



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, June 16, 2016 – 7:00 p.m.**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER
2. MEETING MINUTES APPROVAL: June 2, 2016
3. PUBLIC COMMENT
  - a. Request For A Municipal Contribution For Flag Purchases, James Larrabee 250 Dickinson St
4. CONSENT AGENDA ITEMS
  - a. Reports Of City Officials And Contract Service Providers
    - i. Parks Coordinator Gabe Haberkorn For May 2016
    - ii. Waterloo Active Fire Department For April & May 2016
    - iii. Building Inspector - Building, Plumbing, And Electrical Permits For May 2016
    - iv. Public Works Director Gary Yerges For May 2016
    - v. Interim Police Chief Lange For May 2016
    - vi. Library Director Kelli Mountford For May 2016
    - vii. Waterloo Water & Light Commission – June 14, 2016
    - viii. Watertown Humane Society For May 2016
  - b. Approval Of Operator's License For License Period Ending June 30, 2017
    - i. Danielle J. Dorn, 217 N. Monroe Street, Unit 307
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Finance, Insurance & Personnel Committee
    - i. Payroll For May 2016 - \$63,936.68
    - ii. General Disbursements – May 20, 2016 Through June 16, 2016
    - iii. Treasurer's Report & Budget Reports For May 2016
  - b. Plan Commission
    - i. Certified Survey Map, Trek Bicycle, 801 West Madison Street
  - c. Waterloo Water & Light Commission
    - i. Resolution #2016-27 2015 Annual Review - Wastewater Treatment Plant Compliance Maintenance Report (CMAR)
6. UNFINISHED BUSINESS
  - a. Economic Development Strategic Plan Follow-up Item: Waterloo Street Market
7. NEW BUSINESS
  - a. Resolution #2016-25 Approving And Authorizing A Raze Order For 333 Portland Road, Waterloo, Wisconsin
  - b. Resolution #2016-26 Urging The Governor and Legislature To #JustFixItWI
  - c. Ordinance #2016-03 Recreating Chapter 140 BUILDING CONSTRUCTION Of The Municipal Code As Recommended By SAFEbuilt
  - d. Application For Special Event Licenses, Waterloo Chamber Of Commerce, Wiener & Kraut Day, September 10, 2016
  - e. Resolution #2016-28 Designating The Clerk/Treasurer As The Authorized Representative To File

Applications For Financial Assistance From State Of Wisconsin Environmental Improvement Fund

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

9. ADJOURNMENT



Mo Hansen  
Clerk/Treasurer

Posted and Emailed: 06/14/2016

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

- Library Board, May 10, 2016
- CATV Regulatory Board, January 13, 2016
- Public Safety & Health Committee, June 2, 2016
- Parks Commission, May 11, 2016

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: June 2, 2016**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: Ziaja. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Mary Danielson and spouse; Richard Korth; Interim Police Chief Lange, WLOO videographers and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: May 19, 2016. Moved by Quimby, seconded by Griffin to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. COMMUNICATIONS TO THE CITY COUNCIL
  - a. Darlene Tucker v. City of Waterloo -- Alleging A Violation Of Due Process Rights. Noted.
5. CONSENT AGENDA ITEMS
  - a. Approval Of Operator's Licenses for License Period Ending June 30, 2017. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.
    - i. Carl A. Grice, 202 W Main, Marshall
    - ii. Kyle M. Neitzel, 259 Milwaukee Avenue, Waterloo
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Finance, Insurance & Personnel Committee
    - i. Resolution #2016-21 Authorizing A Temporary Increase In Annual Salary For Interim Police Chief Randie Lange From \$64,018.11 To \$68,192.89 Effective May 9, 2016. MOTION: Moved by Springer, seconded by Stinnett to approve the resolution as presented. VOICE VOTE: Motion carried.
    - ii. Resolution #2016-22 Directing Changes To The Employee Handbook Modifying The Waterloo Fire Department Holiday Schedule Policy. MOTION: Moved by Springer, seconded by Quimby to approve the resolution as presented. VOICE VOTE: Motion carried.
    - iii. Resolution #2016-23 Creating A Policy Relating To Tax Roll Delinquencies And The 10% Penalty. MOTION: Moved by Springer, seconded by Quimby to approve the resolution as presented. VOICE VOTE: Motion carried.
  - b. Plan Commission
    - i. Proposed Certified Survey Map, Kwik Trip, 115 Portland Road. MOTION: Moved by Springer, seconded by Quimby to approve the proposed certified survey map conditioned upon a final review and sign-off from the City Engineer. VOICE VOTE: Motion carried.
    - ii. Application For A Conditional Use Permit, Marjorie Hein Trust, 717 Lum Avenue/208 Henry Street. MOTION: Moved by Springer, seconded by Thomas grant the conditional use permit as submitted. VOICE VOTE: Motion carried.
  - c. Public Safety & Health Committee
    - i. Ordinance #2016-02 Recreating Chapter 288 Of The Waterloo Municipal Code, Retitled: Minimum Housing Code. MOTION: Moved by Thomas, seconded by Griffin to approve the ordinance as submitted. VOICE VOTE: Motion carried.
7. NEW BUSINESS
  - a. Resolution #2016-24 Participating In The Jefferson County Road Aid Program For 2016. MOTION: Moved by Quimby, seconded by Springer to approve the resolution as presented. VOICE VOTE: Motion carried.
  - b. Class A & B Beer, Liquor & Cider License Applications For The License Period From 7/1/2016 – 6/30/2017. MOTION: Moved by Springer, seconded by Quimby to approve all license applications as presented. VOICE VOTE: Motion carried.
  - c. Cigarette License Applications For the License Period From 7/1/2016 – 6/30/2017. MOTION: Moved by Springer, seconded by Quimby to approve all cigarette license applications as presented. VOICE VOTE: Motion carried.
  - d. Annual Mobile Home Park Licenses (2). MOTION: Moved by Thomas, seconded by Griffin to approve the two license applications as presented. VOICE VOTE: Motion carried.

- e. Council Confirmation Of The Mayoral Appointment Of Lindsay Reynolds To The Community Development Authority To Fill An Unexpired Term Due To The Resignation Of Laurie Freund. Moved by Quimby, seconded by Griffin to approve the mayoral appointment. VOICE VOTE: Motion carried.
- f. Economic Development Strategic Plan Follow-up Item: Waterloo Farmer's Market. MOTION: Moved by Petts, seconded by Quimby to approve an expenditure not to exceed \$6,000 for a market manager. DISCUSSION: Petts presented several handouts and a draft outline of the merits for a market manager to organize and coordinate a Waterloo Farmer's Market. The request was to make available a sum not to exceed \$6,000 from unspent dollars previously earmarked for a economic development services contract with Vierbicher and Associates. In reply to a Thomas question Hansen said the position could report to the Chamber of Commerce, a City department or other. Thomas and Thompson expressed concern over creating another municipal position. Springer and Quimby asked for more details related to accountability. Thomas said rather than piece mealing it together more information was needed. INITIAL MOTION WITHDRAWN by Petts and Quimby. MOTION: Moved by Quimby, seconded by Thomas to table the matter to until the next meeting. VOICE VOTE: Motion carried

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Economic Development Strategic Plan Meeting, June 21, 2016 at 6:30 pm

9. ADJOURNMENT. MOTION: Moved by Quimby, seconded by multiple membersto adjourn. Motion carried unanimously. Approximate time: 7:30 pm.



Attest:

Mo Hansen

Clerk/Treasurer



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## **PARKS COORDINATOR REPORT**

April/May 2016

### **EVENTS AND HIGHLIGHTS**

- **Booster Banquet:** April 23, 2016: Had a great event with a lot of good feedback. Approximately 135 attendees. A couple problems were "Change Drawer" and Women's Bathroom locks. (Both have been remedied)
  - 10 out of 10 Review
- **Bautista Wedding:** April 30, 2016: 400 Attendees. Was a good test of our policies for a "Public Event" and everything seemed to come off without any problems
  - 10 out of 10 Review
- **HS BASEBALL/SOFTBALL:** Fields are looking great and staying on top of field maintenance needs to stay a focus as we begin the warmer weather and more games to be played.
- **MABL/MSBL Baseball:** Had their first night of games and they now have booked 3 more dates including Saturday and Sunday of next week.
- **HOME TALENT BASEBALL:** Had their first Sunday home game.

### **ONGOING PROJECTS**

- **OUTFIELD SIGN DONATION CAMPAIGN:** We have received 16 donations already and extended the date until May 8th.
  - \$2800 raised this far
- **EVENT SCHEDULING:** 43 events for 2016 with 3 on hold (waiting to be reserved). 11 of those events are "Public" Parties. For 2017 we are at 6 events booked with another 4 on hold.
- **HOME TALENT BASEBALL:** 12 home dates booked with 5 of those being Friday nights for special events to be named later.
- **CONCERTS IN THE PARK:** We are in Phase 3 of a weekly "Beer Garden" series of Concerts in the Park. Dates will be Thursdays starting May 26<sup>th</sup> and run 4 more Thursdays throughout the summer months. Tyranena and Soular are going to be our sponsors finishing booking bands and dates. Dates booked would try and correspond with Home Talent Baseball games. Tyranena would be the beer on sale for those nights in the roundhouse and Soular will use the Kitchen in the Pavilion to sell appetizers and Pizza for sale.
- **JULY 4<sup>TH</sup>:** We are in Phase 2, scheduling of vendors and entertainment. We have met with a small group of community members and have decided on a specific route. Sunday July 3<sup>rd</sup> will be our official day of celebration, but small events happening throughout the weekend. We are going to put out a letter to all area business and organizations who would like to be a vendor at July 4<sup>th</sup> for either Midway games or Food. Each vendor will pay the City of Waterloo 10% of the total profits as a fee for space rental and to cover clean-up. Here is the schedule of events for the weekend.
  - Friday night: 5:00 pm to Midnight – Softball Tournament
  - 5:00 pm to 10:00 pm – Horse Pull

7:00 pm to Midnight – DJ

Saturday: All Day – Vendor/Craft Fair

9:00 am to Midnight – Softball Tournament

7:00 pm to Midnight – “Big Band” to be announced

Sunday: 9:00 am to Midnight – Vendors

9:00 am to 8:00 pm – Midway Games

9:00 am to 7:00 pm – Softball Tournament

9:00 am to 4:00 pm – Baseball Games

10:00 am to Noon – City Band

Noon to 1:00 pm – Wayne the Wizard

4:00 pm to 6:30 pm – The Devilles (Band)

7:30 to 9:00 pm – Band X (The Boogie Men)

9:00 pm to 9:30 – Firework Show

9:30 pm to 11:00 pm – The Boogie Men

- MAIN ENTRANCE GATE: We are ready to move forward with the fix of the masonry work. The money the Board of Trustees set aside for a basketball court has now been Okayed to use to pay for the fixes that are needed for the gate. Waiting on one more bid. Lowest bid is \$7100 and highest is \$14000.

#### **PROJECTS ON HOLD UNTIL 2017**

- CO-ED SOFTBALL LEAGUE: Seasons have started already: May look into holding a Fall Ball League.
- DISC GOLF LEAGUE: Looking at waiting until after the expansion to 18 holes.
- FARMERS MARKET: Trying to find private citizens to help facilitate event.

#### **DONATION CAMPAIGNS**

- OUTFIELD FENCE SIGN CAMPAIGN: We have received 16 donations already and extended the date until May 8th.
  - \$3100 raised to date
- JULY 4<sup>TH</sup> SPONSORSHIPS: We have received 3 donations to date. Looking for \$15,000 in donations
  - \$1350 raised to date
- NEW STREET SIGNS: We will be closing this out. Signs have been completed and are now up. Total cost was \$430 donated by Maureen Giese.



Invoice

Invoice Number: 0025139-IN  
Invoice Date: 05/31/16  
Terms: Net 30 Days  
Due Date: 06/30/16

Salesperson: 0000  
Customer Number: 11-WATERL2  
Customer P.O.:

CITY OF WATERLOO  
136 N MONROE STREET  
Waterloo, WI 53594-1198

WI Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
<b>Permit # 16WTRC-0031-16-05E</b>				<b>Electrical Permit</b>
Electrical- Replacement & Misc.	50.00	05/10/16	60.00	30.00
<b>16WTRC-0031-16-05E Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0031-16-05P</b>				<b>Plumbing Permit</b>
Plumbing- Replacement & Misc.	50.00	05/10/16	60.00	30.00
<b>16WTRC-0031-16-05P Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0032-16-05P</b>				<b>Plumbing Permit</b>
Plumbing- Replacement & Misc.	55.00	05/11/16	60.00	33.00
<b>16WTRC-0032-16-05P Subtotal</b>				<b>33.00</b>
<b>Permit # 16WTRC-0033-16-05B</b>				<b>Accessory Structure</b>
Accessory Structure- Residentia	60.48	05/13/16	60.00	36.29
<b>16WTRC-0033-16-05B Subtotal</b>				<b>36.29</b>
<b>Permit # 16WTRC-0034-16-05B</b>				<b>Fence</b>
Other Fee- Residential	50.00	05/19/16	60.00	30.00
<b>16WTRC-0034-16-05B Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0035-16-05B</b>				<b>Accessory Structure</b>
Accessory Structure- Residentia	60.00	05/19/16	60.00	36.00
<b>16WTRC-0035-16-05B Subtotal</b>				<b>36.00</b>
<b>Permit # 16WTRC-0036-16-05B</b>				<b>Fence</b>
Other Fee- Residential	50.00	05/27/16	60.00	30.00
<b>16WTRC-0036-16-05B Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0037-16-05E</b>				<b>Electrical Permit</b>
Electrical- Replacement & Misc.	62.00	05/19/16	60.00	37.20
<b>16WTRC-0037-16-05E Subtotal</b>				<b>37.20</b>
<b>Permit # 16WTRC-0038-16-05E</b>				<b>Electrical Permit</b>
Electrical- Replacement & Misc.	60.00	05/19/16	60.00	36.00
<b>16WTRC-0038-16-05E Subtotal</b>				<b>36.00</b>

Continued



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
<b>Permit # 16WTRC-0039-16-05B</b>		<b>258 W POLK ST</b>		<b>Residential Alteration</b>
Remodel- Residential	150.00	05/27/16	60.00	90.00
Erosion Control - Addition- Resi	75.00	05/27/16	60.00	45.00
<b>16WTRC-0039-16-05B Subtotal</b>				<b>135.00</b>
<b>Permit # 16WTRC-0039-16-05E</b>		<b>258 W POLK ST</b>		<b>Electrical Permit</b>
Electrical- New Building/Additon	91.75	05/27/16	60.00	55.05
<b>16WTRC-0039-16-05E Subtotal</b>				<b>55.05</b>
<b>Permit # 16WTRC-0039-16-05H</b>		<b>258 W POLK ST</b>		<b>HVAC Permit</b>
HVAC- New Building/Additon/Alt	91.75	05/27/16	60.00	55.05
<b>16WTRC-0039-16-05H Subtotal</b>				<b>55.05</b>
<b>Permit # 16WTRC-0039-16-05P</b>		<b>258 W POLK ST</b>		<b>Plumbing Permit</b>
Plumbing- Replacement & Misc.	50.00	05/27/16	60.00	30.00
<b>16WTRC-0039-16-05P Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0040-16-05B</b>		<b>465 VAN BUREN ST</b>		<b>Fence</b>
Other Fee- Residential	50.00	05/27/16	60.00	30.00
<b>16WTRC-0040-16-05B Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0041-16-05B</b>		<b>302 E MADISON ST</b>		<b>Fence</b>
Other Fee- Residential	50.00	05/27/16	60.00	30.00
<b>16WTRC-0041-16-05B Subtotal</b>				<b>30.00</b>

6/13/2016
RECEIPT #32178
\$ 1,055.98

BUILDING PERMITS	\$ 470.48
RAZING PERMITS	\$ -
ELECTRICAL PERMITS	\$ 263.75
PLUMBING PERMITS	\$ 155.00
HVAC PERMITS	\$ 91.75
OCCUPANCY PERMITS	\$ -
EROSION CONTROL	\$ 75.00
BUILDING PERMIT SEALS	\$ -
REINSPECT FEE	\$ -
<b>TOTALS</b>	<b>\$ 1,055.98</b>

WI Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	633.59
<b>Total</b>		<b>633.59</b>

Please Remit Payments to:  
W241 S4135 Pine Hollow Ct, Waukesha WI 53189

Net Invoice:	633.59
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>633.59</b>

MACHINERY AND EQUIPMENT

May 2016

544 H ENDLOADER	General Maintenance	Start	End	Total
		2,328	2,351	23
		Fuel Used	GPH	
		65	2.8	
JOHN DEERE TRACTOR	General Maintenance	START	END	TOTAL
		4,074	4,089	15
		FUEL USED	GPH	
		169	1	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,716	1,733	17
		FUEL USED	GPH	
		21	1.2	
2520 John Deere TRACTOR	General Maintenance	START	END	TOTAL
		491 / 482	520 / 487	29 / 5
		FUEL USED	TOTAL	
		34	1	
X750 TRACTOR	General Maintenance	START	END	TOTAL
		391	421	30
		FUEL USED	GPH	
		30	1	
2014 FREIGHTLINER TRUCK #7	General Maintenance	START	END	TOTAL
		2,599	2,641	42
		FUEL USED	GPH	
		11	3.8	
2010 INTERNATIONAL TRUCK #1	General Maintenance	START	END	TOTAL
		14,583	14,583	0
		FUEL USED	MPG	
		0	0	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		36,080	36,086	6
		FUEL USED	MPG	
		24	4	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,590	1,594	4
		FUEL USED	GPH	
		9	2.2	

2011 FORD F-550	General Maintenance	START 19,576	END 19,953	TOTAL 377
		FUEL USED 91		MPG 4.1
2008 INTERNATIONAL TRUCK #5	General Maintenance	START 17,196	END 17,208	TOTAL 12
		FUEL USED 25		MPG 2.1
2005 ELGIN PELICAN STREET SWEEPER	General Maintenance	START 9,485	END 9,496	TOTAL 11
		FUEL USED 16		GPH 1.5
2006 CHEVEROLET TRUCK #4	General Maintenance	START 73,260	END 73,924	TOTAL 664
		FUEL USED 71		GPH 9.3

May 2016

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	1	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	11	88
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	3	24

Miscellaneous Items

May 2016  
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	CHRIS		OT HOURS	TOTAL HOURS
ON CALL	0	0	0	0		0	0
MUNICIPLE BUILDING	0	0	0	0		0	0
WARMING HOUSE	0	0	0	0		0	0
POLICE ADMINISTRATION	0	0	0	0		0	0
FIRE DEPARTMENT	2.5	3	2	4		0	11.5
COMMUNITY BUILDING	0	0	0	0		0	0
VACATION	19	2.5	21	0		0	42
BEREAVMENT	0	0	0	0		0	0
HOLIDAY	8	8	8	8		0	32
SICK LEAVE	65	0	0	0		0	65
MACHINERY / EQUIPMENT	6.5	31.5	14	7		0	59
GARAGE / SHED	18	4	2	6		0	30
Meeting/Seminars	0	0	2	8		0	10
	0						
STREET REPAIR AND MAINTENANCE	0	10	15	19		0	44
STREET CLEANING	0	20	2	6		0	28
Snow/ice	0	0	0	0		0	0
	0	0	0	0			
STORM SEWER	0	0	0	0		0	0
TRAFFIC CONTROL	0	1.5	2	1.5		0	5
BRIDGES / CULVERTS	0	0	0	0		0	0
TREE / BRUSH	0	16.5	29.5	25.5		0	71.5
REFUSE COLLECTION	7	11	6.5	6		0	30.5
SANITARY SEWER	0	1	0	1		0	2
INSECT CONTROL	0	0	0	0		0	0

ANIMAL CONTROL	0	0	0	0		0	0
CEMETERY	1.5	4	7.5	10.5		0	23.5
LIBRARY	3	5.5	11.5	9		0	29
PARKS	36	45.5	42	52.5		0	176
CELEBRATIONS ENTERTAINMENT	0	0	1	0		0	1
WINTER RECREATION	0	0	0	0		0	0
WEED CONTROL	19.5	14	14	0		0	47.5

# WATERLOO POLICE DEPARTMENT

Report For Month Of May 2016

## COMPLAINTS

Family:	3
Off Road Vehicles:	0
Vandalism:	2
Minor Theft - Less Than \$500:	2
Major Theft - More Than \$500:	0
Burglary:	0
Doors Found Open:	9
Animal Case:	4
Late Bar Closing:	0
Alarms:	6
Lous Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	0
Domestic Abuse:	1
Sexual Assault:	2
Runaways:	0
Worthless Checks:	0
All Other Complaints:	49
<b>TOTAL COMPLAINTS</b>	<b>79</b>

## INQUIRIES/CHECKS

Registration Checks:	763
Drivers License Checks:	299
NCIC/CIB/VIN Checks:	19
Check Welfare:	3
<b>TOTAL INQUIRIES/CHECKS</b>	<b>1084</b>

## ACCIDENTS

More Than \$1,000:	0
Less Than \$1,000:	1
Pedestrian Accidents:	1
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
<b>TOTAL ACCIDENTS</b>	<b>2</b>

## ASSISTS

Assist Jefferson County:	4
Assist Dodge County:	6
Assist Dane County:	1
Assist Marshall Police:	0
Assist Fire/Rescue:	24
Assist Other Agencies:	5
Assist Public:	85
Assist With Escort:	0
Assist All Other:	0
<b>TOTAL ASSISTS</b>	<b>125</b>

## MISCELLANEOUS

Investigations/Followups:	80
Traffic Control:	2
Radar Operations:	139
Special Assignment:	5
Speech/Presentations:	0
Serve Papers:	1
Other Miscellaneous:	0
<b>TOTAL MISCELLANEOUS</b>	<b>227</b>

# WATERLOO POLICE DEPARTMENT

Report For Month Of May 2016

## TRAFFIC VIOLATIONS

## MISDEMEANOR/CRIMINAL

### WARNINGS

### ARRESTS

### WARNINGS

### ARRESTS

Speeding:	24	4
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	1	2
Illegal Passing:	1	0
No Drivers License:	0	3
Illegal Parking:	5	27
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	4	3
Driving Suspended/Revoked:	0	3
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	2	29
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	12	0
All Other Traffic:	5	8

Disorderly Conduct:	0	0
Underage Alcohol:	0	3
Warrants:	0	1
Theft:	1	0
Trespassing:	1	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	53	6

### WARNINGS

### ARRESTS

TOTALS

109

89

### Hourly Breakdown

Patrol:	526.25
Investigations:	69.25
Radar:	152.25
Court Appearances:	2.50
Office:	189.00
Special Duties:	25.25
Schools/Training:	26.75
On Call:	0.00

TOTAL:

991.25

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	0	0	2
	Assist Citizen	4	0	7	0	11
	Assist Dane County Sheriff	0	0	0	0	4
	Assist Dodge County Sheriff	4	3	12	1	15
	Assist Jefferson County Sheriff	2	2	9	1	12
	Assist Marshall PD	0	3	15	4	28
	Assist Probabtion/Parole	0	0	0	0	2

## Monthly Incident Comparison Report

## Report Criteria:

Current Month: 5/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Social Services	0	2	5	2	12
	Civil Dispute	0	0	0	0	1
	Custody for Other Department	0	0	0	0	1
	EMS Calls	0	0	0	0	2
	Fire Calls	1	0	3	0	3
	Neighbor Problems	0	0	0	1	2
	Other Mutual Aid Assists	0	0	0	0	8
	Probation/Parole Check Ins	0	0	2	0	1
	<b>Total for ASSIST:</b>	<b>11</b>	<b>10</b>	<b>53</b>	<b>9</b>	<b>104</b>
CRIMINAL						
	Animal Cruelty/Neglect/Trapping	0	0	0	0	1
	Bail Jumping/Escapes	0	0	1	0	3
	Burglary - Non-Residential/Forced	0	0	1	0	1
	Burglary - Residential/Forced	0	0	0	0	2
	Burglary - Residential/No Force	0	0	1	0	2
	Computer Crimes	0	0	0	0	1
	Contempt of Court, Court Violation	0	0	0	0	3
	Criminal Damage To Property/vandalism	1	1	4	3	20
	Disorderly Conduct - All Other	1	1	4	3	11
	Disorderly Conduct - Fight, Disturbance	2	1	4	1	9
	Disorderly Conduct - Noise	0	1	1	0	0
	Domestic Disturbance	0	1	5	1	15
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	1
	Drug Investigations	1	0	3	0	0
	Drug Paraphernalia Possession	0	0	2	0	4
	Drug Possession	0	0	2	0	2
	Forcible Rape	0	0	1	0	0
	Forgery/Counterfeiting	1	0	1	1	2
	Fraud	0	0	1	0	8
	Harass/Intimidate Victim or Witness	0	0	0	0	1
	Harassment - Harassing Telephone Calls	0	1	2	0	6
	Harassment - Stalking	0	0	1	0	0
	Harassment - Threats	0	0	3	0	5
	Interfere with Child Custody	0	0	2	0	3
	Obstruct/Resist Police Officer	0	0	0	1	2
	Operate Vehicle Without Owner's Consent	0	0	0	0	1
	Other Sex Offenses	3	0	3	1	3
	Suicide - Attempts/Threats	1	0	1	0	0
	Theft - All Other	0	1	6	0	8
	Theft - Bicycles	0	0	0	0	4

## Monthly Incident Comparison Report

## Report Criteria:

Current Month: 5/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - From Building	0	0	2	0	5
	Theft - From a Motor Vehicle	0	0	0	1	5
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	3	1	7	2	4
	Trespassing	0	0	2	0	2
	Violation of Court/Restraining Order	0	0	0	2	5
	Worthless Checks - Less Than \$1000	0	0	1	0	2
	<b>Total for CRIMINAL:</b>	<b>13</b>	<b>8</b>	<b>61</b>	<b>16</b>	<b>142</b>
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	1
	Animal Bite	0	2	2	0	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	0	0	2	0	0
	Animal Running at Large	0	0	0	1	5
	Fireworks Violation	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	0	3	3	0	1
	Possession of Tobacco by Minor	0	0	0	0	2
	Truancy	2	0	2	2	5
	Under Age Drinking - Adult (18-21)	1	0	1	0	1
	Under Age Drinking - Minor (Under 18)	0	0	0	0	2
	<b>Total for ORDINANCE:</b>	<b>3</b>	<b>5</b>	<b>10</b>	<b>3</b>	<b>26</b>
Other						
	Investigation/Take Report	0	0	0	0	1
	Other Animal Calls - Dead, Etc.	2	0	2	1	9
	Receive Information	0	3	5	5	29
	<b>Total for Other:</b>	<b>2</b>	<b>3</b>	<b>7</b>	<b>6</b>	<b>39</b>
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	0	0	1	0	1
	Emergency Detention/Detoxification	0	3	9	1	7
	Found Items/Property	0	0	1	0	7
	Keep the Peace	0	0	1	0	4
	Missing Adult	0	0	0	1	1
	Runaway Juvenile	0	0	0	0	0
	Suspicious Person/Activity, Prowler	0	0	2	0	5
	Uncontrollable Juvenile	0	0	0	0	10
	Warrant Pickup - Other Agency	1	0	3	0	0
	Welfare Check	1	2	3	3	8
	<b>Total for SERVICE:</b>	<b>2</b>	<b>5</b>	<b>20</b>	<b>5</b>	<b>44</b>

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2016

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Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC	Disobey Sign/Marker	1	0	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	0	2	12	2	19
	Driving Complaint	0	0	1	0	0
	Lane Violations - Left of Center, Etc.	0	0	0	0	3
	OAS/OAR/Other License Violations	1	1	15	2	43
	Operate Motor Vehicle While Intoxicated	0	2	3	1	12
	Other Traffic Violations	1	4	14	1	18
	Parking Violation	0	1	6	1	46
	Registration/Title Violation	3	1	11	1	14
	Seatbelt Violation	31	1	33	37	46
	Speeding Violation	1	1	11	3	16
	Stop Sign/Signal Violation	2	0	4	0	2
	Tow Vehicle	0	0	0	0	2
	Traffic Accident - Hit and Run (Damage)	1	1	3	4	13
	Traffic Accident - Hit and Run (Injury)	0	0	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Traffic Accident - Non-Reportable	0	0	1	0	5
	Traffic Accident - Personal Injury	1	1	2	0	3
	Traffic Accident - Property Damage	0	1	7	2	15
	Vehicle Equipment Violation - Lights	0	0	0	1	5
	Vehicle Equipment Violation - Other	0	0	0	0	1
	Warning - 5 Day Equipment Violation	0	0	3	0	0
	<b>Total for TRAFFIC:</b>	<b>42</b>	<b>16</b>	<b>128</b>	<b>55</b>	<b>263</b>
Undefined						
	Blank Description	0	0	0	1	3
	Found Property	0	0	0	1	1
	Harassment	0	0	0	0	1
	<b>Total for Undefined:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>
	<b>Grand Totals:</b>	<b>73</b>	<b>47</b>	<b>279</b>	<b>96</b>	<b>623</b>

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# Waterloo Police Department

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## Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 05/01/2016 Thru 05/31/2016

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Date	Complaint	Case Descriptive	Action Taken
05/02/2016	ASSIST PUBLIC.	MEDICATIONS WERE COLLECTED FROM THE PUBLIC IN DRUG DROP BOX.	ITEMS WERE COLLECTED AND TRANSPORTED TO BE DESTROYED.
05/03/2016	TRUANCY	SCHOOL REPORTS JUVENILE BEING UNEXCUSED FROM SCHOOL FOR 25 DAYS.	OFFICER TOOK REPORT. JUVENILE REFERRED TO HUMAN SERVICES. PARENT ARRESTED AND ISSUED CITATION.
05/04/2016	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO CHECK ON POSSIBLE INJURED DEER IN ROADWAY IN DODGE COUNTY.	OFFICER ASSISTED.
05/04/2016	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH ACCIDENT IN DODGE COUNTY.	OFFICER ASSISTED.
05/05/2016	ANIMAL COMPLAINT.	REPORT OF SUBJECT BEING SCRATCHED BY CAT.	OFFICER TOOK INFORMATION.
05/06/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/06/2016	CHILD SEXUAL ASSAULT.	REPORT OF INAPPROPRIATE TOUCHING OCCURRING WITH TWO JUVENILES.	OFFICER INTERVIEWING SUBJECTS. INVESTIGATION CONTINUING.
05/08/2016	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE. DRIVER STATED THERE WAS NO INSURANCE FOR VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
05/08/2016	UNDERAGE DRINKING VIOLAION.	REPORT OF INTOXICATED JUVENILES.	OFFICER MADE CONTACT. THREE JUVENILES ARRESTED AND ISSUED CITATIONS.
05/09/2016	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED VEHICLE TRAVEL THROUGH INTERSECTION CONTROLLED BY A STOP FAILING TO COME TO A STOP.	SUBJECT ARRESTED AND ISSUED CITATION.
05/10/2016	FAILURE TO OBEY CROSSING GUARD.	OFFICER OBSERVED VEHICLE TO TRAVEL THROUGH INTERSECTION WHERE CROSSING STOOD WITH STOP SIGN UP.	SUBJECT ARRESTED AND ISSUED CITATIONS.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 05/01/2016 Thru 05/31/2016

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Date	Complaint	Case Descriptive	Action Taken
05/10/2016	DISORDERLY CONDUCT.	REPORT OF TWO JUVENILES INVOLVED IN ALTERCATION AT SCHOOL.	OFFICER INTERVIEWED SUBJECTS. REPORT TO BE FORWARDED TO HUMAN SERVICES.
05/11/2016	TRAFFIC ACCIDENT.	REPORT OF VEHICLE VERSUS PEDESTRIAN ACCIDENT ON EAST MADISON STREET.	OFFICER TOOK REPORT. INVESTIGATION CONTINUING.
05/13/2016	THEFT-RETAIL/SHOPLIFTING.	REPORT OF SUBJECTS TAKING ITEMS FROM STORE WITHOUT PAYING FOR THEM.	OFFICER TOOK REPORT. REPORT FORWARDED TO HUMAN SERVICES.
05/14/2016	SUICIDE-ATTEMPTS/THREATS.	REPORT OF SUBJECT SEEKING HELP DUE TO ATTEMPTING SUICIDE.	OFFICERS MADE CONTACT. SUBJECT TRANSPORTED BY AMBULANCE AND HUMAN SERVICES CONTACTED.
05/16/2016	ASSIST CITIZEN.	COMPLAINANT WISHED TO REPORT UNUSUAL BEHAVIOR BY A SUBJECT.	OFFICER TOOK INFORMATION.
05/16/2016	CITIZEN INFORMATION	OFFICER RECEIVED REPORT OF POSSIBLE INAPPROPRIATE CONTACT INVOLVING JUVENILES.	OFFICER INTERVIEWED SUBJECTS. CONTACT FOUND TO BE UNINTENTIONAL. CASE CLOSED.
05/16/2016	ASSIST CITIZEN.	SUBJECT REPORTS DECEASED RELATIVE'S INFORMATION WAS ATTEMPTED TO BE USED TO TRY AND OBTAIN SERVICES.	OFFICER TOOK INFORMATION AND SUBJECT GIVEN INFORMATION ON PROTECTING PERSONAL INFORMATION.
05/17/2016	NON-REGISTRATION OF VEHICLE.	OFFICER OBSERVED REGISTRATION ON VEHICLE DID NOT MATCH THE DESCRIPTION THROUGH DEPARTMENT OF TRANSPORTATION.	SUBJECT ARRESTED AND ISSUED CITATION.
05/17/2016	DEFECTIVE HEADLIGH.	SUBJECT WAS ISSUED AN EQUIPMENT VIOLATION NOTICE TO REPAIR HEADLIGHT. SUBJECT HAS MADE NO ATTEMPT TO CLEAR NOTICE.	SUBJECT ARRESTED AND ISSUED CITATION.
05/17/2016	THEFT-RETAIL.	REPORT OF SUBJECT TAKING ITEMS FROM STORE WITHOUT PAYING FOR ITEMS.	INVESTIGATION CONTINUING.
05/18/2016	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST AT RESIDENCE IN JEFFERSON COUNTY ON A CHECK WELFARE OF RESIDENTS.	OFFICER ASSISTED.
05/19/2016	CUSTODY-OTHER DEPARTMENT WARRANTS.	OFFICER RECEIVED REPORT OF SUBJECT IN THE CITY BEING WANTED ON A WARRANT. OFFICER VERIFIED WARRANT STATUS.	SUBJECT ARRESTED AND ISSUED CITATION.



# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 05/01/2016 Thru 05/31/2016

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Date	Complaint	Case Descriptive	Action Taken
05/23/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/23/2016	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON MOTOR VEHICLE EXPIRED IN NOVEMBER, 2015.	SUBJECT ARRESTED AND ISSUED CITATION.S
05/23/2016	FORGERY	REPORT OF CHECKS BEING CASHED AND/OR DEPOSITED AT BANK THAT HAVE BEEN RETURNED DUE TO THEM BEING FORGED.	INVESTIGATION CONTINUING.
05/24/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING THE SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/24/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING THE SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/24/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/24/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/25/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING THE SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/25/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/25/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/25/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/25/2016	ASSIST CITIZEN.	SUBJECT WISHED TO REPORT DAMAGE CAUSED BY UNKNOWN SOURCE OF RESIDENCE SHE WAS VACATING.	OFFICER TOOK I NFORMATION. LANDLORD CONTACTED.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 05/01/2016 Thru 05/31/2016

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Date	Complaint	Case Descriptive	Action Taken
05/26/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/26/2016	OTHER SEX OFENSES.	SUBJECT IN TO REPORT INCIDENTS THAT OCCURRED SEVERAL YEARS AGO.	INVESTIGATON CONTINUING.
05/26/2016	DISORDERLY CONDUCT	REPORT OF PHYSICAL ALTERCATION OCCURRING AT RESIDENCE.	OFFICERS MADE CONTACT WITH SUBJECTS INVOLVED. CASE STATUS PENDING.
05/26/2016	SEATBELT VIOLATION..	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATIONS.
05/26/2016	SEATBELT VIOLATION..	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATIONS.
05/26/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/26/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/26/2016	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/27/2016	CRIMINAL DAMAGE TO PROPERTY.	REPORT OF BICYCLE BEING DAMAGED BY UNKNOWN SUBJECTS.	INVESTIGATION CONTINUING.
05/27/2016	WELFARE CHECK.	REPORT OF SUBJECT WHO HAD FALLEN AND INJURED SELF.	OFFICER RESPONDED. SUBJECT WAS TRANSPORTED BY AMBULANCE.
05/28/2016	POSSESSION OF COCAINE.	REPORT OF UNCONCIOUS SUBJECT FOUND IN ALLEYWAY.	OFFICER MADE CONTACT AND COCAINE WAS FOUND WITH SUBJECT. SUBJECT TRANSPORTED TO HOSPITAL AND THEN TO JEFFERSON COUNTY JAIL.
05/28/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATIONS.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 05/01/2016 Thru 05/31/2016

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Date	Complaint	Case Descriptive	Action Taken
05/28/2016	THEFT-RETAIL.	REPORT OF SUSPECT LEAVING STORE WITH MERCHANDISE THAT WAS NOT PAID FOR.	INVESTIGATION CONTINUING.
05/29/2016	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/29/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/30/2016	OPERATING AFTER SUSPENSION.	OFFICER OBSERVED SUBJECT DRIVING A MOTOR VEHICLE. OFFICER WAS AWARE SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
05/30/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
05/31/2016	ASSIST DODGE COUNTY SHERIFF DEPT.	OFFICER WAS REQUESTED TO ASSIST DODGE COUNTY DEPUTY WITH A TRAFFIC STOP.	OFFICER ASSISTED.
05/31/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
05/17/2016	05/17/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
05/17/16	ANDRUSS,TAYLEE,JEAN	DOB: 04/19/96 No: T-C015665-6	WARNER,DAVID,N
11:00 AM	4135 BARBY LN MADISON WI, 53704	Age: 19 Issued: 04/09/16 Inc #: 16-000184	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		344.62(2)	Fine \$10.00 Collected \$0.00
05/17/16	BERGERON,BRYON,S	DOB: 05/23/70 No: T-C015671-5	BREITENFELDT,NICHOLAS,E
11:00 AM	530 KNOWLTON ST WATERLOO WI, 53594	Age: 45 Issued: 01/26/16 Inc #: 16-000195	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		346.53(6)	Parking/Standing where Prohibited Fine \$0.00 Collected \$0.00
05/17/16	BREESE,TRISTAN,D	DOB: 08/08/91 No: T-C015654-2	CULLEN,NATHANIEL,J
11:00 AM	625 CHADWICK DR WATERTOWN WI, 53094	Age: 24 Issued: 03/26/16 Inc #: 16-000163	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		346.57(5)	Exceeding Speed Zones/Posted Limits Fine \$0.00 Collected \$0.00
05/17/16	BUSCHKOPF,MAX,VICTOR	DOB: 01/26/95 No: T-C015663-4	CULLEN,NATHANIEL,J
11:00 AM	934 CANAL ROAD WATERLOO WI, 53594	Age: 21 Issued: 04/03/16 Inc #: 16-000180	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		346.57(5)	Exceeding Speed Zones/Posted Limits Fine \$0.00 Collected \$0.00
05/17/16	BUSCHKOPF,MAX,VICTOR	DOB: 01/26/95 No: T-C015664-5	CULLEN,NATHANIEL,J
11:00 AM	934 CANAL ROAD WATERLOO WI, 53594	Age: 21 Issued: 04/03/16 Inc #: 16-000180	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		344.62(2)	Fine \$0.00 Collected \$0.00
05/17/16	CONNORS,JENNIFER,M	DOB: 07/03/75 No: T-C015669-3	RUPPRECHT,JOSEPH,J
11:00 AM	735 HERRON CT WATERLOO WI, 53594	Age: 40 Issued: 01/26/16 Inc #: 16-000193	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		346.53(6)	Parking/Standing where Prohibited Fine \$0.00 Collected \$0.00
05/17/16	CONRADY,ZACORY,S	DOB: 09/04/92 No: T-C015670-4	RUPPRECHT,JOSEPH,J
11:00 AM	413 N THOMPSON DR 8 MADISON WI, 53714	Age: 23 Issued: 03/13/16 Inc #: 16-000194	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>
		347.06(3)	Unclean/Defective Lights or Reflectors Fine \$0.00 Collected \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
05/17/2016	05/17/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	DRIVER,JOSHUA,J	07/25/96	T-C015674-1	THOM,TRACY
11:00 AM	235 N MONROE ST WATERLOO WI, 53594	Age: 19	Issued: 04/15/16 Inc #: 16-000203	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(2)		\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	FITZGERALD,MICHAEL,LAWRENCE	08/23/79	T-C015672-6	THOMFORD,SARAH,ANNE
11:00 AM	135 1/2 WEST MADISON ST WATERLOO WI, 53594	Age: 36	Issued: 02/04/16 Inc #: 16-000197	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	FRANKLIN,CRYSTAL,S	03/18/81	T-C015677-4	THOMFORD,SARAH,ANNE
11:00 AM	624 KNOWLTON ST 2 WATERLOO WI, 53594	Age: 35	Issued: 04/24/16 Inc #: 16-000215	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	Non-Registration of Vehicle	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	FRITZ,ALEXANDER,C	08/15/90	T-S186310-5	THOM,TRACY
11:00 AM	7343 STH 73 MARSHALL WI, 53559	Age: 25	Issued: 04/21/16 Inc #: 16-000209	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.48(2M)(B)	Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GANSTER,RILEY,STUART	11/23/97	T-C016005-3	THOM,TRACY
11:00 AM	W6480 COUNTY ROAD A LAKE MILLS WI, 53551	Age: 18	Issued: 03/13/16 Inc #: 16-000202	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GANTA,GRADY,PETER	06/03/87	T-C015650-5	BOLLIG,RANDY,P
11:00 AM	169 NORTH MONROE STREET WATERLOO WI, 53594	Age: 28	Issued: 02/23/16 Inc #: 16-000159	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	Non-Registration of Vehicle	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GARCIA,IVAN	05/24/97	T-S186307-2	BOLLIG,RANDY,P
11:00 AM	970 LUM AVE WATERLOO WI, 53594	Age: 18	Issued: 04/12/16 Inc #: 16-000190	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.89(1)	Inattentive Driving	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
05/17/2016	05/17/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GODINA, RAYMOND, *NMI*	06/04/83	T-S186301-3	RUPPRECHT, JOSEPH, J
11:00 AM	1000 NORTH BELAYRE DRIVE WAUKESHA WI, 53186	Age: 32	Issued: 03/06/16 Inc #: 16-000127	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GODINA, RAYMOND, *NMI*	06/04/83	T-S186302-4	RUPPRECHT, JOSEPH, J
11:00 AM	1000 NORTH BELAYRE DRIVE WAUKESHA WI, 53186	Age: 32	Issued: 03/06/16 Inc #: 16-000127	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(2)	Operate MV w/o Proof of Insurance	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GOMEZ, RAUL	05/25/95	T-C015659-0	CULLEN, NATHANIEL, J
11:00 AM	2645 KENNETH CT SUN PRAIRIE WI, 53590	Age: 20	Issued: 03/28/16 Inc #: 16-000168	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	GOMEZ, RAUL	05/25/95	T-C015660-1	CULLEN, NATHANIEL, J
11:00 AM	2645 KENNETH CT SUN PRAIRIE WI, 53590	Age: 20	Issued: 03/28/16 Inc #: 16-000168	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(2)		\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	JONES, BRANDON, C	02/07/84	T-C015667-1	RUPPRECHT, JOSEPH, J
11:00 AM	122 1/2 W MADISON ST WATERLOO WI, 53594	Age: 32	Issued: 04/13/16 Inc #: 16-000192	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	JONES, BRANDON, C	02/07/84	T-C015668-2	RUPPRECHT, JOSEPH, J
11:00 AM	122 1/2 W MADISON ST WATERLOO WI, 53594	Age: 32	Issued: 04/13/16 Inc #: 16-000192	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)		\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	KNAPTON, DANIEL, J	03/20/58	C-P413392	THOMFORD, SARAH, ANNE
11:00 AM	901 CANAL ROAD WATERLOO WI, 53594	Age: 58	Issued: 04/15/16 Inc #: 16-000200	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*140-6	Building Permits	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
05/17/2016	05/17/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	KNAPTON,DANIEL,J	03/20/58	C-P413393	THOMFORD,SARAH,ANNE
11:00 AM	901 CANAL ROAD WATERLOO WI, 53594	Age: 58	Issued: 04/15/16 Inc #: 16-000200	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*288-8	Building Code Violations	\$0.00	\$0.00	
05/17/16	KRAUSE,BRANDI,M	12/24/78	T-S186309-4	BOLLIG,RANDY,P
11:00 AM	727 LEWELLIN ST MARSHALL WI, 53559	Age: 37	Issued: 02/05/16 Inc #: 16-000199	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00	
05/17/16	MANCILLAS,PEDRO,S	01/10/67	T-C015662-3	CULLEN,NATHANIEL,J
11:00 AM	611 7TH ST WAUNAKEE WI, 53597	Age: 49	Issued: 04/02/16 Inc #: 16-000177	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
344.62(2)		\$0.00	\$0.00	
05/17/16	MARTALOCK,LON,M	06/29/36	T-C015652-0	WARNER,DAVID,N
11:00 AM	169 N MONROE ST WATERLOO WI, 53594	Age: 79	Issued: 03/25/16 Inc #: 16-000161	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
341.04(1)	Non-Registration of Vehicle	\$0.00	\$0.00	
05/17/16	MCKAY,MATTHEW,L	09/23/91	T-I002413-5	CULLEN,NATHANIEL,J
11:00 AM	930 JASON DR WATERLOO WI, 53594	Age: 24	Issued: 04/17/16 Inc #: 16-000207	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00	\$0.00	
05/17/16	MITCHELL,STARLING,ELIJAH	01/30/93	T-C015656-4	THOM,TRACY
11:00 AM	144 JEFFERSON STREET WATERLOO WI, 53594	Age: 23	Issued: 03/26/16 Inc #: 16-000165	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$0.00	\$0.00	
05/17/16	MOLITOR,GIORDI,W	08/23/92	T-C015666-0	WARNER,DAVID,N
11:00 AM	1025 EAST MAIN ST WATERTOWN WI, 53094	Age: 23	Issued: 04/10/16 Inc #: 16-000188	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(A)	Operating while Intoxicated	\$937.50	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
05/17/2016	05/17/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	MOLITOR,GIORDI,W	08/23/92	T-1002411-3	WARNER,DAVID,N
11:00 AM	1025 EAST MAIN ST WATERTOWN WI, 53094	Age: 23	Issued: 04/10/16 Inc #: 16-000188	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDE	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	MOLITOR,GIORDI,W	08/23/92	T-1002412-4	WARNER,DAVID,N
11:00 AM	1025 EAST MAIN ST WATERTOWN WI, 53094	Age: 23	Issued: 04/10/16 Inc #: 16-000188	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(B)	Operating while Intoxicated-BAC .1%+	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	OTTESON,ABBIE,LEE	04/14/80	T-S186308-3	WARNER,DAVID,N
11:00 AM	217 VAN BUREN ST WATERLOO WI, 53594	Age: 35	Issued: 03/12/16 Inc #: 16-000198	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(2)		\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	ROJAS,SAUL	07/10/63	T-C015661-2	CULLEN,NATHANIEL,J
11:00 AM	356 FIR LN MARSHALL WI, 53559	Age: 52	Issued: 04/02/16 Inc #: 16-000176	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(2)		\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	SAMANIEGO AYALA,JORGE,A	07/14/96	T-C015653-1	RUPPRECHT,JOSEPH,J
11:00 AM	537 KAREM DR G MARSHALL WI, 53559	Age: 19	Issued: 02/22/16 Inc #: 16-000162	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	STACHOWIAK,BRANDON,JEREMIAH	07/29/90	T-S186311-6	THOM,TRACY
11:00 AM	N165 WEST ST WATERLOO WI, 53594	Age: 25	Issued: 04/21/16 Inc #: 16-000209	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.48(2M)(D)	Ride in Vehicle w/o Wearing Seat Belt	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	TAYLOR,LENAYA,KAY	11/22/94	T-C015657-5	CULLEN,NATHANIEL,J
11:00 AM	519 N MONROE ST WATERLOO WI, 53594	Age: 21	Issued: 03/26/16 Inc #: 16-000166	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
05/17/2016	05/17/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	WOODS,GREGORY,L	05/07/84	T-C015658-6	CULLEN,NATHANIEL,J
11:00 AM	727 LAFAYETTE ST WATERTOWN WI, 53094	Age: 31	Issued: 03/27/16 Inc #: 16-000167	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(2)	Operate MV w/o Proof of Insurance	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	WRIGHT,JUSTIN,EVERETT	05/26/85	T-C015655-3	CULLEN,NATHANIEL,J
11:00 AM	1120 LUM AVE 3 WATERLOO WI, 53594	Age: 30	Issued: 03/26/16 Inc #: 16-000164	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
05/17/16	ZINUTICZ,GINA,ANGELA	09/27/78	T-C015651-6	WARNER,DAVID,N
11:00 AM	130 BLUE SPRUCE LN MARSHALL WI, 53559	Age: 37	Issued: 03/25/16 Inc #: 16-000160	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.48(2M)(B)	Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00

**Ticket Count: 38**

**Total Fines: \$947.50**  
**Total Payments: \$0.00**  
**Total Due: \$947.50**

WATERLOO POLICE DEPARTMENT  
PARKING CITATIONS MAY, 2016

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
5/2/2016	10.00	Cash	011725	Counter	Gunn	Trevor	014067
5/2/2016	10.00	Cash	011726	Counter	VIRGIN	ARIK	014072
5/2/2016	10.00	Cash	011727	Counter	Persinger	Larry	014064
5/3/2016	10.00	Check	011728	Counter	SCHWARTZ	Debroah	014066
5/4/2016	10.00	Cash	011729	Counter	Henning	Sam	014073
5/4/2016	10.00	Cash	011729	Counter	Henning	Sam	013734
5/6/2016	10.00	Cash	011730	Counter	Jones	Ninfa	014071
5/6/2016	10.00	Check	011731	Mail	McBride	Patrick	014070
5/9/2016	10.00	Cash	011732	Counter	Mitchell	Erin	014077
5/9/2016	10.00	Cash	011733	Counter	McBride	Shawn	014081
5/9/2016	10.00	Check	011734	Mail	Richter	Craig	014069
5/9/2016	10.00	Check	011735	Mail	Tupper Martin	Joanne	013807
5/9/2016	20.00	Check	011736	Mail	McCann	Mary	014026
5/10/2016	10.00	Cash	011737	Counter	SCHULENBERG	JOHN	013808
5/10/2016	10.00	Check	011738	Mail	Chilsen	Walter	014074
5/11/2016	10.00	Cash	011739	Counter	Clark	Wanda	014079
5/13/2016	30.00	Cash	011740	Counter	Keever	Elizabeth	014057
5/13/2016	10.00	Cash	011741	Counter	Kosloski	Nicole	014080
5/16/2016	10.00	Cash	011742	Counter	Rodriguez	Alfredo	014082
5/17/2016	10.00	Cash	011743	Counter	Bowers	Kelsie	014085
5/17/2016	10.00	Cash	011744	Counter	Martin	Mandy	014084
5/24/2016	10.00	Cash	011745	Counter	Ayala	April	014087
5/25/2016	10.00	Cash	011746	Counter	Naig	Mark	014088
5/25/2016	10.00	Cash	011747	Counter	Vessey	David	014093

Total Due 270.00

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: May YEAR: 2016**

PRINTED  
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**2011 Ford Crown Victoria**

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
05/01/2016	64,590	8.7	\$19.10		
05/01/2016	64,640	6.3	\$13.86		
05/02/2016	64,683			RADIATOR FAN MODULE, WATER PUMP AND ANTI FREEZE	\$503.07
05/02/2016	64,709	7.9	\$17.45		
05/03/2016	64,762	7.3	\$16.00		
05/04/2016	64,823	8.6	\$19.02		
05/04/2016	64,879	6.6	\$14.53		
05/05/2016	64,929	7.1	\$15.50		
05/06/2016	65,007	10.5	\$23.00		
05/07/2016	65,067	9.1	\$20.08		
05/07/2016	65,114	5.5	\$12.18		
05/08/2016	65,196	9.7	\$21.41		
05/09/2016	65,246	6.8	\$14.98		
05/10/2016	65,286	6.0	\$13.11		
05/10/2016	65,383	8.9	\$19.62		
05/11/2016	65,436	6.3	\$13.86		
05/12/2016	65,504	9.3	\$20.50		
05/13/2016	65,559	6.6	\$14.50		
05/13/2016	65,641	7.7	\$16.86		
05/14/2016	65,701	7.7	\$17.00		
05/15/2016	65,776	8.0	\$17.54		
05/16/2016	65,853	9.2	\$20.27		
05/17/2016	65,922	8.3	\$18.15		
05/17/2016	65,992	7.6	\$16.72		
05/18/2016	66,076	6.4	\$14.08		
05/19/2016	66,147	9.8	\$22.00		
05/20/2016	66,106	7.8	\$17.50		
05/21/2016	66,281	10.5	\$23.50		
05/22/2016	66,339	6.6	\$14.71		
05/22/2016	66,399	7.0	\$15.77		
05/23/2016	66,430			OIL CHANGE, CHANGE TIRES, BRAKES	\$245.24
05/23/2016	66,464	8.2	\$18.30		
05/24/2016	66,515	7.4	\$17.10		
05/25/2016	66,564	8.1	\$18.70		
05/25/2016	66,615	7.2	\$16.80		
05/26/2016	66,701	8.5	\$20.08		
05/27/2016	66,793	7.2	\$16.87		
05/28/2016	66,876	11.3	\$26.50		
05/29/2016	66,933	7.9	\$18.55		
05/29/2016	66,981	7.5	\$17.52		

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: May YEAR: 2016**

**2011 Ford Crown Victoria**

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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
05/30/2016	67,093	8.6	\$20.22		
05/31/2016	67,111	10.4	\$24.52		

BEGINNING MONTHLY MILEAGE:	64,590.0	MILES
ENDING MONTHLY MILEAGE:	67,166.0	MILES
TOTAL MILES DRIVEN:	2,576.0	MILES
TOTAL FUEL ADDED:	320.1	GALLONS
TOTAL FUEL COSTS:	\$717.96	
MILES PER GALLON:	8.0	M.P.G.
TOTAL MAINTENANCE COSTS:	\$748.31	

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: May YEAR: 2016**

**2014 FORD EDGE UTILITY**

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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
05/01/2016	24,987	6.8	\$14.90		
05/02/2016	25,069	5.6	\$12.34		
05/10/2016	25,186	9.5	\$20.90		
05/12/2016	25,261	7.6	\$16.75		
05/17/2016	25,394	10.6	\$23.30		
05/19/2016	25,464	5.8	\$13.00		
05/23/2016	25,530	6.7	\$15.00		
05/27/2016	25,586	7.0	\$16.40		
05/28/2016	25,665	7.7	\$18.02		

BEGINNING MONTHLY MILEAGE:	24,987.0	MILES
ENDING MONTHLY MILEAGE:	25,669.0	MILES
TOTAL MILES DRIVEN:	682.0	MILES
TOTAL FUEL ADDED:	67.3	GALLONS
TOTAL FUEL COSTS:	\$150.61	
MILES PER GALLON:	10.1	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: May YEAR: 2016**

**2015 FORD SUV**

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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
05/09/2016	8,329	9.4	\$20.70		
05/16/2016	8,437	6.6	\$14.50		
05/27/2016	8,622	10.7	\$25.20		

BEGINNING MONTHLY MILEAGE:	8,240.0	MILES
ENDING MONTHLY MILEAGE:	8,633.0	MILES
TOTAL MILES DRIVEN:	393.0	MILES
TOTAL FUEL ADDED:	26.7	GALLONS
TOTAL FUEL COSTS:	\$60.40	
MILES PER GALLON:	14.7	M.P.G.
TOTAL MAINTENANCE COSTS:		

Karl Junginger Memorial Library  
 Mayor/Council/Board Report  
 May 2016

**Circulation**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	1760	2073	2189	2163	2091							
Non-residents	1067	1402	1391	1347	1006							
Monthly Total	2827	3475	3580	3510	3097							
FYTD Total	2827	6302	9882	13392	16489							

**Interlibrary loan**

Items loaned to	753	508	741	629	657							
TRIO	15	29	60	25	38							
WISCAT	768	537	801	654	695							
Monthly Total	768	1305	2106	2760	3378							
FYTD Total												

Items received from	591	607	614	514	547							
TRIO	23	10	18	13	2							
WISCAT	614	617	632	527	549							
Monthly Total	614	1231	1863	2390	3181							
FYTD Total												

**Additional Circulation Statistics**

**Children's Materials**

Monthly Total	1159	1629	1655	1710	1393							
FYTD Total	1159	2788	4443	6153	7546							

**DVDs**

Monthly Total	870	1054	1099	1205	981							
FYTD Total	870	1924	3023	4228	5209							

**Additional Statistics**

**Public Access  
Computer Use**

WI FI												
Monthly Total	56	62	68	66	60							
FYTD Total	56	118	186	252	312							

Public Internet												
Monthly Total	263	386	413	427	434							
FYTD Total	263	649	1062	1489	1923							

Total Public Computer Use												
Monthly Total	319	448	481	493	494							
FYTD Total	319	767	1248	1741	2235							

**Programs**

Adult Programs												
Number of programs												
Monthly Total	7	11	7	6	8							
FYTD Total	7	18	25	31	39							
Attendance												
Monthly Total	55	65	65	30	47							
FYTD Total	55	120	185	215	262							

Teen (12-18) Programs												
Number of programs												
Monthly Total	3	3	3	3	9							
FYTD Total	3	6	9	12	21							
Attendance (Adult + Teen)												
Monthly Total	15	10	9	32	174							
FYTD Total	15	25	34	66	240							

Children's Programs												
Number of programs												
Monthly Total	16	18	16	14	38							
FYTD Total	16	34	50	64	102							
Attendance (Adult + Child)												
Monthly Total	252	334	341	409	773							
FYTD Total	252	586	927	1336	2109							

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
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**Meeting Room Bookings**

Karl Junginger Memorial Library  
 Mayor/Council/Board Report  
 May 2016

Monthly Total	30	33	35	42	36
FYTD Total	30	63	98	140	176

**Holdings**

FYTD Total	28995	29,268	29,644	25,139	30,158
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**Number of Registered Borrowers**

Resident	2021	2062	2074	2087	2100
Nonresident	1088	1070	1077	1087	1093
FYTD Total	3109	3132	3151	3174	3193

**Overdrive**

**eBooks**

Monthly Total	155	148	134	136	113
FYTD Total	155	303	437	573	686

**Audiobook downloads**

Monthly Total	79	73	90	98	92
FYTD Total	79	152	242	340	432

**OUTREACH Circulation**

Monthly Total	185	36	58	41	44
FYTD Total	185	221	279	320	364

## Raynelle

---

**From:** Manager <manager@watertownhumanesociety.org>  
**Sent:** Wednesday, June 01, 2016 9:15 AM  
**To:** Raynelle  
**Subject:** Monthly report

Hi Raynelle,

May 2016 -From the City of Waterloo the Watertown Humane Society took in:

0-Surrendered Dogs

1-Stray Dogs-Returned to Owner

0-Surrendered Cats

2-Stray Cats

Have a great week.

Tara

On 5/2/2016 11:45 AM, Raynelle wrote:

Thank you Tara.

**Raynelle M Butzine**  
Secretary  
City of Waterloo, WI  
920-478-3025  
[cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)

**From:** Manager [<mailto:manager@watertownhumanesociety.org>]  
**Sent:** Monday, May 02, 2016 11:34 AM  
**To:** Raynelle <[cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)>  
**Subject:** Re: Monthly reports

Hi Raynelle,

I apologize for the mix up. Jake has been out since January and I am just learning the ropes. Here are the reports you requested and I'll do my best to stay on top of it. These reports are for the City of Waterloo. I hope this is correct.

Thanks

-Tara

February-The Watertown Humane Society took in 0 Stray Dogs and 0 Surrendered Dogs 1 Stray Cat  
April-The Watertown Humane Society took in 0 Stray Dogs and 1 Surrendered Dog 1 Stray Cat

On 5/2/2016 10:51 AM, Raynelle wrote:

Jake

Please send us the April report. And we did not receive a report for February.

Thanks

**Raynelle M Butzine**  
Secretary  
City of Waterloo, WI

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
DORN	DANIELLE	J	217	N MONROE ST, UNIT 307	WATERLOO		NEW	110"OP"2015/2017	FIREMEN'S PARK

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
05/07/16	PC	05/12/16	29959	BUTZINE, RAYNELLE M	1001	714.16
05/07/16	PC	05/12/16	29960	BAIRD, LOIS A.M.	1002	1,168.51
05/07/16	PC	05/12/16	29961	HANSEN JR., MORTON J.	1008	1,490.62
05/07/16	PC	05/12/16	29962	BURGOS COLON, JESUS	1043	320.47
05/07/16	PC	05/12/16	29963	BRITZKE, NATHANIEL E	1045	28.53
05/07/16	PC	05/12/16	29964	SCHEER, WILLIAM HENRY	1046	19.02
05/07/16	PC	05/12/16	29965	GARTNER, FRANCINE A	1101	923.49
05/07/16	PC	05/12/16	29966	LANGE, RANDIE R	1104	1,508.60
05/07/16	PC	05/12/16	29967	SORENSEN, DENIS P	1106	1,557.76
05/07/16	PC	05/12/16	29968	BOLLIG, RANDY P	1113	1,325.03
05/07/16	PC	05/12/16	29969	THOMFORD, SARAH A	1115	1,437.68
05/07/16	PC	05/12/16	29970	BREITENFELDT, NICHOLA	1118	1,502.05
05/07/16	PC	05/12/16	29971	CULLEN, NATHANIEL J	1120	1,299.25
05/07/16	PC	05/12/16	29972	THOM, TRACY S	1121	1,403.29
05/07/16	PC	05/12/16	29973	RUPPRECHT, JOSEPH JAY	1126	1,405.45
05/07/16	PC	05/12/16	29974	EILENFELDT, WAYNE M	1135	421.30
05/07/16	PC	05/12/16	29975	YERGES, GARY A	1203	1,260.31
05/07/16	PC	05/12/16	29976	ROBBINS, JEFFREY K	1204	1,011.04
05/07/16	PC	05/12/16	29977	YERGES, CHAD M	1206	1,025.89
05/07/16	PC	05/12/16	29978	HAUPTLI, CHRISTOPHER I	1207	868.45
05/07/16	PC	05/12/16	29979	ZIBELL, JOEL R	1251	1,021.20
05/07/16	PC	05/12/16	29980	GRENAWALT, BEVERLY A	1260	357.73
05/07/16	PC	05/12/16	29981	BRUECKNER, AMANDA EF	1261	903.30
05/07/16	PC	05/12/16	29982	MOUNTFORD, KELLI ANN	1263	1,379.35
05/07/16	PC	05/12/16	29983	PARSONS, MARY MARGA	1277	810.65
05/07/16	PC	05/12/16	29984	KOELE, ISABELLE MORGA	1285	112.53
05/07/16	PC	05/12/16	29985	TARNOWSKI, MEGAN MAE	1287	141.45
05/07/16	PC	05/12/16	29986	KOHN, JEAN BAHLS	1288	60.57
05/07/16	PC	05/12/16	29987	VOSTERS, ABIGAIL PATRI	1289	77.88
05/07/16	PC	05/12/16	29988	HABERKORN, GABRIEL J	1305	822.71
05/07/16	PC	05/12/16	29989	HABERMAN, MICHAEL J	1309	424.71
05/07/16	PC	05/12/16	29990	HOLZHUETER, THOMAS	1349	354.47
05/07/16	PC	05/12/16	29991	NEUPERT, DALE EDWARD	1606	263.20
05/07/16	PC	05/12/16	29992	SCHOENWETTER, LOREN	1607	265.50
05/07/16	PC	05/12/16	29993	BUTZINE, JASON V	1706	1,206.52
05/07/16	PC	05/12/16	29994	PETRIE, MATTHEW T	1756	1,248.70
05/07/16	PC	05/12/16	29995	BUTZINE, VERN LEROY	1801	307.83
05/21/16	PC	05/26/16	29996	BUTZINE, RAYNELLE M	1001	750.00
05/21/16	PC	05/26/16	29997	BAIRD, LOIS A.M.	1002	1,172.01
05/21/16	PC	05/26/16	29998	HANSEN JR., MORTON J.	1008	1,490.62
05/21/16	PC	05/26/16	29999	BURGOS COLON, JESUS	1043	334.58
05/21/16	PC	05/26/16	30000	BRITZKE, NATHANIEL E	1045	118.90
05/21/16	PC	05/26/16	30001	SCHEER, WILLIAM HENRY	1046	57.07
05/21/16	PC	05/26/16	30002	GARTNER, FRANCINE A	1101	890.04
05/21/16	PC	05/26/16	30003	LANGE, RANDIE R	1104	1,508.60
05/21/16	PC	05/26/16	30004	BOLLIG, RANDY P	1113	1,271.95
05/21/16	PC	05/26/16	30005	THOMFORD, SARAH A	1115	1,439.46
05/21/16	PC	05/26/16	30006	BREITENFELDT, NICHOLA	1118	1,500.41
05/21/16	PC	05/26/16	30007	CULLEN, NATHANIEL J	1120	1,316.82
05/21/16	PC	05/26/16	30008	THOM, TRACY S	1121	1,411.81
05/21/16	PC	05/26/16	30009	RUPPRECHT, JOSEPH JAY	1126	1,406.67
05/21/16	PC	05/26/16	30010	WARNER II, DAVID NEIL	1130	70.28
05/21/16	PC	05/26/16	30011	YERGES, GARY A	1203	1,263.82
05/21/16	PC	05/26/16	30012	ROBBINS, JEFFREY K	1204	1,014.55
05/21/16	PC	05/26/16	30013	YERGES, CHAD M	1206	1,025.89
05/21/16	PC	05/26/16	30014	HAUPTLI, CHRISTOPHER I	1207	868.45

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
05/21/16	PC	05/26/16	30015	ZIBELL, JOEL R	1251	1,063.34
05/21/16	PC	05/26/16	30016	GRENAWALT, BEVERLY A	1260	317.14
05/21/16	PC	05/26/16	30017	BRUECKNER, AMANDA EF	1261	908.96
05/21/16	PC	05/26/16	30018	MOUNTFORD, KELLI ANN	1263	1,390.53
05/21/16	PC	05/26/16	30019	PARSONS, MARY MARGA	1277	810.65
05/21/16	PC	05/26/16	30020	DATKA, AMBER ELIZABETI	1281	118.81
05/21/16	PC	05/26/16	30021	KOELE, ISABELLE MORGA	1285	134.79
05/21/16	PC	05/26/16	30022	TARNOWSKI, MEGAN MAE	1287	141.45
05/21/16	PC	05/26/16	30023	KOHN, JEAN BAHL	1288	90.86
05/21/16	PC	05/26/16	30024	VOSTERS, ABIGAIL PATRI	1289	229.31
05/21/16	PC	05/26/16	30025	HABERKORN, GABRIEL J	1305	826.21
05/21/16	PC	05/26/16	30026	HABERMAN, MICHAEL J	1309	420.79
05/21/16	PC	05/26/16	30027	HOLZHUETER, THOMAS	1349	354.47
05/21/16	PC	05/26/16	30028	NEITZEL, KYLE MARTIN	1370	115.70
05/21/16	PC	05/26/16	30029	DORN, DANIELLE JOLENE	1371	92.35
05/21/16	PC	05/26/16	30030	NEUPERT, DALE EDWARD	1606	228.56
05/21/16	PC	05/26/16	30031	SCHOENWETTER, LOREN	1607	223.94
05/21/16	PC	05/26/16	30032	BUTZINE, JASON V	1706	1,345.49
05/21/16	PC	05/26/16	30033	PETRIE, MATTHEW T	1756	1,248.70
05/21/16	PC	05/26/16	30034	BENISCH, WESLEY L	1900	642.57
05/21/16	PC	05/26/16	30035	LANGE, TINA MARIE	1903	112.67
05/21/16	PC	05/26/16	30036	BUTZINE, VERN LEROY	1904	10.16
05/21/16	PC	05/26/16	30037	OLSON, DUANE C	1918	9.23
05/21/16	PC	05/26/16	30038	STROBEL, CRAIG RANDAL	1933	107.40
05/21/16	PC	05/26/16	30039	JOYCE, LINDA MAY	1934	57.22
05/21/16	PC	05/26/16	30040	KUHLOW, JULIE A	1936	653.22
05/21/16	PC	05/26/16	30041	DORNACKER, KURT R	1941	136.99
05/21/16	PC	05/26/16	30042	WEBER, RYAN JON DOUG	1955	37.86
05/21/16	PC	05/26/16	30043	ORCUTT, KURT L	1960	9.23
05/21/16	PC	05/26/16	30044	COTTING, JOHN ERIC	1963	344.30
05/21/16	PC	05/26/16	30045	ZIEROTH, DAVID M	1981	23.09
05/21/16	PC	05/26/16	30046	BOEDEFELD, JON HARALI	1982	287.09
05/21/16	PC	05/26/16	30047	BENISCH, EMILIE K	1990	364.26
05/21/16	PC	05/26/16	30048	SCHMIDT, MARLYS J	2004	231.80
05/21/16	PC	05/26/16	30049	HERING, KENDRA LYNNEL	2006	10.16
05/21/16	PC	05/26/16	30050	COLLINS, BILLIE LYNN	2011	8.92
05/21/16	PC	05/26/16	30051	HERING, KEENAN BRADLE	2012	431.65
05/21/16	PC	05/26/16	30052	WEBER, BENJAMIN K	2013	123.12
05/21/16	PC	05/26/16	30053	BEUTIN, KEITH JAMES	2014	30.77
05/21/16	PC	05/26/16	30054	FRICTSCH, RYAN MICHAEL	2015	125.60
05/21/16	PC	05/26/16	30055	GRIFFIN, MICHELLE KATH	2017	129.29
05/21/16	PC	05/26/16	30056	CHRISTIANSO, RUSSELL	2022	122.11
05/21/16	PC	05/26/16	30057	WOOLEVER, JACOB THOM	2027	175.28
05/21/16	PC	05/26/16	30058	LAI MILLER, PEGGY PIK	2028	133.91
05/21/16	PC	05/26/16	30059	OLGUIN, MARIBEL REMED	2030	153.13
05/21/16	PC	05/26/16	30060	KOPPA, CHRISTINA J	2038	24.01
05/21/16	PC	05/26/16	30061	HENSLER, JORDAN DALE	2039	9.23
05/21/16	PC	05/26/16	30062	WOLDT, JUSTIN J	2042	9.23
Grand Totals:						63,936.68

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING A PART OF LOT 1 OF C.S.M. NO. 4686 AND ALL OF THE WEST 1/2 OF OUTLOT 162 OF THE ASSESSOR'S PLAT OF THE VILLAGE ( NOW CITY ) OF WATERLOO, LOCATED IN THE NE 1/4, SE 1/4 AND SW 1/4 OF THE NW 1/4 OF SECTION 7, T.8N., R.13E., CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN

### SURVEYOR

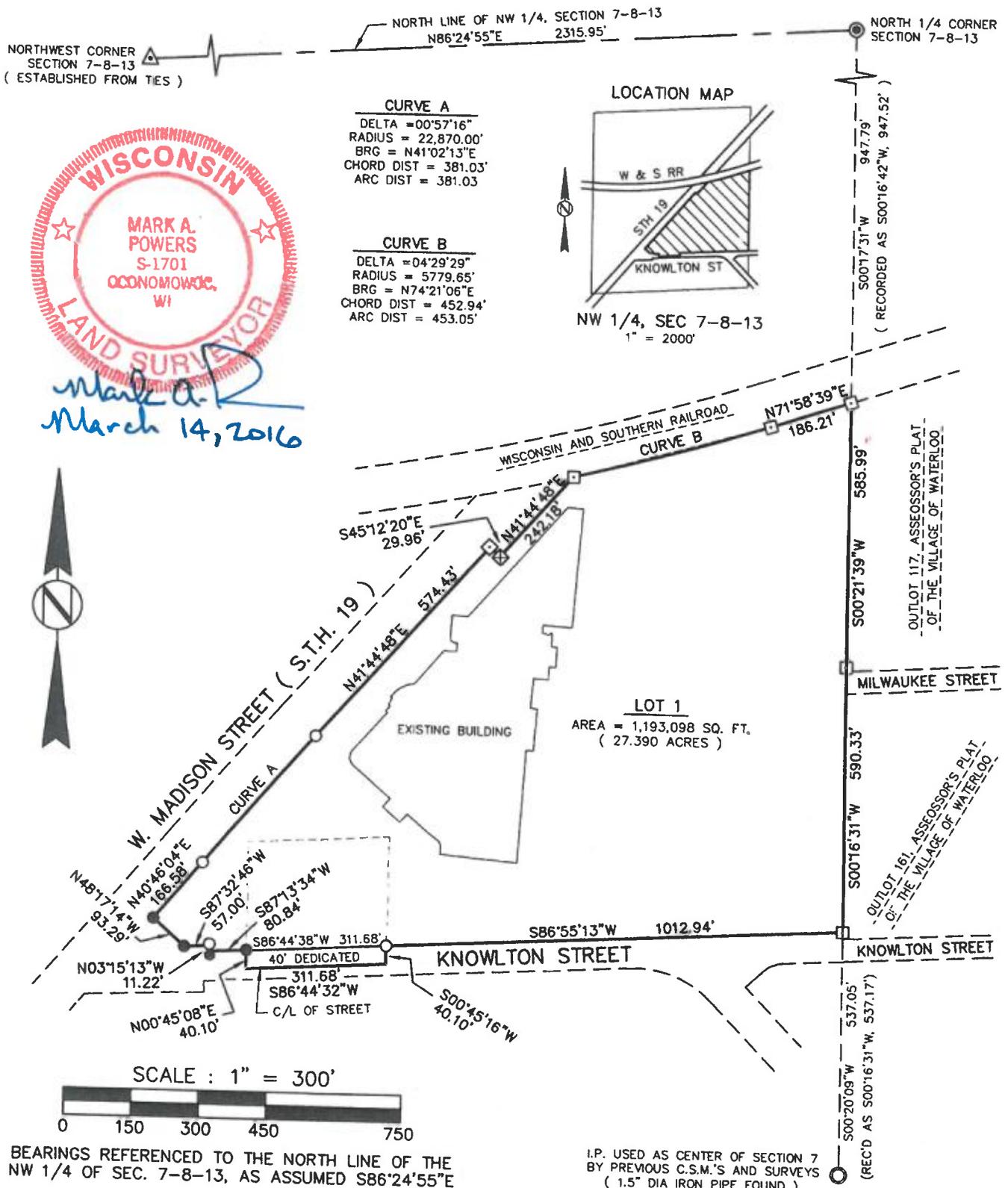
MARK A. POWERS, PLS 1701  
LAKE COUNTRY ENGINEERING, INC.  
970 S. SILVER LAKE ST., SUITE 105  
OCONOMOWOC, WI. 53066  
(262)569-9331

### SURVEY FOR

TREK BICYCLE CORPORATION  
801 W. MADISON STREET  
WATERLOO, WI. 53594

### LEGEND

- ⊙ - 2" DIA. ALUMINUM CAP FOUND
- - 1.25" DIA. IRON PIPE FOUND
- - 1.25" O.D. IRON PIPE SET, 18" LONG, WT = 1.68 LBS/FT
- ⊠ - 3/4" DIA. REBAR FOUND
- ⊞ - P.K. NAIL FOUND IN PVMT



**WISCONSIN LAND SURVEYOR**  
MARK A. POWERS  
S-1701  
OCONOMOWOC, WI

*Mark A. Powers*  
March 14, 2016

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING A PART OF LOT 1 OF C.S.M. NO. 4686, AND ALL OF THE WEST 1/2 OF OUTLOT 162 OF THE ASSESSOR'S PLAT OF THE VILLAGE (NOW CITY) OF WATERLOO, LOCATED IN THE NE 1/4, SE 1/4 AND SW 1/4 OF THE NW 1/4 OF SECTION 7, T8N, R13E, CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, MARK A. POWERS, professional land surveyor, do hereby certify:

THAT I have surveyed, divided, and mapped a part of Lot 1 of C.S.M. No. 4686, and all of the West 1/2 of Outlot 162 of the Assessor's Plat of the Village (now City) of Waterloo, located in the NE 1/4, SE 1/4 and SW 1/4 of the NW 1/4 of Section 7, T.8N., R.13E., City of Waterloo, Jefferson County, Wisconsin, more fully described as follows:

Commencing at the Northwest corner of said NW 1/4; thence N86°24'55"E, along the North line of said NW 1/4, 2315.95 feet to the North 1/4 corner of said Section 7; thence S00°17'31"W, 947.79 feet to the NE corner of Lot 1 of said C.S.M. No. 4686 and the point of beginning of the hereinafter described lands; thence S00°21'39"W, 585.99 feet to a point; thence S00°16'31"W, 590.33 feet to the northerly right-of-way line of Knowlton Street; thence S86°55'13"W, along said northerly line, 1012.94 feet to the East line of the West 1/2 of said Outlot 162; thence S00°45'16"W, along said East line, 40.10 feet to the centerline of Knowlton Street; thence S86°44'32"W, along said centerline, 311.68 feet to the SW corner of said Outlot 162; thence N00°45'08"E, along the West line of said Outlot 162, 40.10 feet to the northerly right-of-way line of Knowlton Street; thence along said northerly line on the following described courses; thence S87°13'34"W, 80.84 feet to a point; thence N03°15'13"W, 11.22 feet to a point; thence S87°32'46"W, 57.00 feet to a point; thence N48°17'14"W, 93.29 feet to the easterly right-of-way line of W. Madison Street (S.T.H. 19); thence along said easterly line on the following described courses; thence N40°46'04"E, 166.58 feet to a point of curvature; thence 381.03 feet along the arc of a curve to the right, with a radius of 22,870.00 feet, whose chord bears N41°02'13"E, 381.03 feet to a point; thence N41°44'48"E, 574.43 feet to a point; thence S45°12'20"E, 29.96 feet to a point; thence N41°44'48"E, 242.18 feet to a point on the southerly right-of-way line of the Wisconsin and Southern Railroad; thence along said southerly line on the following described courses; thence 453.05 feet along the arc of a curve to the left, with a radius of 5779.65 feet, whose chord bears N74°21'06"E, 452.94 feet to a point; thence N71°58'39"E, 186.21 to the place of beginning. Said lands containing 1,205,565 sq. ft. (27.676 acres).

THAT I have made such survey, land division, and map by the direction of Trek Bicycle Corporation, owner of said land.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the subdivision regulations of the City of Waterloo in surveying, dividing, and mapping the same.

Dated this 14<sup>th</sup> day of March, 2016.

  
Mark A. Powers, P.L.S. 1701



**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING A PART OF LOT 1 OF C.S.M. NO. 4686, AND ALL OF THE WEST 1/2 OF OUTLOT 162 OF THE ASSESSOR'S PLAT OF THE VILLAGE (NOW CITY) OF WATERLOO, LOCATED IN THE NE 1/4, SE 1/4 AND SW 1/4 OF THE NW 1/4 OF SECTION 7, T8N, R13E, CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN

**OWNER'S CERTIFICATE OF DEDICATION**

I, Chad Brown, Vice President of Trek Bicycle Corporation, owner, hereby certify that I caused said lands to be surveyed, divided, mapped and dedicated in accordance with the City of Waterloo and Chapter 236.34 of the Wisconsin State Statutes.

\_\_\_\_\_  
Chad Brown, Vice President

STATE OF WISCONSIN  
\_\_\_\_\_ COUNTY

PERSONALLY came before me this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, the above named Chad Brown to me known to be the person who executed the foregoing instrument and acknowledged the same.

(Seal)

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Wisconsin  
My commission expires \_\_\_\_\_



**PLAN COMMISSION APPROVAL**

Approved by the Plan Commission of the City of Waterloo this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**COMMON COUNCIL APPROVAL**

Approved by the Common Council of the City of Waterloo on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING A PART OF LOT 1 OF C.S.M. NO. 4686 AND ALL OF THE WEST 1/2 OF OUTLOT 162 OF THE ASSESSOR'S PLAT OF THE VILLAGE ( NOW CITY ) OF WATERLOO, LOCATED IN THE NE 1/4, SE 1/4 AND SW 1/4 OF THE NW 1/4 OF SECTION 7, T.8N., R.13E., CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN

## SURVEYOR

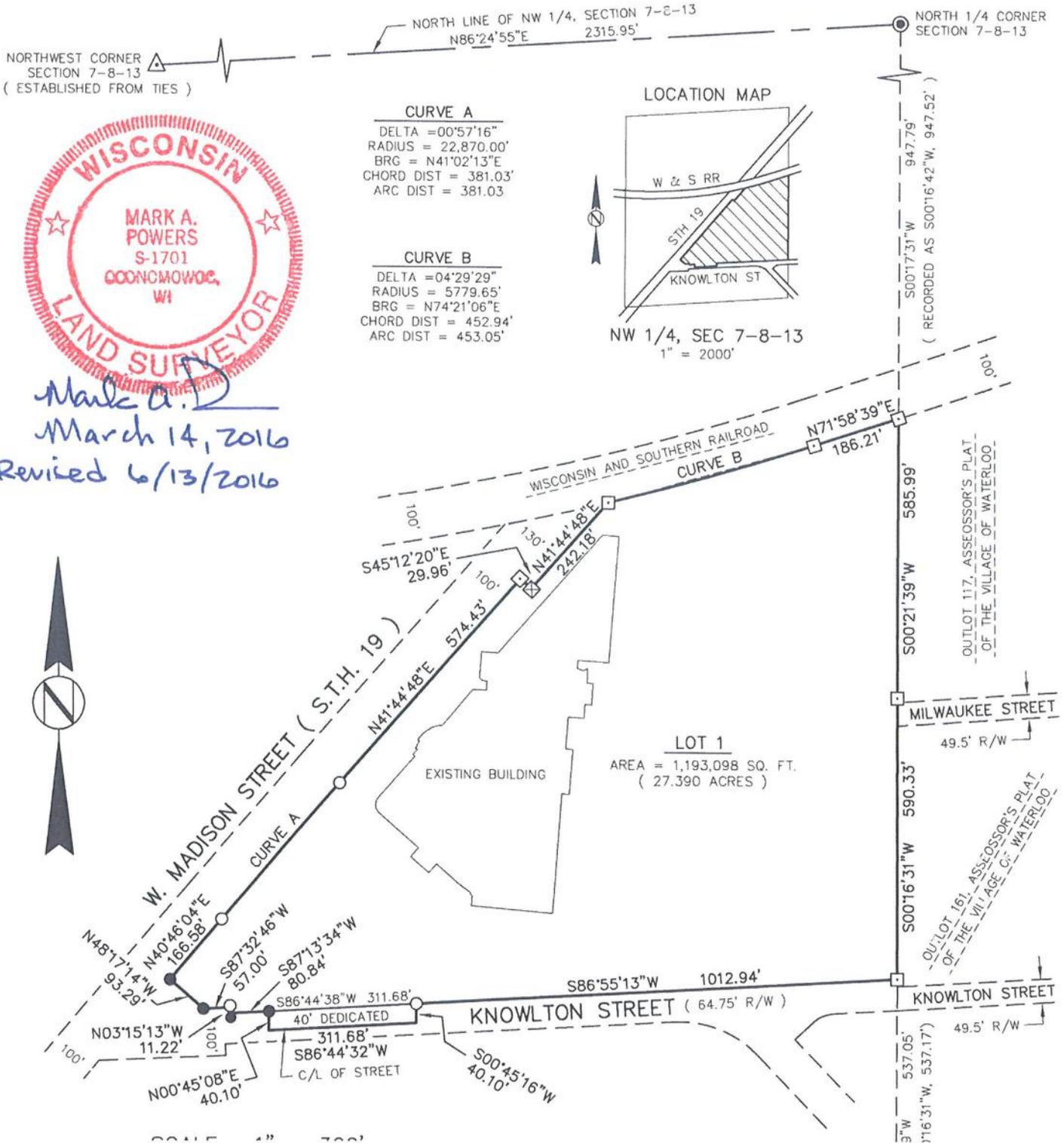
MARK A. POWERS, PLS 1701  
LAKE COUNTRY ENGINEERING, INC.  
970 S. SILVER LAKE ST., SUITE 105  
OCONOMOWOC, WI. 53066  
(262)569-9331

## SURVEY FOR

TRER BICYCLE CORPORATION  
801 W. MADISON STREET  
WATERLOO, WI. 53594

## LEGEND

- ⊙ - 2" DIA. ALUMINUM CAP FOUND
- - 1.25" DIA. IRON PIPE FOUND
- - 1.25" O.D. IRON PIPE SET, 18" LONG, WT = 1.68 LBS/FT
- ⊠ - 3/4" DIA. REBAR FOUND
- ⊞ - P.K. NAIL FOUND IN PVMT



*Mark A. Powers*  
*March 14, 2016*  
*Revised 6/13/2016*



**RESOLUTION #2016-27**

**REVIEW OF THE ANNUAL WASTEWATER TREATMENT PLANT  
COMPLIANCE MAINTENANCE REPORT**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

**WHEREAS**, the Waterloo Water & Light Commission and the City of Waterloo Common Council has reviewed the 2015 Wastewater Treatment Plant Compliance Maintenance Report, which accompanies this resolution;

**THEREFORE, BE IT RESOLVED**, that the City of Waterloo Common Council informs the Wisconsin Department of Natural Resources that appropriate actions will continue to be taken to maintain and exceed compliance measures.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of June 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Mo Hansen  
Clerk/Treasurer

SPONSOR(S) – Utility Superintendent  
FISCAL NOTE – none

# Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

5/5/2016

2015

## Influent Flow and Loading

### 1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.3311	x	260	x	8.34	=	717
February	0.3348	x	294	x	8.34	=	822
March	0.3348	x	287	x	8.34	=	803
April	0.4240	x	210	x	8.34	=	741
May	0.3768	x	226	x	8.34	=	711
June	0.3945	x	257	x	8.34	=	847
July	0.3777	x	233	x	8.34	=	734
August	0.3541	x	247	x	8.34	=	728
September	0.4025	x	207	x	8.34	=	694
October	0.3843	x	270	x	8.34	=	866
November	0.4099	x	301	x	8.34	=	1,030
December	0.4910	x	271	x	8.34	=	1,111

### 2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.509	x	90	=	0.4581
		x	100	=	.509
Design (C)BOD, lbs/day	1967	x	90	=	1770.3
		x	100	=	1967

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	1	0	0	0
Points per each		2	1	3	2
Exceedances		1	0	0	0
Points		2	0	0	0
<b>Total Number of Points</b>					<b>2</b>

# Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

5/5/2016

2015

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks                      Holding Tanks                      Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Yes

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<ul style="list-style-type: none"><li>● No</li></ul> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
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<b>Total Points Generated</b>	2
<b>Score (100 - Total Points Generated)</b>	98
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	24	21.6	0	1	0	0
February	24	21.6	0	1	0	0
March	24	21.6	0	1	0	0
April	24	21.6	0	1	0	0
May	12	10.8	0	1	0	0
June	12	10.8	0	1	0	0
July	12	10.8	0	1	0	0
August	12	10.8	0	1	0	0
September	12	10.8	0	1	0	0
October	12	10.8	0	1	0	0
November	24	21.6	0	1	0	0
December	24	21.6	0	1	0	0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes

Enter last calibration date (MM/DD/YYYY)

11-05-2015

No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

NONE

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

If Yes, please explain:

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THE MONTH OF SEPT. VAN HOLTON DUMP ALL THERE TANKS TO US.THE DATES ARE 9-2,3,4,5.

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

- Yes
- No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

- Yes
- No
- N/A

Please explain unless not applicable:

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	24	21.6	0	1	0	0
February	24	21.6	0	1	0	0
March	24	21.6	0	1	0	0
April	24	21.6	1	1	0	0
May	12	10.8	0	1	0	0
June	12	10.8	0	1	0	0
July	12	10.8	0	1	0	0
August	12	10.8	0	1	0	0
September	12	10.8	0	1	0	0
October	12	10.8	0	1	0	0
November	24	21.6	0	1	0	0
December	24	21.6	0	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
<b>Points per each exceedance with 12 months of discharge:</b>					<b>7</b>	<b>3</b>
Exceedances					0	0
Points					0	0
<b>Total Number of Points</b>						<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for NH3

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	11		.096153846	0					
February	11		.0425	0					
March	11		.058461538	0					
April	6.9		.087142857	0					
May	7.8		.05	0					
June	7.8		.037692308	0					
July	7.8		.052857143	0					
August	7.8		.048333333	0					
September	7.8		.065	0					
October	11		.068461538	0					
November	11		.15	0					
December	11		.028	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to detect exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to detect exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.2	1	0
February	1	0.2	1	0
March	1	0.2	1	0
April	1	0.2	1	0
May	1	0.5	1	0
June	1	0.6	1	0
July	1	1.0	1	0
August	1	0.6	1	0
September	1	0.6	1	0
October	1	0.8	1	0
November	1	0.6	1	0
December	1	0.6	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

### 2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

1214.50 acres

2.1.2 How many acres did you use?

0 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

N/A

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

#### Outfall No. 002 - LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)

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<p> <input type="radio"/> 1-2 (10 Points)  <input type="radio"/> &gt; 2 (15 Points)                      3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)  <input type="radio"/> Yes  <input type="radio"/> No (10 points)  <input checked="" type="radio"/> N/A - Did not exceed limits or no HQ limit applies (0 points)  <input type="radio"/> N/A - Did not land apply biosolids until limit was met (0 points)                      3.1.3 Number of times any of the metals exceeded the ceiling limits = 0                      Exceedence Points  <input checked="" type="radio"/> 0 (0 Points)  <input type="radio"/> 1 (10 Points)  <input type="radio"/> &gt; 1 (15 Points)                      3.1.4 Were biosolids land applied which exceeded the ceiling limit?  <input type="radio"/> Yes (20 Points)  <input checked="" type="radio"/> No (0 Points)                      3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?  <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> </p>	0																				
<p>4. Pathogen Control (per outfall):                      4.1 Verify the following information. If any information is incorrect, Contact Us.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr><td style="width: 40%;">Outfall Number:</td><td></td></tr> <tr><td>Biosolids Class:</td><td></td></tr> <tr><td>Bacteria Type and Limit:</td><td></td></tr> <tr><td>Sample Dates:</td><td style="text-align: center;">-</td></tr> <tr><td>Density:</td><td></td></tr> <tr><td>Sample Concentration Amount:</td><td></td></tr> <tr><td>Requirement Met:</td><td style="text-align: center;">No</td></tr> <tr><td>Land Applied:</td><td style="text-align: center;">No</td></tr> <tr><td>Process:</td><td></td></tr> <tr><td>Process Description:</td><td></td></tr> </table> <p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.                      4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?  <input type="radio"/> Yes (40 Points)  <input checked="" type="radio"/> No                      If yes, what action was taken?  <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> </p>	Outfall Number:		Biosolids Class:		Bacteria Type and Limit:		Sample Dates:	-	Density:		Sample Concentration Amount:		Requirement Met:	No	Land Applied:	No	Process:		Process Description:		0
Outfall Number:																					
Biosolids Class:																					
Bacteria Type and Limit:																					
Sample Dates:	-																				
Density:																					
Sample Concentration Amount:																					
Requirement Met:	No																				
Land Applied:	No																				
Process:																					
Process Description:																					
<p>5. Vector Attraction Reduction (per outfall):                      5.1 Verify the following information. If any of the information is incorrect, Contact Us.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr><td style="width: 40%;">Outfall Number:</td><td></td></tr> <tr><td>Method Date:</td><td></td></tr> <tr><td>Option Used To Satisfy Requirement:</td><td></td></tr> <tr><td>Requirement Met:</td><td style="text-align: center;">No</td></tr> <tr><td>Land Applied:</td><td style="text-align: center;">No</td></tr> <tr><td>Limit (if applicable):</td><td></td></tr> <tr><td>Results (if applicable):</td><td></td></tr> </table>	Outfall Number:		Method Date:		Option Used To Satisfy Requirement:		Requirement Met:	No	Land Applied:	No	Limit (if applicable):		Results (if applicable):								
Outfall Number:																					
Method Date:																					
Option Used To Satisfy Requirement:																					
Requirement Met:	No																				
Land Applied:	No																				
Limit (if applicable):																					
Results (if applicable):																					

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<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> &gt;= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> &lt; 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 5px;">NONE</div>	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes (Continue with question 2)</li><li><input type="radio"/> No (40 points)</li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes<ul style="list-style-type: none"><li><input type="radio"/> Paper file system</li><li><input type="radio"/> Computer system</li></ul></li><li><input type="radio"/> Both paper and computer system</li><li><input type="radio"/> No (10 points)</li></ul>	0
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M Manual that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li><input type="radio"/> Excellent</li><li><input checked="" type="radio"/> Very good</li><li><input type="radio"/> Good</li><li><input type="radio"/> Fair</li><li><input type="radio"/> Poor</li></ul> <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;">WE HAD SOME PUMPS GO OUT.</div>	

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<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

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## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

Certification No:

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2015 - 2016; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

### 4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

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<ul style="list-style-type: none"><li>○ Averaging 6 or more CECs per year.</li><li>○ Averaging less than 6 CECs per year.</li></ul> Advanced Certification: <ul style="list-style-type: none"><li>● Averaging 8 or more CECs per year.</li><li>○ Averaging less than 8 CECs per year.</li></ul>	
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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Joy Bisco"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="920-478-2260"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="jbisco@wppienergy.org"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2016"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																								
<p><b>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</b></p>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2016"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="669,814.73"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="669,814.73"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="115,852.59"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="29,872.74"/></td> </tr> <tr> <td>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="755,794.58"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="669,814.73"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="669,814.73"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="115,852.59"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 150px;" type="text" value="29,872.74"/>	3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input style="width: 150px;" type="text" value="755,794.58"/>	
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# Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

6/8/2016

2015

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

replace effluent flow meter \$4209.20  
 blower maintenance \$1200.00  
 upgrade grit panel \$3595.03  
 installation of controller \$1464.25  
 replace pump at DeYoung lift station \$5258.55  
 replace ras/was pump \$3549.78  
 replace filtrate pump \$504.53  
 repair telescopic valve \$699.65  
 100' tubing \$215.00  
 sampler pump tubing adder \$100.00  
 scada software \$71.00  
 scada maintenance \$512.76  
 4" grommet \$163.24  
 pump repair \$3149.00  
 scada and grit pump issue \$755.50  
 scada maintenance \$639.48  
 repair to scum pump \$1198.00  
 cut & reweld stainless chute \$110.00  
 impeller \$56.57  
 conduit to tanks \$1512.00  
 furnace maintenance \$909.20

0

3.3 What amount should be in your Replacement Fund? \$

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	STH 19 (eastern most bridge west to rail bridge) reconstruct sewer,water,lighting,streetscape.	590,000	2017
2	Mill St. (STH 89 north to terminus) Reconstruct sewer,water.	550,000	2018
3	Adams St. (Leschinger St north to STH 89 Road Resurface slip line sewer.	300,000	2019
4	W. Porter St (STH 89 West to Minnetonka) Reconstruct sewer,water,lighting.	600,000	2017
5	Phosphorus upgrade in future		

# Compliance Maintenance Annual Report

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5. Financial Management General Comments
<input type="text"/>

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

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## Sanitary Sewer Collection Systems

### 1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- Yes
- No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- Yes (Continue with question 1)
- No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

keep system in repair and replace when money is available.

Organization

Do you have the following written organizational elements (check only those that apply)?

- Ownership and governing body description
- Organizational chart
- Personnel and position descriptions
- Internal communication procedures
- Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

Sewer use ordinance Last Revised Date (MM/DD/YYYY) 06-28-2007

- Pretreatment/industrial control Programs
- Fat, oil and grease control
- Illicit discharges (commercial, industrial)
- Private property clear water (sump pumps, roof or foundation drains, etc.)
- Private lateral inspections/repairs
- Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

- State plumbing code
- DNR NR 110 standards
- Local municipal code requirements
- Construction, inspection, and testing
- Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

- Alarm system and routine testing
- Emergency equipment
- Emergency procedures
- Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:

How well do you know your sewer system? Do you have the following?

- Current and up-to-date sewer map
- Sewer system plans and specifications

# Compliance Maintenance Annual Report

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<input checked="" type="checkbox"/> Manhole location map <input checked="" type="checkbox"/> Lift station pump and wet well capacity information <input checked="" type="checkbox"/> Lift station O&M manuals Within your sewer system have you identified the following? <input checked="" type="checkbox"/> Areas with flat sewers <input type="checkbox"/> Areas with surcharging <input checked="" type="checkbox"/> Areas with bottlenecks or constrictions <input type="checkbox"/> Areas with chronic basement backups or SSOs <input checked="" type="checkbox"/> Areas with excess debris, solids, or grease accumulation <input checked="" type="checkbox"/> Areas with heavy root growth <input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I) <input type="checkbox"/> Sewers with severe defects that affect flow capacity <input checked="" type="checkbox"/> Adequacy of capacity for new connections <input type="checkbox"/> Lift station capacity and/or pumping problems <input checked="" type="checkbox"/> Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed <input type="checkbox"/> Special Studies Last Year (check only those that apply): <input type="checkbox"/> Infiltration/Inflow (I/I) Analysis <input type="checkbox"/> Sewer System Evaluation Survey (SSES) <input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP) <input type="checkbox"/> Lift Station Evaluation Report <input type="checkbox"/> Others: <div style="border: 1px solid black; padding: 2px; width: fit-content;">none</div>	0
---	---

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	1	% of system/year
Root removal	0	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	6	% of system/year
Manhole inspections	17	% of system/year
Lift station O&M	2	# per L.S./year
Manhole rehabilitation	1	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

Please include additional comments about your sanitary sewer collection system below:

## 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

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42.17	Total actual amount of precipitation last year in inches		
30.9	Annual average precipitation (for your location)		
13.5	Miles of sanitary sewer		
4	Number of lift stations		
0	Number of lift station failures		
0	Number of sewer pipe failures		
0	Number of basement backup occurrences		
0	Number of complaints		
.3846	Average daily flow in MGD (if available)		
15.2197	Peak monthly flow in MGD (if available)		
.03055	Peak hourly flow in MGD (if available)		
3.2 Performance ratios for the past year:			
0.00	Lift station failures (failures/year)		
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)		
0.00	Sanitary sewer overflows (number/sewer mile/yr)		
0.00	Basement backups (number/sewer mile)		
0.00	Complaints (number/sewer mile)		
39.6	Peaking factor ratio (Peak Monthly:Annual Daily Avg)		
0.1	Peaking factor ratio (Peak Hourly:Annual Daily Avg)		
4. Overflows			
LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			
** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.			
5. Infiltration / Inflow (I/I)			
5.1 Was infiltration/inflow (I/I) significant in your community last year?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
If Yes, please describe:			
<input type="text"/>			
5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
If Yes, please describe:			
<input type="text"/>			
5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:			
<input type="text" value="none"/>			
5.4 What is being done to address infiltration/inflow in your collection system?			
<input type="text" value="replace main when money is available."/>			

# Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2016 2015

## Grading Summary

WPDES No: 0030881

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>148</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

5/12/2016

2015

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Waterloo Saturday Street Market

## Market Manager Job Description

### **About Us**

The Waterloo Street Market is a producer-only market that operates in downtown Waterloo, WI. The market runs rain or shine every Saturday from 7:00 am to 1:00 pm from May 1<sup>st</sup> until the last weekend in October. The Market Manager will manage the Saturday operation of the market and will plan for the Market's future growth and development. The Market Manager will be in attendance every Saturday of the Market and will report to the Waterloo Community Development Authority (CDA). A successful Market Manager will be the greatest champion of the market and will be self-motivated, an excellent communicator and have strong organizational skills.

### **General Duties**

- ✓ Enroll vendors and farmers in the market – through seasonal or daily vendor agreements
- ✓ Collect all market fees, maintain an accurate accounting of such fees and deposit into the market account.
- ✓ Arrive prior to the Market and remain throughout the Market day to:
  - Place vendors in stalls
  - Place Market signs and parking signs
  - Ensure all rules and regulations are adhered to
  - Answer questions for vendors and consumers
  - Oversee Market Tent (if applicable)
  - Resolve disputes that arise
  - Maintain safe Market grounds
  - Assure the Market site is clean at closing
- ✓ Recruit, schedule and supervise volunteers at the Market tent (if applicable)
- ✓ Create policies, procedures and rules for Market
- ✓ Maintain all financial records and provide to the CDA on a monthly basis
- ✓ Communicate Market policies, rules and activities to vendors throughout the season
- ✓ Solicit entertainment for Market days
- ✓ Maintain a database of vendors and their contact information as well as any licenses or permits each vendor may need
- ✓ Work with farm inspectors to collect and maintain inspection records
- ✓ Create weekly social media postings throughout the season (Waterloo Municipal website and FaceBook pages)

### **Additional Duties**

- ✓ Recruit vendors

- ✓ Develop local relationships and acquire feedback from downtown business regarding Market days
- ✓ Develop relationships with other area Market Managers for networking purposes and to acquire feedback and knowledge
- ✓ Fundraise and write grants for future continuation and development of the Market
- ✓ Advertise and promote the Market throughout the year using different types of venues

**Job Qualifications**

- ✓ Must be the greatest Champion for the Market
- ✓ Proficiency in using spreadsheets to maintain data
- ✓ Ability to work creatively and independently
- ✓ Good communication skills, organizational skills and dispute resolution skills
- ✓ Experience working with budgets and financial documents
- ✓ Experience with creating marketing materials
- ✓ Fundraising and/or grant writing
- ✓ Knowledge of social media interventions (knowledge of administrating FaceBook)

This is a Volunteer position. The chosen candidate will be paid a \$4,000 stipend for this position which runs from July, 2016 through April, 2017. This position will also be offered an incentive based on vendor and promotional fees collected. Market Manager will receive 50% of fees collected over \$4,000 per season.



RESOLUTION NO. 2016-25  
CITY OF WATERLOO

**RE: A RESOLUTION APPROVING AND AUTHORIZING A RAZE ORDER  
FOR 333 PORTLAND ROAD, WATERLOO, WISCONSIN**

WHEREAS, the buildings and structures located at 333 Portland Road, Waterloo, Wisconsin (the "Property") are old, dilapidated and out of repair; and consequently are dangerous, unsafe, unsanitary, and otherwise unfit for human habitation, and cannot be made safe by reasonable repairs; and

WHEREAS, the aforesaid conclusion is supported by the attached April 26, 2016, report of the Building Inspector; and

WHEREAS, the buildings and structures cannot be made safe by reasonable repair, inasmuch as the cost of such repair would exceed the formula set forth in Wis. Stat. § 66.0413(1)(c); and

WHEREAS, Wis. Stat. § 66.0413(1), Wis. Stats. and § 140-13 of the Code of the City of Waterloo, Wisconsin, provide that in the foregoing circumstances, the property owner shall raze the buildings and structures; and

WHEREAS, the City Council has determined to proceed with its efforts to have the Property razed.

NOW, THEREFORE, BE IT RESOLVED:

1. That the attached Raze Order in the form and substance presented at this meeting is hereby approved and authorized.
2. That the City Attorney is directed to work with the Building Inspector to issue the Raze Order and obtain compliance as required therein.
3. That in the event the Property owner should fail to comply with the terms and provisions of the Raze Order, the City Council directs that the Property be razed or, alternatively, the City Attorney seeks a court order to require compliance.

PASSED AND ADOPTED by the City Council of the City of Waterloo at a meeting held on \_\_\_\_\_, 2016.

CITY OF WATERLOO

By: \_\_\_\_\_  
Name: Robert Thompson  
Title: Mayor

ATTEST:

By: \_\_\_\_\_  
Name: Mo Hansen  
Title: Clerk/Treasurer

**AUTHORITY**

This Order is issued pursuant to the provisions of Wis. Stat. § 66.0413(1); and § 140-13 of the Code of the City of Waterloo, Wisconsin.

**ORDER TO RAZE THE BUILDING**

The undersigned do hereby order the Property Owner to raze all buildings and structures located on the Property, at the Property Owner’s expense.

**TIME FOR COMPLIANCE**

The Property Owner shall have sixty (60) days after date of service of this Order, within which to raze all buildings and structures located on the Property at the Property Owner’s expense. In the event the Property Owner fails to so raze the buildings and structures, then the City may proceed to raze the buildings and structures or otherwise seek enforcement of this Order. In the event the City determines to proceed with razing, the cost thereof may be charged in full or in part against the Property; and if so charged, it is a lien upon the Property and shall be assessed and collected as a special tax. Without in any way intending to limit the generality of the foregoing, the City may pursue any other rights or remedies provided for by law or in equity.

If there are any fixtures or personal property located within the buildings and structures on the Property, such fixtures and personal property shall be removed prior to expiration of the aforesaid sixty (60) day period.

**OCCUPANCY**

The Building Inspector shall place a placard on the Property containing the following notice: “These buildings and structures may not be used for human habitation, occupancy, or use.” The Building Inspector shall prohibit use of such buildings and structures for human habitation, occupancy, or use. Please be advised that any person who rents, leases, or occupies a building or structure which has been condemned for human habitation, occupancy, or use as provided for herein shall be subject to a penalty as provided in § 1-4 of the Code of the City of Waterloo.

**REVIEW**

If you wish to dispute this Order, then your sole remedy is provided for in Wis. Stat. § 66.0423(1)(h); and any such review action must be commenced within the time period provided for in Wis. Stat. § 893.76.

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016

\_\_\_\_\_  
By: City Attorney, City of Waterloo

\_\_\_\_\_  
By: Building Inspector, City of Waterloo

# INSPECTION REPORT AND NOTICE OF NONCOMPLIANCE

**INSPECTION DATE** 4-26-16 **PAGE** 1 **OF** 9

**Owner's Name** James J. Gauthier **Address** c/o Diane Gauthier **City** **State** **Zip**  
**Contractor's Name** 61 West 1st Street **City** Durant, OK **State** **Zip** 74701

**Job Location** 333 Portland Road, Waterloo, WI **City/County** 53594

**BUILDING PERMIT NO.'S.** \_\_\_\_\_

**INSPECTION TYPE**     FOOTING     ROUGH     FINAL  
 FOUNDATION     BLDG. CONST.     ENERGY     HVAC     ELEC.     PLUMB.

AN INSPECTION OF THE ABOVE HAS DISCLOSED THE FOLLOWING VIOLATION(S)

ORDER NO.	CODE SELECTION	FINDINGS AND REQUIREMENTS
1.	288-8A.(1) 288-8B.(1) 288-8A.(2) WI. Stats. 32.03(6)(a)	North building. Accessory building. The structural wood roof is collapsed into the building. The structural wood wall portion of the building is failing. The block wall portion of the building has some structural failure. The electrical and heating system non repairable.
2.	288-8A.(1) 288-8B.(1) 288-8A.(2) WI. Stats. 32.03(6)(a)	Main building. Open steel structure at rear of building has total structural failure. Structure is collapsed do to possible racking from horizontal forces, lateral movement. Stockade area of building at rear, the roof has total structural failure and has collapsed into the building.

**CONTRACTORS: PLEASE LEAVE THIS LIST ON JOB SITE**

**NOTICE OF NONCOMPLIANCE.**

All cited violations shall be ordered within 30 days after written notification, unless an extension of time is granted. Each day that the violation continues after notice shall constitute offense and is subject to remedies and penalties by the authority having jurisdiction.

Violations Explained to	Compliance Date
Certified Inspector C. Butschke #70579	Telephone

# INSPECTION REPORT AND NOTICE OF NONCOMPLIANCE

INSPECTION DATE 4-26-16

PAGE 2 OF 9

Owner's Name Gauthier Address 61 W. 1st Street City Durant State OK Zip 74701

Contractor's Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job Location 333 Portland Road City/County Waterloo

BUILDING PERMIT NO.'S. \_\_\_\_\_

INSPECTION TYPE  FOOTING  ROUGH  FINAL  
 FOUNDATION  BLDG. CONST.  ENERGY  HVAC  ELEC.  PLUMB.

AN INSPECTION OF THE ABOVE HAS DISCLOSED THE FOLLOWING VIOLATION(S)

ORDER NO.	CODE SELECTION	FINDINGS AND REQUIREMENTS
3.	288-8A.(1) 288-8A.(2) 288-8B.(1) W.I. Stats. 32.03(b)(a)	Main building, North east corner of building that structure has total structural roof failure. Also has some block wall failure near roof area. Some locations in main building where wood was used structurally for the roof system has some structural failure. East side of main building near service main, that part of building has a complete structural roof failure. This appears to be an accessory space out side the main structure but attached. The building currently has some areas where steel beams are compromised inside the building. Would need structural analysis on condition do to corrosion and altered to a unsafe condition.

**CONTRACTORS: PLEASE LEAVE THIS LIST ON JOB SITE**

## NOTICE OF NONCOMPLIANCE.

All cited violations shall be ordered within 30 days after written notification, unless an extension of time is granted. Each day that the violation continues after notice shall constitute offense and is subject to remedies and penalties by the authority having jurisdiction.

Violations Explained to	Compliance Date
Certified Inspector <u>C. Butsenke #70579</u>	Telephone



# INSPECTION REPORT AND NOTICE OF NONCOMPLIANCE

INSPECTION DATE 4-26-16 PAGE 4 OF 9

Owner's Name Gauthier Address 61 W. 1st Street City Durant State OK Zip 74701  
 Contractor's Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job Location 333 Portland Road City/County Waterloo, WI

BUILDING PERMIT NO.'S. \_\_\_\_\_

INSPECTION TYPE  FOOTING  ROUGH  FINAL  
 FOUNDATION  BLDG. CONST.  ENERGY  HVAC  ELEC.  PLUMB.

AN INSPECTION OF THE ABOVE HAS DISCLOSED THE FOLLOWING VIOLATION(S)

ORDER NO.	CODE SELECTION	FINDINGS AND REQUIREMENTS
4.	288-3 288-1 288-2 WI. Stats. 32.03(6)(a)	Main building. Appears all electrical to the building is disconnected at the utility main. The electrical service and subpanels appear to be out of disrepair. Most of the plumbing is disconnected. Very strong smell of sewer gas and mold present at one main bathroom area. Mold is present on the floor. No water pipe for use present. Was the building sprinklered, does it need to be for today's code? There was a couple furnaces present, but not in use? Most of the hanging furnace units appear to be out of disrepair. One fairly large unit is very unsafely hanging by one support.

**CONTRACTORS: PLEASE LEAVE THIS LIST ON JOB SITE**

## NOTICE OF NONCOMPLIANCE.

All cited violations shall be ordered within 30 days after written notification, unless an extension of time is granted. Each day that the violation continues after notice shall constitute offense and is subject to remedies and penalties by the authority having jurisdiction.

Violations Explained to	Compliance Date
Certified Inspector <u>C. Butschke #70579</u>	Telephone

# INSPECTION REPORT AND NOTICE OF NONCOMPLIANCE

<b>INSPECTION DATE</b> 4-26-16	<b>PAGE</b> 5 <b>OF</b> 9
<b>Owner's Name</b> Gauthier	<b>Address</b> 61 W. 1st Street
<b>City</b> Durant	<b>State</b> OK
<b>Zip</b> 74701	
<b>Contractor's Name</b>	<b>Address</b>
<b>City</b>	<b>State</b>
<b>Zip</b>	
<b>Job Location</b> 333 Portland Road	<b>City/County</b> Waterloo, WI
<b>BUILDING PERMIT NO'S.</b> _____	

**INSPECTION TYPE**

<input type="checkbox"/> FOOTING	<input type="checkbox"/> ROUGH	<input type="checkbox"/> FINAL
<input type="checkbox"/> FOUNDATION	<input type="checkbox"/> BLDG. CONST.	<input type="checkbox"/> ENERGY
<input type="checkbox"/> HVAC	<input type="checkbox"/> ELEC.	<input type="checkbox"/> PLUMB.

AN INSPECTION OF THE ABOVE HAS DISCLOSED THE FOLLOWING VIOLATION(S)

ORDER NO.	CODE SELECTION	FINDINGS AND REQUIREMENTS
5.	288-1 288-2 288-3 (same) WI. Stats. 32.03(6)(a)	Main building. Appears that no health safety items are currently in place. Most exit doors are blocked from some structural failure. No fire extinguishers present. No lighting present. No exit signage and path of lighting for travel to exits are present. Stairway from main floor to second floor is unsafe and structurally failing. Current condition of building is not safe currently for even cold storage use or occupancy of any kind.
6.	288-8 G.(1) 288-8 G.(3) WI. Stats. 32.03(6)(a)	Exterior of property. Needs to be maintained, brush, weeds, and small trees growing inside and around the structures. Misc. debris, tires, foam and garbage needs to be cleaned up.

**CONTRACTORS: PLEASE LEAVE THIS LIST ON JOB SITE**

**NOTICE OF NONCOMPLIANCE.**

All cited violations shall be ordered within 30 days after written notification, unless an extension of time is granted. Each day that the violation continues after notice shall constitute offense and is subject to remedies and penalties by the authority having jurisdiction.

Violations Explained to	Compliance Date
Certified Inspector C. Butsenke # 70579	Telephone

# INSPECTION REPORT AND NOTICE OF NONCOMPLIANCE

<b>INSPECTION DATE</b> 4-26-16	<b>PAGE</b> 6 <b>OF</b> 9
<b>Owner's Name</b> James J. Gauthier	<b>Address</b> c/o Drane Gauthier
<b>Contractor's Name</b> 61 West 1st Street	<b>City</b> Durant, <b>State</b> OK <b>Zip</b> 74701
<b>Job Location</b> 333 Portland Road,	<b>City/County</b> Waterloo WI 53594

**BUILDING PERMIT NO.'S.** \_\_\_\_\_

**INSPECTION TYPE**

<input type="checkbox"/> FOUNDATION	<input type="checkbox"/> FOOTING	<input type="checkbox"/> BLDG. CONST.	<input type="checkbox"/> ROUGH	<input type="checkbox"/> ENERGY	<input type="checkbox"/> FINAL	<input type="checkbox"/> HVAC	<input type="checkbox"/> ELEC.	<input type="checkbox"/> PLUMB.
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AN INSPECTION OF THE ABOVE HAS DISCLOSED THE FOLLOWING VIOLATION(S)

ORDER NO.	CODE SELECTION	FINDINGS AND REQUIREMENTS
7.	288-8 E. WI. Stats. 32.03(b)(a)	Paint and other preservatives. Every building or structure, the exterior surface of which has been painted or had other preservatives applied, shall be repainted, resurfaced or otherwise treated in a workmanlike manner when its condition is a serious blighting influence on surrounding properties.
8.	288-8 G.(1) WI. Stats. 32.03(b)(a)	All exterior areas of any premises shall be kept in a clean and sanitary condition and free from any accumulation of combustible or noncombustible materials, debris and refuse of any similar materials which could or may cause fire, safety or health hazards or a serious blighting influence upon surrounding properties.

**CONTRACTORS: PLEASE LEAVE THIS LIST ON JOB SITE**

**NOTICE OF NONCOMPLIANCE.**

All cited violations shall be ordered within 30 days after written notification, unless an extension of time is granted. Each day that the violation continues after notice shall constitute offense and is subject to remedies and penalties by the authority having jurisdiction.

Violations Explained to	Compliance Date
Certified Inspector <i>C. Butsenke #20579</i>	Telephone



# INSPECTION REPORT AND NOTICE OF NONCOMPLIANCE

INSPECTION DATE 4-26-16

PAGE 8 OF 9

Owner's Name James J. Gauthier Address C/O Diane Gauthier City Waterloo State WI Zip 53594

Contractor's Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job Location 333 Portland Road City/County Waterloo, WI 53594

BUILDING PERMIT NO.'S \_\_\_\_\_

INSPECTION TYPE  FOOTING  ROUGH  FINAL  
 FOUNDATION  BLDG. CONST.  ENERGY  HVAC  ELEC.  PLUMB.

AN INSPECTION OF THE ABOVE HAS DISCLOSED THE FOLLOWING VIOLATION(S)

ORDER NO.	CODE SELECTION	FINDINGS AND REQUIREMENTS
11.	Wi. Stats. 32.03(b)(a)	In this subsection, "blighted property" means any property that, by reason of abandonment, dilapidation, deterioration, age or obsolescence, inadequate provisions for ventilation, light, air, or sanitation, high density of population and over crowding, faulty lot lay out in relation to size, adequacy, accessibility, or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, or the existance of conditions that endanger life of property by fire or other causes, or any combination of such factors, is detrimental to the public health, safety, or welfare.

**CONTRACTORS: PLEASE LEAVE THIS LIST ON JOB SITE**

## NOTICE OF NONCOMPLIANCE.

All cited violations shall be ordered within 30 days after written notification, unless an extension of time is granted. Each day that the violation continues after notice shall constitute offense and is subject to remedies and penalties by the authority having jurisdiction.

Violations Explained to	Compliance Date
Certified Inspector <u>C. Butschke #70579</u>	Telephone





136 North Monroe Street  
Waterloo, WI 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

---

**RESOLUTION #2016-26  
URGING THE GOVERNOR AND LEGISLATURE TO #JUSTFIXITWI**

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to "Filling Potholes: A New Look at Funding Local Transportation in Wisconsin," commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to "Filling Potholes," municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012; and

WHEREAS, high quality and fast transit systems are critical to attracting businesses and people to urban areas, yet state funding for transit is less today than it was five years ago; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

WHEREAS, the Waterloo City Council recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of our state and local roads as well as local transit systems will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Waterloo, Wisconsin that it urges the Governor and Legislature to #JustFixItWI and agree upon a sustainable solution: one that includes a

responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's multi-modal transportation system. Furthermore, the Waterloo City Council directs the Clerk/Treasurer to send a copy of this resolution to our State Legislators, Governor Scott Walker and the League of Wisconsin Municipalities.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of June, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen  
City Clerk/Treasurer

**FISCAL NOTE:** None.

## Mo Hansen

---

**From:** Michael Post <mpost@safebuilt.com>  
**Sent:** Thursday, June 09, 2016 8:38 AM  
**To:** cityhall@waterloowi.us  
**Cc:** Chris Butschke; DA Mattox  
**Subject:** Model Ordinance as suggested by Safebuilt  
**Attachments:** Safebuilt Model Code V2 0 4-1-2016.doc

Good morning Mo, I have attached to this email a suggested ordinance for the City of Waterloo to adopt. This would bring your code up to date with the latest code from the State of Wisconsin. Yellow highlighted is highly suggested from Safebuilt for you to adopt. Non highlighted areas are for you to consider.

Hope this helps you in your review.

Best Regards

Mike Post  
Business Development  
 SAFEBUILT.  
MAKING A DIFFERENCE WHERE YOU NEED US  
[www.safebuilt.com](http://www.safebuilt.com)  
(262)-327-5288 Cell Wisconsin



# **SAFEbuilt**

## **Model Building and Mechanical Code**

### **For Communities Seeking Delegated Authority**

#### **1-1-01 Authority**

These regulations are adopted under the statutory authority granted pursuant to Section 101.65, 101.76, and 101.761 of the Wisconsin Statutes.

#### **1-1-02 Purpose**

The purpose of this Code is to promote the health, safety, and general welfare of our community, to protect property values and provide for orderly, appropriate development and growth of the community.

#### **1-1-03 Definitions**

As used in this Chapter, the following terms have the meaning prescribed herein: (Any item not defined herein shall follow the Wisconsin Administrative Code definitions.)

- 1) **ADDITION.** Means any new construction whereby an existing building or structure, or building or structure in course of construction, is increased in area or cubical content.
- 2) **ALTERATION.** Means any change, addition, modification, or repair to any structural part of an existing structure, any change which involves room arrangement, fenestration, exit stairways, fire protection equipment, exits, application of exterior finish materials or cladding, or any modification of signs, parking areas, fencing, canopies, landscaping, site topography or similar site features.
- 3) **BUILDING.** Means any structure erected or constructed of wood, metal, stone, plastic or other materials, which is intended to be used by human beings or animals for occupancy, livery, commerce, education, cultural activities or other purpose. The term does not include children's play structures, agricultural barns, agricultural sheds or agricultural accessory buildings.
- 4) **BUILDING AREA.** Means the area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
- 2) **BUILDING INSPECTOR.** Means the individual(s) or firm appointed by the Municipality to exercise all of the powers and duties of a building inspector under Wisconsin law.
- 3) **CONSTRUCTION.** Means any part or portion of the activity of installing, locating, siting, erecting or raising a building.

- 4) **CONTRACTOR.** Means any person, firm or entity which undertakes any activity related to the construction of a building other than the mere provision of supplies and materials.
- 5) **DEMOLITION.** Means the activity of completely or partially destroying a previously erected or constructed building.
- 6) **ELECTRICAL.** Means the trade which relates to the design, installation, maintenance and repair of the mechanical equipment, wiring, fixtures and connections which tie a structure to the power grid of an electric generating utility and distribute the electricity through a structure to end uses, including any work which may be performed by a master electrician licensed by the State of Wisconsin or a person under the supervision of such an electrician.
- 7) **HVAC.** Means an acronym which stands for Heating, Ventilating and Air Conditioning; the trade which installs mechanical equipment, systems and accessory ducting and gratings for the purpose of warming, purifying, cooling and exchanging air in a building.
- 8) **OCCUPANCY.** Means the act of utilizing a building for human habitation, use, or occupancy. Any use of a building for any activity which is customarily or routinely associated with utilization of a building as a residence, detached residential accessory structure, or commercial use shall constitute occupancy.
- 9) **OWNER.** Means the individual, firm or entity which has record title to the real estate on which construction or demolition is taking place.
- 10) **PLUMBING.** Means the trade which relates to the design, installation and maintenance or repair of pipes, drains, sinks, basins, hot water heating systems, natural gas pipes, grease traps, floor drains, and all other work for which the individual performing the work may either be a master plumber licensed by the State of Wisconsin or work under the supervision of such a plumber.
- 11) **REPAIRS.** Means that repairs for purposes of maintenance or replacements in any existing building or structure which do not involve the structural portions of the building or structure or which do not affect room arrangement, light and ventilation, access to or efficiency of any exit stairways or exits, fire protection or exterior aesthetic appearance and which do not increase a given occupancy and use, shall be deemed minor repairs.
- 12) **STOP WORK ORDER.** Means a directive issued with respect to a construction project by a building inspector which compels the owner and any contractor or builder of a building to cease any further work or activity on the construction project until the building inspector has authorized the resumption of the construction project.
- 13) **STRUCTURE.** Means anything other than a building which is constructed, erected, and framed of component parts and which is fastened, anchored, or rests on a permanent foundation or on the ground for any occupancy or use whatsoever. It includes fair, carnival and festival open structures; fire escape, stairway, or chute escapes and railings; fences and railings; open air observation, water tank and other towers; traveling cranes,



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
 Phone (920) 478-3025  
 Fax (920) 478-2021  
 cityhall@waterloowis.com

**APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE**

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Waterloo Chamber of Commerce

STATUS: (circle one) unincorporated Incorporated Individual other Non-Profit

CONTACT NAME: Nicole Forster

PHONE NUMBER: 920-478-2850 , 920-478-8231 , 920-478-3768  
 DAYTIME EVENING FAX

EMAIL ADDRESS: nicole@waterloofamilydental.com

NAME OF EVENT: Weiner & Krawt Day

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March  
 Race Tag Day Other

PURPOSE OF EVENT: Community Celebration

DATE OF EVENT: Saturday September 10, 2016

EVENT HOURS: 9-4 SET UP HOURS 7-9 BREAKDOWN 4-6

DESCRIPTION OF EVENT: Community Celebration

SITE/ADDRESS FOR EVENT (list if multiple locations) Intersections of Madison and S. Monroe Street, continuing to Taylor St, parking lots

PROJECTED ATTENDANCE: 3500 PAST ATTENDANCE: 3500

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 100

RAIN POLICY: none

DATE APPLICATION MADE 5/26/2016

Pursuant to Section 12.06 Waterloo Municipal Code  
 Application for Special Event or Entertainment License

Form created: 03/11/2004

**HOLD HARMLESS CLAUSE:**

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

**INSURANCE REQUIREMENTS:**

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, \_\_\_\_\_ 20\_\_ to the City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

**PERMITTED USE OF PUBLIC PROPERTY:**

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at S Monroe St. and Taylor St. in Waterloo, Wisconsin, known as, for staging of the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of Sept 10, 2016 through \_\_\_\_\_ 20\_\_\_. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

**LIABILITY WAIVER:**

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

**AUTHORIZED SIGNATURES:**

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Nicole Forster \_\_\_\_\_  
Name (please print) Signature  
Chamber of Commerce President \_\_\_\_\_  
Signatory Title (if applicable) Date  
5/25/16

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594**. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: \_\_\_\_\_ Received by: \_\_\_\_\_

Clerk's Office to complete the section below:

Cc:

Approval date or permit number

\_\_\_\_\_ Animal Control

\_\_\_\_\_ Public Works

\_\_\_\_\_ Fire Department

\_\_\_\_\_ Utilities

\_\_\_\_\_ Building & Permits

\_\_\_\_\_ Public Health Inspector

\_\_\_\_\_ Police Department

\_\_\_\_\_ City Clerk

\_\_\_\_\_ Public Property Use

\_\_\_\_\_ Building Inspector

\_\_\_\_\_ Certificate of Insurance

\_\_\_\_\_ Fire Department

\_\_\_\_\_ Council Approval

**Fee for Profit Events = \$50.00 per event.**

***Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.***

**Fee Paid:** \_\_\_\_\_

**Date Paid:** \_\_\_\_\_

**Received by:** \_\_\_\_\_

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

## Attachment 1

### CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:  
**\$300,000 injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.**
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
6. **No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: Weiner and Krawt Days

DATE (S) OF EVENT: Sept. 10, 2016 HOURS: 9-4

LOCATION/PROPERTY: intersections of Madison St and S. Monroe to Taylor St.

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security? YES  NO

If yes, list security company name. \_\_\_\_\_

Where will security be needed? \_\_\_\_\_

What times will security be needed? \_\_\_\_\_

Will WPD officers be required? YES  NO

Municipal estimation of cost: \_\_\_\_\_ WPD Personnel @ \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

2) What are your plans for medical assistance? First Aid Kit, 911

Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  NO

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Nicole Forster phone # 262-909-2527  
478-2850

2) What time will set up begin: 7am

3) Name of clean up contact person: Pamela Lannoy Cell Phone# \_\_\_\_\_

4) Estimated time for clean up after event: 5pm

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? YES  NO

If yes, how much: Adult \_\_\_\_\_ Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \$15 for Non Chamber

Concessionaire: \$20 for Electrical Hookup

3) Will alcoholic beverage(s) be sold? YES (NO)

If yes, what beverage and at what cost? \_\_\_\_\_

4) What does the Sponsor intend to do with any revenue over and above the expenditures? Support Community with other Chamber events.

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

**ENTERTAINMENT AND PROMOTIONS:**

2) List names of performers and entertainment groups:

City Band TBD  
High School Band

2) Describe other entertainment / activities planned for your event: Winer dog parade, Food vendors, arts and crafts vendors, raffle

3) How will your event be promoted? Television Radio Newspapers (Posters) Flyers other internet

**PUBLIC PROPERTIES PROCEDURES:**

If you are requesting city services, please complete the following area:

1) Will you need barricades? (YES) NO

Purpose of barricades: Block entrance to S. Monroe St.

Location of placement: intersection of Monroe + Madison Amount needed \_\_\_\_\_

Date barricades needed day of event Time of placement 7am

Name of company providing service if other than City \_\_\_\_\_

2) Will you require electrical service(s) (YES) NO

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ determining Details with Waterloo Utilities.

Equipment being used: \_\_\_\_\_

Location \_\_\_\_\_ Entainer name \_\_\_\_\_

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_ Entainer name \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed? YES  NO

Purpose of fencing: \_\_\_\_\_

Location: \_\_\_\_\_ Amount: \_\_\_\_\_

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed YES  NO

Type(s) \_\_\_\_\_

Location: \_\_\_\_\_ Amount \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

5) Will picnic tables be needed?  YES NO

Location S. Monroe at Taylor st. Amount 10 tables

Date needed: 9/10/10 Time needed at set up

Estimated cost(s) 10 Picnic tables @ \$5.00 per table = \$ 50

6) Is a street sweeper needed? YES  NO

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO

If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: Veolia

Where will dumpster be placed adjacent to S. Monroe

8) Will water connection be needed?

YES

NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated costs: \_\_\_\_\_ connection(s) @ \$20.00 = \$ \_\_\_\_\_ Total water costs



136 North Monroe Street  
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Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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**RESOLUTION #2016-28**

**DESIGNATING THE CLERK/TREASURER AS THE AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND**

WHEREAS, it is the desire of the City of Waterloo, Wisconsin, a municipal corporation, to file several applications for state financial assistance to replace lead water services under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the City Council of the City of Waterloo that the Clerk/Treasurer is hereby designated as the authorized representative for the City of Waterloo for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of June, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen  
City Clerk/Treasurer

**FISCAL NOTE:** None.

Karl Junginger Memorial Library  
Board of Trustees Meeting  
May 10, 2016

- I. Call to Order/Roll Call  
*Meeting called to order at: 5:17*  
*Present: Kelli Mountford, Art Biermeier, Lee Fiedorowicz, Brian Henning, Jeanette Petts, Ellen Sullivan, Kristen Klein*  
*Absent: Deb Battenberg*
- II. Approval of agenda  
*Fiedorowicz moved to approve the agenda with the three additions. Sullivan seconded. Motion passed unopposed.*
- III. Approval of open minutes from April 12, 2016  
*Klein moved to approve the minutes. Sullivan seconded. Motion passed unanimously with Petts abstaining.*
- IV. Correspondence, Appearance, Public Comments
  - a. *Mary Parsons resignation letter*
  - b. *Amanda Brueckner presented information on the Youth Summer Reading Program and her time at the PLA conference.*
  - c. *Mary Parsons presented information on the Adult Summer Reading Program and her time at the PLA conference.*
- V. Director's Report  
*Bridges has begun 2017 budget and money will go up for Jefferson county libraries. There may be some cuts with databases. New adult fiction shelving has arrived. New library assistant II staff, Abigail Vosters. Programs featured are Friday fun days throughout the month of May and Cocktails and Coloring at MT's on May 26 at 6pm.*
- VI. Unfinished Business
  - A. Strategic Planning – *Informational*  
*Survey has been translated into Spanish. Grouping 3 community mapping to start sending invites.*
  - B. Jensen furniture – *Informational*  
*In Memory of Dorothy Jensen "Joyful in hope" will be the quote for the memorial bench.*
  - C. Parking Lot – *Informational*  
*Mo, Mitch, and Jeff sent emails to Mountford about possibility of parking stalls on Porter Street with 2017 construction. Henning mentioned adding an L shape to the back of the parking lot for employee parking.*
- VII. New Business
  - A. Purchase of CoLibri Cover System – *Action*

Fiedorowicz made a motion to have Mountford purchase a CoLibri cover system. *Henning seconded. Motion passed unanimously.*

B. Outdoor sign Policy – Action

Sullivan made a motion to pass the 455 Outdoor Signage Policy. *Fiedorowicz seconded. Motion passed unanimously.*

C. Return of Materials Library Law - Action

*Klein made a motion to table until next board meeting. Sullivan seconded. Motion passed unopposed.*

D. Mission Statement – Action

*Sullivan made a motion to table until next board meeting. Fiedorowicz seconded. Motion passed unopposed.*

D. Zoo Pass – Informational

*Zoo called and talked to Mountford about how the library is using the zoo passes.*

E. Zumba Class – Informational

*Discussed the fee for a weekly business renting the room.*

F. Fine Forgiveness for SRP – Informational

*Discussed the topic of giving fine forgiveness, other than \$20 and over for other library materials, to anyone who signs up for the summer reading program.*

VIII. Future agenda items

*Strategic Planning, Parking lot, Return of Materials Library Law, Mission statement, Fine Forgiveness*

IX. Date, place, and time of next meeting in the library conference room

*June 14 at 5:15.*

X. Adjournment

*Fiedorowicz moved to adjourn at 6.50PM. Klein seconded. Motion passed unopposed.*

Respectfully Submitted,

Kelli Mountford

*Kelli A Mountford, Director*



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**CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N. MONROE STREET  
JANUARY 13, 2016 AT 4:30 p.m.**

**CORRECTED 06/13/2016**

1. **Call to Order and Roll Call.** Steve Battenberg called the meeting to order at 4:30 p.m. CATV board members present: Steve Battenberg, Bobbi Foutch-Reynolds, Dale Van Holten and Shannon Koele. Others present: CATV Director Jesus Burgos and City Clerk Mo Hansen.
2. **Approval of Previously Unapproved Meeting Minutes**  
Motion: Moved by Bobbi Foutch-Reynolds to approve the December 2, 2015 meeting minutes. Seconded by Steve Battenberg. **Voice Vote:** Approved.
3. **Citizen Input.** None
4. **Directors Report**  
Jesus Burgos reported on the the upgrade of the Cable station from analog to HD. He mentioned that we already had an SDI signal and that charter would not charge for cabling but they still needed to come to the station to check the rest of the equipment such as modulators. The cost still remained at \$13,000 and that amount could change. Jesus also reported on the program "Democracy Now" that has been running normally Monday through Friday at 4:00 pm and that it was taking at least two hours in order to download and transfer to the Leightronix format. This procedure was taking close to two hours of work since we had to spend 15-20 minutes on downloading, 15-20 minutes to transfer to the Leightronix format and 15-20 minutes to upload to Leightronix so that it could go on air. With the combination of downloading, uploading and working with logmein, it was slowing down the computers. Jesus mentioned that he was going to train the technicians on how to transfer the program so that they could come in and transfer the program here at the station. Shannon Koele mentioned that the Facebook page was not a business page and Jesus Burgos explained that he already created a business page and deleted the other pages but they continued to come back. Jesus also mentioned that he would continue working on making sure the pages would not continue to come back so the business page would be able to work as our one and only Facebook page. Shannon Koele mentioned that we should look at the possibility of sharing the CATV Facebook page with the City page. This would drive traffic to the website and to the Cable channel.
5. **Unfinished Business**  
**Waterloo Regional Trailhead and CATV Station Synergy**  
Mo Hansen presented to the board the idea of rebranding one of the two CATV stations into a county wide outdoor recreational channel, with the idea of marketing the station county wide. Another area that it covers, according to Mo Hansen, is building on the mission of the Regional Trailhead as well as the other existing county park facilities. After a long discussion, the board felt that they needed to see a business plan that could clarify the rebranding of one of the stations. **Motion:** Bobbi Foutch-Reynolds moved to assign Mo Hansen and Jesus Burgos to work on a business plan for the rebranding of one of the CATV stations. Seconded by Shannon Koele. **Voice vote:** Approved.
6. **New Business. NONE**
7. **Future agenda items and announcements.** New meeting was set for March 16, 2016 at 4:30 PM.
8. **Adjournment.** **Motion:** Moved by Bobbi Foutch-Reynolds, seconded by Dale Van Holten. **Voice vote:** Motion carried.

Jesus Burgos  
WLOO Coordinator/Director

**PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES**  
**June 2, 2016**

1. **Call to Order:**  
The Public Safety Committee meeting was called to order by Alderperson Thomas at 6:30PM
2. **Roll Call:**  
Committee members present – Alderperson Thomas, Griffin, Petts, and Interim Chief Lange.
3. **Approval of Public Safety Committee Minutes of May 5, 2016.** Motion by Alderperson Griffin, second by Petts, motion carried.
4. **Citizen Input: None**
5. **Unfinished Business:** Motioned by Petts, 2<sup>nd</sup> by Griffin to approve changes and Recreate chapter 288 Municipal Code for Council approval. Motion carried.
6. **New Business:**
  - a. Tree/brush Growth on Private Property, Impeding the public right-of-way is handled by DPW by completing written notice and handed to Occupant/Owner of property.
  - b. Ineffectiveness of Yield signs at Adams Street/Pierce Street. Recommended to install Orange Flags on Yield Signs on Pierce Street.
  - c. Bicycles operating 2 or more wide on roadway, not giving way to vehicle traffic. Interim Chief will contact Trek to have employees notified of dangers and Laws.
7. Future Agenda Items and announcements ( None )
8. **Adjourn :** Motion to Adjourn by Griffin, Second by Petts, motion carried.

Attest to 

**WATERLOO PARKS COMMISSION – MINUTES**  
**May 11, 2016**

1. ROLL CALL AND CALL TO ORDER. Stinnett called the meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, Kopplin, Strobel and Quimby. Absent: none. Ex-officio members present: Crave, Yerges, and Koele. Absent: Jones. Others present: Parks Coordinator Gabe Haberkorn and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL. April 13, 2016. MOTION: Moved by Kegler, seconded by Strobel to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. REPORTS/UPDATES
  - a. Coordinator's Report. A written report was presented augmented by Haberkorn with comments about Friends of Firemen's Parks and the Dog Park.
  - b. Waterloo Regional Trailhead. Crave reported that the 4-H Club was on site on Monday night; that the facility looks good; that no weeds were present; and that a follow-up would occur in 3-4 weeks.
  - c. Friends of Firemen's Park. No report.
  - d. Friends of the Dog Park. No report.
  - e. Waterloo Youth Sports Organization. Haberkorn said Cornerstone Church Pastor Aaron Sturgill was the new organization president and Shannon Koele would represent the organization at these meetings.
  - f. Parks Financial Report – March. Hansen presented tallies saying more details would be regularly presented after Fund 225 amendments were finalized by the City Council.
  - g. 2016 Capital Project Status Tracking. Hansen submitted a written report which was reviewed. Regarding bridge removal Kopplin suggesting that the whole bridge at 575 West Madison Street be torn down removed. Kegler suggested that beams be saved for future use. Hansen suggested that an alternate be placed in the bid document to identify savings or costs relative to the two ideas.
5. UNFINISHED BUSINESS
  - a. 720 West Madison Street Phase 4. DISCUSSION: Kopplin said the site serves as a gateway to the community. He suggested adding the two idle adjacent commercial parcels as additional park space. In reply to a Strobel question, it was noted that the park's name was not yet determined. Kegler suggested that whoever donates the most get their name on it. Hansen said a next step could be drafting documents for grant applications. Quimby said the timeline was driven by a need to identify curb cuts and water service for the STH 19 project. Hansen said the curb cut as shown would be layered into the STH 19 project along with sidewalk, services for electricity, water and sewer. No action taken.
  - b. Comprehensive Outdoor Recreation Plan. DISCUSSION: Hansen said additional work was needed with staffing and policy changes now completed. He said the Wisconsin Department of Natural Resources has granted an extension for updating the plan as required by previously awarded grant applications. Quimby volunteered to review documents before the next meeting. No action taken.
6. NEW BUSINESS
  - a. Amending The 2016 Waterloo Firemen's Park Fee Schedule. MOTION: Moved by Kopplin, seconded by Quimby to recommend to the City Council a fee schedule as described and presented by the Parks Coordinator. VOICE VOTE: Motion carried.
  - b. Remedying The 2015 Fund 225 Fund Deficit. DISCUSSION: Stinnett had identifying this item as a priority to address when becoming Parks Commission Chair. Hansen proposed applying General Fund surplus revenue created in 2015 as a solution. He said a similar solution was recently approved by the Finance Committee for Fund 600 (Community Development Authority). He said the amount of the deficit was approximately \$28,000 [NOTE: This statement was incorrect, with the correct amount being: \$40,894]. In reply to a Stinnett question, Hansen said several thousand dollars was yet to be received from the Wisconsin Department of Natural Resources as part of the close out of the Trailhead Facility construction grant. MOTION: Moved by Kopplin, seconded by Quimby to recommend to the City Council that an amount equal to the 12/31/2015 Fund 225 deficit be transferred from the General Fund to Fund 225 eliminate the deficit. VOICE VOTE: Motion carried.
  - c. Uses For Lesser Known Parks. DISCUSSION: Stinnett asked that Commissioners consider identifying creative uses for lesser known parks within City.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING

a. June 8, 2016 at 5 pm. Noted.

8. ADJOURNMENT. MOTION: Moved by Kegler, seconded by Strobel to adjourn. Approximate time: 6:10 pm.

*Mo Hansen*

Mo Hansen  
Clerk/Treasurer