



136 North Monroe Street
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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: Thursday, April 7, 2016
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: March 3, 2016
3. PUBLIC COMMENT
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – notice pending
 - b. DNR Recreational Trails Grant – drafting application
 - c. 2017 Porter Street Reconstruction
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings
 - b. 2016 Sidewalk Improvements
 - c. Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award.
 - d. DPW Cold Storage Building - Bos Design
 - e. Canal Road Improvements
 - f. 2017 STH 19 Reconstruction
 - g. 2016 Slip Lining
 - h. 575 West Madison Pedestrian Bridge Removal
 - i. 333 West Madison Street, Outlot #1 Install Pedestrian Bridge
 - j. 136 North Monroe Street, Municipal Building, Phone System And Roof
 - k. 2016 Road Maintenance (multiple locations)
6. UNFINISHED BUSINESS
 - a. Future E-Waste Recycling Service Provided At Waterloo Water & Light
 - b. 2016-2020 Capital Improvement Plan
 - i. Revised Schedule Per Finance Committee Action
 - ii. Edison Street Follow-up
 - c. Written Township Agreements For Roadway Maintenance And Snow Removal
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
8. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Committee Members: Springer, Ziaja and Stinnett

Printed, Posted, E-mailed and Distributed: 04/04/2016

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: March 3, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Public Works Director Gary Yerges, Utility Superintendent Barry Sorenson, Maureen Giese, Richard Korth, Andrew Lewandowski, Asher Lewandowski, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: February 4, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – competitive grant process with notice no sooner the 3/15/2016. Noted.
 - b. DNR Recreational Trails Grant – drafting application. Deadline of May 2, 2016. Noted.
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said an inspection warrant was sought and granted by Circuit Court Judge William Hue. He said numerous attempts to communicate with the property owner have taken place. He said federal dollars are very likely awarded conditioned upon the property owner granting access which to date has been denied. No action taken.
 - b. 2016 Sidewalk Improvements. DISCUSSION: Hansen said the Engineers Report required as part of a special assessment was completed. No action taken.
 - c. Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. DISCUSSION: Hansen said a Department of Administration Environmental Review has been completed. Kunkel Engineering is preparing bid documents for this work.
6. NEW BUSINESS
 - a. DPW Cold Storage Building - Bos Design Contract. DISCUSSION: Yerges said the new design at a lower cost was adequate. MOTION: Moved by Ziaja, seconded by Stinnett to recommend Council approval as described in Resolution #2016-07. ROLL CALL VOTE: Ayes: Ziaja, Springer and Stinnett. Motion carried.
 - b. McKay Way Road Conditions, Maureen Giese Comments And Public Works Director Reply. DISCUSSION: Giese questioned shedding of black gravel. Springer said the street sweeper would make a pass when weather permitted. No action taken.
 - c. Future E-Waste Recycling Service Provided At Waterloo Water & Light. DISCUSSION: Barry Sorenson said the Utility provides the service of disposing of e-waste dropped off at the utility. He said beginning January 1, e-waste previously picked-up at no cost by a private vendor would cost an estimated \$3,600 per year to be hauled away. Springer said information should be prepared to account for putting it on the garbage bill.
 - d. Permitting The Existing DPW Clothing Allowance To Fund A Commercial Laundering Service. DISCUSSION: Yerges said the matter was a dead issue. No action taken.
 - e. Responsibility For, And Reporting On, The Sanitary Sewer Conveyance System. DISCUSSION: Sorenson and Yerges had no comment on the topic. Springer noted that work on improvements Mill Street and Cleveland would improve the conveyance system. No action taken.
7. UNFINISHED BUSINESS
 - a. 2016-2020 Capital Improvement Plan. Committee members requested that an estimate for Edison Street repairs be obtained for the next meeting. No action taken.
 - b. Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Hansen said drafts were being forwarded to the three townships. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Pricing on Edison Street was noted as follow-up item.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:55 pm. Motion carried.

Mo Hansen

Attest:
Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO
2016 Capital Project Status Tracking
(Sorted By Oversight Entity)

LINE ITEMS	PROJECT	TYPE	LEAD	OVERSIGHT	PROJ STATUS	2016 BUDGET	2016 ACTUAL	BUDGET STATUS	NOTES
200-55-5560-810	CATV OUTLAY	EQUIP	Burgos	CableBD	Collecting Estimates			2016	analog-to-digital equip
400-57-5701-850	CAPITAL PROJ - LIBRARY	PURCHASE	Mounford	LibBoard	Not Started	10,000		2016	Furniture & equip
412-57-5701-800	575 W MADISON PED BRIDGE REMOVE	RAZE	KUNKEL	ParksComm	Not Started	75,000		2016	est. only
412-57-5701-800	INSTALL 333 W MADISON PATH OUTLOT #1	CONSTRUCT	KUNKEL	ParksComm	Engineering Started	150,000		2016	est. only ; use impact fees for new and Idle Site industrial grant
400-57-5701-803	PARKS - BASKETBALL CT	CONSTRUCT	KUNKEL	ParksComm	Concept	15,000		??	est. only; contingent up donation amt.
	720 WEST MADISON ST	PHASE 3, RIVER BED SAFETY	Hansen	ParksComm	Engineering @ 10%				Need DNR Permit
400-57-5701-817	SQUAD CAR PURCHASE	PURCHASE	Sorenson	PubSafety	Not Started	36,000	0	2016	
400-575711-812	SPEC FUND SQUAD	RESERVE EXPENSE	Sorenson	PubSafety	Not Started	30,500			
220-57-5701-800	FD CAPITAL OUTLAY	?	Butzine	PubSafety	Not Started	20,000	0	2016	??
400-57-5701-802	CAPITAL PROJ - STREET CONST	ROAD RESURFACE	Yerges	PubWorks	Not Started	157,089	0	2016	slag seal:Milw, Canal, Lum, Anna, Lexington, Bradford - waiting on Canal Rd grant determination
400-57-5701-803	STREET TREES	PURCHASE	Yerges	PubWorks	Not Started	2,000	0	2016	
400-57-5701-815	SIDEWALKS	INSTALL NEW	KUNKEL	PubWorks	Engineer's Estimated Completed	11,000	0	TRANSF TO TID #4	use impact fees for new
402-57-5701-815	SIDEWALKS - SPEC ASSESS	INSTALL NEW	KUNKEL	PubWorks	Engineer's Estimated Completed	50,000	0	2016	Special Assessment process to be completed
400-57-5701-818	PLASMA CUTTER	PURCHASE	Yerges	PubWorks	Not Started	3,000	0	2016	
400-57-5701-818	POWER WASHER	PURCHASE	Yerges	PubWorks	Closed	8,073	8,073	2016	
400-57-5701-818	HD PICK-UP TRUCK	PURCHASE	Yerges	PubWorks	Not Started	33,927	0	2016	
400-57-5701-831	STH 19 IMPROVE	ENG	KUNKEL	PubWorks	Engineering Near 90%	15,000	0	TRANSF TO TID #2	Engineering expense in 2016
400-57-5701-907	SLIP LINING	REPAIR	Yerges	PubWorks	Not Started	28,515		2016	Anna & Jackson / utility revenue ACTION: CONFIRM LOCATIONS WITH GY
400-57-5701-908	MUNI BLDG PHONES	PURCHASE	Hansen	PubWorks	Not Started	0		NEED TO ADD	est. \$5,000 from savings
400-57-5701-908	MUNI BLDG ROOF	REPAIR	Hansen	PubWorks	Estimate In-Hand	0		NEED TO ADD	est. \$750 from savings
	333 PORTLAND RD	CONDEMN PROPERTY	Hansen	PubWorks	Executing Warrant for Inspect			NEED TO ADD	TID #3
	DPW COLD STORAGE	CONSTRUCTION	Yerges	PubWorks	5% complete			2016	Contract signed, work scheduled
	CANAL RD	ROAD RESURFACE	Yerges	PubWorks	Waiting Grant Award			2016	A "go" if 50% match grant awarded

TOTAL

645,104

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Tuesday, March 29, 2016 1:18 PM
To: bspringr@charter.net; Angie Stinnett; Ziaja, Matt
Cc: City of Waterloo, Mayor; Bob Thompson Traveling (zip53594Mayor@hotmail.com); Barry Sorenson (bsorenson@wppienergy.org); ghoffmann@wppienergy.org
Subject: Public Works Committee / e-waste follow-up
Attachments: 20160329130904.pdf

TO: Public Works & Property Committee and Interested Individuals

The Utility Commission meets on April 5th, Utility Superintendent Barry Sorenson said today he expects Commissioners to move towards ending the Waterloo Water & Light service of providing an e-waste drop off site on Commercial Avenue. Barry notes that this service is not part of its core business, charging for the service adds to the number of monthly transactions for the Utility, and they otherwise do not have a funding source for paying for the pick-up and recycling of e-waste.

BACKGROUND.

1. Since the e-waste landfill and incineration bans went into effect in 2010, two options have been offered city residents and businesses: (1) pay Advanced Disposal for curbside pick-up; or (2) drop off e-waste at the Water & Light building at no charge. The free drop-off service at the Water & Light building was coordinated through the Jefferson County Solid Waste/Air Quality Committee (see attached). With changes in the recycling marketplace, the County started incurring costs. They started passing those costs along to the Utility. Because now a cost is involved, the Commissioners may not be interested in providing this service any longer. The recycling industry is universally now charging for larger e-waste items – TVs being the main disposed product.
2. Current state law requires the City of Waterloo to educate its residents about the electronics disposal ban, the importance of recycling and local recycling opportunities. Collecting electronics is completely voluntary for all local governments.
3. [Additional background from DNR.](#)

WHAT ARE THE CURBSIDE DISPOSAL COSTS CURRENTLY CHARGED BY ADVANCED DISPOSAL?

- \$105 – Flat screen TVs 58” or larger
- \$135 – Tube TV 35” or larger
- \$90 – TV’s 27” or larger
- \$30 – microwaves
- Otherwise priced by item with a minimum of \$10

WHAT ARE SOME OPTIONS?

1. Collecting electronics is completely voluntary for all local governments. COMMENT: Much like our ineffective building maintenance code, doing nothing may lead to irresponsible disposal of hazardous waste.
2. Rely solely on current Advanced Disposals curbside fee-based service.
3. Offer recurring Spring and Fall drop-off weekends. Charging a fraction more that market costs to cover advertising expenses, and hire qualified vendors pick-up and recycle the material. This service would be provided by and staffed by the Clerk/Treasurer’s office.
4. Recruit one or more local non-profit group to conduct drop-off days, they charge what they need to charge.
5. Add an amount to the garbage bill (\$0.25/ month) to cover the expected \$3,600 annual recycling vendor charge. Drop-off service would have to be provided by a department other than Waterloo Water & Light, if they no longer are the service provider.
6. Renegotiate with Advanced Disposal for better curbside rates for those using the municipal garbage service.

I believe options 3 & 4 rank highest on the list. A local non-profit could make a residual amount in exchange for a collection service. Options 3 & 4 puts the cost and focus on the responsible party generating the waste. The frequency of the service may pose challenges.

Option #5 likely requires the same or similar staffing but shifts costs to others not producing the e-waste. This indirectly creates an incentive for the dumping of e-waste in Waterloo and discourages wise purchasing of e-waste generating hazardous items.

Mo Hansen

Clerk/Treasurer

City of Waterloo

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Jefferson County



ZONING AND SANITATION DEPARTMENT
COURTHOUSE, 311 S. CENTER AVENUE, JEFFERSON, WI 53549
ROOM 201 PHONE 920-674-7430 FAX 920-674-7525

Solid Waste/Air Quality Committee News Release

Contact: Sharon Ehrhardt, Jefferson County Solid Waste/Clean Sweep Specialist
Phone: (920) 674-7430 Email: sharoneh@jeffersoncountywi.gov

The Jefferson County Solid Waste/Air Quality Committee is announcing that effective June 30, 2016 the Committee will no longer pay for the recycling of TVs and monitors. Since July 1, 2015 the Committee has paid over \$50,000 in recycling fees for TVs and monitors from the five collection sites. The projected annual cost would be over \$80,000. We are working with our partners and municipalities to enact a recycling fee for all TVs and all monitors. All other electronics and appliances will be accepted at no charge. We also are working with vendors to determine a proper recycling fee. As soon as we reach an agreement with our five collections sites, we will release that information.

The generous donations we've received from our towns, villages, cities, businesses and residents have offset some of the costs for the drug and hazardous waste collections, but not the recycling fees. We are greatly appreciative of everyone who supports the Clean Sweep Recycling Program. The attendance has increased and so have the chemical pounds brought in at the Clean Sweeps and drug boxes. Our drug and chemical budget for one year is \$65,000 and last year we went over that budget by \$11,000. To pay for the \$50,000 recycling fees we had to use our reserved fund for event overages. If we continued paying for the recycling fees we would be out of money by 2018 and would not be able to hold any Clean Sweeps. Since 2010 the grant money we received from DATCP has decreased. We have a strong Clean Sweep Program for drugs and chemicals and we don't want to jeopardize this valuable program for our residents by paying recycling fees.

The problem of CRT (cathode ray tube) TVs will continue until all the old TVs leave our waste stream. The CRT TVs have about 6 to 7 pounds of lead in the glass which is a hazardous product. Proper disposal is costly with few options. In Wisconsin, ACT 50 bans all electronics from being landfilled; this is good because we don't want hazardous materials in our landfills. Jefferson County has collected over 4,500,000 pounds of electronics which were sent to an e-steward certified recycler for disposal. Our future problems will be LCD (liquid-crystal-display) TVs which have mercury in them and LED (light emitting-diode) TVs which have gallium and arsenic in them; all of these materials are hazardous waste. As manufacturers make better TVs for our viewing they also create end-of-life waste problems for our local governments to manage.

The Solid Waste/Air Quality Committee decided to host three electronic, appliance and lawn equipment events. There will be a cost of \$40 for console/projection TVs, \$25 for all other TVs and a \$5 cost for all monitors. Everything else will be free.

Here is the event schedule:

Jefferson County Fair Park – Gate 1 – Saturday, July 30 from 9 to 11 a.m. – 503 N. Jackson Avenue, Jefferson
Jefferson County Fair Park – Gate 1 – Saturday, August 20 from 9 to 11 a.m. – 503 N. Jackson Avenue, Jefferson
Village of Palmyra Public Works Building – Saturday, October 29 from 9 to noon – 203 Jackson Street, Palmyra

These are the items that can be brought to the events: air conditioners, dehumidifiers, exercise equipment, lawn mowers*, refrigerators, vending machines, car batteries, dishwashers, freezers, microwaves, snow blowers*, wall ovens commercial A/C units, dryers, grills (No Propane Tanks Accepted), range tops, stoves, washers, water coolers, water heaters, computers, printers, TVs, monitors, cell phones, computer games and games stations, stereos, radios, metal lamps and all small appliances. *All gas and oils must be removed prior to drop off. Please remove light bulbs and waste from all appliances. Reminder, you can bring old oil, gas and other fluids to a Clean Sweep event. Return your propane tanks to a local dealer.

The Solid Waste/Air Quality Committee appreciates your help in getting information out to the residents of Jefferson County as soon as possible. Change is always difficult, but with your support, it should make the transition easier for our residents.



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TO: MAYOR AND CITY COUNCIL
FROM: MO HANSEN, CLERK/TREASURER *MH*
SUBJECT: CITY OF WATERLOO ROAD CONSTRUCTION CAPITAL PLAN – WORKING PROJECT LIST
DATE: JANUARY 8, 2016

Pursuant to City of Waterloo Municipal Code §53-14 Capital Improvement Program Policy, I am submitting the following multi-year road repair and reconstruction working project list.

Additional detail will be provided for out-year projects.

YEAR	LOCATION	ROADWAY IMPROVEMENT TYPE	OTHER INFRASTRUCTURE	NOTES	ESTIMATE
2016	Canal Rd (STH 19 to municipal line)	Road Resurface	none	Contingent upon intergov funding	\$410,000
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct	sewer, water, lighting, streetscape	estimate doesn't include utility	\$590,000
2018	Mill St (STH 89 north to terminus)	Reconstruct	sewer, water	special assess for sidewalk; estimate doesn't include utility	\$550,000
2019	Adams St (Leschinger St north to STH 89)	Road Resurface	slip line sewer	special assess for sidewalk; estimate doesn't include utility	\$300,000
2020	W Porter St (STH 89 west to Minnetonka)	Reconstruct	sewer, water, lighting,	no sidewalk; estimate doesn't include utility	\$600,000

Both STH 19 and Porter

And Edison???

Where would Edison be scheduled??

3/17/2016
Finance Comm. changes -