



136 North Monroe Street  
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**PUBLIC NOTICE OF A COMMITTEE MEETING  
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

**COMMITTEE:** PUBLIC WORKS & PROPERTY COMMITTEE  
**DATE:** Thursday, May 5, 2016  
**TIME:** 6:00 p.m.  
**LOCATION:** Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: April 7, 2016
3. PUBLIC COMMENT
4. FUNDING UPDATES
  - a. Canal Road, MSID, Awarded
  - b. DNR Stewardship Grant Application For 203 East Madison Street , Submitted (Resolution On Council Agenda)
5. PROJECT UPDATES
  - a. 2016 Capital Projects Status Tracking
6. UNFINISHED BUSINESS
  - a. Future E-Waste Recycling Service Provided At Waterloo Water & Light
  - b. Written Township Agreements For Roadway Maintenance And Snow Removal
7. NEW BUSINESS
  - a. Seeking DNR Grant Funding To Remove Lead Water Services To Waterloo Properties
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
9. ADJOURNMENT

  
Mo Hansen  
Clerk/Treasurer

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 05/03/2016

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: April 7, 2016**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson, Ron Griffin, Public Works Director Gary Yerges, Utility Superintendent Barry Sorenson, Mitch Leisses of Kunkel Engineering, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: March 3, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
  - a. Municipal Street Discretionary Improvement Program (MSID) application – notice pending. Noted.
  - b. DNR Recreational Trails Grant – drafting application. Noted.
  - c. 2017 Porter Street Reconstruction. A Kunkel Engineering estimate was circulated.
5. PROJECT UPDATES. NOTE: A list of items below was part of the meeting material. The list was reviewed. No action taken.
  - a. 333 Portland Road, Condemnation Proceedings
  - b. 2016 Sidewalk Improvements
  - c. Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award.
  - d. DPW Cold Storage Building - Bos Design
  - e. Canal Road Improvements
  - f. 2017 STH 19 Reconstruction
  - g. 2016 Slip Lining
  - h. 575 West Madison Pedestrian Bridge Removal
  - i. 333 West Madison Street, Outlot #1 Install Pedestrian Bridge
  - j. 136 North Monroe Street, Municipal Building, Phone System And Roof
  - k. 2016 Road Maintenance (multiple locations)
6. UNFINISHED BUSINESS
  - a. Future E-Waste Recycling Service Provided At Waterloo Water & Light. DISCUSSION: Sorenson provided an update from the 4/7/16 Utility Commission meeting.
  - b. 2016-2020 Capital Improvement Plan
    - i. Revised Schedule Per Finance Committee Action. DISCUSSION: Reconstruction of Porter in 2016 was discussed. Leisses said it would not be a good time to get competitive bids. Springer said if future changes were warranted they would be considered. Leisses recommended against a partial reconstruct of Edison. MOTION: Moved by Springer, seconded by Stinnett to place Edison in the 2020 work period for Council consideration.
    - ii. Edison Street Follow-up. DISCUSSION: See discussion above.
  - c. Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Noted as in the hands of the three town boards. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:30 pm. Motion carried.



Attest:

Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO  
2016 Capital Project Status Tracking  
(Sorted By Oversight Entity)

ID#	PROJECT	TYPE	LEAD	OVERSIGHT	PROJ STATUS	2016 BUDGET	2016 ACTUAL	BUDGET STATUS	NOTES
1	CATV OUTLAY	EQUIP	Burgos	CableBD	Collecting Estimates			2016	analog-to-digital equip
2	CAPITAL PROJ - LIBRARY	PURCHASE	Mounford	LibBoard	Not Started	10,000		2016	Furniture & equip
3	575 W MADISON PED BRIDGE REMOVE	RAZE	KUNKEL	ParksComm	Not Started	75,000		2016	est. only
4	INSTALL 333 W MADISON PATH OUTLOT #1	CONSTRUCT	KUNKEL	ParksComm	Engineering Started	150,000		2016	est. only ; use impact fees for new and Idle Site industrial grant
5	PARKS BASKETBALL CT	CONSTRUCT	KUNKEL	ParksComm	Concept	15,000		??	est. only; contingent up donation amt.
5	FIREMEN'S PARK - ENTRY MASONRY REPAIRS	REPAIR	Haberkor	ParksComm	Not Started	<10,000		2016 or 2017	est. only; contingent up donation amt.
6	720 WEST MADISON ST	PHASE 3, RIVER BED SAFETY	Hansen	ParksComm	Engineering @ 15%				Need DNR Permit
7	SQUAD CAR PURCHASE	PURCHASE	Sorenson	PubSafety	Not Started	36,000	0	2016	
8	SPEC FUND SQUAD	RESERVE EXPENSE	Sorenson	PubSafety	Not Started	30,500			
9	FD CAPITAL OUTLAY	?	Butzine	PubSafety	Not Started	20,000	0	2016	??
10	CAPITAL PROJ - STREET CONST	ROAD RESURFACE	Yerges	PubWorks	Not Started	157,089	0	2016	slag seal:Milw, Lum, Anna, Lexington, Bradford
11	STREET TREES	PURCHASE	Yerges	PubWorks	Not Started	2,000	0	2016	
12	SIDEWALKS	INSTALL NEW	KUNKEL	PubWorks	Engineer's Estimated Completed	11,000	0	TRANSF TO TID #4	use impact fees for new
13	SIDEWALKS - SPEC ASSESS	INSTALL NEW	KUNKEL	PubWorks	Engineer's Estimated Completed	50,000	0	2016	Special Assessment process to be completed
14	PLASMA CUTTER	PURCHASE	Yerges	PubWorks	Not Started	3,000	0	2016	
15	POWER WASHER	PURCHASE	Yerges	PubWorks	Closed	8,073	8,073	2016	done
16	HD PICK-UP TRUCK	PURCHASE	Yerges	PubWorks	Not Started	33,927	0	2016	
17	STH 19 IMPROVE	ENG	KUNKEL	PubWorks	Engineering Near 90%	15,000	0	TRANSF TO TID #2	Engineering expense in 2016
18	SLIP LINING	REPAIR	Yerges	PubWorks	Not Started	28,515		2016	Adams Street confirm w/ GY
19	MUNI BLDG PHONES	PURCHASE	Hansen	PubWorks	Not Started	0		NEED TO ADD	est. \$5,000 from savings
20	MUNI BLDG ROOF	REPAIR	Hansen	PubWorks	Estimate In-Hand	0		NEED TO ADD	est. \$750 from savings
21	333 PORTLAND RD	CONDEMN PROPERTY	Hansen	PubWorks	Executing Warrant for Inspect			NEED TO ADD	INSPECTION COMPLETED; WAITING ON BLDING. INSP. REPORT
22	DPW COLD STORAGE	CONSTRUCTION	Yerges	PubWorks	5% complete			2016	Contract signed, work scheduled
23	CANAL RD	ROAD RESURFACE	Yerges	PubWorks	Engineering Design	402,000		2016	Design work in progress; WisDOT @ 50% funding

## Mo Hansen

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**From:** Mo Hansen <cityhall@waterloowi.us>  
**Sent:** Tuesday, March 29, 2016 1:18 PM  
**To:** bspringr@charter.net; Angie Stinnett; Ziaja, Matt  
**Cc:** City of Waterloo, Mayor; Bob Thompson Traveling (zip53594Mayor@hotmail.com); Barry Sorenson (bsorenson@wppienergy.org); ghoffmann@wppienergy.org  
**Subject:** Public Works Committee / e-waste follow-up  
**Attachments:** 20160329130904.pdf

TO: Public Works & Property Committee and Interested Individuals

The Utility Commission meets on April 5th, Utility Superintendent Barry Sorenson said today he expects Commissioners to move towards ending the Waterloo Water & Light service of providing an e-waste drop off site on Commercial Avenue. Barry notes that this service is not part of its core business, charging for the service adds to the number of monthly transactions for the Utility, and they otherwise do not have a funding source for paying for the pick-up and recycling of e-waste.

### BACKGROUND.

1. Since the e-waste landfill and incineration bans went into effect in 2010, two options have been offered city residents and businesses: (1) pay Advanced Disposal for curbside pick-up; or (2) drop off e-waste at the Water & Light building at no charge. The free drop-off service at the Water & Light building was coordinated through the Jefferson County Solid Waste/Air Quality Committee (see attached). With changes in the recycling marketplace, the County started incurring costs. They started passing those costs along to the Utility. Because now a cost is involved, the Commissioners may not be interested in providing this service any longer. The recycling industry is universally now charging for larger e-waste items – TVs being the main disposed product.
2. Current state law requires the City of Waterloo to educate its residents about the electronics disposal ban, the importance of recycling and local recycling opportunities. Collecting electronics is completely voluntary for all local governments.
3. [Additional background from DNR.](#)

### WHAT ARE THE CURBSIDE DISPOSAL COSTS CURRENTLY CHARGED BY ADVANCED DISPOSAL?

- \$105 – Flat screen TVs 58” or larger
- \$135 – Tube TV 35” or larger
- \$90 – TV’s 27” or larger
- \$30 – microwaves
- Otherwise priced by item with a minimum of \$10

### WHAT ARE SOME OPTIONS?

1. Collecting electronics is completely voluntary for all local governments. COMMENT: Much like our ineffective building maintenance code, doing nothing may lead to irresponsible disposal of hazardous waste.
2. Rely solely on current Advanced Disposals curbside fee-based service.
3. Offer recurring Spring and Fall drop-off weekends. Charging a fraction more that market costs to cover advertising expenses, and hire qualified vendors pick-up and recycle the material. This service would be provided by and staffed by the Clerk/Treasurer’s office.
4. Recruit one or more local non-profit group to conduct drop-off days, they charge what they need to charge.
5. Add an amount to the garbage bill (\$0.25/ month) to cover the expected \$3,600 annual recycling vendor charge. Drop-off service would have to be provided by a department other than Waterloo Water & Light, if they no longer are the service provider.
6. Renegotiate with Advanced Disposal for better curbside rates for those using the municipal garbage service.

I believe options 3 & 4 rank highest on the list. A local non-profit could make a residual amount in exchange for a collection service. Options 3 & 4 puts the cost and focus on the responsible party generating the waste. The frequency of the service may pose challenges.

Option #5 likely requires the same or similar staffing but shifts costs to others not producing the e-waste. This indirectly creates an incentive for the dumping of e-waste in Waterloo and discourages wise purchasing of e-waste generating hazardous items.

*Mo Hansen*

Clerk/Treasurer

City of Waterloo

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# Jefferson County



**ZONING AND SANITATION DEPARTMENT**  
COURTHOUSE, 311 S. CENTER AVENUE, JEFFERSON, WI 53549  
ROOM 201 PHONE 920-674-7430 FAX 920-674-7525

## **Solid Waste/Air Quality Committee News Release**

Contact: Sharon Ehrhardt, Jefferson County Solid Waste/Clean Sweep Specialist  
Phone: (920) 674-7430 Email: [sharoneh@jeffersoncountywi.gov](mailto:sharoneh@jeffersoncountywi.gov)

The Jefferson County Solid Waste/Air Quality Committee is announcing that effective June 30, 2016 the Committee will no longer pay for the recycling of TVs and monitors. Since July 1, 2015 the Committee has paid over \$50,000 in recycling fees for TVs and monitors from the five collection sites. The projected annual cost would be over \$80,000. We are working with our partners and municipalities to enact a recycling fee for all TVs and all monitors. All other electronics and appliances will be accepted at no charge. We also are working with vendors to determine a proper recycling fee. As soon as we reach an agreement with our five collections sites, we will release that information.

The generous donations we've received from our towns, villages, cities, businesses and residents have offset some of the costs for the drug and hazardous waste collections, but not the recycling fees. We are greatly appreciative of everyone who supports the Clean Sweep Recycling Program. The attendance has increased and so have the chemical pounds brought in at the Clean Sweeps and drug boxes. Our drug and chemical budget for one year is \$65,000 and last year we went over that budget by \$11,000. To pay for the \$50,000 recycling fees we had to use our reserved fund for event overages. If we continued paying for the recycling fees we would be out of money by 2018 and would not be able to hold any Clean Sweeps. Since 2010 the grant money we received from DATCP has decreased. We have a strong Clean Sweep Program for drugs and chemicals and we don't want to jeopardize this valuable program for our residents by paying recycling fees.

The problem of CRT (cathode ray tube) TVs will continue until all the old TVs leave our waste stream. The CRT TVs have about 6 to 7 pounds of lead in the glass which is a hazardous product. Proper disposal is costly with few options. In Wisconsin, ACT 50 bans all electronics from being landfilled; this is good because we don't want hazardous materials in our landfills. Jefferson County has collected over 4,500,000 pounds of electronics which were sent to an e-steward certified recycler for disposal. Our future problems will be LCD (liquid-crystal-display) TVs which have mercury in them and LED (light emitting-diode) TVs which have gallium and arsenic in them; all of these materials are hazardous waste. As manufacturers make better TVs for our viewing they also create end-of-life waste problems for our local governments to manage.

The Solid Waste/Air Quality Committee decided to host three electronic, appliance and lawn equipment events. There will be a cost of \$40 for console/projection TVs, \$25 for all other TVs and a \$5 cost for all monitors. Everything else will be free.

Here is the event schedule:

Jefferson County Fair Park – Gate 1 – Saturday, July 30 from 9 to 11 a.m. – 503 N. Jackson Avenue, Jefferson  
Jefferson County Fair Park – Gate 1 – Saturday, August 20 from 9 to 11 a.m. – 503 N. Jackson Avenue, Jefferson  
Village of Palmyra Public Works Building – Saturday, October 29 from 9 to noon – 203 Jackson Street, Palmyra

These are the items that can be brought to the events: air conditioners, dehumidifiers, exercise equipment, lawn mowers\*, refrigerators, vending machines, car batteries, dishwashers, freezers, microwaves, snow blowers\*, wall ovens commercial A/C units, dryers, grills (No Propane Tanks Accepted), range tops, stoves, washers, water coolers, water heaters, computers, printers, TVs, monitors, cell phones, computer games and games stations, stereos, radios, metal lamps and all small appliances. \*All gas and oils must be removed prior to drop off. Please remove light bulbs and waste from all appliances. Reminder, you can bring old oil, gas and other fluids to a Clean Sweep event. Return your propane tanks to a local dealer.

The Solid Waste/Air Quality Committee appreciates your help in getting information out to the residents of Jefferson County as soon as possible. Change is always difficult, but with your support, it should make the transition easier for our residents.

## Innovative DNR program to aid lead service line replacement

By [Central Office](#) April 27, 2016

Contact(s): Robin Schmidt, DNR environmental loans section chief, [Robin.Schmidt@wisconsin.gov](mailto:Robin.Schmidt@wisconsin.gov), 608-266-3915; Jennifer Sereno, DNR communications, [Jennifer.Sereno@wisconsin.gov](mailto:Jennifer.Sereno@wisconsin.gov), 608-770-8084

MADISON, Wis. - In a major effort to clear the way for cleaner water from the tap, the Wisconsin Department of Natural Resources plans to make \$11.8 million available to municipalities to help remove old lead service lines that bring drinking water into homes.

The move, coming in advance of National Drinking Water Week, May 1 -7, underscores DNR's commitment to safe drinking water and addresses the financial barriers facing many communities where lead service lines continue to deliver drinking water to residences. These service lines extend from the main street pipes owned by local utilities onto private property and into homes.

Lead service lines were gradually phased out of new construction during the 1940s and '50s but remain in some areas developed before that time. Lead service lines may deliver drinking water with elevated lead levels at the tap and even low levels of lead in blood have been shown to affect IQ, ability to pay attention and academic achievement.

"Clean, safe drinking water is fundamental to the health of our communities," said DNR Secretary Cathy Stepp. "Through this innovative effort, we are pleased to be able to support the efforts of private citizens and municipalities around the state to remove these old lead service lines."

To create the program, DNR is taking advantage of a recent decision by the U.S. Environmental Protection Agency that allows greater flexibility in allocating federally funded loans for water infrastructure projects. Through the state's Safe Drinking Water Loan Program, DNR now has the ability to provide disadvantaged municipalities with funding to help cover the costs of lead service line replacements on private property.

Typically, homeowners are responsible for repair and replacement of service lines extending from the public right of way across their property and into the residence.

Municipal water utilities bear responsibility for replacing the main lines.

Many homeowners are unable to afford complete replacement of lead service lines, which can range in price but averages about \$3,000 per home. Despite the cost, full replacement is recommended because a partial replacement can increase the amount of lead being released into the water.

"DNR recognizes the challenges many communities face in addressing the issue of lead service lines and the Safe Drinking Water Loan Program offers an effective way to fill the financial gap," Stepp said. "We're grateful to EPA for the flexibility that allows us to move forward. Following the required public comment period and approvals, we anticipate making these funds available for projects starting July 1, 2016."

Disadvantaged municipalities are determined based on factors including population and median household income. Under this proposal, municipalities with a population of less than 50,000 will be eligible for up to \$300,000 for lead service line replacement costs on private property. For medium-sized communities, that cap will be \$500,000, and for the largest municipalities - those with a population greater than 500,000 - the cap will be \$750,000.

Under the program, communities would determine how to distribute the funds to homeowners. If providing full funding for replacement at an average cost of \$3,000 per household, smaller municipalities could replace approximately 100 lead service lines, larger communities more than 166 lines and the largest municipalities more than 250 lead service lines. If the program proves successful, DNR would seek to provide a similar level of funding for the fiscal year starting July 1, 2017.

Municipalities will need to comply with the Safe Drinking Water Loan Program requirements and with federal regulations including Use of American Iron and Steel and Davis-Bacon wage requirements. Money for the lead service line replacement program does not represent new tax revenue; instead it represents new flexibility to allocate existing funds following a determination by U.S. EPA in March.

To learn more about the Safe Drinking Water Loan Program Intended Use Plan, visit the DNR website, [dnr.wi.gov](http://dnr.wi.gov), and search "[environmental loans](#)." The plan is available for public comment until May 10; email comments to Robin Schmidt, environmental loans section chief, [Robin.Schmidt@Wisconsin.gov](mailto:Robin.Schmidt@Wisconsin.gov) or address mail to Safe Drinking Water Loan Program Intended Use Plan, P.O. Box 7921, Madison, WI 53707-7921, attention: Community Financial Assistance.

Last Revised: Wednesday, April 27, 2016