



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, October 5, 2017 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: September 21, 2017
3. PUBLIC COMMENT
4. PUBLISHED NOTICE OF A PUBLIC HEARING
 - a. Public Hearing On A Jefferson County Sheriff's Department Request For A Conditional Use Permit To Allow The Construction Of A 60' Communications Radio Tower, 733 Herron Court – October 24, 2017 At 7 p.m.
5. COMMUNICATIONS TO THE MAYOR AND CITY COUNCIL
 - a. Suspension Of Hotel Feasibility Study, Core Distinction Group
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Public Safety & Health Committee
 - i. Granting A Special Event Or Entertainment License, Waterloo/Marshall Holiday Parade
 - b. Finance, Insurance & Personnel Committee
 - i. Resolution #2017-36 Authorizing A \$250 Donation To The October 24, 2017 Stairway To Heroin Event At The Waterloo High School, Said Funds From The General Fund Contingency Line Item (100-51-5190-900)
7. UNFINISHED BUSINESS
 - a. Resolution #2017-37 Authorizing A Change In Posted Speed Limits On Mill Street And Cleveland Street From 25 Miles Per Hour to 15 Miles Per Hour
8. NEW BUSINESS
 - a. Class "A" Beer And "Class A" Intoxicating Liquor License Application, Waterloo Piggly Wiggly, 810 N. Monroe Street
 - b. Cigarette And Tobacco Products Retail License, Waterloo Piggly Wiggly, 810 N. Monroe Street
 - c. Ordinance #2017-04 Amending Section §385-29(b)(2) -- Wireless Communications And Antennas, Conditional Uses -- To Allow For Installation Of Towers In Zoning Districts After The Issuance Of A Conditional Use Permit
 - d. Resolution #2017-38 Accepting A Donation Of 3.02 Acres Of Land (Outlot Parcel 290-0813-0513-004) From Larry Waldo Located Adjacent To The Maunsha River and Firemen's Park
 - e. Resolution #2017-39 Authorizing An Employee Health Insurance Benefit Opt-Out Option And Establishing An Employer Contribution Percentage For Non-Represented Employees And A Target Percentage For Represented Employees
 - f. Council Initiation Of A Conditional Use Permit Process On Behalf Of The Jefferson County Sheriff's Department As Allowed Under §385-31(b)
9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. 2017 Wisconsin League Of Municipalities Conference & The October 21, 2017 Council Meeting

10. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Posted and Emailed: 10/02/2017

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Minutes Attached:

- Public Safety & Health Committee Minutes, September 7, 2017

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: September 21, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas, and Petts. Absent: Ziaja and Stinnett. Others present: Diane Graff, the Courier; Tammy Krueger, Daily Times; Police Chief Sorenson; WLOO videographers; Utility Superintendent Sorenson and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: August 3, 2017; August 17, 2017 and September 7, 2017 (no quorum). MOTION: Moved by Springer, seconded by Thomas to approve the meeting minutes as presented noting that September 7, 2017
3. PUBLIC COMMENT/PUBLISHED NOTICES
 - a. Published Notice: Class "A" Beer And "Class A" Intoxicating Liquor License Application, Waterloo Piggly Wiggly, 810 N. Monroe Street. Noted.
4. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials And Contract Service Providers. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.
 - i. Parks Coordinator Haberkorn - August 2017
 - ii. Fire Chief Butzine - July and August 2017
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits - August 2017
 - iv. Public Works Director Yerges - August 2017
 - v. Police Chief Sorenson - August 2017
 - vi. Library Director Mountford - August 2017
 - vii. Waterloo Water & Light Commission - September 5, 2017
 - viii. Watertown Humane Society - August 2017
 - b. Granting New Operator's Licenses For The License Period Beginning July 1, 2017 And Ending June 30, 2019 (1)
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll, August 2017 - \$105,146.99. MOTION: Moved by Springer, seconded by Quimby to approve payroll in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, and Petts. Noes: None, with Ziaja and Stinnett absent. Motion carried.
 - ii. General Disbursements, August 2017 - \$825,900.25. MOTION: Moved by Springer, seconded by Quimby to approve general disbursements in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, and Petts. Noes: None, with Ziaja and Stinnett absent. Motion carried.
 - iii. Treasurer's Report & Budget Reports, August 2017. MOTION: Moved by Springer, seconded by Quimby to approve the reports. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, and Petts. Noes: None, with Ziaja and Stinnett absent. Motion carried.
 - b. Plan Commission
 - i. Conditional Use Permit, John & Stacey Meyer - Property Located At 550 East Madison Street, To Allow For Construction Of An Additional 22' X 26' (572 Sq. Ft.) Accessory Building In A R-2 Single Family Residential District. MOTION: Moved by Springer, seconded by Quimby to approve the permit as recommended by the Plan Commission. VOICE VOTE: Motion carried.
 - c. Public Safety & Health Committee
 - i. Authorizing Police Chief To Change Speed Limits On Mill Street And Cleveland Street From Existing 25 mph To 15 mph. MOTION: Moved by Thomas, seconded by Griffin to table the matter requesting that it be drafted in resolution form. VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. Resolution #2017-35 Denial Of Claim: Barbara Strand, 514 West Madison Street, Presenting A Claim Against The City Due To Road Construction And The Lack of Safe Water. MOTION: Moved by Springer, seconded by Quimby to deny the claim as recommended by the municipal insurance carrier. VOICE VOTE: Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. Motion carried. Approximate time: 7:07 p.m.



Attest:
Mo Hansen
Clerk/Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

**NOTICE OF PUBLIC HEARING FOR CONDITIONAL USE PERMIT UNDER PROVISIONS
OF CHAPTER §385-29 OF THE ZONING CODE OF THE CITY OF WATERLOO,
JEFFERSON COUNTY, WISCONSIN**

Please take notice that the Plan Commission of the City of Waterloo, Jefferson County, Wisconsin, acting under provisions of Chapter §385-29 of the Zoning Code of the City of Waterloo, shall hold a public hearing on the matter of an application for a conditional use permit received from Jefferson County, owners of the property located at 733 Herron Court, Waterloo.

The Jefferson County Sheriff's Department is requesting a conditional use permit to allow the construction of a 60' Communications Radio Tower. A conditional use permit is required for the installation of towers and antennas, including the placement of accessory equipment or buildings.

The property is described as follows:

Tax Parcel: #290-0813-0613-034

Legal Description: COM SE/C SE1/4 NE1/4, S88DGW 1552.83FT, S87DG59'W 456.02 FT, N01DG54'W .45FT TO POB, S88DG01'W 65.90FT, N00DG43'W 120.22FT, S74DG01'E 66.64FT, S01DG54'E 99.65FT TO POB, City of Waterloo, Jefferson County, Wisconsin

Also known as 733 Herron Court.

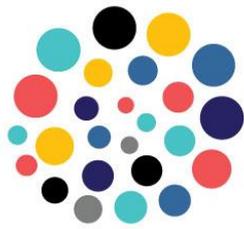
Be further notified that the Plan Commission will hear all persons interested or their agents or attorneys concerning this conditional use permit application at a public hearing. The public hearing will be held at **7:00 p.m. on Tuesday, October 24, 2017 in the Council Chamber of the Municipal Building, 136 N. Monroe Street, Waterloo.**

Subsequent to the public hearing, the Plan Commission shall recommend approval, denial, or conditional approval of the conditional use permit to the Common Council. The City Council will act on the Plan Commission's recommendation at its regularly scheduled meeting on Thursday, November 2, 2017.

Morton J. Hansen

Morton J. Hansen
City Clerk/Treasurer

Pub: The Courier: October 12, 2017



Core DISTINCTION GROUP

September 20, 2017

Mr. Mo Hansen
Clerk/Treasurer
City of Waterloo, WI

Dear Mr. Hansen,

This report does not present projections for additional hotel operation based upon current operating performance in the market area. As there are currently no recommendations as to the property type, suggested property size, brand affiliation, services, and amenities at this time. Listed is the conclusion after Phase 1 of our research:

1. A total of 5,000 room nights could be identified specific to this market broken down: Manufacturing 5%; SMERF (Social, Military, Education, Religion, and Fraternal) 30%; Area Events & Entertainment 40%; Medical 3%; Other Corporate 15%; and Transient/Walk In Business 7%. Community Interview feedback did not identify adequate need to support additional lodging outside of the current lodging available in the area during the week. Feedback identified greatest lodging need specific to community events (hosted at Fireman's Park and additional venues in the area) where guests are forced to stay in neighboring markets due to lack of available lodging.
2. Although there are no options for lodging in Waterloo, WI at this time, industry standards of week day lodging demand generators indicate there is a lack of need in the area based on community interviews.
3. Overall area weekday need is lacking due to:
 - o Trek Bicycle Corporation – Company owns a hotel in the neighboring metro area of Madison. Research indicated that beyond thier need at that lodging facility, they would have need for around 100 room nights a year.
 - o Van Holten's – Representative indicated that they have need for 1 or 2 rooms a year.
 - o Sheehy Express – Representative indicated that they have need for around \$15,000 worth of lodging in the Waterloo and surrounding area. This would equate to 250 to 300 room nights a year.
 - o McKay Nursery – Representative indicated that they have need for 10 to 15 room nights per year.
4. Currently there are over 25 hotels in the Regional Area under construction and opening in 2017. Within a 15 mile radius there are approximately 700+ branded guestrooms available for rent.
5. Limited rate opportunity and minimal occupancy combined with increased labor cost expenses have the potential to result in lack of adequate hotel operating revenue overall.

At the time of this letter, Core Distinction Group, LLC is suspending contractual work on Waterloo, WI until further engagement is requested beyond the 12-18 month time frame indicated above. At which time, if engaged, we will revisit the community need for new hotel development and proceed with full study reporting if warranted.

Warmest regards,

Jessica Junker



jjunker@coredistinctiongroup.com

Mobile: 920-740-1647

www.coredistinctiongroup.com





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APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Waterloo/Marshall Holiday Parade

STATUS: (circle one) unincorporated incorporated individual other C-3

CONTACT NAME: Angie Stinnett

PHONE NUMBER: 920-648-7324, 920-809-1755, 920-648-7350
DAYTIME EVENING FAX

EMAIL ADDRESS: angie.stinnett@yahoo.com

NAME OF EVENT: Waterloo/Marshall holiday Parade.

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March
Race Tag Day Other

PURPOSE OF EVENT: Organize a quality parade + Auction to benefit

DATE OF EVENT: Nov. 4, 2017 benefit the Food Pantry

EVENT HOURS: 4:30-5:15 SET UP HOURS 45 MINS BREAKDOWN 15 MINS

DESCRIPTION OF EVENT: PARADE

SITE/ADDRESS FOR EVENT (list if multiple locations) start @ H.S. parking lot
END ON SE side of fireman's park.

PROJECTED ATTENDANCE: 250 PAST ATTENDANCE: 250

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 10-15

RAIN POLICY: PARADE HAPPENS NO MATTER what the weather

DATE APPLICATION MADE 10/2/17

HOLD HARMLESS CLAUSE:

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

INSURANCE REQUIREMENTS:

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, _____ 20__ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594**. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

PERMITTED USE OF PUBLIC PROPERTY:

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at _____ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of _____ through _____ 20____. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

LIABILITY WAIVER:

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

AUTHORIZED SIGNATURES:

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Angie Stinnett
Name (please print)

Signatory Title (if applicable)

Cingie Stinnett
Signature
10/2/17
Date

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594.** A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: 10/2/2017 Received by: RB

Clerk's Office to complete the section below:

Cc:

<input checked="" type="checkbox"/> Police Department	_____ Council Approval <u>10/5/2017</u>
<input checked="" type="checkbox"/> Fire Department	_____ Date
<input checked="" type="checkbox"/> Public Works	_____ Certificate of Insurance <u>5 days prior</u>
<u>NA</u> Waterloo Utilities	

Fee for Profit Events = \$50.00 per event.

Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: waived Date Paid: NA

Received by: RB

Attachment 1

CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:
\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
6. **No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Waterloo/marshall holiday parade & function.
DATE (S) OF EVENT: 11/4/17 HOURS: 4:30-5:15 (parade)
LOCATION/PROPERTY: start: HS parking lot ending - fireman's park.

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES NO
If yes, list security company name. —
Where will security be needed? No.
What times will security be needed? —
Will WPD officers be required? YES NO traffic Control.
Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____
2) What are your plans for medical assistance? EMT's on Site.
Municipal estimation of cost: _____ WFD equipment/personnel @ _____ \$ hours = \$ _____
3) Will there be fireworks at your event? YES NO
Date of fireworks _____ Time of Fireworks _____
Name/Address of company supplying fireworks _____
Fire Marshall must be contacted for approval and consultation.

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: Angie Stinnett phone # 920-809-1755
2) What time will set up begin: 4 pm.
3) Name of clean up contact person: Angie Stinnett Cell Phone# 920-809-1755
4) Estimated time for clean up after event: 10 Mins.

FEES AND PROCEEDS:

1) Will admission be charged for this event? YES NO
If yes, how much: Adult _____ Seniors _____ Students _____
Children 5 & under _____ Families _____
2) If a participant fee is charged, please indicate the amount: Booth: _____
Concessionaire: _____

3) Will alcoholic beverage(s) be sold?

YES

(NO) @ the parade,
but yes @ Auctions

If yes, what beverage and at what cost? _____

4) What does the Sponsor intend to do with any revenue over and above the expenditures? _____

donate to food pantry.

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

ENTERTAINMENT AND PROMOTIONS:

2) List names of performers and entertainment groups:

2) Describe other entertainment / activities planned for your event: _____

3) How will your event be promoted? Television

Radio Newspapers Posters Flyers

other FB

PUBLIC PROPERTIES PROCEDURES:

If you are requesting city services, please complete the following area:

1) Will you need barricades?

YES NO
Traffic Control

Purpose of barricades: _____

Location of placement: _____ Amount needed _____

Date barricades needed _____ Time of placement _____

Name of company providing service if other than City X

2) Will you require electrical service(s)

YES

NO

Entertainment: number of amps _____ = _____ lines @ \$20 Cost\$ _____

Equipment being used: _____

Location _____ Entainer name _____

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____ Entainer name _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed YES NO

Type(s) _____

Location: _____ Amount _____

Date: _____ Time: _____

5) Will picnic tables be needed? YES NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES NO

If yes how many requested? Cardboard trash bins _____ Barrels _____

Where do you want them placed? _____

Name of disposal company if other than the City: _____

Where will dumpster be place: _____

8) Will water connection be needed? YES NO

Location _____ Amount _____

Date _____ Time _____

Estimated costs: _____ connection(s) @ \$20.00 = \$ _____ Total water costs



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RESOLUTION #2017-36

Authorizing A \$250 Donation To The October 24, 2017 Stairway To Heroin Event At The Waterloo High School, Said Funds From The General Fund Contingency Line Item (100-51-5190-900)

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Based upon the recommendation of the Finance, Insurance & Personnel Committee, the Council authorizes A \$250 donation to the October 24, 2017 Stairway To Heroin event held at the at the Waterloo High School and presented by Your Choice to Live Inc., said funds to be expensed from the General Fund Contingency, line item (100-51-5190-900).

PASSED AND ADOPTED this _____ day of _____ 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
Clerk/Treasurer

SPONSOR(S) – Finance, Insurance and Personnel Committee
FISCAL NOTE – line item 100-51-5190-900 has an expended calendar year balance of \$8,100

Late Handout



September 13, 2017

City of Waterloo
136 North Monroe St
Waterloo, WI 53594

Dear City of Waterloo,

In July, we reached out to you and your business in hope for some partnership with this opportunity for our community.

Over the past year, heroin forums have been held in communities such as Waukesha, Jefferson, Hartland, Watertown and Franklin. Prompted by these efforts and the disturbing fact that heroin overdose deaths have **increased 880% since 2006**, with 281 heroin overdose deaths statewide in 2016, we decided to take a closer look at our own community.

We will be holding a Stairway to Heroin community event at **Waterloo High School on October 24, 2017 from 6:00-8:30 PM** which will be free and open to all community members 12 years of age and older. A resource fair will precede the event beginning at 6:00 PM. The Stairway to Heroin educational events have been very successful in neighboring communities so we are hoping to continue to offer these awareness, education and prevention opportunities in our community to help the fight against the growing opiate epidemic.

We are seeking potential sponsors for this program to help defer the costs associated with speaker fees, advertising costs and other planning-related expenses. We are hoping City of Waterloo will consider contributing to our efforts. As a sponsor, your logo will be included on all advertising materials and will also be included in the evening's program. In addition, we are happy to provide you with a receipt of your tax-deductible donation. Sponsorship checks can be made payable to Your Choice to Live, Inc. and sent to 138 North Avenue, Hartland, WI 53029. Your Choice to Live, Inc. is a non-profit 501(c)(3) organization specializing in alcohol and drug prevention education. Please feel free to contact Sandi Lybert at (262) 367-9901 with any questions or visit <http://www.yourchoice-live.org> for more information. Thank you for your continued support of educational opportunities for students and families in our community.

Sincerely,

Dr. Shannon A. Karcher
Waterloo School District
Stairway to Heroin Planning Committee

Presents:

STAIRWAY *to* HEROIN

Tuesday, October 24, 2017 | Waterloo High School | 865 N. Monroe St. | Waterloo, WI 53594
6:00-6:30 PM Resource Fair | 6:30-8:30 PM Program



Children increasingly are coming into contact with illegal drugs. According to the American Academy of Child and Adolescent Psychiatry, the average age of first time marijuana use is 14. The average age of first time alcohol use is 11 for boys and 13 for girls. By the time they graduate from high school 40% of all teens have used marijuana. We cannot assume that all children who smoke marijuana will become heroin addicts. However, the danger does exist, and research supports the progression of use.

Parents are still the most powerful influence in their children's lives. Children who learn about the risks of drugs and alcohol from their parents are 50% less likely to use than those who don't. Please join us to learn how you can be part of the solution to this ever-growing concern in our community. Education of students, educators, parents and the community is essential.

PROGRAM

- Dr. Shannon Karcher
Director of Pupil Services
- The Lyberts
A Family's Journey to Recovery
- Detective Chris Kohl
Waukesha County Sheriff's Department
- Melanie C.
Parent Testimony
- Dr. Timothy Westlake
*Medical Director,
Oconomowoc Memorial Hospital*
- Chris Gleason
*Administrator of Regional Behavioral
Health Services, Rosecrance*

For more information or to register for this FREE event,
please visit: <https://stairwaytoheroinwaterloo.eventbrite.com>

For questions about this event, please contact Dr. Shannon Karcher
at (920) 478-2696 ext. 2120, karchers@waterloo.k12.wi.us or
Sandi Lybert at (262) 367-9901

Sponsored By:



Corporate Sponsorship of
Your Choice events provided by:





136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2017-37

Authorizing A Change In Posted Speed Limits On Mill Street And Cleveland Street From 25 Miles Per Hour to 15 Miles Per Hour

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Based upon the recommendation of the Public Safety & Health Committee and citizen input, the Council authorizes a change in posted speed limits on Mill Street and Cleveland Street from 25 miles per hour to 15 miles per hour and directs the Police Chief to update the Official Traffic Map in accordance with §350-2 of the municipal code.

PASSED AND ADOPTED this _____ day of _____ 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
Clerk/Treasurer

SPONSOR(S) – Public Safety & Health Committee

FISCAL NOTE – Estimate of cost (time & material) to change out signs, \$500

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning NOVEMBER 5 20 17 ;
ending JUNE 30 20 17

TO THE GOVERNING BODY of the: Town of } WATERLOO
 Village of } WATERTOWN
 City of }

County of JEFFERSON Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): WATERLOO PIGGLY WIGGLY LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	PRESIDENT JEFFREY M TATE	W2146 POND RD NEOSHO, WI	53059
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	JEFFREY M TATE	W2146 POND RD NEOSHO, WI	53059
Directors/Managers			

3. Trade Name PIGGLY WIGGLY SUPERMARKET Business Phone Number 920-478-3088
4. Address of Premises 810 N MONROE STREET, WATERLOO, WI Post Office & Zip Code 53594

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 06/30/17 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) CEMENT BLOCK BUILDING

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? LANNON FOODS INC
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 6th day of September
Rickie Greenlee
(Clerk/Notary Public)



[Signature]

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

My commission expires 11-11-2018

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	<u>9/7/2017</u>	Date reported to council/board	<u>9/7/2017</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk <u>Mo H</u>
Date license granted		Date license issued		License number issued	

Applicant's WI Seller's Permit No.: <u>456102947143902</u>	FEIN Number: <u>822246875</u>
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$ <u>500.-</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$ <u>500.-</u>
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>10.-</u>
TOTAL FEE	\$ <u>1010.-</u>

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of WATERLOO County of DODGE
 City

The undersigned duly authorized officer(s)/members/managers of WATERLOO PIGGLY WIGGLY LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as PIGLY WIGGLY SUPERMARKET
(trade name)

located at 810 N MONROE STREET, WATERLOO, WI 53594

appoints JEFFREY M TATE
(name of appointed agent)

W2146 POND RD, NEOSHO, WI 53059
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

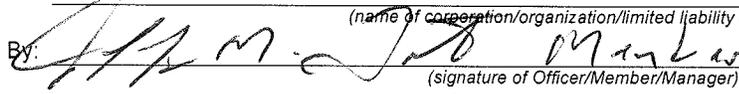
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
CHRISTIAN BROTHERS OF WATERTOWN LLC

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 58 YEARS

Place of residence last year W2146 POND RD, NEOSHO, WI 53059

For: WATERLOO PIGGLY WIGGLY LLC
(name of corporation/organization/limited liability company)

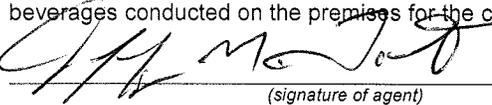
By: 
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, JEFFREY M TATE, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 9/6/17 Agent's age 59
(signature of agent) (date)

W2146 POND RD, NEOSHO, WI 53059 Date of birth 08/05/1958
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
TATE JEFFREY M					
Home Address (street/route)	Post Office	City	State	Zip Code	
W2145 POND RD		NEOSHO	WI	53059	
Home Phone Number	Age	Date of Birth	Place of Birth		
	59	08/05/1958	IRON RIVER, MI		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- MEMBER/AGENT** _____ of **WATERLOO PIGGLY WIGGLY LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 58 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
DUI, WAUKESHA COUNTY 1995
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending. _____
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. CHRISTIAN BROTHERS OF WATERTOWN LLC
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Employer's Name	Employer's Address	Employed From	To

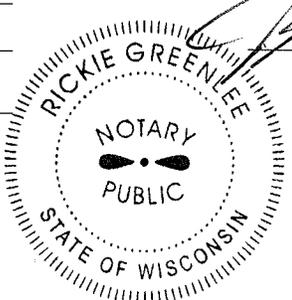
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6th day of September, 20 17

Rickie Greenlee
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)



My commission expires 11-11-2019



Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

*Pa 1000
9/12/2017
33469*

MUNICIPAL USE ONLY

Applicant's Wisconsin 15-digit Sales Tax Account Number
456102947143902

← This must be issued in the same Legal Name of the licensee below.

License Number
Period Covered
Date of Issuance

Legal Name (corporation, limited liability company, partnership or sole proprietorship) WATERLOO PIGGLY WIGGLY LLC			Federal Employer Identification No. (FEIN) 08-2246875	
Trade or Business Name (if different than Legal Name) PIGGLY WIGGLY SUPERMARKET			Telephone Number ()	
Business Address (License Location) 810 N MONROE STREET		Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town		Business Telephone (920) 478-3080
City WATERLOO	State WI	ZIP Code 53954	of: WATERLOO	
Mailing Address (if different than Business Address)			City	State ZIP Code
				DODGE <i>Jefferson</i>

Organization (check one)

Sole Proprietor Wisconsin Corporation – Enter date incorporated: 06/30/2017

Partnership Out-of-State Corporation – Are you registered to do business in Wisconsin? YES NO

Other (describe) _____

- YES NO 1. Does the applicant understand that they must purchase cigarettes only from distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
- YES NO 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-261-6435. See application form CTP-129, revenue.wi.gov/forms/excise/ctp-129.pdf.)
- YES NO 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- YES NO 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- YES NO 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- YES NO 6. Does the applicant understand that they may not sell single cigarettes?
- YES NO 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- YES NO 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 6th day of September, 2017
Rickie Greenlee
(Clerk / Notary Public)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

My commission expires 11-11-2019





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

ORDINANCE #2017-04

**An Ordinance Amending Section §385-29(b)(2) -- Wireless Communications And Antennas, Conditional Uses --
To Allow For Installation Of Towers In Zoning Districts After The Issuance Of A Conditional Use Permit**

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: Section §385-29(b)(2) is hereby amended as follows:

Conditional uses. The installation of towers and antennas, including the placement of accessory equipment or buildings, may be allowed by conditional use permit **on all M-2 Districts**. In addition to the standards identified in this section, any request for conditional use permit shall also comply with the standards identified by § [385-28](#) of this chapter.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on _____.

Adopted at a regular meeting of the Common Council on _____.

CITY OF WATERLOO

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen, City Clerk/Treasurer

Date Adopted: _____

Date Published: The Courier, _____



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2017-38

**Accepting A Donation Of 3.02 Acres Of Land (Outlot Parcel 290-0813-0513-004) From Larry Waldo
Located Adjacent To The Maunsha River and Firemen's Park**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Because non-buildable land along the Maunsha River adjacent to Firemen's Parks affords the City future recreation options relating to green space and parks space.

The Council hereby accepts the donation of 3.02 acres of land identified as outlot parcel 290-0813-0513-004, and further identified on the map and certified survey map presented this night, from Larry Waldo and directs the Mayor or his designees to execute the transfer of title from Waldo to the City.

PASSED AND ADOPTED this _____ day of _____ 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer
FISCAL NOTE – Cost of transaction estimate at \$500, no residual



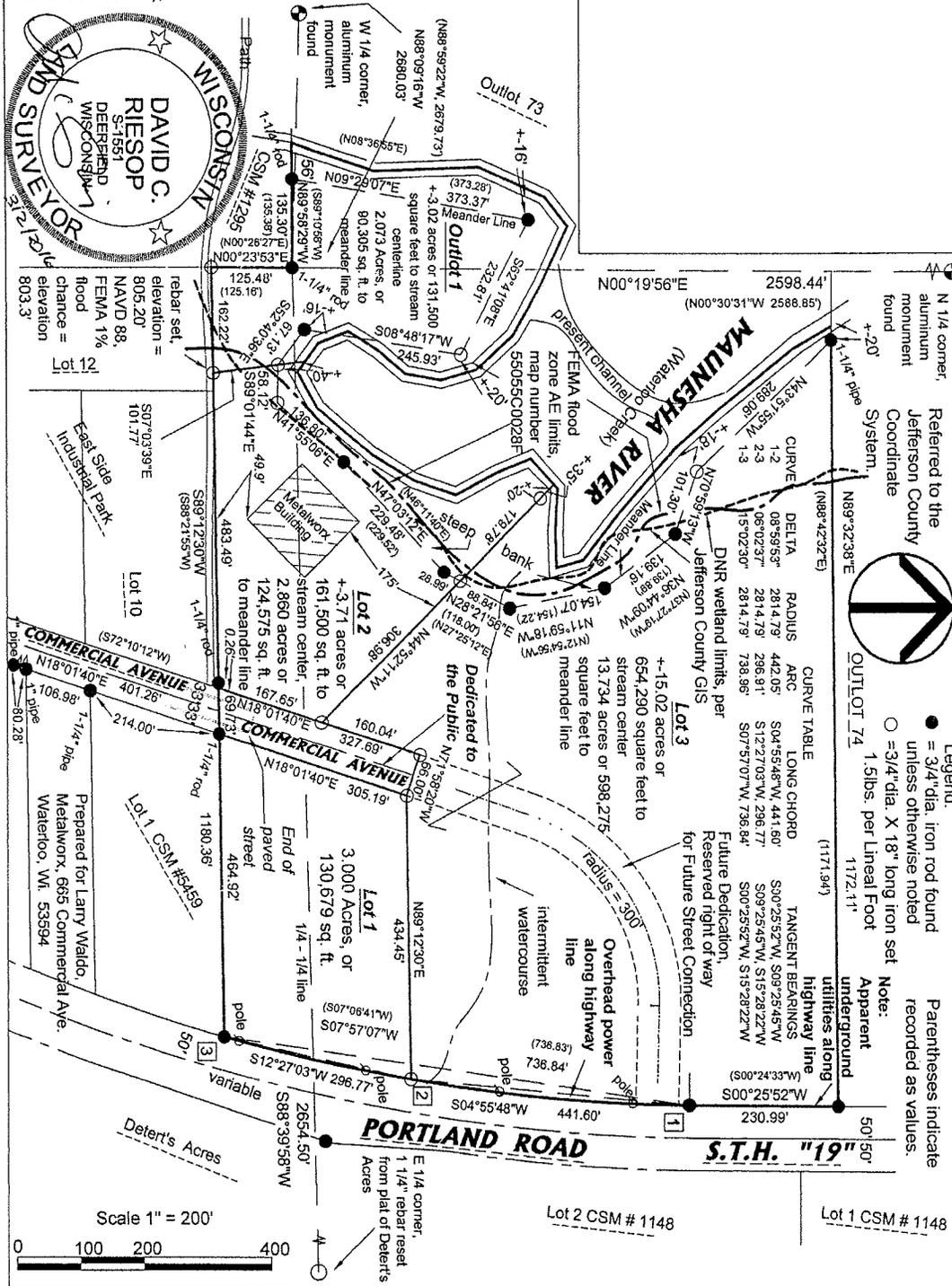
Document # 1365338

Office of Register of Deeds
Jefferson County, WI
RECEIVED FOR RECORD
Mar. 8, 2016 AT 2:15 pm

Staci Hoffman
Total Pages 3
Fee 30.00
TT .00

Certified Survey Map 5683

Lot 1, Jefferson County Certified Survey Map number 3395, being located in parts of NW 1/4 of the SE 1/4, the SW 1/4 of the NE 1/4, and the SE 1/4 of the NW 1/4, all in Section 5, T.8N., R.13E., City of Waterloo, Jefferson County, Wisconsin



Wisconsin Mapping, LLC

surveying and mapping services
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No. 4598-14 Date 2/29/2016

Sheet 1 of 3

Document No. 1365338

C. S. M. No. 5683 V. 32 P. 66



Identify

Identify Results

Results found: 1 [Clear](#)

Tax Parcels

Parcel Number: 290-0813-0513-004
Owner Name 1: LARRY R WALDO
Owner Name 2: GWENN WALDO

i *Mailing Address:* 612 JEFFERSON ST S ✖
CITY: WATERLOO
STATE: WI
ZIP5: 53594
[Property Information](#)



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2017-39

Authorizing An Employee Health Insurance Benefit Opt-Out Option And Establishing An Employer Contribution Percentage For Non-Represented Employees And A Target Percentage For Represented Employees

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

The Council amends the current employee health insurance benefits as follows:

1. Authorizes a voluntary employee health insurance benefit opt-out option for 2018 in accordance with ETF and Wisconsin Retirement System guidelines, setting an opt-out percentage rate of 45% for 2018 and a rate of 50% for every consecutive opt-out year thereafter when an employee voluntarily chooses to opt-out.
2. Authorizes an employer contribution percentage of 80% for 2018 for non-represented employees and an 80% target percentage for represented employees for which bargaining is currently taking place.

PASSED AND ADOPTED this _____ day of _____ 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

FISCAL NOTE – 88% to 80% results in an estimated shift insurance in premium expense from employer to employee of \$40,000

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
September 7, 2017

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Griffin at 6:30PM
2. **Roll Call:**
Committee members present – Alderperson Griffin, Petts, and Chief Sorenson
3. **Approval of Public Safety Committee Minutes of August 3, 2017.** Motion to approve by Alderperson Petts, second by Griffin, motion carried.
4. **Public Comment:** (None)
5. **Unfinished Business:** (None)
6. **New Business:** Authorization to change posted speed limits on Mill Street and Cleveland Street from existing 25mph to 15mph. Motion to approve by Petts, second by Griffin, motion carried.
7. **Future Agenda Items and announcements:** (Halloween Schedule)
8. **Adjourn:** Motion to Adjourn by Petts, Second by Griffin, motion carried.

I Attest: Chief Dennis P. Sorenson