



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, March 16, 2017 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: March 2, 2017
3. PUBLIC COMMENT
4. PUBLIC NOTICE: Voting By Absentee Ballot For April 4, 2017 Spring Election
5. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Gabe Haberkorn For February 2017
 - ii. Waterloo Active Fire Department For February 2017
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits For February 2017
 - iv. Public Works Director Gary Yerges For February 2017
 - v. Interim Police Chief Lange For February 2017
 - vi. Library Director Kelli Mountford For February 2017
 - vii. Waterloo Water & Light Commission – March 7, 2017
 - viii. Watertown Humane Society For February 2017
 - b. Approval Of An Operator's License For The Period Ending June 30, 2017 - Ashley Uselman, 294 North Monroe Street
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For February 2017 - \$62,028.60
 - ii. General Disbursements – February 17, 2017 Through March 16, 2017
 - iii. Treasurer's Report & Budget Reports For January & February 2017
 - iv. Resolution #2017-07 Authorizing The Use Of \$11,896.50 In General Fund Unassigned Fund Balance To Fund A Department of Public Works Safety Training Program Provided By Municipal Electric Utilities Of Wisconsin As Part Of An Existing Waterloo Utilities Agreement With Municipal Electric Utilities Of Wisconsin
 - a. Public Safety & Health Committee
 - i. Authorizing The Hiring Of A Part-time Police Officer
 - ii. Ordinance #2017-01 Amending Ordinance §223-5 H Operator's License, Permitting The City Clerk-Treasurer To Issue A Provisional Operator's License To A Person Licensed In Another Municipality
 - iii. Ordinance #2017-02 Authorizing The Use Of All Terrain Vehicles (ATVs) On Clarkson Road And Main Street.
 - iv. Approving A Special Event Application, MACC Fund, Trek100 Bike Ride – June 3, 2017
7. NEW BUSINESS
 - a. Approval Of An Operator's License For The Period Ending June 30, 2017 - Tara Strassburg, N6795 County Rd A Lake Mills (applicant yet to submit training certification as of 3/13/17)

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Authorizing a USDA and a Wisconsin Department of Administration grant applications
- b. Public Hearing On 2017 Sidewalk Improvements (only if a complete set of waivers are not received)

9. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Posted and Emailed: 03/13/2017

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

Meeting Minutes

- Public Safety & Health Committee, March 2, 2017
- Plan Commission, October 25, 2016
- Parks Commission, February 8, 2017
- Finance, Insurance & Personnel Committee, October 6, 2016; October 13, 2016, January 19, 2017, February 2, 2017
- Karl Junginger Memorial Library: Board Of Trustees, January 10, 2017 & February 15, 2017
- Joint Meeting, Community Development Authority & Community Development Committee, January 17, 2017

CITY OF WATERLOO COMMON COUNCIL
OPEN SESSION MEETING MINUTES: March 2, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: none. Others present: Diane Graff, the Courier; Interim Police Chief Lange; WLOO videographers; Municipal Attorney Bill Cole; and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: February 16, 2017. MOTION: Moved by Quimby, seconded by Griffin to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Springer to approve the consent agenda items. VOICE VOTE: Motion carried.
 - a. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - i. Waterloo School/Municipal Local Energy Committee, Update
 - b. Council Confirmation Of The Mayoral Appointment Of Devin Schumann, 132 W. Madison Street, To The Waterloo Water & Light Commission, To Fill An Unexpired Term Ending In 2019 Due To The Resignation Of Cliff Butzine
 - c. Resolution #2017-06 Authorized Representative To File Applications For Financial Assistance From State Of Wisconsin Environmental Improvement Fund (Lead Service Line Grant Award)
5. UNFINISHED BUSINESS.
 - a. Claim For Excessive Assessment For Monroe Street Apartments LLC, Parcel Number 290-0813-0644-026. MOTION: Moved by Springer, seconded by Quimby to go into closed session for both items 5a and 6a. VOICE VOTE: Motion carried. NOTE: The Council convened to closed session for item 5a per Wis. Stat. 19.85(1)(g) "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved.
MOTION: Moved by Springer, seconded by Quimby to approve legal counsel recommendation to go forward with an offer to the claimant to resolve the matter. VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. 333 Portland Road Condemnation Proceedings. See closed session motion above. NOTE: For item 6a the Council convened to closed session per Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
MOTION: Moved by Springer, seconded by Thomas to direct legal counsel to take the next step in the condemnation process. VOICE VOTE: Motion carried with Griffin abstaining.

Upon completion of both closed sessions the body reconvened into open session and voted on one item each for 5a and 6a. For the purpose of these minutes open session actions are show under the respective agenda items.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Public Hearing - Considering A Special Assessment For 2017 Sidewalk Installation (Anna Street) And Sidewalk Repair (421 South Jackson Street)
8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. Motion carried unanimously. Approximate time: 7:30 pm.



Attest:
Mo Hansen
Clerk/Treasurer

**OFFICIAL NOTICE
VOTING BY ABSENTEE BALLOT
FOR APRIL 4, 2017
SPRING ELECTION**

**VILLAGE OF MARSHALL (DANE CO.) WI. - TOWN OF MEDINA (DANE CO.) WI. -
CITY OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF PORTLAND (DODGE CO.) WI. -
TOWN OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF YORK (DANE CO.) WI.**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 10 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

You must make a request for an absentee ballot in writing.

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail, email or in person.

Making application to receive an absentee ballot by mail

**The deadline for making application to receive an absentee ballot by mail is:
5 pm on the fifth day before the election, THURSDAY, MARCH 30, 2017.**

Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

Voting an absentee ballot in person

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

**The first day to vote an absentee ballot in the clerk's office was:
TUESDAY, MARCH 14, 2017**

**The last day to vote an absentee ballot in the clerk's office:
FRIDAY, MARCH 31, 2017 5:00 P.M.**

No in-person absentee voting may occur on the day before the election.

Village of Marshall - Lindsey Reno
130 S. Pardee St., Box 45
Marshall, WI. 53559-0045
Phone # (608) 655-4017 ext. 202
Mon-Thurs: 8:00 a.m. - 4:30 p.m.; Fri: 8:00 a.m.-1:00 p.m.
Friday, March 31, 2017 8:00 a.m. – 5:00 p.m.

Town of Medina - Ron Jacobson
634 State Hwy 19
Marshall, WI. 53559
Phone # (608)513-0377
Available by Appointment

Town of Portland – Nancy Thompson
N120 Hickory Lane
Waterloo, WI. 53594
Phone # (920) 478-3724
Available by Appointment

Town of York – Nicole Bronkhorst
398 Sun Prairie Rd
Waterloo, WI. 53594
Phone # (608) 516-0828
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

Town of Waterloo- Cindy Schroeder
N7874 Hwy 89
Waterloo, WI. 53594
Phone # (920) 648-3230
Available by Appointment

City of Waterloo – Morton Hansen
136 North Monroe Street
Waterloo, WI. 53594
Phone # (920) 478-3025
Available March 27 to March 31 8:00 a.m. – 6:30 p.m. (MONDAY – FRIDAY)
April 1: 9:00 a.m. – noon (SATURDAY)

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on APRIL 4, 2017. Any ballots received after the polls close will not be counted.



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PARKS COORDINATOR REPORT

February/March 2017

EVENTS AND HIGHLIGHTS

- First Event of the season – Wedding on March 18

ONGOING PROJECTS

- WIENER & KRAUT DAY AND MUSIC FESTIVAL 2017: DorothyFest Registration Open and Bands all booked
 - Bands
 - City Band to open
 - Don Peachey
 - The Mania
 - Big Spoon
 - The Love Monkeys
- SPLASH PAD: E-mail to Mitch Leisses from Kunkel engineering has been sent so we can move forward with overall park bids
 - Park efforts will be phased over so many years
- ****No Change****2017 CONCERT SERIES
 - 2017 Dates
 - May 25, June 22, July 13, August 3, August 31
 - All dates booked
 - May 25 – Rusty Hearts (Country)
 - June 22 – Aaron Williams and the HooDoo (Blues)
 - July 13 – Pupy Costello and the Hiram Kings (Honky Tonk)
 - August 3 – The Mania (Beatles Tribute Band)
 - August 31 – The Soggy Prairie Boys (Bluegrass)
- JULY 4TH WEEKEND AND CELEBRATION: Softball Tournament June 30-July 2 with Independence Day Celebration to start Tuesday morning with baseball and then end with Fireworks that night
 - 3 Bands booked for Tuesday
 - City Band
 - The DeVilles
 - Big Spoon
 - Fireworks and expansion of display
 - Baseball games to be scheduled
 - Changes to Midway as well
- CORP PACKAGE: Completed
- YOUTH PROGRAMMING
 - Waiting until next year as time permits

- ****No Change** BUILDING PROJECTS:** Some projects that are needs at facilities
 - Firemen's Park Upper Pavilion
 - Ceiling Tile Replacement
 - Some tiles have become loose and will be looking at reapplying them to the ceiling areas or replacement
 - Fire Inspection Notice
 - New Exit/Emergency Lights needed throughout building
 - Fixes to Vinyl Siding
 - Part of the side wall is loose and needs to be reattached.
 - Firemen's Park Bingo Hall
 - Fire Inspection Notice
 - New Exit/Emergency Lights needed
 - Firemen's Park Reunion Hall
 - Fire Inspection Notice
 - New Exit/Emergency Lights needed
 - New Roof needed
- ****No Change** SPRING CLEANING**
 - Saturday April 8th from 8:00 am - Noon

PROJECTS ON HOLD UNTIL 2017

- ****No Change**DISC GOLF LEAGUE:** This Spring along with Trek
 - New course laid out
 - Need to come up with fundraising efforts for Cement tee boxes.
- ****No Change**BASKETBALL COURT:** This Spring

DONATION CAMPAIGNS

- Looking for new ideas and trends for this summer's campaign.



Invoice

Invoice Number: 0028699-IN

Invoice Date: 02/28/17

Terms: Net 30 Days

Due Date: 03/30/17

Salesperson: 0000

Customer Number: 11-WATERL2

Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

WI Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 17WTRC-0005-17-1B	700 E MADISON ST			Residential Alteration
Remodel- Residential	150.00	02/04/17	60.00	90.00
17WTRC-0005-17-1B Subtotal				90.00
Permit # 17WTRC-0005-17-1E	700 E MADISON ST			Electrical Permit
Electrical- New Building/Additon.	127.50	02/04/17	60.00	76.50
17WTRC-0005-17-1E Subtotal				76.50
Permit # 17WTRC-0005-17-1H	700 E MADISON ST			HVAC Permit
HVAC- New Building/Additon/Alt	127.50	02/04/17	60.00	76.50
17WTRC-0005-17-1H Subtotal				76.50
Permit # 17WTRC-0005-17-1P	700 E MADISON ST			Plumbing Permit
Plumbing- New Building/Additior	127.50	02/04/17	60.00	76.50
17WTRC-0005-17-1P Subtotal				76.50
Permit # 17WTRC-0006-17-01B	760 LEXINGTON WAY			Residential Alteration
Remodel- Residential	85.00	02/04/17	60.00	51.00
17WTRC-0006-17-01B Subtotal				51.00
Permit # 17WTRC-0006-17-01E	760 LEXINGTON WAY			Electrical Permit
Electrical- New Building/Additon.	59.74	02/04/17	60.00	35.84
17WTRC-0006-17-01E Subtotal				35.84
Permit # 17WTRC-0006-17-01H	760 LEXINGTON WAY			HVAC Permit
HVAC- New Building/Additon/Alt	59.74	02/04/17	60.00	35.84
17WTRC-0006-17-01H Subtotal				35.84
Permit # 17WTRC-0006-17-01P	760 LEXINGTON WAY			Plumbing Permit
Plumbing- New Building/Additior	59.74	02/04/17	60.00	35.84
17WTRC-0006-17-01P Subtotal				35.84
Permit # 17WTRC-0007-17-2E	325 E MADISON ST			Electrical Permit
Electrical- Replacement & Misc.	50.00	02/02/17	60.00	30.00
17WTRC-0007-17-2E Subtotal				30.00

Continued



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 17WTRC-0007-17-2P				325 E MADISON ST
Plumbing- Replacement & Misc.	50.00	02/02/17	60.00	Plumbing Permit
17WTRC-0007-17-2P Subtotal				<u>30.00</u>
				30.00
Permit # 17WTRC-0008-17-02H				833 LUM AVE
HVAC- Replacement & Misc. lte	50.00	02/14/17	60.00	HVAC Permit
17WTRC-0008-17-02H Subtotal				<u>30.00</u>
				30.00
Total				\$946.72

3/13/2017
RECEIPT #32927
\$ 946.72

BUILDING PERMITS	\$ 235.00
RAZING PERMITS	\$ -
ELECTRICAL PERMITS	\$ 237.24
PLUMBING PERMITS	\$ 237.24
HVAC PERMITS	\$ 237.24
OCCUPANCY PERMITS	\$ -
EROSION CONTROL	\$ -
BUILDING PERMIT SEALS	\$ -
REINSPECT FEE	\$ -
TOTALS	\$ 946.72

WI Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	<u>568.02</u>
Total		<u>568.02</u>

Please Remit Payments to:
 W241 S4135 Pine Hollow Ct, Waukesha WI 53189

Net Invoice:	<u>568.02</u>
Freight:	0.00
Sales Tax:	<u>0.00</u>
Invoice Total	568.02

February 2017
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	CHRIS	OT HOURS	TOTAL HOURS
MUNI BLDG	0	0	0	0	0	0
COMM BLDG	0	0	0	0	0	0
POLICE ADMIN	0	0	0	0	0	0
FIRE DEPT	0	0	0	0	0	0
MACH/ EQUIP	9.5	66	25.5	25.5	0	126.5
GARAGE / SHED	44	5.5	8	7	0	64.5
MEETING / SEM	5.5	0	0	0	2	5.5
STREET REP / MAINT	0	4.5	6	5	0	15.5
STREET CLEANING	0	0	0	0	0	0
SNOW / ICE	5 15	6 8	5.5 37	6 49	22.5	128.5
STORM SEWER	0	0	0	0	0	0
TRAFFIC CONTROL	0	0	2	0	0	0
TREE / BRUSH	0 56	68.5	67	58.5	0	250
REFUSE COLLECTION	0	0	4	3		7
SANITARY SEWER	0	4.5	7.5	9.5	6	21.5
ANIMAL CONTROL	0 0	0	0	0	0	0
CEMETERY	0	0	0	0	0	0
LIBRARY	0	0	0	0	0	0
FIREMANS PARK	0	0	0	0	0	0
OTHER PARKS	0	2	0	2	0	4

TRAILHEAD	0	0	0	0	0	0
CELB / ENTER	0	0	0	0	0	0
WEED CONTROL	0	0	0	0	0	0
SICK LEAVE	6	0	4	1	0	11
VACATION	25	0	0	0	0	25
HOLIDAY	0	0	0	0	0	0
BEREVEMENT	0	0	0	0	0	0
ON CALL	0	0	0	0	0	0

2011 FORD F-550	General Maintenance	START 22,530	END 22,764	TOTAL 234
		FUEL USED 53		MPG 4.5
2008 INTERNATIONAL TRUCK #5	General Maintenance	START 18,693	END 18,861	TOTAL 168
		FUEL USED 66		MPG 2.5
2005 ELGIN PELICAN STREET SWEEPER	General Maintenance	START 9,546	END 9,546	TOTAL 0
		FUEL USED 0		GPH 0
2017 CHEVEROLET TRUCK #4	General Maintenance	START 1,024	END 1,687	TOTAL 663
		FUEL USED 74		GPH 9

February 2017

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	0	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	0
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	10	80

Miscellaneous Items

MACHINERY AND EQUIPMENT

February 2017

544 H ENDLOADER	General Maintenance	Start	End	Total
		2,635	2,686	51
		Fuel Used	GPH	
		56	1.1	
JOHN DEERE TRACTOR	Changed fluids and filters	START	END	TOTAL
		4,247	4,250	3
		FUEL USED	GPH	
		3	1	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,891	1,925	34
		FUEL USED	GPH	
		55	1.6	
2520 John Deere TRACTOR	General Maintenance	START	END	TOTAL
		555 / 685	560 / 690	5 / 5
		FUEL USED	TOTAL	
		10	1	
X750 TRACTOR	General Maintenance	START	END	TOTAL
		567	567	0
		FUEL USED	GPH	
		0	0	
2014 FREIGHTLINER TRUCK #7	General Maintenance	START	END	TOTAL
		4,103	4,269	166
		FUEL USED	GPH	
		28	5.9	
2010 INTERNATIONAL TRUCK #1	General Maintenance	START	END	TOTAL
		15,480	15,525	45
		FUEL USED	MPG	
		18	2.5	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		37,460	37,579	119
		FUEL USED	MPG	
		48	2.5	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,647	1,652	5
		FUEL USED	GPH	
		10	2	

WATERLOO POLICE DEPARTMENT

Report For Month Of February 2017

COMPLAINTS

Family:	1
Off Road Vehicles:	0
Vandalism:	1
Minor Theft - Less Than \$500:	0
Major Theft - More Than \$500:	0
Burglary:	0
Doors Found Open:	3
Animal Case:	5
Late Bar Closing:	0
Alarms:	2
Lous Music/Parties:	1
Tavern Complaints:	3
Prowler Complaints:	0
Battery To Person:	0
Domestic Abuse:	1
Sexual Assault:	1
Runaways:	0
Worthless Checks:	0
All Other Complaints:	28
TOTAL COMPLAINTS	46

INQUIRIES/CHECKS

Registration Checks:	779
Drivers License Checks:	284
NCIC/CIB/VIN Checks:	1
Check Welfare:	6
TOTAL INQUIRIES/CHECKS	1070

ACCIDENTS

More Than \$1,000:	2
Less Than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
TOTAL ACCIDENTS	3

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	6
Assist Dane County:	2
Assist Marshall Police:	3
Assist Fire/Rescue:	15
Assist Other Agencies:	4
Assist Public:	42
Assist With Escort:	0
Assist All Other:	0
TOTAL ASSISTS	72

MISCELLANEOUS

Investigations/Followups:	37
Traffic Control:	25
Radar Operations:	147
Special Assignment:	2
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	0
TOTAL MISCELLANEOUS	211

WATERLOO POLICE DEPARTMENT

Report For Month Of February 2017

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	39	3
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	1	2
Illegal Passing:	0	0
No Drivers License:	1	3
Illegal Parking:	4	19
Left Of Highway:	0	0
Operate While Intoxicated:	0	2
Unregistered Vehicle:	6	4
Driving Suspended/Revoked:	0	1
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	24	1
All Other Traffic:	2	2

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	3
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	1	2

WARNINGS

ARRESTS

TOTALS

78

42

Hourly Breakdown

Patrol:	469.00
Investigations:	68.00
Radar:	160.50
Court Appearances:	0.00
Office:	174.00
Special Duties:	10.50
Schools/Training:	28.75
On Call:	0.00

TOTAL:

910.75

Monthly Incident Comparison Report

Report Criteria:

Current Month: 2/2017

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	2	1	3	1	12
	Assist Dane County Sheriff	1	0	1	0	7
	Assist Dodge County Sheriff	3	2	5	0	21
	Assist Jefferson County Sheriff	0	2	2	2	16
	Assist Marshall PD	2	3	5	6	38
	Assist Social Services	0	0	0	3	10
	Custody for Other Department	0	0	0	0	1
	Fire Calls	0	0	0	2	5
	Other Mutual Aid Assists	0	0	0	0	2
	Probation/Parole Check Ins	0	0	0	1	3
	Total for ASSIST:	8	8	16	15	116
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	1	3
	Burglary - Non-Residential/Forced	0	0	0	0	1
	Burglary - Residential/Forced	0	0	0	0	1
	Burglary - Residential/No Force	0	0	0	0	1
	Criminal Damage To Property/vandalism	1	0	1	1	19
	Disorderly Conduct - All Other	0	1	1	0	9
	Disorderly Conduct - Fight, Disturbance	0	3	3	0	12
	Disorderly Conduct - Noise	0	0	0	0	1
	Domestic Disturbance	0	2	2	1	14
	Domestic Offense - Spousal Abuse/Fights	1	0	1	0	0
	Drug Investigations	0	0	0	0	4
	Drug Paraphernalia Possession	0	0	0	1	2
	Drug Possession	0	0	0	0	5
	Forcible Rape	0	0	0	0	1
	Forgery/Counterfeiting	0	0	0	0	2
	Fraud	0	0	0	0	6
	Harassment - Harassing Telephone Calls	0	0	0	0	4
	Harassment - Stalking	0	0	0	0	1
	Harassment - Threats	0	0	0	0	5
	Interfere with Child Custody	0	0	0	1	4
	Obstruct/Resist Police Officer	0	0	0	0	2
	Other Sex Offenses	1	0	1	0	3
	Probation Hold	0	0	0	0	1
	Suicide - Attempts/Threats	0	0	0	0	1
	Theft - All Other	0	0	0	1	14
	Theft - Bicycles	0	0	0	0	1
	Theft - From Building	0	1	1	0	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 2/2017

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - From a Motor Vehicle	0	0	0	0	4
	Theft - Retail/Shoplifting	0	0	0	2	11
	Trespassing	0	0	0	0	6
	Violation of Court/Restraining Order	0	1	1	0	2
	Worthless Checks - Less Than \$1000	0	0	0	0	1
	Total for CRIMINAL:	3	8	11	8	144
ORDINANCE						
	Animal Bite	1	1	2	0	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	0	0	0	0	4
	Animal Running at Large	0	0	0	0	4
	Contributing to Delinquency of a Minor	0	0	0	0	1
	Damage/Remove/Deface Sign or Signal	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	0	0	0	0	3
	Possession of Tobacco by Minor	0	0	0	0	1
	Truancy	2	1	3	0	2
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Total for ORDINANCE:	3	2	5	0	25
Other						
	Other Animal Calls - Dead, Etc.	0	0	0	0	3
	Receive Information	1	2	3	1	21
	Total for Other:	1	2	3	1	24
SERVICE						
	Death Investigation	1	0	1	0	2
	Emergency Commitment/Chapter 51	0	0	0	0	1
	Emergency Detention/Detoxification	1	0	1	2	11
	Found Items/Property	0	1	1	0	3
	Injured/Ill Person	0	0	0	0	1
	Keep the Peace	0	0	0	0	1
	Runaway Juvenile	0	0	0	0	1
	Suspicious Person/Activity, Prowler	0	0	0	0	8
	Uncontrollable Juvenile	1	0	1	0	1
	Warrant Pickup - Other Agency	3	1	4	1	8
	Warrant Pickup - Waterloo	0	0	0	0	3
	Welfare Check	1	0	1	0	8
	Total for SERVICE:	7	2	9	3	48
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	2	1	3	3	17
	Driving Complaint	0	0	0	1	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 2/2017

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Driving, Meeting, Passing Violation	0	0	0	0	1
	OAS/OAR/Other License Violations	2	4	6	1	34
	Operate Motor Vehicle While Intoxicated	2	0	2	0	8
	Other Traffic Violations	2	0	2	2	37
	Parking Violation	0	4	4	2	43
	Registration/Title Violation	4	0	4	1	20
	Seatbelt Violation	0	0	0	0	40
	Speeding Violation	2	1	3	2	28
	Stop Sign/Signal Violation	2	1	3	1	9
	Tow Vehicle	0	0	0	0	1
	Traffic Accident - Hit and Run (Damage)	0	0	0	0	7
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	2
	Traffic Accident - Non-Reportable	0	0	0	1	6
	Traffic Accident - Personal Injury	0	2	2	0	5
	Traffic Accident - Property Damage	3	2	5	2	15
	Vehicle Equipment Violation - Lights	0	0	0	0	3
	Warning - 5 Day Equipment Violation	1	1	2	0	6
Total for TRAFFIC:		20	16	36	16	284
Grand Totals:		42	38	80	43	641

Waterloo Police Department

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 02/01/2017 Thru 02/28/2017

Printed: 03/13/2017

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Date	Complaint	Case Descriptive	Action Taken
02/01/2017	TRAFFIC ACCIDENT.	REPORT OF VEHICLE STRKING BUILDING.	OFFICER TOOK REPORT.
02/03/2017	TRUANCY.	REPORT OF STUDENT LEAVING SCHOOL WTIHOUT PERMISSION.	CASE STATUS PENDING.
02/03/2017	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON VEHICLE HAD EXPIRED IN SEPTEMBER, 2016.	SUBJECT ARRESTED AND ISSUED CITATION.
02/05/2017	OPERATING MOTOR VEHICLE WHILE INTOXICATED.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT WITH DRIVER, OFFICER OBSERVED DRIVER WAS INTOXICATED.	SUBJECT ARRESTED AND ISSUED CITATION.
02/05/2017	TRAFFIC ACCIDENT.	REPORT OF A TWO VEHICLE ACCIDENT ON EAST MADISON STREET.	OFFICER TOOK REPORT.
02/05/2017	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH POSSIBLE PHYSICAL ALTERCATION IN DODGE COUNTY.	OFFICER ASSISTED.
02/09/2017	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED VEHICLE APPROACHING STOP SIGN AND THEN FAILED TO COME TO A STOP FOR SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
02/10/2017	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT APPROACH STOP SIGN AND FAILED TO COME TO A COMPLETE STOP.	SUBJECT ARRESTED AND ISSUED CITATION.
02/10/2017	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON MOTOR VEHICLE HAD EXPIRED IN NOVEMBER, 2016.	SUBJECT ARRESTED AND ISSUED CITATION.
02/10/2017	DOG BITE	SUBJECT REPORTS BEING BITTEN BY DOG WHILE IN A PARK AND DOG AND DOG'S OWNER LEFT THE SCENE.	INVESTIGATION CONTINUING.
02/10/2017	OPERATE MOTOR VEHICLE WITHOUT ADEQUATE MUFFLER.	SUBJECT WAS GIVEN A WRITTEN WARNING TO REPAIR HIS LOUD EXHAUST. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 02/01/2017 Thru 02/28/2017

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Date	Complaint	Case Descriptive	Action Taken
02/11/2017	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO RESPOND TO MARSHALL TO ASSIST IN SEARCH OF SUSPECT.	OFFICER ASSISTED.
02/11/2017	CUSTODY-OTHER DEPT WARRANT.	OFFICER HAD CONTACT WITH SUBJECT. UPON CHECKING SUBJECT'S INFORMATION, OFFICER LEARNED SUBJECT WAS WANTED ON A WARRANT.	SUBJECT ARRESTED, POSTED BOND AND WAS RELEASED.
02/11/2017	OPERATE MOTOR VEHICLE AFTER REGISTRATION SUSPENDED.	OFFICER OBSERVED REGISTRATION ON VEHICLE WAS EXPIRED. UPON CHECKING REGISTRATION, OFFICER LEARNED REGISTRATION WAS ALSO SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
02/11/2017	OPERATE MOTOR VEHICLE WITHOUT A VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSES A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
02/12/2017	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A DRIVER'S LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
02/12/2017	RECEIVE INFORMATION.	COMPLAINANT REPORTS RECEIVING UNWANTED PHONE CALLS FROM SUSPECT.	OFFICER TOOK INFORMATION. SUSPECT CONTACTED AND WARNED.
02/13/2017	EMERGENCY DETENTION/DETOX.	REPORT OF INTOXICATED SUBJECT MAKING SUICIDAL COMMENTS.	OFFICERS MADE CONTACT WITH SUBJECT. SUBJECT TRANSPORTED TO DETOX.
02/14/2017	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING THE DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
02/14/2017	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS FAILED TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
02/14/2017	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS FAILED TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
02/18/2017	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
02/18/2017	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, SUBJECT ADVISED THERE WAS NO INSURANCE ON VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 02/01/2017 Thru 02/28/2017

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Date	Complaint	Case Descriptive	Action Taken
02/19/2017	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH ACCIDENT IN DODGE COUNTY.	OFFICER ASSISTED.
02/20/2017	TRAFFIC ACCIDENT.	REPORT OF VEHICLE STRIKING POLE.	OFFICER TOOK REPORT.
02/21/2017	TRUANCY	REPORT OF JUVENILE LEAVING SCHOOL WITHOUT PERMISSION.	OFFICER LOCATED SUBJECT WHO REFUSED TO RETURN TO SCHOOL. JUVENILE RETURNED HOME AND WAS ISSUED A CITATION.
02/21/2017	WELFARE CHECK	SUBJECTS WERE CONCERNED ON CHILD'S WELL BEING AFTER LEAVING RESIDENCE VERY ANGRY.	OFFICER MET AND SPOKE WITH SUBJECT WHO STATED THEY WERE FINE.
02/21/2017	CRIMINAL DAMAGE TO PROPERTY.	REPORT OF VEHICLE BEING DAMAGED BY SUBJECT WHO WAS UPSET.	INVESTIGATION CONTINUING.
02/23/2017	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND FAILED TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
02/23/2017	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND FAILED TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
02/23/2017	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND FAILED TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
02/23/2017	OPERATING AFTER REVOCATION.	OFFICER STOPPED VEHICLE AS THE REGISTERED OWNER CAME BACK AS HAVE A SUSPENDED DRIVING STATUS.	SUBJECT ARRESTED AND ISSUED CITATION.
02/23/2017	UNCLEAN/DEFECTIVE LIGHTS OR REFLECTS.	SUBJECT WAS GIVEN AN EQUIPMENT VIOLATION NOTICE TO REPAIR HEADLIGHT. SUBJECT HAS MADE NO ATTEMPT TO CLEARN WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
02/24/2017	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT STOPPED ON A TRAFFIC STOP. UPON ASKING FOR PROOF INSURANCE, SUBJECT ADVISED THERE WAS NO INSURANCE ON VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
02/24/2017	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH A VEHICLE IN THE DITCH IN DODGE COUNTY.	OFFICER ASSISTED.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 02/01/2017 Thru 02/28/2017

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Date	Complaint	Case Descriptive	Action Taken
02/25/2017	DOMESTIC DISTURBANCE	REPORT OF ALTERCATION THAT OCCURRED IN APARTMENT PARKING LOT.	OFFICER INTERVIEWED SUBJECTS INVOLVED. ONE SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
02/25/2017	UNWANTED SUBJECT.	REPORT OF AN INTOXICATED SUBJECT AT A RESIDENCE AND RESIDENTS DID NOT WANT SUBJECT THERE.	OFFICER MADE CONTACT. SUBJECT WAS REMOVED FROM AREA.
02/25/2017	CUSTODY OTHER DEPARTMENT WARRANT.	OFFICER HAD CONTACT WITH SUBJECT ON TRAFFIC STOP. UPON RUNNING DRIVER'S INFORMATION, OFFICER LEARNED SUBJECT WAS WANTED ON WARRANT OUT OF MILWAUKEE.	SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
02/25/2017	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON MOTOR VEHICLE WAS NOT CURRENT.	SUBJECT ARRESTED AND ISSUED CITATION.
02/25/2017	CUSTODY OTHER DEPARTMENT WARRANT.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON RUNNING DRIVER'S INFORMATION, OFFICER LEARNED SUBJECT WAS WANTED ON A WARRANT OUT OF WATERTOWN.	SUBJECT ARRESTED, TRANSPORTED TO POLICE DEPARTMENT AND COMPLETED PAPERWORK FOR WATERTOWN AND WAS RELEASED.
02/26/2017	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
02/26/2017	DEATH INVESTIGATION.	REPORT OF SUBJECT FOUND DECEASED IN RESIDENCE.	RESIDENCE SEARCHED, FAMILY MEMBERS INTERVIEWED. NO FOUL PLAY SUSPECTED. CASE CLOSED.
02/26/2017	ASSIST DANE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO RUN INTOXIMETER TEST ON ARRESTED SUBJECT FOR DANE COUNTY.	OFFICER ASSISTED.
02/27/2017	OTHER SEX OFFENSES.	REPORT OF POSSIBLE INAPPROPRIATE CONTACT BETWEEN JUVENILES.	INVESTIGATION CONTINUING.
02/28/2017	ASSIST CITIZEN.	SUBJECT REPORTS POSSIBLE ACTIVITY OCCURRING WITH COMPUTER.	OFFICER TOOK INFORMATION. GAVE SUBJECT OF OPTIONS TO STOP ACTIVITY.
02/28/2017	DISORDERLY CONDUCT.	REPORT OF JUVENILE AT SCHOOL CAUSING A DISTURBANCE.	OFFICER MADE CONTACT. REPORT TO BE FORWARDED TO JEFFERSON COUNTY HUMAN SERVICES.
02/28/2017	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICERS REQUESTED TO ASSIST WITH UNCONTROLABLE JUVENILE IN THE VILLAGE MARSHALL.	OFFICERS ASSISTED.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
02/21/2017	02/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
02/21/17	ACOSTA,BALTAZAR	01/06/71	T-D311828-6	CULLEN,NATHANIEL,J
11:00 AM	5344 STATE ROAD 73 MARSHALL WI, 53559	Age: 46	Issued: 01/14/17 Inc #: 17-000016	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.44(1)(B)	KNOWINGLY OPERATING WHILE REVOKED (CAUSE GREAT BODILY HARM)	\$45.00 \$0.00
02/21/17	BEHM,MATTHEW,J	04/23/78	C-P414487	CULLEN,NATHANIEL,J
11:00 AM	913 FOX CREEK DR 1 WATERTOWN WI, 53098	Age: 38	Issued: 01/15/17 Inc #: 17-000018	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*278-1-947.01	DISORDERLY CONDUCT	\$95.00 \$0.00
02/21/17	GOMEZ DE LA CRUZ,DANIEL	01/12/93	T-I002470-6	BOLLIG,RANDY,P
11:00 AM	213 BISHOP CIR WATERLOO WI, 53594	Age: 23	Issued: 12/31/16 Inc #: 16-000658	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.63(1)(A)	Operating while Intoxicated	\$0.00 \$0.00
02/21/17	GOMEZ DE LA CRUZ,DANIEL	01/12/93	T-I002471-0	BOLLIG,RANDY,P
11:00 AM	213 BISHOP CIR WATERLOO WI, 53594	Age: 23	Issued: 12/31/16 Inc #: 16-000658	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.63(1)(B)	Operating while Intoxicated-BAC .1%+	\$0.00 \$0.00
02/21/17	GORDER,BENJAMIN,D	05/03/85	T-C016008-6	THOM,TRACY
11:00 AM	N2006 RIVER OAKS ROAD REESEVILLE WI, 53579	Age: 31	Issued: 12/07/16 Inc #: 17-000020	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*347.06(3)	UNCLEAN/DEF LGTS/REFLECTR	\$15.00 \$0.00
02/21/17	HENSLER,DELIGHT,J	01/21/71	T-D311833-4	THOM,TRACY
11:00 AM	287 N MONROE ST WATERLOO WI, 53594	Age: 45	Issued: 01/19/17 Inc #: 17-000024	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.89(1)	Inattentive Driving	\$15.00 \$0.00
02/21/17	HINOJOSA,JUANA,MA	02/24/60	T-D311836-0	CULLEN,NATHANIEL,J
11:00 AM	409 BAXTER WATERTOWN WI, 53094	Age: 56	Issued: 01/29/17 Inc #: 17-000035	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$35.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type	
02/21/2017	02/21/2017	ALL	JEFFERSON CO CIRCUIT CT	
Court Date	Name	DOB	Ticket No:	Officer/Court Type
02/21/17	HINOJOSA,JUANA,MA	02/24/60	T-D311837-1	CULLEN,NATHANIEL,J
11:00 AM	409 BAXTER WATERTOWN WI, 53094	Age: 56	Issued: 01/29/17 Inc #: 17-000035	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.05(3)(A)	Operate w/o Valid License	\$45.00 \$0.00
02/21/17	MEDENWALDT,BRETT,CHARLES, JR	DOB: 05/26/95	No: T-D311826-4	BOLLIG,RANDY,P
11:00 AM	115 W MADISON ST WATERLOO WI, 53594	Age: 21	Issued: 01/07/17 Inc #: 17-000007	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00 \$0.00
02/21/17	MEDENWALDT,BRETT,CHARLES, JR	DOB: 05/26/95	No: T-D311827-5	BOLLIG,RANDY,P
11:00 AM	115 W MADISON ST WATERLOO WI, 53594	Age: 21	Issued: 01/07/17 Inc #: 17-000007	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		341.04(1)	Non-Registration of Vehicle	\$35.00 \$0.00
02/21/17	MINER,STACY,LEA	DOB: 10/01/79	No: T-D311825-3	THOMFORD,SARAH,ANNE
11:00 AM	419 PARK AVE WATERLOO WI, 53594	Age: 37	Issued: 01/05/17 Inc #: 17-000004	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00 \$0.00
02/21/17	PETROSELLI,ALICIA,M	DOB: 04/14/85	No: T-D311831-2	BREITENFELDT,NICHOLAS,E
11:00 AM	112 1/2 W MADISON ST WATERLOO WI, 53594	Age: 31	Issued: 11/13/16 Inc #: 17-000021	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.53(6)	Parking/Standing where Prohibited	\$25.00 \$0.00
02/21/17	PETROSELLI,ALICIA,M	DOB: 04/14/85	No: T-D311835-6	THOMFORD,SARAH,ANNE
11:00 AM	112 1/2 W MADISON ST WATERLOO WI, 53594	Age: 31	Issued: 12/01/16 Inc #: 17-000031	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.53(6)	Parking/Standing where Prohibited	\$25.00 \$0.00
02/21/17	SALAS GOMEZ,ALFONSO	DOB: 08/03/66	No: T-C015810-4	BREITENFELDT,NICHOLAS,E
11:00 AM	451 PIERCE ST WATERLOO WI, 53594	Age: 50	Issued: 01/02/17 Inc #: 17-000003	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.05(3)(A)	Operate w/o Valid License	\$45.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
02/21/2017	02/21/2017	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
02/21/17	SEIDL,CINDY,D	06/25/72	T-D311834-5	RUPPRECHT,JOSEPH,J
11:00 AM	360 STREATOR LANE WATERLOO WI, 53594	Age: 44	Issued: 01/23/17 Inc #: 17-000022	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(2M)	Fail/Obey School Crossing Guard	\$35.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
02/21/17	VALLE,JOSE,A	04/08/92	T-S186359-5	THOM,TRACY
11:00 AM	133 E POLK STREET WATERLOO WI, 53594	Age: 24	Issued: 01/09/17 Inc #: 17-000010	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
02/21/17	WRIGHT,HUNTER,MARIE	01/10/98	T-I002286-4	BREITENFELDT,NICHOLAS,E
11:00 AM	410 STREATOR LN WATERLOO WI, 53594	Age: 19	Issued: 02/03/17 Inc #: 17-000041	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	Non-Registration of Vehicle	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
02/21/17	ZASTROW,CANDACE,D	12/03/88	C-P413386	CULLEN,NATHANIEL,J
11:00 AM	605 S 2ND ST # 1 WATERTOWN WI, 53094	Age: 28	Issued: 12/06/16 Inc #: 16-000628	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-946.41/O	OBSTRUCTING AN OFFICER	\$95.00	\$0.00

Ticket Count: 18

Total Fines: \$670.00
Total Payments: \$0.00
Total Due: \$670.00

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS FEBRUARY 2017

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
1/31/2017	10.00	Cash	011900	Counter	Acheson	Kayleen	014322
1/31/2017	10.00	Cash	011900	Counter	Acheson	Kayleen	014315
2/1/2017	10.00	Cash	011902	Counter	Rivera Espinoza	Michael	014220
2/2/2017	10.00	Cash	011903	Counter	Heller	Anthony	014226
2/3/2017	30.00	Cash	011904	Counter	Ayala	Gregorio	014283
2/3/2017	10.00	Cash	011905	Counter	Avila	Rosalva	014328
2/3/2017	10.00	Cash	011905	Counter	Avila	Rosalva	014223
2/3/2017	10.00	Check	011906	Counter	Fraiser	William	014227
2/3/2017	10.00	Cash	011907	Counter	Kohut	Michael	014325
2/6/2017	30.00	Cash	011909	Counter	Elmer	Donna	014209
2/6/2017	10.00	Cash	011910	Counter	Ludeman	Kyle	014228
2/6/2017	10.00	Cash	011911	Drop Box	Kolze	Paul	014225
2/6/2017	10.00	Cash	011912	Counter	Garcia	Juan	014229
2/6/2017	10.00	Cash	011912	Counter	Garcia	Juan	014331
2/6/2017	10.00	Cash	011913	Counter	Meza Reyes	Gustavo	014219
2/7/2017	10.00	Cash	011914	Counter	WENTER	GEOFF	014330
2/7/2017	30.00	Cash	011914	Counter	LARUSH	SHANE	014273
2/13/2017	30.00	Cash	011918	Counter	Nowakowski	Corina	013814
2/13/2017	30.00	Cash	011918	Counter	NOWAKOWSKI	CORINA	013815
2/13/2017	10.00	Cash	011919	Counter	Bellamy	WADE	014334
2/13/2017	10.00	Cash	011920	Counter	Gorder	Colin	014332
2/13/2017	30.00	Money Order	011921	Drop Box	Atkinson	Francesca	014212
2/14/2017	30.00	Cash	011922	Counter	Lubasz	Matthew	014342
2/14/2017	10.00	Cash	011922	Counter	Lubasz	Matthew	014333
2/14/2017	30.00	Cash	011922	Counter	Lubasz	Matthew	014215
2/14/2017	10.00	Cash	011922	Counter	Lubasz	Matthew	014292
2/14/2017	10.00	Cash	011923	Counter	Vessey	David	014338
2/14/2017	30.00	Cash	011924	Counter	MacK	Crystal	014310
2/14/2017	10.00	Cash	011924	Counter	MacK	Crystal	014346
2/15/2017	10.00	Cash	011925	Counter	Burbach	Marc	014344
2/15/2017	10.00	Cash	011925	Counter	BURBACH	MARC	014345
2/16/2017	10.00	Cash	011926	Counter	Meza	Gustavo	014337
2/16/2017	10.00	Cash	011926	Counter	Meza	Gustavo	014336

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS FEBRUARY 2017

2/16/2017	30.00	Cash	011927	Counter	Solis Esperanza	Olivia	014329
2/17/2017	30.00	Cash	011928	Counter	Lemus	Juan	014221
2/17/2017	10.00	Cash	011929	Counter	Kick	Scott	014343
2/20/2017	10.00	Check	011930	Mail	Rotherbach-Besl	Carrie	014217
2/21/2017	10.00	Cash	011932	Counter	Meza Reyes	Gustavo	014230
2/22/2017	30.00	Cash	011933	Counter	Blumenberg	Michael	014323
2/22/2017	30.00	Cash	011933	Counter	Blumenberg	Michael	014318
2/24/2017	10.00	Cash	011934	Counter	Hotmar	Terri	013830
2/27/2017	10.00	Cash	011935	Counter	Lubasz	Matthew	013832
2/27/2017	10.00	Cash	011936	Counter	McCarthy	Rachel	013829

Total Due 690.00

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: February YEAR: 2017

2011 Ford Crown Victoria

PRINTED
03/13/2017
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
02/01/2017	85,989	9.7	\$21.90		
02/02/2017	86,038	6.6	\$14.80		
02/03/2017	86,086	6.2	\$14.05		
02/03/2017	86,153	8.1	\$18.27		
02/04/2017	86,199	7.3	\$16.43		
02/05/2017	86,330	9.5	\$21.35		
02/05/2017	86,387	8.9	\$20.00		
02/06/2017	86,436	6.0	\$13.44		
02/07/2017	86,516	9.5	\$21.37		
02/08/2017	86,565	8.1	\$18.31		
02/08/2017	86,620	6.6	\$15.00		
02/09/2017	86,671	7.4	\$16.25		
02/10/2017	86,724	6.1	\$13.50		
02/10/2017	86,779	6.8	\$15.00		
02/11/2017	86,841	6.7	\$14.62		
02/12/2017	86,910	8.5	\$18.60		
02/12/2017	86,960	6.8	\$15.20		
02/13/2017	87,682	9.1	\$20.46		
02/14/2017	87,163	9.5	\$21.34		
02/15/2017	87,230	9.0	\$20.31		
02/16/2017	87,318	10.3	\$23.24		
02/17/2017	87,389	9.4	\$21.15		
02/18/2017	87,544	8.0	\$18.01		
02/19/2017	87,646	7.6	\$17.00		
02/19/2017	87,590	6.8	\$15.35		

BEGINNING MONTHLY MILEAGE:	85,938.0	MILES
ENDING MONTHLY MILEAGE:	87,680.0	MILES
TOTAL MILES DRIVEN:	1,742.0	MILES
TOTAL FUEL ADDED:	198.5	GALLONS
TOTAL FUEL COSTS:	\$444.95	
MILES PER GALLON:	8.8	M.P.G.
TOTAL MAINTENANCE COSTS:		

WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT
MONTH: February YEAR: 2017
2014 FORD EDGE UTILITY

PRINTED
03/13/2017
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
02/01/2017	33,066	6.0	\$13.65		
02/03/2017	33,108	6.2	\$14.00		
02/11/2017	33,208	8.5	\$18.65		
02/12/2017	33,269	6.6	\$14.75		
02/14/2017	33,338	6.8	\$15.35		
02/16/2017	33,380	5.7	\$12.85		
02/17/2017	87,470	8.2	\$18.40		
02/18/2017	33,462	5.3	\$11.85		
02/20/2017	33,404	5.0	\$11.35		
02/20/2017	33,568	6.1	\$13.70		
02/23/2017	33,640	8.0	\$18.08		
02/27/2017	33,680	4.6	\$10.30		

BEGINNING MONTHLY MILEAGE:	33,045.0	MILES
ENDING MONTHLY MILEAGE:	33,764.0	MILES
TOTAL MILES DRIVEN:	719.0	MILES
TOTAL FUEL ADDED:	77.0	GALLONS
TOTAL FUEL COSTS:	\$172.93	
MILES PER GALLON:	9.3	M.P.G.
TOTAL MAINTENANCE COSTS:		

WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT
MONTH: February YEAR: 2017
2015 FORD SUV

PRINTED
03/13/2017
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
02/02/2017	13,839	5.3	\$12.02		
02/08/2017	13,933	7.8	\$17.60		
02/18/2017	14,061	9.4	\$21.14		
02/21/2017	14,166	6.9	\$15.62		
02/22/2017	14,242	8.5	\$19.10		
02/23/2017	14,327	8.7	\$19.48		
02/24/2017	14,422	10.2	\$22.90		
02/25/2017	14,552	9.2	\$20.61		
02/26/2017	14,620	6.7	\$15.00		
02/27/2017	14,694	7.2	\$16.20		
02/28/2017	14,812	5.9	\$13.30		

BEGINNING MONTHLY MILEAGE:	13,837.0	MILES
ENDING MONTHLY MILEAGE:	14,815.0	MILES
TOTAL MILES DRIVEN:	978.0	MILES
TOTAL FUEL ADDED:	85.8	GALLONS
TOTAL FUEL COSTS:	\$192.97	
MILES PER GALLON:	11.4	M.P.G.
TOTAL MAINTENANCE COSTS:		

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 2017

Teen (12-18) Programs

Number of programs		
Monthly Total	3	5
FYTD Total	3	8
Attendance (Adult + Teen)		
Monthly Total	20	25
FYTD Total	20	45

Children's Programs

Number of programs		
Monthly Total	17	22
FYTD Total	17	39
Attendance (Adult + Child)		
Monthly Total	209	366
FYTD Total	209	575

Jan Feb Mar April May June July Aug Sept Oct Nov Dec

Meeting Room Bookings

Monthly Total	32	34
FYTD Total	32	66

Holdings

FYTD Total	32,361	29,496
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Number of Registered Borrowers

Resident	1838	1780
Nonresident	965	948
FYTD Total	2803	2728

Overdrive

eBooks

Monthly Total	156	190
FYTD Total	156	346

Audiobook downloads

Monthly Total	130	137
FYTD Total	130	267

OUTREACH Circulation

Monthly Total	95	120
FYTD Total	95	215

March 7, 2017

The Waterloo Water & Light Commission held their regular meeting on Tuesday, March 7, 2017 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Tom Bergan. Present were Commissioners Ray Burbach, Devin Schumann, Tim Thomas, Larry Waldo, Superintendent Barry Sorenson and Utility Accountant Joy Bisco.

Motion by Waldo, seconded by Thomas, to approve the minutes of the February 7, 2017 meeting. Motion carried.

Motion by Burbach, seconded by Waldo, to approve payment of the February bills as presented. Motion carried.

Joy reviewed the budgeting process with the Commission. There was discussion concerning a Vehicle Replacement Account and Water Department Financials.

Bid opening for Electric Phase 1 (Hwy 19 State Project) is scheduled for March 10th. Currently there are no bids submitted.

Commission began discussion on 2018-2021 wages.

Disconnect letters have been mailed to residential customers who have failed to allow access to check water meter/cross connects after several attempts.

Motion to adjourn by Thomas, seconded by Burbach. Motion carried.

Respectfully submitted,

Tim Thomas
Secretary

List of Bills

Aquafix Inc	1,019.28	Payroll	38,705.58
Baker Tilly	14,465.55	Payment Service Network	12.95
BP Credit Card Center	501.71	Petty Cash	95.93
Border States	710.60	Portland Sanitary District	7,524.05
Charter Communications	80.00	Postmaster	540.44
Cintas	681.78	Brian/Laura Rehm	41.84
City of Waterloo Treasurer	34,693.56	Resco	210.28
DNR	90.00	Stuart Irby	320.95
Deppe's Awards	50.00	Superior Chemical	262.09
Dunneisen Excavating	240.00	Schwaab Inc	13.75
Farmers & Merchants State Bank	53,597.22	SEERA/Focus on Energy	1,779.43
Frontier	555.30	Stuart Irby	0.00
GFC Leasing	57.00	Town & Country Engineering	165.00
Hawkins Inc	6,527.89	USA	77.55
Kris Hensler	810.00	United Liquid Waste Recycling, Inc.	1,250.00
Holy Family Parish & School	150.00	Universal Recycling Technologies	463.50
Holz Motors	28,004.70	US Cellular	3.80
Hometown News	31.97	Universal Recycling Technologies	0.00
Jonas Office Products	83.58	VISA	3,430.78
Krause Power Engineering	591.25	Waterloo Utilities	7,910.95
Leader Printing	2,938.00	Waterloo Building Center	42.00
Lannoy Foods	57.16	Wi Dept of Admin	3,858.57
Lou's Gloves	76.00	Waterloo Post Prom	50.00
MEUW	9,326.25	We Energies	1,295.74
Midwest Meter	19,180.00	Wisconsin Dept. of Revenue	3,049.61
Northern Lake Service	60.80	Wisconsin State Lab of Hygiene	25.00
Neitzel Auto & Hardware	900.71	WPPI Energy	240,342.09
North Central Lab	1,035.86	Craig/Diane Zimmerman	1,109.86
		Total Disbursements	\$489,097.91

Report of Cash

Checking Account #102-613:

Balance 1/31/17	\$156,630.86
Transfer	150,000.00
Disbursements	-220,314.35
Interest	5.73
Service Charge	-18.77
Balance 2/28/17	<u>\$86,303.47</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 1/31/17	\$212,811.36
Deposit	57.18
Transfer for Expenses	2,050.00
Interest	
Balance 2/28/17	<u>\$214,918.54</u>

Debt Service Account #3015323:

Balance 1/31/17	\$191,166.88
Deposit	53,420.00
Bond Payment	
Interest	87.81
Balance 2/28/17	<u>\$244,674.69</u>

Money Market Account #110-832:

Balance 1/31/17	\$697,814.41
Deposits	468,334.81
Transfer	-152,050.00
Disbursements	-240,342.10
Interest	678.96
Service Charge	-171.40
Balance 2/28/17	<u>\$774,264.68</u>

Bond Construction Account:

Electric	1,350,858.74
Water	470,875.45

Construction Payment
Balance 2/28/17

\$1,821,734.19

CD #614470 (Bond Reserve):

Balance 2/28/17

\$113,562.86

CD #613386 (Bond Reserve):

Balance 1/31/17

205,754.40

Disbursements

Interest

Balance 2/28/17

\$205,754.40

WWTP CD #2875 (DNR Replacement Fund):

\$602,316.48

Checking Account #102-613:

Interest

Balance 2/28/17

\$602,316.48

Mo Hansen

From: Tara <manager@watertownhumanesociety.org>
Sent: Monday, March 06, 2017 9:26 AM
To: cityhall@waterloowi.us
Subject: Monthly numbers WHS

Good Morning-here are the intake totals from the Watertown Humane Society for the month of February.

Feline Stray: 0

Feline Surrender: 0

Canine Stray: 0

Canine Surrender: 1

Misc. Stray: 0

Misc. Surrender: 0

Quarantine: 0

Have a great week,

Tara

2017-03-16 COUNCIL APPROVAL 2015-2017 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
STRASSBURG	TARA	L	N6795	COUNTY ROAD A, LOT #10	LAKE MILLS		NEW	126"OP"2015/2017	LOEDER BP
USELMAN	ASHLEY	M	294	N MONROE ST	WATERLOO		NEW	125"OP"2015/2017	LOEDER BP

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
01/28/17	PC	02/02/17	30957	BUTZINE, RAYNELLE M	1001	724.44
01/28/17	PC	02/02/17	30958	BAIRD, LOIS A.M.	1002	1,673.03
01/28/17	PC	02/02/17	30959	HANSEN JR., MORTON J.	1008	1,499.87
01/28/17	PC	02/02/17	30960	BURGOS COLON, JESUS	1043	324.69
01/28/17	PC	02/02/17	30961	BRITZKE, NATHANIEL E	1045	28.53
01/28/17	PC	02/02/17	30962	SCHEER, WILLIAM HENRY	1046	19.02
01/28/17	PC	02/02/17	30963	GARTNER, FRANCINE A	1101	877.36
01/28/17	PC	02/02/17	30964	LANGE, RANDIE R	1104	1,651.03
01/28/17	PC	02/02/17	30965	BOLLIG, RANDY P	1113	1,292.02
01/28/17	PC	02/02/17	30966	THOMFORD, SARAH A	1115	1,596.25
01/28/17	PC	02/02/17	30967	BREITENFELDT, NICHOLA	1118	1,563.60
01/28/17	PC	02/02/17	30968	CULLEN, NATHANIEL J	1120	1,338.51
01/28/17	PC	02/02/17	30969	THOM, TRACY S	1121	1,426.72
01/28/17	PC	02/02/17	30970	RUPPRECHT, JOSEPH JAY	1126	1,418.97
01/28/17	PC	02/02/17	30971	YERGES, GARY A	1203	1,264.82
01/28/17	PC	02/02/17	30972	ROBBINS, JEFFREY K	1204	1,115.46
01/28/17	PC	02/02/17	30973	YERGES, CHAD M	1206	1,036.18
01/28/17	PC	02/02/17	30974	HAUPTLI, CHRISTOPHER I	1207	820.02
01/28/17	PC	02/02/17	30975	ZIBELL, JOEL R	1251	1,027.43
01/28/17	PC	02/02/17	30976	GRENAWALT, BEVERLY A	1260	361.05
01/28/17	PC	02/02/17	30977	BRUECKNER, AMANDA EF	1261	910.79
01/28/17	PC	02/02/17	30978	MOUNTFORD, KELLI ANN	1263	1,425.75
01/28/17	PC	02/02/17	30979	JACOB, PAULA LYNN	1276	881.39
01/28/17	PC	02/02/17	30980	DATKA, AMBER ELIZABETH	1281	218.41
01/28/17	PC	02/02/17	30981	TARNOWSKI, MEGAN MAE	1287	117.65
01/28/17	PC	02/02/17	30982	KOHN, JEAN BAHLS	1288	60.57
01/28/17	PC	02/02/17	30983	VOSTERS, ABIGAIL PATRICIA	1289	200.94
01/28/17	PC	02/02/17	30984	SPIES, ALYSSA MARIE	1290	141.45
01/28/17	PC	02/02/17	30985	HABERKORN, GABRIEL J	1305	1,258.13
01/28/17	PC	02/02/17	30986	BUTZINE, JASON V	1706	1,413.67
01/28/17	PC	02/02/17	30987	PETRIE, MATTHEW T	1756	1,288.43
01/28/17	PC	02/02/17	30988	BUTZINE, VERN LEROY	1801	307.87
02/11/17	PC	02/16/17	30989	BUTZINE, RAYNELLE M	1001	760.29
02/11/17	PC	02/16/17	30990	BAIRD, LOIS A.M.	1002	1,362.28
02/11/17	PC	02/16/17	30991	HANSEN JR., MORTON J.	1008	1,499.87
02/11/17	PC	02/16/17	30992	BURGOS COLON, JESUS	1043	355.62
02/11/17	PC	02/16/17	30993	BRITZKE, NATHANIEL E	1045	28.53
02/11/17	PC	02/16/17	30994	SCHEER, WILLIAM HENRY	1046	19.02
02/11/17	PC	02/16/17	30995	GARTNER, FRANCINE A	1101	880.85
02/11/17	PC	02/16/17	30996	LANGE, RANDIE R	1104	1,651.03
02/11/17	PC	02/16/17	30997	BOLLIG, RANDY P	1113	1,291.00
02/11/17	PC	02/16/17	30998	THOMFORD, SARAH A	1115	1,449.60
02/11/17	PC	02/16/17	30999	BREITENFELDT, NICHOLA	1118	1,560.11
02/11/17	PC	02/16/17	31000	CULLEN, NATHANIEL J	1120	1,351.61
02/11/17	PC	02/16/17	31001	THOM, TRACY S	1121	1,442.74
02/11/17	PC	02/16/17	31002	RUPPRECHT, JOSEPH JAY	1126	1,420.08
02/11/17	PC	02/16/17	31003	WARNER II, DAVID NEIL	1130	215.03
02/11/17	PC	02/16/17	31004	YERGES, GARY A	1203	1,268.32
02/11/17	PC	02/16/17	31005	ROBBINS, JEFFREY K	1204	1,024.69
02/11/17	PC	02/16/17	31006	YERGES, CHAD M	1206	1,036.17
02/11/17	PC	02/16/17	31007	HAUPTLI, CHRISTOPHER I	1207	883.67
02/11/17	PC	02/16/17	31008	ZIBELL, JOEL R	1251	1,069.57
02/11/17	PC	02/16/17	31009	GRENAWALT, BEVERLY A	1260	361.05
02/11/17	PC	02/16/17	31010	BRUECKNER, AMANDA EF	1261	916.57
02/11/17	PC	02/16/17	31011	MOUNTFORD, KELLI ANN	1263	1,436.93
02/11/17	PC	02/16/17	31012	JACOB, PAULA LYNN	1276	864.96

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
02/11/17	PC	02/16/17	31013	TARNOWSKI, MEGAN MAE	1287	117.65
02/11/17	PC	02/16/17	31014	KOHN, JEAN BAHLS	1288	34.62
02/11/17	PC	02/16/17	31015	VOSTERS, ABIGAIL PATRI	1289	248.98
02/11/17	PC	02/16/17	31016	SPIES, ALYSSA MARIE	1290	99.85
02/11/17	PC	02/16/17	31017	HABERKORN, GABRIEL J	1305	1,261.63
02/11/17	PC	02/16/17	31018	BUTZINE, JASON V	1706	1,258.61
02/11/17	PC	02/16/17	31019	PETRIE, MATTHEW T	1756	1,340.67
02/11/17	PC	02/16/17	31020	BENISCH, WESLEY L	1900	638.92
02/11/17	PC	02/16/17	31021	BUTZINE, VERN LEROY	1904	50.79
02/11/17	PC	02/16/17	31022	STROBEL, CRAIG RANDAL	1933	3.69
02/11/17	PC	02/16/17	31023	JOYCE, LINDA MAY	1934	63.98
02/11/17	PC	02/16/17	31024	KUHLLOW, JULIE A	1936	309.15
02/11/17	PC	02/16/17	31025	DORNACKER, KURT R	1941	127.76
02/11/17	PC	02/16/17	31026	BUTZINE, CHAD A	1952	13.85
02/11/17	PC	02/16/17	31027	WEBER, RYAN JON DOUG	1955	646.33
02/11/17	PC	02/16/17	31028	COTTING, JOHN ERIC	1963	506.38
02/11/17	PC	02/16/17	31029	ZIEROTH, DAVID M	1981	77.57
02/11/17	PC	02/16/17	31030	BOEDEFELD, JON HARALI	1982	229.86
02/11/17	PC	02/16/17	31031	SCHMIDT, MARLYS J	2004	278.28
02/11/17	PC	02/16/17	31032	COLLINS, BILLIE LYNN	2011	216.37
02/11/17	PC	02/16/17	31033	HERING, KEENAN BRADLE	2012	295.30
02/11/17	PC	02/16/17	31034	GRIFFIN, MICHELLE KATH	2017	96.04
02/11/17	PC	02/16/17	31035	CHRISTIANSON, RUSSELL	2022	200.05
02/11/17	PC	02/16/17	31036	WOOLEVER, JACOB THOM	2027	116.36
02/11/17	PC	02/16/17	31037	OLGUIN, MARIBEL REMED	2030	16.16
02/11/17	PC	02/16/17	31038	KOPPA, CHRISTINA J	2038	66.98
02/11/17	PC	02/16/17	31039	HENSLER, JORDAN DALE	2039	119.73
02/11/17	PC	02/16/17	31040	WOLDT, JUSTIN J	2042	159.40
Grand Totals:						<u>62,028.60</u>



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2017-07

Authorizing The Use Of \$11,896.50 In General Fund Unassigned Fund Balance To Fund A Department of Public Works Safety Training Program Provided By Municipal Electric Utilities Of Wisconsin As Part Of An Existing Waterloo Utilities Agreement With Municipal Electric Utilities Of Wisconsin

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, it is the desire of the City of Waterloo, Wisconsin, that employees receive safety training in as required by state and federal law;

BE IT THEREFORE RESOLVED by the Waterloo City Council that it hereby authorizes the use of \$11,896.50 in General Fund unassigned fund balance to fund a Department of Public Works safety training program provided by Municipal Electric Utilities of Wisconsin as part of an existing Waterloo Utilities agreement with Municipal Electric Utilities of Wisconsin. It further directs the Clerk/Treasurer to prepare a 2017 budget amendment in tandem with other approved 2017 amendments for final consideration at a later date.

PASSED AND ADOPTED this ____ day of _____, 2017.

City of Waterloo

Signed: _____
Robert H. Thompson
Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

FISCAL NOTE: adoption reduces the General Fund unassigned balance reduces by \$11,896.50. The 12/31/2016 balance is estimated at \$500,000.



Adoption of Res. 2017-07 would add four DPW employees to the final page of the agreement with the General Fund reimbursing Waterloo Utilities 50% of the 2017 expense.

Municipal Electric Utilities of Wisconsin
Service Advocacy, Safety
723 Lakeside Ave
Sun Prairie, WI 53590
T: 608-837-2363
F: 608-837-0200
www.meuw.org

COMPLIANCE SERVICES AGREEMENT

This Compliance Services Agreement (“Agreement”), dated 1/6/2017, is entered into between the Municipal Electric Utilities of Wisconsin (“MEUW”), nonprofit corporation organized under Wisconsin law, and Waterloo Utilities, a political subdivision of the State of Wisconsin (“Client”).

RECITALS

WHEREAS, the MEUW's Regional Safety Program helps municipal employers achieve and maintain a high level of compliance with workplace health and safety standards under state and federal laws and regulations; and

WHEREAS, Client is a Wisconsin municipality interested in participating in MEUW's Regional Safety Program in order to provide its employees with high quality safety compliance training in a cost-effective manner.

NOW, THEREFORE, for good and valuable consideration, MEUW and Client do hereby agree as follows:

AGREEMENT

- Services:** MEUW will provide and deliver for the term of this Agreement the services of one of its Regional Safety Coordinators (“RSC”). The assigned RSC will comply with the job tasks outlined on Schedule 1 of the Agreement (“Services”). Services not expressly set forth in this Agreement are excluded, unless otherwise provided by mutual agreement of the parties, as provided in Section 3, below. Such Services will be provided to department(s) of Client listed on Schedule 2 of this Agreement.
- Term:** This Agreement shall commence on 1/6/2017 (“Effective Date”) and continue for an Initial Term of two years ending on 1/6/2019 (“Expiration Date”). The Agreement shall renew automatically for successive one-year terms (each a “Renewal Term”) following the Expiration Date. The Initial Term and the Renewal Terms are collectively referred to as the “Term.” Either party may terminate this Agreement by giving written notice at least sixty (60) days prior to the Expiration Date or the end of the then current Term.
- Amendment:** This Agreement may be amended or modified upon the mutual agreement of both parties, but only if in writing. Such amendment or addendum shall be signed, dated and appended to this Agreement.

4. Compensation: For the Services, Client shall pay MEUW an annual fee of \$23,793 ("Annual Fee"). The Annual Fee shall be due and payable within 30 days upon receipt of an invoice according to the selected payment terms below.
- a. Payment terms for the Annual Fee shall be based on one of the following options (select one):
 - Annual payment
 - Quarterly payments
 - b. For any Term less than twelve (12) full calendar months, including the Initial Term, the Annual Fee shall be pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).
 - c. In the event that assigned RSC terminates employment with MEUW, billing will be suspended and fees pro-rated until the position is filled. During this time another RSC will be designated by MEUW, at MEUW's sole discretion, as Client's interim contact for the delivery of critical, time sensitive services at no cost.
 - d. The above program cost is intended to be all inclusive.
 - e. If Client is part of a newly forming regional group, initial payment will not be due until MEUW hires a new RSC and that coordinator begins their employment with MEUW. Fees will be pro-rated accordingly.
 - f. MEUW shall give written notice of any increase in the Annual Fee to Client at least 90 days prior to start of next calendar year.
5. Delivery of Services: The Annual Fee constitutes a 20% share of MEUW's cost to employ the RSC and support the Services identified on Schedule 1. The service level under this Agreement allocates to Client is applicable share of the RSC's work days per month. Work-day calculations include time the RSC spends attending continuing education, MEUW meetings, and other off-site meetings, as well as time spent on administrative duties, all of which MEUW deems to be integral to performance and delivery of the Services, but excludes holidays, vacation, and sick days.

Upon receiving notice from Client of a serious incident or unannounced inspection by the Wisconsin Department of Safety and Professional Services ("DSPS"), the RSC will respond as soon as practicable to a location designated by Client. In the event of an incident that triggers MEUW's Mutual Aid Program, the RSC and other MEUW staff shall be available on a 24/7 basis for assistance.

In the event more than one serious incident or unannounced inspection by the DSPS occurs simultaneously within the territory of the Client's RSC, RSC shall determine which client(s) to assist first, based on gravity of the situation or such other circumstances as RSC in his/her sole discretion deems appropriate. Client shall respect the RSC's decision on which client(s) to assist first.

At any time, MEUW may re-evaluate the territory structure of its member communities, at which point, when a re-evaluation is completed, MEUW may assign a new RSC to Client.

Normal working hours each day the RSC is at Client's location is 8 hours, except that any travel time that is above 30 minutes from the RSC office to Client's location, one way, is considered work time.

6. Client Obligations: Client shall be responsible for the following:

- a. Provide work space for RSC when he/she is on site;
- b. Provide a file cabinet for safety recordkeeping on-site;
- c. Provide copier and internet access for RSC when he/she is on-site;
- d. Provide limited clerical support for RSC;
- e. Schedule required training for employees as recommended and delivered by RSC;
- f. Provide employee accountability support regarding safety infractions as mutually agreed by RSC and Client's management personnel;
- g. Establish and maintain a Safety Committee comprised of Client employees;
- h. Schedule participation of employees in regular safety meetings;
- i. Provide appropriate feedback to MEUW Regional Safety Manager ("RSM"), throughout the year, regarding the RSC's performance when necessary;
- j. Complete the annual written evaluation of services of MEUW and the RSC; and
- k. Provide to MEUW, in a timely manner, any information that MEUW reasonably requests as necessary to perform the Services. It is understood and acknowledged that MEUW may rely on the accuracy of information provided by Client and its representatives.

7. MEUW Obligations: MEUW shall be responsible for the following:

- a. Employ, assign, and supervise the RSC;
- b. Ensure the RSC carries out all essential job functions as outlined by the RSC job description contained on Schedule 2;
- c. Provide management support to Client during safety- or health-related conflicts or personnel issues;

- d. Monitor and ensure completion of RSC's professional development including, but not limited to, safety training/certification/licensure, as applicable; and
 - e. Apply an industry standard interpretation of applicable safety- or health-related laws, rules, codes and regulations as they pertain to compliance.
8. Independent Contractor: In the performance of the Services, MEUW is an independent contractor and shall not be considered an employee, agent or representative of Client for any purpose. All employees of MEUW providing services under the Agreements shall at all times remain employees of MEUW and shall not be considered employees or agents of Client.
9. Prohibition on Third Party Beneficiaries and Assignment of Rights and Duties: The Services performed by MEUW under this Agreement are solely for the benefit of Client and nothing in this Agreement shall be construed to create any obligation, duty or liability on the part of either party to any third party. Assignments of benefits and delegations of duties created by this Agreement are prohibited and without effect.
10. Standard of Care: Client acknowledges that MEUW undertakes to provide the Services described herein to Client in a manner consistent with MEUW's status as a nonprofit corporation that serves public sector entities. Client acknowledges that MEUW will perform Services provided hereunder on a reasonable efforts basis in accordance with MEUW's understanding of applicable safety- and health-related laws, rules codes and regulations. Client bears the risk of its own actions or inactions as regards Client's compliance with applicable federal and state laws, rules, codes and regulations as they relate to workplace health and safety.
11. Limitation of Liability: Notwithstanding any other provision of this Agreement, MEUW shall not incur any liability whatsoever to Client, whether based on contract, tort, strict liability, warranty or any other legal or equitable claim or theory, relating in any way to the Services provided hereunder, except in cases of reckless conduct or willful misconduct. MEUW shall not be liable to Client for any indirect, incidental, consequential punitive, multiple, delay-related, performance-related, loss of use, loss of opportunity, loss of goodwill, special or exemplary damages or lost profits of government or regulatory penalties or sanctions arising out of, due to, or in connection with either party's performance or nonperformance under this Agreement, or any of its obligations herein, whether based on contract, tort, strict liability, warranty or otherwise.
12. Disputes: If any controversy or claims arise out of, or relate to this Agreement, including, but not limited to, an alleged breach of the Agreement, the parties shall attempt to resolve the dispute by direct discussion and negotiation by the principals (who, for MEUW shall be the Executive Director). If the parties cannot resolve the dispute within sixty (60) days or whatever extended period the parties may agree to, then either party may pursue any remedies it has in law or equity.

- 13. Program Materials: Client agrees not to use any materials, programs, or processes developed by MEUW and provided to Client under this Agreement (collectively, "Program Materials") for any use other than Client's own use. Client may duplicate the Program Materials without obligation of royalty or first seeking MEUW's consent.
- 14. No Solicitation of MEUW Employees: Client shall not, directly or indirectly, solicit any MEUW employee to terminate his or her employment with MEUW so that Client may employ the MEUW employee.

Client shall not hire or enter into a contract for any services with any MEUW RSC whose employment with MEUW terminated within the immediately preceding 12-month period.

- 15. Notices: Any notice provided for or concerning the Agreement shall be (a) in writing and delivered by person, mail, or facsimile, or (b) sent by electronic transmission with reasonable verification of receipt by the party to whom the notice is transmitted, to the following:

If to MEUW:

Attention:

Michael Czuprynko
 Regional Safety Manager
 Municipal Electric Utilities of Wisconsin
 725 Lois Dr. Sun Prairie, WI 53590
 P: 608-478-2530
 Email: mczuprynko@meuw.org

If to Client:

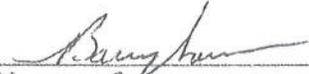
Attention:

- 16. Counterparts: This Agreement may be executed in counterparts.
- 17. Governing Law: This Agreement shall be governed by the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first written above.

**MUNICIPAL ELECTRIC UTILITIES OF [WATERLOO UTILITES]
WISCONSIN**

By: 
Name: Michael Czuprynko
Title: Regional Safety Manager

By: 
Name: Barry Saxon
Title: Superintendent

SCHEDULE 1

Job Title: Regional Safety Coordinator (“Coordinator”)

JOB ANALYSIS

The Coordinator manages a multi-employer safety and health program (“Program”) designed to foster a safe work environment by focusing on the creation and maintenance of a safe and healthy workplace. The Coordinator’s primary function is to ensure compliance with applicable health and safety regulations through development of safety programs materials, periodic inspections, application of risk management procedures, and employee training. The Coordinator serves multiple municipal employers (“Communities”) and, therefore, the position requires regular travel to the Communities within the Coordinator’s assigned territory.

SUPERVISION

The Coordinator is under the general supervision of MEUW’s Regional Safety Manager. However, the Coordinator is responsible for setting his/her own daily work activity schedule within the context of established MEUW policies and procedures.

ESSENTIAL JOB FUNCTIONS

The essential job functions of this position are performed on site within each Community location.

- A. Perform general safety and health related duties including, but not limited to, written Program management, employee training, inspections, incident analysis/investigation and Program audits as necessary to ensure state of federal safety compliance.
- B. Visit each employer site according to the allocated percentage of Community time and specific Program needs.
- C. Develop and maintain a monthly schedule to include time spent in the Community, training sessions, meetings and general workload.
- D. Perform site-specific safety training sessions according to community needs and regulatory compliance requirements.
- E. Participate in Safety Committee meetings and events
- F. Write, modify and maintain written programs including, but not limited to, Blood borne Pathogens, Confined Space Entry/Rescue, Excavation, Hazard Communication, Hazardous Energy Control, Hearing Conservation, Personal Protective Equipment, Respiratory Protection and General Safety to ensure state and federal safety compliance.
- G. Develop and maintain an accurate safety Program recordkeeping and reporting system to ensure state and federal safety compliance.

- H. Create and submit monthly safety reports as required.
- I. Create and submit an employee training schedule as required.
- J. Develop and maintain documentation to support work performance.
- K. Complete and submit required safety and health reports as required.

REQUIRED ABILITIES AND COMMITMENTS

- A. Ability to work as a team player in the absence of or minimal supervision.
- B. Ability to communicate effectively in written and oral communications.
- C. Ability to work efficiently and accurately when there is time, pressure, or emotional strain.
- D. Ability to maintain reliability and sound professional judgement.
- E. Ability to work in the presence of distractions under monotonous conditions without significant loss of efficiency.
- F. Ability to prioritize multiple tasks.
- G. Commitment to meet scheduled deadlines.
- H. Ability to demonstrate knowledge of principles and practices of public management.
- I. Ability to function as a team player.
- J. Possess excellent troubleshooting and problem solving skills.
- K. Possess working knowledge of general office equipment and computer software.
- L. Possess excellent proficiency in grammar, spelling, punctuation, and arithmetic.
- M. Possess strong leadership skills.

QUALIFICATIONS

- A. Minimum of three years practical experience working with Wisconsin and federal safety and health regulatory compliance.
- B. Must have an insurance acceptable driver's license.
- C. Maintain certification and training standards
- D. Occupational health and safety degree or related discipline preferred.

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.
- B. Work outdoors exposed to changing weather conditions.

- C. Willing to go to any work environments for emergency or training situations.

PHYSICAL DEMANDS

- A. Must have good hand-eye coordination.
- B. Must be able to sit for long periods of time.
- C. Must be able to lift and move up to 50 pounds.
- D. Must be able to bend, squat, stretch, and twist frequently.

ADDITIONAL DUTIES

- A. Work outside normal hours when necessary.
- B. Additional duties as assigned.
- C. Be available during working hours in order to address any concerns, complaints or suggestions.
- D. Travel as needed.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY COORDINATOR.

THEY ARE NOT INTENDED AS AN EXHAUSTIVE LIST OF ALL JOB RESPONSIBILITIES AND DUTIES PERFORMED BY THE COORDINATOR.

MEUW IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, MEUW WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGE BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH MEUW'S EXECUTIVE DIRECTOR WHEN NECESSARY.

SCHEDULE 2

The safety services provided by the Regional Safety Coordinator will be provided in the following departments (include ALL departments in the Program):

A.	<u>Electric/water</u>	# of employees <u>4</u>
B.	<u>WWT</u>	# of employees <u>2</u>
C.	<u>Office</u>	# of employees <u>3</u>
D.	_____	# of employees _____
E.	_____	# of employees _____
F.	_____	# of employees _____
G.	_____	# of employees _____
H.	_____	# of employees _____
I.	_____	# of employees _____



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2017-01

**AN ORDINANCE AMENDING SECTION 223-5(H) OF THE MUNICIPAL CODE
OPERATOR'S LICENSE PERMITTING THE CITY CLERK-TREASURER TO ISSUE A
PROVISIONAL OPERATOR'S LICENSE TO A PERSON LICENSED IN ANOTHER
COMMUNITY**

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER § 223-5(H) Operator's License is hereby amended as follows:

H. Operator's license. Operators' licenses are issued every two years, to expire on June 30, as provided in §125.17(3), Wis. Stats. Fees for new and renewal licenses are as stated in the City of Waterloo Fee Schedule. No new operator's license shall be granted unless the applicant has successfully completed a VTAE responsible beverage server training course approved by the Wisconsin Department of Revenue or is otherwise exempt from such requirements under § 125.17(6)(a), Wis. Stats. The Clerk-Treasurer may issue a provisional operator's license to a person who is enrolled in said training course and shall revoke such license if the applicant fails to successfully complete the course. Licenses shall be renewed every two years commencing with July 1, 1997.

1. The Clerk-Treasurer may issue a provisional license to a person:
 - a. enrolled in said training course and shall revoke such license if the applicant fails to successfully complete the course.
 - b. who at the time of applying and paying the fee, files a certified copy of a valid operator's license issued by another municipality as provided in §125.17(5)2, Wis. Stats.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on _____, 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

Date Adopted: _____, 2017

Date Published: The Courier, _____

Fiscal Effect: None.
Text Added- > <u>Highlighted and underlined</u>
Text Struck-> Highlighted and strike marks



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2017-02

AN ORDINANCE AMENDING SECTION 350-13 OF THE MUNICIPAL CODE OFF-ROAD VEHICLES - AUTHORIZING THE USE OF ALL-TERRAIN VEHICLES ON CLARKSON ROAD AND MAIN STREET

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER § 350-15 Off-road vehicles is hereby amended as follows:

A. Defined. Off-road vehicles shall include, but not be limited to, minibikes and all-terrain vehicles.

B. Regulated. No person shall operate an off-road vehicle on any City street, alley, park or parking lot; on any public lands; on private lands or parking lots held open to the public; or on any land zoned residential within the City except as provided below:

1. All-terrain vehicles are permitted on Clarkson Road and Main Street in accordance with applicable state statutes.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on _____, 2017.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

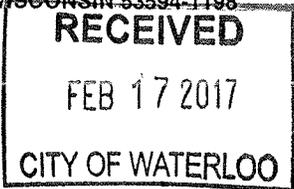
Date Adopted: _____, 2017

Date Published: The Courier, _____

Fiscal Effect: None.
Text Added- > <u>Highlighted and underlined</u>
Text Struck-> Highlighted and strike marks



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
cityhall@waterloowis.com



APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): MACC Fund

STATUS: (circle one) unincorporated incorporated individual other _____

CONTACT NAME: Colleen O. Moran

PHONE NUMBER: 414.839.7695 414.955.5834 414.955.6670
DAYTIME → EVENING FAX

EMAIL ADDRESS: ceomoran@maccfund.org

NAME OF EVENT: Trek 100 bike ride

TYPE OF EVENT: (circle one) Festival Race Parade Tag Caravan Day Rally Day Other bike ride March

PURPOSE OF EVENT: to raise money for childhood cancer research

DATE OF EVENT: 6.3.17

EVENT HOURS 6-6 pm SET UP HOURS 4-6 am BREAKDOWN 5-7 pm

DESCRIPTION OF EVENT: 100, 62.36 + 19 mile bike ride - begin @ 7:30 am.

SITE/ADDRESS FOR EVENT (list if multiple locations) Trek Bikes 801 W. Madison St Waterloo WI 53594

PROJECTED ATTENDANCE: 2200 PAST ATTENDANCE: 2200

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 350

RAIN POLICY: We ride rain or shine

DATE APPLICATION MADE 2/14/17

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594.** A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: 2/17/2017 Received by: _____

Clerk's Office to complete the section below:

Cc:

Approval date or permit number

_____ Animal Control

X Public Works

X Fire Department

X Utilities

_____ Building & Permits

_____ Public Health Inspector

X Police Department

X City Clerk

_____ Public Property Use

_____ Building Inspector

X Certificate of Insurance

_____ Fire Department

_____ Council Approval

Fee for Profit Events = \$50.00 per event.

Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: _____

Date Paid: _____

Received by: _____

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R&R Insurance Services Inc 1581 E Racine Avenue PO Box 1610 Waukesha WI 53187-1610	CONTACT NAME: Toni Schaefer PHONE (A/C No. Ext): (262) 574-7000 E-MAIL ADDRESS: Toni.Schaefer@rrins.com	FAX (A/C No.): (262) 574-7080
	INSURER(S) AFFORDING COVERAGE	
INSURED Midwest Athletes Against Childhood Cancer Inc 10000 W Innovation Dr Suite 135 Milwaukee WI 53226	INSURER A: West Bend Mutual Ins. Co. NAIC # 15350	
	INSURER B: The Princeton Excess and	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 16-17** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			0625089	12/1/2016	12/1/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY			0625089	12/1/2016	12/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			82A3FF0000701	12/1/2016	12/1/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 1,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 0						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			0625090	12/1/2016	12/1/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate Holder is an add'l insured per end't WB1450 with regard to 2017 Trek 100.

CERTIFICATE HOLDER**CANCELLATION**

cityhall@waterloowi.us

 City of Waterloo
 136 N Monroe St
 Waterloo, WI 53594

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Bill King/TS555

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Tul 100 bike ride

DATE (S) OF EVENT: 6/3/17 HOURS: 7:30am-10pm

LOCATION/PROPERTY: 801 W. Madison St. Waterloo, WI 53592

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES **NO**

If yes, list security company name. _____

Where will security be needed? _____

What times will security be needed? _____

Will WPD officers be required? **YES** NO

Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____

2) What are your plans for medical assistance? Kettle Hoare Ambulance Service on route.

Municipal estimation of cost: _____ WFD equipment/personnel @ _____ \$ hours = \$ World love

3) Will there be fireworks at your event? YES **NO**

Date of fireworks _____ Time of Fireworks _____
Name/Address of company supplying fireworks _____
Fire Marshall must be contacted for approval and consultation. Waterloo FD help again at start w ladder trail + flag on 6.3.17

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: Colleen O. Moran phone # 414.839.7695

2) What time will set up begin: 4am

3) Name of clean up contact person: same Cell Phone# same

4) Estimated time for clean up after event: 5-7pm

FEES AND PROCEEDS:

1) Will admission be charged for this event? **YES** NO

If yes, how much: Adult \$45 Seniors _____ Students _____

Children 5 & under _____ Families _____

2) If a participant fee is charged, please indicate the amount: Booth: _____

Concessionaire: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed YES NO - *Map Enclosed*

Type(s) _____

Location: _____ Amount *Same as post & yes*

Date: _____ Time: _____

5) Will picnic tables be needed? YES NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES NO

If yes how many requested? Cardboard trash bins _____ Barrels _____

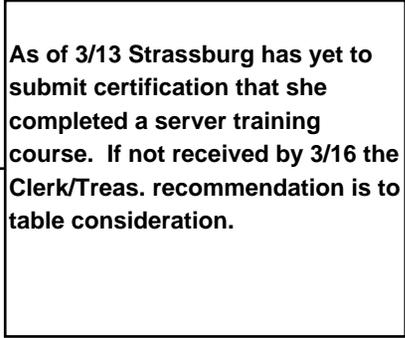
Where do you want them placed? _____

Name of disposal company if other than the City: _____

Where will dumpster be place: _____

2017-03-16 COUNCIL APPROVAL 2015-2017 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
STRASSBURG	TARA	L	N6795	COUNTY ROAD A, LOT #10	LAKE MILLS		NEW	126"OP"2015/2017	LOEDER BP
USELMAN	ASHLEY	M	294	N MONROE ST	WATERLOO		NEW	125"OP"2015/2017	LOEDER BP



As of 3/13 Strassburg has yet to submit certification that she completed a server training course. If not received by 3/16 the Clerk/Treas. recommendation is to table consideration.

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
March 2, 2017

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Thomas at 6:00PM
2. **Roll Call:**
Committee members present – Alderperson Thomas, Griffin, Petts, and Interim Chief Lange, Lyle Braunschweig and Bill Blaska.
3. **Approval of Public Safety Committee Minutes of Feb 2, 2017.** Motion by Alderperson Griffin, second by Petts, motion carried.
4. **Citizen Input:** None
5. **Unfinished Business:**
 - a. ATV Route -Alderperson Thomas informed Braunschweig & Blaska, Interim Chief Lange is waiting for return calls on follow up. Interim Chief Lange was concerned about information received about ATV's traveling above the posted speed limit in one community. Blaska & Braunschweig explained they wish for Clarkson Rd. as an ATV route to meet up with Portland. Motion by Petts to approve "operation of ATV's & UTV's on Clarkson Rd. and Main St.", following Wisconsin State Statutes, second by Griffin. Yes- Petts and Griffin, No- Thomas, motion carried.
 - b. Drones – Request to table by Petts, second by Griffin, motion carried.
 - c. Review and Considerations Regarding Vendor Permissions and Liability of Parade and other Special Events held in the Public Right-of-Way (including a Downtown Street Market). Motion by Petts, second by Griffin to add" exemptions: any person(s) associated with a licensed event unless otherwise required." Motion carried.
 - d. Review and Consideration regarding ordinance change allowing Prompt Issuance of Provisional Operator's Licenses – Chapter 223.7 Intoxicating Liquor and Fermented Malt Beverages. Motion by Petts, second by Griffin to recommend to City Council, approval of changes to Ordinance 223-5 H, motion carried.
6. **New Business:**
 - a. Mayor asking for Modification of Winter Parking Ordinance. Interim Chief Lange described to committee what Mayor is looking for. Alderperson Thomas informed committee there is currently an ordinance 350-7 K in place that would facilitate the request. Motion to table by Griffin, second by Petts, motion carried.
 - b. Special Event Application for Midwest Athletes Against Childhood Cancer Inc. (MACC Fund), Trek 100 scheduled for June 3, 2017. Motion by Griffin, second by Petts to recommend to City Council to approval of Special Event Application , motion carried.
 - c. School Crossing Sign – Request by Petts to move location of 15 MPH School Zone Sign on W. Porter St. at N. Monroe St. further to the West. Referred to Interim Chief Lange to have sign moved.
7. **Future Agenda Items, Communications and Announcements:** (None)
8. **Adjourn :** Motion to Adjourn by Griffin, Second by Petts, motion carried.

Attest To:  03-06-2017

WATERLOO PLAN COMMISSION – MINUTES
October 25, 2016

PUBLIC HEARING

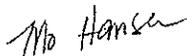
1. CALL TO ORDER – CONDITIONAL USE PERMIT – JEFF & KERI SELLNOW FOR THE PROPERTY LOCATED AT 129 N. MONROE STREET. Bob Crosby called the public hearing to order at 7:00 p.m. in the Mayor's absence. Plan Commissioners Attending: Leisses, Crosby, Butzine, Reynolds and Lannoy. Absent: Mayor Thompson and Springer. Others attending: Keri Sellnow, Scott Hartwig, Diane Graff and Clerk/Treasurer Hansen.

The applicants, Jeff & Keri Sellnow, are requesting a conditional use permit to allow the use of living quarters in the back portion of a building on the ground level.

2. PUBLIC COMMENT
 - a. Mary Hotmar, 151 W. Madison Street. Clerk/Treasurer provided phone notes.
 - b. Scott Hartwig said he had no problem what-so-ever; the building is so enormous that retail could be in the front; resident on ground level OK; a resident insures no competition.
 - c. Keri Sellnow explained she sold their home on East Madison Street; sought flexibility in zoning.
3. ADJOURN PUBLIC HEARING. Crosby adjourned the public hearing at approximately at 7:18 pm.

PLAN COMMISSION REGULARLY SCHEDULED MEETING

1. CALL TO ORDER AND ROLL CALL. Crosby called the regular meeting of the Plan Commission to order at approximately 7:20 p.m. Plan Commissioners Attending: Leisses, Crosby, Butzine, Reynolds and Lannoy. Absent: Mayor Thompson and Springer. Others attending: Keri Sellnow, Scott Hartwig, Diane Graff and Clerk/Treasurer Hansen.
2. APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES – July 26, 2016 (August 23, 2016 and September 27, 2016 no meetings). MOTION: Moved by Lannoy, seconded by Reynolds to approve the July 26, 2016 meeting minutes noting that in August and September no meetings were held. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. NEW BUSINESS
 - a. Conditional Use Permit Request – Jeff & Keri Sellnow, 129 N. Monroe Street To Allow The Use Of Living Quarters In The Back Of A Building On The Ground Level. DISCUSSION: Commissioners sought assurances that the building was up to code. MOTION: Moved by Butzine, seconded by Lannoy to recommend to Council approval of the conditional use permit to allow residential dwelling on a partial west portion of the 1st floor as submitted by the applicant. VOICE VOTE: Motion carried.
 - b. Home Occupation Applications
 - i. Angela M. Slager, Prairie Girl Quilts, 840 Hiawatha Trail. MOTION: Moved by Butzine, seconded by Lannoy to approve the home occupation application as presented. VOICE VOTE: Motion carried.
 - ii. Martin Rowe & Debra Ehmman, Art Tours, Open Studio Events & Art Classes, 422 W. Madison Street. MOTION: Moved by Butzine, seconded by Lannoy to approve the home occupation application as presented. VOICE VOTE: Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Hansen said a November meeting was likely. He asked if a quorum would be present for the November 22 meeting.
6. ADJOURNMENT. MOTION: Moved by Leisses, seconded Butzine to adjourn. Approximate time: 7:15 pm.



Mo Hansen
Clerk/Treasurer

WATERLOO PARKS COMMISSION – MINUTES

February 8, 2017

1. ROLL CALL AND CALL TO ORDER. Stinnett called the Parks Commission meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, and Quimby. Absent: Koppin and Strobel. Ex-officio members present: Yerges. Absent: Crave and Jones. Others present: Diane Graff of the Courier, Larry Killian, Jim Larrabee, Maureen Giese, Parks Coordinator Gabe Haberkorn and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: January 11, 2017. MOTION: Moved by Kegler, seconded by Stinnett to approve the January 11, 2017 public hearing minutes and meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. REPORTS/UPDATES
 - a. Coordinator's Report. DISCUSSION: From his written report Haberkorn said he is getting price information for 720 West Madison Street; the Major League Baseball grant application was not funded; a Watertown Community Foundation grant is in the works and the Spring Clean-up is scheduled for April 8th in the morning. Kegler said 720 West Madison Street was small for what is proposed.
 - b. 2017-2022 City of Waterloo Comprehensive Outdoor Recreation Plan – For Public Distribution. Noted. Haberkorn distributed copies to attendees.
 - c. Parks Financial Report – January. Written report presented.
 - i. Coordinator's 2nd & Final 2016 Bonus Payment. Noted.
 - d. 2017 Capital Projects. Noted.
 - e. Other Reports. None.
5. UNFINISHED BUSINESS
 - a. Monarch Butterfly – Wisconsin Wildlife Federation Request For Municipal Action. DISCUSSION: Stinnett said milkweed and other acceptable plants could be planted in Youker Park to benefit butterfly populations perhaps moving them from the McKay Way area to Youker Park. Yerges said the same area in Youker Park would be mowed. Haberkorn said seed could be planted where sunflowers had been planted. Giese suggested engaging students and contacting Olbrich Botanical Gardens in Madison. NOTE: Multiple statements by individuals were made, no Commission action.
6. NEW BUSINESS
 - a. Jim Larrabee and Larry Killian – Waterloo Veteran Memorials. DISCUSSION: Referencing the January 12th email, Jim Larrabee said: he did not say to take down the memorial, and he hadn't talked with veterans except informally. He added he didn't want the downtown memorial to come down, but given its state of disrepair it may be best to dismantle it. He emphasized that it was not his decision and asked whose decision it was? Responding to a similar question from Quimby, Hansen said it was a community wide endeavor to originally construct that memorial downtown. It was donated to the City, and was a municipal park. Larrabee said this is your park, yours to do with as you wish, adding the Legion or VFW wanted no part in fixing existing memorials or dismantling them. In reply to Stinnett and Kegler questions, Larrabee said a new memorial project at Oakhill Cemetery would incorporate the plaques from downtown and the stones at the Firemen's Park memorial. Larrabee said the downtown memorial was in terrible shape, Killian asked if road construction would affect the memorial? Reply, no. Yerges said he had only been instructed to mow the lawn. Maureen Giese described the benefits of a single, new memorial at the cemetery. She asked what the costs would be to move the items of interest to the new memorial. She told of Historical Society activity noting the centennial of the end of WWI. Larrabee said minimal effort was needed to move the Firemen's Park memorial stones. Quimby asked how long before the new memorial would be ready for plaques and Firemen's Park memorial stones? Larrabee answered 9-18 months. Killian said items could be stored at the Legion in the meanwhile. Stinnett said the opinions of veterans carries weight in the decision process. BY CONSENSUS: the Commission asked the Parks Coordinator to present costs for dismantling the two memorials and costs for refurbishing the memorials. Stinnett placed the item be on the next agenda.
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. 720 West Madison Street Phase 4, Concept Plan, Implementation. Noted.
 - b. Next Meeting: March 8, 2017 at 5 p.m. Kegler said he would not be able to attend March 8th.
8. ADJOURNMENT. MOTION: Moved by Kegler, seconded by Quimby to adjourn. Approximate time: 5:50 pm

Mo Hansen

Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
October 6, 2016

1. CALL TO ORDER AND ROLL CALL. The meeting was called to order at 5:30 p.m. by Springer. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Mayor Thompson, Alder Tim Thomas, Interim Police Chief Randie Lange, WFD Treasurer Marlys Schmidt, WFD 2nd Captain Craig Strobel, Assistant Public Works Director Jeff Robbins, Library Director Kelli Mountford and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: SEPTEMBER 8, 2016. Moved by Quimby, seconded by Griffin to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 2017 BUDGET DELIBERATIONS
 - i. Fund 100 Department of Public Works. DISCUSSION: A review of the department submittal took place. Hansen said the department has requested an additional full time person which is not reflected in the submittal. The committee review various line items with Public Works Director Gary Yerges. The Mayor asked how prior year audits show unspent dollars yet we are unable to afford a new staff position. It was suggested to hire LTE college kids. The need to work on the sanitary sewer system was mentioned as a concern. Revenue constraints due to state levy limits were reviewed. Yerges said variable snow fall posed challenges. His department worked to get all the snow plowed in an eight hour period eliminating overtime pay. He said employees are called in when need and work eight hours and then are sent home. No action taken.
 - ii. Fund 100 Clerk & General Government. DISCUSSION: A review of the department submittal took place. No action taken
 - iii. All Other Funds. No action taken. DISCUSSION: Springer said no change in positions would be needed for this budget. Springer said generally he was OK with the rest of the budget.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:15 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
October 13, 2016

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called to order at 5:45 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Kurt Dornacker, Craig Strobel, Gary Yerges, Randie Lange, Tim Thomas, and Vern Butzine and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: October 6, 2016. MOTION: Moved by Quimby, seconded by Griffin to table approval of meeting minutes until such time as they are ready. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 2017 Budget Deliberations
 - i. All Other Funds. DISCUSSION: Alderperson Tim Thomas raised a concern over municipal building maintenance saying the roof needed to be repaired and the phones replaced. Springer asked the Interim Police Chief to get solid roof repair estimates. Fire Chief Vern Butzine said funding an additional fulltime position for the Fire Department was his priority. He said concrete driveway repairs had been deferred. Public Works Director Gary Yerges said funding an additional position for the Public Works Department was his priority. Thomas and Lange noted the need for in-car cameras. Springer said to do it now using existing unassigned General Fund revenue. MOTION: Moved by Quimby, seconded by Griffin to use 2016 unassigned funds for roof repairs and Police Department in-car cameras. VOICE VOTE Motion carried.

The Committee reviewed the out-year request by the WFD for a new apparatus, the request for a new position and other 2017 requests. Hansen indicated how WFD fund balance could not support the 2018 purchase of a new apparatus. Springer indicated that new staff positions while worthy, were not achievable financially. Hansen read a list of 2017 budget modifications from the submitted. MOTION: Moved by Quimby, seconded by Griffin to direct the drafting of a budget as listed, absent new Fire Department or Public Works positions. VOICE VOTE Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:40 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
January 19, 2017

1. CALL TO ORDER AND ROLL CALL. The meeting was called to order at 6:30 p.m. Members present: Quimby & Griffin. Absent: Springer. Also attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously Unapproved Minutes. MOTION: Moved by Quimby, seconded by Griffin to table meeting minute approval until such time as they are prepared. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Payroll For December 2016 - \$83,792.87. MOTION: Moved by Griffin, seconded by Quimby to recommend Council approval of payroll. VOICE VOTE: Motion carried.
 - b. General Disbursements – December 16, 2016 Through December 31, 2016. MOTION: Moved by Griffin, seconded by Quimby to recommend Council approval of general disbursements. VOICE VOTE: Motion carried.
 - c. General Disbursements – January 1, 2017 Through January 19, 2017. MOTION: Moved by Griffin, seconded by Quimby to recommend Council approval of general disbursements. VOICE VOTE: Motion carried.
 - d. Treasurer's Report & Budget Reports For December 2016. MOTION: Moved by Griffin, seconded by Quimby to recommend Council report acceptance. VOICE VOTE: Motion carried.
 - e. Public Works Director's Recommendation Promoting Chris Hauptli To The Position Of DPW Worker III. MOTION: Moved by Griffin, seconded by Quimby to recommend to the Council the promotion of Chris Hauptli as listed in the agenda. VOICE VOTE: Motion carried.
 - f. Review Of 2017 Insurance Renewal. DISCUSSION: Hansen reviewed insurance modifications put in place as of 1/1/2017. They included increasing the deductible for property loss from \$10,000 to \$25,000. He said a thorough property valuation for insurance purposes was completed in late 2016 and the property value increased dramatically from the 2016 listing because figures had not been updated in many years. He said the carrier lowered the insurance rate to mitigate an increase in premium. Hansen said he notified department heads that individual funds would have to cover the deductible in a property loss claim situation. Griffin questioned why the matters were not brought before the committee prior to 1/1/2017. Hansen said the budget process and the timing of the 2016 property valuations compressed the renewal consideration window considerably. No action taken.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Review Of Clerk/Treasurer's Office Cross-Training – May 2017
 - b. At the request of the Clerk/Treasurer committee members agreed to meet next on February 2nd for a brief meeting.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:50 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
February 2, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called to order at 5:45 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously Unapproved Minutes. MOTION: Moved by Griffin, seconded by Quimby to table approve of minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Resolution #2017-04 Approval Of 2016 Fiscal Year Assignments. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the resolution. VOICE VOTE: Motion carried.
 - b. Resolution #2017-05 Amending The 2016 Municipal Budget. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the resolution. VOICE VOTE: Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Review Of Clerk/Treasurer's Office Cross-Training – May 2017. Noted.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:00 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

Karl Junginger Memorial Library
Board of Trustees Meeting
January 10, 2017

Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

- I. Call to Order/Roll Call
Meet called to order at 5:15PM. Present: Kelli Mountford, Art Biermeier, Lee Fiedorowicz, Kristen Klein, Deb Battenberg, Melissa McLimans (WiLS).
- II. Approval of agenda
Mountford asked to reverse I and H. Battenberg moved to approve the agenda with this change. Fiedorowicz seconded. Motion passed unanimously.
- III. Approval of open minutes from October 18, 2016
Klein moved to approve the October minutes. Henning seconded. Motion passed unanimously; Battenberg abstained.
- IV. Correspondence, Appearance, Public Comments –
Melissa McLimans from WiLS – Strategic plan discussion
*McLimans presented the Strategic Plan.
Mountford passed around thank you notes and cards from the holiday season.*
- V. Director's Report
Mountford presented the director's report.
- VI. Unfinished Business
 - A. Financial monthly reports for Oct. '16, Nov. '16, & Dec. '16 – Action
Fiedorowicz moved to approve all three sets of minutes; Klein seconded; motion passed unanimously.
 - B. Strategic Planning – Action
Fiedorowicz moved to approve all three sets of minutes; Henning seconded; motion passed unanimously
 - C. Hearing Loop for Meeting Room – Informational
Mountford presented ideas for assisting the hearing impaired in the meeting room.
- VII. New Business
 - A. Meeting Room Policy (Key action if not returned and Deposit for everyone required)– Action
Fiedorowicz moved to table the policy change so Mountford can research door entry systems. Klein seconded. Motion passed unanimously.
 - B. New Lease with Gordon Flesch copier- Informational maybe Action
Battenberg moved to approve a \$738/month lease on a new color/black and white copier from Gordon Flesch. Fiedorowicz seconded. Motion passed unanimously.
 - C. Corporate Platypus Membership Milwaukee Zoo-Action
*Zoo will give the library a membership for \$750; promotion of the card is limited. The amount will go up quite a bit the next year.
Battenberg moved to approved the purchase of a Platypus membership for this year. Klein seconded; motion passed unanimously.*

- D. Bridges Contract-Action
Fiedorowicz moved to approve the Bridges contract. Henning seconded. Motion passed unanimously.
 - E. Jefferson County Contract – Action
Battenberg moved to approve the Bridges contract. Henning seconded. Motion passed unanimously.
 - F. Guideline Checklist for Jefferson County Libraries- Action
Fiedorowicz moved to approve the Bridges contract. Battenberg seconded. Motion passed unanimously.
 - G. EnvisionWare software – Informational
Mountford expects to install Envisionware on 1/10/17.
 - H. Patron request for reconsideration of Material – Informational
Mountford reported on a request for reconsideration.
 - I. Policy 405 Reconsideration of Material: Procedure and Form – Action
Fiedorowicz moved to table the policy 405 till the next meeting. Henning seconded. Motion passed unopposed.
 - J. Baker & Taylor Leasing program – Informational
KJML will lease 5 materials a month for circulation for the Lucky Day collection.
- VIII. Future agenda items
Door fobs, coded entry, coordination of summer program with school, selection of material policy
- IX. Date, place, and time of next meeting in the library conference room
Wednesday, February 15 at 5:30PM. Note the change of day and time!
- X. Adjournment
Fiedorowicz moved to adjourn at 6:44. Henning seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, Secretary

Karl Junginger Memorial Library
Board of Trustees Meeting
February 15, 2017

- I. Call to Order/Roll Call
Meet called to order at 5:30PM. Present: Kelli Mountford, Art Biermeier, Lee Fiedorowicz, Kristen Klein, Deb Battenberg, Brian Henning, Ellen Sullivan, Jeanette Petts
- II. Approval of agenda
Klein moved to approve the agenda. Sullivan seconded. Motion passed unanimously.
- III. Approval of minutes from January, 2017.
Henning moved to amend the minutes to reflect his attendance, and to have items E and F reflect the correct documents voted on. Sullivan seconded. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments –
Nothing to report.
- V. Director's Report
Mountford presented the director's report. She presented all board members with copies of the KJML Strategic Plan. Mountford would like to have a welcome basket for new Waterloo residents (Fiedorowicz reported that Avestar is interested in helping with this), and she is looking into wi-fi and outdoor patio seating to help further the goals of the strategic plan.
- VI. Unfinished Business
 - A. Financial monthly reports for January 2017 – Action
Fiedorowicz moved to approve the financial report; Klein seconded; motion passed unanimously.
 - B. 2017 Budget Amendment – Action
Mountford asked to table this item to work on making the budget clearer for city hall because all the funding sources can be confusing. Klein moved to table till next month, Battenberg seconded. Motion passed unanimously.
 - C. Hearing Loop for Meeting Room – Informational
Mountford reported that it would cost about \$2000 to install a hearing loop in community room, And she is not sure our patrons would use it very often. She has not gotten much feedback about the one at the desk; and will continue to try to get feedback.
 - D. Policy 405 Reconsideration of Material; Procedure and Form: Action
Fiedorowicz moved to approved the new form as presented, adding a question mark to question #3. Henning seconded. Motion passed unanimously.
 - E. Patron Request for Reconsideration of Material: Informational
Mountford reported that she sent out her decision via certified mail and it was received; she has not heard anything back.
 - F. Meeting Room Policy (key action if not returned/stamped envelope): Action
Battenberg moved to change the wording in the policy to reflect the shredding, rather than the returning, of the check for the deposit, to clarify what the patron should do with the key afterwards, and to say that if the key is lost, the patron will pay for any necessary re-keying fees. Sullivan seconded. Motion passed unanimously.
- VII. New Business

- A. Annual Report– Action
Sullivan moved to approve the annual report as presented. Klein seconded. Motion passed unopposed.
- B. Jefferson County Nutrition 2017 MOW Contract- Action
Fiedorowicz moved to approve the Jefferson County Nutrition Meals on Wheels contract. Sullivan seconded. Motion passed unanimously.
- C. Policy 706 Volunteer Policy-Action
Battenberg moved to accept the new volunteer policy as presented by Mountford, with the change of stating no minimum age for volunteers, but that volunteers under the age of 17 need written parental consent. Klein seconded. Motion passed unanimously.
- D. Review Policies 205 & 210- Action
Fiedorowicz moved to approve the policies as presented, with no changes. Klein seconded. Motion passed unanimously.

VIII. Future agenda items
Color copy prices for patrons, amended budget

IX. Date, place, and time of next meeting
Tuesday, March 14 at 5:15PM in the library conference room.

X. Adjournment
Battenberg moved to adjourn at 6:32. Fiedorowicz seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, Secretary

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY & WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: January 17, 2017**

1. ROLL CALL AND CALL TO ORDER. Ziaja called the joint meeting to order at 6:00 p.m. in the Council Chambers of the Municipal Building. CDA Members present: Ziaja, Hermanson, Norton and Moe with Tuttle arriving late. Absent: Stinnett & Reynolds. CDC members present: Petts, Thomas and Ziaja. Absent: none. Others present: Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Prior unapproved meeting minutes – May, June, July, August, October, November and December, 2016 (cancelled). MOTION: Moved by Hermanson, seconded by Thomas to approve the meeting minutes as listed and submitted. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UPDATES & REPORTS
 - a. Chamber of Commerce Liaison. DISCUSSION: In Tuttle's absence, Norton reported saying the Chamber noted four new Waterloo businesses: the Eastside Café, an art studio at 422 West Madison Street and two photographers. She also reported the welcome package concept was forwarded to Library Director Kelli Mountford; the Chamber is interested in planting/maintaining downtown planter locations along the downtown curbside; the Chamber annual meeting was February 22nd; and she said the group would meet January 18th. Sue Moe asked if the Chamber would be holding an Easter Egg Hunt again. Norton said she would check.
 - b. Fund 600 - Monthly Financial Review. DISCUSSION: Meeting material was reviewed.
 - c. 2016 Grant Tracking Report. DISCUSSION: Meeting material was reviewed.
 - d. Renting Maunessa Business Center. DISCUSSION: It was asked why it wasn't listed as being for rent? A long-term lease was suggested. Listing on municipal website was suggested. It was suggested that Parks Coordinator Gabe Haberkorn roll marketing this location in with other parks locations.
5. ECONOMIC DEVELOPMENT PLAN IMPLEMENTATION TRACKING (includes 2016 project initiatives)
 - a. Status Updates. Report reviewed.
 - b. Clerk/Treasurer's "Next 34 Days Checklist." Report noted.
6. UNFINISHED BUSINESS
 - a. "You Are Here" Kiosks. DISCUSSION: Norton said there are artistic ways of showing a map in the displays under consideration. The group discussed making Chuck Wolfram's suggestion policy. Using the existing kiosk in the Park and one downtown was generally supported. No action taken.
 - b. Street Market Initiative, Recruiting Manager Candidates. DISCUSSION: Petts said the concept was not going to fly this year. It was said that the workload expected may be too much. It was asked if the RFP needs to be modified to make it more appealing to applicants. It was mentioned that a team approach may be a better route to go; stay at home moms were mentioned. Ziaja said he would call someone from an existing market. He suggested pitching a team concept. No action taken.
7. NEW BUSINESS
 - a. Draft 2016 Annual Report To Be Filed With the Mayor And Council Per §35-2 Of The Municipal Code. MOTION: Moved by Hermanson, seconded by Petts to accept the draft and to forward it to the City Council. VOICE VOTE: Motion carried.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Annual Election Of Officers, Date To Be Determined
9. ADJOURNMENT. MOTION: Moved by Thomas, seconded by Hermanson to adjourn. VOICE VOTE: Motion carried. Approximate time: 7:24 pm.

Attest:



Mo Hansen
Clerk/Treasurer