



136 North Monroe Street
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www.waterloowi.us

WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Date: WEDNESDAY, JUNE 14, 2017
Time: 5:00 P.M.
Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: APRIL 12, 2017 & MAY 10, 2017 (no meeting)
3. CITIZEN INPUT
4. REPORTS/UPDATES
 - a. Coordinator's Report
 - b. Parks Financial Report – April & May
 - c. 2017 Capital Projects
5. UNFINISHED BUSINESS
 - a. Waterloo Veteran Memorial Follow-up
 - b. 720 West Madison Street Phase 4, Concept Plan, Implementation
 - c. Addressing Fallen Trees Blocking The Maunsha River Flow
6. NEW BUSINESS
 - a. Youker Park As A Tree-filled Wooded Area, Mia Kennel
 - b. Request For Improved Walkway Lawn Care At Firemen's Park, Matt Ziaja
 - c. Alternatives To Herbicide Spraying At River's Edge In Firemen's Park And Other Municipal Parks, Matt Ziaja
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. July Meeting: 2018 Budget Discussion Preparing For Coordinator's Budget Submittal
 - b. Next Meeting: July 12th At 5:00 pm
8. ADJOURNMENT

Mo Hansen

Clerk/Treasurer

Posted, Emailed & Mailed: 6/7/2017

Committee Members: **Stinnett**, Kegler, Quimby, Kopplin and Strobel

Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Shannon Koele, Waterloo Youth Sports Organization Representative; Charles Crave – Waterloo Regional Trailhead Implementation Team.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

WATERLOO PARKS COMMISSION – MINUTES
April 12, 2017

1. ROLL CALL AND CALL TO ORDER. Stinnett called the Parks Commission meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, Strobel and Quimby. Absent: Kopplin. Ex-officio members present: Parks Coordinator Haberkorn. Absent: Public Works Director Yerges and Crave. Others present: Maureen Giese, Interim Public Works Director Chad Yerges, Assistant Deputy Clerk/Treasurer Mike Kawula, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: February 8, 2017 and March 8, 2017 (no quorum). MOTION: Moved by Kegler, seconded by Strobel to approve the February 8, 2017 meeting minutes noting that a quorum was not present in March. VOICE VOTE: Motion carried
3. CITIZEN INPUT. (a) Giese suggested renaming 720 West Madison Street to another name. (b) She said the Comprehensive Outdoor Recreation Plan had a table of contents but no page numbers.
4. REPORTS/UPDATES
 - a. Coordinator's Report. DISCUSSION: Haberkorn reported on the first 2017 events; said Wiener & Kraut day planning was complete; said fundraising for a splash pad was necessary; said the concert series schedule was set with organizations invited to provide concessions. He reported on pavilion ceiling repairs, a fire inspection and a needed fix of exterior vinyl siding. He said the bingo hall needed a pitched roof installed over the existing; reported on the spring cleaning event; presented a summer Youth Programming outline to be held on six Fridays by UW-Stevens Point student Rick Holland for \$600. Giese said to look for historic preservation grants. Haberkorn said he wanted to wait on action related to the existing memorials until a new memorial was built. Giese suggested an eagle on top of the downtown memorial. Haberkorn said Firemen's Park gate masonry work would be done in the next several weeks. He said concert series posters were being prepared. He said the cost of \$4,200 in Wiener & Kraut day advertising through WISC-TV and Murphy Media would be split with the Chamber. Kegler said Waterloo's Disc Golf course was rated #1 in Wisconsin for a nine hole course by Disc Golf Review.
 - b. Parks Financial Report – March. No action taken.
 - c. 2017 Capital Projects. Handout. No action taken.
5. UNFINISHED BUSINESS
 - a. Waterloo Veteran Memorial Follow-up. No action taken.
 - b. 720 West Madison Street Phase 4, Concept Plan, Implementation. No action taken.
6. NEW BUSINESS
 - a. Addressing Fallen Trees Blocking The Maunasha River Flow. DISCUSSION: Hansen said trees falling from property into the river were the responsibility of the property owner. Stinnett, following up on a Sue Moe comment, identified fallen trees in the river east of the compost site in Firemen's Park falling from municipal property. Stinnett said kayakers had to exit the water to move around large tree trunks and branches. Hansen also identified Dewey Olson at 333 West Riverside Drive as having a tree in the river. Yerges said the DPW did not have the equipment to remove tree trunks and branches from the river. Yerges said Dunneisen Excavating may have equipment and said he would get an estimate. Kegler said simply moving material to the bank would be sufficient. No action taken.
 - b. Increasing Rental Rates, Waterloo Regional Trailhead. DISCUSSION: Haberkorn said the current four hour rate was \$85. He said raising the rate \$15 to \$100 would not deter usage. MOTION: Moved by Quimby, seconded by Strobel to recommend Council approval changing the four hour rental rate for the Waterloo Regional Trailhead from \$85 to \$100. VOICE VOTE: Motion carried.
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. Dick Jones Steps Down From Parks Commission. Noted.
8. ADJOURNMENT. MOTION: Moved by Kegler, seconded by all others to adjourn. Approximate time: 5:58 pm

Mo Hansen

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Clerk/Treasurer



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PARKS COORDINATOR REPORT

April/May/June 2017

EVENTS AND HIGHLIGHTS

- Booster Banquet – April 29, 2017
- Cinco De Mayo – Success on the parks side of things
- Spring Cleaning – Had around 20 people attend. Efforts have been still ongoing. A special thank you to all of those that helped and still continue to help with clean-up efforts each day.
 - Highlights – New Bark Mulch around areas such as Pavilion, Entrance Gate and River Bridge
 - Cleaned out and weeded the hillside by the entrance for a clear view of the river and baseball field
- Library “Welcome Bags” – Put together a pamphlet for Waterloo Parks highlighting Firemen’s Park and the Waterloo Regional Trailhead. Included a magnet for the Concert Series. Total Cost: \$40
- First Concert Series – Smaller than expected

ONGOING PROJECTS

- WIENER & KRAUT DAY AND MUSIC FESTIVAL 2017: Completed
- 2017 CONCERT SERIES – Completed
- MASON ENTRANCE GATE
 - Finished project will be 3rd week of June
 - Final cost for new Cap - \$2400
 - WFD Steel Sign & Lighting has been donated
- MILKWEED YOUKER PARK
 - Purchased milkweed from Neitzel’s and waiting to receive more from donation site online - Completed
 - Planting has occurred - Completed
 - Going to be adding clover
- PARK BEAUTIFICATION PROJECT:
 - Sprucing up
 - Entrance Gate, River Bridge Area, Pavilion Areas & Memorial Garden, Bathroom Area, Roadway Areas and Parking Lot Areas
 - Bark Mulch has been put down in certain areas and will continue
 - Using funds from last year donors and this year donors
 - Bench area in front of pavilion
 - Decorative Stones in middle section of roadway to replace stone blocks
- JULY 4TH WEEKEND AND CELEBRATION: Softball Tournament June 30-July 2 with Independence Day Celebration to start Tuesday morning with baseball and then end with Fireworks that night
 - 3 Bands booked for Tuesday
 - City Band
 - The DeVilles
 - Big Spoon
 - Fireworks and expansion of display

- Baseball games scheduled
- Changes to Midway as well
- BUILDING PROJECTS: Some projects that are needs at facilities
 - Firemen's Park Upper Pavilion – In Process
 - Ceiling Tile Replacement
 - Some tiles have become loose and will be looking at reapplying them to the ceiling areas or replacement
 - Drop Ceiling replacements in Lower Pavilion - Completed
 - Fire Inspection Notice
 - New Exit/Emergency Lights needed throughout building - Completed
 - Fixes to Vinyl Siding
 - Part of the side wall is loose and needs to be reattached.
 - Firemen's Park Bingo Hall
 - Fire Inspection Notice - Completed
 - New Exit/Emergency Lights needed
 - Firemen's Park Reunion Hall
 - Fire Inspection Notice - Completed
 - New Exit/Emergency Lights needed
 - New Roof needed – Cost Estimation: \$20,000
- **No Change**DISC GOLF LEAGUE: This Spring along with Trek
 - New course laid out
 - Need to come up with fundraising efforts for Cement tee boxes.
- BASKETBALL COURT
 - No Donor – Starting over from scratch
 - Efforts are in effect to find funding
- YOUTH PROGRAMMING - Completed
 - Nature Based Education
 - Dates: June 9 & 23, July 7 & 21 and August 4 & 18
 - Cost: \$600 (\$100/Class)
 - Bike Rodeo
 - In early stages of planning – Working with Office Sarah Thomford
 - Date is set for July 16
- VETERANS PARK MONUMENT
 - No Update
 - Initial Cost: \$18900 for repairs or \$3800 for demolition
 - Moving out for next year Capitol Projects and survey on future of site
- SPLASH PAD: Preliminary Estimates from Kunkel for overall 720 W. Madison Street
 - Park efforts will be phased over so many years
 - Have started sending out bids for splash pad companies
- CONCERT & A MOVIE NIGHT AT WRT
 - Holding a family night at WRT June 16th
 - City Band will play at 7:00 pm
 - "Life of Pets" will play after concert for families and friends that would like to stay around
 - Will have refreshments and deserts
- SCOREBOARD UPDATES & FIXES
 - Softball Diamonds
 - Needed new numbers (qty. 13) at \$170 each
 - Needed updated control boards and receivers at \$750 each
 - Baseball Diamond
 - Needed new Control Board Panel at \$175

- INFRASTRUCTURE FIXES NEEDED
 - Outdoor Bathrooms
 - Men's bathroom needs new hardware for urinals
 - Tiling had to be taken out and will be replaced with concrete paint
 - Toilets on both sides needed new valves and hardware
 - Total Cost: \$4500
 - Electrical
 - Bandstand
 - Needed new box and outlets
 - Upper Softball Diamond
 - Needed new master breaker for lights and scoreboard
 - Roundhouse
 - Needs new fuse box and outlets
 - Pavilion Stage
 - Lights need to be rewired
 - Total cost: \$2000

PROJECTS ON HOLD UNTIL 2018

DONATION CAMPAIGNS

2017 Letter Campaign

Outfield Fence Sign Campaign

City of Waterloo Parks
 Progress Report
 6/7/2017 12:04 PM

MONTHLY REVENUE													
	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	TOTAL 2017
2017 Receipts	\$1,015	\$2,643	\$2,779	\$2,087	\$15,033	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,556
Revenue Goal	\$8,063	\$8,063	\$13,063	\$13,063	\$13,063	\$18,063	\$18,063	\$18,063	\$13,063	\$13,063	\$13,063	\$8,063	\$156,756
% of Goal	13%	33%	21%	16%	115%	0%	0%	0%	0%	0%	0%	0%	15%
Prior Yr Receipts	\$100	\$810	\$6,294	\$6,849	\$23,194	\$22,586	\$26,690	\$8,809	\$9,916	\$6,101	\$10,582	\$1,269	\$123,199

SCHEDULED EVENTS-DAYS (Count)													
	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	TOTAL 2017
WRT	2	2			1	2							7
FP - Outdoor Event				1	6	6	9	2	6	1			31
FP - Full Pavilion				1					1				2
FP - Upper Pavilion	1	1	1	1	5	3	3	1	6	2			24
FP - Lower Pavilion	1					1					1		3
FP - Bingo Hall						2	2	1	1				6
FP - Reunion Hall													0
FP - Roundhouse					1	1	1	2					5
FP - Bandstand Other					1								1
FP - Concession Bldg.													0
Other Park													0
2017 Event-Days Count	4	3	1	3	14	15	15	6	14	3	1	0	79

CITY OF WATERLOO

BALANCE SHEET

MAY 31, 2017

FUND 225 - SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(16,706.95)	
225-11800	PETTY CASH	500.00	
225-11900	PETTY CASH CAROUSEL	50.00	
225-13100	ACCOUNTS RECEIVABLE	.00	
225-13101	ACCOUNTS RECEIVABLE PRIOR YEAR	3,122.50	
225-15800	DUE FROM AGENCY FUND TAXES	52,750.00	
	TOTAL ASSETS		<u>39,715.55</u>

LIABILITIES AND EQUITY

LIABILITIES

225-21100	VOUCHERS PAYABLE	.12	
225-21102	VOUCHERS PAYABLE - PAYROLL	.00	
225-26100	DEFERRED REVENUE	52,750.00	
225-26200	DEFERRED REVENUE GRANTS	3,122.50	
	TOTAL LIABILITIES		55,872.62

FUND EQUITY

225-32600	FUND BALANCE	(34,399.98)	
225-32601	TRAILHEAD-WRT	161.47	
225-32602	FIREMEN'S PARK	.00	
225-32603	YOUTH PROGRAMS	291.67	
225-32604	DONATIONS NOT SPECIFIC	.00	
225-32605	JULY 4TH CELEBRATION	.00	
225-32625	PARK EQUIPMENT CARRYOVER	1,580.23	
225-32627	PLAYGROUND EQUIPMENT CARRYOVER	1,784.02	
225-32629	MAUNESHA RIVER DOG PARK	1,052.46	
225-32632	VET'S PARK 720 W MADISON ST	.00	
225-34105	FUND BALANCE SHOE FACTORY	19,780.39	
225-39999	FUND BALANCE-CAROUSEL	27,300.53	
	REVENUE OVER EXPENDITURES - YTD	(33,707.86)	
	TOTAL FUND EQUITY		<u>(16,157.07)</u>
	TOTAL LIABILITIES AND EQUITY		<u>39,715.55</u>

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2017

FUND 225 - SPECIAL REVENUE PARKS

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>REVENUES</u>						
<u>TAXES</u>						
225-41-4111-000	LOCAL TAX-GENERAL FUND	.00	.00	52,750.00	(52,750.00)	.00
	TOTAL TAXES	.00	.00	52,750.00	(52,750.00)	.00
<u>LICENSES & PERMITS</u>						
225-44-4421-000	DOG PARK LICENSE	70.00	520.00	500.00	20.00	104.00
	TOTAL LICENSES & PERMITS	70.00	520.00	500.00	20.00	104.00
<u>PUBLIC CHARGES FOR SERVICE</u>						
225-46-4611-000	CAROUSEL RIDE FEES	.00	218.00	300.00	(82.00)	72.67
225-46-4620-000	FACILITY RENTAL TRAILHEAD	200.00	1,125.00	3,000.00	(1,875.00)	37.50
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	6,150.50	12,023.00	20,000.00	(7,977.00)	60.12
225-46-4623-000	ENTERTAINMENT/TOURNAMENT/LEAGU	.00	.00	2,000.00	(2,000.00)	.00
225-46-4630-000	PARKS CONCESSIONS	550.00	600.00	7,500.00	(6,900.00)	8.00
225-46-4632-000	PARKS ALCOHOL	2,564.00	3,021.00	37,500.00	(34,479.00)	8.06
225-46-4634-000	PARKS RESTOCKING FEE	.00	.00	2,000.00	(2,000.00)	.00
225-46-4638-000	PARKS BARTENDERS	312.00	480.00	1,000.00	(520.00)	48.00
225-46-4674-000	CAROUSEL RENTAL	120.00	120.00	500.00	(380.00)	24.00
	TOTAL PUBLIC CHARGES FOR SERVICE	9,896.50	17,587.00	73,800.00	(56,213.00)	23.83
<u>MISCELLANEOUS REVENUES</u>						
225-48-4850-000	DONATIONS TRAILHEAD	.00	.00	200.00	(200.00)	.00
225-48-4852-000	DONATIONS FIREMEN'S PARK	5,056.00	5,056.00	16,500.00	(11,444.00)	30.64
225-48-4854-000	DONATIONS CAROUSEL	10.00	339.00	.00	339.00	.00
225-48-4856-000	DONATIONS DOG PARK	.00	4.00	.00	4.00	.00
225-48-4860-000	DONATIONS NOT SPECIFIED	.00	50.00	.00	50.00	.00
225-48-4862-000	DONATIONS JULY 4TH	.00	.00	9,500.00	(9,500.00)	.00
	TOTAL MISCELLANEOUS REVENUES	5,066.00	5,449.00	26,200.00	(20,751.00)	20.80
<u>OTHER FINANCING SOURCES</u>						
225-49-4918-000	TRANSFER FROM PARKS IMPACT FEE	.00	.00	3,499.00	(3,499.00)	.00
	TOTAL OTHER FINANCING SOURCES	.00	.00	3,499.00	(3,499.00)	.00

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2017

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL FUND REVENUE	15,032.50	23,556.00	156,749.00	(133,193.00)	15.03

EXPENDITURES

MISCELLANEOUS GENERAL GOVT

225-51-5190-906 MISC GEN GOVT UNEMPLOYMENT ST	.00	.00	3,012.00	3,012.00	.00
TOTAL MISCELLANEOUS GENERAL GOVT	.00	.00	3,012.00	3,012.00	.00

MACHINERY & EQUIPMENT

225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	203.81	1,000.00	796.19	20.38
225-53-5324-342 MACH & EQUIP GAS & OIL	329.05	329.05	2,600.00	2,270.95	12.66
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	7.29	561.99	2,000.00	1,438.01	28.10
TOTAL MACHINERY & EQUIPMENT	336.34	1,094.85	5,600.00	4,505.15	19.55

PARKS ADMIN

225-55-5505-292 PARKS ADMIN MARKETING	40.00	1,296.18	500.00	(796.18)	259.24
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	750.00	600.00	20.00
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	53.95	100.00	46.05	53.95
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	45.00	1,392.06	150.00	(1,242.06)	928.04
225-55-5505-399 PARKS ADMIN MISC	73.00	73.00	.00	(73.00)	.00
TOTAL PARKS ADMIN	158.00	2,965.19	1,500.00	(1,465.19)	197.68

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2017

FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARKS - FIREMEN'S PARK</u>						
225-55-5510-221	FIREMEN'S PARK ELECTRIC	860.02	3,250.73	6,000.00	2,749.27	54.18
225-55-5510-222	FIREMEN'S PARK HEAT	288.62	1,676.39	1,500.00	(176.39)	111.76
225-55-5510-223	FIREMEN'S PARK WATER/SEWER	358.06	1,323.93	3,000.00	1,676.07	44.13
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	64.98	237.98	.00	(237.98)	.00
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY	385.81	1,197.79	2,000.00	802.21	59.89
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	261.05	768.37	2,000.00	1,231.63	38.42
225-55-5510-354	FIREMEN'S PARK ALCOHOL	1,101.20	3,190.85	15,000.00	11,809.15	21.27
225-55-5510-356	FIREMEN'S PARK CONCESSIONS	292.78	1,326.05	3,000.00	1,673.95	44.20
225-55-5510-357	FIREMEN'S PARK DOG PARK	.00	.00	500.00	500.00	.00
225-55-5510-358	FIREMEN'S PARK JULY 4TH EVENT	.00	100.00	11,000.00	10,900.00	.91
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT	1,300.00	1,405.49	2,000.00	594.51	70.27
225-55-5510-360	FIREMEN'S PARK CAROUSEL	.00	718.89	1,000.00	281.11	71.89
TOTAL PARKS - FIREMEN'S PARK		4,912.52	15,196.47	47,000.00	31,803.53	32.33
<u>PARKS - TRAILHEAD</u>						
225-55-5520-221	TRAILHEAD-WRT ELECTRIC	84.43	460.16	2,500.00	2,039.84	18.41
225-55-5520-222	TRAILHEAD-WRT HEAT	178.43	837.78	1,400.00	562.22	59.84
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER	75.04	302.16	800.00	497.84	37.77
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT	14.92	14.92	400.00	385.08	3.73
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	45.00	135.00	450.00	315.00	30.00
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	1,087.20	1,000.00	(87.20)	108.72
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	.00	825.00	750.00	(75.00)	110.00
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	147.93	250.00	102.07	59.17
TOTAL PARKS - TRAILHEAD		397.82	3,810.15	7,550.00	3,739.85	50.47
<u>PARKS WAGES</u>						
225-55-5522-110	PARKS SALARY COORDINATOR	5,357.16	26,785.80	47,500.00	20,714.20	56.39
225-55-5522-124	PARKS SEASONAL GROUNDS	1,425.00	2,635.00	10,000.00	7,365.00	26.35
225-55-5522-125	PARKS WAGES PART-TIME	435.00	580.00	6,000.00	5,420.00	9.67
225-55-5522-151	PARKS SOC SEC	412.53	1,810.56	4,858.00	3,047.44	37.27
225-55-5522-152	PARKS RETIREMENT	248.46	1,431.86	2,040.00	608.14	70.19
225-55-5522-153	PARKS HEALTH INS	.00	.00	20,440.00	20,440.00	.00
225-55-5522-154	PARKS INCOME & LIFE INS	7.68	38.40	70.00	31.60	54.86
TOTAL PARKS WAGES		7,885.83	33,281.62	90,908.00	57,626.38	36.61

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2017

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>PARKS - OTHER</u>						
225-55-5530-221	PARKS OTHER ELECTRIC	10.30	41.94	50.00	8.06	83.88
225-55-5530-223	PARKS OTHER WATER & SEWER	28.64	114.56	100.00 (14.56)	114.56
225-55-5530-310	PARKS OTHER SUPPLIES	223.16	223.16	300.00	76.84	74.39
	TOTAL PARKS - OTHER	262.10	379.66	450.00	70.34	84.37
<u>LEGISLATIVE SUPPORT</u>						
225-57-5701-800	CAPITAL PROJECT 720 W MADISON	.00	535.92	3,499.00	2,963.08	15.32
	TOTAL LEGISLATIVE SUPPORT	.00	535.92	3,499.00	2,963.08	15.32
	TOTAL FUND EXPENDITURES	13,952.61	57,263.86	159,519.00	102,255.14	35.90
	NET REVENUES OVER EXPENDITURES	1,079.89	(33,707.86)	(2,770.00)	(30,937.86)	(1,216.89)

CITY OF WATERLOO
 2017 Capital Project Status Tracking
 (Sorted By Oversight Entity)
 6/7/2017 1:39 PM

ID#	PROJECT NAME	DESCRIPTION	TYPE	LEAD	OVERSIGHT	STATUS	CURRENT PROJECT STEP	NOTES
2017-11	203 E MADISON ST PARK SPACE PHASE 2	Repair river's edge applying DNR grant funding to approved CDA concept	Construct new	Hansen	Comm Dev Authority	0% complete	Kunkel draft specs	Council approved match from General Fund undesignated funds
2016-04	INSTALL 333 W MADISON PATH OUTLOT #1	Remove pedestrian bridge, install	Construct new	KUNKEL	ParksComm	95% complete	Waiting on private development before grand opening	In open to public, need to confirm DPW maintenance requirements
2016-05	FIREMEN'S PARK - ENTRY MASONRY REPAIRS	Masonry repairs	Repair	Haberhorn	ParksComm	85% complete	2017: complete capstone work	
2017-03	FIREMEN'S PARK PARKING RESURFACE - YSO AREA	Quantity of resurface dependent upon private donations	New surface	Yerges / Haberhorn	ParksComm	0% complete	2017 fundraising efforts	Submitted by GY
2017-04	LAWN MOVERS REPLACEMENT	Purchase 2 Scag Turf Tiger 2 mowers, less trade	Purchase	Yerges / Haberhorn	ParksComm	COMPLETED	Purchased	Submitted by GY
2016-13	2017 SIDEWALKS INSTALLATION & SPECIAL ASSESSMENT	Intall 3,135 SF of sidewalk on south side of 200 block of Anna Street; repair existing at 434 South Jackson St	Intall new & repair	Hansen	PubWorks	95% complete	Final Special Assessment resolution before City Council	Final restoration of lawns etc. yet to occur
2016-17a	STH 19 PROPERTY IMPROVEMENTS (Sharrow/Roth/Burbach)	Execute agreement special assessment like loan agreement with Burbach.	Private Foundation Improvements	Hansen	PubWorks	2 of 3 have contractor	Confirm projects completed	
2016-17b	STH 19 RECONSTRUCT	Reconstruct road, one bridge, sidewalk, lighting & water/sewer from 100 block of E Madison to 800 block of W Madison	Road reconstruct	KUNKEL	PubWorks	In progress	Stage 1 of construction	
2016-21	333 PORTLAND RD CONDEMNATION	Condemn & ID private sector reuse of blighted 17 acre industrial site	Condemn Property	Hansen	PubWorks	In progress	closing on land	EPA to visit 6/15 RE: remediation
2016-24	PORTER STEET RECONSTRUCT	Reconstruct road, sidewalk segments, lighting & water/sewer N Monroe west to Minnehaha	Reconstruct	KUNKEL	PubWorks	95% complete	Final restoration of damaged roadway & punchlist	
2016-26	FIREMEN'S PARK SANITARY LINE REPAIR	Repairs occurred in fall of 2016; Robbins & Leisses to ID remaining inflow in spring of 2017	Repair	Robbins	PubWorks	pending		DPW still reports unknown water source flowing to lift station.
2017-01	PIERCE ST CULVERT REPLACE	Replace collapsed 160ft. by 24 inch culvert by highway shop on Pierce Street	Repair	Hansen	PubWorks	Applying for aid	Project outline to B. Udovich	
2017-06	DPW FREIGHTLINER TRUCK	Replaces 2008 Freightliner truck with dump & plow	Purchase	Yerges	PubWorks	50% complete	Ordered, delivery expected	
2017-07	2017 PAVEMENT MICRO SURFACING	Quantity TBD	Road surface maintenance	Yerges	PubWorks	COMPLETED		
2017-08	RESURFACE MUNICIPAL BLDG LOT	Replace approx. 3,125 SY of black top	Road surface maintenance	Yerges	PubWorks	0% complete	Yerges seeking bids	
2017-09	DPW TRUCK TAILGATE REPLACE	Replace tailgate for remaining Freightliner	Road surface maintenance	Yerges	PubWorks	50% completed	Item ordered	
2017-02	W MADISON ST ELECTRIC LINE UNDER RIVER	Run electric line under river at 500 block W Madison St to substation to at 700 W Madison Street	Repair/upgrade	Sorenson	Utility Comm	COMPLETED	Work starting 4/10	restoration tied to STH 19 construction

Jefferson County Land Information

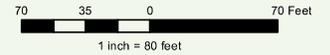


- | | | | |
|-----------------------|--------------------|---------------------|--------------|
| Municipal Boundaries | Road Right of Ways | Tax Parcels | Blue: Band_3 |
| Property Boundary | Section Lines | Streams and Ditches | |
| Old Lot/Meander Lines | Surface Water | Red: Band_1 | |
| Rail Right of Ways | Map Hooks | Green: Band_2 | |



Jefferson County Geographic Information System

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.



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720 West Madison Street Park Improvements
City of Waterloo, Wisconsin

PRELIMINARY ESTIMATE OF CONSTRUCTION COSTS

March 1, 2017

Project Scope

1. Construction of an asphalt parking lot utilizing the existing northern most driveway opening.
2. Construction of a concrete pad with park shelter and restrooms, splash pad, dual purpose basketball court and ice skating rink, sand volleyball court, playground equipment area and kayak launch.
3. Construction of concrete sidewalk throughout park connecting areas of interest.

Parking Lot Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$4,000.00
1	EA	Precast Storm Manhole with Open Grate	\$2,500.00	\$2,500.00
75	LF	12 Inch RCP Storm Main	\$65.00	\$4,875.00
1	EA	Connect to Existing Storm Sewer Main	\$500.00	\$500.00
500	SY	Site Grading	\$12.50	\$6,250.00
500	SY	Crushed Aggregate Base Course, 12 Inch Depth	\$8.00	\$4,000.00
30	SY	Crushed Aggregate Base Course, 5 Inch Depth	\$4.50	\$135.00
265	SF	Concrete Drive Approach, 6 Inch Depth	\$10.00	\$2,650.00
85	TN	Asphalt Parking Lot, 3.5 Inch Depth	\$75.00	\$6,375.00
200	LF	4 Inch White Pavement Markings	\$2.00	\$400.00
100	SY	Topsoil and Seeding	\$12.00	\$1,200.00
				\$32,885.00

Park Shelter, Restrooms and Concrete Pad Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$5,000.00
400	SY	Site Grading	\$12.50	\$5,000.00
400	SY	Crushed Aggregate Base Course, 12 Inch Depth	\$8.00	\$3,200.00
3400	SF	Concrete Pad, 4 Inch Depth	\$10.00	\$34,000.00
1	LS	Construct Restroom Shelter		\$85,000.00
1	LS	Restroom Utility, Lighting and Electrical Services		\$45,000.00
1	LS	Construct Open Air Park Shelter		\$40,000.00
1	LS	Open Air Lighting and Electrical Service		\$8,000.00
100	SY	Topsoil and Seeding	\$12.00	\$1,200.00
				\$226,400.00



720 West Madison Street Park Improvements
City of Waterloo, Wisconsin

PRELIMINARY ESTIMATE OF CONSTRUCTION COSTS

March 1, 2017

Splash Pad Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$2,500.00
150	SY	Site Grading	\$12.50	\$1,875.00
150	SY	Crushed Aggregate Base Course, 12 Inch Depth	\$12.00	\$1,800.00
1100	SF	Reinforced Concrete Pad, 5 Inch Depth	\$25.00	\$27,500.00
1	LS	Features and Filtration Hardware		\$150,000.00
6	EA	Trees	\$225.00	\$1,350.00
300	SY	Topsoil and Seeding	\$12.00	\$3,600.00
				\$188,625.00

Basketball Court/Ice Skating Rink Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$3,500.00
1	EA	Precast Storm Manhole with Open Grate	\$2,500.00	\$2,500.00
100	LF	12 Inch RCP Storm Main	\$65.00	\$6,500.00
525	SY	Site Grading	\$12.50	\$6,562.50
525	SY	Crushed Aggregate Base Course, 8 Inch Depth	\$8.00	\$4,200.00
4200	SF	Concrete Pad, 6 Inch Depth	\$8.50	\$35,700.00
750	LF	2 Inch White Pavement Markings	\$1.75	\$1,312.50
1	LS	Basketball Court Hardware		\$3,500.00
75	SY	Topsoil and Seeding	\$12.00	\$900.00
				\$64,675.00

Sand Volleyball Court Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$1,500.00
175	SY	Site Grading	\$12.50	\$2,187.50
60	SY	Playground Sand, 12 Inch Depth	\$20.00	\$1,200.00
1	LS	Volleyball Court Hardware		\$2,500.00
65	SY	Topsoil and Seeding	\$12.00	\$780.00
				\$8,167.50

Playground Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$2,500.00
375	SY	Site Grading	\$12.50	\$4,687.50
375	SY	Woodchips, 12 Inch Depth	\$18.00	\$6,750.00
1	LS	Playground Equipment**		\$25,000.00
50	SY	Topsoil and Seeding	\$12.00	\$600.00
				\$39,537.50

** Playground equipment pricing varies greatly based on desired configuration. Cost estimate to be revised upon further investigation.



**720 West Madison Street Park Improvements
City of Waterloo, Wisconsin**

PRELIMINARY ESTIMATE OF CONSTRUCTION COSTS

March 1, 2017

Kayak Launch Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$1,000.00
1	LS	Kayak Launch Hardware		\$9,000.00
10	SY	Topsoil and Seeding	\$12.00	\$120.00
				\$10,120.00

*Permit fees are not included in preliminary cost estimate.

Sidewalk Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$5,000.00
1400	SY	Site Grading	\$12.50	\$17,500.00
1400	SY	Crushed Aggregate Base Course, 6 Inch Depth	\$8.00	\$11,200.00
11000	SF	Concrete Sidewalk, 6 Inch Depth	\$10.00	\$110,000.00
1500	SY	Topsoil and Seeding	\$12.00	\$18,000.00
				\$161,700.00

Total Estimated Construction Cost \$732,110.00



Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Thursday, May 04, 2017 10:27 AM
To: 'miakennel@gmail.com'
Cc: parks@waterloowi.us; Angie Stinnett
Subject: FW: Park area behind 257 Mills Street

Mia,
Thanks for the input. I'm routing your comments to the Chair of the Parks Commission Angie Stinnett and the Parks Coordinator Gabe Haberkorn. The concept of reducing recurring maintenance costs is appealing.
-Mo

From: Mia Kennel [mailto:miakennel@gmail.com]
Sent: Thursday, May 04, 2017 9:31 AM
To: Mo Hansen <cityhall@waterloowi.us>
Subject: Park area behind 257 Mills Street

Good morning Mo,

I was talking it over with some of my restoration ecology colleagues, they thought the field behind us would be perfect to (re) forest (planting trees and making a forest). It would be great because it would be low maintenance (eliminates having to be cut, pesticides being sprayed and no weeding or replanting) also, easier and cheaper than a re-establishing a prairie.

The area by the river could be made into paths and the flowers beds near the walkway could stay native flowers.

And... we could look into the DNR sponsoring it for Arbor Day Foundation for being a Tree city!

Is there a board that I could ask or talk to, to see if this could be a possibility?

<http://www.inspiremore.com/jadav-payeng-planted-forest/>

<http://dnr.wi.gov/topic/UrbanForests/treecity.html>

Thank you

Mia Kennel
257 Mill Street
Waterloo

PARKS COMMISSION TOPICS, EMAIL THREAD -- (1) PARK LAWN CARE & (2) RIVERSIDE HERBICIDE SPRAYING

From: Angie Stinnett [mailto:angie.stinnett@yahoo.com]
Sent: Monday, June 05, 2017 12:52 PM
To: Matt <matt.ziaja@gmail.com>; Erin Ziaja <er11in79@gmail.com>
Cc: Gabe Haberkorn <parcs@waterloowi.us>; City Hall <cityhall@waterloowi.us>
Subject: Re: RE: Firemen's Park Walkway

Mo,
Please add this concern to our June meeting agenda. We'll discuss and see what kind of solution we can come up with.
Matt & Erin, please feel free to attend if you'd like. The meeting is scheduled for June 14th at 5 p.m. in council chambers.

Matt,
Routing to Gabe and Parks Commission Chair Angie Stinnett.
-Mo

From: Matt [mailto:matt.ziaja@gmail.com]
Sent: Monday, June 05, 2017 9:51 AM
To: City Hall <cityhall@waterloowi.us>
Cc: Erin Ziaja <er11in79@gmail.com>
Subject: Firemen's Park Walkway

Good morning, Mo,

I write so that you may communicate to the appropriate parties, please.

Erin and I were walking through the park this weekend and decided we wanted to inquire about the state of the area photographed on the walkway along the river. Is there a plan to finish the area? Can we clear the access asphalt? Can we clear the access rock? The newly planted grass is also growing into uneven ground and looks sub-par. This particular patch of walkway is an important facet of the park, and we'd like to see it treated with a higher level of care.

Also, along the river and baseball fence we've seen someone sprayed weed and grass killer, as they probably have done for many years, quite literally along and in to the river. Aside from this being illegal it's also counter intuitive to this property being designated as conservation area. May I ask that we no longer spray grass or weed pesticides in areas so close to a river? This park is a basin and everything we put in it goes downstream. Round Up is carcinogenic. I propose we "weed-wack" the baseball and dog park fences rather than dump poison in to the ground our kids walk on, the grasses my dog eats and rivers our pets swim in.

Kindly,

Matt Ziaja

