



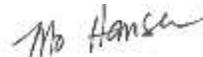
136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: March 1, 2018
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: 11/02/2017, 12/07/2017, 01/04/2018 & 2/1/2018
3. PUBLIC COMMENTS
4. 2018 PROJECT/PROGRAM STATUS UPDATES [informational]
 - a. 2018 Clerk/Treasurer Project Updates
 - b. Municipal Response To Identified Emerald Ash Borer On Public Grounds
 - c. Wisconsin Department Of Transportation LRIP Grant Awarded For \$16,305.16 For Cleveland Street Improvements
5. NEW BUSINESS
 - a. Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street
 - b. A Municipal 2018 Jefferson County Clean Sweep Program Donation Request
 - c. Resolution #2018-08 Awarding A Pavement Micro Surfacing Program Contract ***
 - d. Exempting Certain Sidewalks Designated As Closed During The Winter From Snow/Ice Clearing Requirements
 - e. Removing Existing Sidewalk Connecting Beech Rd With Chestnut Street And Existing Sidewalk On Commercial Avenue
 - f. Resolution #2018-09 Authorizing The Submission Of A Wisconsin Department Of Transportation Facilities For Economic Assistance (Tea) Grant Application ***
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships
7. ADJOURNMENT


Mo Hansen
Clerk/Treasurer

*** Also on Council Agenda. See Council materials for documentation.

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 02/26/2018

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

Waterloo 2018 Project Tracking

Sorted by Oversight Entity

2/26/2018 2:48 PM

by Clerk/Treas.

Oversight	Project	Description	Type	Lead(s)	Status	Next Action	Notes
Community Development Authority	333 Portland Rd Demolition	Removal of blighted buildings preparing for future reuse of property	Econ. Dev. TID#3	Clerk/Treas.	Seeking state funding	Submit WEDC Site Assessment application	
Community Development Authority	203 E Madison St (phase 4)	Complete site work per CDA adopted concept plan	Econ. Dev. TID#2	Clerk/Treas.	Seeking funding for parking area and other items	Submit grant application to DNR or WisDOT	
Council	333 West Madison Street	Hawthorn & Stone build-out of assisted living facility	Econ. Dev. TID#2	Clerk/Treas.	No developer communication	Follow-up with attorney	Project financial OK, no developer communication on work timeline
Council	Commercial Ave Extension	extend road 345 ft north for AB E Discovery access per agreement	Econ. Dev. TID#3	Clerk/Treas.	public bids out	open sealed bids	
Council	Online ordinance update	2018 update of digital and printed ordinances	Administrative	Clerk/Treas.	To be scheduled	Time in include max number of ordinance changes	
Park Comm	Repair Sanitary Sewer line leaks in Firemen's Park	2016 repairs did not remedy inflow of water to lift station at river	Parks	Parks Director & DPW Director	Funding source for remedy no known	ID funding source	
Public Works & Property Comm	2018 Pavement Micro Surfacing Program	Peschel, S. Monroe, Polk Streets with Pierce Street recommended as alternate	Road & Utility improve Capital Fund	DPW Director	Award before Council 3/1	Contract documents signed	
Public Works & Property Comm	Cleveland / Mill	full reconstruct of Mill & Cleveland	Road & Utility improve Capital Fund	Kunkel Engineering Group; Chad & Barry	public bids out	open sealed bids	bid decision points: full or partial sidewalks. Need to get culvert app to County
Public Works & Property Comm	DNR Private Lead Service Line Program	Operate program to assist private home owners to remove lead water pipes	Public Health	Clerk/Treas. & Utility Super	weekly process of applications	Mail communication to homes yet to apply	More public lead sections than previously known to CT, coordination with Utility for public lead sections required
Public Works & Property Comm	Lease Bobcat	Budget amendment #1 shifted this to 3-year lease to own rather than buy	Equipment	DPW Director	finalized lease agreement	sign agreement	
Public Works & Property Comm	STH 19 Reconstruct	Spring review of rework items and incomplete items	Road & Utility improve TID#1	DPW Director	date TBD		
Public Works & Property Comm	Street name sign replacement	replacing faded street name signs under warranty	Road & Utility improve Capital Fund	DPW Director	Signs ordered and received	sign installation	
Utility Comm	Electric work add-on from STH 19 project	Final electric line work in coordination with contractor	Electric Utility	Utility Super			

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Monday, February 05, 2018 10:53 AM
To: mleisses@kunkelengineering.com
Cc: bspringr@charter.net; Angie Stinnett; Ziaja, Matt; dpw@waterloowi.us
Subject: On-going citizen stormwater complaint / 454 S. Jefferson Street

Mitch,

Dave Lenius has asked that a storm water matter at 454 South Jefferson Street be addressed again by the Public Works & Property Committee. Can you pull your files on this storm water matter and forward what was proposed for the private property owner to Dave?

Dave Lenius (dlenius@degolierprinting.com; 608-514-4830) met with the Public Works and Property Committee several years ago asking for a remedy to stormwater flowing from Jefferson Street down the driveway at 454 South Jefferson Street. At that time you shot grades and met on site describing grading on private property as a remedy.

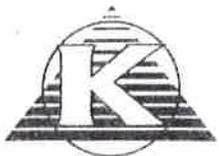
Today by phone he said no private grading had been done. He said water flowing directly from the street hasn't been addressed; stormwater basins south of the driveway installed on the Waldo and Hedges (formerly Yohn) properties when Lloyd Ratcliff originally brought the matter to the City more than a decade ago are not remedying the situation. He again seeks a municipal remedy for water flowing from the public right-of-way down his driveway.

The Public Works & Property Committee next meets March 1 @ 6 pm. Dave Lenius indicated he does not have all the information from your prior municipal actions. Can you contact him and supply him with the previous information, in advance of the meeting? Dave indicated that lawn grading is not a complete solution, and water flowing from the street surface to the driveway needs to be addressed

Mo Hansen
Clerk/Treasurer
City of Waterloo
office: 920.478.3025
CityHall@Waterloowi.us

| [MUNICIPAL WEBPAGE](#) | [INFO ALERTS SIGN-UP](#) |





KUNKEL
engineering
group

107 Parallel Street
Beaver Dam, WI 53916
(920) 356-9447
(920) 356-9454 fax
kunkelengineering.com

PROJECT: WATER LOO

DESCRIPTION: DRAINAGE ISSUE

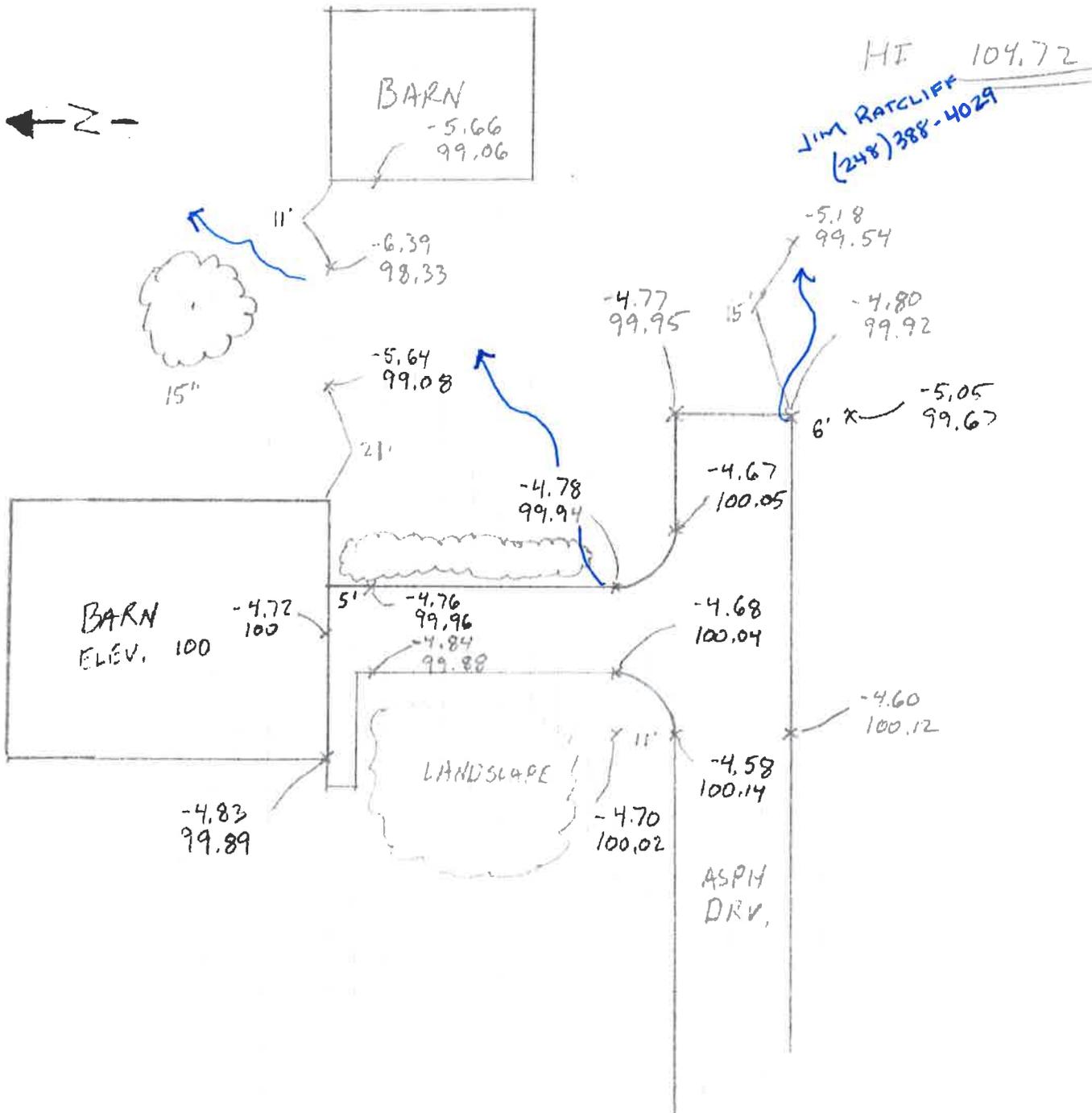
DATE: _____

JOB NO.: _____

SHEET _____ of _____

CALC. BY: _____

CHECKED BY: _____



CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: August 4, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson, Deputy Public Works Director Jeff Robbins Maureen Giese, Anita J. Martin of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: July 7, 2016. MOTION: Moved by Stinnett, seconded by Ziaja to approve the meeting minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
 - a. DNR Stewardship Grant Application For 203 East Madison Street. DISCUSSION: Hansen said the application was still pending.
 - b. DNR Grant Funding To Remove Lead Water Services To Waterloo Properties. DISCUSSION: Hansen said the application was still pending.
5. PROJECT UPDATES
 - a. 2016 Capital Projects Status Tracking. DISCUSSION: Hansen and Leisses provided a verbal reviewed of projects.
 - b. 2017 West Porter Street Construction And Design. DISCUSSION: Leisses said plan would be done soon, parking modifications would be minimal.
6. UNFINISHED BUSINESS
 - a. Town Of Portland Reply - Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Hansen said Wally Schoenherr was unable to attend. Springer said the City should just go with what it had. Stinnett said two parties need to be part of an agreement. MOTION: Moved by Springer, seconded by Ziaja to plow the Towns section and bill if needed. VOICE VOTE: Motion carried.
 - b. Public Right-Of-Way Stormwater Management, 464 Jefferson Street. DISCUSSION: Leisses said graded adjacent to the asphalt could be changed to alleviate the problem. Hansen discourage Leisses from engineering a solution for the private property owners. Leisses said he would only provide information and let them take actions. Preliminary plans were to be forwarded at the next meeting. MOTION: No action taken.
7. NEW BUSINESS
 - a. Consideration Of A Municipal Lead Water Service Removal Program. DISCUSSION: Hansen said he would provide a written draft program, and that the Water Utility was identifying the number of water lead services. No action taken.
 - b. Sale of the following items. DISCUSSION: Springer said items should be offered for sale using the League of Municipalities or other means. No action taken.
 - i. Mosquito Fogger
 - ii. Generator
 - iii. Orange Sanitary Hose
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Springer to adjourn. The time was approximately 6:45 pm. Motion carried.



Attest:

Mo Hansen, Clerk/Treasurer

A



B



C



D







JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Main Street Room 201
Jefferson, WI 53549
Telephone (920) 674-7430

James Schroeder
County Board Chairman

October 30, 2017

The 2017 Clean Sweep Program year had its successes and challenges. The successes included working with the Jefferson County Master Gardeners trying to get the message out on composting and gardening with fewer chemicals. We donated 12 compost bins to the Master Gardeners for placement in schools and community gardens. The Master Gardeners volunteer their time in teaching gardening as a healthy way of eating to our school age children. We did recycling education at the Jefferson County Fair; by spinning a wheel and answering a recycling question you earned a Tootsies Pop, Blow Pop or Dum Dum. We had drawings for 25 compost bins and 25 camping pop up recycling/waste bins. We were asked to attend a program called "Stairway to Heroin Educational Series". We gave them 600 pharmaceutical flyers on how to dispose of drugs properly at the County supported drop off sites. We also had a table at their Resource Fair before and after the program. They invited us to attend their "Wake Up Call" program on Thursday, November 2, at the Jefferson High School. This informational program educates parents on what red flags to look for if drugs are being used inside a teen's bedroom.

The challenge is finding vendors for electronics and appliance collections. In 2016 we partnered with two vendors to host two recycling events, to which residents, farms, schools and businesses could bring all TVs, computers, appliances and lawn equipment. The only fee charged was for TVs and monitors; everything else was accepted free. The Committee agreed to pay for transportation of the materials if the vendors kept prices for accepting TVs and monitors at an affordable rate for our residents. The events were very successful. A Recycling Event flyer is included with this letter for you to share or copy for distribution.

As you know, Clean Sweep is an important service to our residents, agricultural community and small businesses in Jefferson County. The Clean Sweep Program offers proper disposal for hazardous waste chemicals; Recycling Events for electronics and appliances; and nine drop-off sites for pharmaceuticals, thereby keeping these substances away from our children, teenagers and pets, and out of the surrounding environment and groundwater. We support these programs with a host fees from Waste Management Deer Track Park Landfill host fees and grants. Host fees have decreased by \$60,000 since 2008 and grant proportions have continually dropped yearly. We receive donations from Jefferson County towns, cities, villages, businesses and residents. The City of Watertown has donated \$20,000 every year, for the last seven years and continues to support our program again in 2018. This year for the first time Jefferson County has allocated \$15,000 from its tax levy budget to the Clean Sweep Program. Our donators realize the cost of preventative programs is cheaper than cleanup costs. These programs give residents an opportunity to properly dispose of hazardous waste instead of disposing it down storm drains, into our rivers, on the ground or by using other improper means of disposal.

The Solid Waste/Air Quality Committee is planning Clean Sweeps at three sites over five days and one Recycling Event for the 2018 program. We have enclosed a Clean Sweep brochure and map of all the events for 2018. The Committee again will offer tire recycling at the April Clean Sweep. The Recycling Event for TVs, electronics, small metal appliances, large appliances and lawn equipment will be Saturday, June 23 at the Jefferson County Fair Park.

Thank you in advance for your consideration in donating to the Clean Sweep Program in your 2018 budget. We are eager to work with you to maintain this valuable program for our citizens. Enclosed is a donation sheet. Please contact Program Assistant Sharon Ehrhardt at (920)674-7430 for answers to your questions about Jefferson County's Clean Sweep and Recycling Program. The updated schedule should be posted to our website by December 1, 2017 www.jeffersoncountywi.gov/cleansweep.

Sincerely,

James Schroeder, Chairperson
Jefferson County Board of Supervisors

Donald Reese, Chairperson
Solid Waste/Air Quality Committee

2018 Contribution Sheet

The Clean Sweep Program appreciates your contributions to properly dispose of hazardous chemicals, drugs, electronics and appliances. The Clean Sweep and Recycling Programs offer education on proper disposal of these substances and ways to keep them away from our children, teenagers, pets, surrounding environment and groundwater. By working together as a community we give Jefferson County residents disposal options for hazardous waste materials.

Please fill out the bottom contribution sheet and return to:

Clean Sweep Program
Jefferson County Courthouse
311 S. Center Avenue – Room 201
Jefferson, WI 53549

For questions contact: Sharon Ehrhardt (920)674-7430 or
sharoneh@jeffersoncountywi.gov

See website for complete donor list: www.jeffersoncountywi.gov/cleansweep

Please return with contribution

Contact Name _____

Town, City, Village or Business Name _____

Address _____

City _____ **Zip** _____

Phone _____ **Email** _____

\$50 _____ **\$75** _____ **\$100** _____ **\$250** _____ **\$350** _____ **\$450** _____

\$500 _____ **\$750** _____ **\$1,000** _____ **\$1,500** _____ **\$2,500** _____

\$5,000 _____ **Other** _____

Mo Hansen

From: DPW <dpw@waterloowi.us>
Sent: Friday, February 16, 2018 2:46 PM
To: 'Raynelle'
Subject: Sidewalk Closure
Attachments: Bluegrass goehl.pdf; Derby lexington.pdf; Daniel Mckay.pdf; Gene Mckay .pdf; Julia Mckay.pdf; Streater Bradford.pdf

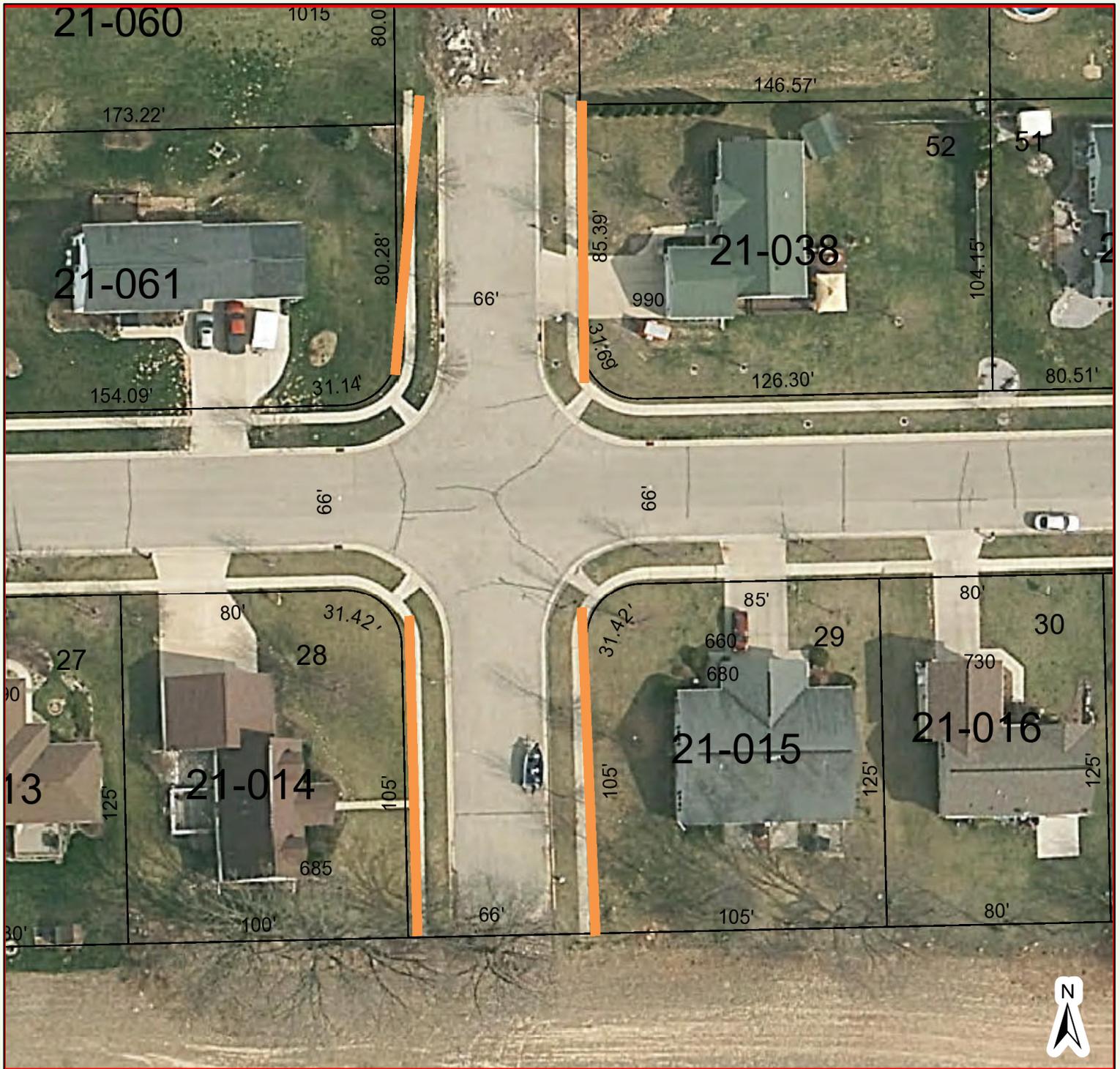
Mo

These attachment are photos of the sidewalks that do not go to anything I have them hi lighted in orange what does not need to be shoveled.

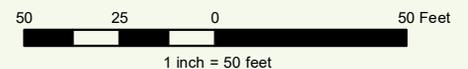
Chad Yerges
City of Waterloo – DPW Director
211 Hendricks Street
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(920) 478-3025

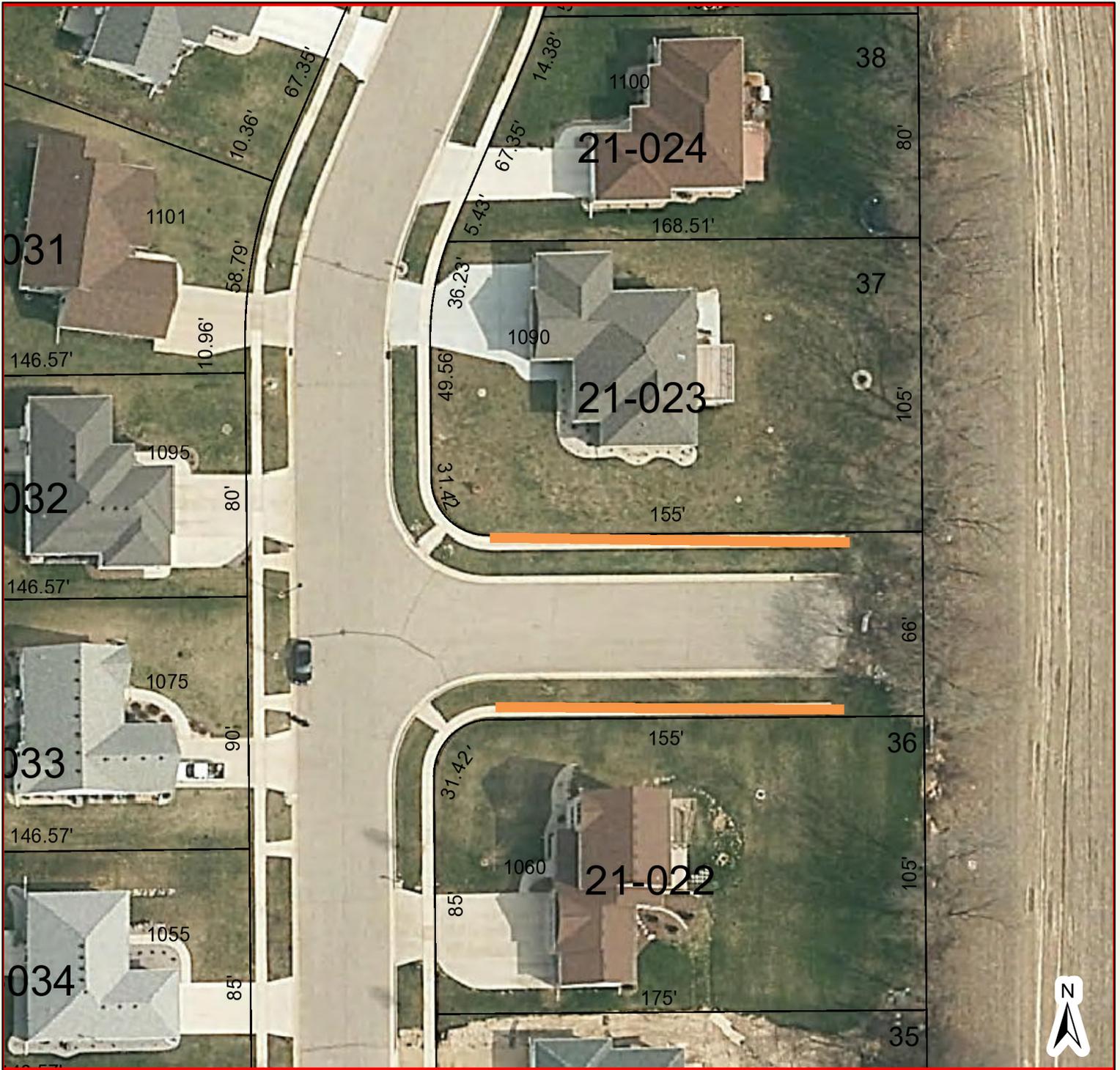
Jefferson County Land Information



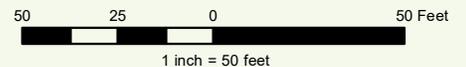
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|-----------------------|--------------------|---|
| Municipal Boundaries | Road Right of Ways | Streams and Ditches |
| Parcel Lines | Section Lines | Jefferson County Wide Mosaic.sid |
| Property Boundary | Surface Water | Red: Band_1 |
| Old Lot/Meander Lines | Map Hooks | Green: Band_2 |
| Rail Right of Ways | Tax Parcels | Blue: Band_3 |



Jefferson County Land Information



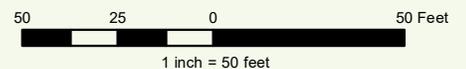
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Jefferson County Land Information



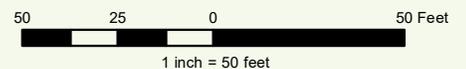
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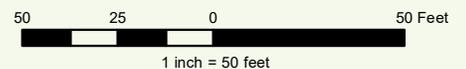
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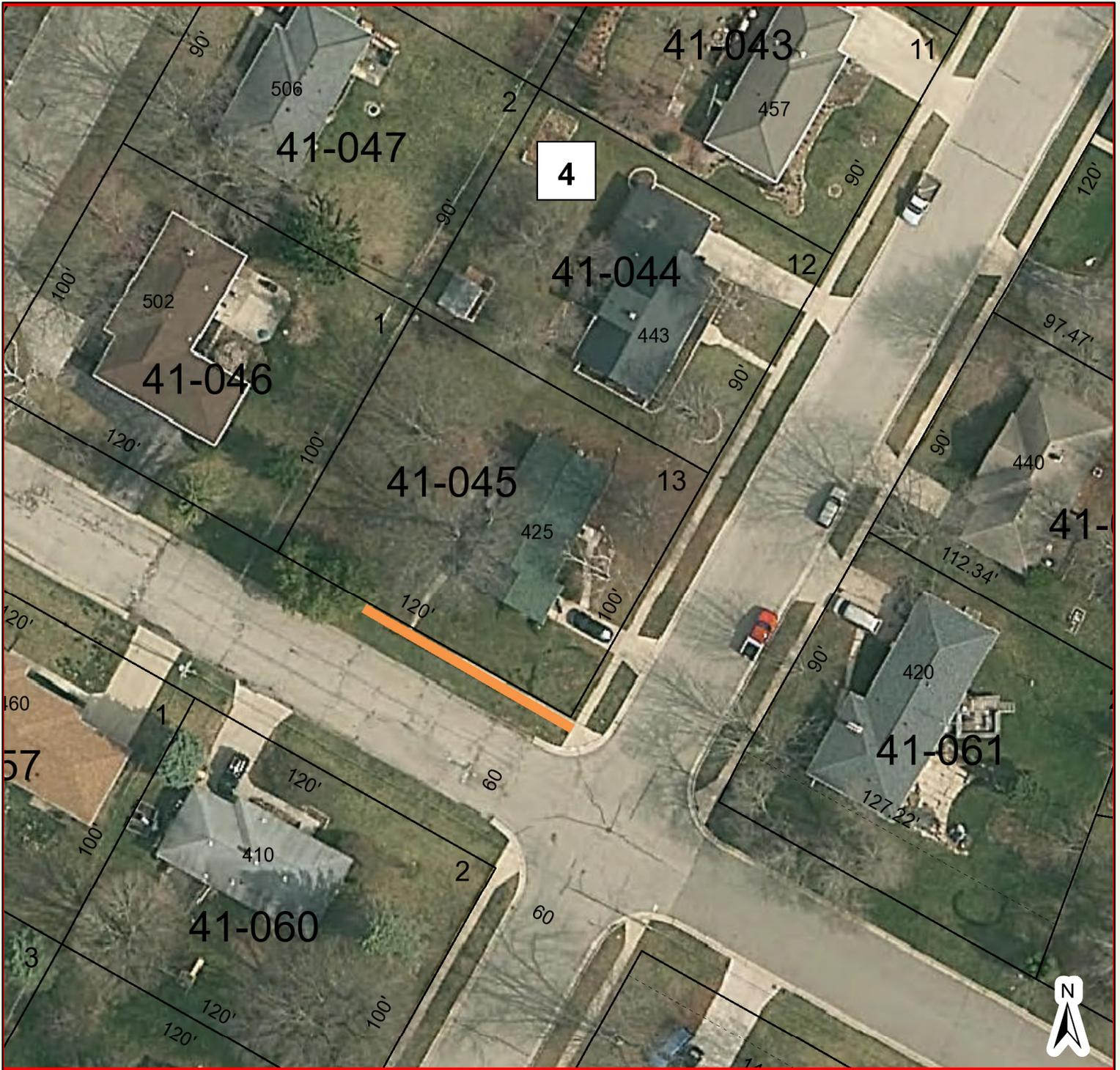
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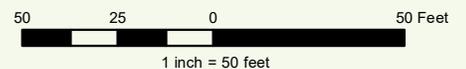
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Mo Hansen

From: DPW <dpw@waterloowi.us>
Sent: Friday, February 16, 2018 3:00 PM
To: 'Raynelle'
Subject: Sidewalk removal
Attachments: Chestnut.pdf; Commercial.pdf

Mo

These photos of sidewalks are ones we would like to remove. The commercial Ave hi Lighted orange would be the remove and the red hi lighted would be a new opening to the bike path. The sidewalk from Chestnut to Beech remove the hole walk.

Chad Yerges

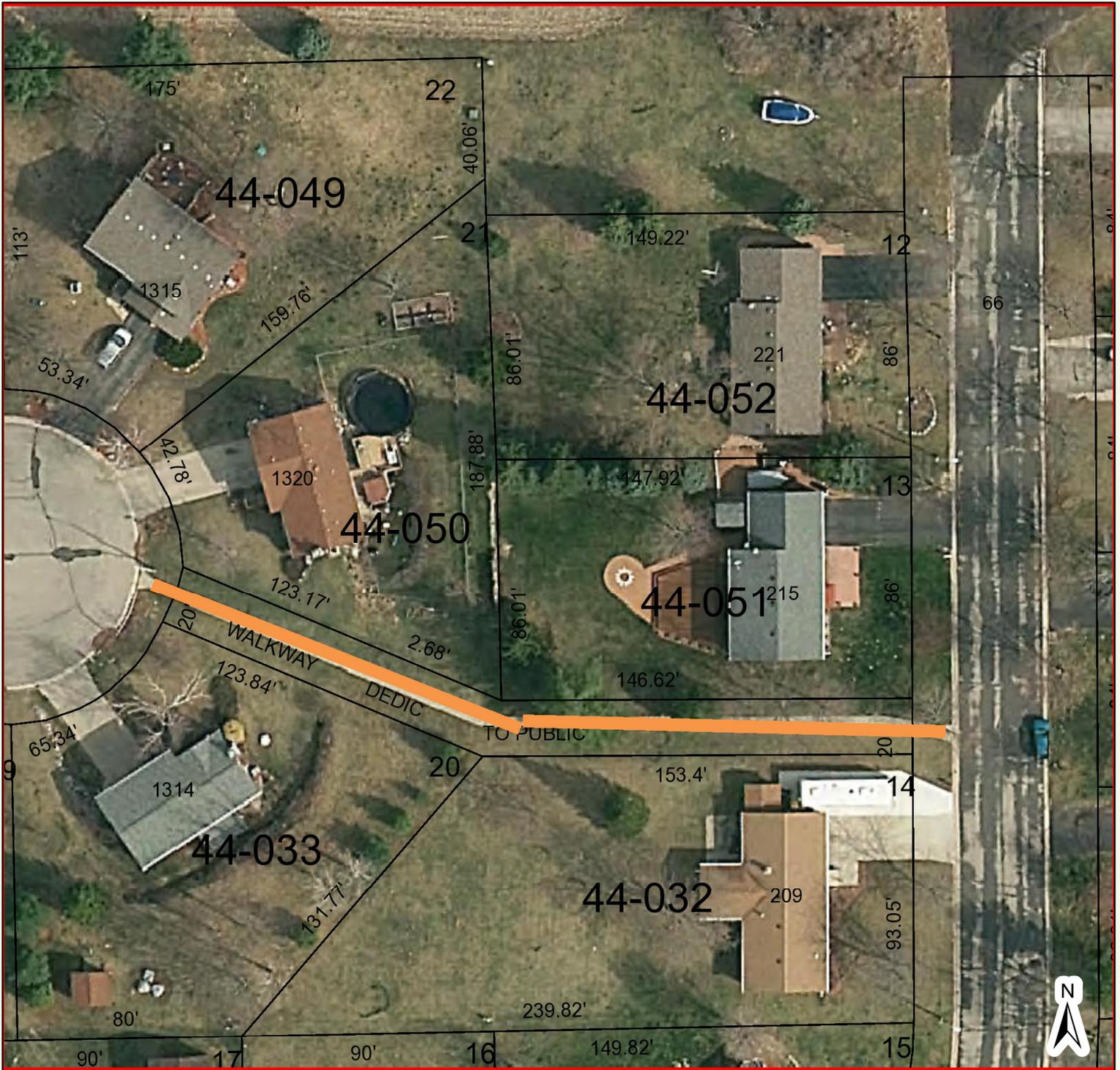
City of Waterloo – DPW Director

211 Hendricks Street

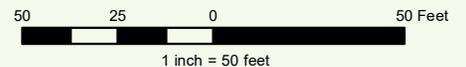
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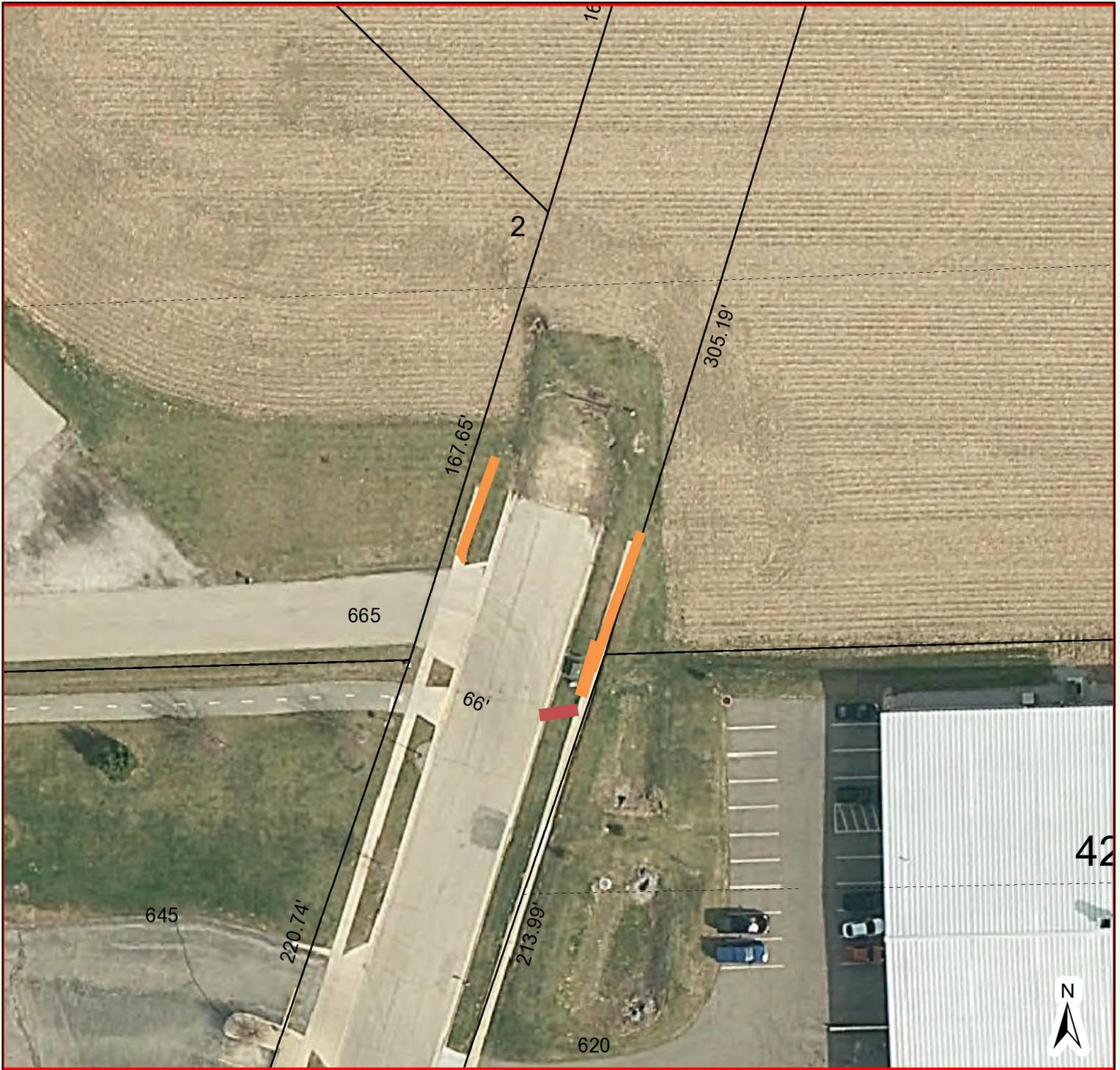
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