



136 North Monroe Street  
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**PUBLIC NOTICE OF A COMMITTEE MEETING  
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

**COMMITTEE:** PUBLIC WORKS & PROPERTY COMMITTEE  
**DATE:** Thursday, November 2, 2017  
**TIME:** 6:30 p.m.  
**LOCATION:** Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: 08/03/2017, 08/29/ 2017 Public Hearing, 09/07/2017 (no meeting 10/05/2017)
3. PUBLIC COMMENTS
4. 2017-2018 PROJECT SUMMARY UPDATE
5. UNFINISHED BUSINESS
  - a. Road Maintenance Agreements With Adjacent Townships
6. NEW BUSINESS
  - a. 2018 Road/Utility Improvements
  - b. A 2019-2023 Road & Utility Reconstruction/Repair/Maintenance Plan
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
8. ADJOURNMENT

*Mo Hansen*

Mo Hansen  
Clerk/Treasurer

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 10/30/2017

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: September 7, 2017**

1. CALL TO ORDER AND ROLL CALL. In the Chair's absence, Mayor Thompson called the meeting to order at 6:30 p.m. Committee members present: Ziaja and Stinnett. Absent: Springer. Others attending: Public Works Director Chad Yerges; Utility Superintendent Barry Sorenson; Jeff Robbins; Chris Hauptli; Mayor Thompson; and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: August 3, 2017 and August 29, 2017 Public Hearing. MOTION: Moved by Stinnett, seconded by Ziaja to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2017 PROJECT SUMMARY UPDATE. DISCUSSION: Hansen gave a verbal update saying 80% of all projects were completed.
5. UNFINISHED BUSINESS
  - a. Road Maintenance Agreements With Adjacent Townships. DISCUSSION: Hansen said he had been contacted by the Town of Medina and work remains to be completed before a Committee review. No action taken.
6. NEW BUSINESS
  - a. 2018 Road/Utility Improvements
    - i. Review Of 8/29 Public Hearing. DISCUSSION: Ziaja said several attendees were adamant about not wanting sidewalks. Hansen said a summary was emailed [text from that email here... Twenty-eight people attended the public hearing at the Public Works building last night, including Alders Ziaja and Griffin; Leon Soter and a 2nd gentleman were adamant that sidewalks were not need nor welcomed for the project; multiple attendees called for a 15 mph speed limit for both streets; multiple questions were fielded about where curb & gutter were going to be placed; multiple asked for costs to residents relating to private sewer upgrades and/or sidewalk special assessments; mitch Leisses described the project as in the planning phase, and provided an overview of discussions to date; it was noted that survey crews would be deployed and that access to basements to identify sanitary sewer grades at building entry point was necessary; shifting the roadway to address existing property encroachments and to aid in design were identified; lead water service information was provided; The general timeline goal of project bid documents to contractors in the December/January time period was shared.] Additionally it was noted that sidewalk on the north side was partially abandoned. Barry Sorenson said Parker Dow's home was currently by the sewer main which would be abandoned. It was to be determined how the sewer main and lateral would be configured for the Dow property. Hansen said repairing the street as it currently is designed would reduce costs. Thompson said the engineer should assemble information for additional review.
    - ii. Project Timeline. No action taken,
  - b. Review Of 2018 Public Works Capital Budget Submittal Items. DISCUSSION: Yerges reviewed his submittals prioritizing a bobcat skid loader as a first priority. No action taken.
  - c. A 2019-2023 Road & Utility Reconstruction/Repair/Maintenance Plan. DISCUSSION: A draft outline with road projects listed through 2024 was presented. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
8. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:45 pm. Motion carried.



Attest:  
Mo Hansen  
Clerk/Treasurer

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**PUBLIC HEARING: August 29, 2017**

1. In the Committee Chair's absence, the Clerk/Treasurer called the public hearing to order at 6 pm at 211 Hendricks Street (DPW Facility). Committee members present: Ziaja. Absent: Springer & Stinnett. Others attending: Public Works Director Chad Yerges; City Engineer Mitch Leisses of Kunkel Engineering Group; DPW staffer Chris Hauptli; Carol & Dale Eilenfeldt; Elizabeth Schoob; Terry Kuhl; Angela Abel; Amanda Radloff; Parker Dow; Howard Baumann; Jerry Baumann; Leslie Weber; Michelle Soter; Leon Soter; Charley & Pam Kuhl; Rick & Connie Wolf; Dave Zastrow; Chris & Lee Fiedorowicz; Emma Stewart; Robert Scheel; Jennifer Josheff; Chris Josheff III; Ron Griffin and Clerk/Treasurer Hansen.
  
2. Public Comments On The Road Improvements/Cleveland & Mill Street. DISCUSSION: Mitch Leisses summarized the projects as a full reconstruct of Mill Street and Cleveland Street.
  - Leon Soter and a 2nd gentleman were adamant that sidewalks were not need nor welcomed for the project.
  - Multiple attendees called for a 15 mph speed limit for both streets.
  - Multiple questions were fielded about where curb & gutter were going to be placed.
  - Multiple asked for costs to residents relating to private sewer upgrades and/or sidewalk special assessments.
  - Mitch Leisses described the project as in the planning phase, and provided an overview of discussions to date.
  - It was noted that survey crews would be deployed and that access to basements to identify sanitary sewer grades at building entry point was necessary.
  - Shifting the roadway to address existing property encroachments and to aid in design were identified.
  - Lead water service information was provided.
  - The general timeline goal of project bid documents to contractors in the December/January time period was shared.
  
3. Adjourn Public Hearing at approximately 6:45 pm.



Mo Hansen  
Clerk/Treasurer

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: August 3, 2017**

1. CALL TO ORDER AND ROLL CALL. Committee Member Stinnett called the meeting to order at 6:30 p.m. Committee members present: Ziaja and Stinnett. Absent: Springer. Others attending: Public Works Director Chad Yerges; Utility Superintendent Barry Sorenson; Mayor Thompson; Parker Dow, and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: July 6, 2017. MOTION: Moved by Ziaja, seconded by Stinnett to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2017 PROJECT SUMMARY UPDATE. Noted.
5. UNFINISHED BUSINESS
  - a. Wisconsin Department of Safety And Professional Services, Notice Of Violations And Orders, Waterloo Employees Entered Confined Space Without Training – Notice of Corrective Actions. Noted.
  - b. Road Maintenance Agreements With Adjacent Townships. No action taken.
6. NEW BUSINESS
  - a. Municipal Parking Lot Resurfacing Bid & Director Request To Substitute An Alternate Project. MOTION: Moved by Stinnett, seconded by Ziaja to recommend to Council the substitution request. VOICE VOTE: Motion carried.
  - b. Review Of 2018 Road/Utility Improvements -- Design & Preliminary Estimate, Mill Street & Cleveland Street. DISCUSSION: Hansen said Kunkel Engineering Group needed to begin survey work. Sidewalks were discussed. Parker Dow spoke against sidewalks and spoke in favor of reducing speed limits. Ziaja asked for a public hearing to get citizen input. No action taken.
  - c. Review Of 2018 Public Works Capital Budget Submittal Items. No action taken.
  - d. PASER Road Ratings. A Council presentation by Mitch Leisses this evening was noted. No action taken.]
  - e. A 2019-2023 Road & Utility Reconstruction/Repair/Maintenance Plan. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Noting Plan Commission Discussion Of Uniform & Effective Enforcement Of The Building & Zoning Code: Policies To Achieve Desired Outcomes. Noted.
8. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:50 pm. Motion carried.



Attest:  
Mo Hansen  
Clerk/Treasurer

City of Waterloo Capital Improvement Plan - Road Work

DRAFT BEFORE PUBLIC WORK COMM.

9/7/2017 12:25 PM

**Joint  
Municipal -  
Utility  
Estimate**

Year	Location	Description	Status	Notes	Estimate
2016	Canal Rd (STH 19 to municipal line)	Road resurface, partial utilities	COMPLETED	COMPLETED	
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct street, sidewalk & utilities	IN PROGRESS	IN PROGRESS	12/16 municipal costs only \$1,979,231
2017	W Porter St (STH 89 west to Minnetonka)	Reconstruct street, sidewalk & utilities	COMPLETED	COMPLETED	3/16 \$705,152
2018	Mill St & Cleveland St	Reconstruct street, sidewalk & utilities	Planning Phase / Funding Phase	Kunkel revised estimate; engineering contract not to exceed \$105,160; no survey work to date.	8/17 \$1,584,470
2019	Edison St (Franklin north to Dickinson)	Reconstruct street, sidewalk & utilities	Under consideration		3/16 \$638,764
2019	Waterloo Road	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2020	Adams St (Leschinger north to STH 89)	Reconstruct	" "		7/12 \$577,784
2021	Jefferson St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2022	Minnehaha Ln	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2022	N. Riverside Dr	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2022	Streator Ln	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2023	S. Van Buren St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2024	Taylor St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2024	N. Van Buren St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
2024	Rood Ave	Reconstruct	" "	DPW Aug '17 recommendation	tbd
tbd	Leschinger St	Reconstruct	" "	DPW Aug '17 recommendation	tbd
tbd	Indian Hills Dr	Reconstruct	" "	DPW Aug '17 recommendation	tbd
tbd	W. Riverside Dr	Reconstruct	" "	DPW Aug '17 recommendation	tbd



# 2017 Roadway Ratings

Monday, July 31, 2017

## PASER RATING LEGEND

	10 Excellent		5 Fair
	9 Excellent		4 Fair
	8 Very Good		3 Poor
	7 Good		2 Very Poor
	6 Good		1 Failed

