



136 North Monroe Street
Waterloo, WI 53594
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WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Date: WEDNESDAY, June 8, 2016
Time: 5:00 P.M.
Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: May 11, 2016
3. CITIZEN INPUT
4. REPORTS/UPDATES
 - a. Coordinator's Report
 - b. Waterloo Regional Trailhead
 - c. Friends of Firemen's Park
 - d. Friends of the Dog Park
 - e. Waterloo Youth Sports Organization
 - f. Parks Financial Report - May
 - g. 2016 Capital Project Status Tracking
5. UNFINISHED BUSINESS
 - a. 720 West Madison Street Phase 4
 - b. Comprehensive Outdoor Recreation Plan
 - c. Uses For Lesser Known Parks
 - i. Ideas list
 - ii. Naming contest (paths)
6. NEW BUSINESS
 - a. 2016-2017 Waterloo Parks Community Wide Funding Appeal
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. July 13, 2016 at 5 pm.
8. ADJOURNMENT

Mo Hansen

Clerk/Treasurer

Posted, Emailed & Mailed: 06/03/2016

Committee Members: Stinnett; Kegler; Quimby; Kopplin and Strobel;

Ex-Officio Advisory Members: Gary Yerges, Public Works Director, Shannon Koele Waterloo Youth Sports Organization Representative; Richard Jones and Charles Crave – Waterloo Regional Trailhead Implementation Team.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

WATERLOO PARKS COMMISSION – MINUTES
May 11, 2016

1. ROLL CALL AND CALL TO ORDER. Stinnett called the meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Stinnett, Kegler, Kopplin, Strobel and Quimby. Absent: none. Ex-officio members present: Crave, Yerges, and Koele. Absent: Jones. Others present: Parks Coordinator Gabe Haberkorn and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL. April 13, 2016. MOTION: Moved by Kegler, seconded by Strobel to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. REPORTS/UPDATES
 - a. Coordinator's Report. A written report was presented augmented by Haberkorn with comments about Friends of Firemen's Parks and the Dog Park.
 - b. Waterloo Regional Trailhead. Crave reported that the 4-H Club was on site on Monday night; that the facility looks good; that no weeds were present; and that a follow-up would occur in 3-4 weeks.
 - c. Friends of Firemen's Park. No report.
 - d. Friends of the Dog Park. No report.
 - e. Waterloo Youth Sports Organization. Haberkorn said Cornerstone Church Pastor Aaron Sturgill was the new organization president and Shannon Koele would represent the organization at these meetings.
 - f. Parks Financial Report – March. Hansen presented tallies saying more details would be regularly presented after Fund 225 amendments were finalized by the City Council.
 - g. 2016 Capital Project Status Tracking. Hansen submitted a written report which was reviewed. Regarding bridge removal Kopplin suggesting that the whole bridge at 575 West Madison Street be torn down removed. Kegler suggested that beams be saved for future use. Hansen suggested that an alternate be placed in the bid document to identify savings or costs relative to the two ideas.
5. UNFINISHED BUSINESS
 - a. 720 West Madison Street Phase 4. DISCUSSION: Kopplin said the site serves as a gateway to the community. He suggested adding the two idle adjacent commercial parcels as additional park space. In reply to a Strobel question, it was noted that the park's name was not yet determined. Kegler suggested that whoever donates the most get their name on it. Hansen said a next step could be drafting documents for grant applications. Quimby said the timeline was driven by a need to identify curb cuts and water service for the STH 19 project. Hansen said the curb cut as shown would be layered into the STH 19 project along with sidewalk, services for electricity, water and sewer. No action taken.
 - b. Comprehensive Outdoor Recreation Plan. DISCUSSION: Hansen said additional work was needed with staffing and policy changes now completed. He said the Wisconsin Department of Natural Resources has granted an extension for updating the plan as required by previously awarded grant applications. Quimby volunteered to review documents before the next meeting. No action taken.
6. NEW BUSINESS
 - a. Amending The 2016 Waterloo Firemen's Park Fee Schedule. MOTION: Moved by Kopplin, seconded by Quimby to recommend to the City Council a fee schedule as described and presented by the Parks Coordinator. VOICE VOTE: Motion carried.
 - b. Remedying The 2015 Fund 225 Fund Deficit. DISCUSSION: Stinnett had identifying this item as a priority to address when becoming Parks Commission Chair. Hansen proposed applying General Fund surplus revenue created in 2015 as a solution. He said a similar solution was recently approved by the Finance Committee for Fund 600 (Community Development Authority). He said the amount of the deficit was approximately \$28,000 [NOTE: This statement was incorrect, with the correct amount being: \$40,894]. In reply to a Stinnett question, Hansen said several thousand dollars was yet to be received from the Wisconsin Department of Natural Resources as part of the close out of the Trailhead Facility construction grant. MOTION: Moved by Kopplin, seconded by Quimby to recommend to the City Council that an amount equal to the 12/31/2015 Fund 225 deficit be transferred from the General Fund to Fund 225 eliminate the deficit. VOICE VOTE: Motion carried.
 - c. Uses For Lesser Known Parks. DISCUSSION: Stinnett asked that Commissioners consider identifying creative uses for lesser known parks within City.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING

a. June 8, 2016 at 5 pm. Noted.

8. ADJOURNMENT. MOTION: Moved by Kegler, seconded by Strobel to adjourn. Approximate time: 6:10 pm.

Mo Hansen

Mo Hansen
Clerk/Treasurer

City of Waterloo Parks
Progress Report
5/31/2016 12:26 PM

MONTHLY REVENUE													
	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	TOTAL 2016
Fund 225 Receipts	\$100	\$810	\$6,294	\$6,849	\$23,194								\$37,247
Revenue Goal	\$10,441	\$10,441	\$10,441	\$10,441	\$10,441	\$10,441	\$20,882	\$10,441	\$10,441	\$10,441	\$5,221	\$5,221	\$125,293
% of Goal	1%	8%	60%	66%	222%	0%	0%	0%	0%	0%	0%	0%	30%

SCHEDULED EVENTS (Count)													
	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	TOTAL 2017
WRT	1	1	1	0	2	2	1	1	0	0	0	0	9
FP - Outdoor Function					7	13	21	1	3				45
FP - Upper Pavillion				2	6	1	5	4	3	3			24
FP - Lower Pavillion					0		1				1		2
FP - Bingo Hall					2	2	1	1					6
FP - Reunion Hall					2			1					3
FP - Roundhouse					2								2
FP - Bandstand Other							1						1
FP - Concession Stand						1							1
Other Park													0
EVENT COUNT TOTAL	1	1	1	2	21	19	30	8	6	3	1	0	93

Event Feed Back Scores

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>REVENUES</u>					
<u>TAXES</u>					
225-44-4421-000 DOG PARK LICENSE	.00	470.00	520.00	(50.00)	90.38
TOTAL TAXES	.00	470.00	520.00	(50.00)	90.38
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4611-000 CAROUSEL RIDE FEES	.00	.00	800.00	(800.00)	.00
225-46-4620-000 FACILITY RENTAL TRAILHEAD	.00	500.00	2,000.00	(1,500.00)	25.00
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	.00	7,267.50	16,000.00	(8,732.50)	45.42
225-46-4623-000 TOURNAMENT/LEAGUE FEES	.00	.00	1,000.00	(1,000.00)	.00
225-46-4624-000 FACILITY RENTAL OTHER	.00	.00	25.00	(25.00)	.00
225-46-4630-000 PARKS CONCESSIONS	.00	262.50	5,000.00	(4,737.50)	5.25
225-46-4632-000 PARKS ALCOHOL	.00	1,217.00	15,000.00	(13,783.00)	8.11
225-46-4634-000 PARKS RESTOCKING FEE	.00	.00	200.00	(200.00)	.00
225-46-4636-000 PARKS ADVERTISING FEE	.00	.00	2,250.00	(2,250.00)	.00
225-46-4638-000 PARKS BARTENDERS	.00	180.00	.00	180.00	.00
225-46-4674-000 CAROUSEL RENTAL	.00	100.00	250.00	(150.00)	40.00
TOTAL PUBLIC CHARGES FOR SERVICE	.00	9,527.00	42,525.00	(32,998.00)	22.40
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	.00	3,012.00	3,012.00	.00	100.00
225-48-4850-000 DONATIONS TRAILHEAD	.00	.00	2,000.00	(2,000.00)	.00
225-48-4852-000 DONATIONS FIREMEN'S PARK	.00	2,789.69	17,500.00	(14,710.31)	15.94
225-48-4854-000 DONATIONS CAROUSEL	.00	789.68	.00	789.68	.00
225-48-4856-000 DONATIONS DOG PARK	.00	1.00	.00	1.00	.00
TOTAL MISCELLANEOUS REVENUES	.00	6,592.37	22,512.00	(15,919.63)	29.28
<u>OTHER FINANCING SOURCES</u>					
225-49-4918-000 TRANSFER FROM PARKS IMPACT FEE	.00	.00	4,269.00	(4,269.00)	.00
225-49-4921-000 TRANSFER FROM GENERAL FUND	.00	.00	95,894.00	(95,894.00)	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	100,163.00	(100,163.00)	.00
TOTAL FUND REVENUE	.00	16,589.37	165,720.00	(149,130.63)	10.01

EXPENDITURES

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 225 - MISCELLANEOUS GENERAL GOVT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MACHINERY & EQUIPMENT</u>					
225-51-5190-906 MISC GEN GOVT UNEMPLOYMENT ST	456.00	692.00	3,012.00	2,320.00	22.97
TOTAL MACHINERY & EQUIPMENT	456.00	692.00	3,012.00	2,320.00	22.97
<u>MACHINERY & EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	245.59	453.32	1,000.00	546.68	45.33
225-53-5324-342 MACH & EQUIP GAS & OIL	148.73	610.78	3,100.00	2,489.22	19.70
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	464.13	1,991.80	2,000.00	8.20	99.59
TOTAL MACHINERY & EQUIPMENT	858.45	3,055.90	6,100.00	3,044.10	50.10
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	1,480.00	1,480.00	300.00	(1,180.00)	493.33
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	35.00	150.00	115.00	23.33
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	.00	467.50	50.00	(417.50)	935.00
TOTAL PARKS ADMIN	1,480.00	1,982.50	500.00	(1,482.50)	396.50
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	648.99	1,120.79	4,500.00	3,379.21	24.91
225-55-5510-222 FIREMEN'S PARK HEAT	340.26	412.70	4,500.00	4,087.30	9.17
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	353.22	679.51	3,800.00	3,120.49	17.88
225-55-5510-291 FIREMEN'S PARK SECURITY CON	.00	.00	1,600.00	1,600.00	.00
225-55-5510-294 FIREMEN'S PARK JULY 4TH EVENT	100.00	100.00	.00	(100.00)	.00
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	995.49	1,072.76	1,000.00	(72.76)	107.28
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	1,711.98	1,747.92	1,000.00	(747.92)	174.79
225-55-5510-354 FIREMEN'S PARK ALCOHOL	4,635.00	4,710.00	3,750.00	(960.00)	125.60
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	3,403.81	3,403.81	2,500.00	(903.81)	136.15
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	16.99	520.00	503.01	3.27
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	1,000.00	1,000.00	11,000.00	10,000.00	9.09
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	500.00	500.00	.00	(500.00)	.00
225-55-5510-360 FIREMEN'S PARK CAROUSEL	461.00	596.78	1,000.00	403.22	59.68
TOTAL PARKS - FIREMEN'S PARK	14,149.75	15,361.26	35,170.00	19,808.74	43.68

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2016

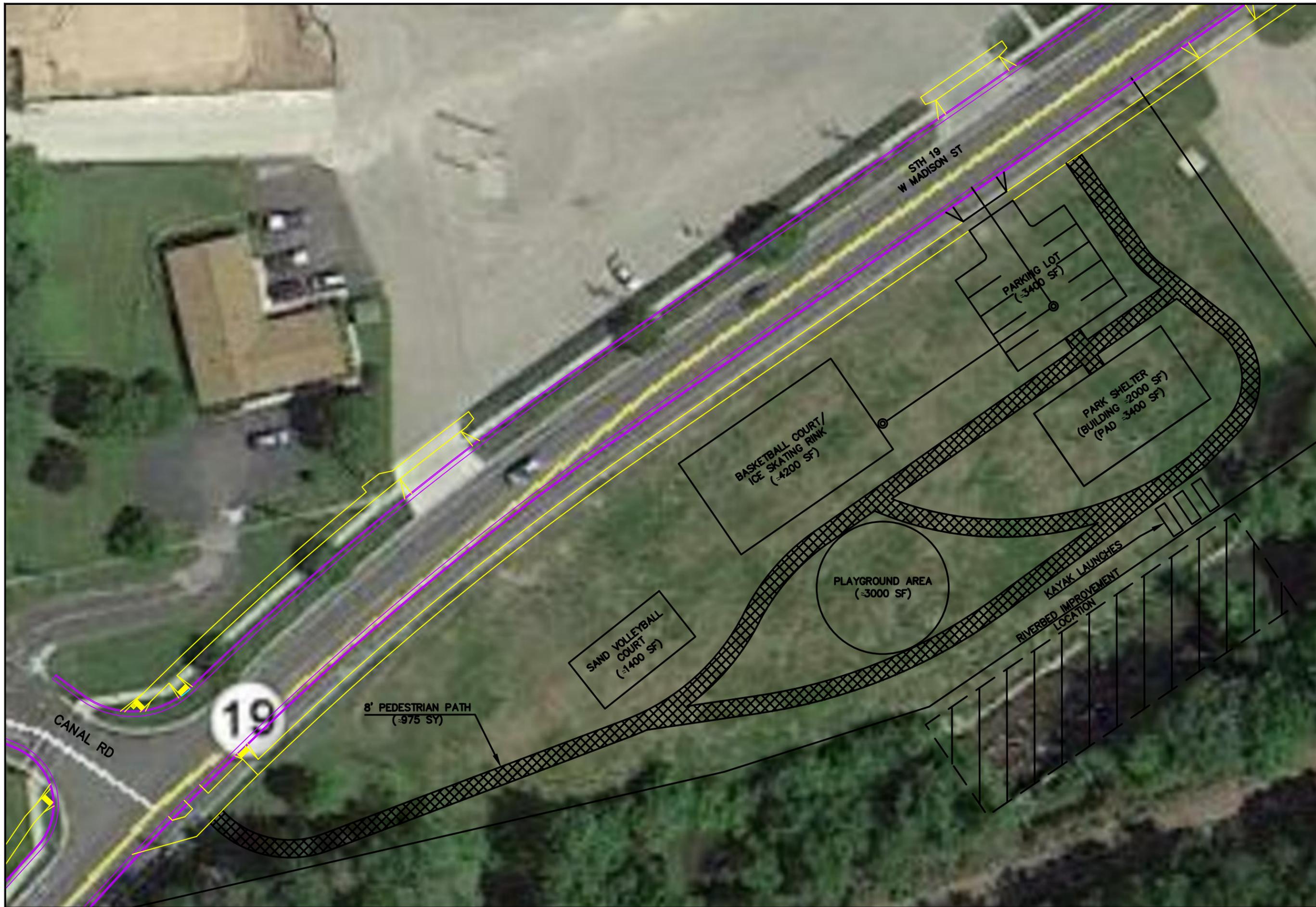
FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	182.46	1,037.08	2,500.00	1,462.92	41.48
225-55-5520-222 TRAILHEAD-WRT HEAT	110.31	608.81	1,400.00	791.19	43.49
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	72.76	291.04	860.00	568.96	33.84
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	.00	4.99	517.00	512.01	.97
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	45.00	180.00	470.00	290.00	38.30
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,067.20	1,042.00	(25.20)	102.42
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	.00	780.00	800.00	20.00	97.50
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	80.00	80.00	.00
225-55-5520-390 TRAILHEAD-WRT PROGRAMS	.00	.00	600.00	600.00	.00
TOTAL PARKS - TRAILHEAD	410.53	3,969.12	8,269.00	4,299.88	48.00
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	2,307.70	6,807.48	27,500.00	20,692.52	24.75
225-55-5522-113 PARKS COORDINATOR BONUS PAY	.00	.00	7,600.00	7,600.00	.00
225-55-5522-124 PARKS SEASONAL GROUNDS	1,745.00	2,935.00	.00	(2,935.00)	.00
225-55-5522-125 PARKS WAGES PART-TIME	230.00	230.00	6,500.00	6,270.00	3.54
225-55-5522-151 PARKS SOC SEC	318.30	753.85	3,893.00	3,139.15	19.36
225-55-5522-152 PARKS RETIREMENT	152.30	449.27	2,178.00	1,728.73	20.63
225-55-5522-153 PARKS HEALTH INS	1,653.96	1,653.96	13,232.00	11,578.04	12.50
225-55-5522-154 PARKS INCOME & LIFE INS	6.72	13.44	70.00	56.56	19.20
TOTAL PARKS WAGES	6,413.98	12,843.00	60,973.00	48,130.00	21.06
<u>MACHINERY & EQUIPMENT</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	10.30	10.30	250.00	239.70	4.12
225-55-5530-223 PARKS OTHER WATER & SEWER	26.33	26.33	250.00	223.67	10.53
225-55-5530-310 PARKS OTHER SUPPLIES	15.98	178.57	.00	(178.57)	.00
TOTAL MACHINERY & EQUIPMENT	52.61	215.20	500.00	284.80	43.04
TOTAL FUND EXPENDITURES	23,821.32	38,118.98	114,524.00	76,405.02	33.28
NET REVENUES OVER EXPENDITURES	(23,821.32)	(21,529.61)	51,196.00	(72,725.61)	(42.05)

CITY OF WATERLOO
2016 Capital Project Status Tracking
(Sorted By Oversight Entity)

Yellow highlight= recent update

ID#	PROJECT	TYPE	LEAD	OVERSIGHT	PROJ STATUS	2016 BUDGET	2016 ACTUAL	BUDGET STATUS	DATE OF NOTE	NOTES
1	CATV OUTLAY	EQUIP	Burgos	CableBD	Collecting Estimates			2016	1/1/2016	analog-to-digital equip
2	CAPITAL PROJ - LIBRARY	PURCHASE	Mounford	LibBoard	Not Started	10,000		2016	1/1/2016	Furniture & equip
3	575 W MADISON PED BRIDGE REMOVE	RAZE	KUNKEL	ParksComm	Not Started	75,000		2016	6/3/2016	Bid Specs nearly done; Kunkel to add alternate for recycle wood beams
4	INSTALL 333 W MADISON PATH OUTLOT #1	CONSTRUCT	KUNKEL	ParksComm	Engineering Started	150,000		2016	6/3/2016	Bid Specs nearly done; motivating developer to move rocks
5	PARKS - BASKETBALL CT	CONSTRUCT	KUNKEL	ParksComm	Concept	15,000		??	3/1/2016	est. only; contingent up donation amt.
5	FIREMEN'S PARK - ENTRY MASONRY REPAIRS	REPAIR	Haberkor	ParksComm	Not Started	<10,000		2016 or 2017	4/1/2016	est. only; contingent up donation amt.
6	720 WEST MADISON ST	PHASE 3, RIVER BED SAFETY	Hansen	ParksComm	Engineering @ 15%				6/2/2016	Kunkel Eng. applying for multiple DNR permits
7	SQUAD CAR PURCHASE	PURCHASE	Sorenson	PubSafety	Not Started	36,000	0	2016	1/1/2016	
8	SPEC FUND SQUAD	RESERVE EXPENSE	Sorenson	PubSafety	Not Started	30,500			1/1/2016	
9	FD CAPITAL OUTLAY	?	Butzine	PubSafety	Not Started	20,000	0	2016	1/1/2016	??
10	CAPITAL PROJ - STREET CONST	ROAD RESURFACE	Yerges	PubWorks	Not Started	157,089	0	2016	1/1/2016	slag seal:Milw, Lum, Anna, Lexington, Bradford
11	STREET TREES	PURCHASE	Yerges	PubWorks	Partial	40% done	0	2016	5/1/2016	\$420 of trees purchased
12	SIDEWALKS	INSTALL NEW	KUNKEL	PubWorks	Estimate Completed	11,000	0	TRANSF TO TID #4	1/1/2016	use impact fees for new
13	SIDEWALKS - SPEC ASSESS	INSTALL NEW	KUNKEL	PubWorks	Estimate Completed	50,000	0	2016	6/1/2016	Special Assessment process to be completed
14	PLASMA CUTTER	PURCHASE	Yerges	PubWorks	Not Started	3,000	0	2016	1/1/2016	
15	POWER WASHER	PURCHASE	Yerges	PubWorks	Closed	8,073	8,073	2016	2/1/2016	purchased
16	HD PICK-UP TRUCK	PURCHASE	Yerges	PubWorks	Not Started	33,927	0	2016	1/1/2016	
17	STH 19 IMPROVE	ENG	KUNKEL	PubWorks	Engineering Near 90%	15,000	0	TRANSF TO TID #2	1/1/2016	Engineering expense in 2016
18	SLIP LINING	REPAIR	Yerges	PubWorks	Not Started	28,515		2016	1/1/2016	Adams Street confirm w/ GY
19	MUNI BLDG PHONES	PURCHASE	Hansen	PubWorks	Not Started	0		NEED TO ADD	5/1/2016	one estimate received ->
20	MUNI BLDG ROOF	REPAIR	Hansen	PubWorks	Estimate In-Hand	0		NEED TO ADD	5/1/2016	Finalizing contract with vendor
21	333 PORTLAND RD	CONDEMN PROPERTY	Hansen	PubWorks	In progress			NEED TO ADD	6/2/2016	Notice of raze order to property owner; raze order resolution to Council on 6/16
22	DPW COLD STORAGE	CONSTRUCTION	Yerges	PubWorks	5% complete			2016	5/15/2016	Contract signed, work scheduled; DPW seeking concrete floor rather than asphalt +\$6,000
23	CANAL RD	ROAD RESURFACE	Yerges	PubWorks	Engineering Design	402,000		2016	6/2/2016	Design 75% complete; Utility Commission to consider water/sewer estimates in June; WisDOT @ 50% funding



**PRELIMINARY
CONCEPT DRAWING**

SCALE : 1" = 40'

DATE: APRIL 13, 2016

DRAWN BY : JKB

APPROVED BY : ML

CITY OF WATERLOO, WISCONSIN

720 W. MADISON STREET

PARK IMPROVEMENTS



KUNKEL
engineering
group
107 Parallel Street
Beaver Dam, WI 53916
(920)356-9447
Fax (920)356-9454



720 West Madison Street Park Improvements
City of Waterloo, Wisconsin

PRELIMINARY ESTIMATE OF CONSTRUCTION COSTS

April 13, 2016

Project Scope

1. Removal of concrete pillars and river bed, located in the Maunasha River, and northern concrete abutment wall, adjacent to the Maunasha River, which are remnants of the 2008 flooding and subsequent building demolitions at 720 West Madison Street.
2. Construction of an asphalt pedestrian and bike path from Canal Road, meandering along the river front and connecting into West Madison Street sidewalk.
3. Construction of an asphalt parking lot utilizing the existing northern most driveway opening.
4. Construction of a concrete pad and park shelter, dual purpose basketball court and ice skating rink, sand volleyball court, and playground equipment area.
5. Construction of a concrete pad and installation of flag poles for the relocation of the Veterans Memorial from the intersection of East Madison Street and North Monroe Street.

Maunasha Riverbed Improvements*

Quantity	Unit	Description	Unit Cost	Total Cost
13	EA	Remove Concrete Pillars	\$2,250.00	\$29,250.00
100	CY	Remove Concrete Abutment Wall and Pillars	\$135.00	\$13,500.00
75	CY	Remove Concrete River Bed	\$245.00	\$18,375.00
1	LS	Unclassified Excavation		\$12,500.00
1	LS	Embankment Repairs		\$15,000.00
300	SY	Type RR Geotextile Fabric	\$7.50	\$2,250.00
300	SY	Heavy Rip Rap, 18 Inch Depth	\$55.00	\$16,500.00
				\$107,375.00

* Southern concrete abutment wall to remain due to active rail line proximity.

* Coordination with adjacent CP Rail line and Wis DNR is required to obtain approvals or permits, as required for all phases of construction activities.

* Permit fees are not included in preliminary cost estimate.

Pedestrian Path Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$7,500.00
1100	SY	Crushed Aggregate Base Course, 8 Inch Depth	\$5.50	\$6,050.00
200	TN	Asphalt Pedestrian Path, 3 Inch Depth	\$55.00	\$11,000.00
550	SY	Topsoil and Seeding	\$12.00	\$6,600.00
				\$31,150.00



720 West Madison Street Park Improvements
City of Waterloo, Wisconsin

PRELIMINARY ESTIMATE OF CONSTRUCTION COSTS

April 13, 2016

Parking Lot Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$3,000.00
1	EA	Precast Storm Manhole with Open Grate	\$2,500.00	\$2,500.00
75	LF	12 Inch RCP Storm Main	\$65.00	\$4,875.00
1	EA	Connect to Existing Storm Sewer Main	\$500.00	\$500.00
500	SY	Site Grading	\$12.50	\$6,250.00
500	SY	Crushed Aggregate Base Course, 12 Inch Depth	\$8.00	\$4,000.00
30	SY	Crushed Aggregate Base Course, 5 Inch Depth	\$4.50	\$135.00
265	SF	Concrete Drive Approach, 6 Inch Depth	\$10.00	\$2,650.00
85	TN	Asphalt Parking Lot, 3.5 Inch Depth	\$60.00	\$5,100.00
200	LF	4 Inch White Pavement Markings	\$2.00	\$400.00
100	SY	Topsoil and Seeding	\$12.00	\$1,200.00
				\$30,610.00

Park Shelter Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$3,000.00
400	SY	Site Grading	\$12.50	\$5,000.00
400	SY	Crushed Aggregate Base Course, 12 Inch Depth	\$8.00	\$3,200.00
3400	SF	Concrete Pad, 4 Inch Depth	\$8.00	\$27,200.00
1	LS	Construct Open Air Park Shelter		\$30,000.00
1	LS	Lighting and Electrical Service		\$8,000.00
100	SY	Topsoil and Seeding	\$12.00	\$1,200.00
				\$77,600.00

Basketball Court/Ice Skating Rink Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$3,500.00
1	EA	Precast Storm Manhole with Open Grate	\$2,500.00	\$2,500.00
100	LF	12 Inch RCP Storm Main	\$65.00	\$6,500.00
525	SY	Site Grading	\$12.50	\$6,562.50
525	SY	Crushed Aggregate Base Course, 8 Inch Depth	\$8.00	\$4,200.00
4200	SF	Concrete Pad, 6 Inch Depth	\$8.50	\$35,700.00
750	LF	2 Inch White Pavement Markings	\$1.75	\$1,312.50
1	LS	Basketball Court Hardware		\$3,500.00
75	SY	Topsoil and Seeding	\$12.00	\$900.00
				\$64,675.00



**720 West Madison Street Park Improvements
City of Waterloo, Wisconsin**

PRELIMINARY ESTIMATE OF CONSTRUCTION COSTS

April 13, 2016

Sand Volleyball Court Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$1,500.00
175	SY	Site Grading	\$12.50	\$2,187.50
60	SY	Playground Sand, 12 Inch Depth	\$20.00	\$1,200.00
1	LS	Volleyball Court Hardware		\$2,500.00
65	SY	Topsoil and Seeding	\$12.00	\$780.00
				\$8,167.50

Playground Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$2,500.00
375	SY	Site Grading	\$12.50	\$4,687.50
375	SY	Woodchips, 12 Inch Depth	\$18.00	\$6,750.00
1	LS	Playground Equipment**		\$20,000.00
50	SY	Topsoil and Seeding	\$12.00	\$600.00
				\$34,537.50

** Playground equipment pricing varies greatly based on desired configuration. Cost estimate to be revised upon further investigation.

Kayak Launch Construction

Quantity	Unit	Description	Unit Cost	Total Cost
1	LS	Unclassified Excavation		\$1,000.00
1	LS	Kayak Launch Hardware		\$9,000.00
10	SY	Topsoil and Seeding	\$12.00	\$120.00
				\$10,120.00

*Permit fees are not included in preliminary cost estimate.

Total Estimated Construction Cost \$364,235.00

TO: PARKS COMMISSIONERS
FROM: CLERK/TREASURER
SUBJECT: UPDATING THE CITY OF WATERLOO COMPREHENSIVE OUTDOOR RECREATION PLAN
DATE: MAY 11, 2016

COMPLETE THE UPDATE

This City of Waterloo Comprehensive Outdoor Recreation Plan (CORP) needs to be updated every five years to qualify for DNR grants and because the community should be prudently planning and implementing its adopted plans.

I am recommending that the Parks Commission Chair and Alderperson Quimby serve as a temporary subcommittee between now and June 1st, providing input on a draft document that Gabe and I prepare for public input.

The existing plan needs refreshing and a 2016 perspective. Additional public input will assist Parks Commissioners in determining recommendations for future outdoor recreation provisions, action steps and considerations relating to future operations and maintenance of programs and facilities.

Key document components are:

- Facility inventory.
- Needs assessment. (I would recommend a deliberate public process to gather needs assessment data)
- Recommendations for future years.
- An implementation/funding plan.

The more forethought and expertise brought to this updating process, the more favorably DNR and other funders will look at future Waterloo funding submittals.

TIMELINE:

May 11 – June 1

Completion of draft document.

June 1 – August 1

Public needs assessment process.

August 10, 2016

Commission review

September 7, 2016

Commission referral to City Council for adoption

The Jewels of Our Community
Waterloo Parks
2016-2017 Community Support Campaign

Dear Neighbor,

We love Waterloo and want to see the best for its future. Yes, special places just don't happen, they require special action. Are you with us?

Our Vision:

Waterloo's Parks will serve as the jewels of our community for decades to come receiving broad use and support from the community -- young & old, new & long-time residents alike.

Our Mission:

1. Keep **Waterloo's Parks** as the special places they are -- where play, the outdoors, youth development, community recreation and a lifetime of smiles intersect.
2. Secure the future of **Waterloo's Parks** so they continue to be a tangible reflection of the quality of life in our community without burdening the already stretched local tax levy.

We are writing to ask you to support hometown only-in-Waterloo moments:

...The swing and crack of a baseball bat at Firemen's Park on a summer afternoon...

...The rustling of leaves under foot and serene chorus of crickets as a young family strolls among the fall colors at the Waterloo Regional Trailhead and the 40-acre Dr. J.S. Garman Nature Preserve...

...The carnival cadence of the antique band organ as the 1911, C.W. Parker Carousel brings smiles to wide-eyed youngsters...

...The foot-tapping melodies of a downtown performance by the Waterloo City Band at the Veteran's Park bandstand...

...The oohs and aahs of the crowd as the July 4th fireworks reflect off the Maunasha River...

These -- and many more only-in-Waterloo moments -- are important to us -- that is why we are writing to ask you to join in supporting Waterloo Parks. We can't do it alone, we need your help.

We believe Waterloo Parks are special and need to remain the jewels of our community. Did you know our parks offers a host of recreational experiences? Playgrounds, disc golf course, dog exercise park, soccer fields, baseball & softball diamonds, snow shoeing, cross country skiing, bird watching, picnicking, a kayak/canoe put-in, local Native American history, riverwalk bike and pedestrian paths and much more...

Will you help sustain what makes Waterloo special by making a donation in support of Waterloo Parks? Will you take a moment now to make a contribution?

Can you become a Recreation Sponsor or a Park Patron? A \$300 Outdoor Enrichment gift or a \$500 Keystone Benefactor donation entitles you to a 50% discount on 2017 facility rentals. This gift could pay for itself with one park rental. Your donation ensures funding is available to restore the deteriorating iconic Firemen's Park entryway, fund youth programming, support community-wide events and much, much more.

Your donation to Waterloo Parks will:

INCREASE -- year-round recreational opportunities for all ages.

INSPIRE -- young and old to engage in outdoor discovery.

PROMOTE -- community health through increased outdoor programming and increased time in nature.

OFFER -- ideal facility rental opportunities for weddings, graduations, quinceañeras and anniversaries.

CREATE -- economic opportunities for businesses as visitors engage in Waterloo's outdoors.

We all can personally benefit from Waterloo's Parks. They are gathering places to meet with friends; open spaces to exercise and reap the benefits of the great outdoors; and community resources where one can connect to others and nature.

Are you with us? Be a Waterloo Parks Hero. Complete and return the yellow slip. Make a contribution today.

And if you haven't discovered Waterloo Parks lately take these two steps: (1) stretch your legs & check them out, then (2) secure the future of Waterloo's Parks by sending in a contribution today. Thank you.

Sincerely,

Gabe Haberkorn, Parks Coordinator

John Spies, City Assessor (retired)

Michael Becker, Waterloo City Band

Sharon Burbach, VFW Auxiliary

Gary Duckert, Duckert Wood Products

Brian Henning, School District Superintendent

Brad Donner, High School Principal

Sean Hennessy, Friends of the Carousel

Lindsay, Reynolds, Friends of the Dog Park

Angie Stinnett, Chair, Parks Commission

Al Kegler, Parks Commission

Tim Kopplin, Parks Commission

Jeni Quimby, Parks Commission

Craig Strobel, Parks Commission

Dick Jones, County Board Supervisor

Charley Crave, Past President, Waterloo Chamber of Commerce

Nichole Forester, President, Waterloo Chamber of Commerce

Mike Lannoy, Lannoy's Piggly-Wiggly

Cliff Butzine, President Waterloo Water & Light Commission

Tom Bergan, Waterloo Water & Light Commission

Tim Haldiman, Service Insurance Agency

Mike Neitzel, Do It Best Hardware

Parker Dow, Greeninghame Condominium LLC

Gregorio Ayala, Ayala's Market

Erin Ziaja, Friends of Firemen's Park

---Return this slip with your check to: "**Waterloo Parks 2016-2017**", 136 N. Monroe Street, Waterloo, WI 53594---

Waterloo Parks - Community Support Campaign – "**ARE YOU WITH US?**"

Keystone Benefactor - \$500 [Receive all the THANK YOU gifts listed below]

Outdoor Enrichment Gift - \$300 [Your gift, the book: "Waterloo's Firemen's Park, By the People, For the People"]

Recreation Sponsor - \$125 [Our gift to you, the newly released DVD: "The Waterloo Carousel"]

Park Patron - \$50 [Receive a 2016-2017 Carousel fee pass]

Specify How Your Gift Will Benefit Waterloo Parks (CHECK ONE OR MORE FROM BELOW)

- Direct my gift to the most urgent immediate need.*
- Firemen's Park Facility Improvements [including: Carousel, Pavilion, ball diamonds & existing structures]*
- Waterloo Dog Park – Phase 2 [The big dog section]*
- Youth Programming [including athletic and nature based education/recreation opportunities]*
- Independence Day Celebration*
- Other _____*

100% of donations to benefit Waterloo Parks. Funds will be segregated and used only for directed purposes. The City of Waterloo serves as fiduciary agent for this Waterloo Parks 2016-2017 Community Support Campaign.

Name: _____ Phone: _____

Address: _____

---Return this slip with your check to: "**Waterloo Parks 2016-2017**", 136 N. Monroe Street, Waterloo, WI 53594---

Thank You For Supporting Waterloo Parks!!!
