

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: September 7, 2017

1. CALL TO ORDER AND ROLL CALL. In the Chair's absence, Mayor Thompson called the meeting to order at 6:30 p.m. Committee members present: Ziaja and Stinnett. Absent: Springer. Others attending: Public Works Director Chad Yerges; Utility Superintendent Barry Sorenson; Jeff Robbins; Chris Hauptli; Mayor Thompson; and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: August 3, 2017 and August 29, 2017 Public Hearing. MOTION: Moved by Stinnett, seconded by Ziaja to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2017 PROJECT SUMMARY UPDATE. DISCUSSION: Hansen gave a verbal update saying 80% of all projects were completed.
5. UNFINISHED BUSINESS
 - a. Road Maintenance Agreements With Adjacent Townships. DISCUSSION: Hansen said he had been contacted by the Town of Medina and work remains to be completed before a Committee review. No action taken.
6. NEW BUSINESS
 - a. 2018 Road/Utility Improvements
 - i. Review Of 8/29 Public Hearing. DISCUSSION: Ziaja said several attendees were adamant about not wanting sidewalks. Hansen said a summary was emailed [text from that email here... Twenty-eight people attended the public hearing at the Public Works building last night, including Alders Ziaja and Griffin; Leon Soter and a 2nd gentleman were adamant that sidewalks were not need nor welcomed for the project; multiple attendees called for a 15 mph speed limit for both streets; multiple questions were fielded about where curb & gutter were going to be placed; multiple asked for costs to residents relating to private sewer upgrades and/or sidewalk special assessments; mitch Leisses described the project as in the planning phase, and provided an overview of discussions to date; it was noted that survey crews would be deployed and that access to basements to identify sanitary sewer grades at building entry point was necessary; shifting the roadway to address existing property encroachments and to aid in design were identified; lead water service information was provided; The general timeline goal of project bid documents to contractors in the December/January time period was shared.] Additionally it was noted that sidewalk on the north side was partially abandoned. Barry Sorenson said Parker Dow's home was currently by the sewer main which would be abandoned. It was to be determined how the sewer main and lateral would be configured for the Dow property. Hansen said repairing the street as it currently is designed would reduce costs. Thompson said the engineer should assemble information for additional review.
 - ii. Project Timeline. No action taken,
 - b. Review Of 2018 Public Works Capital Budget Submittal Items. DISCUSSION: Yerges reviewed his submittals prioritizing a bobcat skid loader as a first priority. No action taken.
 - c. A 2019-2023 Road & Utility Reconstruction/Repair/Maintenance Plan. DISCUSSION: A draft outline with road projects listed through 2024 was presented. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
8. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:45 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer