



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, April 20, 2017 – 7:00 p.m.

*** revised 4/19/2017 11:01 AM ***

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. ORGANIZATIONAL MATTERS
 - a. Resolution 2017-13 Appointing The Official Newspaper, Depositories And Auditors
 - b. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code ##
 - c. Resolution 2017-14 Council Confirmation Of Mayoral Appointments Including Council Standing Committees
 - d. Resolution 2017-15 Confirmation Of Waterloo Fire Department Appointments
3. ORGANIZATIONAL MEETING ADJOURNMENT

***** REGULARLY SCHEDULED CITY COUNCIL BUSINESS *****

1. MEETING MINUTES APPROVAL: April 6, 2017, Open & Closed Session
2. CITIZEN INPUT / PUBLIC COMMENT
3. PUBLISHED NOTICES
 - a. Open Book, April 24th & Board Of Review, May 17th At 2:00 p.m.
 - b. Notice Of A Plan Commission Public Hearing On The Matter Of A Conditional Use Application Received From Dale Krause, 391 Van Buren Street To Construct An Additional 40' x 60' Accessory Building
4. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Gabe Haberkorn For March 2017
 - ii. Waterloo Active Fire Department For March 2017 ##
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits For March 2017
 - iv. Interim Public Works Director Chad Yerges For March 2017
 - v. Interim Police Chief Lange For March 2017
 - vi. Library Director Kelli Mountford For March 2017
 - vii. Waterloo Water & Light Commission – April 4, 2017
 - viii. Watertown Humane Society For March 2017
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For March 2017 - \$98,164.14
 - ii. General Disbursements – March 17, 2017 Through April 20, 2017
 - iii. Treasurer's Report & Budget Reports For January, February & March 2017
 - b. Public Safety & Health Committee
 - i. Temporary Moratorium On Time Limits In Public Parking Lots During Road Construction ##
 - c. Public Works & Property Committee
 - i. Authorizing The Hiring Of Travis Schaller As A Public Works Department Worker 1 Employee Effective May 1, 2017 With Pay, Benefits & Probation Period As Specified In The Employee

Handbook ##

d. Parks Commission

- i. Authorizing An Increase In The Waterloo Regional Trailhead Four-Hour Rental Rate From \$85 To \$100 ##

e. Community Development Authority & Community Development Committee

- i. Recommending The Drafting & Distribution Of A Request For Proposal For A Municipal Funded Hotel Feasibility Study ##
- ii. Recommending A Riparian Phase Of Construction At 203 East Madison As Proposed By Kunkel Engineering Using Private Donations Or Tax Incremental District #2 Funds As A Local Match For The Previously Awarded Municipal Flood Control Grant (hand out at meeting)

6. NEW BUSINESS

- a. Review of 2016 Audit Materials, Baker Tilly Presentation
- b. Authorizing The Sale Of Surplus Property As Part Of A Public Bidding Process – Dismantled Pedestrian Bridge Materials Formerly Located At 575 West Madison Street ##

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Authorizing A USDA And A Wisconsin Department Of Administration Grant Applications
- b. Public Hearing On 2017 Sidewalk Improvements (only if a complete set of waivers are not received)

8. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

REVISED Posted & Emailed: 03/19/2017

No additional documentation for this agenda item.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

Meeting Minutes

- Karl Junginger Memorial Library Board – March 14, 2017
- Waterloo Water & Light Commission Special Minutes – March 15, 2017
- Public Safety & Health Committee – April 6, 2017
- Parks Commission – April 12, 2017



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RESOLUTION #2017-13

**ANNUAL COUNCIL APPOINTMENTS
OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS**

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Courier, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Clerk/Treasurer.
- Baker Tilly Virchow Krause LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments for 2016-2017.

Adopted: April 20, 2017

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2017-14 COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council, and whereas the Mayor has made the following standing committee appointments,

- Finance, Insurance & Personnel Committee: **Springer**, Quimby and Griffin
- Public Safety & Health Committee: **Thomas**, Griffin and Petts
- Public Works & Property Committee: **Springer**, Ziaja and Stinnett
- Community Development Committee: **Ziaja**, Thomas and Petts

WHEREAS, the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, the Mayor has made the following appointments, and whereas the Mayor has made the following appointments,

- Administrative Review Appeals Board
 - Jenifer Quimby, Council Representative (term expiring 2018)
 - Clifford Butzine (term expiring 2021)
- Board of Review
 - Linda Norton (term expiring 2022)
- Board of Zoning Appeals
 - Jenifer Quimby, Chairperson (term expiring 2018)
 - Clifford Butzine (term expiring 2020)
 - vacancy (term expiring 2020)
 - vacancy (term expiring 2020)
- CATV Regulatory Board:
 - Laura Cotting (term expiring 2020)
 - Steve Battenberg (term expiring 2020)
- Community Development Authority
 - Angie Stinnett, Council Representative (term expiring 2021)
 - Matt Ziaja, Council Representative (term expiring 2021)
 - Linda Norton (term expiring 2021)
 - Lindsay Reynolds (term expiring 2021)
- Emergency Response Plan Committee
 - Angie Stinnett, Council Representative (term expiring 2018)
 - Chad Yerges, Interim Public Works Director (term indefinite)
- Library Board

Jeanette Petts, Council Representative (term expiring 2018)
Deb Battenberg (term expiring 2020)
Lee Fiedorowicz (term expiring 2020)

- Parks Commission
Angie Stinnett, Council Representative (term expiring 2018)
Tim Kopplin, Citizen (term expiring 2020)
Chad Yerges, Interim Public Works Director (term indefinite)

- Plan Commission
William Springer, Council Representative (term expiring 2018)
Vern Butzine (term expiring 2020)

- Police Committee
Timothy Nelson, Chairperson (term expiring 2018)
Gary Skalitzky (term expiring 2020)

- Weed Commissioner: Chad Yerges, Interim Public Works Director (term expiring 2018)

BE IT RESOLVED, that the City Council confirms the Mayoral appointments listed above and thanks those serving.

Adopted: April 20, 2017

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen
Clerk/Treasurer

SPONSOR(S) – Mayor Thompson

FISCAL NOTE – Board of Review members receive \$25 per day; Plan Commission members receive \$15 per meeting; Board of Zoning Appeals receives \$10 per meeting.



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RESOLUTION #2017-15

**CONFIRMATION OF WATERLOO FIRE DEPARTMENT APPOINTMENTS
AS DIRECTED IN SECTION §57-2 OF THE MUNICIPAL CODE**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Vern L. Butzine was appointed Fire Chief in 2016, expiring in 2019, and;

WHEREAS, Chief Butzine has appointed individuals to the Waterloo Fire Department as listed and presented on this night;

THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does confirm the appointments made by the Fire Chief and thanks them for their service to the community.

Passed and adopted: April 20, 2017

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

SPONSOR(S) – Fire Chief Vern Butzine
FISCAL NOTE – See below for Department wage schedule information

**WATERLOO FIRE DEPARTMENT APPOINTMENTS
04/17/2016 THROUGH 04/20/2017**

Employee #	Name	Department	Hire Date
2042	WOLDT, JUSTIN	EMS	04/11/2016
2043	YEARGIN, JARRETT	EMS	06/27/2017
2044	MAGRITZ, JUSTIN	FIRE	08/15/2017
2045	GLASS, RICHARD	EMS	10/17/2017

EMPLOYEE POSITION	01/01/2017	
Asst. Fire Chief	\$ 2,000.00	per year – pay June & December
1 st Captain	\$ 900.00	per year – pay June & December
2 nd Captain	\$ 900.00	per year – pay June & December
1 st Lieutenant	\$ 750.00	per year – pay June & December
2 nd Lieutenant	\$ 750.00	per year – pay June & December
Treasurer	\$ 700.00	per year – pay June & December
EMS Coordinator	\$ 800.00	per year – pay June & December
Asst. EMS Coordinator	\$ 600.00	per year – pay June & December
Secretary	\$ 700.00	per year – pay June & December
Fire Training	\$ 10.00	per session – pay annually
Fire Supplemental Training	\$ 3.00	per session – pay annually
Fire Call	\$ 15.00	per fire call – pay annually
Fire Station	\$ 1.00	per fire call – pay annually
EMS Full Shift Driver	\$ 20.00	per shift – pay monthly
EMS Partial 1 st Shift Driver	\$ 2.00	per shift – pay monthly
EMS Partial 2 nd Shift Driver	\$ 3.33	per hour – pay monthly
EMS Partial 3 rd Shift Driver	\$ 2.50	per hour – pay monthly
EMS Full 1 st Shift EMT	\$ 30.00	per shift – pay monthly
EMS Partial 1 st Shift EMT	\$ 3.00	per hour – pay monthly
EMS Full 2 nd or 3 rd Shift EMT	\$ 26.00	per shift – pay monthly
EMS Partial 2 nd Shift EMT	\$ 4.33	per hour – pay monthly
EMS Partial 3 rd Shift EMT	\$ 3.25	per hour – pay monthly
EMS Station EMT	\$ 1.00	per EMS call – pay monthly
EMS Training EMT	\$ 10.00	per session – pay monthly
EMS Supplemental Training	\$ 3.00	per session – pay monthly
EMS Call	\$ 15.00	per EMS call – pay monthly
Training Session	\$ 40.00	per day - all day training
Training Session	\$ 20.00	per day - ½ day training

CITY OF WATERLOO COMMON COUNCIL
OPEN SESSION MEETING MINUTES: April 6, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Absent: Quimby. Others present: Diane Graff, the Courier; Interim Police Chief Lange; WLOO videographers; Gary Yerges; Chad Yerges; Chris Hauptli; Jeff Robbins; Municipal Attorney Mike Hahn; Bill Blaska; Lyle Braunschweig and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: March 16, 2017. MOTION: Moved by Thomas, seconded by Stinnett to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Springer, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.
 - a. Notice of Published Notices – Public Test Of Voting Equipment, April 4th
 - b. Resolution #2017-08 Updating The Farmers And Merchants State Bank Corporate Authorization Resolution For the Waterloo Water And Light Commission
 - c. Mayor's 2017 Arbor Day Proclamation
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARD
 - a. Plan Commission
 - i. Ordinance #2017- 03 An Ordinance To Rezone 1212 Main Street, City Of Waterloo, Jefferson County, Wisconsin From C-2 Highway Commercial District To R-2, Single Family Residential District. DISCUSSION: Springer said the Plan Commission recommended approval. MOTION: Moved by Springer, seconded by Thomas to approve the ordinance as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
 - ii. Resolution #2017-12 Granting A Conditional Use Permit To Katherine Zwieg (On Behalf Of Chatty Properties LLC), 1212 Main Street, City Of Waterloo, Jefferson County To Allow For Two Dwelling Units In A R-2, Single Family Residential District. DISCUSSION: Springer said the Plan Commission added two conditions: (1) The applicant is to provide a certified plan to the Building Inspector showing minimum entrance requirements; and (2) The improvements are to be completed within six months. MOTION: Moved by Springer, seconded by Thomas to approve the resolution adding the following conditions: (1) The applicant is to provide a certified plan to the Building Inspector showing minimum entrance requirements. (2) The improvements are to be completed within six months. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
6. UNFINISHED BUSINESS
 - a. Ordinance #2017-02 An Ordinance Amending Section 350-13 Of The Municipal Code Off-Road Vehicles – Authorizing The Use Of All Terrain Vehicles And Utility Terrain Vehicles On Clarkson Road And Main Street. DISCUSSION: Noting that the Town of Portland permits ATV and UTV use, Thomas said the ordinance would allow such vehicles to be used only on those roads shared with the Town of Portland, Clarkson Road and Main Street. MOTION: Moved by Thomas, seconded by Petts to approve the ordinance as recommended and presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.

AGENDA NOTE: At this time a motion was made by Springer, seconded by Thomas to hold closed session discussions for both 6b together with 7c. VOICE VOTE: Motion carried. For the purpose of meeting minute sequencing, the items remain in original sequence.
 - b. Claim For Excessive Assessment For Monroe Street Apartments LLC, Parcel Number 290-0813-0644-026. MOTION: Moved by Springer, seconded by Thomas to convene to closed session. VOICE VOTE: Motion carried. The Council convened to closed session per Wis. Stat. 19.85(1)(g) "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved." Upon completion of the closed session the body reconvened into open session. MOTION: Moved by Springer, seconded by Griffin to approve an agreement with Monroe Street Apartment LLC as presented on this night by municipal attorney Mike Hahn subject to the execution of the agreement by the claimant, and further noting that the Mayor is authorized to sign on behalf of the City. ROLL CALL VOTE: Ayes: Ziaja,

Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.

7. NEW BUSINESS

- a. Resolution #2017-09 Declaring Outlot 1 Of Certified Survey Map 4845-25-134 (Parcel 29008130511013) A Buildable Parcel Within A Residential District For Purposes Of Condition Set Forth On The Map And Recorded Restrictive Covenants. DISCUSSION: Hansen said a recorded restrictive covenant existed declaring Outlot 1 unbuildable. Hansen said the resolution purpose was to declare it buildable with the understanding that a new certified survey map would need to be approved striking "Outlot 1" substituting a lot number. He said the property owner was interested in building a home on the parcel; that the County received notice that the site passed a perc test; and that the City Engineer did not object. In reply to the Thompson question he said a new home was being construct on an adjacent lot (Note: incorrectly identified by Hansen as Lot 2). MOTION: Moved by Ziaja, seconded by Stinnett to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
- b. Resolution #2017-10 Council Confirmation Of The Mayoral Appointment Of Chad Yerges As Interim Public Works Director. DISCUSSION: Springer listed prior interim positions in the Police Department and Clerk/Treasurer's office where the interim position was paid the same rate of pay as a Department Head. He said the same should be the case in this situation. MOTION: Moved by Springer, seconded by Griffin to approve the resolution amended to have the pay rate of the Interim Director be the same as the Director. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Quimby absent. Motion carried.
- c. Resolution #2017-11 Authorizing The Hiring Of Michael J. Kawula As Assistant Deputy Clerk/Treasurer. MOTION: Moved by Springer, seconded by Thomas to convene in closed session. The Council convened to closed session per Wis. Stat. 19.85(1)(c) "Considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Upon completion of the closed session it reconvened into open session. MOTION: Moved by Ziaja, seconded by Petts to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Griffin, Stinnett and Petts. Noes: Thomas and Springer. Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Public Hearing - Considering A Special Assessment For 2017 Sidewalk Installation – Only Held If Waivers Are Not Received. The Mayor indicated a future public hearing would be held.

9. ADJOURNMENT. MOTION: Moved by Springer, seconded by Stinnett to adjourn. Motion carried unanimously. Approximate time: 8:00 p.m.



Attest:
Mo Hansen
Clerk/Treasurer

**STATE OF WISCONSIN
CITY OF WATERLOO
JEFFERSON COUNTY
NOTICE OF OPEN BOOK, APRIL 24, 2017
AND
BOARD OF REVIEW, MAY 17, 2017 AT 2:00 P.M.**

Notice is hereby given that the **2017 Assessment Roll** of the City of Waterloo will be open for examination in the Council Room of the Municipal Building, 136 N Monroe Street on **Monday, April 24, 2017 from 8:00 a.m. to 4:30 p.m.** Additionally, the assessor shall be available on the 24th day of April, 2017 at City Hall from 2:00 p.m. to 4:00 p.m.

All property owners whose real estate assessment was changed will receive a written notice of their new and former assessments.

Notice is hereby given that the **Board of Review** for the City of Waterloo, Jefferson County, Wisconsin, shall hold its first meeting on **Wednesday, May 17, 2017, at 2:00 p.m., in the Council Room of the Municipal Building.**

Please be advised of the following requirements to appear before the board of review and procedural requirements if appearing before the board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith

presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.

5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The City of Waterloo has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given this 5th day of April, 2017.

Morton J. Hansen
City Clerk/Treasurer

Posted: April 5, 2017

Municipal Building, 136 N Monroe Street
Farmers & Merchants State Bank, 210 W Madison Street
Karl Junginger Memorial Library, 625 N Monroe Street
Waterloo Utilities 575 Commercial Ave

Publish: The Courier: April 13, 2017

Department of Revenue has created form PA-814 for requesting to testify by phone or written statement



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**NOTICE OF PUBLIC HEARING FOR CONDITIONAL USE PERMIT UNDER PROVISIONS
OF CHAPTER §385-10(B)(7) AND §385-21 OF THE ZONING CODE OF THE CITY OF
WATERLOO, JEFFERSON COUNTY, WISCONSIN**

Please take notice that the Plan Commission of the City of Waterloo, Jefferson County, Wisconsin, acting under provisions of Chapter §385-10(B)(7) and §385-21 of the Zoning Code of the City of Waterloo, shall hold a public hearing on the matter of an application for a conditional use permit received from Dale Kraus, owner of the property located at 391 Van Buren Street, Waterloo.

The applicant is requesting a conditional use permit to allow the construction of an additional 40' x 60' (2,400 sq. ft.) and 21' height accessory building. A conditional use permit is required for an additional garage or accessory building exceeding 864 square feet and 15 feet in height in a residential district.

The property is described as follows:

Tax Parcels: (1)#290-0813-0712-012 and (2)#290-0813-0712-019

Legal Description: (1)OUT LOT 118, EX BEG AT SE/C OUT LOT 119, W90FT, S36FT, W75FT, S89.36FT, E165FT N TO POB. EX BEG SE/C OUT LOT 120 W165FT, S15FT, E165FT, N15, 5.66 acres, Jefferson County, Wisconsin and (2)S1/2 OUT LOT 122, ASR PLT ALSO PRT OF N1/2 VAC ROW 742-242. SUBJ TO 5FT UTILITY & DRIVEWAY ESMT FOR OL118 IN 742-305, .288 acres, Jefferson County, Wisconsin
Also known as 391 Van Buren Street

Be further notified that the Plan Commission will hear all persons interested or their agents or attorneys concerning this conditional use permit application at a public hearing. The public hearing will be held at **7:00 p.m. on Tuesday, April 25, 2017 in the Council Chamber of the Municipal Building, 136 N. Monroe Street, Waterloo.**

Subsequent to the public hearing, the Plan Commission shall recommend approval, denial, or conditional approval of the conditional use permit to the Common Council. The City Council will act on the Plan Commission's recommendation at its regularly scheduled meeting on Thursday, May 4, 2017.

Morton J. Hansen
City Clerk/Treasurer

Pub: The Courier: April 20, 2017



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PARKS COORDINATOR REPORT

February/March 2017

EVENTS AND HIGHLIGHTS

- First Event of the season – Wedding on March 18
- Fantasy/Role Play Fair – April 1, 2017

ONGOING PROJECTS

- **WIENER & KRAUT DAY AND MUSIC FESTIVAL 2017: Completed**
- **SPLASH PAD:** Preliminary Estimates from Kunkel for overall 720 W. Madison Street
 - Park efforts will be phased over so many years
 - Have started sending out bids for splash pad companies
- **2017 CONCERT SERIES - Completed**
- **JULY 4TH WEEKEND AND CELEBRATION:** Softball Tournament June 30-July 2 with Independence Day Celebration to start Tuesday morning with baseball and then end with Fireworks that night
 - 3 Bands booked for Tuesday
 - City Band
 - The DeVilles
 - Big Spoon
 - Fireworks and expansion of display
 - Baseball games to be scheduled
 - Changes to Midway as well
- **CORP PACKAGE: Completed**
- **BUILDING PROJECTS:** Some projects that are needs at facilities
 - Firemen's Park Upper Pavilion – In Process
 - Ceiling Tile Replacement
 - Some tiles have become loose and will be looking at reapplying them to the ceiling areas or replacement
 - **Drop Ceiling replacements in Lower Pavilion - Completed**
 - Fire Inspection Notice
 - New Exit/Emergency Lights needed throughout building
 - Fixes to Vinyl Siding
 - Part of the side wall is loose and needs to be reattached.
 - Firemen's Park Bingo Hall
 - **Fire Inspection Notice - Completed**
 - **New Exit/Emergency Lights needed**
 - Firemen's Park Reunion Hall

- Fire Inspection Notice - Completed
 - New Exit/Emergency Lights needed
 - New Roof needed – Putting out RFP
- SPRING CLEANING
 - Saturday April 8th from 8:00 am – Noon
 - Rain Date – Sunday April 9th
- Veterans Park Monument
 - No Update
 - Waiting for RFP for pricing on Demolition or Fixing
- ****No Change****DISC GOLF LEAGUE: This Spring along with Trek
 - New course laid out
 - Need to come up with fundraising efforts for Cement tee boxes.
- ****No Change****BASKETBALL COURT: This Spring

PROJECTS ON HOLD UNTIL 2018

- YOUTH PROGRAMMING

DONATION CAMPAIGNS

- New Letter Campaign

City of Waterloo Parks
Progress Report
4/5/2017 2:15 PM

MONTHLY REVENUE													
	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	TOTAL 2017
2017 Receipts	\$1,015	\$2,643	\$2,779	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,437
Revenue Goal	\$8,063	\$8,063	\$13,063	\$13,063	\$13,063	\$18,063	\$18,063	\$18,063	\$13,063	\$13,063	\$13,063	\$8,063	\$156,756
% of Goal	13%	33%	21%	0%	0%	0%	0%	0%	0%	0%	0%	0%	4%
Prior Yr Receipts	\$100	\$810	\$6,294	\$6,849	\$23,194	\$22,586	\$26,690	\$8,809	\$9,916	\$6,101	\$10,582	\$1,269	\$123,199

SCHEDULED EVENTS-DAYS (Count)													
	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	TOTAL 2017
WRT	2	2			1	2							7
FP - Outdoor Event					4	4	6	1	6	1			22
FP - Full Pavilion				1					1				2
FP - Upper Pavilion	1	1	1	1	3	3	3	1	6	2			22
FP - Lower Pavilion	1					1					1		3
FP - Bingo Hall						2	2	1	1				6
FP - Reunion Hall													0
FP - Roundhouse					1	1	1	2					5
FP - Bandstand Other					1								1
FP - Concession Bldg.													0
Other Park													0
2017 Event-Days Count	4	3	1	2	10	13	12	5	14	3	1	0	68



Invoice

Invoice Number: 0030164-IN
Invoice Date: 03/31/17
Terms: Net 30 Days
Due Date: 04/30/17

Salesperson: 0000
Customer Number: 11-WATERL2
Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

WI Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 17WTRC-0009-17-03B	221 BISHOP CIRCLE			Residential Alteration
Accessory Structure- Residential	40.00	03/07/17	60.00	24.00
17WTRC-0009-17-03B Subtotal				24.00
Permit # 17WTRC-0010-17-03B	118 W MADISON ST			Residential Alteration
Remodel- Residential	195.86	03/02/17	60.00	117.52
17WTRC-0010-17-03B Subtotal				117.52
Permit # 17WTRC-0011-17-03B	546 N MONROE ST			Residential Alteration
Remodel- Residential	85.00	03/16/17	60.00	51.00
17WTRC-0011-17-03B Subtotal				51.00
Permit # 17WTRC-0011-17-03E	546 N MONROE ST			Electrical Permit
Electrical- New Building/Additon.	73.44	03/16/17	60.00	44.06
17WTRC-0011-17-03E Subtotal				44.06
Permit # 17WTRC-0012-17-03B	970 PORTLAND RD			SINGLE FAMILY DWELLING
Occupancy Permit- Residential	60.00	03/29/17	60.00	36.00
State Seal Fee	41.00	03/29/17	60.00	24.60
Erosion Control - New - Resider	125.00	03/29/17	60.00	75.00
Residential New Dwelling/Additc	1,131.48	03/29/17	60.00	678.89
17WTRC-0012-17-03B Subtotal				814.49
	<i>Fees waived per Resolution # 2016-52</i>			
Permit # 17WTRC-0012-17-03E	970 PORTLAND RD			Electrical Permit
Electrical- New Building/Additon.	341.34	03/29/17	60.00	204.80
Electrical- Replacement & Misc.	50.00	03/29/17	60.00	30.00
17WTRC-0012-17-03E Subtotal				234.80
	<i>Fees waived</i>			
Permit # 17WTRC-0012-17-03H	970 PORTLAND RD			HVAC Permit
HVAC- New Building/Additon/Alt	341.34	03/29/17	60.00	204.80
17WTRC-0012-17-03H Subtotal				204.80
	<i>Fees waived</i>			
Permit # 17WTRC-0012-17-03P	970 PORTLAND RD			Plumbing Permit
Plumbing- New Building/Additior	341.34	03/29/17	60.00	204.80
17WTRC-0012-17-03P Subtotal				204.80
	<i>Fees waived</i>			
Permit # 17WTRC-0013-17-03B	750 BLUEGRASS TRAIL			SINGLE FAMILY DWELLING



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Residential New Dwelling/Additc	765.24	03/30/17	60.00	459.14
Occupancy Permit- Residential	60.00	03/30/17	60.00	36.00
State Seal Fee	41.00	03/30/17	60.00	24.60
Erosion Control - New - Resider	125.00	03/30/17	60.00	75.00
17WTRC-0013-17-03B Subtotal				594.74
<i>Fee waived</i>				
Permit # 17WTRC-0013-17-03E	750 BLUEGRASS TRAIL			Electrical Permit
Electrical- New Building/Additon.	245.42	03/30/17	60.00	147.25
17WTRC-0013-17-03E Subtotal				147.25
<i>Fee waived</i>				
Permit # 17WTRC-0013-17-03H	750 BLUEGRASS TRAIL			HVAC Permit
HVAC- New Building/Additon/Alt	245.42	03/30/17	60.00	147.25
17WTRC-0013-17-03H Subtotal				147.25
<i>Fee waived</i>				
Permit # 17WTRC-0013-17-03P	750 BLUEGRASS TRAIL			Plumbing Permit
Plumbing- New Building/Additior	245.42	03/30/17	60.00	147.25
17WTRC-0013-17-03P Subtotal				147.25
<i>Fee waived</i>				
Permit # 17WTRC-0013-17-03POS	750 BLUEGRASS TRAIL			Outside Sewer
New Home OS Sewer & Water l	60.00	03/30/17	60.00	36.00
17WTRC-0013-17-03POS Subtotal				36.00
<i>Fee waived</i>				

Total \$4,613.30
 Missing Patio Fee\$ 15.12
 Grand Total \$4,628.42

WI Invoicing

Summary Fee Type	Description	Amount
/PERMITS	Building Permits	2,767.96
Total		2,767.96

Please Remit Payments to:
 W241 S4135 Pine Hollow Ct, Waukesha WI 53189

Net Invoice: 2,767.96
 Freight: 0.00
 Sales Tax: 0.00
Invoice Total: 2,767.96

TREASURER'S
GENERAL RECEIPT

№ 032985

Waterloo, WI April 6, 2017

RECEIVED OF Safe Build

Three hundred Ninety Four ³⁰/₁₀₀ ^{xa} DOLLARS, \$ 394³⁹
FOR Building Permits 320⁸⁶
Electrical Permits 73⁴⁴

STATE UNIFORM SYSTEM-FORM 106-S
PRINTCO, INC., OMRO, WI

IF PAYMENT IS MADE BY CHECK, THIS RECEIPT IS NOT VALID UNTIL CHECK HAS CLEARED ALL BANKS.

ORIGINAL — WHITE

DUPLICATE — CANARY

TRIPPLICATE — PINK

Clerk-Treasurer

Lisa M. Jans
Deputy

4/6/2017
RECEIPT #32985
\$ 394.30

BUILDING PERMITS	\$ 320.86
RAZING PERMITS	\$ -
ELECTRICAL PERMITS	\$ 73.44
PLUMBING PERMITS	\$ -
HVAC PERMITS	\$ -
OCCUPANCY PERMITS	\$ -
EROSION CONTROL	\$ -
BUILDING PERMIT SEALS	\$ -
REINSPECT FEE	\$ -
TOTALS	\$ 394.30

FEES WAIVED PER COUNCIL APPROVAL RESOLUTION #2016-52 - 10/06/2016

BUILDING PERMITS	\$ 1,961.84
ELECTRICAL PERMITS	\$ 586.76
PLUMBING PERMITS	\$ 646.76
HVAC PERMITS	\$ 586.76
OCCUPANCY PERMITS	\$ 120.00
EROSION CONTROL	\$ 250.00
BUILDING PERMIT SEALS	\$ 82.00
TOTALS	\$ 4,234.12

GRAND TOTAL \$ 4,628.42

MACHINERY AND EQUIPMENT

March 2017

544 H ENDLOADER	General Maintenance	Start	End	Total
		2,686	2,711	25
		Fuel Used	GPH	
		91	3.6	
JOHN DEERE TRACTOR	Changed fluids and filters	START	END	TOTAL
		4,250	4,260	10
		FUEL USED	GPH	
		10	1	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,925	1,936	11
		FUEL USED	GPH	
		1	1.	
2520 John Deere TRACTOR	General Maintenance	START	END	TOTAL
		560 / 690	567 / 700	7 / 10
		FUEL USED	TOTAL	
		17	1	
X750 TRACTOR				
X750 JOHN DEERE	General Maintenance	START	END	TOTAL
		567	567	0
		FUEL USED	GPH	
		0	0	
2014 FREIGHTLINER TRUCK #7	General Maintenance	START	END	TOTAL
		4,269	4,415	146
		FUEL USED	GPH	
		58	2.5	
2010 INTERNATIONAL TRUCK #1	General Maintenance	START	END	TOTAL
		15,5258	15,732	207
		FUEL USED	MPG	
		70	2.9	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		37,579	37,805	226
		FUEL USED	MPG	
		59	3.8	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,652	1,664	12
		FUEL USED	GPH	
		53	4.4	

2011 FORD F-550	General Maintenance	START 22,764	END 23,208	TOTAL 444
		FUEL USED 85		MPG 5.2
2008 INTERNATIONAL TRUCK #5	General Maintenance	START 18,861	END 18,942	TOTAL 81
		FUEL USED 25		MPG 3.2
2005 ELGIN PELICAN STREET SWEEPER	General Maintenance	START 9,546	END 9,579	TOTAL 33
		FUEL USED 34		GPH 1
2017 CHEVEROLET TRUCK #4	General Maintenance	START 1,687	END 2,482	TOTAL 795
		FUEL USED 55		GPH 14.4

March 2017

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	0	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	0
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	5	40

Miscellaneous Items

March 2017
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	CHRIS	OT HOURS	TOTAL HOURS
MUNI BLDG	0	0	0	0	0	0
COMM BLDG	0	0	0	0	0	0
POLICE ADMIN	0	0	0	0	0	0
FIRE DEPT	0	0	0	0	0	0
MACH/ EQUIP	23	58	26.5	48.5	0	156
GARAGE / SHED	64	2.5	7.5	2	0	76
MEETING / SEM	0	3	8.5	6.5	0	18
STREET REP / MAINT	10	8	21	17.5	0	56.5
STREET CLEANING	0	11.5	5	17.5	0	34
SNOW / ICE	¹ 23	⁰ 27	⁰ 24.75	⁰ 26.5	1	102.25
STORM SEWER	0	5	5.5	1.5	0	12
TRAFFIC CONTROL	0	3	2.5	0	0	5.5
TREE / BRUSH	0				0	168.75
	21	42	48	57.75		
REFUSE COLLECTION	0	.5	0	0		.5
SANITARY SEWER	1	11.25	12.25	2.75	3.75	27.25
ANIMAL CONTROL	0	0	0	0	0	0
	0	0	0	0		
CEMETERY	0	0	0	0	0	0
LIBRARY	5	4	6	2	0	17
FIREMANS PARK	0	8	4	2	0	14
OTHER PARKS	20	1	1	1.5	0	23.5

TRAILHEAD	2.5	0	0	0	0	2.5
CELB / ENTER	0	0	0	0	0	0
WEED CONTROL	0	0	0	0	0	0
SICK LEAVE	6	0	0	2.75	0	8.75
VACATION	8	.5	9.25	0	0	17.75
HOLIDAY	0	0	0	0	0	0
BEREVEEMENT	0	0	0	0	0	0
ON CALL	0	0	0	0	0	0

WATERLOO POLICE DEPARTMENT

Report For Month Of March 2017

COMPLAINTS

Family:	5
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - Less Than \$500:	1
Major Theft - More Than \$500:	0
Burglary:	1
Doors Found Open:	13
Animal Case:	6
Late Bar Closing:	0
Alarms:	6
Lous Music/Parties:	6
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	1
Domestic Abuse:	0
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	38
TOTAL COMPLAINTS	77

INQUIRIES/CHECKS

Registration Checks:	951
Drivers License Checks:	318
NCIC/CIB/VIN Checks:	1
Check Welfare:	3
TOTAL INQUIRIES/CHECKS	1273

ACCIDENTS

More Than \$1,000:	1
Less Than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
TOTAL ACCIDENTS	2

ASSISTS

Assist Jefferson County:	1
Assist Dodge County:	1
Assist Dane County:	1
Assist Marshall Police:	4
Assist Fire/Rescue:	10
Assist Other Agencies:	6
Assist Public:	55
Assist With Escort:	0
Assist All Other:	0
TOTAL ASSISTS	78

MISCELLANEOUS

Investigations/Followups:	35
Traffic Control:	0
Radar Operations:	169
Special Assignment:	5
Speech/Presentations:	0
Serve Papers:	2
Other Miscellaneous:	0
TOTAL MISCELLANEOUS	211

WATERLOO POLICE DEPARTMENT

Report For Month Of March 2017

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	49	5
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	1	0
Stop Sign Violation:	0	0
Illegal Passing:	0	0
No Drivers License:	0	4
Illegal Parking:	3	57
Left Of Highway:	1	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	4	2
Driving Suspended/Revoked:	0	3
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	23	0
All Other Traffic:	9	1

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	3
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	2	0

WARNINGS

ARRESTS

TOTALS

92

75

Hourly Breakdown

Patrol:	545.75
Investigations:	36.00
Radar:	190.75
Court Appearances:	0.00
Office:	155.50
Special Duties:	12.50
Schools/Training:	40.00
On Call:	0.00

TOTAL:

980.50

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2017

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	1	2	4	0	12
	Assist Dane County Sheriff	0	1	1	0	7
	Assist Dodge County Sheriff	1	3	6	2	21
	Assist Jefferson County Sheriff	1	0	3	1	16
	Assist Marshall PD	2	2	7	4	38
	Assist Social Services	0	0	0	0	10
	Assist Watertown PD	1	0	1	0	0
	Custody for Other Department	1	0	1	0	1
	Fire Calls	0	0	0	0	5
	Other Mutual Aid Assists	0	0	0	0	2
	Probation/Parole Check Ins	0	0	0	0	3
	Total for ASSIST:	7	8	23	7	116
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	0	3
	Burglary - Non-Residential/Forced	0	0	0	1	1
	Burglary - Residential/Forced	0	0	0	0	1
	Burglary - Residential/No Force	0	0	0	1	1
	Criminal Damage To Property/vandalism	0	1	1	0	19
	Disorderly Conduct - All Other	2	0	3	1	9
	Disorderly Conduct - Fight, Disturbance	1	0	4	0	12
	Disorderly Conduct - Noise	0	0	0	0	1
	Domestic Disturbance	1	0	3	1	14
	Domestic Offense - Spousal Abuse/Fights	0	1	1	0	0
	Drug Investigations	1	0	1	1	4
	Drug Paraphernalia Possession	0	0	0	1	2
	Drug Possession	0	0	0	2	5
	Forcible Rape	0	0	0	0	1
	Forgery/Counterfeiting	0	0	0	0	2
	Fraud	0	0	0	1	6
	Harassment - Harassing Telephone Calls	0	0	0	0	4
	Harassment - Stalking	0	0	0	1	1
	Harassment - Threats	0	0	0	2	5
	Interfere with Child Custody	0	0	0	0	4
	Obstruct/Resist Police Officer	0	0	0	0	2
	Other Sex Offenses	0	1	1	0	3
	Probation Hold	0	0	0	0	1
	Suicide - Attempts/Threats	0	0	0	0	1
	Theft - All Other	0	0	0	1	14
	Theft - Bicycles	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2017

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - From Building	0	0	1	1	3
	Theft - From a Motor Vehicle	0	0	0	0	4
	Theft - Retail/Shoplifting	0	0	0	1	11
	Trespassing	1	0	1	2	6
	Violation of Court/Restraining Order	1	0	2	0	2
	Worthless Checks - Less Than \$1000	0	0	0	1	1
	Total for CRIMINAL:	7	3	18	18	144
ORDINANCE						
	Animal Bite	0	1	2	0	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	0	0	0	0	4
	Animal Running at Large	1	0	1	0	4
	Contributing to Delinquency of a Minor	0	0	0	0	1
	Damage/Remove/Deface Sign or Signal	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	0	0	0	0	3
	Possession of Tobacco by Minor	0	0	0	0	1
	Truancy	0	2	3	0	2
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Under Age Drinking - Minor (Under 18)	0	0	0	0	0
	Total for ORDINANCE:	1	3	6	0	25
Other						
	Other Animal Calls - Dead, Etc.	0	0	0	0	3
	Receive Information	1	1	4	1	21
	Total for Other:	1	1	4	1	24
SERVICE						
	Death Investigation	0	1	1	1	2
	Emergency Commitment/Chapter 51	0	0	0	0	1
	Emergency Detention/Detoxification	0	1	1	2	11
	Found Items/Property	0	0	1	1	3
	Injured/Ill Person	0	0	0	0	1
	Keep the Peace	0	0	0	0	1
	Runaway Juvenile	0	0	0	0	1
	Suspicious Person/Activity, Prowler	0	0	0	1	8
	Uncontrollable Juvenile	0	1	1	0	1
	Warrant Pickup - Other Agency	0	3	4	1	8
	Warrant Pickup - Waterloo	1	0	1	0	3
	Welfare Check	2	1	3	0	8
	Total for SERVICE:	3	7	12	6	48
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2017

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	4	2	7	3	17
	Driving Complaint	0	0	0	0	1
	Driving, Meeting, Passing Violation	0	0	0	0	1
	OAS/OAR/Other License Violations	3	2	9	7	34
	Operate Motor Vehicle While Intoxicated	0	2	2	1	8
	Other Traffic Violations	1	2	3	4	37
	Parking Violation	0	0	5	1	43
	Registration/Title Violation	0	4	4	2	20
	Seatbelt Violation	0	0	0	1	40
	Speeding Violation	4	2	7	2	28
	Stop Sign/Signal Violation	0	2	3	1	9
	Tow Vehicle	0	0	0	0	1
	Traffic Accident - Hit and Run (Damage)	0	0	0	1	7
	Traffic Accident - Hit and Run (Injury)	0	0	0	1	2
	Traffic Accident - Non-Reportable	1	0	1	0	6
	Traffic Accident - Personal Injury	1	0	3	0	5
	Traffic Accident - Property Damage	2	3	7	3	15
	Vehicle Equipment Violation - Lights	0	0	0	0	3
	Warning - 5 Day Equipment Violation	0	1	2	3	6
	Total for TRAFFIC:	16	20	53	30	284
	Grand Totals:	35	42	116	62	641

Waterloo Police Department

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2017 Thru 03/31/2017

Printed: 04/12/2017

Page 1 of 3

Date	Complaint	Case Descriptive	Action Taken
03/01/2017	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT IN PARKING LOT.	OFFICER TOOK REPORT.
03/01/2017	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS. OFFICER LEARNED DRIVER DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/02/2017	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER WITH INTOXICATED SUBJECT ON TRAFFIC STOP.	OFFICER ASSISTED.
03/02/2017	WELFARE CHECK.	REPORT OF JUVENILE POSSIBLY MAKING SUICIDAL THREATS.	OFFICER MADE CONTACT WITH JUVENILE AT RESIDENCE. NO EVIDENCE OF JUVENILE BEING SUICIDAL.
03/05/2017	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATIONS.
03/05/2017	TRESPASSING.	OFFICER OBSERVED JUVENILES IN AREA ON NORTH JACKSON STREET.	SUBJECTS CONTACTED AND WARNED ABOUT TRESPASSING.
03/06/2017	OPERATING WITHOUT A VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/08/2017	CUSTODY - WATERLOO WARRANT.	OFFICER HAD CONTACT WITH SUBJECT WHO WAS WANTED ON A WARRANT.	SUBJECT ARRESTED, POSTED BOND AND WAS RELEASED.
03/08/2017	WELFARE CHECK.	REPORT OF SUBJECT AT HOSPITAL THAT MAY POSSIBLE BE SUICIDAL.	OFFICER RESPONDED AND SPOKE WITH SUBJECT. REPORT UNFOUNDED.
03/12/2017	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST IN CHECKING ON A RECKLESS DRIVER IN DODGE COUNTY.	OFFICER ASSISTED.
03/12/2017	DOMESTIC DISTURBANCE	REPORT OF POSSIBLE DISTURBANCE AT RESIDENCE.	OFFICER SPOKE TO ALL RESIDENTS IN APARTMENT. REPORT TO BE FORWARDED TO DISTRICT ATTORNEY'S OFFICE FOR POSSIBLE CHARGES.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2017 Thru 03/31/2017

Printed: 04/12/2017

Page 2 of 3

Date	Complaint	Case Descriptive	Action Taken
03/13/2017	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT ON SOUTH WASHINGTON STREET.	OFFICER TOOK REPORT. ONE SUBJECT ARRESTED FOR DRIVING TOO FAST FOR CONDITIONS.
03/13/2017	TRAFFIC ACCIDENT.	REPORT OF VEHICLE BEING DAMAGED BY WATER ACCESS COVER BEING REMOVED BY SNOWPLOW WHILE PLOWING THE STREET.	OFFICER TOOK INFORMATION.
03/14/2017	OPERATE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID DRIVER'S LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/15/2017	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, DRIVER HE HAD NO INSURANCE FOR VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/16/2017	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/16/2017	CUSTODY-OTHER DEPARTMENT WARRANT.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON RUNNING SUBJECT'S INFORMATION, OFFICER FOUND SUBJECT WAS WANTED ON A WARRANT OUT OF OCONOMOWOC.	SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
03/16/2017	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/17/2017	DISORDERLY CONDUCT.	REPORT OF POSSIBLE PHYSICAL ALTERCATION BETWEEN JUVENILES.	OFFICER INTERVIEWED ALL SUBJECTS. IT WAS CONCLUDED IT WAS A MINOR INCIDENT. CASE CLOSED.
03/17/2017	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT IN PARKING LOT.	OFFICER TOOK REPORT.
03/18/2017	DOG RUNNING AT LARGE.	REPORT OF DOG RUNNING OUT OF ITS YARD AND ACROSS THE STREET TO ANOTHER RESIDENCE WHERE IT WAS BITTEN BY THE DOG FROM THAT RESIDENCE.	OFFICER SPOKE WITH DOG OWNERS. SUBJECT WARNING FOR DOG RUNNING AT LARGE.
03/22/2017	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
03/23/2017	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH SUICIDAL SUBJECT IN JEFFERSON COUNTY.	OFFICER ASSISTED.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2017 Thru 03/31/2017

Printed: 04/12/2017

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Date	Complaint	Case Descriptive	Action Taken
03/23/2017	VIOLATION OF COURT ORDER.	SUBJECT REPORTS RECEIVING TEXT MESSAGES FROM SUSPECT WHICH IS A VIOLATION OF RESTRAINING ORDER.	INVESTIGATION CONTINUING.
03/25/2017	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
03/25/2017	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
03/27/2017	ASSIST CITIZEN	REPORT OF SEMI DRIVING ON LAWN AND CAUSING SEVERE RUTS.	OFFICER TOOK INFORMATION. SEMI WAS REMOVED FROM PROPERTY.
03/27/2017	OPERATING MOTOR VEHICLE WHILE SUSPENDED.	OFFICER OBSERVED REGISTRATION ON VEHICLE EXPIRED IN 2013. AFTER STOPPING VEHICLE AND CHECKING DRIVER'S STATUS, OFFICER LEARNED DRIVER'S STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
03/28/2017	ASSIST WATERTOWN POLICE DEPARTMENT.	OFFICER REQUESTED TO LOOK FOR SUSPECT IN THE CITY THAT WAS INVOLVED IN A DISTURBANCE IN WATERTOWN.	SUBJECT LOCATED AND TAKEN INTO CUSTODY TO BE TURNED OVER TO WATERTOWN POLICE DEPARTMENT.
03/28/2017	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH A SUICIDAL SUBJECT IN MARSHALL.	OFFICER ASSISTED.
03/28/2017	DISORDERLY CONDUCT	REPORT OF POSSIBLE ALTERCATION THAT OCCURRED AT THE SCHOOL.	OFFICER SPOKE WITH SUBJECTS INVOLVED. REPORT TO BE FORWARDED TO JEFFERSON COUNTY HUMAN SERVICES.
03/29/2017	OPERATING AFTER REVOCATION.	OFFICER HAS SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS REVOKED.	SUBJECT ARRESTED AND ISSUED CITATION.
03/30/2017	DISORDERLY CONDUCT.	REPORT OF VERBAL ARGUMENT BETWEEN SPOUSES.	OFFICER SPOKE WITH ALL SUBJECTS. ARGUMENT WAS JUST VERBAL. CASE CLOSED.
03/31/2017	RECEIVE INFORMATION.	SUBJECT REPORTS RECEIVING UNWANTED PHONE CALLS FROM SUSPECT.	OFFICER TOOK INFORMATION AND CALLED AND WARNED SUSPECT TO DISCONTINUE CALLS.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2017	03/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name		Ticket	Officer/Court Type
03/21/17	BOGSTAD,JEFFREY,J	DOB: 12/21/79	No: T-1002474-3	CULLEN,NATHANIEL,J
11:00 AM	223 EAST MADISON WATERLOO WI, 53594	Age: 37	Issued: 02/05/17 Inc #: 17-000042	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00 \$0.00
03/21/17	BRANCH,KAVON,L	DOB: 04/16/96	No: T-D311850-0	CULLEN,NATHANIEL,J
11:00 AM	105 DORN DR APT A WAUNAKEE WI, 53597	Age: 20	Issued: 03/05/17 Inc #: 17-000092	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00 \$0.00
03/21/17	BRANCH,KAVON,L	DOB: 04/16/96	No: T-D311851-1	CULLEN,NATHANIEL,J
11:00 AM	105 DORN DR APT A WAUNAKEE WI, 53597	Age: 20	Issued: 03/05/17 Inc #: 17-000092	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		341.04(1)	Non-Registration of Vehicle	\$25.00 \$0.00
03/21/17	BRUNS,STEPHANIE,LYNN	DOB: 03/02/86	No: T-D311844-1	BOLLIG,RANDY,P
11:00 AM	217 N MONROE ST 202 WATERLOO WI, 53594	Age: 30	Issued: 02/18/17 Inc #: 17-000061	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00 \$45.00
03/21/17	GANDER,KATRINA,MARIE	DOB: 03/20/96	No: T-D311843-0	CULLEN,NATHANIEL,J
11:00 AM	430 INDIAN HILLS DR WATERLOO WI, 53594	Age: 20	Issued: 02/17/17 Inc #: 17-000059	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00 \$45.00
03/21/17	GONZALES-ROBLES,JOSE,I	DOB: 05/15/93	No: T-S186362-1	BREITENFELDT,NICHOLAS,E
11:00 AM	741 PIERCE ST WATERLOO WI, 53594	Age: 23	Issued: 02/12/17 Inc #: 17-000054	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.05(3)(A)	Operate w/o Valid License	\$45.00 \$0.00
03/21/17	GONZALEZ,ADOLFO, JR.	DOB: 06/20/99	No: M-1F817FFP3Q	THOM,TRACY
11:00 AM	448 WEST POLK ST WATERLOO WI, 53594	Age: 17	Issued: 02/21/17 Inc #: 17-000067	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*278-1-943.01(1)	CRIMINAL DAMAGE TO PROPERTY	\$0.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2017	03/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MAHLUM,TEAYA,M	10/09/78	T-1002476-5	CULLEN,NATHANIEL,J
11:00 AM	324 MAIN PAGE CT LOWER STOUGHTON WI, 53589	Age: 38	Issued: 12/18/16 Inc #: 17-000057	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$15.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MEDENWALDT,BRETT,CHARLES, JR	05/26/95	T-1002482-4	CULLEN,NATHANIEL,J
11:00 AM	255 GOEHL RD WATERLOO WI, 53594	Age: 21	Issued: 01/07/17 Inc #: 17-000071	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MEDENWALDT,BRYAN,WILLIAM	07/17/96	T-1002481-3	CULLEN,NATHANIEL,J
11:00 AM	255 GOEHL RD WATERLOO WI, 53594	Age: 20	Issued: 01/07/17 Inc #: 17-000072	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MEDENWALDT,BRYAN,WILLIAM	07/17/96	T-1002483-5	BREITENFELDT,NICHOLAS,E
11:00 AM	255 GOEHL RD WATERLOO WI, 53594	Age: 20	Issued: 01/08/17 Inc #: 17-000080	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MERAZ,NATALI	10/20/95	T-C015811-5	RUPPRECHT,JOSEPH,J
11:00 AM	17 MARY ST WATERTOWN WI, 53094	Age: 21	Issued: 12/05/16 Inc #: 17-000037	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MERAZ,NATALI	10/20/95	T-1002475-4	CULLEN,NATHANIEL,J
11:00 AM	17 MARY ST WATERTOWN WI, 53094	Age: 21	Issued: 12/11/16 Inc #: 17-000056	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MEYER,JASON,BRANDON	07/22/97	T-D311839-3	BREITENFELDT,NICHOLAS,E
11:00 AM	735 HERRON COURT WATERLOO WI, 53594	Age: 19	Issued: 02/10/17 Inc #: 17-000046	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
341.04(1)	Non-Registration of Vehicle	\$0.00	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2017	03/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MEYER,JASON,BRANDON	07/22/97	T-S186365-4	BREITENFELDT,NICHOLAS,E
11:00 AM	735 HERRON COURT WATERLOO WI, 53594	Age: 19	Issued: 02/10/17 Inc #: 17-000090	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.39(1)	Operate Motor Veh. w/o Adequate Muffler	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	MURPHY,JUSTIN,R	12/08/90	T-D311840-4	WARNER,DAVID,N
11:00 AM	580 KNOWLTON ST # 204 WATERLOO WI, 53594	Age: 26	Issued: 02/10/17 Inc #: 17-000048	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	OLSON,CRIS,J	09/04/84	T-D311842-6	THOMFORD,SARAH,ANNE
11:00 AM	214 ROLLER AVE BEAVER DAM WI, 53916	Age: 32	Issued: 02/14/17 Inc #: 17-000058	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	ONOFRE-SOBERANO,MARISOL	01/07/87	T-D311849-6	BREITENFELDT,NICHOLAS,E
11:00 AM	554 KNOWLTON ST #1 WATERLOO WI, 53594	Age: 30	Issued: 03/01/17 Inc #: 17-000088	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$45.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	PIDSOSNY,NICHOLAS,J	10/10/90	T-D311848-5	THOM,TRACY
11:00 AM	622 KNOWLTON STREET 8 WATERLOO WI, 53594	Age: 26	Issued: 02/25/17 Inc #: 17-000078	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	Non-Registration of Vehicle	\$25.00	\$25.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	TONCHE REYES,AUSENCIO	12/18/85	T-S186361-0	RUPPRECHT,JOSEPH,J
11:00 AM	554 KNOWLTON ST #4 WATERLOO WI, 53594	Age: 31	Issued: 02/11/17 Inc #: 17-000051	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$45.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	TURNMIRE,BOBBIE,JO	10/21/74	T-S186363-2	RUPPRECHT,JOSEPH,J
11:00 AM	1101 BEECH ST SUN PRAIRIE WI, 53590	Age: 42	Issued: 02/18/17 Inc #: 17-000062	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2017	03/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	UITTENBOGAARD,DEANNE,M	05/11/70	T-1002477-6	THOM,TRACY
11:00 AM	N7736 COUNTY ROAD O WATERLOO WI, 53594	Age: 46	Issued: 02/18/17 Inc #: 17-000060	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(A)	Operating while Intoxicated	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	UITTENBOGAARD,DEANNE,M	05/11/70	T-1002478-0	THOM,TRACY
11:00 AM	N7736 COUNTY ROAD O WATERLOO WI, 53594	Age: 46	Issued: 02/18/17 Inc #: 17-000060	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(B)	Operating while Intoxicated-BAC .1%+	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	UNZUETA,ALFREDO	09/11/87	T-S186360-6	RUPPRECHT,JOSEPH,J
11:00 AM	224 BISHOP CIR WATERLOO WI, 53594	Age: 29	Issued: 01/31/17 Inc #: 17-000038	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	UTTECH,SUZAN,R	12/23/80	C-P413364	BOLLIG,RANDY,P
11:00 AM	362 E MADISON ST WATERLOO WI, 53594	Age: 35	Issued: 12/02/16 Inc #: 16-000617	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*278-1-948/45	Contributing to Truancy	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	UTTECH,SUZAN,R	12/23/80	C-P434822	THOMFORD,SARAH,ANNE
11:00 AM	362 E MADISON ST WATERLOO WI, 53594	Age: 36	Issued: 01/18/17 Inc #: 17-000023	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*278-1-948/45	Contributing to Truancy	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	WEISSER,AMBER,NICOLE	01/08/89	T-D311841-5	THOM,TRACY
11:00 AM	800 CHURCH ST CLYMAN WI, 53016	Age: 28	Issued: 02/11/17 Inc #: 17-000049	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
341.03(1)	Operate Unregistered Vehicle	\$25.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/17	WILSON,THOMAS,MICHAEL	03/09/95	T-D311838-2	CULLEN,NATHANIEL,J
11:00 AM	601 MOHAWK CT WATERLOO WI, 53594	Age: 21	Issued: 02/09/17 Inc #: 17-000045	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$25.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2017	03/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
	Ticket Count: 28		
			Total Fines: \$675.00
			Total Payments: \$230.00
			Total Due: \$445.00

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS MARCH, 2017

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
3/2/2017	10.00	Cash	011938	Counter	Staab	Ruth	014232
3/2/2017	10.00	Cash	011939	Counter	Ahlgren	Darren	013831
3/6/2017	30.00	Cash	011940	Counter	Maas	Victoria	014341
3/7/2017	10.00	Cash	011941	Drop Box	Lubasz	Matthew	014234
3/8/2017	30.00	Cash	011942	Counter	Yerges	Nicholas	014340
3/9/2017	30.00	Cash	011945	Counter	Rangel De Unzueta	Maria	014339
3/13/2017	10.00	Cash	011946	Counter	Schrock	Robert	014245
3/14/2017	10.00	Cash	011947	Counter	Medenwaldt	Jody	014250
3/15/2017	10.00	Cash	011948	Counter	Delacruz	Arnulfo	014349
3/15/2017	10.00	Cash	011949	Counter	Schey	Mike	014248
3/16/2017	30.00	Cash	011950	Counter	Aguro	Fredy	014235
3/17/2017	10.00	Cash	011951	Counter	Mattson	Paul	013837
3/17/2017	10.00	Cash	011952	Counter	Acheson	Kayleen	014231
3/17/2017	10.00	Cash	011952	Counter	Acheson	Kayleen	013842
3/17/2017	10.00	Cash	011953	Counter	Butzine	Colton	013849
3/17/2017	10.00	Cash	011955	Counter	Biersach	Robert	014244
3/20/2017	10.00	Cash	011956	Drop Box	Kossow	Alice	013850
3/20/2017	10.00	Cash	011957	Drop Box	Murphy	Brian	014238
3/20/2017	10.00	Cash	011958	Counter	Kohut	Michael	013841
3/20/2017	10.00	Cash	011959	Counter	Brussveen	Harey	014351
3/20/2017	10.00	Money Order	011960	Mail	Roeben	Scott	014246
3/20/2017	10.00	Cash	011961	Counter	Avila	Susan	014242
3/21/2017	10.00	Cash	011963	Counter	Lunda	Seth	014327
3/21/2017	10.00	Cash	011963	Counter	Lunda	Seth	014317
3/21/2017	10.00	Cash	011963	Counter	LUNDA	SETH	014326
3/22/2017	10.00	Cash	011964	Drop Box	Lubasz	Matthew	014354
3/22/2017	10.00	Check	011965	Mail	Waugh	SUSAN	014353
3/22/2017	30.00	Cash	011966	Counter	NOWAKOWSKI	CORRINA	013828
3/23/2017	10.00	Check	011967	Drop Box	Hein	Kendall	013843
3/24/2017	10.00	Cash	011968	Counter	Gallitz	Wyatt	014355
3/27/2017	30.00	Cash	011969	Counter	Lenz	Ross	013838
3/27/2017	30.00	Cash	011971	Counter	Meza Reyes	Gustavo	013847
3/27/2017	30.00	Cash	011972	Counter	Meza reyes	Gustavo	013848

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS MARCH, 2017

3/27/2017	10.00	Cash	011973	Counter	Holloway	Gary	014360
3/27/2017	10.00	Check	011974	Mail	Smith	Jackie	014358
3/28/2017	10.00	Check	011975	Counter	Corcoran	ANN	014361
3/28/2017	20.00	Check	011976	Counter	Rotherbach-Besl	Carrie	014217
3/28/2017	10.00	Cash	011978	Counter	McBride	Shawn	014364
3/29/2017	30.00	Cash	011980	Counter	Estrada	MARRISSA	014240
3/29/2017	30.00	Cash	011980	Counter	Estrada	Marrissa	014241
3/29/2017	10.00	Cash	011981	Counter	Cahoon	James	014357
3/30/2017	30.00	Check	011982	Mail	PORTER	MICHELLE	014249
3/29/2017	10.00	Cash	011989	Counter	Schoenherr	Julie	014350

660.00

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2017

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2014 FORD EDGE UTILITY

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/01/2017	33,764	7.4	\$16.55		
03/03/2017	33,852	7.6	\$17.20		
03/03/2017	33,290	5.5	\$12.36		
03/04/2017	34,004	7.3	\$16.50		
03/04/2017	14,995	5.6	\$12.54		
03/07/2017	34,050	10.5			
03/09/2017	34,140	8.3	\$18.75		
03/09/2017	34,147			OIL CHANGE	\$29.99
03/10/2017	34,213	6.7	\$15.00		
03/11/2017	34,265	4.6	\$10.45		
03/12/2017	34,327	6.4	\$14.50		
03/13/2017	34,405	8.2	\$18.40		
03/14/2017	34,488	7.5	\$16.85		
03/14/2017	34,550	6.5	\$14.69		
03/15/2017	34,609	5.5	\$12.33		
03/16/2017	34,662	5.1	\$11.50		
03/16/2017	34,723	6.6	\$14.90		
03/17/2017	34,781	6.4	\$14.48		
03/18/2017	34,859	7.2	\$16.18		
03/19/2017	34,919	6.9	\$15.50		
03/19/2017	34,978	5.6	\$12.50		
03/20/2017	35,053	6.7	\$15.00		
03/21/2017	35,104	6.6	\$14.75		
03/22/2017	35,220	9.3	\$21.00		
03/23/2017	35,277	6.7	\$15.10		
03/24/2017	35,351	6.9	\$15.50		
03/24/2017	35,447	7.8	\$17.65		
03/25/2017	35,510	6.5	\$14.55		
03/26/2017	35,583	6.7	\$15.98		
03/26/2017	35,636	6.6	\$14.82		
03/27/2017	35,709	7.7	\$17.01		
03/28/2017	35,757	4.9	\$10.80		
03/29/2017	35,845	7.4	\$16.18		
03/29/2017	35,934	6.5	\$14.20		
03/30/2017	36,016	8.5	\$18.67		
03/31/2017	36,067	5.8	\$12.69		

*WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT*

MONTH: March YEAR: 2017

2014 FORD EDGE UTILITY

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04/12/2017
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BEGINNING MONTHLY MILEAGE:	33,764.0	MILES
ENDING MONTHLY MILEAGE:	36,106.0	MILES
TOTAL MILES DRIVEN:	2,342.0	MILES
TOTAL FUEL ADDED:	240.0	GALLONS
TOTAL FUEL COSTS:	\$515.08	
MILES PER GALLON:	9.8	M.P.G.
TOTAL MAINTENANCE COSTS:	\$29.99	

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2017

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04/12/2017
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2015 FORD SUV

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/01/2017	14,831	7.6	\$17.16		
03/03/2017	14,941	10.8	\$24.25		
03/05/2017	15,051	6.3	\$14.17		
03/06/2017	15,124	8.4	\$19.00		
03/07/2017	15,188	6.4	\$14.35		
03/07/2017	15,246	6.2	\$14.00		
03/08/2017	15,300	5.8	\$12.84		
03/09/2017	15,362	7.7	\$17.24		
03/10/2017	15,439	7.7	\$17.35		
03/15/2017	15,520	8.4	\$18.81		
03/17/2017	15,592	4.9	\$11.10		
03/22/2017	15,651	6.8	\$15.55		
03/25/2017	15,732	6.3	\$14.15		
03/27/2017	15,818	7.3	\$166.00		
03/29/2017	15,933	8.9	\$19.54		
03/31/2017	15,989	6.6	\$14.89		

BEGINNING MONTHLY MILEAGE:	14,815.0	MILES
ENDING MONTHLY MILEAGE:	16,001.0	MILES
TOTAL MILES DRIVEN:	1,186.0	MILES
TOTAL FUEL ADDED:	116.1	GALLONS
TOTAL FUEL COSTS:	\$410.40	
MILES PER GALLON:	10.2	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2017

2017 FORD SUV

PRINTED
04/12/2017
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/07/2017	141	6.8	\$15.35		
03/15/2017	213	7.4	\$16.70		
03/23/2017	363	11.7	\$26.30		
03/25/2017	472	9.0	\$20.35		

BEGINNING MONTHLY MILEAGE:	129.0	MILES
ENDING MONTHLY MILEAGE:	536.0	MILES
TOTAL MILES DRIVEN:	407.0	MILES
TOTAL FUEL ADDED:	34.9	GALLONS
TOTAL FUEL COSTS:	\$78.70	
MILES PER GALLON:	11.7	M.P.G.
TOTAL MAINTENANCE COSTS:		

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 March 2017

FYTD Total	32	66	108
Holdings			
FYTD Total	32361	29,496	29,700
Number of Registered Borrowers			
Resident	1838	1780	1791
Nonresident	965	948	962
FYTD Total	2803	2728	2753
Overdrive			
eBooks			
Monthly Total	156	190	168
FYTD Total	156	346	514
Audiobook downloads			
Monthly Total	130	137	145
FYTD Total	130	267	412
OUTREACH Circualtion			
Monthly Total	95	120	105
FYTD Total	95	215	320

April 4, 2017

The Waterloo Water & Light Commission held their regular meeting on Tuesday, April 4, 2017 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Tom Bergan. Present were Commissioners Ray Burbach, Devin Schumann, Tim Thomas, Larry Waldo, Superintendent Barry Sorenson and Wastewater Operator Mike Kitelinger.

Motion by Thomas, seconded by Burbach, to approve the minutes of the March 7, 2017 meeting. Motion carried.

Motion by Burbach, seconded by Schumann, to approve payment of the March bills as presented. Motion carried.

Discussed wage increases for 2018 thru 2020. Set current Journeyman wage at \$27.97.

Construction to start Monday, April 10th on the Hwy 19 project (Phase 1).

Baker Tilly presentation was deferred to the next meeting.

Motion to adjourn by Burbach, seconded by Thomas. Motion carried.

Respectfully submitted,

Tim Thomas
Secretary

List of Bills

Baker Tilly	5,544.50	Payroll	38,386.71
BP Credit Card Center	454.12	Payment Service Network	12.95
Tom Bergan	75.00	Pitney Bowes	300.00
Border States	9,483.69	Portland Sanitary District	6,193.74
Ray Burbach	75.00	Postmaster	1,032.56
Cliff Butzine	50.00	PSC	486.73
Charter Communications	89.99	Redigas	24.27
Cintas	321.33	Devin Schumann	25.00
City of Oconomowoc	3,189.20	SEERA/Focus on Energy	1,271.85
City of Waterloo Treasurer	93,616.93	Solenis LLC	2,790.00
DNR	25.00	Tim Thomas	75.00
Environmental Express	1,132.43	United Liquid Waste Recycling, Inc.	625.00
Farmers & Merchants State Bank	53,609.25	US Cellular	3.65
Frontier	553.26	VISA	1,344.96
GFC Leasing	57.00	Larry Waldo	75.00
Kris Hensler	360.00	Waterloo Utilities	7,788.06
Hawkins	1,900.76	Waterloo Building Center	26.25
Hometown News	112.61	We Energies	1,303.55
Jonas Office Products	89.08	William Reid	212.89
Krause Power Engineering	7,442.53	Wisconsin Dept. of Revenue	3,019.47
MEUW	1,299.50	Wisconsin State Lab of Hygiene	25.00
Midwest Meter	33.80	WPPI Energy	224,086.21
Northern Lake Service	337.60	Wisconsin DNR	603.00
Neitzel Auto & Hardware	118.11		
Northeast Wisconsin Technical College	347.52		
		Total Disbursements	\$470,030.06

Report of Cash

Checking Account #102-613:

Balance 2/28/17	\$86,303.47
Transfer	230,000.00
Disbursements	-273,992.95
Interest	5.31
Service Charge	-22.66
Balance 3/31/17	<u>\$42,293.17</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 2/28/17	\$214,918.54
Deposit	
Transfer for Expenses	2,050.00
Interest	64.04
Balance 3/31/17	<u>\$217,032.58</u>

Debt Service Account #3015323:

Balance 2/28/17	\$244,674.69
Deposit	53,420.00
Bond Payment	
Interest	133.26
Balance 3/31/17	<u>\$298,227.95</u>

Money Market Account #110-832:

Balance 2/28/17	\$774,264.68
Deposits	450,366.61
Transfer	-232,050.00
Disbursements	-224,086.21
Interest	755.25
Service Charge	-179.54
Balance 3/31/17	<u>\$769,070.79</u>

Bond Construction Account:

Electric	1,600,858.74
Water	220,875.45
Construction Payment	
Balance 3/31/17	<u>\$1,821,734.19</u>

CD #614470 (Bond Reserve):

Balance 3/31/17	<u>\$113,562.86</u>
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CD #613386 (Bond Reserve):

Balance 2/28/17	205,754.40
Disbursements	
Interest	
Balance 3/31/17	<u>\$205,754.40</u>

WWTP CD #2875 (DNR Replacement Fund):

Balance 2/28/17	\$602,316.48
Checking Account #102-613:	
Interest	<u>\$602,316.48</u>
Balance 3/31/17	

Mo Hansen

From: Tara <manager@watertownhumanesociety.org>
Sent: Monday, April 17, 2017 10:27 AM
To: cityhall@waterloowi.us
Subject: Fwd: Monthly numbers WHS

----- Forwarded Message -----

Subject:Monthly numbers WHS
Date:Mon, 6 Mar 2017 09:26:06 -0600
From:Tara <manager@watertownhumanesociety.org>
To:cityhall@waterloowi.us

Good Morning-here are the intake totals from the Watertown Humane Society for the month of March 2017.

Feline Stray: 7

Feline Surrender: 0

Canine Stray: 2

Canine Surrender: 0

Misc. Stray: 0

Misc. Surrender: 0

Quarantine: 0

Have a great week,

Tara

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
02/25/17	PC	03/02/17	31041	BUTZINE, RAYNELLE M	1001	724.45
02/25/17	PC	03/02/17	31042	BAIRD, LOIS A.M.	1002	1,167.87
02/25/17	PC	03/02/17	31043	HANSEN JR., MORTON J.	1008	1,499.87
02/25/17	PC	03/02/17	31044	BURGOS COLON, JESUS	1043	302.29
02/25/17	PC	03/02/17	31045	BRITZKE, NATHANIEL E	1045	171.22
02/25/17	PC	03/02/17	31046	SCHEER, WILLIAM HENRY	1046	19.02
02/25/17	PC	03/02/17	31047	GARTNER, FRANCINE A	1101	877.35
02/25/17	PC	03/02/17	31048	LANGE, RANDIE R	1104	1,651.03
02/25/17	PC	03/02/17	31049	BOLLIG, RANDY P	1113	1,290.22
02/25/17	PC	03/02/17	31050	THOMFORD, SARAH A	1115	1,449.60
02/25/17	PC	03/02/17	31051	BREITENFELDT, NICHOLA	1118	1,562.53
02/25/17	PC	03/02/17	31052	CULLEN, NATHANIEL J	1120	1,338.51
02/25/17	PC	03/02/17	31053	THOM, TRACY S	1121	1,486.90
02/25/17	PC	03/02/17	31054	RUPPRECHT, JOSEPH JA	1126	1,419.97
02/25/17	PC	03/02/17	31055	WARNER II, DAVID NEIL	1130	241.36
02/25/17	PC	03/02/17	31056	YERGES, GARY A	1203	1,264.82
02/25/17	PC	03/02/17	31057	ROBBINS, JEFFREY K	1204	1,134.32
02/25/17	PC	03/02/17	31058	YERGES, CHAD M	1206	1,036.17
02/25/17	PC	03/02/17	31059	HAUPTLI, CHRISTOPHER I	1207	1,040.80
02/25/17	PC	03/02/17	31060	ZIBELL, JOEL R	1251	1,027.43
02/25/17	PC	03/02/17	31061	GRENAWALT, BEVERLY A	1260	361.05
02/25/17	PC	03/02/17	31062	BRUECKNER, AMANDA EF	1261	910.79
02/25/17	PC	03/02/17	31063	MOUNTFORD, KELLI ANN	1263	1,425.75
02/25/17	PC	03/02/17	31064	JACOB, PAULA LYNN	1276	864.96
02/25/17	PC	03/02/17	31065	TARNOWSKI, MEGAN MAE	1287	142.87
02/25/17	PC	03/02/17	31066	KOHN, JEAN BAHLS	1288	64.90
02/25/17	PC	03/02/17	31067	VOSTERS, ABIGAIL PATRI	1289	200.94
02/25/17	PC	03/02/17	31068	SPIES, ALYSSA MARIE	1290	116.49
02/25/17	PC	03/02/17	31069	HABERKORN, GABRIEL J	1305	1,258.13
02/25/17	PC	03/02/17	31070	BUTZINE, JASON V	1706	1,370.97
02/25/17	PC	03/02/17	31071	PETRIE, MATTHEW T	1756	1,340.67
02/25/17	PC	03/02/17	31072	BUTZINE, VERN LEROY	1801	307.83
02/25/17	PC	03/02/17	31073	STROBEL, CRAIG RANDAL	1933	73.88
02/25/17	PC	03/02/17	31074	WEBER, RYAN JON DOUG	1955	184.70
03/11/17	PC	03/16/17	31075	BUTZINE, RAYNELLE M	1001	760.28
03/11/17	PC	03/16/17	31076	BAIRD, LOIS A.M.	1002	1,171.37
03/11/17	PC	03/16/17	31077	HANSEN JR., MORTON J.	1008	1,499.87
03/11/17	PC	03/16/17	31078	BURGOS COLON, JESUS	1043	361.20
03/11/17	PC	03/16/17	31079	BRITZKE, NATHANIEL E	1045	28.53
03/11/17	PC	03/16/17	31080	SCHEER, WILLIAM HENRY	1046	19.02
03/11/17	PC	03/16/17	31081	GARTNER, FRANCINE A	1101	922.11
03/11/17	PC	03/16/17	31082	LANGE, RANDIE R	1104	1,651.03
03/11/17	PC	03/16/17	31083	BOLLIG, RANDY P	1113	1,290.10
03/11/17	PC	03/16/17	31084	THOMFORD, SARAH A	1115	1,449.60
03/11/17	PC	03/16/17	31085	BREITENFELDT, NICHOLA	1118	1,563.60
03/11/17	PC	03/16/17	31086	CULLEN, NATHANIEL J	1120	1,348.82
03/11/17	PC	03/16/17	31087	THOM, TRACY S	1121	1,472.52
03/11/17	PC	03/16/17	31088	RUPPRECHT, JOSEPH JA	1126	1,420.53
03/11/17	PC	03/16/17	31089	WARNER II, DAVID NEIL	1130	70.28
03/11/17	PC	03/16/17	31090	YERGES, GARY A	1203	1,268.32
03/11/17	PC	03/16/17	31091	ROBBINS, JEFFREY K	1204	1,062.40
03/11/17	PC	03/16/17	31092	YERGES, CHAD M	1206	1,036.17
03/11/17	PC	03/16/17	31093	HAUPTLI, CHRISTOPHER I	1207	1,042.18
03/11/17	PC	03/16/17	31094	ZIBELL, JOEL R	1251	1,069.57
03/11/17	PC	03/16/17	31095	GRENAWALT, BEVERLY A	1260	361.05
03/11/17	PC	03/16/17	31096	BRUECKNER, AMANDA EF	1261	916.57

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
03/11/17	PC	03/16/17	31097	MOUNTFORD, KELLI ANN	1263	1,436.92
03/11/17	PC	03/16/17	31098	JACOB, PAULA LYNN	1276	864.96
03/11/17	PC	03/16/17	31099	TARNOWSKI, MEGAN MAE	1287	142.87
03/11/17	PC	03/16/17	31100	VOSTERS, ABIGAIL PATRI	1289	172.55
03/11/17	PC	03/16/17	31101	SPIES, ALYSSA MARIE	1290	118.57
03/11/17	PC	03/16/17	31102	HABERKORN, GABRIEL J	1305	1,261.63
03/11/17	PC	03/16/17	31103	BUTZINE, JASON V	1706	1,240.31
03/11/17	PC	03/16/17	31104	PETRIE, MATTHEW T	1756	1,230.52
03/11/17	PC	03/16/17	31105	LOYO, HERFRANK JOSE	1757	64.64
03/11/17	PC	03/16/17	31106	BUTZINE, VERN LEROY	1904	73.88
03/11/17	PC	03/16/17	31107	WEBER, RYAN JON DOUG	1955	147.76
03/25/17	PC	03/30/17	31108	BUTZINE, RAYNELLE M	1001	760.28
03/25/17	PC	03/30/17	31109	BAIRD, LOIS A.M.	1002	1,171.37
03/25/17	PC	03/30/17	31110	HANSEN JR., MORTON J.	1008	1,499.87
03/25/17	PC	03/30/17	31111	BURGOS COLON, JESUS	1043	489.49
03/25/17	PC	03/30/17	31112	BRITZKE, NATHANIEL E	1045	171.22
03/25/17	PC	03/30/17	31113	SCHEER, WILLIAM HENRY	1046	19.02
03/25/17	PC	03/30/17	31114	GARTNER, FRANCINE A	1101	993.84
03/25/17	PC	03/30/17	31115	LANGE, RANDIE R	1104	1,651.03
03/25/17	PC	03/30/17	31116	BOLLIG, RANDY P	1113	1,500.34
03/25/17	PC	03/30/17	31117	THOMFORD, SARAH A	1115	1,473.58
03/25/17	PC	03/30/17	31118	BREITENFELDT, NICHOLA	1118	1,563.73
03/25/17	PC	03/30/17	31119	CULLEN, NATHANIEL J	1120	1,346.04
03/25/17	PC	03/30/17	31120	THOM, TRACY S	1121	1,439.51
03/25/17	PC	03/30/17	31121	RUPPRECHT, JOSEPH JA	1126	1,445.49
03/25/17	PC	03/30/17	31122	YERGES, GARY A	1203	1,288.96
03/25/17	PC	03/30/17	31123	ROBBINS, JEFFREY K	1204	1,024.69
03/25/17	PC	03/30/17	31124	YERGES, CHAD M	1206	1,036.18
03/25/17	PC	03/30/17	31125	HAUPTLI, CHRISTOPHER I	1207	1,074.94
03/25/17	PC	03/30/17	31126	ZIBELL, JOEL R	1251	1,097.50
03/25/17	PC	03/30/17	31127	GRENAWALT, BEVERLY A	1260	361.05
03/25/17	PC	03/30/17	31128	BRUECKNER, AMANDA EF	1261	984.92
03/25/17	PC	03/30/17	31129	MOUNTFORD, KELLI ANN	1263	1,436.93
03/25/17	PC	03/30/17	31130	JACOB, PAULA LYNN	1276	864.96
03/25/17	PC	03/30/17	31131	DATKA, AMBER ELIZABET	1281	115.76
03/25/17	PC	03/30/17	31132	TARNOWSKI, MEGAN MAE	1287	147.07
03/25/17	PC	03/30/17	31133	KOHN, JEAN BAHLS	1288	108.17
03/25/17	PC	03/30/17	31134	VOSTERS, ABIGAIL PATRI	1289	275.19
03/25/17	PC	03/30/17	31135	SPIES, ALYSSA MARIE	1290	70.73
03/25/17	PC	03/30/17	31136	HABERKORN, GABRIEL J	1305	1,305.26
03/25/17	PC	03/30/17	31137	HOLZHUETER, THOMAS	1349	166.23
03/25/17	PC	03/30/17	31138	KRAUSE, BRANDI M	1372	66.95
03/25/17	PC	03/30/17	31139	SCHAEFER, BRANDI LYNN	1375	66.95
03/25/17	PC	03/30/17	31140	THOMPSON, ROBERT H	1413	756.00
03/25/17	PC	03/30/17	31141	SPRINGER, WILLIAM G	1424	369.40
03/25/17	PC	03/30/17	31142	QUIMBY, JENIFER LOU	1429	461.75
03/25/17	PC	03/30/17	31143	ZIAJA, MATTHEW JOHN	1431	369.40
03/25/17	PC	03/30/17	31144	STINNETT, ANGELA WILLE	1433	369.40
03/25/17	PC	03/30/17	31145	GRIFFIN, RONALD THOMA	1434	369.40
03/25/17	PC	03/30/17	31146	THOMAS, TIMOTHY R	1435	369.40
03/25/17	PC	03/30/17	31147	PETTS, JEANETTE MARIE	1436	461.75
03/25/17	PC	03/30/17	31148	BUTZINE, JASON V	1706	1,350.10
03/25/17	PC	03/30/17	31149	PETRIE, MATTHEW T	1756	1,502.65
03/25/17	PC	03/30/17	31150	LOYO, HERFRANK JOSE	1757	277.98
03/25/17	PC	03/30/17	31151	BENISCH, WESLEY L	1900	946.17
03/25/17	PC	03/30/17	31152	LANGE, TINA MARIE	1903	47.08

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
03/25/17	PC	03/30/17	31153	BUTZINE, VERN LEROY	1904	36.94
03/25/17	PC	03/30/17	31154	OLSON, DUANE C	1918	55.41
03/25/17	PC	03/30/17	31155	STROBEL, CRAIG RANDAL	1933	68.17
03/25/17	PC	03/30/17	31156	JOYCE, LINDA MAY	1934	115.36
03/25/17	PC	03/30/17	31157	KUHLOW, JULIE A	1936	625.91
03/25/17	PC	03/30/17	31158	DORNACKER, KURT R	1941	213.28
03/25/17	PC	03/30/17	31159	RENFORTH, ROBERT L.	1945	46.17
03/25/17	PC	03/30/17	31160	WEBER, RYAN JON DOUG	1955	561.19
03/25/17	PC	03/30/17	31161	COTTING, JOHN ERIC	1963	649.89
03/25/17	PC	03/30/17	31162	ZIEROTH, DAVID M	1981	86.81
03/25/17	PC	03/30/17	31163	BOEDEFELD, JON HARALI	1982	412.69
03/25/17	PC	03/30/17	31164	BUTZINE, CHRISTINE ELIZ	1983	64.64
03/25/17	PC	03/30/17	31165	BENISCH, EMILIE K	1990	236.26
03/25/17	PC	03/30/17	31166	SCHMIDT, MARLYS J	2004	283.81
03/25/17	PC	03/30/17	31167	COLLINS, BILLIE LYNN	2011	96.04
03/25/17	PC	03/30/17	31168	HERING, KEENAN BRADLE	2012	474.40
03/25/17	PC	03/30/17	31169	WEBER, BENJAMIN K	2013	144.07
03/25/17	PC	03/30/17	31170	FRITSCH, RYAN MICHAEL	2015	262.97
03/25/17	PC	03/30/17	31171	GRIFFIN, MICHELLE KATH	2017	186.55
03/25/17	PC	03/30/17	31172	CHRISTIANSON, RUSSELL	2022	185.52
03/25/17	PC	03/30/17	31173	WOOLEVER, JACOB THOM	2027	136.74
03/25/17	PC	03/30/17	31174	OLGUIN, MARIBEL REMED	2030	102.51
03/25/17	PC	03/30/17	31175	KOPPA, CHRISTINA J	2038	47.99
03/25/17	PC	03/30/17	31176	HENSLER, JORDAN DALE	2039	347.26
03/25/17	PC	03/30/17	31177	WOLDT, JUSTIN J	2042	186.44
Grand Totals:						<u>98,164.14</u>

CITY OF WATERLOO
REPORT TO THE CITY COUNCIL

April 20, 2017

Presented By:

Baker Tilly Virchow Krause, LLP
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398
800 362 7301

Carla A. Gogin, CPA, Partner

Actual data was derived from current and prior years audited financial statements

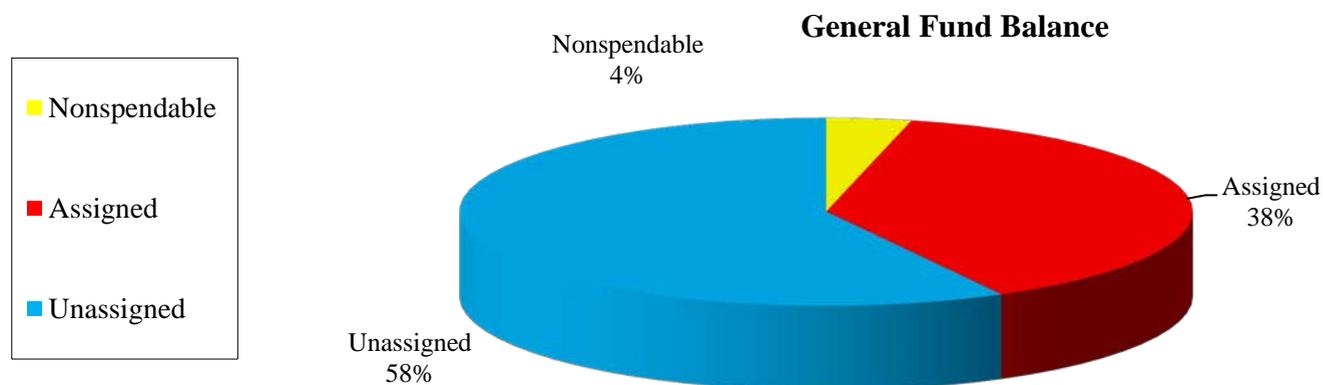
This communication is intended solely for the information and use of management, the council, and others within the organization, and is not intended to be, and should not be, used by anyone other than the specified parties.

CITY OF WATERLOO

2016 FINANCIAL STATEMENT HIGHLIGHTS

DETAILS OF GENERAL FUND BALANCE

	<u>2016</u>
<u>Nonspendable</u> <i>includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.</i>	\$47,618
<u>Assigned</u> <i>includes spendable fund balance amounts that are intended to be used for specific purposes that are not considered restricted or committed.</i>	486,887
<u>Unassigned</u> <i>includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.</i>	735,478
Total General Fund Balance	\$ 1,269,983



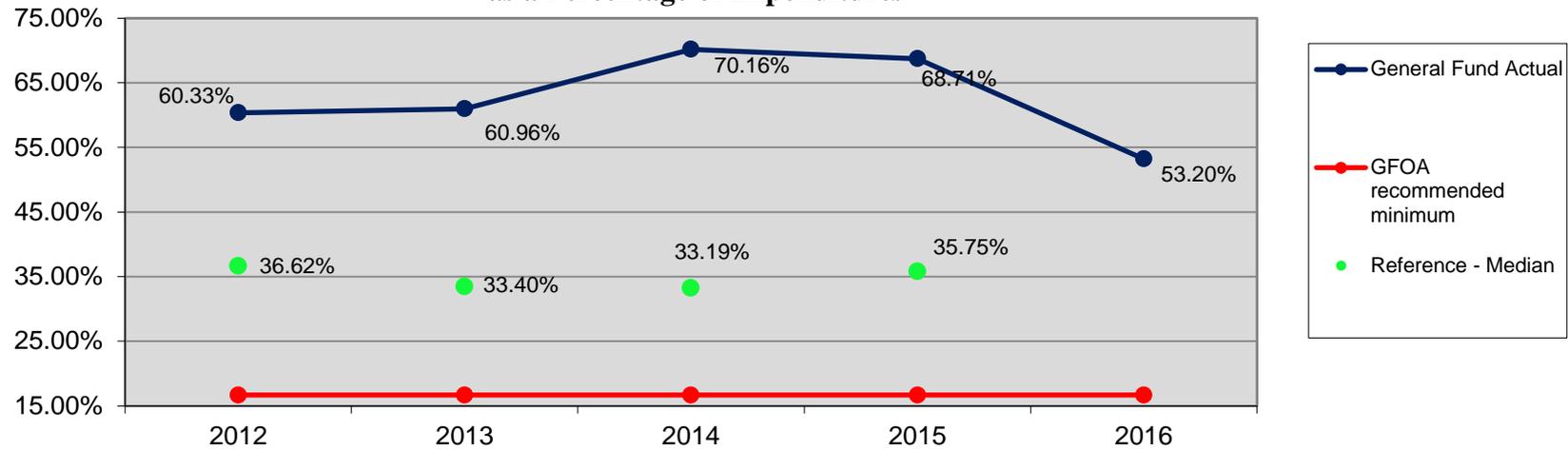
CITY OF WATERLOO

2016 FINANCIAL STATEMENT HIGHLIGHTS

ANALYSIS OF GENERAL FUND BALANCE

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Unrestricted Fund Balance	\$ 1,364,319	\$ 1,380,214	\$ 1,562,662	\$ 1,644,520	\$ 1,222,365
Expenditures	2,261,571	2,264,160	2,227,155	2,393,326	2,297,812
% of expenditures	60.33%	60.96%	70.16%	68.71%	53.20%

**Unreserved or Unrestricted General Fund Balance
as a Percentage of Expenditures**



GFOA recommended range for % of expenditures: no less than 2 months of regular GF operating expenditures
 Acceptable range per city policy: 25% - 33%

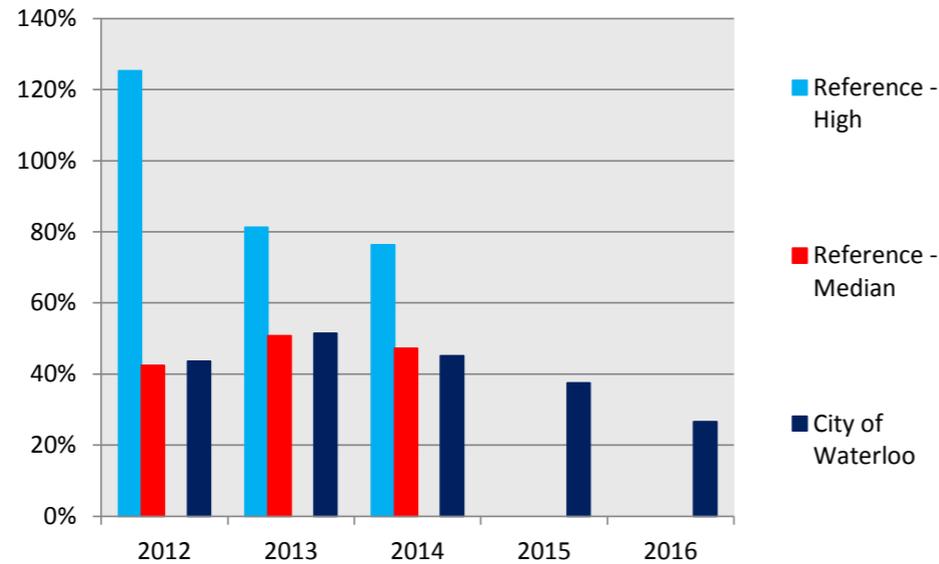
Reference values for the population range: 2,000 to 10,000 generated from 2012-2015 Baker Tilly municipal client data for Wisconsin.

CITY OF WATERLOO 2016 FINANCIAL STATEMENT HIGHLIGHTS

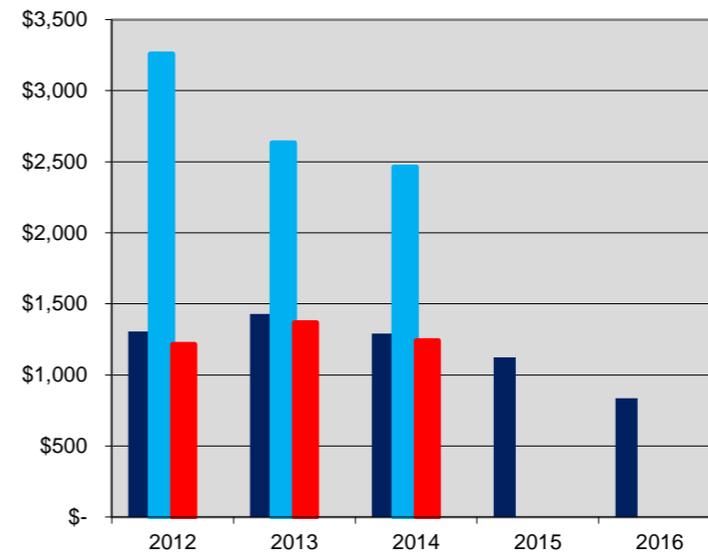
GENERAL OBLIGATION DEBT OUSTANDING

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<u>Total General Obligation (G.O.) Debt (net)</u>					
City	\$ 4,432,871	\$ 4,854,792	\$ 4,334,727	\$ 3,803,283	\$ 3,011,506
Less: Funds equity available for debt	(78,759)	(109,851)	(42,986)	(41,180)	(209,608)
TOTAL	\$ 4,354,112	\$ 4,744,941	\$ 4,291,741	\$ 3,762,103	\$ 2,801,898
Population	3,331	3,321	3,323	3,345	3,355
G.O. Debt Capacity	\$ 9,993,060	\$ 9,207,010	\$ 9,511,265	\$ 10,019,650	\$ 10,549,645
G.O. debt per capita	\$ 1,307	\$ 1,429	\$ 1,292	\$ 1,125	\$ 835
% of debt limit	44%	52%	45%	38%	27%

Percentage of Debt Limit



G.O. Debt Outstanding - Per Capita



2012-2014 Reference values for the population range: 3,000 to 3,500 taken from *MunicipalFacts16* publication by the Wisconsin Taxpayers Alliance, 2016.

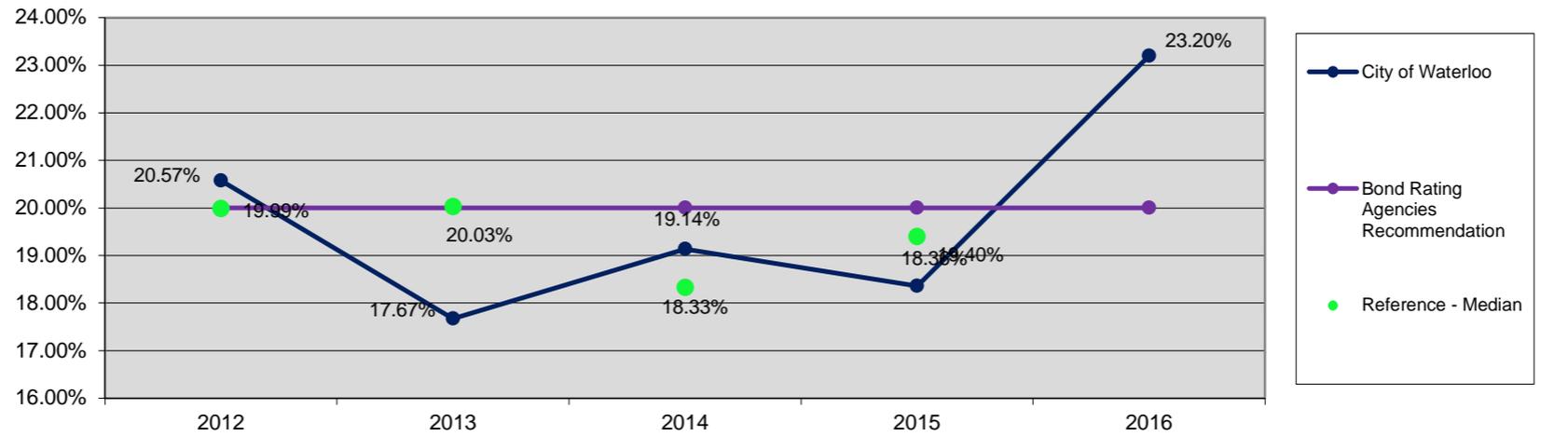
CITY OF WATERLOO

2016 FINANCIAL STATEMENT HIGHLIGHTS

ANALYSIS OF DEBT SERVICE - GOVERNMENTAL FUNDS

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<u>Total Debt Service</u>					
Principal	\$ 547,139	\$ 478,079	\$ 520,065	\$ 531,444	\$ 791,777
Interest	<u>179,873</u>	<u>157,177</u>	<u>158,826</u>	<u>149,220</u>	<u>129,714</u>
TOTAL	<u>\$ 727,012</u>	<u>\$ 635,256</u>	<u>\$ 678,891</u>	<u>\$ 680,664</u>	<u>\$ 921,491</u>
<u>Total Non-Capital Expenditures</u>					
Total governmental funds expenditures	\$ 4,653,189	\$ 5,551,502	\$ 4,283,756	\$ 4,446,287	\$ 4,784,381
Less: capital outlay	<u>(1,119,509)</u>	<u>(1,956,423)</u>	<u>(736,363)</u>	<u>(739,061)</u>	<u>(812,580)</u>
TOTAL NON-CAPITAL EXPENDITURES	<u>\$ 3,533,680</u>	<u>\$ 3,595,079</u>	<u>\$ 3,547,393</u>	<u>\$ 3,707,226</u>	<u>\$ 3,971,801</u>
% of debt service to non-capital expenditures	20.57%	17.67%	19.14%	18.36%	23.20%

Debt Service to Non-Capital Expenditures



	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Bond rating agencies recommended %	0.00%	0.00%	0.00%	0.00%
High - Reference:	0.00%	0.00%	0.00%	0.00%
Median - Reference:	0.00%	0.00%	0.00%	0.00%
Low - Reference:	0.00%	0.00%	0.00%	0.00%

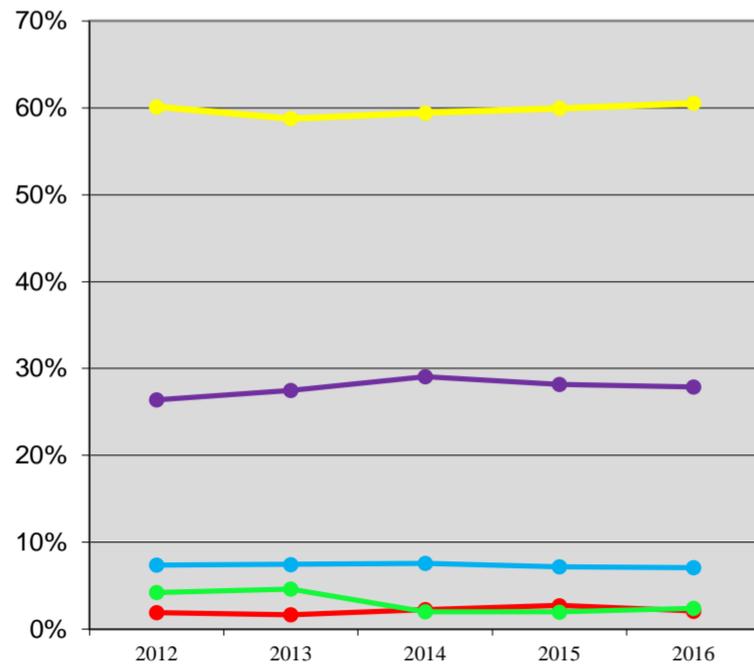
Reference values for the population range: 2,000 to 10,000 generated from 2012-2015 Baker Tilly municipal client data for Wisconsin.

CITY OF WATERLOO 2016 FINANCIAL STATEMENT HIGHLIGHTS

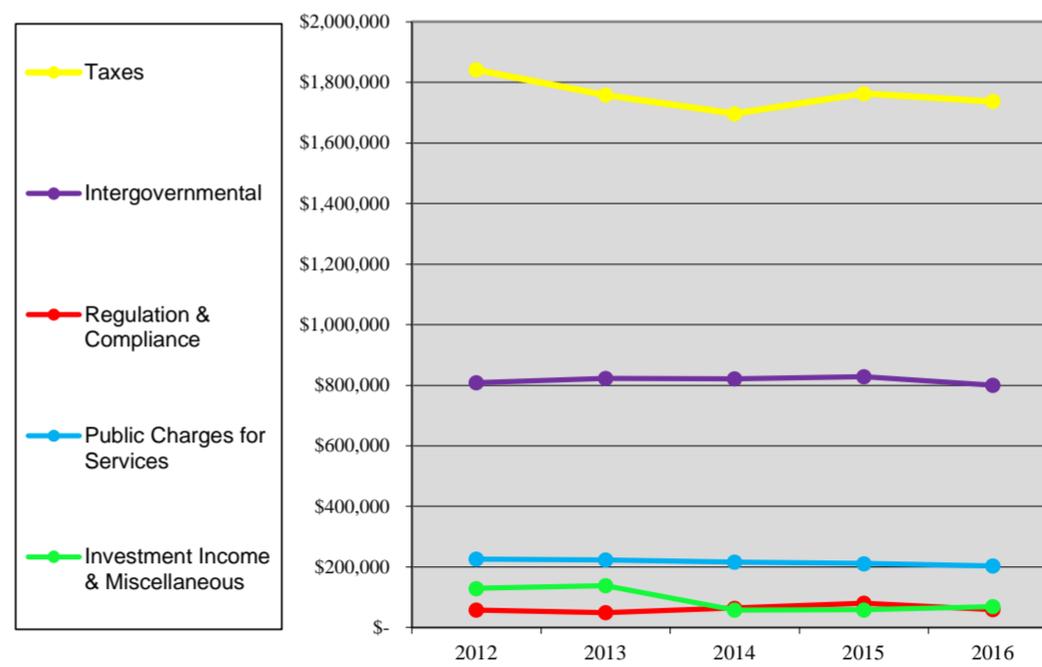
GENERAL & DEBT SERVICE FUND REVENUES

	<u>2012</u>	<u>%</u>	<u>2013</u>	<u>%</u>	<u>2014</u>	<u>%</u>	<u>2015</u>	<u>%</u>	<u>2016</u>	<u>%</u>
Total Revenues										
Taxes	\$ 1,841,451	60%	\$ 1,758,590	59%	\$ 1,697,087	59%	\$ 1,763,621	60%	\$ 1,737,428	61%
Intergovernmental	808,526	26%	822,605	27%	820,848	29%	828,497	28%	800,225	28%
Regulation and Compliance	58,304	2%	49,446	2%	64,076	2%	80,209	3%	59,740	2%
Public Charges for Services	225,614	7%	223,087	7%	216,251	8%	211,104	7%	203,706	7%
Investment Income & Miscellaneous	129,221	4%	138,753	5%	57,579	2%	58,553	2%	69,492	2%
TOTAL	\$ 3,063,116	100%	\$ 2,992,481	100%	\$ 2,855,841	100%	\$ 2,941,984	100%	\$ 2,870,591	100%

% of Total Revenue



Total Revenue



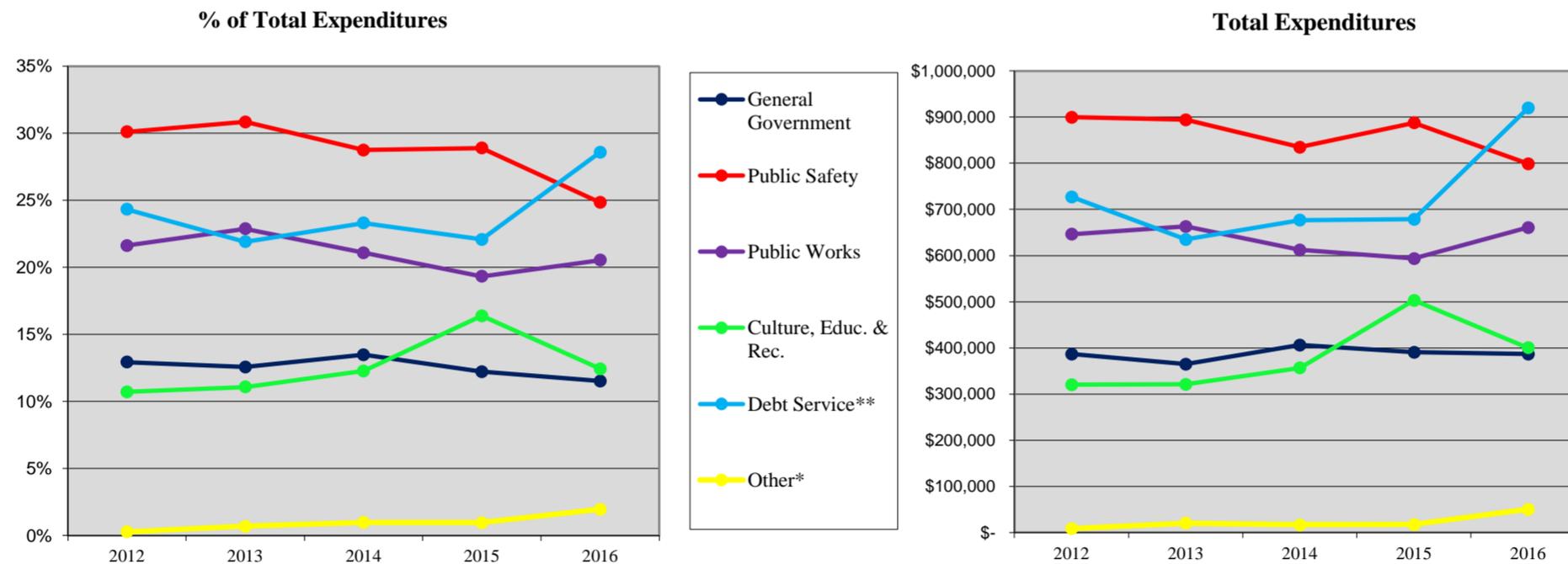
CITY OF WATERLOO 2016 FINANCIAL STATEMENT HIGHLIGHTS

GENERAL & DEBT SERVICE FUND EXPENDITURES

	<u>2012</u>	<u>%</u>	<u>2013</u>	<u>%</u>	<u>2014</u>	<u>%</u>	<u>2015</u>	<u>%</u>	<u>2016</u>	<u>%</u>
Total Expenditures										
General Government	\$ 386,560	13%	\$ 364,857	13%	\$ 406,082	13%	\$ 390,939	12%	\$ 387,093	12%
Public Safety	899,722	30%	894,413	31%	834,819	29%	887,716	29%	799,121	25%
Public Works	646,493	22%	663,281	23%	612,614	21%	593,875	19%	660,788	21%
Culture, Education and Recreation	320,149	11%	321,277	11%	356,697	12%	503,215	16%	400,396	12%
Debt Service**	727,012	24%	635,256	22%	676,932	23%	678,701	22%	919,707	29%
Other*	8,647	0%	20,332	1%	16,943	1%	17,581	1%	50,414	2%
TOTAL	\$ 2,988,583	100%	\$ 2,899,416	100%	\$ 2,904,087	100%	\$ 3,072,027	100%	\$ 3,217,519	100%

*Other includes health and human services and conservation and development

**Excludes debt refunding



**CITY OF WATERLOO
2016 FINANCIAL STATEMENT HIGHLIGHTS
SPECIAL REVENUE AND CAPITAL PROJECTS FUNDS**

SPECIAL REVENUE FUNDS	<u>2016</u>	<u>2015</u>	<u>Change</u>
Fund Balances (deficit)			
200 Cable TV	\$ 198,888	\$ 186,750	\$ 12,138
220 Fire and EMS	506,276	438,131	68,145
820 Honorary Fire Department - Board Designated	-	27,186	(27,186)
810 Library Memorial	74,485	74,172	313
812 Library	96,465	97,849	(1,384)
204 Sanitary Sewer Impact Fees	50	7,718	(7,668)
203 Park and Recreation Impact Fees	48	3,495	(3,447)
202 Public Works Impact Fees	49	4,774	(4,725)
201 Stormwater Impact Fees	48	2,207	(2,159)
205 Water Impact Fees	53	6,984	(6,931)
225 Parks	<u>17,551</u>	<u>(40,894)</u>	<u>58,445</u>
Total Special Revenue Fund - Fund Balances	<u>\$ 893,913</u>	<u>\$ 808,372</u>	<u>\$ 85,541</u>
CAPITAL PROJECTS FUNDS			
Fund Balances (deficit)			
400 Capital Projects	999,807	949,373	50,434
410 TIF District No. 1	2,063,796	1,800,307	263,489
412 TIF District No. 2	(1,132,745)	(831,751)	(300,994)
413 TIF District No. 3	(180,171)	(198,262)	18,091
414 TIF District No. 4	(16,800)	(16,150)	(650)
402 Sidewalk	<u>29,518</u>	<u>27,904</u>	<u>1,614</u>
Total Capital Projects Fund - Fund Balances	<u>\$ 1,763,405</u>	<u>\$ 1,731,421</u>	<u>\$ 31,984</u>

WATERLOO WATER AND LIGHT COMMISSION

An Enterprise Fund of the
City of Waterloo, Wisconsin

FINANCIAL STATEMENTS

Including Independent Auditors' Report

As of and for the Years Ended December 31, 2016 and 2015

WATERLOO WATER AND LIGHT COMMISSION

An Enterprise Fund of the City of Waterloo, Wisconsin

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INDEPENDENT AUDITORS' REPORT

To the Utility Commission
Waterloo Water and Light Commission
Waterloo, Wisconsin

Report on the Financial Statements

We have audited the accompanying financial statements of Waterloo Water and Light Commission, an enterprise fund of the City of Waterloo, Wisconsin, as of and for the years ended December 31, 2016 and 2015, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Waterloo Water and Light Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Waterloo Water and Light Commission's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Waterloo Water and Light Commission as of December 31, 2016 and 2015, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

To the Utility Commission
Waterloo Water and Light Commission

Emphasis of Matters

As discussed in Note 1, the financial statements present only the Waterloo Water and Light Commission enterprise fund and do not purport to, and do not, present fairly the financial position of the City of Waterloo, Wisconsin, as of December 31, 2016 and 2015 and the respective changes in financial position, or cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information as listed in the table of contents be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information is fairly stated in all material respects in relation to the financial statements as a whole.

Baker Tilly Virchow Krause, LLP

Madison, Wisconsin
April 4, 2017

**MANAGEMENT'S DISCUSSION
AND ANALYSIS**

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS As of and for the Years Ended December 31, 2016 and 2015

The management of the Waterloo Water and Light Commission (utility) offers all persons interested in the financial position of the utility this narrative overview and analysis of the utility's financial performance during the fiscal years ending December 31, 2016 and 2015. You are invited to read this narrative in conjunction with the utility's financial statements.

FINANCIAL HIGHLIGHTS

The following summarizes the operating results of each utility.

ELECTRIC UTILITY EARNINGS

Operating income decreased from \$297,000 in 2015 to \$243,000 in 2016. Revenues decreased 5.72% as a result of a decrease in sales volume. Operating expenses decreased 4.87% due to the decrease in purchased power. The rate of return decreased from 6.81% to 5.08% in 2016.

WATER UTILITY EARNINGS

The water utility had an operating income of \$221,000 in 2016 compared to \$227,000 in 2015, a decrease of 2.73%. There was not a significant change in operating revenue in 2016. Operating expenses increased 0.80% in 2016. The rate of return increased from 4.96% to 5.54% in 2016.

SEWER UTILITY EARNINGS

The sewer utility had an operating income in 2016 of \$213,000 compared to \$231,000 in 2015. Operating revenues decrease by 3.63% due to lower usage in 2016 compared to 2015. Operating expenses decreased by 2.38% in 2016.

DEBT COVERAGE

The actual combined debt coverage for 2016 was 2.16 which exceeds the requirement of 1.25.

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

OVERVIEW OF THE FINANCIAL STATEMENTS/USING THIS REPORT

The Waterloo Water and Light Commission is an enterprise fund of the City of Waterloo. The purpose of the utility is to provide electric, water and sewer service to properties located within the municipality and selected areas outside the city.

This annual report consists of two parts: Management's Discussion and Analysis (this section) and the basic financial statements. The Waterloo Water and Light Commission is a self-supporting entity and follows enterprise fund reporting; accordingly, the financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Enterprise fund statements offer short- and long-term financial information about the activities and operations of the Waterloo Water and Light Commission.

- > The Statements of Net Position includes all of the Waterloo Water and Light Commission's assets, liabilities, deferred outflows of resources, deferred inflows of resources and net position, and provides information about the nature and amount of investments in resources and the obligations to creditors. This statement provides the basis for evaluating the capital structure and assessing the liquidity and financial flexibility of the Waterloo Water and Light Commission.
 - > The Statements of Revenues, Expenses, and Changes in Net Position provide an indication of the Waterloo Water and Light Commission's financial health.
 - > The Statements of Cash Flows report the cash provided and used by operating activities, as well as other cash sources such as investment income and cash payments for repayment of bonds and capital additions.
-

UTILITY FINANCIAL ANALYSIS

An analysis of the utility's financial position begins with a review of the Statements of Net Position, and the Statements of Revenues, Expenses and Changes in Net Position report information. These two statements report the utility's net position and changes therein. The utility's net position – "the difference between assets, deferred outflows, and liabilities" is key to measuring the financial health of the utility. Over time, increases or decreases in the net position value are an indicator of whether the financial position is improving or deteriorating. However, it should be noted that the financial position can also be affected by other non-financial factors, including economic conditions, customer growth, climate conditions and new regulations.

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

CONDENSED STATEMENTS OF NET POSITION

	2014	2015	2016
ASSETS AND DEFERRED OUTFLOWS			
Unrestricted Cash and Investments	\$ 405,427	\$ 872,252	\$ 828,224
Customer Accounts Receivable	672,997	617,733	608,718
Restricted and Designated Assets	1,740,688	1,879,552	3,093,975
Other Assets and Deferred Outflows	353,954	343,561	546,101
Net Electric Plant	3,259,104	3,152,768	3,211,137
Net Water Plant	3,827,894	3,702,094	3,650,803
Net Sewer Plant	3,122,673	2,875,263	2,651,149
Total Assets and Deferred Outflows	<u>13,382,737</u>	<u>13,443,223</u>	<u>14,590,107</u>
LIABILITIES			
Long-Term Liabilities	5,366,867	4,997,336	5,853,173
Other Liabilities and Deferred Inflows	<u>1,165,559</u>	<u>1,133,520</u>	<u>1,237,988</u>
Total Liabilities	<u>6,532,426</u>	<u>6,130,856</u>	<u>7,091,161</u>
NET POSITION			
Net Investment in Capital Assets	5,616,118	5,605,742	5,778,453
Restricted for:			
Debt Service	531,095	495,755	529,056
Equipment Replacement	669,815	755,795	813,013
Pension Asset	-	89,024	-
Unrestricted	<u>33,283</u>	<u>366,051</u>	<u>378,424</u>
TOTAL NET POSITION	<u>\$ 6,850,311</u>	<u>\$ 7,312,367</u>	<u>\$ 7,498,946</u>

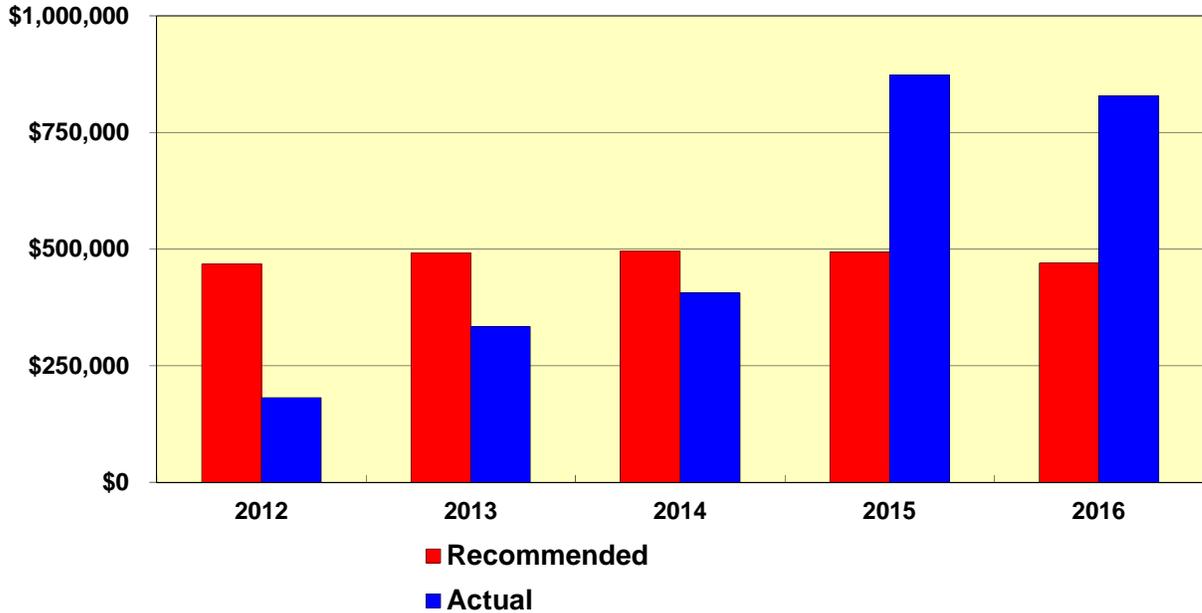
The electric utility increased their net position by \$77,000, the water utility increased their net position by \$94,000 and the sewer utility increased their net position by \$16,000.

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

UNRESTRICTED FUNDS ON HAND



**Unrestricted Funds on Hand
Actual vs. Recommended
2012-2016**

	2012	2013	2014	2015	2016
Minimum Funding Benchmark 1 Months Billings	\$ 467,774	\$ 490,979	\$ 495,399	\$ 493,651	\$ 469,861
Actual Funds on Hand	\$ 181,582	\$ 333,603	\$ 405,427	\$ 872,252	\$ 828,224
Months Billings on Hand	<u>0.39</u>	<u>0.68</u>	<u>0.82</u>	<u>1.77</u>	<u>1.76</u>

A utility should maintain funds to cover its operations in a normal business operating cycle (i.e. quarterly, monthly) plus a contingency. In addition, utilities should have available an amount equal to one year's capital improvements. These funding levels facilitate budgeting since there will be less concern for business cycle fluctuations.

This shows that the utility had slightly decreased their cash reserves in 2016. In 2015 and 2016 the utility has cash reserves on hand greater than the amounts recommended. The utility took out new debt in 2012, 2013 and 2016 in order to fund capital projects which combined with recent rate adjustments has allowed unrestricted funds on hand to increase to more acceptable levels.

See Independent Auditors' Report

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

Condensed Statements of Revenues, Expenses and Changes in Net Position

	2014	2015	2016
OPERATING REVENUES			
Electric	\$ 4,447,285	\$ 4,337,317	\$ 4,089,009
Water	615,514	643,039	640,144
Sewer	881,990	943,460	909,176
Total Operating Revenues	<u>5,944,789</u>	<u>5,923,816</u>	<u>5,638,329</u>
OPERATING EXPENSES			
Electric			
Operation and Maintenance	4,027,334	3,857,042	3,662,894
Depreciation	176,877	182,854	183,088
Total Electric	<u>4,204,211</u>	<u>4,039,896</u>	<u>3,845,982</u>
Water			
Operation and Maintenance	326,444	275,645	281,837
Depreciation	136,566	140,203	137,318
Total Water	<u>463,010</u>	<u>415,848</u>	<u>419,155</u>
Sewer			
Operation and Maintenance	463,780	450,498	433,409
Depreciation	273,517	262,392	262,512
Total Sewer	<u>737,297</u>	<u>712,890</u>	<u>695,921</u>
Total Operating Expenses	<u>5,404,518</u>	<u>5,168,634</u>	<u>4,961,058</u>
OPERATING INCOME			
Electric	243,074	297,421	243,027
Water	152,504	227,191	220,989
Sewer	144,693	230,570	213,255
Total Operating Income	<u>540,271</u>	<u>755,182</u>	<u>677,271</u>
NON-OPERATING REVENUE	11,330	10,858	22,027
NON-OPERATING EXPENSES	<u>(125,373)</u>	<u>(116,624)</u>	<u>(151,017)</u>
Income Before Contributions and Transfers	426,228	649,416	548,281
CAPITAL CONTRIBUTIONS	1,560	24,613	9,430
OPERATING TRANSFER OUT	(146,337)	(148,055)	(142,274)
TRANSFERS - TAX EQUIVALENT	<u>(247,744)</u>	<u>(242,855)</u>	<u>(228,858)</u>
CHANGE IN NET POSITION	<u>\$ 33,707</u>	<u>\$ 283,119</u>	<u>\$ 186,579</u>
Cumulative effect of a change in accounting principle	<u>\$ -</u>	<u>\$ 178,937</u>	<u>\$ -</u>

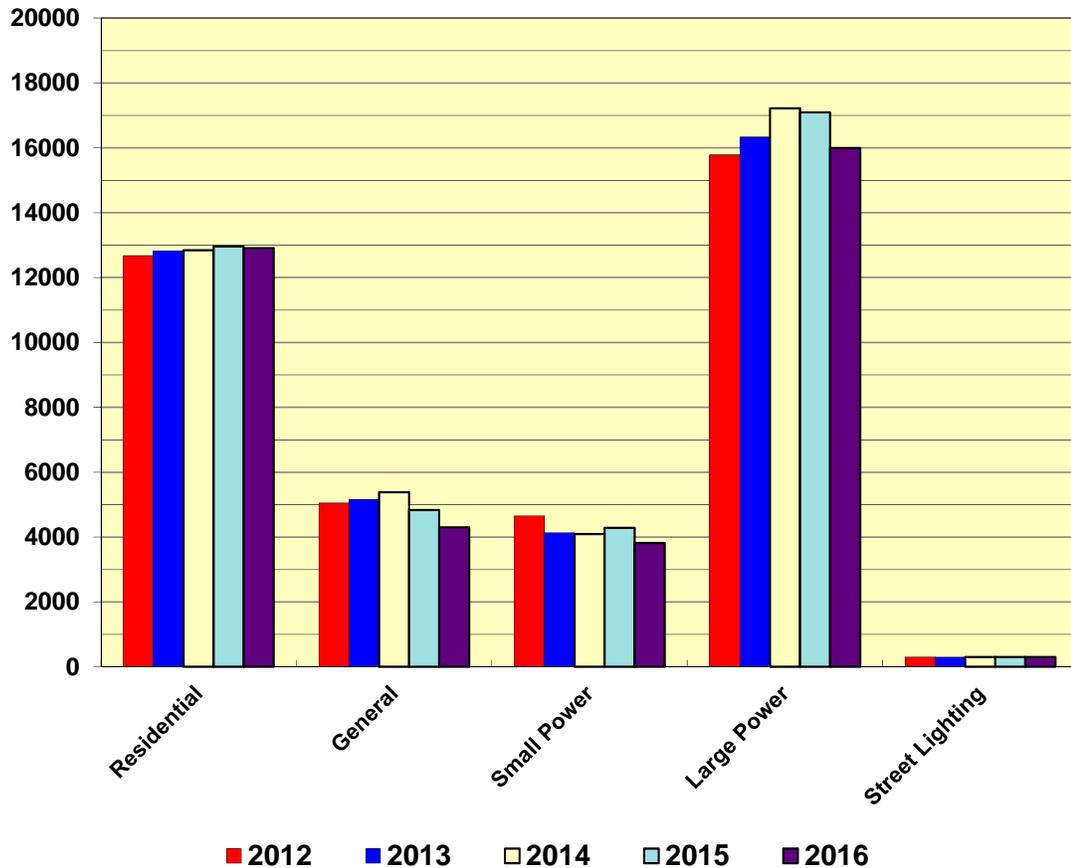
See Independent Auditors' Report

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

Electric Sales



Electric Sales (000 kWh Sold)

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Residential	12,672	12,829	12,846	12,962	12,909
General	5,048	5,162	5,383	4,831	4,300
Small Power	4,657	4,138	4,094	4,287	3,820
Large Power	15,790	16,337	17,219	17,088	15,995
Street Lighting	<u>310</u>	<u>305</u>	<u>305</u>	<u>305</u>	<u>304</u>
Total	<u>38,477</u>	<u>38,771</u>	<u>39,847</u>	<u>39,473</u>	<u>37,328</u>

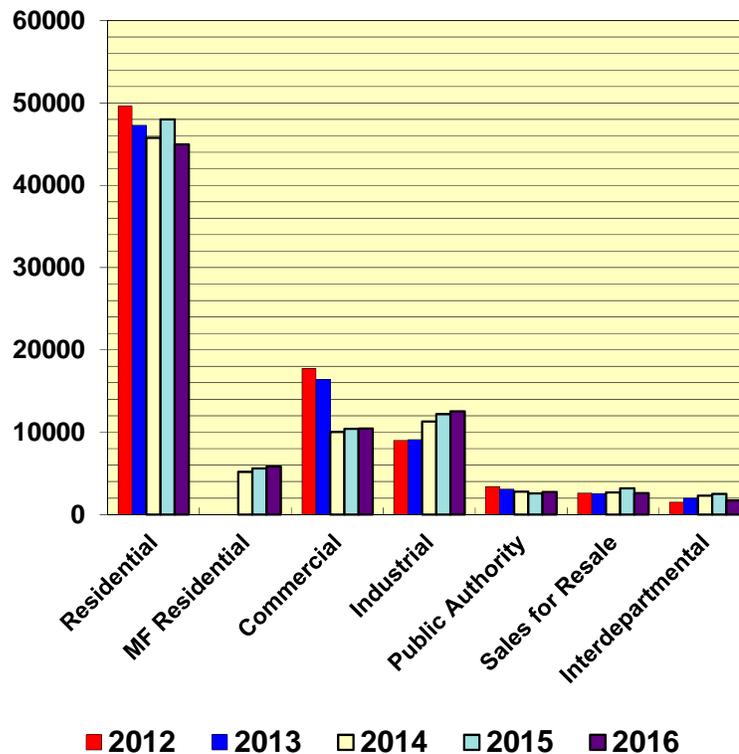
Residential, general, small power, large power and street lighting all saw decreases in usage in 2016. The decreases are due to fluctuations in weather patterns.

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

Water Sales



Water Sales (000s Gallons Sold) By Customer Class

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Residential	49,616	47,328	45,753	48,000	44,967
Multi-family Residential	-	-	5,168	5,582	5,852
Commercial	17,742	16,429	10,023	10,413	10,436
Industrial	9,002	9,115	11,288	12,194	12,556
Public Authority	3,378	3,082	2,787	2,571	2,755
Sales for Resale (Portland)	2,593	2,546	2,655	3,203	2,590
Interdepartmental	<u>1,511</u>	<u>1,972</u>	<u>2,285</u>	<u>2,495</u>	<u>1,717</u>
Total	<u>83,842</u>	<u>80,472</u>	<u>79,959</u>	<u>84,458</u>	<u>80,873</u>

Prior to 2014, the Multi-family residential class was combined with the Commercial class. Water sales by customer class remained consistent with the prior year with slight increases and decrease due to yearly fluctuations. The large decrease in residential sales was due to high amounts of precipitation experienced in 2016.

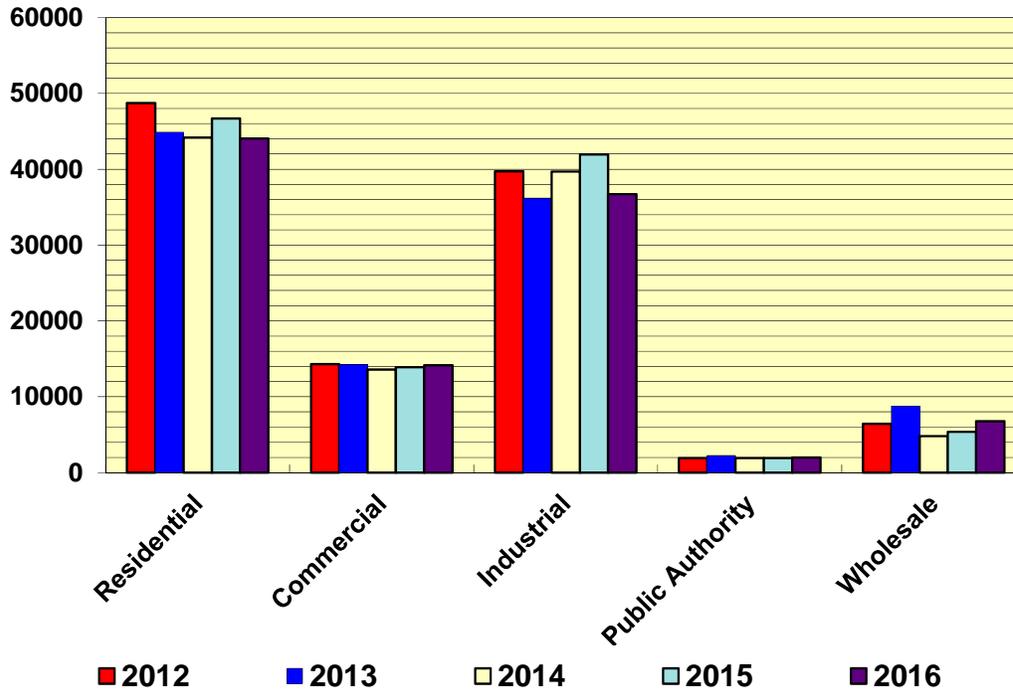
See Independent Auditors' Report

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

Sewer Sales



Sewer Revenues (000s Gallons Billed) By Customer Class

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Residential	48,730	44,868	44,150	46,674	44,050
Commercial	14,295	14,277	13,579	13,870	14,136
Industrial	39,727	36,178	39,675	41,946	36,691
Public Authority	1,915	2,248	1,896	1,901	1,974
Wholesale (Portland)	<u>6,426</u>	<u>8,752</u>	<u>4,790</u>	<u>5,391</u>	<u>6,770</u>
Total	<u>111,093</u>	<u>106,323</u>	<u>104,090</u>	<u>109,782</u>	<u>103,621</u>

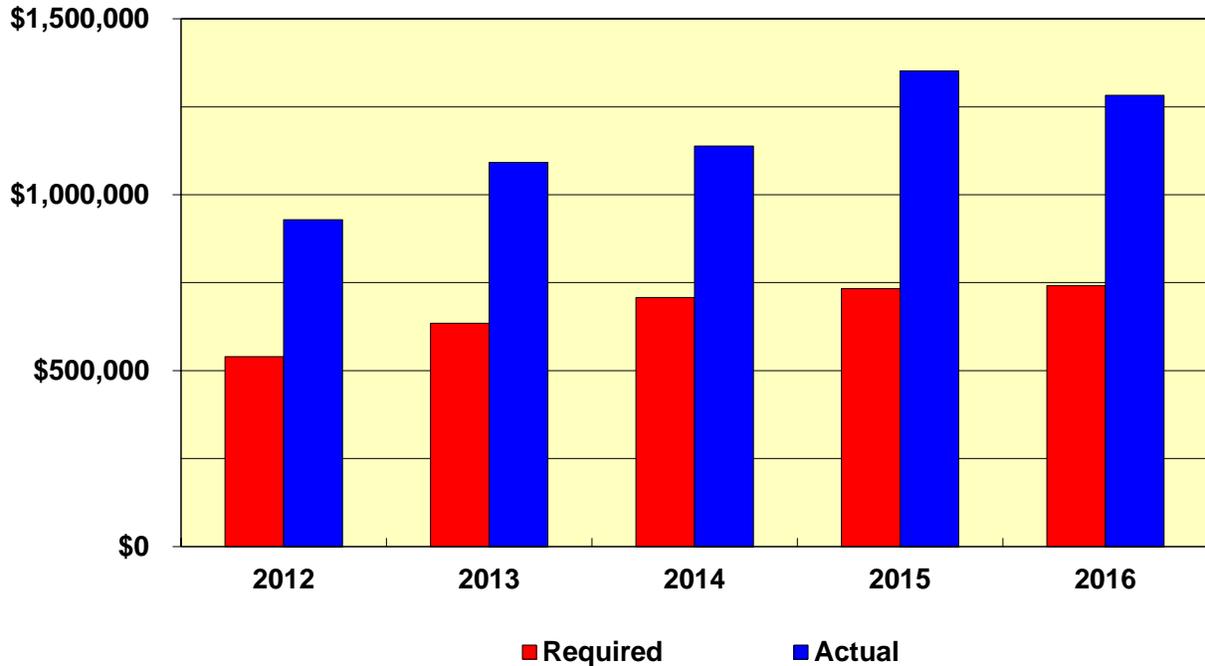
Since water revenues decreased slightly in 2016 it is expected that sewer sales would also decrease due to normal fluctuations.

WATERLOO WATER AND LIGHT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended December 31, 2016 and 2015

UTILITY FINANCIAL ANALYSIS (cont.)

Debt Coverage



Debt Coverage Actual vs. Required

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Required Net Earnings	<u>\$ 539,598</u>	<u>\$ 634,610</u>	<u>\$ 708,079</u>	<u>\$ 733,240</u>	<u>\$ 741,544</u>
Actual Net Earnings	<u>\$ 929,521</u>	<u>\$ 1,091,472</u>	<u>\$ 1,138,561</u>	<u>\$ 1,351,489</u>	<u>\$ 1,282,216</u>
Times Coverage	<u>2.15</u>	<u>2.15</u>	<u>2.01</u>	<u>2.30</u>	<u>2.16</u>

Under terms of the bond resolutions, revenues must be sufficient to pay operation and maintenance expenses and revenue bond debt service. The excess of actual net earnings over required net earnings represents additional borrowing power.