



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, September 7, 2017 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: August 3, 2017 and August 17, 2017
3. PUBLIC COMMENT
4. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Plan Commission
 - i. Conditional Use Permit, John & Stacey Meyer - Property Located At 550 East Madison Street, To Allow For Construction Of An Additional 22' X 26' (572 Sq. Ft.) Accessory Building In A R-2 Single Family Residential District
 - b. Public Safety & Health Committee
 - i. Authorizing Police Chief To Change Speed Limits On Mill Street And Cleveland Street From Existing 25 mph To 15 mph
 - c. Waterloo Renewable Energy Committee
 - i. Committee Report From Chair Andrew Lewandowski
5. NEW BUSINESS
 - a. Resolution #2017-35 Denial Of Claim: Barbara Strand, 514 West Madison Street, Presenting A Claim Against The City Due To Road Construction And The Lack of Safe Water [Insurance Carrier Recommendation – Denial]
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
7. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 09/01/2017

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Minutes Attached:

- Finance, Insurance & Personnel Committee Minutes, June 15, 2017
- Public Safety & Health Committee Minutes, July 6, 2017

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: August 3, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Absent: Springer. Others present: Mike Kawula; Chad Yerges; Jeff Robbins; Barry Sorenson; Mitch Leisses of Kunkel Engineering; Cassie Whitebird; Garry Whitebird; Diane Graff, the Courier; Tammy Krueger, Daily Times; Police Chief Sorenson; WLOO videographers; Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: July 20, 2017. MOTION: Moved by Griffin, seconded by Quimby to approve the meeting minutes as presented.
3. PUBLIC COMMENT. None.
4. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Public Works & Property Committee
 - i. Presentation - PASER Road Ratings, Mitch Leisses Of Kunkel Engineering Group. No action taken.
 - ii. Wisconsin Department of Safety And Professional Services, Violations And Orders, Waterloo Employees Entered Confined Space Without Training – Notice of Corrective Actions. Noted, no action taken.
 - iii. Municipal Parking Lot Resurfacing Bid & Director Request To Substitute An Alternate Project. DISCUSSION: Yerges said bids for lot resurfacing came in high. He recommended accepting an estimate from Fahrner for a combined total of \$64,823 to proceed with an alternate project consisting of chip sealing a portion of Clarkson Road and micro-surfacing segments including Bradford Drive, Anna Court, Boorman Street, Park Avenue and Spring Street. MOTION: Moved by Stinnett, seconded by Ziaja to approve the Director's recommendation and authorize a contract with Fahrner Asphalt Sealers LLC as described. ROLL CALL VOTE: Aye: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none, with Springer absent. Motion carried.
 - b. Plan Commission
 - i. Conditional Use Application – Terry & Kelly Kuhl, 790 Portland Road - Conditional Use Permit Request To Allow The Construction Of An Additional 30' X 40' (1,200 Sq. Ft.) Accessory Building In A R-2 Single Family Residential District. MOTION: Moved by Quimby, seconded by Stinnett to grant the conditional use as recommend by the Plan Commission noting that the dimensions have been modified by the applicant to meet a building height requirement. VOICE VOTE: Motion carried.
 - c. Public Safety & Health Committee
 - i. Permission To Hire David N. Warner Full-Time To Fill Vacant Position. DISCUSSION: Thomas said Warner would fill the vacancy created by the Rupprecht resignation. Thomas described Warner's experience and training. MOTION: Moved by Thomas, seconded by Quimby to hire David N. Warner as a full-time officer. VOICE VOTE: Motion carried.
 - d. Finance Insurance & Personnel Committee
 - i. Resolution #2017-29 Changing The Employer Option Selection To Include Dental Coverage – 100% Of Dental Premium Paid By Employees -- For The Wisconsin Public Employers' Group Health Insurance Program. MOTION: Moved by Quimby, seconded by Thomas to approve the resolution as presented. VOICE VOTE: Motion carried.
 - e. Community Development Authority
 - i. #2017-32 Awarding A Contract Not To Exceed \$72,590 To Valia Excavating LLC For Riparian Improvements At 203 East Madison Street And Outlot 1 At 333 West Madison Street. MOTION: Moved by Thomas, seconded by Stinnett to approve the resolution as presented. VOICE VOTE: Motion carried.
5. APPROVAL OF CLAIMS
 - a. Resolution #2017-30 Approval Of Claim: Elizabeth Frasier, 1140 Lexington Way, Presenting A Claim In The Amount Of \$150 For Plumbing Services Due To An Inoperative Municipal Sanitary Sewer Pump [Staff Recommendation – Approval]. DISCUSSION: Barry Sorenson said staff forgot to turn a pump on leading to sanitary sewer challenges for property owners. MOTION: Moved by Quimby, seconded by Thomas to approve the claim noting that Waterloo Utilities funds would be used to pay the claim. ROLL CALL VOTE: Aye: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer

absent. Motion carried.

- b. Resolution #2017-31 Denial Of Claim: Garry Whitebird, 152 West Porter Street, Presenting A Claim In The Amount Of \$14,983.87 Due To Inflow Of Stormwater [Insurance Carrier Recommendation – Denial]. DISCUSSION: Clerk/Treasurer's note. A digitally recorded audio of the discussion is to serve as the official record for this discussion. It is preserved on CD and filed with these printed minutes. MOTION: Moved by Ziaja, seconded by Quimby to approve the resolution with the Council denying the claim. ROLL CALL VOTE: Aye: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes none, with Springer absent. Motion carried.

6. NEW BUSINESS

- a. Granting New And Renewed Operator's Licenses For The License Period Beginning July 1, 2017 And Ending June 30, 2019 (5). MOTION: Moved by Quimby, seconded by Stinnett to grant the licenses as presented. VOICE VOTE: Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

8. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Stinnett to adjourn. Motion carried. Approximate time: 7:40 p.m.



Attest:
Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: August 17, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: Ziaja. Others present: Mike Kawula; Jeff Robbins; Diane Graff, the Courier; Tammy Krueger, Daily Times; Police Chief Sorenson; WLOO videographers; Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: August 3, 2017. MOTION: Moved by Springer, seconded by Quimby to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Quimby, seconded by Griffin to approve the consent agenda as presented. VOICE VOTE: Motion carried.
 - a. Notice of Public Hearing, Conditional Use Application, John & Stacey Meyer, 550 East Madison Street To Allow The Construction Of An Additional 22' x 26' Accessory Structure
 - b. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Haberkorn - July 2017
 - ii. Fire Chief Butzine - July 2017
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits - July 2017
 - iv. Public Works Director Yerges - July 2017
 - v. Police Chief Sorenson – July 2017
 - vi. Library Director Mountford - June 2017
 - vii. Waterloo Water & Light Commission – August 1, 2017
 - viii. Watertown Humane Society – July 2017
 - c. Granting New Operator's Licenses For The License Period Beginning July 1, 2017 And Ending June 30, 2019 (2)
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll, July 2017 - \$74,681.71. MOTION: Moved by Springer, seconded by Quimby to approve payroll as presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett, and Petts. Noes: None, with Ziaja absent. Motion carried.
 - ii. General Disbursements, July 2017 - \$245,846.73. MOTION: Moved by Springer, seconded by Quimby to approve disbursements as presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett, and Petts. Noes: None, with Ziaja absent. Motion carried.
 - iii. Treasurer's Report & Budget Reports, July 2017. MOTION: Moved by Springer, seconded by Quimby to approve the reports. VOICE VOTE: Motion carried.
 - iv. Resolution #2017-33 Authorizing The Issuance Of Municipal Debt, Borrowing \$1,094,327 In The Form Of A Bank Note To Acquire Property, Extend Of Commercial Avenue And To Incentivize The Construction Of A \$3.5 Million Facility By AB E Discovery (HIEP LLC) Within Tax Incremental District #3. DISCUSSION: Hansen said debt proceeds would be used to acquire property, provide a development incentive and extend Commercial Avenue. He said new tax increment generated by the project would pay for the debt service over time. He said F&M Bank submitted a proposal at a rate of 3% interest and the Bank of Sun Prairie submitted at 3.98%. Hansen said F&M Vice President Bill Hogan called to ask that his bank be considered because it was a local property taxpayer, employer and civic contributor. MOTION: Moved by Springer, seconded by Quimby to approve the resolution inserting F&M Bank at a rate of 3% into the resolution. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett, and Petts. Noes: None, with Ziaja absent. Motion carried.

6. NEW BUSINESS

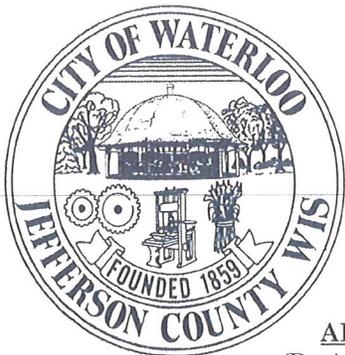
- i. Resolution #2017-34 Approving And Authorizing A Raze Order For 258 West Polk Street, Waterloo, Wisconsin. MOTION: Moved by Thomas, seconded by Petts to approve the resolution. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett, and Petts. Noes: None, with Ziaja absent. Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. Motion carried. Approximate time: 7:07 p.m.



Attest:
Mo Hansen
Clerk/Treasurer



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
cityhall@waterloowis.com

APPLICATION FOR CONDITIONAL USE PERMIT
(Review and Action by City Plan Commission/Common Council)

Number: _____ Date Filed: 8/10/2017 Fee Paid: \$285

Location of Property: 550 E Madison St, Waterloo

Applicant: John + Stacey Meyer

Address: 550 E Madison St Waterloo Telephone: (608) 225-2536

Owner of Property: John + Stacey Meyer jet196871@yahoo.com

Address: 550 E Madison St Telephone: _____

Contractor: _____

Address: _____ Telephone: _____

Architect or Professional Engineer: _____

Address: _____ Telephone: _____

Legal Description of Property: _____

Land Parcel Size: 0.2 acres Present Use: residential Zoning District: R-2

Type of Existing Structure (if any): 13x20 garage

Proposed Use of the Structure or Site: storage Number of Employees: _____

Terms of Municipal Code

Conditional Use Requested

allow 2nd accessory structure
22x26

Specify Reason(s) for Application: (for example, insufficient lot area, setback, etc.)

ATTACH THE FOLLOWING:

- 1. Adjoining owners, all names and addresses of all abutting and opposite property owners within 200 feet.
- 2. Site Plan showing the area involved, its location, dimensions, elevations, drainage, parking, etc., and location of adjacent structures within 200 feet.

Date: Aug 9 2017

John Meyer
Signature of Applicant

W

22x26ft

11ft 9in high to peak

9ft wall

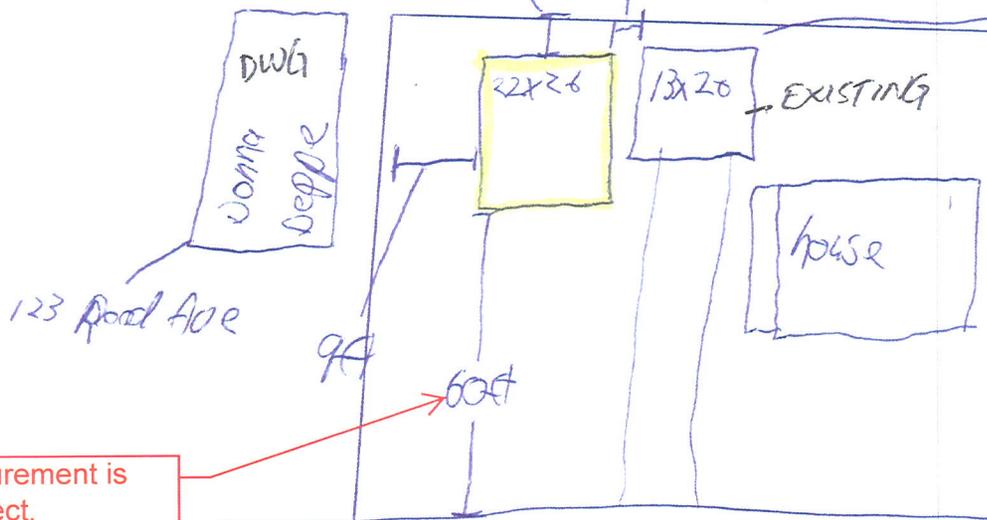
12g

Steel
Sandstone Color

Cliff
Butz/4e
DWG

East
Madison St
N

S

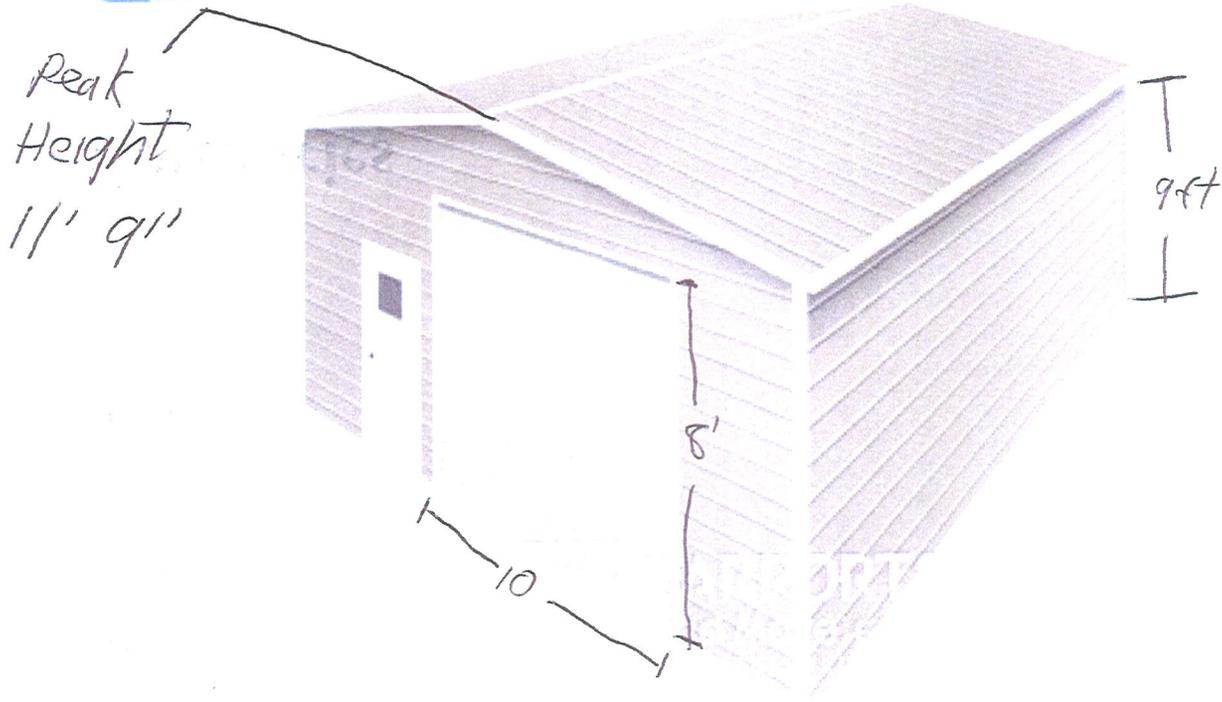


Measurement is incorrect.
According to GIS
the property has a
total width of 66'.

E



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\$6,060.00

RECEIVED
AUG 14 2017
CITY OF WATERLOO

EXISTING Garage 13x20 = De ~~205~~ 260 \$

Proposed 24x21 = De 504 \$

385-8 B. (7) Cond. Use Permit

8' wall

Does not match proposed size indicated elsewhere on application and building notes.

1. Site Plan - show location + setbacks
 2. Plans showing elevation and materials + colors
- Replace temp 10' x 10' shed

608-688-0997 SAFEbuilt.	WI UNIFORM PERMIT APPLICATION madisoninspections@safebuilt.com <i>Inspections need to be called in by 4 pm for next business day inspections.</i>	PERMIT NO. TAXKEY#
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ISSUING MUNICIPALITY	<input type="checkbox"/> TOWN <input type="checkbox"/> VILLAGE <input checked="" type="checkbox"/> CITY OF <u>Waterloo</u> COUNTY: <u>Jefferson</u>	PROJECT LOCATION (Building Address) <u>550 E Madison St Waterloo</u>	<u>Garage 24 x 21</u>
		PROJECT DESCRIPTION	<input type="checkbox"/> COMMERCIAL <input checked="" type="checkbox"/> ONE & TWO FAMILY

Owner's Name <u>John + Stacey Meyer</u>	Mailing Address - Include City & Zip <u>550 E Madison St Waterloo WI 53591</u>	Telephone - Include Area Code <u>608-225-2536</u>
Construction Contractor (DC Lic No.) <u>TBD</u>	Mailing Address - Include City & Zip	Telephone - Include Area Code

Dwelling Contractor Qualifier (DCQ Lic No.)	Dwelling Contract CEO, COB, or other	Telephone - Include Area Code
Plumbing Contractor (Lic No.)	Mailing Address	Telephone - Include Area Code

Electrical Contractor (Lic No.)	Mailing Address - Include City & Zip	Telephone - Include Area Code
HVAC Contractor (Lic No.)	Mailing Address - Include City & Zip	Telephone - Include Area Code

PROJECT INFORMATION		Subdivision Name	Lot No.	Block No.
Zoning District <u>R-2</u>	Lot Area Sq. Ft.	N.S.E.W. Setbacks Front <u>60'</u> Ft. Rear <u>5'</u> Ft.	Left <u>9'</u> Ft.	Right <u>N/A</u> Ft.

1a. PROJECT <input checked="" type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Raze <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Other	3. TYPE <input checked="" type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Multi <input type="checkbox"/> Commercial	6. STORIES <input checked="" type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other <u>11'-9"</u>	9. HVAC EQUIPMENT <input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Baseboard or Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Conditioning <input type="checkbox"/> Other	12. ENERGY SOURCE <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Fuel</th> <th>Nat. Gas</th> <th>L.P.</th> <th>Oil</th> <th>Elec. *</th> <th>Solid</th> <th>Solar</th> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Fuel	Nat. Gas	L.P.	Oil	Elec. *	Solid	Solar	Space Htg	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>										
Fuel	Nat. Gas	L.P.	Oil	Elec. *	Solid	Solar																			
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
1b. GARAGE <input type="checkbox"/> Attached <input checked="" type="checkbox"/> Detached	4. CONST. TYPE <input checked="" type="checkbox"/> Site Constructed <input type="checkbox"/> Mfd. UDC <input type="checkbox"/> Mfd. HUD	7. FOUNDATION <input checked="" type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> ICF <input type="checkbox"/> Other	10. PLUMBING Sewer <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Septic No.	13. HEAT LOSS (Calculated) Total _____ BTU/HR																					
2. AREA Basement _____ Sq. Ft. Living Area _____ Sq. Ft. Garage <u>504</u> Sq. Ft. Other _____ Sq. Ft. TOTAL _____	5. ELECTRICAL Entrance Panel Size: _____ amp Service: _____ New _____ Rewire _____ Phase _____ Volts <input type="checkbox"/> Underground <input type="checkbox"/> Overhead Power Company:	8. USE <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Other	11. WATER <input checked="" type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well	14. ESTIMATED COST <u>\$6000.00</u>																					

I understand that I am subject to all applicable conditions of this permit; understand that the information is accurate. If one acre or more of land will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the Notice to Permit Applicants form. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the Notice to Permit Applicants form.

APPLICANT (PRINT): John Meyer SIGN: [Signature] DATE: 8-1-17

APPROVAL CONDITIONS This permit is issued pursuant to the attached conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State & Local Building and Zoning codes.

INSPECTIONS NEEDED Building Footing Foundation Rough Insulation Bsmt. Fl. Final
 Electric Rough Service Final Plumbing Rough Underfloor Final HVAC Rough Final

FEES: Building Fee _____ Zoning Fee _____ WI Seal _____ Electric Fee _____ Plumbing Fee _____ HVAC Fee _____ Adm. Fee _____ Other _____ Total _____	PERMIT(S) ISSUED Bldg. # At top of form Zoning # _____ Elec. # _____ Plmb. # _____ HVAC # _____	SEAL NO. _____ Municipality No. _____	RECEIPT CK # _____ Amount \$ _____ Date _____ From _____ Rec By. _____	PERMIT EXPIRATION: Permit expires two years from date issued unless municipal ordinance is more restrictive.	PERMIT ISSUED BY MUNICIPAL AGENT: Name _____ Date _____ Certification No. _____
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Chris Butschke Comments

Raynelle

From: Chris Butschke <CButschke@safebuilt.com>
Sent: Thursday, August 17, 2017 8:41 AM
To: Mitchell Leisses
Cc: Mo Hansen; Barry Sorenson; dpw@waterloowi.us
Subject: Re: City of Waterloo Conditional Use application available for internal review - Meyer conditional use application, 550 E. Madison St

Hi Mo,

The setback from Rood Ave based on my calculation is 35'. We would want to confirm that the accessory building is 35' from Rood and that the front of the structure is behind the front of the dwelling from the Rood Ave setback.

R-1 setbacks for accessory buildings:

Front 30', proposed from Rood appears to be 35'. Need to confirm.

Side yard 5', proposed is 5'

Rear yard 5', proposed is 9'

Height max 15', proposed is 11'-9"

Max area is 864, proposed is 572 square feet.

From a zoning standpoint as long as we can confirm the setback from Rood this application is conforming to the zoning requirements.

Please feel free to contact me with any questions.

Thank you,

Chris Butschke
Building Official
608-576-6371
www.SAFEBuilt.com



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CORE VALUES: Integrity – Improvement – Service – Teamwork - Respect

On Aug 16, 2017, at 1:07 PM, Mitchell Leisses <mleisses@kunkelengineering.com> wrote:

Mo,

I couldn't make all of the markups on the DropBox site so I've attached a pdf with some markups.

That said, I have indicated a couple of small notes on the application. The size of the building is not consistent throughout the application and the distance from the proposed building to Rood Street is incorrect. Other than those things, it appears that the rest of the application is in order and the proposed location meets setback requirements. I would also ask where is this property owner directing the storm water from the roof/downspouts???

Have a good day!

Mitchell Leisses, Project Manager



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2017-35

Denial Of Claim: Barbara Strand, 514 West Madison Street, Presenting A Claim Against The City Due To Road Construction And The Lack of Safe Water [Insurance Carrier Recommendation – Denial]

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Based on the recommendation of its insurance carrier, Statewide Services, Inc. the City of Waterloo hereby denies the claim from Barbary Strand, 514 West Madison Street. Said claim is further identified by Statewide Services Inc. as claim WM000282900006.

PASSED AND ADOPTED this _____ day of _____ 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer at recommendation of insurance carrier
FISCAL NOTE – none

Statewide Services, Inc.

Claim Division

1241 John Q Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555

VIA E-MAIL ONLY

August 22, 2017

City of Waterloo
Attn: Mr. Mo Hansen, Clerk/Treasurer
136 N. Monroe St,
Waterloo, WI 53594

RE: Our Claim #: WM000282900006
Date of Loss: 05/19/2017
Claimant: Barbara Strand
514 W. Madison St.
Waterloo, WI 53594

Loss location: 514 W. Madison St.
Waterloo, WI 53594

Dear Ms. Hansen:

As you know, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Waterloo. We are in receipt of the above-captioned claim involving various damages the claimant allegedly incurred as result of the street, water main and sewer main replacement project near her home.

Our investigation has revealed that the City was not negligent for the claimant damages. Therefore, we recommend that the City disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

The bottom line is this: all claimant alleged damages are a result of work being performed by Michaels Construction who was hired by the City (I understand in conjunction with the state DOT), and WI statute 893.80 provides the City discretionary immunity for their decision to hire Michaels Construction to do the work. A component of the claimant loss involves unspecified damages from a back-up of sewer water, and I understand from City Utilities Superintendent, Barry Sorenson, that the City sanitary sewer system became overwhelmed by rain water, hence the sewer main backed-up and into the claimant's home. The City has immunity from damages on account of such a sewer water back-up, for "...the acts of designing, planning and implementing a sewer system are discretionary acts protected. Given the above, we recommend the claim be disallowed.

As discussed, Michaels Construction denied Ms. Strands claim against them which involve damage to her vehicle after allegedly backing into pieces of concrete left on her driveway; cost of hotel stays and restaurant meals for she and her family feeling that the delivery of water into her home via a hose was unsafe to use for showers and cooking plus damage from the back-up of sewer water. I feel Michaels Construction does have liability for the sewer back-up as Barry advised they did not properly seal manhole covers, thus the heavy rain was able to invade and overwhelm the City sewer system. I have therefore spoken with Michaels Construction Claims Representative, Sandy Gietzel, alerting her to said liability, and attached is a cc of a letter I sent to her attention tendering the claim back to them for handling.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. Please send your disallowance, on your letterhead, directly to the claimant at the above listed address. These should be sent certified or registered (restricted) mail, and must be received by the claimant within 120 days after you received the claim. Please send me copies of the letter for our file.

Thank you for your attention to the above, Mo, and please do not hesitate to contact me with any questions.

Best regards,

Doug Detlie

Douglass A. Detlie
Casualty Claims Specialist

Office: 608-828-5503

Fax: 800-720-3512

E-mail: ddetlie@statewidesvcs.com

[Cc: Paul Lessila, Agent](#)

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

August 17, 2017

Ms. Barbara Strand
514 W. Madison St.
Waterloo, WI 53594

Regarding: Our Insured: City of Waterloo
 Claim No: WM000282900006
 Date/Loss: 05/19/2017

Dear Ms. Strand:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Waterloo. We are in receipt of the above-captioned claim involving various damages as a result of a street replacement project near your home, which includes the replacement of the water main and sewer main servicing your home.

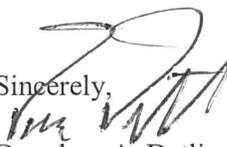
We have completed our investigation, and we are recommending that the City of Waterloo disallow your claim. Your alleged damages all stem from the work being performed by Michaels Corporation who was hired to complete the project noted above, and the City has no liability for your damages. Once more, WI statute 893.80 affords the City discretionary immunity for the decision to hire Michaels Corporation. Finally, a component of your claim involves the unfortunate back-up of sewer water into your home which occurred after an onslaught of rain entered into and overwhelmed the sanitary sewer system, and the City has specific immunity from such a loss as "...the acts of designing, planning and implementing a sewer system are discretionary acts protected". Given the above, we recommend that the City disallow all components of your claim.

I understand that you also filed a claim with Michaels Construction, and that they denied your claim which includes damage to your vehicle when driving into concrete pieces left by them on your driveway; costs to stay at a hotel and eat out given the temporary source of water into your home via a hose as the water main was being replaced plus the damages from the back-up of sewer water. My investigation proved that Michaels Construction has liability for the sewer back-ups, and I have tendered the claim back to them for handling, and attached is a cc of the letter I sent to them asking that they address your claim.

Given that the City bears no liability for your unfortunate loss and/or given the discretionary immunity in place for the City, Statewide Services, Inc. will not be able to pay for your damages.

Thank you for your attention to above, Ms. Strand, and please do not hesitate to call me with any questions.

Sincerely,



Douglass A. Detlie
Casualty Claims Specialist
Statewide Services, Inc.
PO Box 5555
Madison, WI 53705-0555
Office: 608-828-5503
E-mail: ddetlie@statewidesvcs.com

Cc: City of Waterloo

DRAFT

July 1, 2017

City of Waterloo - Moe Hanson
136 Monroe Street
Waterloo, WI 53594

To whom it may concern;

We reside at 514 W. Madison Street in Waterloo, WI 53594.

I previously sent you a letter regarding hotel stays on the weekend that I would like to be reimbursed for due to the construction by our house and having no safe water to shower in, cook with or wash dishes in.

This is an addendum to that request.

Since the last letter to you we have had other events happen to us due to the construction going on in front of our house on Hwy 19.

June
On ~~July~~ 14th, 2017 I was backing out of my driveway and the construction crew put cement pieces at the end of my driveway in the overgrown grass and they didn't have it marked with a cone, flag or any other kind of marking. I didn't see it and ran it over and tore up the side of my brand new 2016 Mitsubishi Lancer with 10,000 miles on it. I got an estimate for that and it was \$472.08 plus a two day car rental to get it fixed.

June
As of ~~July~~ 19th, 2017 we still don't have safe water to the house. We are still hooked up to the neighbors house.

June
On ~~July~~ 20th, 2017 came home to the house smelling like the sewer again.

June
On ~~July~~ 23rd, 2017 had to call out Waterloo Utilities because the sewer was backing up into the house. No damage occurred that day to our home.

June
On ~~July~~ 28th, 2017 at 9:30pm the sewers backed up into the house again. This time it overflowed the toilet with sewage, the tub filled with sewage and the kitchen sink and the washing machine. I am not sure what kind of damage, if any, it has done to the hot water heater. It has damaged the bathroom. My flooring is not level so I need to pull the toilet up to get the raw sewage underneath it as well as the linoleum floor. The sewage has seeped under the flooring and there is no way to clean it up but to pull it out and lay new linoleum.

The carpet in the living room needs to be cleaned due to the fact that the sewage came up from the bathroom and ran out to the living room carpet.

July 1st, 2017 I had Mark go down into the basement to listen to the sewer pipe and now we have snake like creatures all over the basement since the sewage backed up. I need to call an exterminator now to get rid of them.

I am asking to be compensated for the flooring in the bathroom, the toilet to be pulled up and cleaned underneath, the carpet in the living room cleaned, the exterminator to come out to get rid of the creatures in our basement, another washing machine and dishwasher. I would like the plumber to look at the water heater and replace it if needed due to the sewage back up as well as my food cost for eating out for the last month due to not having safe water to use to wash dishes.

I am asking for this compensation as well as for the money I am out for the hotel stays on the weekends so that we are able to take a shower in safe water. The hotel stays I was asking for compensation for came up to \$1,875.24.

I am enclosing the estimates I have received from the contractor and the plumber and the exterminator.

I don't have a receipt for the washer I bought for \$250. The dishwasher was bought for \$300. The food averages \$60.00 per day minimum for 3 people to eat out at least once a day. May 30th is when our water line was hit and they will not finish construction in front of my house until July 30. That is 60 days. That is another \$3,600 we are spending eating out that I would like to be compensated for. I would also like to be compensated for my car from the City of Waterloo if Michael's Construction does not pay for it.

Sincerely,
Barbara Strand

Barbara Strand

PAM ZERKLE

(608) 228-2487

(608) 228-0208 - mark

pamela.zerkle118@gmail.com

June 14, 2017

Michels Construction
817 W Main St
Brownsville, WI 53006
920-583-3132

To whom it may concern:

We reside at 514 W. Madison St. in Waterloo. We enjoy the community that we live in. We have been here in Waterloo for about 10 years. It is a beautiful city to live in with improvements being made to it.

We are having difficulty with some issues around the property/house since construction began.

On May 19th, 2017 Michaels Construction Company hit our gas line. The construction workers did not even have the courtesy to knock on the door to warn us that we might want to get ready to evacuate our home. We heard "hissing" but had no idea what it was until we smelled the natural gas about an hour later. We called 911 as well as WE Energies. They came to our house right away and told us to "GET OUT NOW"! So we left our home with our animals, a baby and in our slippers with no coat. It was a cold and wet day. We had no place to go because we were unable to start the car due to the gas leak. We walked to a church and sat there until we received the "all clear" to go back into our home. We had no gas or electric until 4pm that day.

On May 22nd, 2017 the sewer line was hit. The whole house smelled like raw sewage. It got progressively worse over the following days. (The smell has just went away this week on Monday June 12th.)

On May 24th, 2017 we had to call Waterloo Fire Department to make sure that the gas from the sewer was not going to blow up our home.

On May 29th, 2017 the sewage smell got somewhat better in the house but definitely was still noticeable. Not healthy for an elderly lady or a baby I might add. And it not good when you are going out in public smelling like a sewer line.

On May 30th, 2017 the water line to our home was hit. Now we had no water coming to the house. The hooked us up from our neighbors house and told us it would be replaced by noon the following day. As of today still no water. The water that is coming into the house from the hose smells like mold. You can not drink it, cook with it or shower in it or wash dishes with it. Definitely not healthy for an elderly lady or a baby!

June 1st, 2017 the water suddenly got shot off again at 8:30am. I called and talked with Moe Hansen and he assured me he would talk to someone and make sure the water would not get turned on and off.

I called Waterloo Utilities on June 6th, 2017 and talked to Louis. She said she was going to try to get a hold of someone regarding getting the water pipe fixed. Haven't heard back from anyone yet.

Before all of this construction started I was talking to Teresa Klein at DOT and she told me that our gas, water, lights would not in any way be affected by this construction.

On June 13th the big equipment was parked in front of my driveway. From the time I got home to the time I left the construction people put big cement pieces on the grass at the end of the driveway where you could not see it. It had no cones, flags or other markings by it. (You can see that in the pictures that I took of the cement, driveway and the car.) I have deep scrape marks all the way down the side of my brand new car 2016 Mitsubishi Lancer with 10,000 miles on it because I did not see the hazard as it was NOT MARKED!

I have stayed in a hotel every weekend since we have had all of these problems. I don't make a lot of money and this construction is going to go on until July in front of our home.

We are respectfully requesting reimbursement for our money that we are out of pocket as well as the money I will be spending until we our out of the construction zone.

I am enclosing the invoices that I paid at the hotel and averaging out the rest of the amount until July 28th.

The total to date is \$584.60. The average weekend is \$161.33. There is 8 more weekends until July 28th. That comes to an additional \$1,290.64. For a total of \$1,875.24 for the money I am out for lodging due to your company hitting every gas, sewer, water line coming into my home and putting our health at risk.

I am also requesting that you pay for the repair of my car due to the negligence of your company not clearing marking a hazard put at the end of the driveway in the tall grass! I have gotten an estimate on the car from Sparkle Auto Body and it will cost \$472.08 to repair. I will also need a two day car rental.

After consulting with a lawyer, he suggested that we approach you with these issues and try to come to a resolution before we take any other measures. If a resolution can not be agreed upon we will have no option but to take this to litigations.

Your prompt attention to this matter would be greatly appreciated.

Sincerely,
Barbara A. Strand

June 8, 2017



City of Waterloo - Moe Hanson
136 Monroe Street
Waterloo, WI 53594
920-478-3025

To whom it may concern:

We reside at 514 W. Madison St. in Waterloo. We enjoy the community that we live in. We have been here in Waterloo for about 10 years. It is a beautiful city to live in with improvements being made to it.

We are having difficulty with some issues around the property/house since construction began.

On May 19th, 2017 Michaels Construction Company hit our gas line. We heard "hissing" but had no idea what it was until we smelled the natural gas about an hour later. We called 911 as well as WE Energies. They came to our house right away and told us to "GET OUT NOW"! So we left our home with our animals, a baby and in our slippers with no coat. It was a cold and wet day. We had no place to go because we were unable to start the car. So we walked to a church and sat there until we received the "all clear" to go back into our home. We had no gas or electric until 4pm that day.

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I have stayed in a hotel every weekend since we have had all of these problems. I don't make a lot of money and this construction is going to go on until July in front of our home.

We are respectfully requesting reimbursement for our money that we are out of pocket as well as the money I will be spending until we our out of the construction zone.

I am enclosing the invoices that I paid at the hotel and averaging out the rest of the amount until July 28th.

The total to date is \$584.60. The average weekend is \$161.33. There is 8 more weekends until July 28th. That comes to an additional \$1,290.64. For a total of \$1,875.24.

After consulting with a lawyer, he suggested that we approach you with these issues and try to come to a resolution before we take any other measures.

Your prompt attention to this matter would be greatly appreciated.

Sincerely,
Barbara A. Strand





SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/8/2017 4:45:42 PM

Folio (Detailed)

Name: ZERKLE, PAM		Confirmation Number: 35826893	
Address: 514 W MADISON ST WATERLOO, WI 53594 US		Account Number: 409-467180	
		WyndhamRewards #: 158260628C	
Room: 124	Room Type: NDD1, 2DOUBLE/ NONSMOKING	Nights: 0	Guests: 1/0
Rate Plan: RACK	Daily Rate: \$76.00 + \$7.98 Tax	GTD: CA - CASH	
Arrival: 5/20/2017 (Sat)	Departure: 5/20/2017 (Sat)		

Room Rate:

5/20/2017 (Sat) - 5/20/2017 (Sat) \$76.00 + \$7.98 Tax per night.

Date	Code	Description	Amount	Balance
5/20/2017	CA	CASH	(\$83.98)	(\$83.98)
5/20/2017	CA	CASH	\$83.98	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. Points can be redeemed for free nights, gift cards, merchandise and more. If you're not already a member, join at the front desk, visit us at www.wyndhamrewards.com or call 1-866-WYN-RWDS.

Guest Signature:

(1) Regardless of charge instructions, the undersigned acknowledges the above as personal indebtedness. (2) This property is privately owned and management reserves the right to refuse services to any one, and will not be responsible for injury or accidents to guests or loss of money, jewelry or any personal valuables of any kind. "We or our affiliates may contact you about goods and services unless you call 888-946-4283 or write to Opt Out/ Privacy, Wyndham Hotel Group, LLC, 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our website about privacy."



SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US
Phone: (608) 846-3971
Fax: (608) 846-9061
Email: super84506@gmail.com
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Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	35760864
Address:	514 W MADISON ST WATERLOO, WI 53594 US	Account Number:	039-458221
Room:	102	Room Type:	NDD1, 2DOUBLE/
Rate Plan:	RACK	Daily Rate:	NONSMOKING
Arrival:	5/20/2017 (Sat)	Departure:	5/22/2017 (Mon)
		Nights:	2
		Guests:	1/0
		WynndhamRewards #:	158260628C
		GTD:	CA - CASH
			See room rate section below.

Room Rate:

5/20/2017 (Sat) - 5/20/2017 (Sat) \$76.00 + \$7.98 Tax per night.
5/21/2017 (Sun) - 5/21/2017 (Sun) \$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
5/20/2017	CA	CASH	(\$161.33)	(\$161.33)
5/20/2017	RM	ROOM CHARGE	\$76.00	(\$85.33)
5/20/2017	TAX1	LOCAL	\$3.04	(\$82.29)
5/20/2017	TAX2	STATE TAX	\$4.18	(\$78.11)
5/20/2017	TAX3	OCCUPANCY TAX	\$0.76	(\$77.35)
5/21/2017	RM	ROOM CHARGE	\$70.00	(\$7.35)
5/21/2017	TAX1	LOCAL	\$2.80	(\$4.55)
5/21/2017	TAX2	STATE TAX	\$3.85	(\$0.70)
5/21/2017	TAX3	OCCUPANCY TAX	\$0.70	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$146.00	\$15.33	\$0.00	\$0.00	\$0.00	(\$161.33)	\$0.00

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Guest Signature:

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SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US
Phone: (608) 846-3971
Fax: (608) 846-9061
Email: super84506@gmail.com
Printed: 6/8/2017 4:47:20 PM

Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	38915284
Address:	514 W MADISON ST WATERLOO, WI 53594 US	Account Number:	667-659956
Room:	102	Room Type:	NDD1, 2DOUBLE/
Rate Plan:	RACK	Daily Rate:	NONSMOKING
Arrival:	5/27/2017 (Sat)	Departure:	5/29/2017 (Mon)
		Nights:	2
		Guests:	1/0
		WynndhamRewards #:	158260628C
		GTD:	CA - CASH
			See room rate section below.

Room Rate:

5/27/2017 (Sat) - 5/27/2017 (Sat) \$76.00 + \$7.98 Tax per night.
5/28/2017 (Sun) - 5/28/2017 (Sun) \$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
5/27/2017	CA	CASH	(\$161.33)	(\$161.33)
5/27/2017	RM	ROOM CHARGE	\$76.00	(\$85.33)
5/27/2017	TAX1	LOCAL	\$3.04	(\$82.29)
5/27/2017	TAX2	STATE TAX	\$4.18	(\$78.11)
5/27/2017	TAX3	OCCUPANCY TAX	\$0.76	(\$77.35)
5/28/2017	RM	ROOM CHARGE	\$70.00	(\$7.35)
5/28/2017	TAX1	LOCAL	\$2.80	(\$4.55)
5/28/2017	TAX2	STATE TAX	\$3.85	(\$0.70)
5/28/2017	TAX3	OCCUPANCY TAX	\$0.70	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$146.00	\$15.33	\$0.00	\$0.00	\$0.00	(\$161.33)	\$0.00

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Guest Signature:

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SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/8/2017 4:47:51 PM

Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	41893071
Address:	514 W MADISON ST WATERLOO, WI 53594 US	Account Number:	033-854366
		WyndhamRewards #:	158260628C
Room:	102	Room Type:	NDD1, 2DOUBLE/ NONSMOKING
Rate Plan:	RACK	Daily Rate:	\$76.00 + \$7.98 Tax
Arrival:	6/3/2017 (Sat)	Departure:	6/5/2017 (Mon)
		Nights:	2
		Guests:	1/0
		GTD:	CA - CASH

Room Rate:

6/3/2017 (Sat) - 6/4/2017 (Sun) \$76.00 + \$7.98 Tax per night.

Date	Code	Description	Amount	Balance
6/3/2017	CA	CASH	(\$167.96)	(\$167.96)
6/3/2017	RM	ROOM CHARGE	\$76.00	(\$91.96)
6/3/2017	TAX1	LOCAL	\$3.04	(\$88.92)
6/3/2017	TAX2	STATE TAX	\$4.18	(\$84.74)
6/3/2017	TAX3	OCCUPANCY TAX	\$0.76	(\$83.98)
6/4/2017	VI	VISA (5116)	(\$20.00)	(\$103.98)
6/4/2017	PETS	PET IN ROOM	\$30.00	(\$73.98)
6/4/2017	CA	CASH	(\$10.00)	(\$83.98)
6/4/2017	RM	ROOM CHARGE	\$76.00	(\$7.98)
6/4/2017	TAX1	LOCAL	\$3.04	(\$4.94)
6/4/2017	TAX2	STATE TAX	\$4.18	(\$0.76)
6/4/2017	TAX3	OCCUPANCY TAX	\$0.76	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$152.00	\$15.96	\$0.00	\$30.00	(\$20.00)	(\$177.96)	\$0.00

Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. Points can be redeemed for free nights, gift cards, merchandise and more. If you're not already a member, join at the front desk, visit us at www.wyndhamrewards.com or call 1-866-WYN-RWDS.



SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/8/2017 4:49:32 PM

Folio (Detailed)

Name: ZERKLE, PAM		Confirmation Number:	640-178261
		Account Number:	640-178261
Address: 514 W MADISON ST WATERLOO, WI 53594 US		WyndhamRewards #:	158260628C
Room: 102	Room Type: NDD1, 2DOUBLE/	Nights: 2	Guests: 1/0
Rate Plan: RACK	Daily Rate: NONSMOKING	GTD: CA - CASH	
Arrival: 6/10/2017 (Sat)	Departure: See room rate section below. 6/12/2017 (Mon)		

Room Rate:

6/10/2017 (Sat) - 6/10/2017 (Sat)	\$76.00 + \$7.98 Tax per night.
6/11/2017 (Sun) - 6/11/2017 (Sun)	\$70.00 + \$7.35 Tax per night.

Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. Points can be redeemed for free nights, gift cards, merchandise and more. If you're not already a member, join at the front desk, visit us at www.wyndhamrewards.com or call 1-866-WYN-RWDS.

Guest Signature:

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EVANS' HOME IMPROVEMENT & REPAIR Bonded & Insured



Dick Evans
262-853-1014
Watertown, WI

PROPOSAL SUBMITTED TO Mark + Pamela Zerkle		PHONE Markell 608-228-0208	DATE 7/4/17
STREET 514 W. Madison		JOB NAME	
CITY, STATE and ZIP CODE Waterloo WI		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

First Floor Bathroom linoleum floor Damaged

Pull toilet remove existing floor and install

underlayment + new vinyl flooring add new

transition strip at Basement door to stairway (Brass)

if toilet collar is Damaged additional labor

would be charged. install trim moulding Baseboard

**damage due to sewer back up into building drain entering
tub drain floor drain in basement + toilet.**

We Propose hereby to furnish ~~material and~~ labor — complete in accordance with above specifications, for the sum of:
material separate approx 200⁰⁰-250⁰⁰ dollars (\$ **1200⁰⁰**).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be
withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/16/2017 12:46:04 PM

Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	35760864
Address:	514 W MADISON ST WATERLOO, WI 53594 US	Account Number:	039-458221
		WyndhamRewards #:	158260628C
Room:	102	Room Type:	NDD1, 2DOUBLE/
Rate Plan:	RACK	Daily Rate:	NONSMOKING
Arrival:	5/20/2017 (Sat)	Departure:	5/22/2017 (Mon)
		Nights:	2
		GTD:	CA - CASH
		Guests:	1/0

Room Rate:

5/20/2017 (Sat) - 5/20/2017 (Sat) \$76.00 + \$7.98 Tax per night.
5/21/2017 (Sun) - 5/21/2017 (Sun) \$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
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Summary

Room	Tax	F&B	Other	CC	Cash	DB
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SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/16/2017 12:46:39 PM

Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	38915284
		Account Number:	667-659956
Address:	514 W MADISON ST WATERLOO, WI 53594 US	WyndhamRewards #:	158260628C
Room:	102	Room Type:	NDD1, 2DOUBLE/
Rate Plan:	RACK	Daily Rate:	NONSMOKING
Arrival:	5/27/2017 (Sat)	Departure:	5/29/2017 (Mon)
		Nights:	2
		Guests:	1/0
		GTD:	CA - CASH
			See room rate section below.

Room Rate:

5/27/2017 (Sat) - 5/27/2017 (Sat) \$76.00 + \$7.98 Tax per night.
5/28/2017 (Sun) - 5/28/2017 (Sun) \$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
5/27/2017	CA	CASH	(\$161.33)	(\$161.33)
5/27/2017	RM	ROOM CHARGE	\$76.00	(\$85.33)
5/27/2017	TAX1	LOCAL	\$3.04	(\$82.29)
5/27/2017	TAX2	STATE TAX	\$4.18	(\$78.11)
5/27/2017	TAX3	OCCUPANCY TAX	\$0.76	(\$77.35)
5/28/2017	RM	ROOM CHARGE	\$70.00	(\$7.35)
5/28/2017	TAX1	LOCAL	\$2.80	(\$4.55)
5/28/2017	TAX2	STATE TAX	\$3.85	(\$0.70)
5/28/2017	TAX3	OCCUPANCY TAX	\$0.70	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$146.00	\$15.33	\$0.00	\$0.00	\$0.00	(\$161.33)	\$0.00

Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. Points can be redeemed for free nights, gift cards, merchandise and more. If you're not already a member, join at the front desk, visit us at www.wyndhamrewards.com or call 1-866-WYN-RWDS.

Guest Signature:

(1) Regardless of charge instructions, the undersigned acknowledges the above as personal indebtedness. (2) This property is privately owned and management reserves the right to refuse services to any one, and will not be responsible for injury or accidents to guests or loss of money, jewelry or any personal valuables of any kind. "We or our affiliates may contact you about goods and services unless you call 888-946-4283 or write to Opt Out/ Privacy, Wyndham Hotel Group, LLC, 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our website about privacy."



SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US
Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/16/2017 12:47:00 PM

Folio (Detailed)

Name: ZERKLE, PAM		Confirmation Number: 41893071	
Address: 514 W MADISON ST WATERLOO, WI 53594 US		Account Number: 033-854366	
		WyndhamRewards #: 158260628C	
Room: 102	Room Type: NDD1, 2DOUBLE/	Nights: 2	Guests: 1/0
Rate Plan: RACK	Daily Rate: NONSMOKING	GTD: CA - CASH	
Arrival: 6/3/2017 (Sat)	Departure: \$76.00 + \$7.98 Tax		
	6/5/2017 (Mon)		

Room Rate:

6/3/2017 (Sat) - 6/4/2017 (Sun) \$76.00 + \$7.98 Tax per night.

Date	Code	Description	Amount	Balance
6/3/2017	CA	CASH	(\$167.96)	(\$167.96)
6/3/2017	RM	ROOM CHARGE	\$76.00	(\$91.96)
6/3/2017	TAX1	LOCAL	\$3.04	(\$88.92)
6/3/2017	TAX2	STATE TAX	\$4.18	(\$84.74)
6/3/2017	TAX3	OCCUPANCY TAX	\$0.76	(\$83.98)
6/4/2017	VI	VISA (5116)	(\$20.00)	(\$103.98)
6/4/2017	PETS	PET IN ROOM	\$30.00	(\$73.98)
6/4/2017	CA	CASH	(\$10.00)	(\$83.98)
6/4/2017	RM	ROOM CHARGE	\$76.00	(\$7.98)
6/4/2017	TAX1	LOCAL	\$3.04	(\$4.94)
6/4/2017	TAX2	STATE TAX	\$4.18	(\$0.76)
6/4/2017	TAX3	OCCUPANCY TAX	\$0.76	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$152.00	\$15.96	\$0.00	\$30.00	(\$20.00)	(\$177.96)	\$0.00

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**SUPER 8 WINDSOR**4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/16/2017 12:47:26 PM

Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	44134446
		Account Number:	640-178261
Address:	514 W MADISON ST WATERLOO, WI 53594 US		
Room:	102	Room Type:	NDD1, 2DOUBLE/
Rate Plan:	RACK	Daily Rate:	NONSMOKING
Arrival:	6/10/2017 (Sat)	Departure:	See room rate section below. 6/12/2017 (Mon)
		Nights:	2
		GTD:	CA - CASH
		Guests:	1/0

Room Rate:

6/10/2017 (Sat) - 6/10/2017 (Sat)	\$76.00 + \$7.98 Tax per night.
6/11/2017 (Sun) - 6/11/2017 (Sun)	\$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
6/10/2017	CA	CASH	(\$161.33)	(\$161.33)
6/10/2017	RM	ROOM CHARGE	\$76.00	(\$85.33)
6/10/2017	TAX1	LOCAL	\$3.04	(\$82.29)
6/10/2017	TAX2	STATE TAX	\$4.18	(\$78.11)
6/10/2017	TAX3	OCCUPANCY TAX	\$0.76	(\$77.35)
6/11/2017	RM	ROOM CHARGE	\$70.00	(\$7.35)
6/11/2017	TAX1	LOCAL	\$2.80	(\$4.55)
6/11/2017	TAX2	STATE TAX	\$3.85	(\$0.70)
6/11/2017	TAX3	OCCUPANCY TAX	\$0.70	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$146.00	\$15.33	\$0.00	\$0.00	\$0.00	(\$161.33)	\$0.00

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Guest Signature:

(1) Regardless of charge instructions, the undersigned acknowledges the above as personal indebtedness. (2) This property is privately owned and management reserves the right to refuse services to any one, and will not be responsible for injury or accidents to guests or loss of money, jewelry or any personal valuables of any kind. "We or our affiliates may contact you about goods and services unless you call 888-946-4283 or write to Opt Out/ Privacy, Wyndham Hotel Group, LLC, 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our website about privacy."



SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 6/25/2017 11:37:31 AM

Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	47460567
Address:	514 W MADISON ST WATERLOO, WI 53594 US	Account Number:	603-497673
		WyndhamRewards #:	158260628C
Room:	102	Room Type:	NDD1, 2DOUBLE/ NONSMOKING
Rate Plan:	RACK	Daily Rate:	\$70.00 + \$7.35 Tax
Arrival:	6/18/2017 (Sun)	Departure:	6/18/2017 (Sun)
		Nights:	0
		GTD:	4P - 4PM
		Guests:	1/0

Room Rate:

6/18/2017 (Sun) - 6/18/2017 (Sun) \$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
6/18/2017	CA	CASH	(\$77.35)	(\$77.35)
6/18/2017	CA	CASH	\$77.35	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Guest Signature:

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SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

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Folio (Detailed)

Name:	ZERKLE, PAM	Confirmation Number:	51919320
Address:	514 W MADISON ST WATERLOO, WI 53594 US	Account Number:	172-404021
		WyndhamRewards #:	158260628C
Room:	102	Room Type:	NDD1, 2DOUBLE/ NONSMOKING
Rate Plan:	RACK	Daily Rate:	\$70.00 + \$7.35 Tax
Arrival:	6/25/2017 (Sun)	Departure:	6/26/2017 (Mon)
		Nights:	1
		GTD:	CA - CASH
		Guests:	1/0

Room Rate:
6/25/2017 (Sun) - 6/25/2017 (Sun) \$70.00 + \$7.35 Tax per night.

Date	Code	Description	Amount	Balance
6/25/2017	CA	CASH	(\$77.35)	(\$77.35)

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$77.35)	\$0.00

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Guest Signature:

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SUPER 8 WINDSOR

4506 LAKE CIRCLE
WINDSOR, WI 53598 US

Phone: (608) 846-3971

Fax: (608) 846-9061

Email: super84506@gmail.com

Printed: 7/1/2017 3:04:14 PM

Registration

Name: ZERKLE, PAM

Confirmation Number: 846-489126

Frequent Stay#: 158260628C

Level:

Address: 514 W MADISON ST
WATERLOO, WI 53594 US

Room: 102	Room Type: NDD1, 2DOUBLE/	Nights: 1	Guests: 1/0
Rate Plan: RACK	Daily Rate: \$76.00 + \$7.98 Tax	GTD: CA - CASH	
Arrival: 7/1/2017 (Sat)	Departure: 7/2/2017 (Sun)		

Wisconsin State Law prohibits smoking in ANY public facility. Smoking in the rooms or anywhere in the building will result in a \$250 recovery fee charged to the registered guest. The registered guest will be held fully liable for any and all damages incurred or for excessive cleaning required in the room or other areas of the facility occurring as a result of their use of the premises. Initials: _____

Room Rate:

7/1/2017 (Sat) - 7/1/2017 (Sat) \$76.00 + \$7.98 Tax per night.

Total Estimated Stay Amount: \$83.98

License Plate #:	_____
Make:	_____
Model:	_____

Guest Signature: _____

By signing above, I agree to these terms and conditions. **

Email: _____

Check-in time: 3:00 PM

Check-out time: 11:00 AM

TERMS AND CONDITIONS (1)I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or part of the full amount of these charges and I shall be responsible for any loss or damage to the premises or contents. (2) The property is privately owned and management reserves the right to refuse service to any one, and will not be responsible for injury or accidents to guests or loss of money, jewelry or any personal valuables of any kind.

SPARKLE AUTO #2
2402 PACKERS AVENUE
MADISON, WI 53704-3166
PHONE: (608)244-3600
FAX: (608)244-0182

*** PRELIMINARY ESTIMATE ***

06/16/2017 12:09 PM

Owner

Owner: PAM ZERKLE
Address: 514 W MADISON ST
City State Zip: Waterloo, WI 53594

Work/Day: (608)228-2487
FAX:

Inspection

Inspection Date: 06/16/2017 12:10 PM
Primary Impact: Right Side

Inspection Type:
Secondary Impact:

Company: Sparkle Autobody
Contact: Don Leaser
Address: 2402 Packers Ave.
City State Zip: Madison, WI 53704
Email: Don@Sparkleautobody.com

Appraiser License # :

Work/Day: (608)244-3600
FAX: (608)244-0182

Repairer

Repairer: Sparkle Auto Body #2
Address: 2402 Packers Ave
City State Zip: Madison, WI 53704

Contact:
Work/Day: (608)244 3600
FAX: (608)244-0182

Target Complete Date/Time:

Days To Repair: 2

Vehicle

2016 Mitsubishi Lancer ES 4 DR Sedan
4cyl Gasoline 2.0 Dohc
Continuously Variable Tr

Lic.Plate: 320VPH
Lic Expire:
Veh Insp# :
Condition:
Ext. Color: OCTANE BLUE PRL
Ext. Refinish: Two-Stage
Ext. Paint Code: D06

Lic State: WI
VIN: JA32U2FU9G0009042
Mileage Type: Actual
Code: G1223B
Int. Color:
Int. Refinish: Two-Stage
Int. Trim Code:

Options

1st Row LCD Monitor(s)
Air Conditioning
Amplifier
Auxiliary Audio Input
Climate Control For A/C
Daytime Running Lights
Driver Knee Airbag
Ext Mirror Turn Signals

2nd Row Head Airbags
Alarm System
Anti-Lock Brakes
Bucket Seats
Compact Spare Tire
Digital Signal Processor
Dual Airbags
Floor Mats

AM/FM CD Player
Aluminum/Alloy Wheels
Auto Headlamp Control
Center Console
Cruise Control
Driver Information Sys
Electric Steering
Fog Lights

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Certified Mail Restricted Delivery \$3.00

Adult Signature Required \$3.00

Adult Signature Restricted Delivery \$

Postage \$0.70

Total Postage and Fees \$0.95

Sent To
 Div. of Transportation Development
 Street and Apt. No. or PO Box No.
 110 Wrought St
 Madison WI 53704
 City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9007 See Reverse for Instructions

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Return Receipt (electronic) \$2.80

Certified Mail Restricted Delivery \$3.00

Adult Signature Required \$3.00

Adult Signature Restricted Delivery \$

Postage \$1.40

Total Postage and Fees \$4.75

Sent To
 Michele Construction
 Street and Apt. No. or PO Box No.
 811 W. Main St
 Brownsville WI 53006
 City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9007 See Reverse for Instructions

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Return Receipt (electronic) \$2.80

Certified Mail Restricted Delivery \$3.00

Adult Signature Required \$3.00

Adult Signature Restricted Delivery \$

Postage \$0.70

Total Postage and Fees \$0.95

Sent To
 City of Waterloo - Mae Hanson
 Street and Apt. No. or PO Box No.
 136 Monroe St
 Waterloo WI 53594
 City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9007 See Reverse for Instructions

TX REPORT

NAME :
 TEL : 6088463971
 DATE : 07/01/2017 07:20

JOB NO.	TYPE	NO.	DESTINATION TEL/ID	DATE	TIME	PAGE	TIME USE	MODE	RESULT
1933	TX	001	19203902272	07/01	07:16	016	03'26	ECM	OK

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

August 22, 2017

Michaels Corporation
Attn: Ms. Sandy Gietzel, Claims
P.O. Box 128
Brownsville, WI 53006

Regarding: Our Insured: City of Waterloo
 Claimant: Barbara Strand
 Our Claim No: WM000282900006
 Your Incident No: 19689
 Date of Loss: 05/19/2017

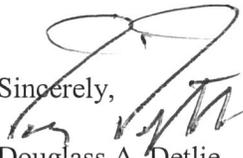
Dear Ms. Gietzel:

As discussed, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides insurance coverage for the City of Waterloo. The above-captioned claim was recently made against the City for damages Ms. Barbara Strand allegedly incurred on account of the work performed by Michaels Corporation during a major street project near her home, which includes the replacement of both the water main and sewer main servicing her home. This matter was forwarded to us after you denied Ms. Strand's claim on 07/12/2017.

Ms. Strand's claim involves several factors, and as discussed my investigation proves the issue of damages from a back-up of sewer water is viable, and damages which are a result of the work performed by Michaels Corporation. Specifically, the City Director of Utilities, Mr. Barry Sorenson, asserts that on 06/28/17 and 07/12/17 their sewer main became backed-up due to an onslaught of rain entering into the sanitary sewer system through manhole covers **which were not properly sealed by Michaels Construction**; thus, an atypical amount of water was pumped from a lift station in the sewer main, and the sewer main simply could not handle the volume of water, hence the back-up into Ms. Strand's home. Had the manhole covers been properly sealed, the heavy rain water would have drained away into the City storm sewer system versus invading and overwhelming the City's sanitary sewer system. Therefore, I tender Ms. Strand's claim back to you for proper handling.

I will be recommending that the City disallow all dimensions of Ms. Strand's claim, for the City was not performing any of the work which allegedly caused her damages. Once more, WI statute 893.80 affords the City discretionary for both the decision to hire Michaels Corporation (I understand in conjunction with the state DOT) as well as for the design of the City sewer system.

Thank you for your attention to the above, Sandy, and I would thank you to contact me to confirm your handling of the matter.

Sincerely,


Douglass A. Detlie
Casualty Claims Specialist
Statewide Services, Inc
PO Box 5555
Madison, WI 53705-0555
Office: 608-828-5503
Fax: 800-720-3512
E-mail: ddetlie@statewidesvcs.com

Cc: Mr. Mo Hansen, City Clerk/Treasurer
Ms. Barbara Strand