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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: Thursday, August 3, 2017
TIME: 6:30 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: July 6, 2017
3. PUBLIC COMMENTS
4. 2017 PROJECT SUMMARY UPDATE
5. UNFINISHED BUSINESS
 - a. Wisconsin Department of Safety And Professional Services, Notice Of Violations And Orders, Waterloo Employees Entered Confined Space Without Training – Notice of Corrective Actions ***
 - b. Road Maintenance Agreements With Adjacent Townships
6. NEW BUSINESS
 - a. Municipal Parking Lot Resurfacing Bid & Director Request To Substitute An Alternate Project ***
 - b. Review Of 2018 Road/Utility Improvements -- Design & Preliminary Estimate, Mill Street & Cleveland Street
 - c. Review Of 2018 Public Works Capital Budget Submittal Items
 - d. PASER Road Ratings *** [presentation by Mitch Leisses to City Council this evening]
 - e. A 2019-2023 Road & Utility Reconstruction/Repair/Maintenance Plan
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Noting Plan Commission Discussion Of Uniform & Effective Enforcement Of The Building & Zoning Code: Policies To Achieve Desired Outcomes
8. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

*** See Council Packet, Also On Tonight's Council Agenda
Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 07/31/2017

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: July 6, 2017

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Ziaja, Springer and Stinnett. Absent: none. Others attending: Public Works Assistant Director Jeff Robbins and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: June 15, 2017. MOTION: Moved by Ziaja, seconded by Stinnett to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2017 PROJECT SUMMARY UPDATE. Noted.
5. NEW BUSINESS
 - a. Wisconsin Department of Safety And Professional Services, Notice Of Violations And Orders, Waterloo Employees Entered Confined Space Without Plan. DISCUSSION: Hansen said Jeff Helgestad from the Municipal Electric Utilities of Wisconsin (MEUW) indicated steps to remedy the notice were being completed rapidly. Hansen said Helgestad would send a document to the Clerk/Treasurer indicating when all items had been addressed. No action taken.
 - b. Recommending That The City Order The Razing Of Hazardous Structures At 258 Polk Street. MOTION: Moved by Ziaja, seconded by Stinnett to direct prompt action to raze the property at 258 Polk Street. VOICE VOTE: Motion carried.
 - c. Road Maintenance Agreements With Adjacent Townships. DISCUSSION: Robbins said Yerges had contacted Jeff Spoke with the Town of Portland and Jim Peschel with the Town of Waterloo to move forward on written agreements covering all aspects of road maintenance for roads on the municipal boundaries.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Noted.
 - a. Review Of 2018 Road/Utility Improvements -- Design & Preliminary Estimate, Mill Street & Cleveland Street, August
 - b. PASER Road Rating Presentation To Whole Council, August
 - c. Municipal Parking Lot Resurfacing Bid
 - d. Review Of 2018 Public Works Capital Budget Submittal Items
 - e. A 2018-2023 Road & Utility Construction Plan
7. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:40 pm. Motion carried.



Attest:

Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO
2017 Capital Project Status Tracking
(Sorted By Oversight Entity)
7/31/2017 6:48 AM

ID#	PROJECT NAME	DESCRIPTION	TYPE	LEAD	OVERSIGHT	STATUS	CURRENT PROJECT STEP	NOTES
2017-11	203 E MADISON ST PARK SPACE PHASE 2	Repair river's edge applying DNR grant funding to approved CDA concept	Construct new	Hansen	Comm Dev Authority	0% complete	Bids to Council	bid submittals before Council on 8/3/17
2016-04	INSTALL 333 W MADISON PATH OUTLOT #1	Remove pedestrian bridge, install	Construct new	KUNKEL	ParksComm	95% complete	Waiting on private development before grand opening	Open to public, need to confirm DPW maintenance requirements
2016-05	FIREMEN'S PARK - ENTRY MASONRY REPAIRS	Masonry repairs	Repair	Haberhorn	ParksComm	COMPLETED		
2017-03	FIREMEN'S PARK PARKING RESURFACE - YSO AREA	Quantity of resurface dependent upon private donations	New surface	Yerges / Haberhorn	ParksComm	0% complete	A go if 2017 fundraising efforts generate donations	Submitted by GY
2017-04	LAWN MOVERS REPLACEMENT	Purchase 2 Scag Turf Tiger 2 mowers, less trade	Purchase	Yerges / Haberhorn	ParksComm	COMPLETED	Purchased	Submitted by GY
2016-13	2017 SIDEWALKS INSTALLATION & SPECIAL ASSESSMENT	Intall 3,135 SF of sidewalk on south side of 200 block of Anna Street; repair existing at 434 South Jackson St	Intall new & repair	Hansen	PubWorks	COMPLETED	Final Special Assessment resolution before City Council	Final restoration of lawns etc. yet to occur
2016-17a	STH 19 PROPERTY IMPROVEMENTS (Sharro/Roth/Burbach)	Execute agreement special assessment like loan agreement with Burbach.	Private Foundation Improvements	Hansen	PubWorks	COMPLETED	Confirm projects completed	
2016-17b	STH 19 RECONSTRUCT	Reconstruct road, one bridge, sidewalk, lighting & water/sewer from 100 block of E Madison to 800 block of W Madison	Road reconstruct	KUNKEL	PubWorks	In progress	Transitionin to stage 2	
2016-21	333 PORTLAND RD CONDEMNATION	Condemn & ID private sector reuse of blighted 17 acre industrial site	Condemn Property	Hansen	PubWorks	In progress	City now owns land; seeking grant for building demo	EPA visited site 6/27 RE: remediation
2016-24	PORTER STEET RECONSTRUCT	Reconstruct road, sidewalk segments, lighting & water/sewer N Monroe west to Minnehaha	Reconstruct	KUNKEL	PubWorks	95% complete	Final restoration of damaged roadway & punchlist	need to submit grant for demo
2016-26	FIREMEN'S PARK SANITARY LINE REPAIR	Repairs occurred in fall of 2016; Robbins & Leisses to ID remaining inflow in spring of 2017	Repair	Robbins	PubWorks	pending	DPW researching; evaluating	DPW still reports unknown water source flowing to lift station; Kunkel estimate of +100k to replace sanitary line
2017-01	PIERCE ST CULVERT REPLACE	Replace collapsed 160ft. by 24 inch culvert by highway shop on Pierce Street	Repair	Hansen	PubWorks	Applying for aid	Project outline to B. Udovich	
2017-06	DPW FREIGHTLINER TRUCK	Replaces 2008 Freightliner truck with dump & plow	Purchase	Yerges	PubWorks	75% complete	Ordered, delivery expected	
2017-07	2017 PAVEMENT MICRO SURFACING	Quantity TBD	Road surface maintenance	Yerges	PubWorks	COMPLETED		
2017-08	RESURFACE MUNICIPAL BLDG LOT	Replace approx. 3,125 SY of black top	Road surface maintenance	Yerges	PubWorks	0% complete	one bid came in high; Yerges proposing substitute	
2017-09	DPW TRUCK TAILGATE REPLACE	Replace tailgate for remaining Freightliner	Road surface maintenance	Yerges	PubWorks	75% complete	Item ordered	
2017-02	W MADISON ST ELECTRIC LINE UNDER RIVER	Run electric line under river at 500 block W Madison St to substation to at 700 W Madison Street	Repair/upgrade	Sorenson	Utility Comm	COMPLETED	Work starting 4/10	restoration tied to STH 19 construction

City of Waterloo Road Reconstruction/Repair/Maintenance
Public Works Property Recommendation To Council July 2017

YEAR	LOCATION	ROADWAY	OTHER	NOTES	ESTIMATE
		IMPROVEMENT	INFRASTRUCTURE		
		TYPE			
2016	Canal Rd (STH 19 to municipal line)	Road Resurface	none	COMPLETED	
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct	sewer, water, lighting, streetscape	IN PROGRESS	
2017	W Porter St (STH 89 west to Minnetonka)	Reconstruct	sewer, water, lighting, streetscape	COMPLETED	
2018	Mill St & Cleveland Street	Reconstruct	sewer, water, lighting, streetscape	Kunkel preparing estimate #2	tbd
2019	Edison (Franklin north to Dickinson)	Reconstruct	sewer, water, lighting, streetscape	special assess for sidewalk	tbd
2020	Adams St (Leschinger north to STH 89)	Reconstruct	sewer, water, lighting, streetscape	no sidewalk	tbd
2021	??				tbd
2022	??				tbd
2013	??				tbd

To aid in planning municipal staff is asking for out-years 2021, 2022 & 2013 to be identified