



136 North Monroe Street  
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## WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**Date:** WEDNESDAY, FEBRUARY 8, 2017  
**Time:** 5:00 P.M.  
**Location:** COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: January 11, 2017
3. CITIZEN INPUT
4. REPORTS/UPDATES
  - a. Coordinator's Report
  - b. 2017-2022 City of Waterloo Comprehensive Outdoor Recreation Plan – For Public Distribution
  - c. Parks Financial Report – January
    - i. Coordinator's 2<sup>nd</sup> & Final 2016 Bonus Payment
  - d. 2017 Capital Projects
  - e. Other Reports
5. UNFINISHED BUSINESS
  - a. Monarch Butterfly – Wisconsin Wildlife Federation Request For Municipal Action
6. NEW BUSINESS
  - a. Jim Larrabee and Larry Kilian – Waterloo Veteran Memorials
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. 720 West Madison Street Phase 4, Concept Plan, Implementation
  - b. Next Meeting: March 8, 2017 at 5 p.m.
8. ADJOURNMENT

Mo Hansen

Clerk/Treasurer

Posted, Emailed & Mailed: 2/3/2017

Committee Members: **Stinnett**, Kegler, Quimby, Kopplin and Strobel

Ex-Officio Advisory Members: Gary Yerges, Public Works Director; Shannon Koele, Waterloo Youth Sports Organization Representative; Richard Jones and Charles Crave – Waterloo Regional Trailhead Implementation Team.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**WATERLOO PARKS COMMISSION PUBLIC HEARING – MINUTES**  
**WATERLOO PARKS COMMISSION – MINUTES**  
**January 11, 2017**

**Parks Commission Public Hearing**

1. ROLL CALL AND CALL TO ORDER. Stinnett called the public hearing to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, Strobel and Kopplin. Absent: Quimby. Ex-officio members present: Yerges and Crave. Absent: Jones. Others present: Diane Graff of the Courier, Linda Norton, Austin Kuhl, Parks Coordinator Gabe Haberkorn and Clerk/Treasurer Hansen.
2. PUBLIC HEARING – CONSIDERING THE OUTCOME OF A COMMUNITY DEVELOPMENT BLOCK GRANT AWARD FOR IMPROVEMENTS AT 720 WEST MADISON STREET (CDBG-DR-IKE #16/07). DISCUSSION: Haberkorn presented an overview of site activity and circulated site photos. Waterloo resident Linda Norton said she was attending to learn more about the site and was happy the City was taking action at this location. No other citizen comments were received.
3. PUBLIC HEARING ADJOURNED. Stinnett adjourned the hearing at approximately 5:10 pm.

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**Parks Commission Minutes**

1. ROLL CALL AND CALL TO ORDER. Stinnett called the public hearing to order at 5:10 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, Strobel and Kopplin. Absent: Quimby. Ex-officio members present: Yerges and Crave. Absent: Jones. Others present: Diane Graff of the Courier, Linda Norton, Austin Kuhl, Parks Coordinator Gabe Haberkorn and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: October 12<sup>th</sup> And Also November 9<sup>th</sup> & December 14<sup>th</sup> (both cancelled). MOTION: Moved by Kegler, seconded by Strobel to approve the October 12<sup>th</sup> minutes noting that the meetings from November 9<sup>th</sup> and December 14 were both cancelled. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. REPORTS/UPDATES
  - a. Coordinator's Report. DISCUSSION: Haberkorn reviewed the written report. Kegler said something like popcorn was needed for the concert series.
    - i. Distribution Of Adopted 5-year Comprehensive Outdoor Recreation Plan 2017-2022
    - ii. 2016 Thank you letter
  - b. Waterloo Regional Trailhead. No report given.
  - c. Friends of Firemen's Park. No report given.
  - d. Waterloo Youth Sports Organization. DISCUSSION: Haberkorn said the Youth Sports Organization was getting ready for baseball.
  - e. Parks Financial Report – October/November/December. DISCUSSION: Hansen reviewed printed reports.
    - i. Coordinator's Bonus Calculations
  - f. 2017 Capital Projects. Noted.
  - g. 2017 Grant Funding. Noted.
5. UNFINISHED BUSINESS
  - a. Ideas For Lesser Known Parks & Paths: (i) naming contest, (ii) naming rights. MOTION: Moved by Kegler, seconded by Stinnett to direct the Parks Coordinator to explore all opportunities for selling the right to name a park. VOICE VOTE: Motion carried.
  - b. 720 West Madison Street Phase 4, Concept Plan. DISCUSSION: The Commission reviewed Haberkorn handouts. Linda Norton said the project was a positive. Kopplin questioned the scale of the project and the costs for up-keep over time. He said the project was not realistic. Kopplin said the project would have to be done in phases. Strobel questioned the size of the splash pad. Haberkorn said Deerfield had a smaller regularly used splash pad. He said he had reach out to Bolling Recreation for details. Crave questions the need for a \$250,000 splash pad. Haberkorn said that sum would be spread across all improvements, not just the splash pad. MOTION: Moved by Kopplin, seconded by Crave to direct the Coordinator to continue forward on planning as proposed. VOICE VOTE: Motion carried.

6. NEW BUSINESS

- a. Municipal Paths Winter Access – Year Round Availability & Parks Department Snow/Ice Maintenance. DISCUSSION: Yerges and Haberkorn agreed to keep clear the sidewalk in front of the pavilion, but otherwise to not have year round cleared paths. No action taken.
- b. Monarch Butterfly – Wisconsin Wildlife Federation Request For Municipal Action. DISCUSSION: Stinnett suggested getting use out of Youker Park by planting milkweed and other plants desirable to monarchs. Kegler said volunteer numbers are thin. Stinnett suggested substituting milkweed and other plants for sunflowers planted in 2016. No action taken.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING

- a. February 8, 2017 at 5 pm. Noted.

8. ADJOURNMENT. MOTION: Moved by Strobel, seconded by multiple to adjourn. Approximate time: 6:10 pm



Mo Hansen  
Clerk/Treasurer



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## PARKS COORDINATOR REPORT

January/February 2017

### EVENTS AND HIGHLIGHTS

- No Events

### ONGOING PROJECTS

- **\*\*No Change\*\*WIENER & KRAUT DAY AND MUSIC FESTIVAL 2017:** 2 day event starting with DorothyFest, Softball Tournament and the first band for the weekend.
  - Saturday would include DorothyFest, Softball, regular W&K Day events and 5 bands throughout the day.
    - Cost minimal for bands as we want local non-expensive bands
- **SPLASH PAD:** E-mail to Mitch Leisses from Kunkel engineering has been sent so we can move forward with overall park bids
  - Park efforts will be phased over so many years
- **MLB – BTF GRANT**
  - **UPDATE:** Waterloo did not receive the grant. We have requested any information that they can give us for insight. We will take those into account and resubmit with the changes for next time around.
- **\*\*No Change\*\*2017 CONCERT SERIES**
  - 2017 Dates
    - May 25, June 22, July 13, August 3, August 31
    - All dates booked
      - May 25 – Rusty Hearts (Country)
      - June 22 – Aaron Williams and the Hoodoo (Blues)
      - July 13 – Pupy Costello and the Hiram Kings (Honky Tonk)
      - August 3 – The Mania (Beatles Tribute Band)
      - August 31 – The Soggy Prairie Boys (Bluegrass)
- **\*\*No Change\*\*JULY 4<sup>TH</sup> WEEKEND AND CELEBRATION:** Softball Tournament June 30-July 2 with Independence Day Celebration to start Monday night with a band and then end with Fireworks on Tuesday
  - 3 Bands booked for Tuesday
    - City Band
    - The DeVilles
    - Big Spoon
  - Fireworks and expansion of display
  - Baseball games to be scheduled
  - Changes to Midway as well
- **CORP PACKAGE:** Completed

- **\*\*No Change\*\*YOUTH PROGRAMMING**
  - In the planning process
    - Looking at Cost/Grants through Greater Watertown Community Health Foundation
      - Healthy Living
  - 7 dates to include
    - Fishing
    - Biking
    - History of Waterloo
    - Nature Day
    - Outdoor Sports
    - Cooking & Art Education
    - Animal Education
- **BUILDING PROJECTS: Some projects that are needs at facilities**
  - Firemen's Park Upper Pavilion
    - Ceiling Tile Replacement
      - Some tiles have become loose and will be looking at reapplying them to the ceiling areas or replacement
    - Fire Inspection Notice
      - New Exit/Emergency Lights needed throughout building
    - Fixes to Vinyl Siding
      - Part of the side wall is loose and needs to be reattached.
  - Firemen's Park Bingo Hall
    - Fire Inspection Notice
      - New Exit/Emergency Lights needed
  - Firemen's Park Reunion Hall
    - Fire Inspection Notice
      - New Exit/Emergency Lights needed
    - New Roof needed
- **SPRING CLEANING**
  - Saturday April 8<sup>th</sup> from 8:00 am - Noon

### **PROJECTS ON HOLD UNTIL 2017**

- **CO-ED SOFTBALL LEAGUE:** Talking with Marshall Parks about a combination league or
- **\*\*No Change\*\*DISC GOLF LEAGUE:** This Spring along with Trek
  - New course laid out
  - Need to come up with fundraising efforts for Cement tee boxes.
- **\*\*No Change\*\*BASKETBALL COURT:** This Spring

### **DONATION CAMPAIGNS**

- See Above – Splash Pad

**CITY OF WATERLOO**  
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2017

**FUND 225 - SPECIAL REVENUE PARKS**

|  | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE      | % OF<br>BUDGET |
|--|------------------|------------|------------------|---------------|----------------|
| <u>REVENUES</u>                                |                  |            |                  |               |                |
| <u>TAXES</u>                                   |                  |            |                  |               |                |
| 225-41-4111-000 LOCAL TAX-GENERAL FUND         | .00              | .00        | 52,750.00        | ( 52,750.00)  | .00            |
| TOTAL TAXES                                    | .00              | .00        | 52,750.00        | ( 52,750.00)  | .00            |
| <u>TAXES</u>                                   |                  |            |                  |               |                |
| 225-44-4421-000 DOG PARK LICENSE               | .00              | .00        | 500.00           | ( 500.00)     | .00            |
| TOTAL TAXES                                    | .00              | .00        | 500.00           | ( 500.00)     | .00            |
| <u>PUBLIC CHARGES FOR SERVICE</u>              |                  |            |                  |               |                |
| 225-46-4611-000 CAROUSEL RIDE FEES             | .00              | .00        | 300.00           | ( 300.00)     | .00            |
| 225-46-4620-000 FACILITY RENTAL TRAILHEAD      | .00              | .00        | 3,000.00         | ( 3,000.00)   | .00            |
| 225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK | .00              | .00        | 20,000.00        | ( 20,000.00)  | .00            |
| 225-46-4623-000 ENTERTAINMENT/TOURNAMENT/LEAGU | .00              | .00        | 2,000.00         | ( 2,000.00)   | .00            |
| 225-46-4630-000 PARKS CONCESSIONS              | .00              | .00        | 7,500.00         | ( 7,500.00)   | .00            |
| 225-46-4632-000 PARKS ALCOHOL                  | .00              | .00        | 37,500.00        | ( 37,500.00)  | .00            |
| 225-46-4634-000 PARKS RESTOCKING FEE           | .00              | .00        | 2,000.00         | ( 2,000.00)   | .00            |
| 225-46-4638-000 PARKS BARTENDERS               | .00              | .00        | 1,000.00         | ( 1,000.00)   | .00            |
| 225-46-4674-000 CAROUSEL RENTAL                | .00              | .00        | 500.00           | ( 500.00)     | .00            |
| TOTAL PUBLIC CHARGES FOR SERVICE               | .00              | .00        | 73,800.00        | ( 73,800.00)  | .00            |
| <u>MISCELLANEOUS REVENUES</u>                  |                  |            |                  |               |                |
| 225-48-4850-000 DONATIONS TRAILHEAD            | .00              | .00        | 200.00           | ( 200.00)     | .00            |
| 225-48-4852-000 DONATIONS FIREMEN'S PARK       | .00              | .00        | 16,500.00        | ( 16,500.00)  | .00            |
| 225-48-4862-000 DONATIONS JULY 4TH             | .00              | .00        | 9,500.00         | ( 9,500.00)   | .00            |
| TOTAL MISCELLANEOUS REVENUES                   | .00              | .00        | 26,200.00        | ( 26,200.00)  | .00            |
| <u>OTHER FINANCING SOURCES</u>                 |                  |            |                  |               |                |
| 225-49-4918-000 TRANSFER FROM PARKS IMPACT FEE | .00              | .00        | 3,499.00         | ( 3,499.00)   | .00            |
| TOTAL OTHER FINANCING SOURCES                  | .00              | .00        | 3,499.00         | ( 3,499.00)   | .00            |
| TOTAL FUND REVENUE                             | .00              | .00        | 156,749.00       | ( 156,749.00) | .00            |

EXPENDITURES

**CITY OF WATERLOO**  
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2017

**FUND 225 - SPECIAL REVENUE PARKS**

|  | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE  | % OF<br>BUDGET |
|--|------------------|------------|------------------|-----------|----------------|
| <u>MISCELLANEOUS GENERAL GOVT</u>              |                  |            |                  |           |                |
| 225-51-5190-906 MISC GEN GOVT UNEMPLOYMENT ST  | .00              | .00        | 3,012.00         | 3,012.00  | .00            |
| TOTAL MISCELLANEOUS GENERAL GOVT               | .00              | .00        | 3,012.00         | 3,012.00  | .00            |
| <u>MACHINERY &amp; EQUIPMENT</u>               |                  |            |                  |           |                |
| 225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS    | .00              | .00        | 1,000.00         | 1,000.00  | .00            |
| 225-53-5324-342 MACH & EQUIP GAS & OIL         | .00              | .00        | 2,600.00         | 2,600.00  | .00            |
| 225-53-5324-354 MACH & EQUIP REP EQUIP GROUN   | .00              | .00        | 2,000.00         | 2,000.00  | .00            |
| TOTAL MACHINERY & EQUIPMENT                    | .00              | .00        | 5,600.00         | 5,600.00  | .00            |
| <u>PARKS ADMIN</u>                             |                  |            |                  |           |                |
| 225-55-5505-292 PARKS ADMIN MARKETING          | .00              | .00        | 500.00           | 500.00    | .00            |
| 225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP  | 150.00           | 150.00     | 750.00           | 600.00    | 20.00          |
| 225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES    | 23.95            | 23.95      | 100.00           | 76.05     | 23.95          |
| 225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP | 75.00            | 75.00      | 150.00           | 75.00     | 50.00          |
| TOTAL PARKS ADMIN                              | 248.95           | 248.95     | 1,500.00         | 1,251.05  | 16.60          |
| <u>PARKS - FIREMEN'S PARK</u>                  |                  |            |                  |           |                |
| 225-55-5510-221 FIREMEN'S PARK ELECTRIC        | .00              | .00        | 6,000.00         | 6,000.00  | .00            |
| 225-55-5510-222 FIREMEN'S PARK HEAT            | .00              | .00        | 1,500.00         | 1,500.00  | .00            |
| 225-55-5510-223 FIREMEN'S PARK WATER/SEWER     | .00              | .00        | 3,000.00         | 3,000.00  | .00            |
| 225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY | .00              | .00        | 2,000.00         | 2,000.00  | .00            |
| 225-55-5510-351 FIREMEN'S PARK FACILITY MAINT  | .00              | .00        | 2,000.00         | 2,000.00  | .00            |
| 225-55-5510-354 FIREMEN'S PARK ALCOHOL         | .00              | .00        | 15,000.00        | 15,000.00 | .00            |
| 225-55-5510-356 FIREMEN'S PARK CONCESSIONS     | .00              | .00        | 3,000.00         | 3,000.00  | .00            |
| 225-55-5510-357 FIREMEN'S PARK DOG PARK        | .00              | .00        | 500.00           | 500.00    | .00            |
| 225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT  | .00              | .00        | 11,000.00        | 11,000.00 | .00            |
| 225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT   | .00              | .00        | 2,000.00         | 2,000.00  | .00            |
| 225-55-5510-360 FIREMEN'S PARK CAROUSEL        | .00              | .00        | 1,000.00         | 1,000.00  | .00            |
| TOTAL PARKS - FIREMEN'S PARK                   | .00              | .00        | 47,000.00        | 47,000.00 | .00            |

**CITY OF WATERLOO**  
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2017

**FUND 225 - SPECIAL REVENUE PARKS**

|   | PERIOD<br>ACTUAL    | YTD ACTUAL          | BUDGET<br>AMOUNT    | VARIANCE            | % OF<br>BUDGET    |
|---|---------------------|---------------------|---------------------|---------------------|-------------------|
| <u>PARKS - TRAILHEAD</u>                      |                     |                     |                     |                     |                   |
| 225-55-5520-221 TRAILHEAD-WRT ELECTRIC        | .00                 | .00                 | 2,500.00            | 2,500.00            | .00               |
| 225-55-5520-222 TRAILHEAD-WRT HEAT            | .00                 | .00                 | 1,400.00            | 1,400.00            | .00               |
| 225-55-5520-223 TRAILHEAD-WRT WATER/SEWER     | .00                 | .00                 | 800.00              | 800.00              | .00               |
| 225-55-5520-240 TRAILHEAD- WRT BLDG MAINT     | .00                 | .00                 | 400.00              | 400.00              | .00               |
| 225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT  | .00                 | .00                 | 450.00              | 450.00              | .00               |
| 225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR  | .00                 | .00                 | 1,000.00            | 1,000.00            | .00               |
| 225-55-5520-341 TRAILHEAD-WRT COMMUNICATION   | .00                 | .00                 | 750.00              | 750.00              | .00               |
| 225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY | 147.93              | 147.93              | 250.00              | 102.07              | 59.17             |
| <b>TOTAL PARKS - TRAILHEAD</b>                | <b>147.93</b>       | <b>147.93</b>       | <b>7,550.00</b>     | <b>7,402.07</b>     | <b>1.96</b>       |
| <u>PARKS WAGES</u>                            |                     |                     |                     |                     |                   |
| 225-55-5522-110 PARKS SALARY COORDINATOR      | 6,317.90            | 6,317.90            | 47,500.00           | 41,182.10           | 13.30             |
| 225-55-5522-124 PARKS SEASONAL GROUNDS        | .00                 | .00                 | 10,000.00           | 10,000.00           | .00               |
| 225-55-5522-125 PARKS WAGES PART-TIME         | .00                 | .00                 | 6,000.00            | 6,000.00            | .00               |
| 225-55-5522-151 PARKS SOC SEC                 | 343.74              | 343.74              | 4,858.00            | 4,514.26            | 7.08              |
| 225-55-5522-152 PARKS RETIREMENT              | 313.79              | 313.79              | 2,040.00            | 1,726.21            | 15.38             |
| 225-55-5522-153 PARKS HEALTH INS              | .00                 | .00                 | 20,440.00           | 20,440.00           | .00               |
| 225-55-5522-154 PARKS INCOME & LIFE INS       | 7.68                | 7.68                | 70.00               | 62.32               | 10.97             |
| <b>TOTAL PARKS WAGES</b>                      | <b>6,983.11</b>     | <b>6,983.11</b>     | <b>90,908.00</b>    | <b>83,924.89</b>    | <b>7.68</b>       |
| <u>LEGISLATIVE SUPPORT</u>                    |                     |                     |                     |                     |                   |
| 225-55-5530-221 PARKS OTHER ELECTRIC          | .00                 | .00                 | 50.00               | 50.00               | .00               |
| 225-55-5530-223 PARKS OTHER WATER & SEWER     | .00                 | .00                 | 100.00              | 100.00              | .00               |
| 225-55-5530-310 PARKS OTHER SUPPLIES          | .00                 | .00                 | 300.00              | 300.00              | .00               |
| <b>TOTAL LEGISLATIVE SUPPORT</b>              | <b>.00</b>          | <b>.00</b>          | <b>450.00</b>       | <b>450.00</b>       | <b>.00</b>        |
| <u>LEGISLATIVE SUPPORT</u>                    |                     |                     |                     |                     |                   |
| 225-57-5701-800 CAPITAL PROJECT 720 W MADISON | .00                 | .00                 | 3,499.00            | 3,499.00            | .00               |
| <b>TOTAL LEGISLATIVE SUPPORT</b>              | <b>.00</b>          | <b>.00</b>          | <b>3,499.00</b>     | <b>3,499.00</b>     | <b>.00</b>        |
| <b>TOTAL FUND EXPENDITURES</b>                | <b>7,379.99</b>     | <b>7,379.99</b>     | <b>159,519.00</b>   | <b>152,139.01</b>   | <b>4.63</b>       |
| <b>NET REVENUES OVER EXPENDITURES</b>         | <b>( 7,379.99 )</b> | <b>( 7,379.99 )</b> | <b>( 2,770.00 )</b> | <b>( 4,609.99 )</b> | <b>( 266.43 )</b> |



CITY OF WATERLOO  
2017 Capital Project Status Tracking  
(Sorted By Oversight Entity)  
1/17/2017 11:36 AM

| ID#      | PROJECT NAME  | DESCRIPTION  | TYPE                            | LEAD               | OVERSIGHT          | STATUS                           | CURRENT PROJECT STEP  | 2017      | ACTUAL  | BUDGET           | NOTES  |
|----------|---|--|---------------------------------|--------------------|--------------------|----------------------------------|---|-----------|---------|------------------|--|
|          |   |  |                                 |                    |                    |                                  |   | BUDGET    | TO DATE | STATUS           |  |
| 2017-11  | 203 E MADISON ST PARK SPACE PHASE 2                 | Repair river's edge applying DNR grant funding to approved CDA concept   | Construct new                   | Hansen             | Comm Dev Authority | 0% complete                      | Kunkel draft specs  | 20,000    |         | 2017             | Need to ID match \$  |
| 2016-04  | INSTALL 333 W MADISON PATH OUTLOT #1                | Remove pedestrian bridge, install  | Construct new                   | KUNKEL             | ParksComm          | 95% complete                     | Confirming grass seed germination                                   | 0         | 160,153 | 2016             |  |
| 2016-05  | FIREMEN'S PARK - ENTRY MASONRY REPAIRS              | Masonry repairs  | Repair                          | Haberhorn          | ParksComm          | 85% complete                     | 2017: complete capstone work  | <10,000   |         | 2016             |  |
| 2017-03  | FIREMEN'S PARK PARKING RESURFACE - YSO AREA         | Quantity of resurface dependent upon private donations   | New surface                     | Yerges / Haberhorn | ParksComm          | 0% complete                      | 2017 fundraising efforts  | 25,000    |         | 2017             | Submitted by GY  |
| 2017-04  | LAWN MOVERS REPLACEMENT                             | Purchase 2 Scag Turf Tiger 2 mowers, less trade  | Purchase                        | Yerges / Haberhorn | ParksComm          | 0% complete                      | Request bids  | 16,000    |         | 2017             | Submitted by GY  |
| 2016-10  | 2016 PAVEMENT MICRO SURFACING                       | 36,000 SY of sealing: Lum, Jamie, Pearl, Lexington, Derby  | Road surface maintenance        | Yerges             | PubWorks           | A go with favorable weather      | Carried over to 2017 due to weather                                 | 69,804    | 0       | 2016             |  |
| 2016-13  | 2017 SIDEWALKS INSTALLATION & SPECIAL ASSESSMENT    | Intall 3,135 SF of sidewalk on south side of 200 block of Anna Street; repair existing at 434 South Jackson St       | Intall new & repair             | Hansen             | PubWorks           | Public bid                       | Bid in with Porter Street bid; Council action on special assessment | 34,930    |         | 2016             |  |
| 2016-17a | STH 19 PROPERTY IMPROVEMENTS (Sharrow/Roth/Burbach) | Execute agreement special assessment like loan agreement with Burbach. Confirm Sharrow & Roth have work scheduled.   | Private Foundation Improvements | Hansen             | PubWorks           | 1 of 3 properties has contractor | Moving to bid by WisDOT   | 15,000    | 0       | TRANSF TO TID #2 |  |
| 2016-17b | STH 19 RECONSTRUCT                                  | Reconstruct road, one bridge, sidewalk, lighting & water/sewer from 100 block of E Madison to 800 block of W Madison | Road reconstruct                | KUNKEL             | PubWorks           | Moving to bid by WisDOT          | Public meeting with stakeholders & plan for local detour signage    | 2,078,041 | 13,896  | TRANSF TO TID #2 |  |
| 2016-21  | 333 PORTLAND RD CONDEMNATION                        | Condemn & ID private sector reuse of blighted 17 acre industrial site  | Condemn Property                | Hansen             | PubWorks           | In progress                      | Proceed from appraiser's report to seeking friendly condemnation    |           | 7,100   | NEED TO ADD      |  |
| 2016-24  | PORTER STEET RECONSTRUCT                            | Reconstruct road, sidewalk segments, lighting & water/sewer N Monroe west to Minnehaha                               | Reconstruct                     | KUNKEL             | PubWorks           | 15% complete                     | Bids public   | 290,000   |         | 2017             | Ad to Bid (Publication Date): 1/12 & 1/19; bid opening 1/27; award 2/2; substantial completion 6/23/17; final completion 6/30/17 |
| 2016-26  | FIREMEN'S PARK SANITARY LINE REPAIR                 | Repairs occurred in fall of 2016; Robbins & Leisses to ID remaining inflow in spring of 2017                         | Repair                          | Robbins            | PubWorks           |                                  | Spring re-look at remaining inflow & infiltration                   |           |         | NEED TO ADD      |  |
| 2017-01  | PIERCE ST CULVERT REPLACE                           | Replace collapsed 160ft. by 24 inch culvert by highway shop on Pierce Street   | Repair                          | Hansen             | PubWorks           | Applying for aid                 | Project outline to B. Udovich                                       | 30,000    | 0       | 2017             |  |
| 2017-06  | DPW FREIGHTLINER TRUCK                              | Replaces 2008 Freightliner truck with dump & plow  | Purchase                        | Yerges             | PubWorks           | 0% complete                      | Request bids  | 127,052   |         | 2017             |  |
| 2017-07  | 2017 PAVEMENT MICRO SURFACING                       | Quantity TBD   | Road surface maintenance        | Yerges             | PubWorks           | 0% complete                      | Request bids  | 75,000    |         | 2017             |  |
| 2017-08  | RESURFACE MUNICIPAL BLDG LOT                        | Replace approx. 3,125 SY of black top  | Road surface maintenance        | Yerges             | PubWorks           | 0% complete                      | Request bids  | 67,418    |         | 2017             |  |
| 2017-09  | DPW TRUCK TAILGATE REPLACE                          | Replace tailgate for remaining Freightliner  | Road surface maintenance        | Yerges             | PubWorks           | 0% complete                      | Request bids  | 2,000     |         | 2017             |  |
| 2017-02  | W MADISON ST ELECTRIC LINE UNDER RIVER              | Run electric line under river at 500 block W Madison St to substation to at 700 W Madison Street                     | Repair/upgrade                  | Sorenson           | Utility Comm       | DOT plan approval                |   | ??        | ??      | ??               |  |

# THE FUTURE OF MONARCH BUTTERFLY POPULATIONS ARE IN QUESTION DUE TO NATIONWIDE DECLINE - THE WISCONSIN WILDLIFE FEDERATION URGES MUNICIPAL LEADERS TO TAKE ACTION

By: Leah McSherry, Assistant to the Executive Director, Wisconsin Wildlife Federation

Monarch butterfly populations have declined by 90 percent across North America in the past 20 years. Reasons for the species's decline include loss of habitat, incompatible landscaping practices during peak breeding season, township ordinances eliminating the planting of milkweed, and the presence of native milkweed species on noxious weed lists. The eradication of milkweed directly impacts monarch populations since milkweed play a critical role in their life cycle: females lay their eggs on the plant, the larvae that emerge from the eggs then utilize the milkweed exclusively during development and metamorphosis. To help increase numbers of monarch butterflies and secure the future of the species, the Wisconsin Wildlife Federation (WWF) is urging all municipal leaders to review the noxious weed list for their area to ensure that native species of milkweed are not listed. The species of milkweed that are native to Wisconsin are:

- Butterfly weed (*Asclepias tuberosa*)
- Clasping milkweed (*Asclepias amplexicaulis*)
- Common milkweed (*Asclepias syriaca*)
- Green comet milkweed (*Asclepias viridiflora*)
- Mead's milkweed (*Asclepias meadii*)
- Oval-leaf milkweed (*Asclepias ovalifolia*)
- Poke milkweed (*Asclepias exaltata*)
- Prairie milkweed (*Asclepias sullivantii*)
- Purple milkweed (*Asclepias purpurascens*)
- Showy milkweed (*Asclepias speciosa*)
- Sidecluster milkweed (*Asclepias lanuginosa*)
- Swamp milkweed (*Asclepias incarnata*)
- Tall green milkweed (*Asclepias hirtella*)
- Whorled milkweed (*Asclepias verticillata*)

The WWF also encourages municipal leaders to ensure that there are not any restrictions for planting native species of milkweed and to increase their presence in landscaping practices.

Butterfly weed and swamp milkweed have wide ranges and are commonly available within the nursery trade and may be easily implemented into landscapes. There are many resources available to help with the planting process, such as the Xerces Society for Invertebrate Conservation's publication titled *Pollinator Plants of the Central United States – Native Milkweeds*.

The publication provides an excellent overview of how to prepare a site for milkweed planting and which species would be most suitable for your area. Visit [xerces.org](http://xerces.org) to view the publication and other helpful resources.



*Monarch butterfly and swamp milkweed, one of the most common and widely accessible species of native milkweed in Wisconsin that can be used in landscaping to increase monarch prevalence*

In addition to ensuring native species of milkweed are not present on the noxious weed list for your area, confirming that planting of native species is not prohibited and revising landscaping practices to incorporate native milkweed, the WWF also encourages municipal leaders to learn more about the Mayor's Monarch Pledge, a program initiated by the National Wildlife Federation to provide resources to municipal leaders to educate citizens about the decline of monarch butterfly populations and to make their city more monarch friendly.

In response to the nationwide decline of monarch butterflies, the National Wildlife Federation (NWF) initiated the Mayor's Monarch Pledge. As a state affiliate of the NWF, the Wisconsin Wildlife Federation is helping to spread the word about the program. The four steps of the Mayor's Monarch Pledge are as follows:

## MAYOR'S MONARCH PLEDGE

1. **TAKE THE PLEDGE:** The first step of many tasks is oftentimes the hardest. Thankfully, the first step of taking the

**THE FUTURE OF MONARCH BUTTERFLY POPULATIONS (CONTINUED)**

Mayor’s Monarch Pledge is effortless. Simply visit [nwf.org/mayorsmonarchpledge](http://nwf.org/mayorsmonarchpledge) and click “take the pledge online!”

2. **SPECIFY YOUR ACTIONS:** After taking the pledge, NWF will contact you to help pinpoint actions your community can take within the year to benefit monarchs. The actions chosen will then be entered through an online survey form. Mayors who take eight or more actions will receive special recognition and become a member of the Mayor’s Monarch Pledge Leadership Circle.
3. **TAKE ACTION:** Once the pledge has been taken and you have selected the actions your community will be implementing, NWF will provide numerous resources to help determine the best way to reach your goals.
4. **REPORT PROGRESS:** Quarterly, NWF will ask that you report progress made in your pledge. The reporting process is very simple and will serve as data to display the national effort of helping monarch populations and public awareness.

As a municipal leader, you can make a substantial difference in the future of monarch butterfly populations by making the changes outlined by the Wisconsin Wildlife Federation in addition to participating in the Mayor’s Monarch Pledge.



**About the Author**

Leah McSherry started her work with the Wisconsin Wildlife Federation (WWF) in 2013 when she assisted with the launch of the Conservation Leadership Corps, a program with the mission to provide training to high school and college students in conservation leadership, policy development, and communication. After graduating from the University of Wisconsin-Stevens Point with degrees in Wildlife Ecology & Biology, she relocated to Colorado where she continued to work in the nonprofit field. She has since moved back to Wisconsin and currently serves as WWF’s Assistant to the Executive Director.



*There are currently 189 city leaders who have taken the Mayor’s Monarch Pledge in the US and Canada, four of whom are from Wisconsin.*



**LEARN MORE ABOUT THE WISCONSIN WILDLIFE FEDERATION**

The Wisconsin Wildlife Federation is a nonprofit organization with the mission to conserve Wisconsin’s wildlife, natural resources, and outdoor sporting heritage through conservation education and advocating for strong conservation policies on state and national levels. Visit the Wisconsin Wildlife Federation’s website at [wiwf.org](http://wiwf.org) to learn more.



**SAVE THE DATE!**  
**2017 Chief Executives Workshop**  
**Heidel House, Green Lake | August 23-25**

## Mo Hansen

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**From:** Mo Hansen <cityhall@waterloowi.us>  
**Sent:** Thursday, January 12, 2017 2:48 PM  
**To:** Waterloo Clerk/Treas Office  
**Cc:** parks@waterloowi.us; dpw@waterloowi.us  
**Subject:** City of Waterloo notes -- Jan. 12 meeting with veterans Larry Killian and Jim Larrabee

Mayor Thompson, City Council, Plan Commission, Community Development Authority and Parks Commission

Jim Larrabee and Larry Killian visited with Gabe and I today on the topic of Waterloo veteran memorials.

### SUMMARY.

1. Larry and Jim would like to have the memorial at Madison & Monroe carefully dismantled with components perhaps incorporated into a future phase of the new memorial located at Oak Hill Cemetery.
2. The new memorial being planned for, would not have names, but rather respectfully honor all that have served, are serving and will be serving. Contractor partners and a concept design have been identified.
3. They would also like to have the killed-in-action memorial located in Firemen's Park carefully dismantled with components perhaps incorporated into a future phase the new memorial.

### NOTES.

- Jim & Larry are the committee working on the new memorial project. They have communicated with veteran groups in Waterloo. They said a consensus among those active in the VFW and the American Legion exists.
- The project is at an early fundraising stage and will be phased – it is currently “five rungs up a tall ladder.”
- The existing downtown memorial at the corner of Madison & Monroe (Veterans Memorial Park) lists only those serving on or before 1975). It was further noted that keeping names current is challenging, and therefore the new memorial would focus on alternate means of acknowledging military service.
- The existing killed-in-action memorial at Firemen's Park was described as being in need of improvement. I noted that the ground level stone display led to visibility challenges making it difficult for a park event attendee, or a pedestrians walking a dog along the nearby asphalt trail from knowing that a special memorial was nearby. Jim has contacted the Bartz family about proper and respectful stone relocation.
- With both memorials requests Larry is seeking careful dismantling so components could perhaps be incorporated into the new memorial. I mentioned that Waterloo Historical Society Curator Maureen Giese was among the many interested in these memorials. It was suggested that perhaps the Historical Society could house and display the memorial markers during a transition time to the new memorial.
- Larry & Jim asked about the municipal process for an OK to proceed as outlined in the summary above. I noted that Bill Springer, when on the Parks Commission, led a discussion on the general topic of updating memorials, but the current Park Commission had not reviewed the topic recently.
- Gabe said as long as the process of dismantling existing memorials – both located in Waterloo parks -- was transparent and clearly communicated to the public, he saw no downside to the proposal.
- Jim and Larry touched on many positive points during our visit. I commend them for their leadership and thoughtfulness.
- I advised that changing the current Veterans Memorial Park is a significant step. A Parks Commission recommendation followed by City Council action would allow for public participation and municipal consideration. It may also aid the new memorial project fund raising efforts by the new memorial projects more broadly known in the community.
- Gabe noted that the old concept from the prior Comprehensive Outdoor Recreation Plan looked towards relocating the memorial at Veterans Memorial Park. The recently adopted 2017-2022 plan does not call for its relocation, but Larry and Gabe both said dismantling it opens up space and alternate use options for the location.

- After the meeting, Gabe thought it would be a good site for the former School District sign. The sign was purchased using CDA funds and is in storage. In 2016 the CDA determined that it should be located approximately 90 feet east of the memorial on Madison Street in front of the Maunsha Business Center.
- New memorial fundraising efforts consist of selling brick pavers and other community outreach.
- I spoke with Oak Hill Cemetery Association member Jim Beyer after this meeting. He said the Association was prepared to donate land for the proposed memorial after maintenance agreement details were documented. He said Jim and Larry first brought the idea to the Association in February of 2016.

*Mo Hansen*

Clerk/Treasurer

City of Waterloo

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