



136 North Monroe Street
Waterloo, WI 53594-1198
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www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: Thursday, December 1, 2016
TIME: 6:30 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: November 3, 2016
3. PUBLIC COMMENTS
4. FUNDING SUMMARY UPDATE
5. 2016-2017 PROJECT SUMMARY UPDATE
6. UNFINISHED BUSINESS
 - a. Considering A Municipal Lead Water Service Removal Program
 - i. Ordinance #2016-04 Creating Private Lead Water Service Lateral Replacement Requirements
 - ii. Resolution #2016-61 Authorizing A Municipally Administered Private Lead Water Service Removal Program
 - b. Ordinance #2016-05 An Ordinance Creating Exceptions For Public Work Department And Waterloo Utilities Equipment And Vehicles From Chapter §278 Loud And Unnecessary Noise
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Sale Of Mosquito Fogger, Generator And Orange Sanitary Sewer Hose
 - b. Review of 4-day DPW work week
8. ADJOURNMENT

Mo Hansen
Clerk/Treasurer
Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 11/23/2016

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: November 3, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer and Stinnett. Absent: Ziaja. Others attending: Mayor Thompson; Gary Yerges; Barry Sorenson; Maureen Giese; Richard Korth; Jason Schoenwetter and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: October 6, 2016. MOTION: Moved by Springer, seconded by Stinnett to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS
 - a. Storm Water Management, 300 Block Riverside Drive. Noted.
 - i. Cheryl Strobel, 300 Riverside Drive
 - ii. Paul & Patti Toben, 305 Riverside Drive
 - b. (1) Confined Space Open Records Request; (2) Crushed Asphalt Eroding Into Firemen's Park Storm Sewer, Stan Peschl, 533 Park Ave. Noted.
4. FUNDING SUMMARY UPDATE. Hansen provided a verbal update.
5. 2016-2017 PROJECT SUMMARY UPDATE. A report in the meeting materials dated 10/31/2016 was reviewed. No action taken.
6. UNFINISHED BUSINESS
 - a. Considering A Municipal Lead Water Service Removal Program. DISCUSSION: Hansen and Sorenson reviewed the meeting material documents. Springer asked that the item be placed on the next agenda. No action taken.
 - i. Ordinance #2016-04 Creating Private Lead Water Service Lateral Replacement Requirements. See above.
 - ii. Resolution #2016-61 Authorizing A Municipally Administered Private Lead Water Service Removal Program. See above.
 - b. Ordinance #2016-05 An Ordinance Creating Exceptions For Public Work Department And Waterloo Utilities Equipment And Vehicles From Chapter §278 Loud And Unnecessary Noise. DISCUSSION: Citizen emails routed from Alder Ziaja to the Committee from Charles and Pam Kuhl, 467 Cleveland Street and from Michelle & Leon Soter, 500 Cleveland Street were distributed and noted. Springer noted the accumulation of comments against allowing non-emergency operations prior to 7:00 am. He suggested that the ordinance change strike "and except" from the draft. Yerges questioned limiting the hours street sweeping might occur. Thompson said Sun Prairie sweeps streets at early hours. MOTION: Moved by Springer, seconded by Stinnett to amend the draft by striking "and except" from the draft. VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Sale Of Mosquito Fogger, Generator And Orange Sanitary Sewer Hose. Noted.
8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Stinnett to adjourn. The time was approximately 6:50 pm. Motion carried.



Attest:

Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO GRANT TRACKING

By Oversight Entity 11/23/2016 1:03 PM

LOO ID#	OVERSIGHT	GRANT NAME	GRANT		APP SUBMITTED	AWARD Y/N	AWARD AMOUNT	AWARD DATE	CLOSE OUT DATE	MATCH DETAILS	NEXT ADMIN DL	NEXT ADMIN ACTION	PROJ STATUS
			ADMIN ID	FUNDING PROJECT(S)?									
2016-02	Community Development Authority	DNR Municipal Flood Control	MFC-28290-16	203 E Madison St (Shore Restoration)	May 2016	YES	\$21,780	10/4/2016	10/4/2018	50% local; accepted with no match decision			
2016-03	Community Development Authority	DNR Stewardship	-	203 E Madison St (whole concept)	May 2016	No							
2016-06	Community Development Authority	Junginger Foundation Ask	-	Seeking match for Muni Flood Control @ 203 East Madison Street	TBD								
2015-02	JCEDC & Public Works & Property Comm	EPA Environmental Remediation via County		333 Portland Rd site assessment phase 2	N/A	YES	unknown	7/7/1905		no match			Program Admin by Jefferson County Economic Development Consortium
2012-01	Parks Comm	DNR Waterloo Regional Trailhead Construction	RTA-648-14	Waterloo Regional Trailhead construction	2012	YES	\$45,000	7/5/1905	ASAP	50% local match	asap submit to DNR's Houseley	(1) Complete Parks Comprehensive Outdoor Recreation Plan update; (2) submit final request	Waiting on Comprehensive Outdoor Recreation Plan
2016-01	Parks Comm	DOA CDBG-DR IKE Supplemental	CDBG-DR-IKE#16-07	720 W Madison St Phase 3 (remove river obstructions & river bank restoration)	Jan 2016	YES	\$107,375	1/21/2016	3/31/2017	no match	1/31/2016	Submit labor standards report	Construction done with reimbursebursement & close out to finish
2016-04	Public Works & Property Comm	TBD USDA	-	Seeking match for Muni Flood Control @ 203 East Madison Street	TBD								
2016-05	Public Works & Property Comm	DNR Private Lead Service Line Program		Private lead water system 2016-2019	June 2016	YES	\$330,000	10/19/2016	10/19/2019	no match		Set up entire program; prioritize STH 19 properties	Set up entire program; prioritize STH 19 properties
2016-06	Public Works & Property Comm	DNR Recycling	RU-28290	General Fund contracted recycling expense & some compost site activities	10/01/2016	YES	\$11,737	TBD	12/31/2017	no match	2016 ACTUALS SUBMITTED	2016 ACTUALS SUBMITTED	Funded; recurring annual application and award
2017-01	Public Works & Property Comm	County culvert aid	-	DPW 2017 culvert replacement (ask: \$30,000)	TBD					no match		Contact County	Request aid
2017-02	Public Works & Property Comm	DNR Private Lead Service Line Program		Private lead water system 2017-2020	10/31/2016	tbd	\$200,000			no match			
2017-04	Waterloo Utilities	WPPI Annual \$1000		TBD		YES	\$1,000	1/1/2017		no match		propose project award ideas to Barry	Annually awarded by Utility Commission with Superintendent's recommendation

CITY OF WATERLOO GRANT TRACKING

By Oversight Entity 11/23/2016 1:03 PM

LOO ID#	OVERSIGHT	GRANT NAME	GRANT ADMIN ID	FUNDING PROJECT(S)?	APP SUBMITTED	AWARD Y/N	AWARD AMOUNT	AWARD DATE	CLOSE OUT DATE	MATCH DETAILS	NEXT ADMIN DL	NEXT ADMIN ACTION	PROJ STATUS
2014-01		Idle Site Industrial Grnat	ISR FY14-22204	333 W Madison St demo; site remediation, Movin' Out incentive, pedestrian bike path, bridge removal	Nov 2013	YES	\$584,000	4/3/2014	3/31/2017	Private dollars invested need to be reported and invested	1/31/2016 Semi-Annual Report	Submit full reimbursement to WEDC	Close-out with all awarded dollars not spent
2017-03		DOA READI via Waterloo Community Foundation		TBD (1)training, (2)housing & (3)economic development								follow-up on request to Waterloo Community Foundation head Steve Battenberg	Generate & submit application via foundation or qualifying "CDO"

CITY OF WATERLOO
2016 Capital Project Status Tracking
(Sorted By Oversight Entity)
11/23/2016 1:16 PM

ID#	PROJECT	TYPE	LEAD	OVERSIGHT	PROJ STATUS	2016 BUDGET	BUDGET STATUS	NOTE DATE	NOTES
1	CATV OUTLAY	EQUIP	Burgos	CableBD	Collecting Estimates	??	2016	11/23/2016	carry over to 2017
2	CAPITAL PROJ - LIBRARY	PURCHASE	Mounford	LibBoard	Completed	10,000	2016	11/23/2016	Laptop computer and other items purchased
3	575 W MADISON PED BRIDGE REMOVE	RAZE	KUNKEL	ParksComm	90% Complete	75,000	2016	11/23/2016	Determine storage, reuse or scap for bridge parts
4	INSTALL 333 W MADISON PATH OUTLOT #1	CONSTRUCT	KUNKEL	ParksComm	70% Complete	150,000	2016	11/23/2016	Grass seeding
5	FIREMEN'S PARK - ENTRY MASONRY REPAIRS	REPAIR	Haberkorn	ParksComm	80% Complete	<10,000	2016	11/23/2016	Contractor to cap now and complete in 2017
6	720 WEST MADISON ST	PHASE 3, RIVER BED SAFETY	Hansen	ParksComm	80% Complete			11/23/2016	Seeded completed
7	SQUAD CAR PURCHASE	PURCHASE	Lange	PubSafety	Done	36,000	2016	11/23/2016	Purchase prior to year end
9	FD CAPITAL OUTLAY	?	Butzine	PubSafety	??	20,000	2016	10/31/2016	
10	CAPITAL PROJ - STREET CONST	ROAD RESURFACE	Yerges	PubWorks	20% Completed	157,089	2016	11/23/2016	carry over to 2017
11	STREET TREES	PURCHASE	Yerges	PubWorks	Done	420	2016	7/7/2016	\$420 of trees purchased
12	SIDEWALKS	INSTALL NEW	KUNKEL	PubWorks	10% Completed	11,000	TRANSF TO TID #4	11/23/2016	carry over to 2017
13	SIDEWALKS - SPEC ASSESS	INSTALL NEW	KUNKEL	PubWorks	10% Completed	50,000	2016	11/23/2016	carry over to 2017
14	PLASMA CUTTER	PURCHASE	Yerges	PubWorks	Done	3,000	2016	11/23/2016	purchased
15	POWER WASHER	PURCHASE	Yerges	PubWorks	Done	8,073	2016	11/23/2016	purchased
16	HD PICK-UP TRUCK	PURCHASE	Yerges	PubWorks	???	33,927	2016	11/23/2016	Purchase prior to year end
17	STH 19 IMPROVE	ENG	KUNKEL	PubWorks	Moving to bid by WisDOT	15,000	TRANSF TO TID #2	11/23/2016	Contract done; need to motivate Sharrow/Roth/Burbach to remedy foundation issues prior to constructions; \$2 million local cost; how to layer in lead service removals???
18	SLIP LINING	REPAIR	Yerges	PubWorks	20% Completed	28,515	2016	11/23/2016	Work completed; portion of conveyance system failed and was repaired by contractor
19	MUNI BLDG PHONES	REPLACE	Hansen	PubWorks	10% Compled	?	NEED TO ADD	11/23/2016	one estimate received ->
20	MUNI BLDG ROOF	REPAIR	Lange	PubWorks	20% Completed	?	NEED TO ADD	11/23/2016	NIR Contract signed; base repairs after inspections; then estimate for time & materials
21	333 PORTLAND RD	CONDEMN PROPERTY	Hansen	PubWorks	In progress		NEED TO ADD	11/23/2016	No property owner cooperation; Raze order to property owner; condemnation proceeding; seeking friendly condemnation process
22	DPW COLD STORAGE	CONSTRUCTION	Yerges	PubWorks	90% Complete		2016	8/8/2016	DPW to complete concrete bids for floor.
23	CANAL RD	ROAD RESURFACE	Yerges	PubWorks	90% Complete	402,000	2016	10/31/2016	Grant Award Close Out
24	PORTER STEET DESIGN (2017)	RECONSTRUCT	KUNKEL	PubWorks	20% Completed		NEED TO ADD	11/23/2016	Design work completed. Bids 1/1/2017
25	REMOVAL OF LEAD WATER SERVICES	GRANT APPLICATION	UTILITY	PubWorks	10% Completed		NEED TO ADD	11/23/2016	\$330k grant awarded; Clerk/Treas & Utility Super drafting program for Public Works consideration; Clerk to help ID lead service locations; an additional \$220k applied for for State FY 2018
26	FIREMEN'S PARK 6" SANITARY LINE REPAIR	REPAIR	KUNKEL	PubWorks	Two estimates in-hand		NEED TO ADD	11/23/2016	Waterloo Utilities Oked expense using I&I dollars; work completedoleske Construction [\$16,000] and Forest Landscaping [\$12,800] because repair and under \$25k is a maintenance item -- confirming with Mitch that Forest can do this work.



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ORDINANCE #2016-04

CREATING PRIVATE LEAD WATER SERVICE LATERAL REPLACEMENT REQUIREMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER §340-9 Lead Water Service Lateral Replacement Requirement is hereby created as follows:

§ 340-9 Lead Water Service Lateral Replacement Requirement.

A. Every water service lateral connected to the Waterloo Utilities Water System (Utility) shall be made of suitable material as determined by the Waterloo Utility Commission.

B. Intent and Purpose. The Common Council of the City of Waterloo finds that it is in the public interest to establish a comprehensive program for the removal and replacement lead water laterals in use within both the public Utility and in private systems and to that end declares the purposes of this ordinance to be as follows:

(a) To ensure the water quality at every tap of Utility customers meets the water quality standards specified under the Federal Safe Drinking Water Act; and

(b) To reduce the lead in City drinking water to meet Environmental Protection Agency (EPA) standards and ideally to reduce lead contaminant level to zero in City drinking water for the health of City residents; and

(c) To eliminate the constriction of water flow caused by mineral rich surface water flowing through lead water service pipes and the consequent buildup of mineral deposits inside lead pipes; and

(d) To meet the Wisconsin Department of Natural Resource (WDNR) requirements for local compliance with the Lead and Copper Rule

C. Owner to Replace Lead Service. Existing lead water service laterals connected to the Utility shall be replaced with water service laterals made of suitable materials and at owner's expense. Replacement shall be completed either before or in conjunction with the next water main project in the area of the affected property.

D. Water System Reconstruction. Property owners in a property area where a public water system reconstruction is taking place will be notified, in writing, of capital improvement projects involving public water mains. The notification shall be at least 60 days prior to the commencement of the water main construction, and shall be issued by Waterloo Utilities.

E. Inspection Required. The Waterloo Utilities Superintendent, or his/her designee shall inspect all private connections to the public water mains for presence of lead or lead causing pipes prior to, if possible, or at the time that the Utility water main is to be reconstructed and if unable to gain access for inspection, may pursue an inspection warrant. In the event the lateral is found to contain lead the Clerk/Treasurer, or his/her designee, shall notify the owner in writing by US Mail within 10 working days, of the fact along with information about the City's Lead Water Service Replacement Program. The affected property owner shall provide proof of arrangements for replacement of the private lead water service lateral within 90 days of the date of the notification letter.

F. Authority To Discontinue Service. As an alternative to any other methods for obtaining compliance with the requirements of this Municipal Code regarding replacement of illegal private water laterals, the Utility may, as provided in Water Utility Operating Rules approved by the Wisconsin Public Service Commission, discontinue water service to such property served by illegal private water service lateral after reasonable notice and an opportunity for hearing before the Waterloo Utility Commission.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on _____, 2016.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

Date Adopted: _____
Date Published: The Courier, _____

Fiscal Effect: None.



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PRIVATE LEAD WATER SERVICE REMOVAL PROGRAM -- October 31, 2016

Properties with residential dwelling units, daycare facilities and K-12 schools are eligible to receive funding provided via the Department of Natural Resources Lead Service Line Replacement Funding Program. This funding is solely intended for the replacement of existing lead, or lead causing, private water services. A private water service is defined as the private water service running from the water meter to the curb-stop, also known as the shut-off, see picture below.

Qualifying property owners may be reimbursed using these dollars by way of one of the following methods:

1. **OPTION #1 (FACILITIES)** -- Licensed day care facilities or K-12 schools are eligible for up to a \$5,000, grant. Once \$33,000 designated for this category is allocated no more awards will be made. Dollars awarded are not to exceed the cost of service replacement.
2. **OPTION #2 (GRANT ONLY)** -- Residential properties or commercial properties containing a dwelling unit are eligible for a grant not to exceed the cost of replacement or \$950, whichever is less.
3. **OPTION #3 (GRANT/LOAN)** -- Residential properties or commercial properties containing a dwelling unit are eligible for a combination grant and 0% interest loan, not to exceed the cost of replacement or \$2,200, whichever is less. 50% of the combination grant/loan is to be repaid to the City of Waterloo in three years or less. Interest penalties will apply for late payment. Annual unpaid amounts to be put on the tax bill after suitable notice. All repaid loan amounts will be dedicated to future lead service replacements.
4. **OPTION #4 (GRANT WITH YOUNG CHILD)** -- Residential properties or commercial properties containing a dwelling unit with one or more child age six or less are eligible for a grant not to exceed the cost of replacement or \$2,000, whichever is less.

PROGRAM NOTES:

- All awarded dollars are available on a first-come-first-serve basis. When funding is exhausted, a waiting list will be maintained and future funding will be drawn from loan repayments. Department of Natural Resources funding will cease to be available after November 1, 2019. After this date only loan repayment sums will be available.
- Property owners must enter into a contract with the City to be eligible. To meet the terms of this contract, the property owner must present an executed contract with a municipally pre-approved contractor indicating that work will be completed in a timely fashion.
- This is a reimbursement program. Program to promptly reimburse property owner after improvements are completed and inspected by municipal staff or its designees.
- The City of Waterloo reserves the right to modify this program as it deems in the best interest of Waterloo residents.





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ORDINANCE #2016-05 DRAFT #2 11/22/2016 11:50 AM

AN ORDINANCE CREATING EXCEPTIONS FOR PUBLIC WORK DEPARTMENT AND WATERLOO UTILITIES EQUIPMENT AND VEHICLES FROM CHAPTER §278 LOUD AND UNNECESSARY NOISE

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER §278-5 Loud And Unnecessary Noise is hereby amended as follows:

§ 278-5 Loud And Unnecessary Noise.

A. General. No person shall make or cause to be made any loud, disturbing or unnecessary sounds or noises such as may tend to annoy or disturb a person of ordinary sensibilities in or about any public street, alley or park or any private residence.

B. Sound-amplifying equipment. The following regulations shall apply to the use of sound-amplifying equipment within the City:

(1) Sound-amplifying equipment shall be permitted only to publicize events of community-wide interest and importance which are of a noncommercial nature.

(2) The only sounds permitted shall be music and human speech.

(3) Sound-amplifying equipment shall be used only between 9:00 a.m. and 5:00 p.m.

(4) No sound advertising shall be permitted on Sundays or legal holidays.

(5) The volume of sound shall be controlled so that it will not be audible for a distance in excess of 200 feet from its source and so that the volume of sound emitted therefrom shall not be unreasonably loud, raucous, jarring, disturbing or a nuisance to persons within the area of audibility.

C. Construction and machinery noise. Except for emergencies ~~and except for vehicles and equipment operated by the Waterloo Department of Public Works and Waterloo Utilities,~~ between the hours of 9:00 p.m. and 7:00 a.m. no person shall do construction work or operate any chain saw, lawn mower or any other loud machinery of a similar nature.

D. Dynamic braking devices. It is unlawful for any person to operate any motor vehicle within the City limits with a dynamic braking device (common referred to as "Jake brakes," "Jacobs brake," "engine brake" or "compression brake") engaged, except for the aversion of imminent danger.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on March 17, 2016.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

Date Adopted: _____
Date Published: The Courier, _____

Fiscal Effect: None.
Text Added- > <u>Highlighted and underlined</u>
Text Struck-> Highlighted and strike marks