



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, April 21, 2016 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. ORGANIZATIONAL MATTERS
 - a. Resolution 2016-11 Appointing the Official Newspaper, Depositories and Auditors
 - b. Election of Council President as Specified in Chapter 30-1 (F) of the Waterloo Code
 - c. Resolution 2016-12 Council Confirmation of Mayoral Appointments
 - d. Resolution 2016-13 Council Confirmation of Mayoral Appointments to Council Standing Committees
 - e. Resolution 2016-14 Confirmation of Waterloo Fire Department Appointments
3. ORGANIZATIONAL MEETING ADJOURNMENT

***** REGULAR COUNCIL MEETING *****

1. CALL TO ORDER
2. MEETING MINUTES APPROVAL: April 7, 2016
3. PUBLIC COMMENT
 - a. April 6th Letter From Former Resident
4. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Gabe Haberkorn For March 2016
 - ii. Waterloo Active Fire Department For February & March 2016
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits For March 2016
 - iv. Public Works Director Gary Yerges For March 2016
 - v. Police Chief Denis Sorenson For March 2016
 - vi. Library Director Kelli Mountford For March 2016
 - vii. Waterloo Water & Light Commission – April 5, 2016
 - viii. Watertown Humane Society For March 2016
 - b. Approval Of Operator's License For License Period Ending June 30, 2017
 - i. Gabe Haberkorn, 559 North Monroe St
 - c. Mayoral Arbor Day Proclamation, April 29, 2016
5. PRESENTATION
 - a. Update On Jefferson County Economic Development Activities, Executive Director Genevieve Coady
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For March 2016 - \$101,782.77
 - ii. General Disbursements – March 18, 2016 Through April 21, 2016

- iii. Treasurer's Report & Budget Reports For January, February & March 2016
- iv. Insurance Claim, Mark Herrin, 1053 Jills Court
- b. Parks Commission
 - i. Resolution #2016-09 Adoption Of Parks Policies – Revised By Parks Commission (4/13)
- c. Community Development Authority
 - i. 2015 Annual Report
- d. Public Works & Property Committee
 - i. 2016-2020 Street And Utility Capital Improvement Plan

7. NEW BUSINESS

- a. Review Of Draft 2016 Budget Amendment Relating To Parks

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Final Draft 2016 Budget Amendment Relating To Parks

9. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Posted and Emailed: 04/18/2016

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

- CATV Regulatory Board, March 16, 2016
- Public Works & Property Committee, March 3, 2016
- Library Board, March 8, 2016
- Firemen's Park Trustee, Bank Account Information, March 2016



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RESOLUTION #2016-11

**ANNUAL COUNCIL APPOINTMENTS
OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS**

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Courier, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Clerk/Treasurer.
- Baker Tilly Virchow Krause LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments for 2016-2017.

Adopted: _____, 2016

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen,
Clerk/Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2016-12

COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, the Mayor has made the following appointments;

- Administrative Review Appeals Board
 Jenifer Quimby, Council Representative (term expiring 2017)
- Board of Review
 Kay Radloff (term expiring 2021)
- Board of Zoning Appeals
 Jenifer Quimby, Chairperson (term expiring 2017)
 Lindsay Reynolds (term expiring 2018)
 Jeni Quimby (term expiring 2019)
- CATV Regulatory Board:
 Shannon Koele (term expiring 2019)
 Bobbi Foutch-Reynolds (term expiring 2019)
- Community Development Authority
 Michael Hermanson (term expiring 2020)
- Emergency Response Plan Committee
 Angie Stinnett, Council Representative (term expiring 2017)
- Library Board
 Jeanette Petts, Council Representative (term expiring 2017)
 Kristen Klein (term expiring 2019)
 Ellen Sullivan (term expiring 2019)
- Parks Commission
 Angie Stinnett, Council Representative (term expiring 2017)
 Al Kegler, Citizen (term expiring 2019)
 Tim Kopplin, Citizen (term expiring 2017)

- Parks Commission (cont'd.)
 - Ex-Officio Members:
 - Gary Yerges, Director of Public Works (term indefinite)
 - Shannon Koele, Waterloo Youth Sports Organization (term indefinite)
 - Dick Jones & Charles Crave, Waterloo Regional Trailhead Implementation Team (term indefinite)
- Plan Commission
 - William Springer, Council Representative (term expiring 2017)
 - Lindsay Reynolds (term expiring 2019)
- Police Committee
 - Timothy Nelson, Chairperson (term expiring 2017)
 - Robert Crosby (term expiring 2019)
- Waterloo Water & Light Commission
 - Tom Bergan (term expiring 2021)
- Weed Commissioner: Gary Yerges (term expiring 2017)

BE IT RESOLVED, that the City Council confirms the Mayoral appointments listed above and thanks the appointed citizens for serving.

Adopted: _____, 2016

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen
Clerk/Treasurer

SPONSOR(S) – Mayor Thompson

FISCAL NOTE – Board of Review members receive \$25 per day; Plan Commission members receive \$15 per meeting; Board of Zoning Appeals receives \$10 per meeting.



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RESOLUTION #2016-13

**COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS
TO COUNCIL STANDING COMMITTEES**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council,

WHEREAS, The Mayor has made the following appointments as listed below,

- Finance, Insurance & Personnel Committee
Springer, Quimby and Griffin
- Public Safety & Health Committee
Thomas, Griffin and Petts
- Public Works & Property Committee
Springer, Ziaja and Stinnett
- Community Development Committee
Ziaja, Thomas and Petts

BE IT RESOLVED, that the City Council confirms the Mayoral appointments listed above.

Adopted: _____, 2016

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen
Clerk/Treasurer

NOTE: **Chairperson Identified In Bold**
SPONSOR – Mayor Thompson



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RESOLUTION #2016-14

**CONFIRMATION OF WATERLOO FIRE DEPARTMENT APPOINTMENTS
AS DIRECTED IN SECTION §57-2 OF THE MUNICIPAL CODE**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Vern L. Butzine was appointed Fire Chief in 2016, expiring in 2019, and;

WHEREAS, Chief Butzine has appointed individuals to the Waterloo Fire Department as listed and presented on this night;

THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does confirm the appointments made by the Fire Chief and thanks them for their service to the community.

Passed and adopted: May 21, 2016

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

SPONSOR(S) – Fire Chief Vern Butzine
FISCAL NOTE – See below for Department wage schedule information

**WATERLOO FIRE DEPARTMENT APPOINTMENTS
05/01/2015 THROUGH 04/16/2016**

Employee #	Name	Department	Hire Date
2035	UMLAND, CHRISTOPHER L	FIRE	06/15/2015
2036	HERNANDEZ, ALEXANDRO	FIRE	08/28/2015
2037	PEIRICK, NICHOLAS EDWARD	FIRE	11/05/2015
2038	KOPPA, CHRISTINA J	FIRE	12/07/2015
2038	HENSLER, JORDAN DALE	EMT	01/04/2016
2039	WREDBERG, ANDREW DOUGLAS	EMT	02/22/2016
2040	THOMAS, NICKOLAS WAYNE	FIRE	02/22/2016

EMPLOYEE POSITION	01/01/2016	
Asst. Fire Chief	\$ 2,000.00	per year – pay June & December
1 st Captain	\$ 900.00	per year – pay June & December
2 nd Captain	\$ 900.00	per year – pay June & December
1 st Lieutenant	\$ 750.00	per year – pay June & December
2 nd Lieutenant	\$ 750.00	per year – pay June & December
Treasurer	\$ 700.00	per year – pay June & December
EMS Coordinator	\$ 800.00	per year – pay June & December
Asst. EMS Coordinator	\$ 600.00	per year – pay June & December
Secretary	\$ 700.00	per year – pay June & December
Fire Training	\$ 10.00	per session – pay annually
Fire Supplemental Training	\$ 3.00	per session – pay annually
Fire Call	\$ 15.00	per fire call – pay annually
Fire Station	\$ 1.00	per fire call – pay annually
EMS Full Shift Driver	\$ 20.00	per shift – pay monthly
EMS Partial 1 st Shift Driver	\$ 2.00	per shift – pay monthly
EMS Partial 2 nd Shift Driver	\$ 3.33	per hour – pay monthly
EMS Partial 3 rd Shift Driver	\$ 2.50	per hour – pay monthly
EMS Full 1 st Shift EMT	\$ 30.00	per shift – pay monthly
EMS Partial 1 st Shift EMT	\$ 3.00	per hour – pay monthly
EMS Full 2 nd or 3 rd Shift EMT	\$ 26.00	per shift – pay monthly
EMS Partial 2 nd Shift EMT	\$ 4.33	per hour – pay monthly
EMS Partial 3 rd Shift EMT	\$ 3.25	per hour – pay monthly
EMS Station EMT	\$ 1.00	per EMS call – pay monthly
EMS Training EMT	\$ 10.00	per session – pay monthly
EMS Supplemental Training	\$ 3.00	per session – pay monthly
EMS Call	\$ 15.00	per EMS call – pay monthly
Training Session	\$ 40.00	per day - all day training
Training Session	\$ 20.00	per day - ½ day training

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: April 7, 2016

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Absent: None. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Police Lieutenant Lange, Parks Coordinator Haberkorn, WLOO videographers, Jenni Steiner and Jodi Dobson of Baker/Tilly, Zoe Stinnett and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: MARCH 17, 2016. MOTION: Moved by Quimby, seconded by Stinnett to approve the minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.

MOTION FROM THE FLOOR: Moved by Springer, seconded by Quimby to move items 6a, 6b and 6c to this point in the agenda. VOICE VOTE: Motion carried. NOTE: To maintain the original agenda sequence, the minutes are in the original sequence.

4. CONSENT AGENDA ITEMS. MOTION: Moved by Springer, seconded by Quimby to approve the consent agenda items. VOICE VOTE: Motion carried.
 - a. Approval Of Operator's Licenses for License Period Ending June 30, 2017
 - i. Suzan R. Uttech, 362 East Madison Street
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Parks Commission
 - i. Resolution #2016-09 Adoption Of Parks Policies. DISCUSSION: - Thomas called for modification of the refund policy. A variety of options were discussed. Springer suggested a policy similar to Monona Terrace in Madison. Quimby suggested refunding dollars 90 days out or greater from the event date. Thomas called for banning e-cigarettes. Haberkorn clarified the difference between a private and public event. Thompson and Thomas called for a definition of a private event. Thomas questioned the rental rates for alcohol and non-alcohol events. Thompson asked if signs should be changed or modified regarding the carrying in of alcohol. Reynolds and Springer said prohibiting weapons was in conflict with state law. Springer said text reading, "no firearms or weapons are permitted in Waterloo Parks except as permitted by state statutes" should be added. Thomas asked if the carrying in of alcohol for a private, non-scheduled event, such as picnic, would be permissible. Hansen said no. Springer said a no carry-in parks was a past policy also. Haberkorn said wording could be added to accommodate picnics. Thompson said a can of worms exists regarding carry-ins. Ziaja offered language to address the Mayor's examples. Stinnett questioned the need to address private picnics with alcohol. In reply to the Mayor's request, Haberkorn said beer would be available at baseball games. Reynolds offered language to address the carry-in concern. Thomas said he was fine passing the alcohol language as-is, but said it should be looked at. Griffin asked about disc golf and drinking a beer. Hansen said an event premise could be defined as broadly or narrowly as required. Springer said a licensed premises cannot have carry-ins. Mayor Thompson asked for details as to when a private party would be required to have a licensed bartenders. Haberkorn replied quinceañera and other large events. Thompson suggested the reasoning needed attention. Moved by Ziaja, seconded by Griffin to refer the matter to the Parks Commission for further consideration. VOICE VOTE: Motion carried.
 - b. Public Safety & Health Committee
 - i. Approval Of A Special Event License, MACC Fund Trek 100 Ride For Hope, June 11, 2016. MOTION: Moved by Reynolds, seconded by Griffin to approve the event license as presented, noting late changes as submitted by the applicant. VOICE VOTE: Motion carried.
 - c. Finance, Insurance & Personnel Committee
 - i. Resolution #2016-10 Entering Into An Agreement With SAFEBUILT Wisconsin LLC To Provide Commercial Plan Building Review Services. DISCUSSION: Springer said the agreement would eliminate the need for commercial builders to submit state plans to the state. They would be reviewed and approved by SAFEBUILT with a residual amount of revenue coming back to the City. MOTION: Moved by Springer, seconded by Quimby to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and

Reynolds. Noes: None.

6. NEW BUSINESS

- a. Baker Tilly Virchow Krause, LLP, 2015 Financial Statement Highlights. DISCUSSION: Jodi Dobson with Baker/Tilly presented a handout and reviewed 2015 utility audit details. No questions were asked. Also, Jenni Steiner of Baker/Tilly presented a handout and reviewed 2015 municipal audit details. No questions were asked.
- b. 2015 Audit - Including Independent Audit Report And Management Letter. No action taken.
- c. 2015 Audit TID 1-2-3-4. No action taken.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. 2016 Budget Amendment Relating To Parks And Other Matters. Noted.
- b. 2016-2020 Street/Utility Improvement Plan. Noted.

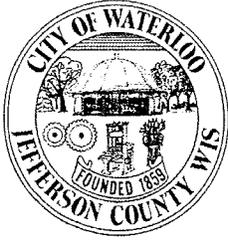
8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:49 pm.



Attest:

Mo Hansen

Clerk/Treasurer



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PARKS COORDINATOR REPORT

March/April 2016

EVENTS AND HIGHLIGHTS

- **PARK CLEANUP:** March 19, 2016: 40-45 volunteer individuals show up to help clean the park and kitchen facilities. It was a great success, but much more work to be done on the inside of the buildings.
 - Pavilion has been fully opened since March 18th.
- **EASTER EGG HUNT:** March 26, 2016: Chamber of Commerce held their Annual Easter Egg Hunt. Approximately 150 kids attended. It was highly successful and we hope to continue it next year.
- **HS BASEBALL/SOFTBALL:** Only 2 games so far have been able to be held at the park due to inclement weather. Looking at adding more this week.
 - Bathrooms are looking to be opened later this week as we had to wait for temperatures to stay above freezing.

ONGOING PROJECTS

- **OUTFIELD SIGN DONATION CAMPAIGN:** We sent out a donation letter and registration form for new outfield signs last Wednesday. The donation letter/registration is attached. We have received 6 donations already (1 renewal & 5 new). New ads for \$250 and renewals for \$150.
 - All proceeds go back into park improvements and restoration projects
- **EVENT SCHEDULING:** 14 events had been booked previous and we are now standing at 36 events for 2016 with 4 on hold (waiting to be reserved). 11 of those events are "Public" Parties. For 2017 we are at 4 events booked with another 4 on hold.
 - 2016 – Firemen's Park Rentals
 - Weddings – 9
 - Graduation Party – 6
 - Quincenearas – 5
 - Reunions/Baptism/Communion – 6
 - Baseball Games (Non Waterloo Events) – 3 Events
 - MABL/MSBL – 2 Events
 - Wisconsin Generals – 1 Event
 - Other – 6
 - Booster Banquet
 - Prom
 - Jazz Concert
 - Ducks Unlimited
 - Legion/VFW Memorial Day
 - DorothyFest
 - 2016 – WRT Rentals
 - Weddings – 1
 - Classes – 2
 - Other – 2

- HOME TALENT BASEBALL: 12 home dates booked with 5 of those being Friday nights for special events to be named later.

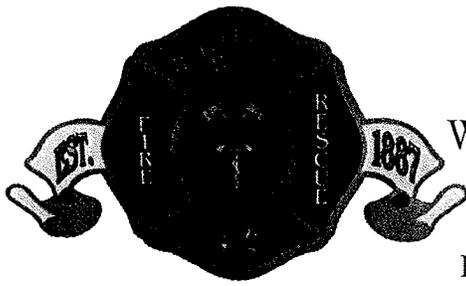
PROJECTS IN PROGRESS

- CONCERTS IN THE PARK: We are in Phase 2 of a weekly “Beer Garden” series of Concerts in the Park. Dates will be Thursdays starting May 26th. Tyranena and Soular have already jumped on board and we are now going to start booking bands and dates. Dates booked would correspond with Farmers Market, Disc Golf League/Tournaments and Home Talent Baseball games. Tyranena would be the beer on sale for those nights (or any other beer vendor who would like to be a sponsor for a night) and Soular would use the Kitchen in the Pavilion to sell appetizers and Pizza for sale.
- JULY 4TH: We are in Phase 2, scheduling of vendors and entertainment. We have met with a small group of community members and have decided on a specific route. Sunday July 3rd will be our official day of celebration, but small events happening throughout the weekend. We are going to put out a letter to all area business and organizations who would like to be a vendor at July 4th for either Midway games or Food. Each vendor will pay the City of Waterloo 10% of the total profits as a fee for space rental and to cover clean-up. Here is the schedule of events for the weekend.
 - Friday night: 5:00 pm to Midnight – Softball Tournament
5:00 pm to 10:00 pm – Horse Pull
7:30 pm to 9:00 pm – Home Talent Baseball
7:00 pm to Midnight – DJ
 - Saturday: All Day – Vendor/Craft Fair
9:00 am to Midnight – Softball Tournament
7:00 pm to Midnight – “Big Band” to be announced
 - Sunday: 9:00 am to Midnight – Vendors
9:00 am to 8:00 pm – Midway Games
9:00 am to 7:00 pm – Softball Tournament
9:00 am to 4:00 pm – Baseball Games
10:00 am to Noon – City Band
Noon to 1:00 pm – Wayne the Wizard
4:00 pm to 6:30 pm – Bad Habit (Band)
7:30 to 9:00 pm – Band X (The Boogie Men)
9:00 pm to 9:30 – Firework Show
9:30 pm to 11:00 pm – The Boogie Men
- CO-ED SOFTBALL LEAGUE: Phase 1 – Survey sent out for interest
- DISC GOLF LEAGUE: Phase 1 – Survey sent out for interest
 - We are also looking at expanding our 9 hole course to a full 18 hole course so we can become sanctioned nationally and hold sanctioned leagues and tournaments.
- FARMERS MARKET: Phase 1 – Waiting to hear back from specific person of interests
- MAIN ENTRANCE GATE: The main entrance gate on the west side of the park is damaged from years of weather. We have gotten 2 bids already and are looking for a 3rd. We are looking at ways to fund the project as the cost is looking at \$14,000.00. This is most likely going to move to a Donation Campaign as we see it as a true SYMBOL of what comes to mind for Waterloo Firemen’s Park.

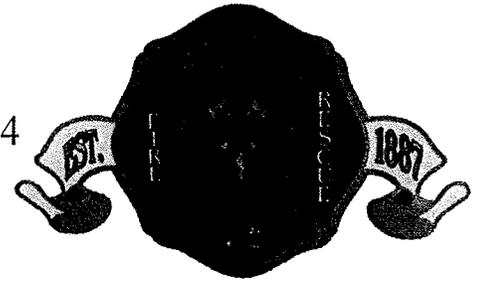
DONATION CAMPAIGNS

- OUTFIELD FENCE SIGN CAMPAIGN: In week 1 of raising funds. \$250 for a new sign and \$150 for a renewal. Already have received 6 for a total of \$1400 (5 New & 1 Renewal). All proceeds will go to improvements and restoration projects to Waterloo Firemen’s Park. Hoping on a number close to \$5000 in total donations. Campaign closes on April 27th.

- **JULY 4TH SPONSORSHIPS:** We are working on getting large sponsorships for the “Big Ticket Items” at July 4th this year. Gary Duckert has been a great help on this matter and is leading the charge on this endeavor taking it off of my plate. We have put together a campaign letter and we are hoping on raising \$11,000 to cover items such as: Fireworks, Bands and entertainment.
- **NEW STREET SIGNS:** We have been working with Maureen Giese on design and purchasing of new street signs for Firemen’s Park. They will be 30”x24” Reflective White with a full color Carousel Horse and red and blue wording and border. Designs have been approved and are ready to print and we are hoping to have them in the next month to be put up to replace the old signs that are in place now.



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – February 2016
 Call Report for the month of February

EMS Calls:

City of Waterloo	10
Township of Waterloo	1
Township of Portland	2
Township of Milford	0
Township of Shields	0
Total EMS	13

EMS & Fire Accidents Calls:

City of Waterloo	0
Mutual Aid for Marshall	1
Total MVA	1

False Alarms:

City Of Waterloo	2
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Fire Calls:

City of Waterloo	2
Mutual Aid for Lake Mills	1
Mutual Aid for Sun Prairie	1

Hazardous Condition:

City of Waterloo	0
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Weather Related Calls:

Waterloo Fire District	0
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Good Intent:

City of Waterloo	0
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Service Calls:

City of Waterloo	0
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Rescue Calls:

City of Waterloo	0
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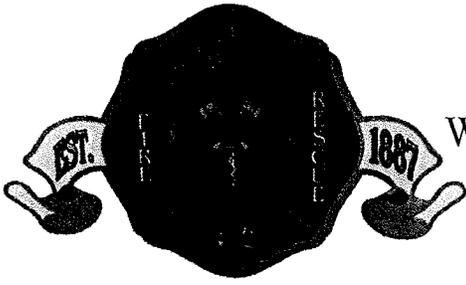
Total Fire	6
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February Total	20
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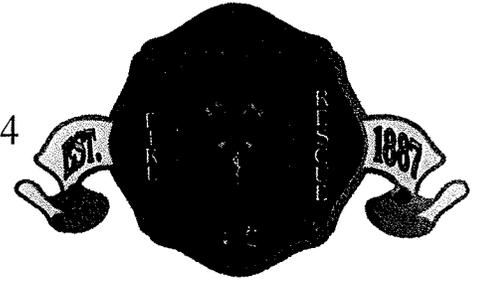
Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	6
Rescue/EMS: ALS 15 BLS 21	Total: 36
Hazardous Conditions (No Fire)	2
Good Intent Calls	0
False Alarm or Call	5
Motor Vehicle Accidents	1
Service Calls	0
Rescue Calls	2
Weather Related Calls	0
<u>Up to Date Total</u>	52

<u>Up to Date Total Mutual Aid Given</u> 4	<u>Mutual Aid Received</u> 2
<u>Up to Date Total Automatic Aid Given</u> 0	<u>Automatic Aid Received</u> 0
<u>Up to Date Total Personnel Response:</u> 314	<u>(for the month):</u> 119
<u>Up to Date Year Response Time (All Incidents)</u> 317	
<u>(From 1st page to enroute times)</u>	<u>average 5.8 min (for the month)</u>
<u>Up to Date Minutes Spent Responding</u> 185	
<u>(Enroute time to on scene time)</u>	<u>average 4.3 min (for the month)</u>



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Tuesday March 1st, 2016

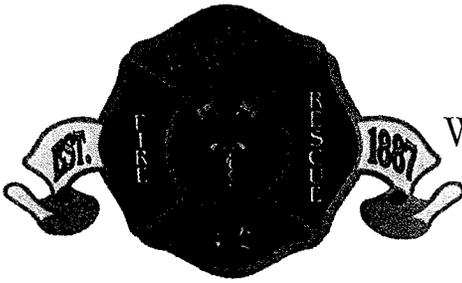
On Monday February 8th, 2016 we had our monthly EMS training. Training was scenario based. We had taken calls from the past and made them into scenarios. The calls that were picked were unique calls. This is a great training. The members can go through the entire call with all information they need and are able to see if they are going to have the same outcome. We also focus on the protocols that we are working under.

On Monday February 15th, 2016 we had our monthly Fire training. Training was on hose advancement and search and rescue in a timed situation. We had training at the training house. This training was where the engine crew started in the truck and then got out. Two firefighters grabbed the hose and laid it out and prepared for entry for fire attack. The other two firefighters got tools and got prepared to go in for search and rescue. The officer completed the 360 to check what the conditions are with the structure and the MPO prepared for water for attack lines. Then they completed their task within 3 minutes with fire put out and victims found and removed from the structure.

The EMT's have finished their refresher. They started January 23rd & 24th 8 am – 5 pm each day and finished February 6th & 7th 8 am – 5 pm. Our members do not get compensated for being here for the class, two full weekends which totals to 32 hours for the EMT's.

Sincerely,

Chief Vern Butzine
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
admin@waterloofd.com



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE

WATERLOO, WISCONSIN 53594

Department Activity Report - March 2016

Call Report for the month of March

EMS Calls:

City of Waterloo	16
Township of Waterloo	2
Township of Portland	2
Township of Shields	0
Township of Milford	1
Mutual Aid for Lake Mills	1
Total EMS	22

EMS & Fire Accidents Calls:

City of Waterloo	0
Township of Portland	1
Total MVA	1

False Alarms:

City Of Waterloo	2
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Fire Calls:

City of Waterloo	1
Township of Waterloo	1
Township of Portland	1
Mutual Aid for Hellenville	2
Mutual Aid for Johnson Creek	1
Mutual Aid for Watertown	1

Hazardous Condition:

City of Waterloo	2
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Weather Related Calls:

Waterloo Fire District	0
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Good Intent:

City of Waterloo	0
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Service Calls:

City of Waterloo	0
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Rescue Calls:

City of Waterloo	0
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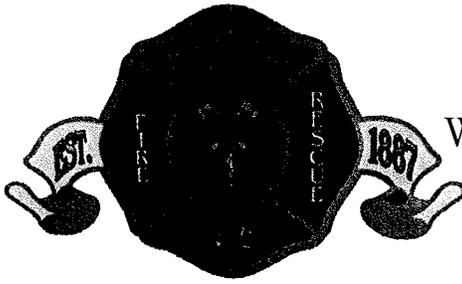
Total Fire 11

March Total 34

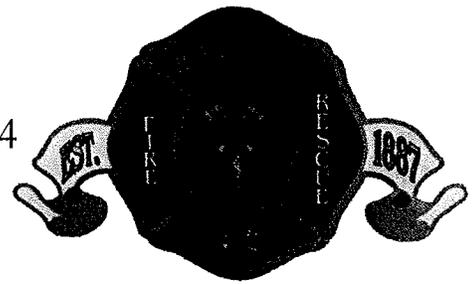
Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	13
Rescue/EMS: ALS 15 BLS 21	Total: 58
Hazardous Conditions (No Fire)	4
Good Intent Calls	0
False Alarm or Call	7
Motor Vehicle Accidents	2
Service Calls	0
Rescue Calls	2
Weather Related Calls	0
Up to Date Total	86

<u>Up to Date Total Mutual Aid Given</u> 8	<u>Mutual Aid Received</u> 2
<u>Up to Date Total Automatic Aid Given</u> 0	<u>Automatic Aid Received</u> 0
<u>Up to Date Total Personnel Response:</u> 518	<u>(for the month):</u> 204
<u>Up to Date Year Response Time (All Incidents)</u> 530	
<u>(From 1st page to enroute times)</u>	<u>average 6.2 min (for the month)</u>
<u>Up to Date Minutes Spent Responding</u> 293	
<u>(Enroute time to on scene time)</u>	<u>average 3.1 min (for the month)</u>



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday April 4th, 2016

On Monday March 14th, 2016 we had our monthly EMS training. Training consisted of ECG's (heart monitor) and Rehab. EMT Christianson went to the Wisconsin EMS Association convention. When our members go to a convention they are required to bring back information about one of the classes. ECG's and when and why to use them, has now become a very big deal in EMS. We can send the heart strip to the hospital so they can be ready with the right equipment and personnel. The other part was Rehab. With spring coming around the corner we refresh on rehab. When there is a fire the EMS personnel set up rehab to make sure the firefighters are not getting dehydrated and vitals taken. They have to document all members that come through rehab and make sure they are ready to go back.

On Monday March 21st, 2016 we had our monthly Fire training. Training was on a new way of hose advancement that we tried out and forcible entry. Every time we train there is always something new to learn. With this way of hose advancement we are now able to bring more hose into the structure which means getting to the fire faster. We have purchased a forcible entry door. This door is made for gaining entry to any building using the proper techniques. With just talking about how you would force a door people don't always remember how or use the correct techniques and that's how injuries happen. With the door now our members are trained properly and they complete as a team.

On Saturday March 26th, 2016 we had a controlled burn training. The house that we were allowed to use for training for the last 6 months now has to be taken down. This training consisted of live fire training and real life training. We started at 7 am and we got done around 4 pm. EMS members were there for Rehab. This type of training does not come often, because it is hard to be able to have training burns multiple times.

The Advanced EMT's have completed their refresher course, from 8 am – 5pm March 5th, 6th and 12th, and 20th with more hours of online classes. So they have completed 44 hours of training. The Emergency Medical Responders have completed their refresher course, from 8 am – 5 pm February 27th, 28th and March 12th. So they have completed 24 hours of training. These members have to give up their weekends for these trainings and also do not get compensated for their time.

Sincerely,

Chief Vern Butzine
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
admin@waterloofd.com



Invoice

Invoice Number: 0024347-IN
 Invoice Date: 03/31/16
 Terms: Net 30 Days
 Due Date: 04/30/16

Salesperson: 0000
 Customer Number: 11-WATERL2
 Customer P.O.:

CITY OF WATERLOO
 136 N MONROE STREET
 Waterloo, WI 53594-1198

WI Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 16WTRC-0012-16-03H		218 HENDRICKS ST		HVAC Permit
HVAC- Replacement & Misc. Itc	50.00	03/02/16	60.00	30.00
16WTRC-0012-16-03H Subtotal				30.00
Permit # 16WTRC-0013-16-03B		155 JEFFERSON ST		Residential Alteration
Remodel- Residential	200.00	03/07/16	60.00	120.00
16WTRC-0013-16-03B Subtotal				120.00
Permit # 16WTRC-0014-16-03H		767 E MADISON ST		HVAC Permit
HVAC- Replacement & Misc. Itc	50.00	03/10/16	60.00	30.00
16WTRC-0014-16-03H Subtotal				30.00
Permit # 16WTRC-0015-16-03E		218 HENDRICKS ST		Electrical Permit
Electrical- Replacement & Misc.	50.00	03/15/16	60.00	30.00
16WTRC-0015-16-03E Subtotal				30.00
Permit # 16WTRC-0016-16-03H		212 BEECH ST		HVAC Permit
HVAC- Replacement & Misc. Itc	64.00	03/22/16	60.00	38.40
16WTRC-0016-16-03H Subtotal				38.40
Permit # 16WTRC-0017-16-03B		443 BRADFORD DR		Fence
Other Fee- Residential	50.00	03/24/16	60.00	30.00
16WTRC-0017-16-03B Subtotal				30.00
Permit # 16WTRC-0018-16-03B		264 GOEHL RD		Fence
Other Fee- Residential	50.00	03/31/16	60.00	30.00
16WTRC-0018-16-03B Subtotal				30.00
Permit # 16WTRC-0019-16-03B		720 HERRON CT		Deck
Accessory Structure- Residentia	60.00	03/31/16	60.00	36.00
16WTRC-0019-16-03B Subtotal				36.00
Permit # 16WTRC-0020-16-03B		311 HARRISON ST		Fence
Other Fee- Residential	50.00	03/31/16	60.00	30.00
16WTRC-0020-16-03B Subtotal				30.00

WI Invoicing

Remit Payment to: SAFEBuilt, LLC
 W241S4135 Pine Hollow Ct, Waukesha, WI 53189

Net Invoice:	374.40
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	374.40

MACHINERY AND EQUIPMENT

March 2016

544 H ENDLOADER	General Maintenance	Start	End	Total
		2,255	2,294	39
		Fuel Used	GPH	
		124	3	
JOHN DEERE TRACTOR	General Maintenance	START	END	TOTAL
		4,055	4,063	8
		FUEL USED	GPH	
		1	1	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,683	1,691	8
		FUEL USED	GPH	
		10	1.25	
2520 John Deere TRACTOR	General Maintenance	START	END	TOTAL
		469 / 449	485 / 467	16/18
		FUEL USED	TOTAL	
		34	1	
X750 JOHN DEERE	General Maintenance	START	END	TOTAL
		369	381	12
		FUEL USED	GPH	
		12	1	
2014 FREIGHTLINER TRUCK #7	General Maintenance	START	END	TOTAL
		2,516	2,558	42
		FUEL USED	GPH	
		47	1.1	
2010 INTERNATIONAL TRUCK #1	General Maintenance	START	END	TOTAL
		14,549	14,593	44
		FUEL USED	MPG	
		37	1.2	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		36,025	36,080	53
		FUEL USED	MPG	
		55	1.3	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,587	1,587	0
		FUEL USED	GPH	
		0	0	

2011 FORD F-550	General Maintenance	START 18,883	END 19,170	TOTAL 287
		FUEL USED 58		MPG 4.9
2008 INTERNATIONAL TRUCK #5	General Maintenance	START 17,001	END 17,060	TOTAL 59
		FUEL USED 37		MPG 1.6
2005 ELGIN PELICAN STREET SWEEPER	General Maintenance	START 9,461	END 9,484	TOTAL 23
		FUEL USED 34		GPH 1.5
2006 CHEVEROLET TRUCK #4	General Maintenance	START 72,050	END 72,785	TOTAL 735
		FUEL USED 109		GPH 6.7

March 2016

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	0	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	0
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	0	0

Miscellaneous Items

March 2016
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	CHRIS		OT HOURS	TOTAL HOURS
ON CALL	0	0	0	0		0	0
MUNICIPAL BUILDING	2	0	0	0		0	2
WARMING HOUSE	0	0	0	0		0	0
POLICE ADMINISTRATION	0	0	0	0		0	0
FIRE DEPARTMENT	0	0	0	2.5		0	2.5
COMMUNITY BUILDING	0	0	0	0		0	0
VACATION	7	8	0	0		0	15
BEREAVMENT	0	0	0	0		0	0
HOLIDAY	8	8	8	8		0	32
SICK LEAVE	12	0	9	0		0	21
MACHINERY / EQUIPMENT	24.5	43	38.5	39		.5	145.5
GARAGE / SHED	89	2	2	2.5		0	95.5
Meeting/Seminars	1.5	0	0	0		1.5	3
	1.5						
STREET REPAIR AND MAINTENANCE	2	19	24.5	11.5		0	57
STREET CLEANING	1	24	0	0		0	25
Snow/ice	4	3	3.75	3.75		14.5	92.5
	24	16	19	19			
STORM SEWER	0	0	0	0		0	0
TRAFFIC CONTROL	0	1	1	0		0	2
BRIDGES / CULVERTS	0	0	1	0		0	1
TREE / BRUSH	20	11.5	16	18.5		0	66
REFUSE COLLECTION	.5	0	5.5	5.5		0	11.5
SANITARY SEWER	0	0	.5	.5		0	1
INSECT CONTROL	0	0	0	0		0	0

ANIMAL CONTROL	0	0	0	0		0	0
CEMETERY	0	0	0	0		0	0
LIBRARY	0	1	2	4		0	7
PARKS	60.5	54.5	66	82		0	263
CELEBRATIONS ENTERTAINMENT	0	0	0	0		0	0
WINTER RECREATION	0	0	0	0		0	0
WEED CONTROL	0	0	0	0		0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	0	0	2
	Assist Citizen	0	1	3	2	11
	Assist Dane County Sheriff	0	0	0	1	4
	Assist Dodge County Sheriff	2	0	5	1	15
	Assist Jefferson County Sheriff	1	2	5	1	12
	Assist Marshall PD	4	6	12	4	28
	Assist Probation/Parole	0	0	0	0	2
	Assist Social Services	0	3	3	1	12
	Civil Dispute	0	0	0	0	1
	Custody for Other Department	0	0	0	0	1
	EMS Calls	0	0	0	0	2
	Fire Calls	0	2	2	0	3
	Neighbor Problems	0	0	0	0	2
	Other Mutual Aid Assists	0	0	0	0	8
	Probation/Parole Check Ins	0	1	2	0	1
	Total for ASSIST:	7	15	32	10	104
CRIMINAL						
	Animal Cruelty/Neglect/Trapping	0	0	0	0	1
	Bail Jumping/Escapes	0	1	1	0	3
	Burglary - Non-Residential/Forced	1	0	1	0	1
	Burglary - Residential/Forced	0	0	0	0	2
	Burglary - Residential/No Force	1	0	1	0	2
	Computer Crimes	0	0	0	1	1
	Contempt of Court, Court Violation	0	0	0	0	3
	Criminal Damage To Property/vandalism	0	1	2	3	20
	Disorderly Conduct - All Other	1	0	2	1	11
	Disorderly Conduct - Fight, Disturbance	0	0	1	2	9
	Domestic Disturbance	1	1	4	1	15
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	1
	Drug Investigations	1	0	2	0	0
	Drug Paraphernalia Possession	1	1	2	1	4
	Drug Possession	2	0	2	1	2
	Forcible Rape	0	0	1	0	0
	Forgery/Counterfeiting	0	0	0	0	2
	Fraud	1	0	1	1	8
	Harass/Intimidate Victim or Witness	0	0	0	0	1
	Harassment - Harassing Telephone Calls	0	0	1	1	6
	Harassment - Stalking	1	0	1	0	0
	Harassment - Threats	2	0	3	1	5
	Interfere with Child Custody	0	1	2	1	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Obstruct/Resist Police Officer	0	0	0	0	2
	Operate Vehicle Without Owner's Consent	0	0	0	0	1
	Other Sex Offenses	0	0	0	0	3
	Theft - All Other	1	1	5	1	8
	Theft - Bicycles	0	0	0	0	4
	Theft - From Building	1	0	2	0	5
	Theft - From a Motor Vehicle	0	0	0	1	5
	Theft - Motor Vehicle Parts/Accessories	0	0	0	1	1
	Theft - Retail/Shoplifting	1	2	3	0	4
	Trespassing	2	0	2	0	2
	Violation of Court/Restraining Order	0	0	0	1	5
	Worthless Checks - Less Than \$1000	1	0	1	0	2
	Total for CRIMINAL:	18	8	40	18	142
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	1
	Animal Bite	0	0	0	2	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	0	0	2	0	0
	Animal Running at Large	0	0	0	0	5
	Fireworks Violation	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	0	0	0	0	1
	Possession of Tobacco by Minor	0	0	0	0	2
	Truancy	0	0	0	2	5
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Under Age Drinking - Minor (Under 18)	0	0	0	0	2
	Total for ORDINANCE:	0	0	2	4	26
Other						
	Investigation/Take Report	0	0	0	1	1
	Other Animal Calls - Dead, Etc.	0	0	0	2	9
	Receive Information	1	1	2	3	29
	Total for Other:	1	1	2	6	39
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	1	0	1	0	1
	Emergency Detention/Detoxification	2	2	6	0	7
	Found Items/Property	1	0	1	0	7
	Keep the Peace	0	0	1	0	4
	Missing Adult	0	0	0	0	1
	Suspicious Person/Activity, Prowler	1	0	2	0	5

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Uncontrollable Juvenile	0	0	0	3	10
	Warrant Pickup - Other Agency	1	1	2	0	0
	Welfare Check	0	0	0	0	8
	Total for SERVICE:	6	3	13	3	44
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	3	3	10	2	19
	Driving Complaint	0	1	1	0	0
	Lane Violations - Left of Center, Etc.	0	0	0	0	3
	OAS/OAR/Other License Violations	7	1	13	8	43
	Operate Motor Vehicle While Intoxicated	1	0	1	1	12
	Other Traffic Violations	3	2	8	1	18
	Parking Violation	0	0	0	2	46
	Registration/Title Violation	2	1	7	1	14
	Seatbelt Violation	1	0	1	3	46
	Speeding Violation	2	2	9	1	16
	Stop Sign/Signal Violation	1	1	2	0	2
	Tow Vehicle	0	0	0	1	2
	Traffic Accident - Hit and Run (Damage)	1	0	1	2	13
	Traffic Accident - Hit and Run (Injury)	1	0	1	0	0
	Traffic Accident - Non-Reportable	0	1	1	0	5
	Traffic Accident - Personal Injury	0	0	0	0	3
	Traffic Accident - Property Damage	3	2	6	0	15
	Vehicle Equipment Violation - Lights	0	0	0	0	5
	Vehicle Equipment Violation - Other	0	0	0	0	1
	Total for TRAFFIC:	25	14	61	22	263
Undefined						
	Blank Description	0	0	0	0	3
	Found Property	0	0	0	0	1
	Harassment	0	0	0	0	1
	Total for Undefined:	0	0	0	0	5
Grand Totals:		57	41	150	63	623

WATERLOO POLICE DEPARTMENT

Report For Month Of March 2016

COMPLAINTS

Family:	1
Off Road Vehicles:	1
Vandalism:	0
Minor Theft - Less Than \$500:	2
Major Theft - More Than \$500:	0
Burglary:	2
Doors Found Open:	4
Animal Case:	1
Late Bar Closing:	3
Alarms:	0
Lous Music/Parties:	2
Tavern Complaints:	1
Prowler Complaints:	0
Battery To Person:	0
Domestic Abuse:	0
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	42
<u>TOTAL COMPLAINTS</u>	59

INQUIRIES/CHECKS

Registration Checks:	1069
Drivers License Checks:	410
NCIC/CIB/VIN Checks:	36
Check Welfare:	4
<u>TOTAL INQUIRIES/CHECKS</u>	1519

ACCIDENTS

More Than \$1,000:	4
Less Than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
<u>TOTAL ACCIDENTS</u>	5

ASSISTS

Assist Jefferson County:	5
Assist Dodge County:	2
Assist Dane County:	0
Assist Marshall Police:	9
Assist Fire/Rescue:	21
Assist Other Agencies:	3
Assist Public:	88
Assist With Escort:	0
Assist All Other:	2
<u>TOTAL ASSISTS</u>	130

MISCELLANEOUS

Investigations/Followups:	107
Traffic Control:	3
Radar Operations:	166
Special Assignment:	3
Speech/Presentations:	1
Serve Papers:	1
Other Miscellaneous:	0
<u>TOTAL MISCELLANEOUS</u>	281

WATERLOO POLICE DEPARTMENT

Report For Month Of March 2016

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	40	3
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	2	0
Stop Sign Violation:	2	1
Illegal Passing:	0	0
No Drivers License:	0	2
Illegal Parking:	4	24
Left Of Highway:	0	0
Operate While Intoxicated:	0	1
Unregistered Vehicle:	5	4
Driving Suspended/Revoked:	0	9
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	1	1
Off Road Vehicles:	0	0
Power Display:	3	0
Equipment Violations:	36	1
All Other Traffic:	8	5

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	1
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	7	2

WARNINGS

ARRESTS

TOTALS

108

55

Hourly Breakdown

Patrol:	632.50
Investigations:	70.75
Radar:	163.00
Court Appearances:	2.00
Office:	304.30
Special Duties:	22.00
Schools/Training:	53.00
On Call:	0.00

TOTAL:

1247.55

Waterloo Police Department

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2016 Thru 03/31/2016

Printed: 04/13/2016

Page 1 of 5

Date	Complaint	Case Descriptive	Action Taken
03/03/2016	TRESPASSING.	REPORT OF UNKNOWN SUBJECT IN RESIDENCE DURING THE DAY.	INVESTIGATION CONTINUING.
03/03/2016	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO RESPOND TO RESIDENCE IN DODGE COUNTY FOR AN ALARM.	OFFICER ASSISTED.
03/03/2016	THEFT.	REPORT OF MONEY BEING TAKEN FROM BUSINESS. COMPLAINANT WISHED SUBJECT BE ADVISED HE COULD NO LONGER COME INTO BUSINESS.	OFFICER ASSISTED.
03/03/2016	CUSTODY OTHER DEPARTMENT WARRANT	OFFICER HAD CONTACT WITH SUBJECT ON EARLIER COMPLAINT. OFFICER LEARNED SUBJECT WAS WANTED ON WARRANTS OUT OF JEFFERSON.	SUBJECT ARRESTED AND TURNED OVER TO JEFFERSON COUNTY DEPUTY.
03/03/2016	DRUG POSSESSION.	OFFICER HAD CONTACT WITH SUBJECT AND UPON PLACING SUBJECT UNDER ARREST, OFFICER LOCATED DRUGS ON SUBJECT.	REPORT TO BE FORWARDED TO JEFFERSON COUNTY TASK FORCE.
03/04/2016	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON MOTOR VEHICLE EXPIRED IN SEPTEMBER, 2015.	SUBJECT ARRESTED AND ISSUED CITATION.
03/04/2016	HIT AND RUN TRAFFIC ACCIDENT	SUBJECT REPORTS VEHICLE BEING STRUCK BY UNKNOWN VEHICLE.	INVESTIGATION CONTINUING.
03/05/2016	THEFT FROM BUILDING.	SUBJECT REPORTS ITEMS MISSING FROM HER RESIDENCE. SUBJECT HAD A SUSPECT IN MIND.	OFFICER SPOKE WITH SUBJECTS INVOLVED. REPORT TO BE FORWARDED TO DISTRICT ATTORNEY'S OFFICE FOR CHARGES.
03/05/2016	DRUG POSSESSION	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT AT VEHICLE WITH DRIVER, OFFICER SMELLED THE ODOR OF MARIJUANA.	SUBJECT WAS ARRESTED AND ISSUED CITATION. REPORT TO BE FORWARDED TO DRUG TASK FORCE.
03/05/2016	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER IF THERE WAS INSURANCE ON THE VEHICLE, THE OFFICER AS ADVISED NO.	SUBJECT ARRESTED AND ISSUED CITATION.
03/06/2016	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH POSSIBLE SUICIDAL SUBJECT AT MARSHALL RESIDENCE.	OFFICER ASSISTED.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2016 Thru 03/31/2016

Printed: 04/13/2016

Page 2 of 5

Date	Complaint	Case Descriptive	Action Taken
03/06/2016	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER LEARNED VEHICLE OWNER'S DRIVER LICENSE HAD EXPIRED LAST YEAR.	VEHICLE WAS STOPPED AND DRIVER ARRESTED AND ISSUED CITATION.
03/06/2016	OPERATE MOTOR VEHICLE BY PERMITTEE WITHOUT INSTRUCTOR.	OFFICER OBSERVED REGISTERED OWNER OF VEHICLE ONLY POSSESSED AN INSTRUCTIONAL PERMIT. OFFICER OBSERVED DRIVER WAS ONLY PERSON IN VEHICLE.	OFFICER STOPPED VEHICLE. DRIVER ARRESTED AND ISSUED CITATION.
03/07/2016	RECEIVE INFORMATION	SUBJECT REPORTS BEING THREATENED BY CUSTOMER.	OFFICER TOOK INFORMATION.
03/07/2016	HARASSMENT.	SUBJECT REPORTS A THREATENING CONVERSATION ON AN ONLINE FORUM.	INVESTIGATION CONTINUING.
03/08/2016	OPERATE MOTOR VEHICLE WITHOUT A LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR HIS DRIVER'S LICENSE, OFFICER WAS ADVISED DRIVER DID NOT HAVE A LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/11/2016	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT IN PARKING LOT.	OFFICER TOOK REPORT.
03/13/2016	ASSIST MARSHALL POLICE EPARTMENT	OFFICER REQUESTED TO ASSIST WITH ALTERCATION AT RESIDENCE IN MARSHALL.	OFFICER ASSISTED
03/14/2016	OPERATING AFTER SUSPENSION.	OFFICE HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUTS, OFFICER LEARNED DRIVER DID NOT POSSESS A VALID DRIVER LICENSE.	SUBJECT ARRESTED AND ISSUE CITATION.
03/14/2016	OPERATING AFTER REVOCATION.	OFFICER OBSERVED REGISTRATON ON VEHICLE EXPIRED IN 2013. UPON STOPPING VEHICLE AND MAKING CONTACT WITH DRIVER, DRIVER ADVISED HE DID NOT HAVE A DRIVER'S LICENSE.	SUBJECT ARRESTED AND ISSUED CITATIONS.
03/14/2016	HARASSMENT.	REPORT OF JUVENILE BEING THREATENED BY ANOTHER JUVENILE.	OFFICER SPOKE WITH BOTH SUBJECTS. SUSPECT WARNED ON BEHAVIOR.
03/15/2016	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT	OFFICER REQUESTED TO CHECK ON SUBJECT ON ROADWAY IN JEFFERSON COUNTY.	OFFICER ASSISTED
03/16/2016	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT IN PARKING LOT.	OFFICER TOOK REPORT.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

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Date	Complaint	Case Descriptive	Action Taken
03/16/2016	DOMESTIC DISTURBANCE	REPORT OF VERBAL ARGUMENT OCCURING AT RESIDENCE.	OFFICER MADE CONTACT AND SPOKE WITH RESIDENTS. NO ACTION NEEDED BY OFFICER.
03/18/2016	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH A POSSIBLE ALTERCATION AT RESIDENCE IN MARSHALL.	OFFICER ASSIST.
03/18/2016	OPERATING WHILE SUSPENDED.	OFFICER CHECKED VEHICLE REGISTRATION AND FOUND REGISTERED OWNER'S DRIVING STATUS WAS SUSPENDED.	SUBJECT STOPPED, ARRESTED AND ISSUED CITATION.
03/18/2016	OPERATING WHILE REVOKED.	OFFICER CHECKED VEHICLE REGISTRATION AND FOUND REGISTERED OWNER'S DRIVING STATUS WAS REVOKED.	SUBJECT STOPPED, ARRESTED AND ISSUED CITATION.
03/18/2016	HIT AND RUN ACCIDENT	REPORT OF BICYCLIST BEING STRUCK BY VEHICLE THAT LEFT THE SCENE.	INVESTIGATION CONTINUING.
03/18/2016	OPERATING MOTOR VEHICLE WHILE INTOXICATED.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT WITH DRIVER OFFICER OBSERVED DRIVER APPEARED INTOXICATED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
03/19/2016	EMERGENCY DETOX.	REPORT OF INTOXICATED SUBJECT AT RESIDENCE MAKING SUICIDAL STATEMENTS.	OFFICERS MADE CONTACT AT RESIDENCE. SUBJECT TRANSPORTED TO HOSPITAL AND THEN TAKEN TO DETOX.
03/19/2016	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON DRIVING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUES WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
03/19/2016	CITIZEN INFORMATION.	INFORMATION REGARDING POSSIBLE DRUG USE.	INFORMATION TAKEN.
03/21/2016	DRUG PARAPHERNALIA POSSESSION.	OFFICER OBSERVED DRUG PARAPHERNALIA IN PARKED VEHICLE.	OWNER OF VEHICLE CONTACTED. ITEMS CONFISCATED BY OFFICER. REPORT TO BE FORWARDED TO DRUG TASK FORCE.
03/21/2016	BURGLARY-NON-RESIDENCE/FORCE	REPORT OF BUSINESS BEING ENTERED BY UNKNOWN SUBJECT AND ITEMS TAKEN.	INVESTIATION CONTINUING.
03/21/2016	BURGLARY-RESIENCEN/NO FORCE.	COMPLAINANT REPORTS FINDING ITEMS MISSING FROM RESIDENCE.	INVESTIGATION CONTINUING.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

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Date	Complaint	Case Descriptive	Action Taken
03/21/2016	HARASSMENT.	SUBJECT REPORTS BEING FOLLOWED BY EX-CO-WORKER. WISHED SUSPECT TO STOP DOING SO.	OFFICER SPOKE WITH SUBJECT AND SUBJECT WAS WARNED
03/21/2016	EMERGENCY DETOX.	OFFICER REQUESTED TO CHECK ON SUBECT AT RESIDENCE IN CITY THAT MADE ODD STATEMENTS AND SOUNDED DETOX WHEN CALLING SOCIAL WORKER.	OFFICER MADE CONTACT AT RESIDENCE. SUBJECT WAS EXTREMELY INTOXICATED. SUBJECT TRANSPORTED TO HOSPITAL.
03/22/2016	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH EMS CALL IN DODGE COUNTY.	OFFICER ASSISTED.
03/22/2016	DISORDERLY CONDUCT.	SUBJECT REPORTS POSSIBLE ALTERCATION WITH EMPLOYER.	INVESTIGATION CONTINUING.
03/23/2016	ASSIST MARSHALL POLICE DEPARTMENT	OFFICER REQUESTED TO ASSIST WITH UNCONCIOUS SUBJECT AT MARSHALL RESIDENCE.	OFFICER ASSISTED.
03/23/2016	NON-REGISTRATION OF MOTOR VEHICLE.	SUBJECT WAS ISSUED A VIOLATION NOTICE FOR NON-REGISTRATION OF MOTOR VEHICLE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR VIOLATION.	SUBJECT ARRESTED AND ISSUED CITATION.
03/23/2016	FRAUD	BUSINESS REPORTS RECEIVING NUMEROUS CHECKS BACK FROM BANK THAT WERE PRESENTED BY A CUSTOMER.	INVESTIGATION CONTINUING.
03/23/2016	ISSUE WORTHLESS CHECK.	REPORT OF SUBJECT PAYING FROM ITEMS AT BUSINESS WITH CHECK. CHECK WAS RETURNED DUE TO CLOSED ACCOUNT.	INVESTIGATION CONTINUIG.
03/25/2016	OPERATING MOTOR VEHICLE WITHOUT INSURANCE.	SUBJECT WAS ISSUE A WARNING TO SHOW PROOF OF INSURANCE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUNJECT ARRESTED AND ISSUED CITATION.
03/25/2016	SEATBELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
03/25/2016	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER REGISTRATION OF VEHICLE WAS NOT PLATE REGISTERED TO VEHICLE.	SUBJECT WAS ARRESTED AND ISSUED CITATION.
03/26/2016	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.

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Date	Complaint	Case Descriptive	Action Taken
03/26/2016	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTE AND ISSUED CITATION.
03/26/2016	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED VEHICLE TO DRIVE THROUGH INTERSECTION CONTROLLED WITH STOP SIGNS, FAILING TO STOP.	SUBJECT ARRESTED AND ISSUED CITATION.
03/26/2016	OPERATE MOTOR WITHOUT PROOF OF INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF MOTOR VEHICLE INSURANCE, DRIVER DID NOT HAVE ANY.	SUBJECT ARRESTE AND ISSUED CITATION.
03/27/2016	OPERATE MOTOR VEHICLE WITHOUT PROOF OF INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, DRIVER DID NOT HAVE ANY.	SUBJECT ARRESTED AND ISSUED CITATOIN.
03/28/2016	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
03/29/2016	DEATH INVESTIGATION.	REPORT OF POSSIBLE UNCONCIOUS SUBJECT AT RESIDENCE.	OFFICER MADE CONTACT. A SUBJECT WAS DECEASED FROM NATURAL CAUSES.
03/29/2016	TRAFFIC ACCIDENT.	REPORT OF VEHICLE STRIKING A DEER ON PORTLAND ROAD.	OFFICER TOOK REPORT.
03/29/2016	TRESPASSING.	COMPLAINANT REPORTS FINDING SUBJECT IN RESIDENCE THAT WAS NOT TO BE THERE.	INVESTIGATION CONTINUING.
03/30/2016	FOUND PROPERTY.	REPORT OF MAINTENANCE PERSONNEL FINDING WHAT LOOKED LIKE A PIECE OF DRUG PARAPHERNALIA IN APARTMENT.	OFFICER TOOK ITEM TO POLICE DEPARTMENT.
03/30/2016	THEFT-RETAIL.	REPORT OF SUBJECT FAILING TO RETURN TO PAY FOR GASOLINE TAKEN.	OFFICER TOOK INFORMATION. GASOLINE WAS LATER PAI FOR. CASE CLOSED.
03/31/2016	SUSPICIOUS ACTIVITY.	SUBJECT REPORTS FINDING SUSPICIOUS ITEMS IN RESIDENT.	OFFICER TOOK INFORMATION.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/15/2016	03/15/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name		Ticket	Officer/Court Type
03/15/16	ANDERSON,SAMANTHA,M	DOB: 01/27/92	No: T-C105619-2	THOM,TRACY
11:00 AM	W12060 CLARKSON ROAD WATERLOO WI, 53594	Age: 23	Issued: 01/01/16 Inc #: 16-000061	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*341.04(1)	NON/EXPIRED REGISTRATION	\$0.00 \$0.00
03/15/16	BERGERON,BRYON,S	DOB: 05/23/70	No: T-S186296-5	RUPPRECHT,JOSEPH,J
11:00 AM	530 KNOWLTON ST WATERLOO WI, 53594	Age: 45	Issued: 02/08/16 Inc #: 16-000085	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$0.00 \$0.00
03/15/16	BONILLA,JOEL	DOB: 08/10/64	No: T-C015633-2	THOM,TRACY
11:00 AM	208 BISHOP CIR WATERLOO WI, 53594	Age: 51	Issued: 02/15/16 Inc #: 16-000092	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*346.87	UNSAFE BACKING OF VEH	\$0.00 \$0.00
03/15/16	CANALES MANZANO,HECTOR	DOB: 07/18/95	No: T-C015632-1	THOM,TRACY
11:00 AM	235 ODEN STREET BENTON HARBOR MI, 49022	Age: 20	Issued: 11/21/15 Inc #: 16-000062	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*346.53	PARK/STAND WHERE PROHIB	\$0.00 \$0.00
03/15/16	DEXTER,MARA,CAITLIN	DOB: 06/20/88	No: T-C015627-3	BREITENFELDT,NICHOLAS,E
11:00 AM	404 ELLIOTT ST PARDEEVILLE WI, 53954	Age: 28	Issued: 11/15/16 Inc #: 16-000072	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*346.53	PARK/STAND WHERE PROHIB	\$0.00 \$0.00
03/15/16	DICKEY,TAMERA,DENISE	DOB: 05/02/88	No: T-C015629-5	BOLLIG,RANDY,P
11:00 AM	425 FARNHAM ST 2 MARSHALL WI, 53559	Age: 27	Issued: 12/10/15 Inc #: 16-000078	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*347.13(1)	NO/DEF TAIL LAMP @ NGT	\$0.00 \$0.00
03/15/16	FITZGERALD,MICHAEL,L	DOB: 08/23/79	No: T-C015625-1	THOM,TRACY
11:00 AM	135 1/2 WEST MADISON ST WATERLOO WI, 53594	Age: 36	Issued: 11/21/15 Inc #: 16-000063	JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*346.53	PARK/STAND WHERE PROHIB	\$0.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/15/2016	03/15/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	FLYNN,BRANDI,L	03/25/87	T-C015804-5	THOMFORD,SARAH,ANNE
11:00 AM	270 N MONROE ST WATERLOO WI, 53594	Age: 28	Issued: 11/24/15 Inc #: 16-000060	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.52(1)	STOP/STAND PROHIB AREA	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	GAVIGAN,MARY,K	09/03/66	T-C105616-6	THOMFORD,SARAH,ANNE
11:00 AM	5010 RIDGE ROAD DEERFIELD WI, 53531	Age: 49	Issued: 01/20/16 Inc #: 16-000035	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*341.03(1)	REGISTRATION SUSPENSION	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	GAVIGAN,MARY,K	09/03/66	T-C105617-0	THOMFORD,SARAH,ANNE
11:00 AM	5010 RIDGE ROAD DEERFIELD WI, 53531	Age: 49	Issued: 01/20/16 Inc #: 16-000035	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*343.05(1)(A)	OPER W/O VALID DL	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	GOMEZ DELGADO,RODOLFO	10/13/86	T-S186290-6	RUPPRECHT,JOSEPH,J
11:00 AM	214 FRANCES LANE WATERLOO WI, 53594	Age: 29	Issued: 01/23/16 Inc #: 16-000042	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*343.05(1)(A)	OPER W/O VALID DL	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	HERRERA,VICTORIA	08/16/92	T-S186292-1	RUPPRECHT,JOSEPH,J
11:00 AM	W12008 CLARKSON ROAD WATERLOO WI, 53594	Age: 23	Issued: 02/01/16 Inc #: 16-000070	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*343.07	Violation of Instruction Permit	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	HERRERA,VICTORIA	08/16/92	T-S186293-2	RUPPRECHT,JOSEPH,J
11:00 AM	W12008 CLARKSON ROAD WATERLOO WI, 53594	Age: 23	Issued: 02/01/16 Inc #: 16-000070	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	HOLBACH,MAXIMILIAN,DAVID LEE	08/21/96	T-C015626-2	THOM,TRACY
11:00 AM	1030 S MAIN ST LAKE MILLS WI, 53551	Age: 19	Issued: 11/21/15 Inc #: 16-000064	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/15/2016	03/15/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	JOHNSON,RUSSELL,E	04/09/55	T-C015621-4	RUPPRECHT,JOSEPH,J
11:00 AM	610 BRIDLEWOOD LANE WATERTOWN WI, 53094	Age: 60	Issued: 01/30/16 Inc #: 16-000055	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.57(5)	SPEED IN EXCESS OF POSTED	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	JOVEL,JESSICA,M	06/28/81	T-1002278-3	THOM,TRACY
11:00 AM	5960 RATTMAN ROAD MADISON WI, 53718	Age: 34	Issued: 12/29/15 Inc #: 16-000101	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	KOWALSKI,GREGGORY,THOMAS	01/06/89	T-C015620-3	THOM,TRACY
11:00 AM	212 DAYTON STREET WATERTOWN WI, 53094	Age: 27	Issued: 01/30/16 Inc #: 16-000053	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	LARSON,CORY,ALAN	05/27/87	T-C015623-6	BREITENFELDT,NICHOLAS,E
11:00 AM	610 BREWSTER DR LAKE MILLS WI, 53551	Age: 28	Issued: 02/01/16 Inc #: 16-000057	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.57(5)	SPEED IN EXCESS OF POSTED	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	MEDENWALDT,BRETT,C, JR	05/26/95	T-C015636-5	BREITENFELDT,NICHOLAS,E
11:00 AM	115 W MADISON ST WATERLOO WI, 53594	Age: 20	Issued: 01/03/16 Inc #: 16-000103	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.52(1)	STOP/STAND PROHIB AREA	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	MEDENWALDT,BRETT,C, JR	05/26/95	T-C016004-2	THOM,TRACY
11:00 AM	115 W MADISON ST WATERLOO WI, 53594	Age: 20	Issued: 12/22/15 Inc #: 16-000050	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*347.06(3)	UNCLEAN/DEF LGTS/REFLECTR	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/15/16	MEDENWALDT,BRETT,C, JR	05/26/95	T-S186294-3	RUPPRECHT,JOSEPH,J
11:00 AM	115 W MADISON ST WATERLOO WI, 53594	Age: 20	Issued: 11/25/15 Inc #: 16-000068	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type	
03/15/2016	03/15/2016	ALL	JEFFERSON CO CIRCUIT CT	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	MERRICK,MICHAEL,KAREM	06/11/84	T-1002274-6	RUPPRECHT,JOSEPH,J
11:00 AM	636 HUBBELL STREET MARSHALL WI, 53559	Age: 31	Issued: 12/03/15 Inc #: 16-000069	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	MONDAY,JEREMY,LEE	12/13/94	T-S186291-0	RUPPRECHT,JOSEPH,J
11:00 AM	620 CANAL ROAD MARSHALL WI, 53559	Age: 21	Issued: 01/06/16 Inc #: 16-000051	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	NETTLES,LORISSA,MAE	02/01/99	T-C015803-4	THOMFORD,SARAH,ANNE
11:00 AM	1239 OAK ST WATERLOO WI, 53594	Age: 17	Issued: 02/01/16 Inc #: 16-000059	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.57(3)	DRIVE TOO FAST/CONDITIONS	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	ONEIL,ABBIE,LEE	04/14/80	T-C015622-5	RUPPRECHT,JOSEPH,J
11:00 AM	205 JACKSON STREET REESEVILLE WI, 53579	Age: 35	Issued: 01/30/16 Inc #: 16-000056	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	PERCY,CHARLES,D	03/01/82	T-10002275-0	THOM,TRACY
11:00 AM	173 MILL STREET WATERLOO WI, 53594	Age: 33	Issued: 12/12/15 Inc #: 16-000098	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	PERRY,PHILLIP,J	10/27/54	W-1002406-5	THOM,TRACY
11:00 AM	14038 N 180TH AVENUE SUPRPRISE AZ, 85388	Age: 61	Issued: 11/23/15 Inc #: 16-000065	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	REINE,SPENSER,J	07/04/95	T-1002277-2	THOM,TRACY
11:00 AM	100 LAKEWOOD TERRACE MARSHALL WI, 53559	Age: 20	Issued: 12/29/15 Inc #: 16-000100	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type	
03/15/2016	03/15/2016	ALL	JEFFERSON CO CIRCUIT CT	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	REINE,SPENSER,J	07/04/95	T-S186297-6	RUPPRECHT,JOSEPH,J
11:00 AM	100 LAKEWOOD TERRACE MARSHALL WI, 53559	Age: 20	Issued: 02/06/16 Inc #: 16-000082	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.08	UNSAFE PASSING ON RIGHT	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	SCHNEIDER,CORRINA,R	10/22/82	T-C015624-0	THOMFORD,SARAH,ANNE
11:00 AM	207 N MONROE ST A WATERLOO WI, 53594	Age: 33	Issued: 12/10/15 Inc #: 16-000058	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*341.04(1)	NON/EXPIRED REGISTRATION	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	SCHNEIDER,CORRINA,R	10/22/82	T-I002276-1	THOM,TRACY
11:00 AM	207 N MONROE ST A WATERLOO WI, 53594	Age: 33	Issued: 12/29/15 Inc #: 16-000099	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	SIMON,ANNA,PATRICIA	11/15/62	T-C015635-4	BREITENFELDT,NICHOLAS,E
11:00 AM	5015 STATE ROAD 73 MARSHALL WI, 535590000	Age: 53	Issued: 12/06/15 Inc #: 16-000102	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	ST CLAIR,ANDREW,JARVIS	08/19/64	T-C015618-1	THOM,TRACY
11:00 AM	S100W35835 EAGLES PRESERVE DR EAGLE WI, 53119	Age: 51	Issued: 01/22/16 Inc #: 16-000039	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.57(4)(E)	SPEEDING 25 MPH ZONE	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	TERLAND,BRUCE,D	02/07/97	T-C015630-6	BOLLIG,RANDY,P
11:00 AM	611 E MADISON ST WATERLOO WI, 53594	Age: 19	Issued: 02/07/16 Inc #: 16-000083	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*346.46	FTS AT STOP SIGN	\$0.00	\$0.00	

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	TERLAND,BRUCE,D	02/07/97	T-C015631-0	BOLLIG,RANDY,P
11:00 AM	611 E MADISON ST WATERLOO WI, 53594	Age: 19	Issued: 02/07/16 Inc #: 16-000083	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/15/2016	03/15/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	VAN WORMER,REBECCA,J	07/17/58	T-C015628-4	BREITENFELDT,NICHOLAS,E
11:00 AM	2270 MANLEY DRIVE SUN PRAIRIE WI, 53590	Age: 57	Issued: 12/02/15 Inc #: 16-000073	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*346.53	PARK/STAND WHERE PROHIB	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/15/16	WACKER,JILL,A	04/22/68	T-C015634-3	THOMFORD,SARAH,ANNE
11:00 AM	242 NORTH MONROE STREET WATERLOO WI, 53594	Age: 47	Issued: 02/17/16 Inc #: 16-000096	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.05(3)(A)	OPER W/O VALID DL	\$0.00	\$0.00

Ticket Count: 37

Total Fines:	\$0.00
Total Payments:	\$0.00
Total Due:	\$0.00

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS, MARCH, 2016

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
2/29/2016	10.00	Cash	011680	Counter	Yerges	MATTHEW	014023
2/29/2016	10.00	Cash	011682	Counter	Andruss	John	014011
3/1/2016	10.00	Cash	011683	Counter	Braunschweig	Justin	014020
3/2/2016	30.00	Check	011684	Counter	Martalock	Lon	014018
3/3/2016	10.00	Cash	011685	Counter	Ayala	April	014024
3/3/2016	10.00	Cash	011685	Counter	Ayala	April	014022
3/7/2016	10.00	Cash	011686	Counter	Martalock	Lon	014025
3/11/2016	10.00	Cash	011686	Drop Box	Meyer	Gerid	014029
3/10/2016	10.00	Cash	011687	Counter	Langfeldt	Katy	014021
3/11/2016	30.00	Check	011689	Mail	Steward	Ann	013806
3/11/2016	30.00	Cash	011690	Counter	Petroselli	Alicia	014031
3/11/2016	10.00	Cash	011690	Counter	Petroselli	Alicia	014012
3/15/2016	10.00	Cash	011692	Counter	Vega-Ramierz	Nancy	14033
3/15/2016	10.00	Cash	011693	Counter	Wolff	Craig	014028
3/15/2016	10.00	Cash	011694	Counter	Jones	Ninfa	014030
3/15/2016	10.00	Cash	011694	Counter	Jones	Ninfa	014034
3/15/2016	10.00	Cash	011694	Counter	Jones	Ninfa	014036
3/15/2016	10.00	Cash	011695	Counter	Simon	Brandon	014035
3/23/2016	10.00	Cash	011697	Counter	Braunschweig	Bruce	014040
3/24/2016	10.00	Cash	011698	Counter	Sharrow	Nicholas	014048
3/24/2016	10.00	Cash	011698	Counter	Sharrow	Nicholas	014047
3/24/2016	10.00	Cash	011699	Counter	Mattson	Paul	014039
3/25/2016	10.00	Cash	011700	Counter	Valle Gonzalez	Jessica	014045
3/28/2016	10.00	Cash	011701	Counter	Bellamy	Keley	014041
3/28/2016	10.00	Cash	011702	Counter	Andruss	John	014044
3/29/2016	10.00	Cash	011703	Drop Box	Bowers	Kelsie	014046
3/29/2016	10.00	Check	011704	Mail	McCann	Mary	014026
3/29/2016	10.00	Check	011705	Counter	Acheson	Kayleen	014050
3/30/2016	30.00	Cash	011706	Drop Box	Blankenship	Darlene	014042
3/30/2016	10.00	Cash	011707	Counter	Hurley	mark	014049

380.00

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2016

2011 Ford Crown Victoria

PRINTED
04/13/2016
Page 1 of 2

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/01/2016	59,354	9.7	\$17.00		
03/02/2016	59,416	8.3	\$15.00		
03/03/2016	59,518	12.8	\$23.05		
03/04/2016	59,589	8.7	\$15.65		
03/05/2016	59,635	6.1	\$11.00		
03/06/2016	59,726	11.1	\$20.03		
03/06/2016	59,790	7.8	\$13.99		
03/07/2016	59,839	6.6	\$11.94		
03/08/2016	59,910	8.8	\$16.34		
03/09/2016	59,991	10.0	\$18.61		
03/10/2016	60,080	10.8	\$20.00		
03/10/2016	60,083			MOUNT ALL SEASON TIRES/DISPOSE OF SNOW TIRES	\$48.75
03/11/2016	60,161	8.8	\$16.64		
03/12/2016	60,243	9.8	\$19.51		
03/12/2016	60,303	7.5	\$15.01		
03/13/2016	60,355	7.2	\$14.45		
03/14/2016	60,418	7.0	\$13.95		
03/14/2016	60,477	7.1	\$14.15		
03/15/2016	60,562	8.5	\$17.00		
03/16/2016	60,623	8.5	\$16.92		
03/16/2016	60,682	7.5	\$15.07		
03/17/2016	60,724	5.6	\$11.25		
03/18/2016	60,800	8.0	\$15.97		
03/19/2016	60,887	9.6	\$19.21		
03/19/2016	60,958	7.8	\$15.55		
03/20/2016	61,046	9.6	\$19.20		
03/22/2016	61,203	8.4	\$16.75		
03/23/2016	61,286	9.8	\$20.00		
03/24/2016	61,356	8.3	\$17.00		
03/25/2016	61,424	8.9	\$18.14		
03/26/2016	61,520	11.2	\$23.01		
03/27/2016	61,605	10.4	\$21.37		
03/28/2016	61,669	7.5	\$15.45		
03/29/2016	61,723	6.8	\$13.98		
03/30/2016	61,801	9.9	\$20.24		
03/31/2016	61,923	7.8	\$15.99		

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2016

2011 Ford Crown Victoria

PRINTED
04/13/2016
Page 2 of 2

BEGINNING MONTHLY MILEAGE:	59,319.0	MILES
ENDING MONTHLY MILEAGE:	61,975.0	MILES
TOTAL MILES DRIVEN:	2,656.0	MILES
TOTAL FUEL ADDED:	302.2	GALLONS
TOTAL FUEL COSTS:	\$588.42	
MILES PER GALLON:	8.8	M.P.G.
TOTAL MAINTENANCE COSTS:	\$48.75	

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2016

2014 FORD EDGE UTILITY

PRINTED
04/13/2016
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/01/2016	23,159	3.8	\$6.67		
03/03/2016	23,319	10.2	\$18.40		
03/05/2016	23,382	6.7	\$12.10		
03/07/2016	23,449	6.8	\$12.25		
03/07/2016	23,450			OIL CHANGE	\$29.99
03/09/2016	23,514	5.8	\$10.72		
03/10/2016	23,606	7.2	\$13.77		
03/12/2016	23,706	8.4	\$16.80		
03/14/2016	23,767	6.1	\$12.15		
03/19/2016	23,880	9.6	\$19.20		
03/22/2016	24,033	10.2	\$20.55		
03/27/2016	24,152	9.8	\$20.00		
03/29/2016	24,200	5.1	\$10.40		

BEGINNING MONTHLY MILEAGE:	23,186.0	MILES
ENDING MONTHLY MILEAGE:	24,205.0	MILES
TOTAL MILES DRIVEN:	1,019.0	MILES
TOTAL FUEL ADDED:	89.7	GALLONS
TOTAL FUEL COSTS:	\$173.01	
MILES PER GALLON:	11.4	M.P.G.
TOTAL MAINTENANCE COSTS:	\$29.99	

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2016

2015 FORD SUV

PRINTED
04/13/2016
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/04/2016	6,647	10.5	\$18.90		
03/07/2016	6,710	6.8	\$12.21		
03/13/2016	6,876	10.4	\$20.88		
03/15/2016	6,994	8.0	\$16.00		
03/28/2016	7,239	12.9	\$26.40		

BEGINNING MONTHLY MILEAGE:	6,559.0	MILES
ENDING MONTHLY MILEAGE:	7,242.0	MILES
TOTAL MILES DRIVEN:	683.0	MILES
TOTAL FUEL ADDED:	48.6	GALLONS
TOTAL FUEL COSTS:	\$94.39	
MILES PER GALLON:	14.1	M.P.G.
TOTAL MAINTENANCE COSTS:		

Waterloo Police Department

Monthly Report

Animal Impound

Month Of: **FEBRUARY** Year: **2016**

Owner Name	Pickup fees	Boarding fees	Total fees	Receipt number
BURBACH, GARY	\$25.00	\$0.00	\$25.00	011656

TOTAL PICKUP FEES: \$25.00

TOTAL BOARDING FEES: \$0.00

TOTAL FEES COLLECTED: \$25.00

Rec'd

2/09/2016

\$ 25.00

Receipt # 31873

JK

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 2016

Circulation

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	1760	2073	2189									
Non-residents	1067	1402	1391									
Monthly Total	2827	3475	3580									
FYTD Total	2827	6302	9882									

Interlibrary loan

Items loaned to	753	508	741									
TRIO	15	29	60									
WISCAT	768	537	801									
Monthly Total	768	1305	2106									
FYTD Total												
Items received from	591	607	614									
TRIO	23	10	18									
WISCAT	614	617	632									
Monthly Total	614	1231	1863									
FYTD Total												

Additional Circulation Statistics

Children's Materials

Monthly Total	1159	1629	1655									
FYTD Total	1159	2788	4443									

DVDs

Monthly Total	870	1054	1099									
FYTD Total	870	1924	3023									

Additional Statistics

**Public Access
Computer Use**

Wi Fi												
Monthly Total	56	62	68									
FYTD Total	56	118	186									

Public Internet

Monthly Total	263	386	413									
FYTD Total	263	649	1062									

Total Public Computer Use

Monthly Total	319	448	481									
FYTD Total	319	767	1248									

Programs

Adult Programs

Number of programs												
Monthly Total	7	11	7									
FYTD Total	7	18	25									
Attendance												
Monthly Total	55	65	65									
FYTD Total	55	120	185									

Teen (12-18) Programs

Number of programs												
Monthly Total	3	3	3									
FYTD Total	3	6	9									
Attendance (Adult + Teen)												
Monthly Total	15	10	9									
FYTD Total	15	25	34									

Children's Programs

Number of programs												
Monthly Total	16	18	16									
FYTD Total	16	34	50									
Attendance (Adult + Child)												
Monthly Total	252	334	341									
FYTD Total	252	586	927									

Jan Feb Mar April May June July Aug Sept Oct Nov Dec

Meeting Room Bookings

Karl Junginger Memorial Library
Mayor/Council/Board Report
2016

Monthly Total	30	33	35
FYTD Total	30	63	98

Holdings

FYTD Total	28995	29,268	29,644
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Number of Registered Borrowers

Resident	2021	2062	2074
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Nonresident	1088	1070	1077
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FYTD Total	3109	3132	3151
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Overdrive

eBooks

Monthly Total	155	148	134
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FYTD Total	155	303	437
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Audiobook downloads

Monthly Total	79	73	90
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FYTD Total	79	152	242
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OUTREACH Circualtion

Monthly Toal	185	36	58
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FYTD Total	185	221	279
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April 5, 2016

The Waterloo Water & Light Commission held their regular meeting on Tuesday, April 5, 2016 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Cliff Butzine. Present were Commissioners Tom Bergan, Ray Burbach, Larry Waldo, Superintendent Barry Sorenson, Jodi Dobson-Baker Tilly, and employees Joy Bisco and Lois Leistico. Commissioner Steve Hegstrom was absent.

Motion by Waldo, seconded by Burbach to approve the minutes of the March 8, 2016 meeting. Motion carried.

Motion by Waldo, seconded by Bergan to approve payment of the March bills as presented. Motion carried.

Motion by Butzine, seconded by Waldo to approve the financial report as presented by Jodi Dobson, Baker Tilly. Motion carried.

Discussion on e-waste with the consensus being the utility would add \$1 to each monthly garbage charge to cover the costs incurred with e-waste for a six month trial period (July-December).

Motion to adjourn by Burbach, seconded by Waldo. Motion carried.

Respectfully submitted,

Tom Bergan
Secretary

List of Bills

Aerzen	431.30	Neitzel Auto & Hardware	719.31
Tom Bergan	75.00	Payment Service Network	12.95
Ray Burbach	75.00	PSD	15,383.49
Baker Tilly Virchow Krause, LLP	6,252.00	Northern Lake Service	290.40
Brooks Tractor	502.42	Northeast Wisconsin Technical College	303.90
BP Credit Card Center	603.02	Resco	123.91
Clifford Butzine	75.00	MEUW	4,531.75
CenturyLink	55.07	Personnel Concepts	25.90
Charter Communications	80.00	PSC	107.25
Cintas	422.36	Superior Chemical Corp	393.56
City of Waterloo Treasurer	119,273.23	SEERA	1,284.15
Crescent Electric	460.69	Solenis LLC	2,820.60
Lou's Gloves	76.00	Pitney Bowes	300.00
Farmers & Merchants State Bank	46,500.00	Town & County Engineering	1,025.50
Frontier	774.94	United Liquid Waste Recycling, Inc.	1,250.00
GFC Leasing	49.00	USA Blue Book	351.24
Grainger	56.29	US Cellular	4.95
Hurley Computers	715.00	VISA	3.99
Mark Holzhueter	73.07	Larry Waldo	75.00
Kris Hensler	959.60	Wisconsin DNR	100.00
Hometown News	98.39	Waterloo Building Center	35.00
Lane Tank	12,600.00	Waterloo Utilities	8,912.37
Lannoy Foods	21.93	We Energies	1,101.96
LW Allen Inc	386.40	Wisconsin Dept. of Revenue	3,389.35
NAPA of Waterloo	5.99	Wisconsin State Lab of Hygiene	25.00
Payroll	32,930.22	WPPI Energy	253,574.92
Postmaster	1,054.64	Vorphal Fire & Safety	47.76
Hawkins	6,821.59	F&M	181.50
Steve Hegstrom	25.00	Swanciger refund	183.68
		Kircher refund	9.06
		Dagne refund	155.01
		Total Disbursements	\$528,176.61

Report of Cash

Checking Account #102-613:

Balance 2/29/16	\$102,222.95
Transfer	200,000.00
Disbursements	-250,111.28
Interest	4.61
Service Charge	-19.62
Balance 3/31/16	<u>\$52,096.66</u>

WWTP Account #374-547

Balance 2/29/16	\$164,149.86
Deposit	4,600.00
Transfer for Expenses	
Interest	49.81
Balance 3/31/16	<u>\$168,799.67</u>

Debt Service Account #3015323:

Balance 2/29/16	\$195,555.88
Deposit	46,500.00
Bond Payment	
Interest	72.72
Balance 3/31/16	<u>\$242,128.60</u>

Money Market Account #110-832:

Balance 2/29/16	\$738,275.33
Deposits	484,720.31
Transfer	-204,600.00
Disbursements	-277,870.78
Interest	370.93
Service Charge	-174.83
Balance 3/31/16	<u>\$740,720.96</u>

Bond Construction Account:

Balance 3/31/16	<u>\$522,521.84</u>
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Certificate of Deposit #614470:

Balance 3/31/16	<u>\$113,290.22</u>
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Certificate of Deposit #613386:

Balance 3/31/16

\$293,546.77

Certificate of Deposit #2875:

Balance 2/29/16

\$600,738.62

Interest

Balance 3/31/16

\$600,738.62

PART B APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

I, the undersigned, do hereby make application to the local governing body of the City of Waterloo, for a license to serve Fermented Malt Beverages and Intoxicating Liquor from the date hereof until June 30, 2017, unless revoked or suspended sooner, subject to the limitations imposed by §125.32 (2) and §125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

ANSWER ALL QUESTIONS COMPLETELY. PLEASE PRINT CLEARLY USING BLACK INK. Use the reverse side of paper if you cannot answer any question in the space provided.

Applicant Information

Last Name HABECKORN	First Name GABRIEL	Middle Name JOHN	Maiden Name N.A.
Address of Residence 559 N. MONROE STREET			Best Contact Phone Number (920) 488-6277
City WATERLOO	State WI	Zip Code 53594	Place of Birth FOOT ATKINSON
How long have you lived in Wisconsin? 39 YEARS	City and State of Former Residency (if applicable) N.A.		Date of Birth 06/30/1976
Previous Address N.A.			Sex: MALE Race: CAUCASIAN
Driver's License Number H162-2907-6230-06		State of Issuance WI	

Employer Information Pertaining to the Operator's License

Employer's Name CITY OF WATERLOO	Date of Employment MARCH 1, 2016
Address of Employer 136 N. MONROE STREET	Employer Phone Number (920) 478-3025
City WATERLOO	State WI
Zip Code 53594	Type of Establishment GOVERNMENT

Applicant Questionnaire

- Do you now hold or have you ever been issued any license or permit associated with the sale of alcoholic beverages and issued in the State of Wisconsin? Yes No

If Yes, Type of license or permit.

Dates License Held _____ / _____ / _____ to _____ / _____ / _____

Issuing Municipality _____

- Have you successfully completed a Responsible Beverage Service Course in Wisconsin within the last two (2) years? (Attach certificate of completion) Yes N/A

- Are you currently enrolled in a Responsible Beverage Service Course? Yes No

If Yes, Location of Course: ONLINE - LEARN2SERVE.COM

Date of Course 04 / 13 / 2016 Date of Completion 04 / 14 / 2016

(Attach proof of course enrollment)

- Have you EVER been convicted of any felony, misdemeanor, or ordinance violation other than minor traffic violations? Yes No

Date of Conviction <u>2004</u> <u>FEBRUARY 2ND</u>	Violation/Offense <u>OWI</u>	Jurisdiction <u>JEFFERSON</u>
Date of Conviction <u>JANUARY 26th 2001</u>	Violation/Offense <u>OWI</u>	Jurisdiction <u>DANE</u>
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction

- Are there currently any criminal charges presently pending against you? Yes No

Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction

PART C TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC OR CITY CLERK

READ CAREFULLY BEFORE SIGNING. Under penalty provided by law, the undersigned, being duly sworn on oath, says that he/she is the person who made the foregoing application and that the information supplied is true and correct. False, inaccurate or omitted information may be grounds for denial of the application. The signer certifies that he/she is familiar with the laws and regulations pertaining to the sale of alcoholic beverages. Signer agrees to observe the provisions of the City of Waterloo Municipal Code, and the Wisconsin Statutes. The signer agrees that the license, if granted, will not be assigned to another. **YOU MUST CARRY ON YOUR PERSON A VALID PICTURE ID ISSUED BY A GOVERNMENTAL AGENCY (DRIVER'S LICENSE, PASSPORT, ETC.) AT ALL TIMES WHILE WORKING PURSUANT TO THE OPERATOR'S LICENSE. WHILE WORKING PURSUANT TO A PROVISIONAL LICENSE, YOU MUST ALSO KEEP THIS FORM ON YOUR PERSON AT ALL TIMES.**

[Signature]
Applicant's Signature

4 / 13 / 2016
Date

City of Waterloo
Jefferson County
State of Wisconsin

Sworn to and subscribed before me on this 13th day of April, 2016

Lois a.m. Baniel Notary Public Municipal Clerk
Notary or Clerk Signature

My commission expires: 2/22/2019 or is permanent.

CITY SEAL/NOTARY SEAL

For Police Department Office Use Only

Background Check Completed
Yes/No Yes

Officer: Chief Travis P. Lonsore

Date Referred to Police Dept: 4 / 14 / 16

Date of Background Check: 4 / 14 / 16

Date Referred Back to Clerk: 4 / 14 / 16

Approval Recommended: Yes/No

Reason _____



A Strategic Initiative
2017-2021

Draft for Discussion - Spring 2016

Proposed for the Consideration of the Leaders of the Jefferson County area by the Jefferson County Economic Development Consortium and by the:

2017-2021 GHDP Feasibility Study Steering Committee

Mike Wallace
CEO,
Fort Healthcare

Jim Seidl
Executive Vice President,
Greenwood State Bank

Tina Crave
CEO & President,
Greater Watertown
Community Health
Foundation

Nate Salas
President,
Partnership Bank

John David
JCEDC Chairman,
Mayor,
City of Watertown

Mark Johnsrud
JCEDC Vice Chairman,
Village Administrator,
Village of Johnson Creek

Steve Wilke
JCEDC Secretary,
City Administrator,
Lake Mills

Timothy Freitag
JCEDC Board Member,
City Administrator,
City of Jefferson

Linda Bagley-Korth
JCEDC Board Member,
Economic Development,
Village of Cambridge

Matt Trebatoski
JCEDC Board Member,
City Manager,
City of Fort Atkinson

Pat Cannon
JCEDC Board Member,
CDA Director,
City of Whitewater

Mo Hansen
JCEDC Board Member,
Clerk/Treasurer,
City of Waterloo

Glen Borland
JCEDC Board Member,
County Board Supervisor

Augie Tietz
JCEDC Board Member,
County Board Supervisor

Jim Mode
JCEDC Board Member,
County Board Supervisor

Benjamin Wehmeier
County Administrator,
Jefferson County

Genevieve Coady, AICP, PhD
Executive Director,
Jefferson County Economic
Development Consortium





IT'S TIME TO GO TO THE NEXT LEVEL

The Jefferson County Economic Development Consortium (JCEDC), including the member communities of Cambridge, Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Waterloo, Watertown, and Whitewater, was founded more than a decade ago to proactively drive area economic growth. The JCEDC provides direct services to businesses in the areas of alternative business finance, location consulting, workforce recruitment, expansion and investment decision-making, and beyond.

For the last several years, the JCEDC has conducted a national review of economic development, community development, and tourism best practices and considered how it might take the organization and its impact to the next level. Why? Because these sectors today are highly competitive, with competitor communities and regions pursuing new jobs, investment, and brand awareness through aggressive tactics to attract new businesses, retain / expand their existing companies, and grow new companies from the ground up. Many communities—both larger and smaller than the Jefferson County area—have launched ambitious multi-year programs to gain a competitive advantage and ensure they are on the winning side of the continuing economic rebound and beyond.



JCEDC leadership has concluded that the right approach is for the public sector to partner with and engage the private sector in developing, funding and implementing a dynamic new strategic initiative for economic development, community development, and tourism.

As an initial matter, the JCEDC is creating a public-private nonprofit organization, the “Glacial Heritage Development Partnership” (GHDP), which will lead and coordinate the area’s strategic efforts in economic development, community development, and tourism. The plan is for an expanded JCEDC staff to manage implementation of GHDP’s 5-year plan (“2017-2021 Strategic Initiative”), and for the organization to be funded by yet-to-be-secured private and public sector financial supporters.

As detailed in subsequent pages, the \$4.1 million 2017-2021 Strategic Initiative will:

- Dramatically strengthen our capacity to attract jobs, talent, investment and ideas
- Improve state, national, and international awareness regarding the benefits of visiting and locating in the area
- Align our communities, businesses, and economic development partners in pursuit of our shared economic development, community development, and tourism goals
- Result in significant business growth, job creation, higher average wages, increased tax base, millions in new capital investment, and an improved sustainability and quality of life for the Jefferson County area



OUTDOOR RECREATION OPPORTUNITY

GHDP believes the Jefferson County area is and should be viewed as the outdoor recreation epicenter of the Midwest – the premiere tourist destination and economic hub for outdoor recreation in the greater region. Accordingly, GHDP has included in the Initiative a variety of strategies and tactics designed to strengthen the area’s outdoor recreation offerings, capitalize on these by attracting and retaining talent predisposed to locate near such opportunities, and nurture the area’s tourism and outdoor recreation manufacturing economic sectors. GHDP believes that our strategic economic location plus the high quality of life that comes with outdoor recreation opportunities can and will add up to a niche economic (and tourism) brand that will resonate regionally and nationally to strong economic effect and an improved quality of life for all businesses and residents alike.

THE THREE-GOAL INITIATIVE

This Initiative is about taking the Jefferson County area to the next level of economic competitiveness. It reflects a proactive, intentional, and coordinated approach to economic development, community development, and tourism and is consistent with best practice in the industry. Each goal has a set of actionable strategies and measurable outcomes.

The Three Goals addressed in subsequent pages are:

1. **Workforce** | Attract, Develop, and Align Talent
2. **Businesses** | Grow Businesses, Jobs and Capital Investment
3. **Marketing** | Drive Communications & Tourism

GOAL 1 WORKFORCE | ATTRACT, DEVELOP, AND ALIGN TALENT

PROJECTED OUTCOMES

- Question to Employers: What outcomes do you recommend? We plan to develop appropriate metrics and track/report progress.

STRATEGIES

Attract Talent | Develop and implement a comprehensive marketing program to attract talent to the Jefferson County area. Sample tactics include:

- **Job Fair** | Host an annual premiere regional job fair
- **Special Focus** | Include a special focus on employees seeking outdoor recreation opportunities
- **HR Departments** | Partner with and provide information to company HR departments to assist them in selling the Jefferson County area
- **Rural Transportation** | Ensure the availability of workers by developing solutions for rural transportation challenges
- **Workforce Design** | Work with WMEP to educate and assist area employers on market-rate workforce design

Develop & Align Talent | Ensure the skills of the workforce match employers' needs. Sample tactics include:

- **Labor Study** | Conduct an area-wide labor force study to determine unmet employer needs and the profile of underemployed and unemployed workers in area
- **Align Programming** | Communicate the results of the study to area workforce development partners and assist in aligning programming to area workforce needs
- **Connect. Connect. Connect.** | Connect Jefferson County area employers and employees to:
 - Workforce programs of interest provided by MadREP, M7, and other workforce partners
 - Area educational institutions and programs to ensure employer and employee needs for licensed trades folk, certified employees, and college graduates are met
- **Youth Apprenticeships** | Increase the number of companies and high school students utilizing youth apprenticeships by annually convening for a strategy session area K-12, workforce development board, and higher education institution leaders (supported by BRE program)
- **Soft Skills** | Improve and expand soft-skill (financial literacy, etc.) education programs for students and employees (supported by BRE program)
- **Employee Health** | Support employers in their efforts to improve the health of employees. Sample tactics include:
 - In conjunction with area health providers and employers, develop a healthy-employee program (i.e. Step Challenge)
 - Support efforts to grow pedestrian commuting opportunities through the area trail system





GOAL 2 BUSINESSES | GROW BUSINESSES, JOBS, AND CAPITAL INVESTMENT

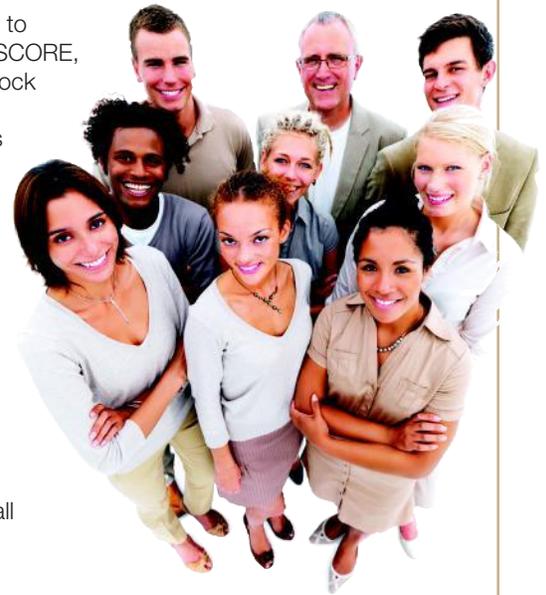
PROJECTED OUTCOMES

- Create or retain 4,000 jobs
- Grow new planned commercial and industrial investment by \$100M

STRATEGIES

Entrepreneurs & Startups | Develop and implement an early-stage entrepreneurship program that connects high-potential startups to resources inside and outside the Jefferson County area. GHDP recognizes the important role of area chambers in providing support to startups and small businesses. GHDP intends to supplement these and serve as an area liaison to regional resources.

- **PoC for Startups** | Serve as the area Point of Contact (PoC) for entrepreneurs to assess their initial needs and refer them to existing support programs such as SCORE, Small Business Development Center (SBDC), Gener8r (accelerator), Starting Block (incubator), MadREP, M7, UW-Whitewater's Innovation Center, etc.
 - Establish formal collaboration with area chambers and support their efforts to serve as additional area PoCs for entrepreneurs
- **Incubation Space** | Develop an area incubator that provides programs, services, and space (co-working space, office space, incubation space for manufacturing, etc.)
- **Entrepreneurship Council** | Establish the Area Entrepreneurship Council – a group of area entrepreneurs in need of targeted programming, networking, and support
- **Network Outside Area** | Plug GHDP into Madison and Milwaukee's entrepreneurial ecosystems and promote MadWaukee region's programs (i.e. angel networks, experts, etc.) to local entrepreneurs
- **Outdoor Business** | Start a "How to Start an Outdoor Business" program
- **Funding** | Develop locally-sourced, non-traditional public and private funding sources (i.e. revolving loan funds, private investor network, etc.) to support small business growth



Business Retention & Expansion | Develop and implement a business retention and expansion program that connects existing businesses to resources inside and outside the Jefferson County area.

- **Retention & Expansion Interviews** | Implement a robust business retention and expansion interview program with JCEDC staff conducting at least 100 interviews per year with major employers. **GHDP intends to invite area chambers** to partner in this program and interview local small businesses.
- **Direct Expansion Assistance** | Provide direct support to businesses looking to expand by providing assistance with incentives, property identification and acquisition, etc.
- **Manufacturing Council** | Create Area Manufacturing Council to support area manufacturing executives through CEO round table and lunch & learn sessions on manufacturing-specific topics
- **BRE Survey** | Conduct an annual business survey (in coordination with MadREP) to identify collective business challenges and growth opportunities, and communicate aggregate results to area partners
- **Business Alliance** | Launch Jefferson County Area Business Alliance (JCABA), in partnership with area chambers, to bring the area's business community together. JCABA will host quarterly area-wide education seminars and networking events, and host an annual State of the Area's Economy event.
- **RLF Program** | Administer the Jefferson County Revolving Loan Fund (RLF) - a low-interest loan program available to existing businesses looking to expand in Jefferson County
- **Regional Alliances** | Invest in and partner with MadREP and M7 for the services they provide to GHDP and area employers
- **Government Affairs** | Annually meet with state and federal legislators for an economic development update and discussion

Business Attraction | New business attraction efforts will focus within the upper Midwest and collaborate with regional economic partners to attract businesses nationally and internationally.

- **Targeted Sectors** | Focus marketing and business attraction efforts on the following industry sectors:
 - Agribusiness
 - Advanced Electrical
 - Bioenergy
 - Food Processing
 - Outdoor Recreation
 - Healthcare
- **Prospect Identification**
 - Identify businesses looking for expansion locations in targeted industry sectors within a 3-hour radius
 - Meet with existing businesses to explore opportunities to attract their supply chain partners
- **Symposium** | Host a regional symposium in Johnson Creek for developers and site selectors to hear area development trends and opportunities
- **Site & Demographic Info** | Maintain database of demographic and site information for community leaders, business executives, and site selectors
- **Marketing Partners** | Work with MadREP, M7, WEDC to develop and maintain robust relationships with regional, national, and global site selectors, developers, and commercial/industrial realtors including annual familiarization tours of area assets and opportunities
- **Trade Shows** | Attend key Midwest industry trade shows and events in the targeted sectors (above) and coordinate with regional and state economic development partners on attending national and global events
- **Special Focus** | Focus on growing the outdoor recreation manufacturing industry - host a Midwest outdoor recreation manufacturing trade show, etc.
- **Med College** | Continue to advocate for the establishment of Wisconsin's third medical school (osteopathic) to be in Jefferson
- For additional information on specific business attraction marketing tactics, see Goal 3



Area Assets & Infrastructure | GHDP will work to further develop the infrastructure necessary for economic growth.

- **Site Readiness** | Drive efforts with local and regional economic development partners to develop industrial and commercial properties
- **Transportation Plan** | Work with area partners to develop a regional transportation plan that drives the development of key economic infrastructure in the area
- **Rail** | Continue participation in the Wisconsin River Rail Transit Commission
- **Outdoor Amenities** | Support area and regional partners (especially the Rock River Trail Initiative group, County Parks, and the Glacial Heritage Area, Discover Dodge, and JCTC) on continued development of outdoor recreation amenities desired by area workers and employers
- **Revitalization** | Connect Chambers, RDAs, and CDAs to resources for revitalization programs and incentives
- **Brownfields** | Develop and grow the area's brownfields program to redevelop key properties for economic development

Community Development | GHDP will work to further develop the infrastructure necessary for economic growth.

- **Retail** | Support local targeted retail attraction programs with area commercial brokers
- **Homebuyer Programs** | Administer the homebuyer grant programs and counseling in the area
- **Financial Literacy** | Develop programming to increase financial literacy of area residents
- **Housing Gap** | Conduct a housing gap analysis - support area communities in advocating to developers to fill gaps in targeted geographic areas

Emerging Opportunities Fund | GHDP will apply capital to forward-thinking initiatives for the region's economy.

It is likely that, during the life of this five-year Initiative, opportunities and challenges unforeseen at the time of the Initiative's creation will arise. GHDP must be in a position to respond to these without jeopardizing planned components of the Initiative, and without having to go back to the community repeatedly with urgent funding requests.

An "Emerging Opportunity Fund" is an appropriate and widely used method of "planning for the unforeseeable." This fund will be used to support forward-thinking initiatives to leverage positive change for economic development of the region. Potential opportunities include projects that aid the region's capacity to grow, focused efforts to remove stubborn or difficult barriers to growth, and large-scale projects that capture the community's imagination and enhance the quality of life for the entire area.

A Leadership Council comprised of individuals and representatives of entities that contribute (at least \$5,000 annually) to GHDP will oversee the Emerging Opportunities Fund.

GOAL 3 MARKETING | DRIVE COMMUNICATIONS & TOURISM

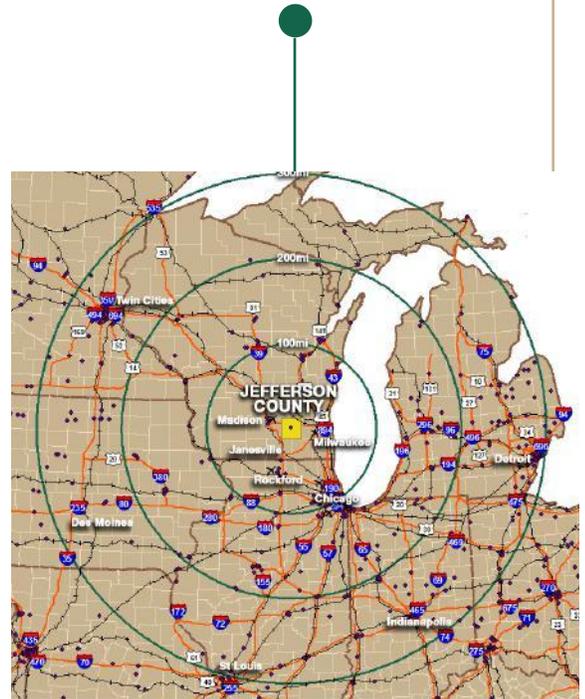
EXPECTED OUTCOMES

- Triple GHDP social media and website hits
- Increase hotel patronage by 15%

STRATEGIES

Communications | The GHDP brand will raise regional awareness of the area’s tourism and economic development assets. The five-year goal for brand penetration for economic development audiences will be the upper Midwest.

- **Branding Campaign** | Develop / implement a regional branding and marketing campaign designed to enhance the area’s image as an ideal location within the Chicago-Milwaukee IQ Corridor for outdoor recreation and small town living, both for increasing tourism and driving economic development
 - **Tactics** | Update and strengthen existing branding plan with multi-channel tactics
 - **Materials** | Develop a set of marketing materials for area economic development and tourism; work with regional partners to further the reach of these materials
 - **Communications Committee** | Launch a GHDP Communications Committee to oversee the branding campaign
 - **Promotions** | Support and promote events that build and strengthen outdoor recreation brand
- **Ongoing Communications** |
 - **Website** | Upgrade website and social media platforms to targeted audiences (i.e. site selectors, community leaders, tourists, residents, etc.)
 - **Dashboard** | Maintain an online dashboard of key economic, tourism, and community development indicators to track impact of programs to overall goals
 - **Promotions** | Promote area successes in regional and national publications
 - **E-News** | Publish quarterly newsletters highlighting the area’s economic success stories, programs, and news
 - **Presentations** | Regular updates to area local governments, nonprofits, and community organizations
 - **Coordination** | Coordinate announcements with MadREP and M7



Tourism | The GHDP will serve as the tourism lead for the Jefferson County area - including the Glacial Heritage Area and Southern Dodge County.

- **Designated Marketing Org** | Serve as the designated marketing organization (DMO) for the area (a Wisconsin Department of Tourism designation) - coordinating and implementing the area’s branding campaign
- **Tourism App** | Develop outdoor recreation and tourism app to promote recreation opportunities in the area and to support the local tourism industry
- **Business Engagement** | Launch the Outdoor Recreation Business Engagement Plan to engage the private sector in continued support of outdoor amenities in the area - partner with GHA, County Parks, Wisconsin DOT, Tourism, WEDC, and DNR departments
- **Multi-Channel Promotions** | Promote area’s top community and outdoor recreation assets and events to audiences within a 200 mile radius through multiple media channels
 - **Tourism Guide** | Support the Jefferson County Tourism Council (JCTC) on their Tourism Guide

Investor Relations |

Investor confidence in the Initiative will only be maintained through the highest level of transparency, communications and accountability. It will also require that the Jefferson County area’s “first team” of business and elected leaders take an active role in keeping the Initiative on task, on time, and on budget. Specific oversight of the Initiative will be vested in the Board of Directors of GHDP, which will evolve more fully after funds have been committed. The Board of Directors will be comprised of individuals whose financial and leadership investment clearly identifies their commitment to the program’s success.

LOOKING FORWARD...

PROPOSED STAFFING

CEO| Genevieve Coady, AICP, PhD
VP of Business Development | To Be Filled
Manager of Marketing and Communications | To Be Filled
Manager of Community Development | RoxAnne Witte
Communications Assistant | To Be Filled



PROPOSED INITIATIVE BUDGET

The JCEDC preliminarily estimates that \$4.1 million will be needed to implement the three goal strategy. This budget is being vetted through this feasibility study process. A final capital campaign goal will be identified later this spring.

1. \$800,000 | Attract, Develop, and Align Talent
2. \$2,200,000 | Grow Businesses, Jobs, and Capital Investment
3. \$1,100,000 | Drive Communications and Tourism

ECONOMIC IMPACT / BENEFITS OF THE PROPOSED INITIATIVE

The 2017-2021 Initiative – IF adequately funded - will result in a variety of tangible and intangible benefits to the region. The most visible of these are new / retained jobs and new / retained capital investment.

As this initial “Feasibility Study” phase moves forward to a campaign, GHDP intends to conduct a full economic impact analysis of new job creation and capital investment. In the meantime, it is appropriate to highlight the primary economic development, community development, and tourism outcomes that will be associated with successful implementation of the Initiative.

These outcomes include:

- New businesses and expanded existing businesses in the Jefferson County area
- New commercial and industrial capital investment
- New high-grade jobs (quantity); these “direct” jobs will trigger additional “indirect” (supplier-type) and “induced” (service sector) jobs
- Increased workforce quality
- Substantial payroll associated with direct, indirect and induced jobs
- New disposable personal income to be spent inside and outside Jefferson County; all local businesses will benefit
- New deposit potential for area financial institutions
- New sales and property tax revenue to governments throughout the area
- Improved infrastructure support for tourism and economic development
- Substantial increase in tourism spending

CONCLUSION AND PREMISE FOR FUNDING

The “Feasibility Study” now underway is principally about determining whether the private and public sector leaders of the Jefferson County area are supportive of this stepped-up approach to economic and community development, and ready to assume a new level of leadership and influence over driving economic growth in our area.

In order to implement this Initiative and move the region to the next level, we must have the endorsement and buy-in of the community’s stakeholders—public and private. We intend to seek involvement and funding for this Initiative from private and public sources--those with a vested interest in the regional economy’s growth and development. Investments in this program should be based on each organization’s / individual’s capacity, potential for direct benefit, and community leadership. Your thoughtful review and candid feedback of this document is appreciated. Thank you for participating.



Jefferson County Economic Development Consortium

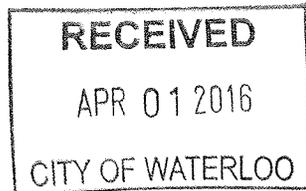
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864 Collins Road, Suite 111, Jefferson, WI 53549

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03/26/16	PC	03/31/16	29837	SCHMIDT, MARLYS J	2004	313.67
03/26/16	PC	03/31/16	29838	HERING, KENDRA LYNNEL	2006	9.23
03/26/16	PC	03/31/16	29839	COLLINS, BILLIE LYNN	2011	199.07
03/26/16	PC	03/31/16	29840	HERING, KEENAN BRADLE	2012	713.95
03/26/16	PC	03/31/16	29841	WEBER, BENJAMIN K	2013	239.71
03/26/16	PC	03/31/16	29842	BEUTIN, KEITH JAMES	2014	110.82
03/26/16	PC	03/31/16	29843	FRITSCH, RYAN MICHAEL	2015	106.20
03/26/16	PC	03/31/16	29844	GRIFFIN, MICHELLE KATH	2017	281.33
03/26/16	PC	03/31/16	29845	CHRISTIANSON, RUSSELL	2022	168.39
03/26/16	PC	03/31/16	29846	WOOLEVER, JACOB THOM	2027	120.95
03/26/16	PC	03/31/16	29847	LAI MILLER, PEGGY PIK	2028	144.68
03/26/16	PC	03/31/16	29848	OLGUIN, MARIBEL REMED	2030	150.82
03/26/16	PC	03/31/16	29849	HENSLER, JORDAN DALE	2039	9.23
Grand Totals:						<u>101,782.77</u>



Mark Herrin 920-988-5165

On Sunday March 27 at approx
7:30 pm was driving east on
W Porter St. Hit deep hole in
Rd. Rim is scuffed of my
truck plus possibly bent. Called
Holz in Watertown for a replacement
Rim. Told me over the phone
it was \$595.00 plus \$50.00 core
charge plus mount and balance

A handwritten signature in black ink, appearing to be "Mark Herrin".

1053 Jill's Ct

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

April 13, 2016

City of Waterloo
Attn: Lois Baird
136 N Monroe St.
Waterloo, WI 53594

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Waterloo
Date of loss: 3/27/2016
Our Claim # WM000282900001
Claimant: Mark Herrin
1053 Jill's Court
Waterloo, WI 53594

Dear Ms. Baird,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Waterloo. We are in receipt of the claim submitted by Mr. Herrin for damage to his vehicle.

We have reviewed the matter and recommend that the City of Waterloo deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the City. The City had placed caution signs along Porter Street prior to the alleged incident. In addition, the Streets Department inspected the road immediately after the alleged incident and did not find any street defects that would be hazardous if driven over with caution and at a low speed.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Bourgeois
PO Box 5555
Madison, WI 53705-0555
608-828-5439 Phone
800-854-1537 Fax
sbourgeois@statewidesvcs.com

CC: Paul Lessila



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

**RESOLUTION #2016-09
ADOPTION OF PARKS POLICIES**

Whereas, the Parks Commission recommends the attached parks policies to further efforts to bring valued parks services to the citizens of Waterloo.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it agrees with the Parks Commission recommendation directs the Clerk/Treasurer and Parks Coordinator to fully implement the policies as presented on this night. With the exception of previously adopted Waterloo Regional Trailhead policy, this policy supersedes all previously adopted parks policy.

PASSED AND ADOPTED this _____, 2016.

City of Waterloo

Signed: _____
Robert H. Thompson
Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

CITY OF WATERLOO PARKS POLICY

ADOPTED: _____

DEFINITIONS.

“Public event” – An event open for the general public. Exhibitions, expositions, fairs, festivals, entertainment, cause-related, fundraising, and leisure events are all examples of a public event. Any event that is a one-time or periodic, free or ticketed, cultural, charitable or cause-related, and conducted for the purpose of attracting revenue, support, awareness, and/or for entertainment purposes, and created by and/or for the general public is generally referred to as a public event.

“Private event” – A private event, by invitation only, celebrating or commemorating a cultural, religious, communal, societal, or life-cycle occasion, scheduled alone or in conjunction with other events.

“Criteria for requiring licensed bartenders at private events” – If expected attendance is 200 or greater, or if the percentage of attendees 18, years of age or younger is expected to be greater than 25%, the Parks Coordinator may require a private event to furnish licensed bartenders.

“Non-profit” – Any organization recognized as tax exempt by the Internal Revenue Code or identified as a bona fide organization under 125-26(6) Wis. Stat. – meaning clubs, county or local fair associations or agricultural societies, churches, lodges, or societies that have been in existence for at least 6 months before the date of the application.

“Resident” – Any person, organization or business living, residing or operating within the City of Waterloo 6 months prior to the issuance of a park use contract.

PARK USE, RESERVATION AND RENTAL POLICY.

1. Park hours are 6:00 AM to 10:30 PM, or as allowed by Parks Coordinator. The park must be vacated when closed. A reservation does not guarantee absolute privacy to any group.
2. The use terms and conditions for the use of a Waterloo parks facility shall be fully listed on Park Use Contracts for each park. Said contracts will be updated by staff from time to time and approved by the City Council with the recommendation of the Parks Commission. The contract receipt is proof of a reservation.
3. The City Council shall established rental rates and shall delegate other sales related pricing decisions such as concessions, advertising, etc. to the Parks Coordinator with oversight from the Parks Commission.
4. The event holder signing the contract is responsible for clean-up, facility damage and lost or stolen municipal property. Glass containers are NOT allowed in the parks. In order to receive all or a portion of a rental deposit, the event holder must complete clean-up tasks as listed on a Facility Check-Out form provided to the satisfaction of the Park Coordinator.
5. Cancellations, refunds or transfers: **100% refunds offered 90 days or greater prior to event date. 50% refund offered between 30 and 90 days prior to event.** Written cancellation must be submitted to the Parks Coordinator. An event date may be changed or transferred to another available date
6. Chairs and tables as available on a limited basis. Damage will result in loss of deposit.

CONSUMPTION, SALE OR DISTRIBUTION OF ALCOHOL ON PARK PROPERTY.

1. The consumption, sale or distribution of alcohol on park property is prohibited in Waterloo parks and other public places unless the person has an appropriate license or contract with the City.
2. The City of Waterloo may sell fermented malt beverages at non-youth, public events solely at its discretion under Wis. Stats. 125.06.

3. The consumption of alcohol is permitted for invitation only private events. The holder of a private event is responsible for the purchase and serving of alcohol and must fully notify the City of its specific intent as part of the contractual agreement with the City. The City may require, as a contract condition, that licensed Operators serve the alcohol. The City may require, as a condition of the contract, the hiring of Police Department approved event security.
4. Policy from this section will be posted in Waterloo Parks.

SMOKING.

1. No person shall smoke or hold a lighted cigarette, e-cigarettes, cigar or pipe in any structure within any park, or in any other area in any park where youth events are held or where notices prohibiting smoking are posted pursuant to an order of the Parks Commission.

WEAPONS.

1. No firearms or weapons are permitted in Waterloo parks, except as allowed for by state law. Violators are considered trespassers and subject to forfeiture or arrest.

FOOD.

1. The preparation, availability, sale and consumption of food shall be in accordance with Jefferson County Ordinance 2001-26 titled Environmental Sanitation and the Wisconsin Statutes chapter 254.
2. For the well-being of public health and safety, the Parks Coordinator in consultation with the Parks Commission shall establish written procedures for the use of Waterloo Parks so as to allow for -- and ensure -- the safe preparation and consumption of food in Waterloo Parks.

POLICY ADOPTED BY REFERENCE.

1. This policy adopts by reference existing policy for the Waterloo Regional Trailhead as adopted by the Parks Commission as of January 1, 2016. With this one noted exception, this statement supersedes all previous municipal parks policies.

TO: MAYOR AND CITY COUNCIL
FROM: MO HANSEN ON BEHALF OF THE WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
SUBJECT: 2015 COMMUNITY DEVELOPMENT ANNUAL REPORT -- PURSUANT TO SECTION 35-2(F) OF THE MUNICIPAL CODE
DATE: FEBRUARY 12, 2016

2015 COMMUNITY DEVELOPMENT AUTHORITY ANNUAL REPORT

COMPOSITION & ORGANIZATION:

Chairperson	Matthew Ziaja, Council Term: 2013 – 2017
Vice Chairperson	Michael Hermanson, 2012 - 2016
	Angie Stinnett, Council Term: 2013 – 2017
	Linda Norton, 2013 – 2017
	Laurie Freund, 2013 - 2017
	Sue Moe, 2014 – 2018
	Nicole Tuttle, 2015 – 2019

Two Alderpersons – (duration of their council terms of office) and five non-council members – 4-year term

The CDA, met jointly with the Community Development Committee (a subcommittee of the City Council) for monthly meetings each month except December. One meeting was held at the Waterloo Regional Trailhead others at the Municipal Building. The Clerk/Treasurer or Interim Clerk/Treasurer provided staff support.

POWERS AND DUTIES:

As granted by Chapter 35 of the municipal code, the CDA shall have all powers and duties in §§ 66.1333 Wis. Stats. (Operate as a Redevelopment Authority for the purposes of blight elimination and slum clearance). Furthermore, it shall have all powers and duties in §§ 66.1201 Wis. Stats. (Run municipal housing projects; to acquire property by eminent domain; to own, clear and improve property; to invest funds; to execute bonds and take on indebtedness). The CDA also has the powers, duties and functions related to community development as are conferred upon it by the Common Council from time to time.

GOALS & OBJECTIVES:

At this time the CDA had not adopted a formal set of goals and objectives. In collaboration with the Community Development Committee, progress on the 203 East Madison Street project was a 2015 focal point.

ACTIVITIES:

1. Review of UW-Milwaukee Report Encouraging a Thriving Future for Waterloo. The report was reviewed. The Waterloo Chamber of Commerce was invited to join in the review process.

2. Disposition of the Youth Center. The body discussed at length the merits of offering the Youth Center for sale. The discussion was carried forward to the City Council. The property was ultimately sold after Council action.
3. Follow-up on the Sale of 120 West Madison Street. The CDA sought, and was provided with, information confirming that obligations were met by the current property owner of this parcel as specified at the time title was transfer from the City to the property owner.
4. JCEDC Staff Presentation. Roxanne Witte with the Jefferson County Economic Development Consortium gave a presentation to the CDA highlighting existing County housing programs. As a follow-up, two CDA members distributed brochures and public information at the Waterloo July 4th Celebration to promote the programs.
5. Redevelopment/Reuse of 203 East Madison Street. Working with McKay Nursery landscape design staff (services provided gratis), the CDA arrived at a concept plan for a next phase of work at 203 East Madison Street, a municipally owned parcel along the Mauneshia River.
 - a. Concept Plan Adopted – (Exhibit A)
 - b. Neighborhood Outreach and Public Comment Sessions – The CDA met twice to hear input from property owners and residents near 203 East Madison Street regarding the concept plan. Two citizens attended those meetings and the CDA Chair also contacted a property owner regarding feasibility of an easement connecting the subject parcel to Youker Park.
 - c. Reaction To Public Comments: Outlining Project Phases – In response to the public input, the CDA agreed informally on a next phase of solely focusing on funding for construction of the adopted concept drawing. The CDA Chair directed staff to seek grant opportunities.
6. Connect Communities Information Resources. CDA members receive regular emails from WEDC Connect Communities program. Much information related to best practices for the development of Wisconsin’s downtowns is available through this program.
7. Mauneshia Business Center. In 2015 the City Band and Waterloo/Marshall Food Pantry used this facility at no charge as they have done for many years. Beginning in 2012 Tucker’s Driving Academy rented the first floor for training approximately one week a month. Because in 2010 the CDA took the lead on a grant award leading to the 2011 renovation of the former library site at 117 East Madison Street, the operations, expense and other matter have been left to the CDA and rolled into Fund 600. In prior years and in 2015 CDA members have objected to this determination by the Mayor and City Council.
8. Financial Activity and Fund 600 (Community Development Authority). All revenues and expenses for the CDA are segregated to Fund 600. From August forward, the CDA reviewed monthly financial statements for this fund. The 2015 year-end fund balance is in deficit: **-\$28,245.65**



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
 Phone (920) 478-3025
 Fax (920) 478-2021

TO: MAYOR AND CITY COUNCIL

FROM: MO HANSEN, CLERK/TREASURER

SUBJECT: CITY OF WATERLOO ROAD CONSTRUCTION CAPITAL PLAN – WORKING PROJECT LIST

DATE: ORIGINAL JANUARY 8, 2016 (UPDATED 4/18/2016)

After review by multiple committees and commissions, pursuant to City of Waterloo Municipal Code §53-14 Capital Improvement Program Policy, I am submitting the following multi-year road and utility repair and reconstruction working project list for your approval.

YEAR	LOCATION	ROADWAY	OTHER	NOTES	ESTIMATE
		IMPROVEMENT	INFRASTRUCTURE		
		TYPE			
2016	Canal Rd (STH 19 to municipal line)	Road Resurface	None	Contingent upon intergov funding	\$410,000
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct	sewer, water, lighting, streetscape	estimate doesn't include utility	\$590,000
2017	W Porter St (STH 89 west to Minnetonka)	Reconstruct	sewer, water, lighting, streetscape	estimate doesn't include utility; School considering sidewalk	\$750,000
2018	Mill St (STH 89 north to terminus)	Reconstruct	sewer, water, lighting, streetscape	special assess for sidewalk; estimate doesn't include utility	\$550,000
2019	Adams St (Leschinger St north to STH 89)	Reconstruct	sewer, water, lighting, streetscape	special assess for sidewalk; estimate doesn't include utility	\$650,000
2020	Edison Street (W. Dickinson to Porter)	Reconstruct	sewer, water, lighting, streetscape	no sidewalk; estimate doesn't include utility	\$268,000

Waterloo Parks Special Revenue Fund Budget Amendment Draft Outline

4/15/2016

REVENUE		2016 BUDGET	NOTES
	INTERGOVERNMENTAL REVENUE		
225-41-4111-000	LOCAL GENERAL TAX	40,000.00	tax levy
225-43-4355-000	STATE GRANT		
	LICENSES & PERMITS		
225-44-4421-000	DOG PARK LICENSES	520.00	
	PUBLIC CHARGES FOR SERVICES		
225-46-4611-000	CAROUSEL RIDE FEES	800.00	
225-46-4620-000	FACILITY RENTAL TRAILHEAD	2,000.00	
225-46-4622-000	FACILITY RENTAL FIREMENS PARK	16,000.00	
225-46-4623-000	TOURNAMENT/LEAGUE FEES	1,000.00	
225-46-4624-000	FACILITY RENTAL OTHER	25.00	
225-46-4630-000	PARKS CONCESSIONS (NON-ALCOHOL)	5,000.00	
225-46-4632-000	PARKS ALCOHOL	15,000.00	
225-46-4634-000	PARKS RESTOCK FEE	200.00	
225-46-4636-000	PARKS ADVERTISING	2,250.00	
225-46-4674-000	CAROUSEL RENTAL	250.00	
	MISC REVENUES		
225-48-4850-000	DONATIONS TRAILHEAD	2,000.00	
225-48-4852-000	DONATIONS FIREMEN'S PARK	17,500.00	add Trustee donation
225-48-4854-000	DONATIONS CAROUSEL		
225-48-4856-000	DONATIONS DOG PARK		
	OTHER FINANCING SOURCES		
225-49-4918-000	TRANSFER FROM PARKS IMPACT FEE	4,269.00	
225-49-4921-000	TRANSFER FROM GENERAL FUND	15,000.00	
225-49-4922-000	TRANSFER FROM FUND 400	4,234.27	Equip, playground, dog park & vets park carryover
225-49-4925-000	TRANSFER FROM FUND 820	21,735.52	Carousel & Shoe Fact. FB Transf
	TOTAL	147,783.79	27% Percent from tax levy

EXPENDITURES		2016 BUDGET	NOTES
	MISC GENERAL GOVERNMENT		
225-51-5190-906	PARKS UNEMPLOYMENT INS	2,100.00	
	MACHINERY & EQUIPMENT		
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	1,000.00	
225-53-5324-342	MACH & EQUIP GAS & OIL	3,100.00	
225-53-5324-354	MACH & EQUIP REP EQUIP GROUND	2,000.00	
	PARKS - FIREMEN'S PARK		
225-55-5510-221	FIREMEN'S PARK ELECTRIC	4,500.00	
225-55-5510-222	FIREMEN'S PARK HEAT	4,500.00	
225-55-5510-223	FIREMEN'S PARK WATER/SEWER	3,800.00	
225-55-5510-291	FIREMEN'S PARK SECURITY CONTRACT	1,600.00	
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLIES	1,000.00	
225-55-5510-351	FIREMEN'S PARK FACILITY REPAIR		add basketball court
225-55-5510-354	PARKS ALCOHOL	3,750.00	
225-55-5510-356	PARKS CONCESSIONS	2,500.00	
225-55-5510-357	FIREMEN'S PARK DOG PARK	520.00	
225-55-5510-360	FIREMEN'S PARK CAROUSEL	1,000.00	
225-55-5510-358	JULY 4TH EVENT (FR DONATIONS)	11,000.00	

Waterloo Parks Special Revenue Fund Budget Amendment Draft Outline

4/15/2016

EXPENDITURES		2016 BUDGET	NOTES
225-55-5510-362	PARKS MARKETING	300.00	
	PARKS ADMINISTRATION		
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	50.00	
	PARKS - TRAILHEAD		
225-55-5520-221	TH - ELECTRIC	2,500.00	
225-55-5520-222	TH - HEAT	1,400.00	
225-55-5520-223	TH - WATER/SEWER	860.00	
225-55-5520240	TH - BUILD MAINT	517.00	
225-55-5520-290	TH - CLEAN CONTRACT	470.00	
225-55-5520-291	TH - SECURITY CONTR	1,042.00	
225-55-5520-341	TH - COMMUNICATIONS	800.00	
225-55-5520-350	TH - CLEAN SUPPLY	80.00	
225-55-5520-390	TH - PROGRAMS	600.00	
225-55-5520-810	TH - OUTLAY	0.00	
	PARKS - WAGES		
225-55-5522-110	PARKS SALARY COORDINATOR	27,500.00	
225-55-5522-113	PARKS BONUS PAY	7,600.00	variable rev. = \$38,000
225-55-5522-124	PARKS SEASONAL GROUNDS	9,285.00	
225-55-5522-125	PARKS WAGES PART-TIME	6,500.00	
225-55-5522-151	PARKS SOC SEC	3,893.00	
225-55-5522-152	PARKS RETIREMENT	2,178.00	
225-55-5522-153	PARKS HEALTH INSURANCE	13,232.00	
225-55-5522-154	PARKS INCOME & LIFE INSURANCE	70.00	
	PARKS - OTHER		
225-55-5530-221	PARKS OTHER ELECTRIC	250.00	
225-55-5530-223	PARKS OTHER WATER & SEWER	250.00	
	EXPENDITURE TOTAL	121,747.00	
	REVENUE TOTAL	147,783.79	27%
	REVENUE OVER EXPENDITURE	26,036.79	Percent from tax levy



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
March 16, 2016 4:30 p.m.**

March 16, 2016 meeting was canceled due to lack of a quorum.

Jesus Burgos
WLOO Coordinator/Director

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: March 3, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Public Works Director Gary Yerges, Utility Superintendent Barry Sorenson, Maureen Giese, Richard Korth, Andrew Lewandowski, Asher Lewandowski, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: February 4, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – competitive grant process with notice no sooner than 3/15/2016. Noted.
 - b. DNR Recreational Trails Grant – drafting application. Deadline of May 2, 2016. Noted.
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said an inspection warrant was sought and granted by Circuit Court Judge William Hue. He said numerous attempts to communicate with the property owner have taken place. He said federal dollars are very likely awarded conditioned upon the property owner granting access which to date has been denied. No action taken.
 - b. 2016 Sidewalk Improvements. DISCUSSION: Hansen said the Engineers Report required as part of a special assessment was completed. No action taken.
 - c. Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. DISCUSSION: Hansen said a Department of Administration Environmental Review has been completed. Kunkel Engineering is preparing bid documents for this work.
6. NEW BUSINESS
 - a. DPW Cold Storage Building - Bos Design Contract. DISCUSSION: Yerges said the new design at a lower cost was adequate. MOTION: Moved by Ziaja, seconded by Stinnett to recommend Council approval as described in Resolution #2016-07. ROLL CALL VOTE: Ayes: Ziaja, Springer and Stinnett. Motion carried.
 - b. McKay Way Road Conditions, Maureen Giese Comments And Public Works Director Reply. DISCUSSION: Giese questioned shedding of black gravel. Springer said the street sweeper would make a pass when weather permitted. No action taken.
 - c. Future E-Waste Recycling Service Provided At Waterloo Water & Light. DISCUSSION: Barry Sorenson said the Utility provides the service of disposing of e-waste dropped off at the utility. He said beginning January 1, e-waste previously picked-up at no cost by a private vendor would cost an estimated \$3,600 per year to be hauled away. Springer said information should be prepared to account for putting it on the garbage bill.
 - d. Permitting The Existing DPW Clothing Allowance To Fund A Commercial Laundering Service. DISCUSSION: Yerges said the matter was a dead issue. No action taken.
 - e. Responsibility For, And Reporting On, The Sanitary Sewer Conveyance System. DISCUSSION: Sorenson and Yerges had no comment on the topic. Springer noted that work on improvements Mill Street and Cleveland would improve the conveyance system. No action taken.
7. UNFINISHED BUSINESS
 - a. 2016-2020 Capital Improvement Plan. Committee members requested that an estimate for Edison Street repairs be obtained for the next meeting. No action taken.
 - b. Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Hansen said drafts were being forwarded to the three townships. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Pricing on Edison Street was noted as follow-up item.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:55 pm. Motion carried.

Mo Hansen

Attest:

Mo Hansen, Clerk/Treasurer

Karl Junginger Memorial Library
Board of Trustees Meeting
March 8, 2016

Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

- I. Call to Order/Roll Call
Meeting called to order at 5:18
Present: Deb Battenberg, Art Biermeier, Lindsay Reynolds, Lee Fiedorowicz, Kelli Mountford, Meg McAusland, Amber Datka
- II. Approval of agenda
Battenberg moved to approve the agenda with changing the gutters item to information, not action. Fiedorowicz seconded. Motion passed unanimously.
- III. Approval of open minutes from February 9, 2016
Fiedorowicz moved to approve the minutes. Reynold seconded, motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
none
- V. Director's Report
Mountford reported that a locksmith will be called so that the community room door can be opened with the master key. She also reported that Mary Parsons is leaving as of August 1st, and Heather Kent is leaving for a full time youth services job. The staff inservice went well; the library also had active shooter training from Waterloo Police
- VI. Unfinished Business
 - A. Strategic Planning – Informational
Bruce has given us a timeline. He would like to form a community work group and will meet with the group the week of March 28. During April he will hold community conversations and administer a community survey. In May, he will compile the information. in May or June will meet with the board for half a day. The framework template should be done around June or July.
Mountford reported that Fort Atkinson and Johnson Creek libraries have both gone through this with Wiils. Both reported positive experiences; good expertise, and good process.
 - B. Ipad purchase - Action
For story hours and teen and adult programs. Reynolds moved to purchase five ipad minis from Amazon at an approximate price of \$1600; Battenberg seconded.
 - C. Gutters – Action
This was changed to informational as the gutters will only cost \$650.

D. Laptops vs. tablets – *Action*

Mountford is planning on purchasing 10 laptops to use for classes. Fiedorowicz moved to table to gather information; Reynolds seconded; motion passed unanimously.

E. Jensen furniture - *Informational*

Mountford is still waiting on information.

VII. New Business

A. Parking Lot - *Informational*

The board discussed getting bids, possible using Kunkel Engineering.

B. National Library Week - *Action*

Battenberg moved to approve fine forgiveness for the week of April 11-16 for patrons who bring in a humane society item or food pantry items, a day of free library card replacements, and a day of waived fines for up to \$50 of lost or damaged items during National Library week. Fiedorowicz seconded. Motion passed unanimously.

C. Adult Fiction Shelving - *Action*

Mountford presented bids on new shelves for the adult fiction section to make the shelves ADA compliant. (Money would come from county carryover money.) Fiedorowicz moved to approve the bid from Embury for new adult fiction shelves at \$12,326. Reynolds seconded. Motion passed unanimously.

VIII. Future agenda items

parking lot, laptops, strategic, policy review.

IX. Date, place, and time of next meeting in the library conference room

5:15 April 12 Library Conference room

X. Adjournment

Reynolds moved to adjourn at 6:20PM. Fiedorowicz seconded. Motion passed unanimously.

Respectfully Submitted,
Deb Battenberg, Secretary

Register Report-Park Board #xxxxxx5309 - Last month

3/1/2016 through 3/31/2016

4/6/2016

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 2/29/2016								10,608.03
3/31/2016	SWIB Saving...	DEP	Interest	03/31/2016	Interest Inc			3.51
3/1/2016 - 3/31/2016								3.51
BALANCE 3/31/2016								10,611.54
TOTAL INFLOWS								3.51
TOTAL OUTFLOWS								0.00
NET TOTAL								3.51

Register Report-Park Board #xxxxxx2406 - Last month

3/1/2016 through 3/31/2016

4/6/2016

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 2/29/2016								6,492.30
3/14/2016	Checking	EFT	We Energies	01/25/16-02/...	Utilities:Gas &...			-9.57
3/20/2016	Checking	22032	City Of Waterl...	Invoice #006...	Wages & Ins.			-259.07
3/20/2016	Checking	22033	US Cellular	Acct #21759...	Park Admin			-94.07
3/20/2016	Checking	22034	City Of Waterl...	Transfer of r...	Park Admin			-2,590.00
3/21/2016	Checking	DEP	Deposit	Tools/signs	Equipment Sa...			1,175.00
3/29/2016	Checking	22035	City Of Waterl...	Invoices #00...	Unemployme...			-238.00
3/30/2016	Checking	DEP	Deposit	ADT refund ...	Returns refun...			6.27
3/1/2016 - 3/31/2016								-2,009.04
BALANCE 3/31/2016								4,483.26
TOTAL INFLOWS								1,181.27
TOTAL OUTFLOWS								-3,196.51
NET TOTAL								-2,009.04