her opposition to the Conditional Approval of Nonconforming uses.
- 13) 03/27/2018, Clerk Hansen and Lacey Blanchar discussed the following:
 - a. Unit 1 (first floor Unit) has a kitchen, closet in the bedroom, and a shower, which demonstrates the unit's primary function has been for residential use.
 - b. The property has had an existing non-conforming use. Prior to the city ordinance on non-conforming use existed, there was no ordinance saying the use of the property could not be used for residential. This means that the property was "grandfathered in" to the ordinance. REFERENCE Waterloo Zoning Chapter 835.12 c(1) [Amended Ord No 02-3].
 - c. The existing non-conforming use does not end with the transfer of ownership, because the use was "grandfathered in" prior to the ordinances existence.
 - d. If the use of the building's ground unit is questioned regarding its future use, respectfully, the current request before the council is not necessary, because of the existing nonconforming use was "grandfathered in" prior to the existing ordinance on nonconforming uses, structures, and lots. However, in order to considerate of the counsel and to be in good standing with them, Rafael Viloría-Toro and Lacey Blanchar are continuing with the request of the Application for Conditional Permit for 141 W. Madison St. Waterloo, WI, 53594.

CONCLUSION: Respectfully, Rafael Viloría-Toro and Lacey Blanchar (Husband and Wife) and future owners of 141 W. Madison St. Waterloo, WI, 53594, are requesting that the recommendation from the Waterloo Planning Commission be "approved" based on the historic use of the first floor unit, and based on the fact that it has been grandfathered in as nonconforming use prior to the existence of any ordinance pertaining to nonconforming use to commercial property in Waterloo, WI. We are trying to do what is right by requesting to make the nonconforming use more official as apposed to just being grandfathered in.

(Updated 03/28/2018)

APPRAISAL OF REAL PROPERTY



LOCATED AT

141 W Madison St
Waterloo, WI 53594

FOR

Old National Bank
900 East 96th St., Ste 500, Indianapolis, IN 46240

OPINION OF VALUE

AS OF

03/02/2018

BY

South Central Wisconsin Appraisals
P.O. Box 93
Beaver Dam, WI 53916-0093

FIRREA / USPAP ADDENDUM

Borrower	Rafael Vloria Toro & Lacey Blanchar					
Property Address	141 W Madison St					
City	Waterloo	County	Jefferson	State	WI	Zip Code 53594
Lender/Client	Old National Bank					
Purpose	The purpose of this report is to provide an opinion of market value in "as is" condition to assist the above-named Lender/Client or its assigned affiliates only, in evaluating the subject property for lending purposes.					
Scope	I have made a visual inventory of the accessible portions of the interior and exterior of the subject property. Measurements of the property are calculated from the exterior and measured to the nearest foot. I have inspected and investigated the neighborhood as well as made an investigation into the market. I have inspected each of the comparable sales from the street or other public area. I have researched, verified and analyzed data from reliable sources and this appraisal reports my analysis, opinions and conclusions.					
Intended Use / Intended User	The intended user is the Lender/Client cited above, only.					
History of Property	Current listing information: METRO MLS #1549213; DOM 160; - Listed on 09/06/2017 for \$99,900. Reduced to \$89,900 on 10/18/2017.					
Prior sale:	The subject has not been sold or transferred in the past 3 years.					
Exposure Time / Marketing Time	Exposure Time: The estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal. Exposure time is a retrospective opinion based on an analysis of past events assuming a competitive and open market. Exposure time for the subject property is from six to twelve months as indicated by the MLS and considering the season and the local real estate market.					
Personal (non-realty) Transfers	None noted.					
Additional Comments	<p>The value conclusion considers the extraordinary assumption that the subject can be used as, or can readily be made to a condition that is typical and appropriate for use as, 2-family, residential. The subject is zoned C-1, commercial, but currently used as 2-family, income property, as indicated by the seller and Realtor. I have observed the subject as currently built-out for two, single-family units. This use is considered the highest and best use at this time. Should it be found that the highest and best use is other, the value conclusion may also be other than that concluded.</p> <p>During the sit visit I was made aware of a substance on the second floor apartment ceiling and wall. I am not qualified to determine what this substance is or whether it might pose any risk to the property or its inhabitants. Inspection by a qualified professional is recommended. The value conclusion makes the extraordinary assumption that this condition is minor and easily/inexpensively mitigated. Should it be otherwise the value may be other than that concluded.</p> <p>The subject driveway has shared access for adjacent and nearby properties, and the subject hallway to second floor unit is shared with the adjacent property. This condition appears to have been in place for many years. I have been provided no agreements or contracts between owners for review. The value conclusion assumes typical access to the improvements and parking areas as indicated by being reasonably similar to the access to adjacent and nearby property on the northwest corner of W Madison and N. Monroe Streets. Should access be other than typical, the value may be other than that concluded.</p> <p>The subject appears to be in FEMA flood zone AE. If there are concerns about flooding a trained FEMA professional should be consulted. The value conclusion relies on the sales comparison approach and is supported by the income approach. The cost approach is considered, but found to be not applicable.</p>					
Certification Supplement	<p>1. This appraisal assignment was not based on a requested minimum valuation, a specific valuation, or an approval of a loan.</p> <p>2. My compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result or the occurrence of a subsequent event.</p> <p>See addenda for additional certifications and limiting conditions.</p> <p> esign.alamode.com/verify Serial: 256CD627</p>					
Appraiser(s):	 Joel M Macht		Supervisory Appraiser(s):			
Effective date / Report date:	03/02/2018		Effective date / Report date:			



MM1549213 Offer-No Show Multi Family	Price: \$89,900
141 W Madison ST	City Waterloo K22
County: Jefferson	Mailing City: Waterloo
Subdivision:	WI 53594
Efficiency Units:	Total Units: 2
1 Bedroom Units:	Year Built: 1900 Assessor
2 Bedroom Units:	
3+ Bedroom Units:	
School District: Waterloo	 Schedule a Showing
Elementary: Call School District	
Middle School: Call School District	
High School: Call School District	Show Date:
Open House:	

Unit	Baths			Lease Expires	Mo Rent	SqFt	Parking	Landlord Pays		#Furnaces:
	BedRms	Full	Half					Elec	Heat W/S	
	2	1								#Wtr Htrs:
	3	1								#Wtr Soft:
										HeatType: HotWatr
										Heat Fuel:
# Stoves:	#DishWash:	# Washers:	Parking Stalls In:	<i>Room Sizes for Unit 1 and 2 are on Page 2</i>						
# Refrig:	# Units w/AC:	# Dryers:	Parking Stalls Out:							

Zoning: C-1	Total Income:	Net Taxes: \$ 2,039 / 2016	Land Assess: \$
Parcel: 29008130644046	Total Expenses:	Est Acres: 0.0700 Assessor	Improvements: \$
Owner:	Net Op Income: /	Lake/River:	Total Assess: \$ /

Type Duplex-side by side, 2 story
Basement Full
Park/Unit 1 space
Exterior Wood, Brick, Stone
Water/Waste Municipal water, Municipal sewer

Unit 1 Refrigerator
Unit 2 Dining room, Refrigerator

Included:
Excluded:

2 Story Duplex located in the heart of Waterloo! Lower unit features 2 bedrooms, kitchen, living room and den. Upper unit features 3 bedrooms, kitchen, dining room and den. There are 3 exterior parking spots in the rear of the building. Full basement with 2 separate areas. Seller has never lived in the property and will selling in as-in condition. No property condition report will be provided. Zoning is C-1 which is general commercial district. For more info please contact the city.

Lower unit is vacant- upper is occupied- lower is easy to show. Contact listing agent to gain access to the upper unit. Seller asks all offers to be submitted to tekaver123@aol.com or fax to 414-546-2190. Seller is in the process of removing items from the basement- if buyer is interested in any items- please contact listing agent directly.

ListAg: Jeffrey T Tekaver 31319-94 CoList:	List Date: 9/6/2017	Expire Date: 1/1/2079
Pref: 414-546-1771 Fax: 414-546-2190	Subagent Comm: 2.4000%	Electronic Consent: Yes
tekaver123@aol.com	BuyerAgentComm: 2.4000%	Exclusive Agency: No
Metro Realty Group	DOM: 160 CDOM: 160	Licensee Interest: No
414-546-1771 Fax #: 4145462190	AO Date: 2/13/2018	Limited Service: No
3044 S 92nd St	Closing Date:	Multiple Rep:
WEST ALLIS WI 53227	Financing:	Named Exceptions: No
Sale Agent:	Sale Factors:	Policy Letter:
Sold Price:	Competing Offers:	Variable Comm: No
Concessions:		



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2018-14

**Removing Existing Sidewalk
Connecting Beech Road With Chestnut Street And Existing Sidewalk On Commercial Avenue**

WHEREAS, the Public Works & Property Committee upon the recommendation of the Public Works Director is recommending to the City Council removal of sidewalk, with said sidewalk defined as segments on the accompanying map renderings (marked in orange) supplied by the Public Works Director and listed as follows:

- Connecting Beech Road with Chestnut Street
- Commercial Avenue north of north of the perpendicular bike/pedestrian path

THEREFORE, BE IT RESOLVED, that the City Council affirms the Committee recommendation directs the Public Works Director to submit a funding request for sidewalk removal.

PASSED AND ADOPTED this 15th day of March, 2018.

City of Waterloo

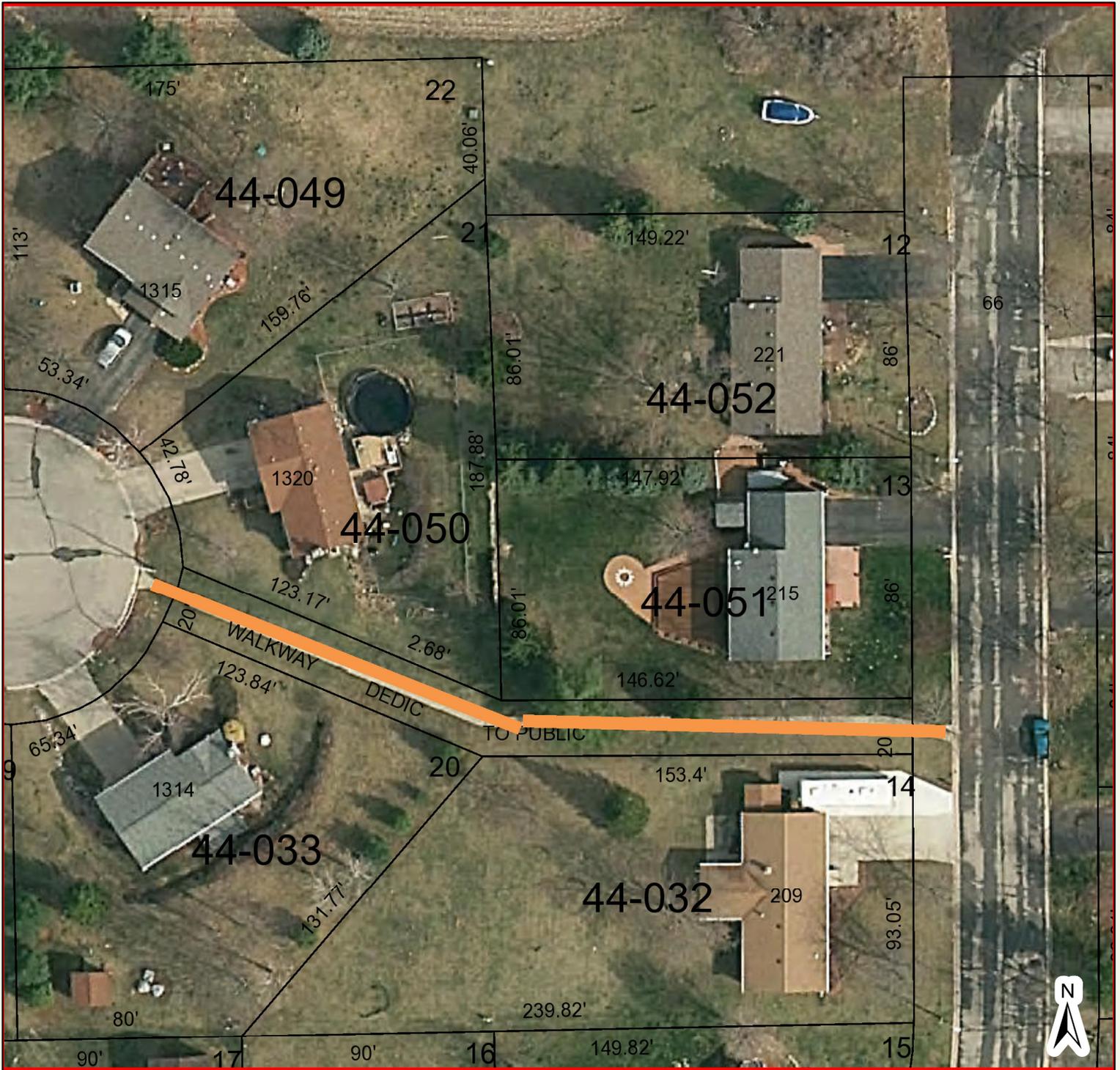
Signed: _____
Robert H. Thompson
Mayor

Attest:

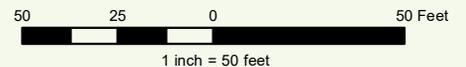
Mo Hansen
City Clerk/Treasurer

Fiscal Note: cost of removal not funded as part of the 2018 budget.

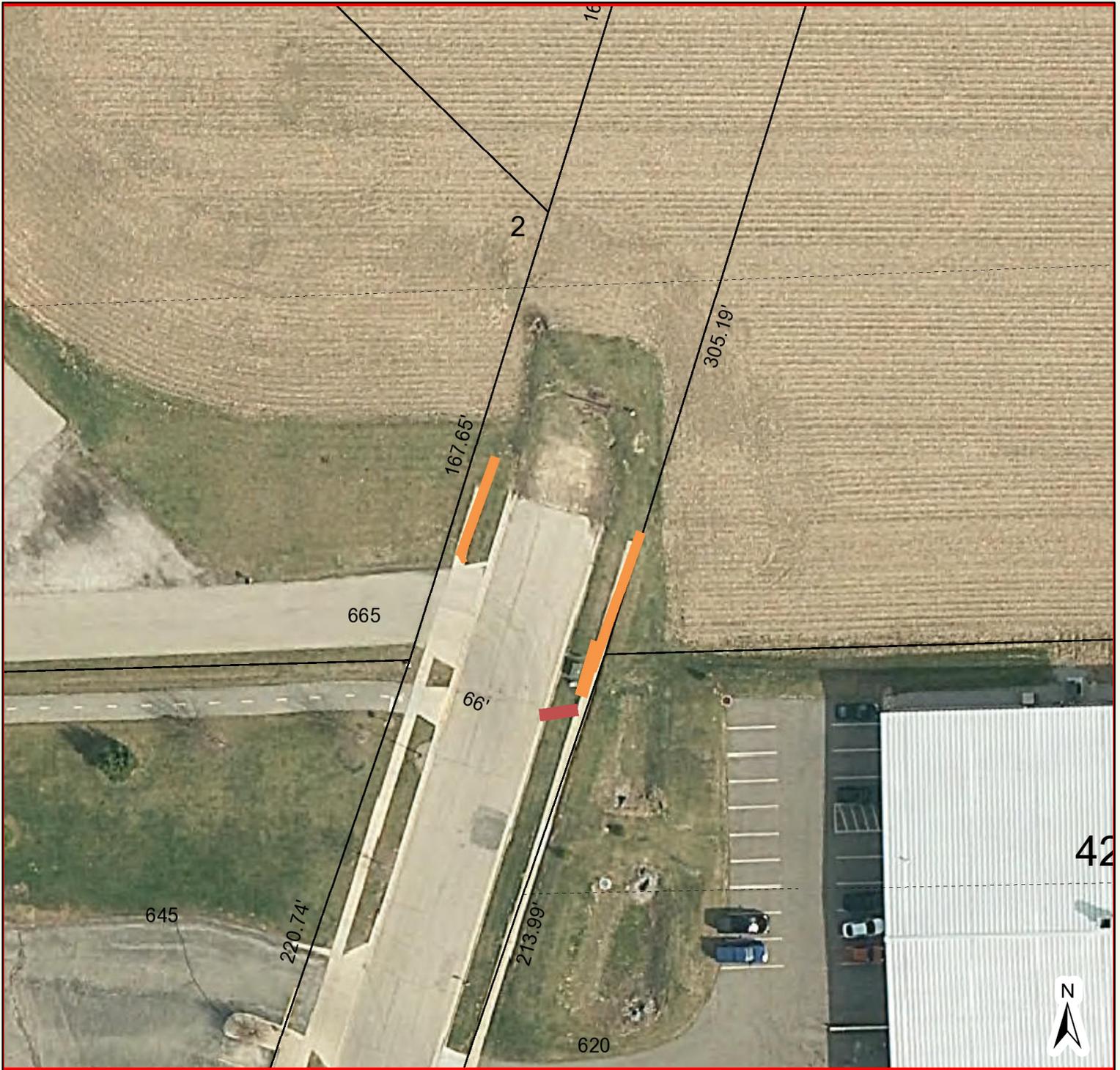
Jefferson County Land Information



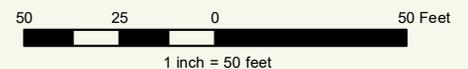
- | | | |
|-----------------------|--------------------|---|
| Municipal Boundaries | Road Right of Ways | Streams and Ditches |
| Parcel Lines | Section Lines | Jefferson_County_Wide_Mosaic.sid |
| Property Boundary | Surface Water | Red: Band_1 |
| Old Lot/Meander Lines | Map Hooks | Green: Band_2 |
| Rail Right of Ways | Tax Parcels | Blue: Band_3 |



Jefferson County Land Information



- | | | |
|--|--|---|
|  Municipal Boundaries |  Road Right of Ways |  Streams and Ditches |
| Parcel Lines |  Section Lines | Jefferson_County_Wide_Mosaic.sid |
|  Property Boundary |  Surface Water |  Red: Band_1 |
|  Old Lot/Meander Lines |  Map Hooks |  Green: Band_2 |
|  Rail Right of Ways | Tax Parcels |  Blue: Band_3 |



SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: [] Town [] Village of Waterford County of Jefferson [X] City

The undersigned duly authorized officer(s)/members/managers of Bar EL Buchanan's LLC (registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Bar EL Buchanan's (trade name)

located at 134 E Madison St

appoints Maria E Heredia (name of appointed agent)

707 pierce st Waterford, WI 53594 (home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

[] Yes [X] No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? [] Yes [] No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 26 years

Place of residence last year 707 pierce st Waterford, WI 53594

For: (name of corporation/organization/limited liability company)

By: (signature of Officer/Member/Manager)

And: (signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Maria E Heredia (print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Maria Heredia (signature of agent) 3-20-18 (date) Agent's age 31

707 pierce st Waterford, WI 53594 (home address of agent) Date of birth 11/25/1986

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 03-28-2018 (date) by Denis P. Johnson (signature of proper local official) Title Chief (town chair, village president, police chief)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning April 6 20 2018 ;
ending June 30 20 2018

TO THE GOVERNING BODY of the: Town of
 Village of } Waterloo
 City of

County of Jefferson Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Bar El Buchanan's LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>Heredia, Maria E</u>	<u>707 pierce St Waterloo, WI</u>	<u>53594</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>Maria E. Heredia</u>	_____	_____
Directors/Managers	_____	_____	_____

3. Trade Name Bar El Buchanan's Business Phone Number 920-222-0535
4. Address of Premises 134 E madison st Post Office & Zip Code Waterloo, WI 53594

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main floor bar area and basement

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864]. Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 21 day of March, 20 18

Raynelle M. Butzini
(Clerk/Notary Public)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires 5/25/2018

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	<u>3/21/2018</u>	Date reported to council/board	<u>3/23/2018</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted		Date license issued		License number issued	<u>Mo Ham</u>

85 days
365
Pd 150.00
3/23/18
+ 33936

Applicant's WI Seller's Permit No.: FEIN Number: <u>456-1024493177-0282-4766922</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>23.28</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>116.40</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>149.68</u>



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
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RESOLUTION #2018-18

Authorizing The Submittal Of A Greater Watertown Community Health Foundation Changemaker Health Grant Application Seeking Feasibility Study Funding For A Waterloo Sustainable Energy Production Project

WHEREAS, the Mayoral appointed Ad Hoc Sustainable Energy Committee concluded its work with a UW-Madison student research report identifying locally produced future sustainable energy production possibilities benefitting our community, and;

WHEREAS, Committee Chair Andrew Lewandowski has identified a potential funding source for a next-step feasibility study by way of a Watertown Community Health Foundation Changemaker Health Grant, and;

WHEREAS, to qualify for consideration an April 13, 2018 consultation with Watertown Community Health Foundation is required leading to a June 15, 2018 grant application submittal, and;

WHEREAS, the overall energy production concept is broad in scope with long-term practical health related benefits.

BE IT RESOLVED the City Council authorizes a municipal grant submittal and asks municipal staff and the Ad Hoc Sustainable Committee Chair to provide grant submittal overviews at upcoming City Council meeting between now and June 15, 2018

BE IT FURTHER RESOLVED that the City of Waterloo Common Council directs the Mayor and Clerk/Treasurer to sign all necessary application documents and directs them to ensure a competitive application is submitted in advance of the June 15, 2018 deadline.

Adopted: _____

CITY OF WATERLOO

Signed: _____
Robert H. Thompson, Mayor

Attest: _____
Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Mayor and Clerk/Treasurer

FISCAL NOTE – No municipal expense anticipated at this preliminary submittal stage.



grants

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We are pleased to announce our 2018 grant cycle featuring **Spark! Health Grants** and **Changemaker Health Grants**.

View our formal **Request for Proposals** to learn more about our grant opportunities and application deadlines.

Funding is available in three areas:

Healthy Choices: Physical Activity, Nutrition and Emotional Wellbeing

Too often in today's modernized and fast-paced environment, the healthy choice is NOT the most convenient choice. Healthy Choices grants will support schools, childcare providers, communities and organizations in creating environments that encourage healthy choices.

Active Living: Creating Healthy Spaces

People are twice as likely to be active in communities that provide plentiful opportunities for safe walking, biking and active recreation. Parks, trails and aesthetically pleasing spaces promote social interaction and improved mental health. Healthy Spaces grants will help to fund planning and implementation to create active communities by investing in infrastructure.

Healthy Childhood Development

The foundation for health and success is laid during pregnancy and is built in the earliest years of life. Investments in this early period of development have been shown to improve education, health, social and economic outcomes. Healthy Child Development grants will create opportunities to allow all children, especially at-risk populations, to realize their full potential in school, work and life.

The GWCHF serves the residents of Dodge and Jefferson Counties with priority given to projects impacting the communities served by the following school districts: **DodgeLand, Hustisford, Ixonia, Jefferson, Johnson Co, Lake Mills, Watertown.**

Click here to
service area

click here
to access the
online grants
manager





Before Developing a Proposal

-  View our formal [Request for Proposals](#) to learn more about our grant opportunities and application deadlines.
-  Visit the [What Works for Health](#) database to learn more about what really works to create good health.
-  Review our [Grant Making Policies](#).
-  Review application questions, required documents and decision making criteria.
 - [Spark! Health Grants](#)
 - [Changemaker Health Grants](#)

How to Apply

Proposals must be submitted using our on-line grants management software. Visit our [Online Grants Manager Instructions](#) page to view applicant instructions, FAQs and tips.

[click here](#)
to access the
online grants
manager

Spark! Health Grants

Spark! Health Grants are designed to spark excitement for health transformation in our communities. We're making it easy for organizations to quickly move forward by using a simplified grant application with minimal requirements. This one-time grant process is meant to ignite passion in our grantees and open the door to purposeful use of proven and innovative strategies. Spark! Health Grants will fund up to \$5,000 per project for work to be completed within 12 months. To help potential

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applicants understand and prepare for the application process, we've provided our Evaluation Criteria below. To preview the full application, see our [Online Grant Application](#).

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Evaluation Criteria

-  Population Impacted: Will this program/project impact a significant number of people who need it?
-  Evidence: Is this proposal supported by research demonstrating its effectiveness in improving health and/or determinants of health?
-  Outputs: Has the applicant identified measurable outputs to assess the program/project's impact?
-  Action Plan: Are the proposed plans (action steps, timeline and budget) well thought-out and realistic?
-  Sustainability: Will the impact of the program/project continue beyond this grant cycle?



Changemaker Health Grants

Changemaker Health Grants provide substantial funding for programs that produce measurable improvements in healthy living or in healthy childhood development. We are looking to support innovative, collaborative and evidenced-based strategies that result in transformation. Proposals must have defined methods for measuring outcomes. Changemaker Health Grants will fund up



to \$100,000 for work to be completed within 12 months. In cases where additional time may be needed for a program to become fully sustainable, we will consider requests up \$200,000 to be completed within 24 months. In this case, the applicant must identify clear deliverables for each year. Funding beyond the 12 months would be dependent upon meeting year-one deliverables. To help potential applicants understand and prepare for the application process, we've provided our Evaluation Criteria below. To preview the full application, see our [Online Grant Application](#).

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Evaluation Criteria

-  **Population Impacted:** Will this initiative impact a significant number of people who need it? Will it promote **health equity**?
-  **Evidence:** Is this proposal supported by research demonstrating its effectiveness in improving health and/or the determinants of health?
-  **Outcomes:** Are you confident that there are processes in place to measure the project's impact?
-  **Action Plan and Timeline:** Do the proposed plans (action steps, timeline and budget) give you confidence that this project will measurably improve health and/or the determinants of health?
-  **Sustainability:** To what extent will the impact of the initiative continue beyond this grant cycle?
-  **Collaboration/Support:** Has the applicant garnered the support needed to be successful?
-  **Qualifications:** How confident are you in this organization's ability to effectively move the needle on health?



GWCHF



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A. Eligibility Guidelines

All funded projects must serve residents of Dodge and Jefferson Counties with priority given to those most greatly impacting residents of the following school districts: Dodge, Hustisford, Ixonia, Jefferson, Johnson Creek, Lake Mills, Waterloo and Watertown.

Eligible organizations include 501c(3) designated non-profits and governmental agencies including schools. Religious organizations are invited to apply for funding for activities that benefit the larger community. Individuals and for-profits are not eligible for funding.

-  All organizations seeking funding must have a formally adopted anti-discrimination policy.
-  If two or more organizations will be collaborating on the project, either organization may take the lead and serve as fiscal sponsor, but representatives from both organizations should participate in the application process.

B. GWCHF's Objective: Measurable Improvements in Health and Wellbeing

We are looking to invest in:

-  Initiatives which address root causes of our community's greatest health challenges
-  Evidenced-based and innovative approaches which demonstrate collaboration between multiple community organizations and systems
-  Creating environments that make the healthy choice the easiest choice
-  Initiatives that promote **health equity**





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C. What We Fund:

- Programs and services that improve health and **social determinants of health**
- Policies and settings that make it easy for individuals to make healthy choices
- Capacity building, leadership development and technical assistance to help communities and organizations assess needs, develop strategic plans and implement policy changes that advance health
- Planning and feasibility studies related to our strategic areas of focus
- Durable equipment and supplies needed to achieve targeted results

See GWCHF's [Allowable Costs for Grants Policy](#).

D. What We Do Not Fund:

We are unable to fund:

- Institutions which discriminate on the basis of race, ethnicity, creed, gender or sexual orientation policy or practice
- Fundraising events, celebrations, dinners or golf outings (See our [Sponsorship Policy](#))
- Scholarships, fellowships or direct financial assistance to individuals
- Religious activities or political lobbying
- Medical, academic or scientific research
- Supplanting of existing salaries
- Endowments
- Activities that duplicate efforts in the community
- Retirement of previously incurred debt
- Capital 'bricks and mortar' fundraising campaigns

While GWCHF does not contribute to 'bricks and mortar' fundraising campaigns, GWCHF's directed initiatives may include capital investments which promote **health equity** and are:

- o Within the foundation's identified focus areas
- o Evidenced-based for health enhancement

E. Grant Making Processes

- a. Each grant cycle, the foundation will develop a





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ORDINANCE #2018-03

Authorizing Fees For Fire Department Response To Vehicular Accidents

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER § 52-12 RESCUE SERVICE is hereby amended as follows:

§ 57-12 Rescue service.

Rescue service for the City and participating town residents shall be provided by the Waterloo Fire Department.

When the Waterloo Fire Department is called upon to extinguish a vehicle fire, extricate a person from a vehicle, provide on scene clean-up of flammable or hazardous substances, or provide on scene care or assistance to a vehicle occupant, the driver or owner of the vehicle will pay a service fee to the Waterloo Fire Department in an amount not to exceed \$500, or as amended from time to time by the Waterloo City Council upon recommendation of the Waterloo Fire Department.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on _____, 2018.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

Date Adopted: _____, 2018
Date Published: The Courier, _____

Fiscal Effect: None.
Sponsor: Public Works & Property Committee
Text Added- > <u>Highlighted and underlined</u>
Text Struck-> <u>Highlighted and strike marks</u>