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CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, March 17, 2016 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: MARCH 3, 2016
3. PUBLIC COMMENT
4. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials And Contract Service Providers
 - i. Waterloo Active Fire Department For February 2016
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For February 2016
 - iii. Public Works Director Gary Yerges For February 2016
 - iv. Police Chief Denis Sorenson For February 2016
 - v. Library Director Kelli Mountford For February 2016
 - vi. Waterloo Water & Light Commission – March 8, 2016
 - vii. Watertown Humane Society For February 2016
 - b. Approval Of Operator's License For License Period Ending June 30, 2017
 - i. Carole Berndt, 428 Farnham Street #5, Marshall
 - ii. Robert Bittner, W10998 State Road 16-60, Columbus
 - iii. April Haines, 118 Vermont Street, Beaver Dam
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For February 2016 - \$61,626.49
 - ii. General Disbursements - February 19, 2016 Through March 17, 2016
 - iii. Treasurer's Report & Budget Reports For January & February 2016
 - b. Parks Commission
 - i. Ordinance #2016-01 Amending Chapters 19 & 273 Related To Waterloo Parks
 - ii. Resolution #2016-09 Adoption Of Parks Policies
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. 2016 Budget Amendment Relating To Parks And Other Modifications
 - b. Approval Of A Special Event License, MACC Fund Trek 100 Ride For Hope, June 11, 2016
7. ADJOURNMENT

Mo Hansen

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 03/14/2016

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location-Karl Junginger Memorial Library Board

- Finance, Insurance & Personnel Committee – 09/03/2015, 09/17/2015, 10/01/2015, 10/15/2015, 11/19/2015, 03/03/2016
- Joint Community Development Authority & Community Development Committee – 02/16/2016
- Karl Junginger Memorial Library Board – 02/09/2016
- Parks Commission – 02/17/2016
- Public Safety & Health Committee – 02/04/2016

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: March 3, 2016

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Council President Springer called the meeting to order at 7:00 p.m. in the Mayor's absence. Alderpersons present: Ziaja, Springer, Griffin, Thomas, and Stinnett. Absent: Quimby and Reynolds. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Police Chief Sorenson; Library Director Kelli Mountford; Gabe Haberkorn; WLOO videographers, Andrew Lewandowski; Asher Lewandowski; Maureen Giese and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: FEBRUARY 4, 2016 AND FEBRUARY 18, 2016 (no quorum). MOTION: Moved by Griffin, seconded by Thomas to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
 - a. Request By Jim Larrabee To Consult With City Forrester, Gary Yerges, Regarding The Removal Of Some Trees On Fischer Lane (forwarded to Clerk/Treasurer). Noted.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Stinnett, seconded by Griffin to approve all consent agenda items as listed. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Waterloo Active Fire Department For January 2016
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For January 2016
 - iii. Public Works Director Gary Yerges For January 2016
 - iv. Police Chief Denis Sorenson For January 2016
 - v. Library Director Kelli Mountford For January 2016
 - vi. Waterloo Water & Light Commission – February 2, 2016
 - vii. Watertown Humane Society For January 2016
 - b. Approval Of Operator's Licenses for License Period Ending June 30, 2017
 - i. Kevin A. Waddell, W7805 Highland Road, Lake Mills
 - ii. Anita J. Ostergard, 5931 West U.S. Hwy 14, Janesville
 - iii. Ann M. Peterson, 706 Hubbell Street, Marshall
 - c. 2015 Real Estate And Personal Property Taxes As Of 1/31/2016 (informational only)
 - d. Official Notice, Voting By Absentee Ballot For April 5, 2016 Spring Election
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Community Development Authority
 - i. Authorizing The Submittal Of A DNR Stewardship Grant Application Seeking Funds For A Trailhead Development Concept At 203 East Madison Street And Other Maunsha River Riparian Improvements. MOTION: Moved by Stinnett, seconded by Ziaja to authorize a grant application as described in the agenda title. VOICE VOTE: Motion carried.
 - b. Finance, Insurance & Personnel Committee
 - i. Payroll For January 2016 - \$65,549.53. MOTION: Moved by Springer, seconded by Griffin to approve payroll as listed and presented in the stated amount. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
 - ii. General Disbursements - January 22, 2016 Through February 18, 2016. MOTION: Moved by Springer, seconded by Griffin to approve general disbursements as listed and presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
 - iii. Treasurer's Report & Budget Reports For January 2016. MOTION: Moved by Thomas, seconded by Griffin to table approval of the reports. VOICE VOTE: Motion carried.
 - iv. Resolution #2016-03, A Resolution Amending the 2015 Budget. MOTION: Moved by Griffin, seconded by Thomas to approve the resolution as presented amending the 2015 budget. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
 - v. Resolution #2016-08 Amending The Employee Handbook Relating To A 60 Day Waiting Period For Employee Health Insurance Benefits And Elimination Of A Six-Month WRS Waiting Period For Life Insurance. DISCUSSION: In reply to a Thomas question, Hansen said for clarity it was noted that no changes were being made to the 60 day waiting period for employee health insurance benefits. MOTION: Moved by Thomas, seconded by Griffin to approve the resolution

as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

c. Parks Commission

- i. Resolution #2016-04 Directing The Drafting Of A 2016 Budget Amendment To Consolidate All Parks Operations To Fund 225, A Special Revenue Fund, And To Transfer A Sum From The General Fund To The Fund 225, Renamed "Parks Special Revenue Fund." DISCUSSION: Hansen said a special revenue fund requires that a preponderance of revenue come from non-tax levy sources on annually. Hansen said the Park Commission selected Revenue/Expense Scenario #4 calling for a one-time injection of \$15,000 from the General Fund to this new fund for calendar year 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.
- ii. Resolution #2016-05 Authorizing The Hiring Of Gabe Haberkorn As Parks Coordinator. DISCUSSION: Stinnett and Springer noted the Parks Commissions process. Hansen said the Mayor wanted it clearly stated that the hire was an "at-will" employee. MOTION: Moved by Stinnett, seconded by Griffin to approve the resolution including the addition of text to noting the position is an "at-will" hire. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

d. Public Safety & Health Committee

- i. Approval Of A Special Event License, MACC Fund Trek 100 Ride For Hope, June 11, 2016. MOTION: Moved by Ziaja, seconded by Griffin to table the matter until after the next Public Safety & Health Committee meeting. VOICE VOTE: Motion Carried.

6. UNFINISHED BUSINESS

- a. Resolution #2016-02 Approval Of Fiscal Year Assignments. MOTION: Moved by Thomas, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

7. NEW BUSINESS

- a. Resolution #2016-06 Agreeing To Amendment One To The Idle Industrial Sites Redevelopment Grant Agreement Between The Wisconsin Economic Development Corporation and City of Waterloo. MOTION: Moved by Stinnett, seconded by Thomas to approve the resolution as presented. VOICE VOTE: Motion carried.
- b. Council Confirmation Of Mayoral Appointment, Craig Strobel To The Parks Commission As Waterloo Fire Department Board Of Trustees, Filling An Unexpired Term Ending In 2018. MOTION: Moved by Thomas, seconded by Stinnett to confirm the Mayoral appointment of Craig Strobel to the Parks Commission. VOICE VOTE: Motion carried.
- c. Resolution #2016-07 Agreeing To An Alternate Contract For The Construction Of A Public Works Department Cold Storage Structure For A Sum Less Than \$25,000. MOTION: Moved by Ziaja, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: None with Quimby and Reynolds absent.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Stinnett said an Easter Egg Hunt at Firemen' Park organized by the Friends of Firemen's Park and the Chamber of Commerce is scheduled for March 26 at 10 AM.

9. ADJOURNMENT. MOTION: Moved by Thomas, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:35 pm.



Attest:
Mo Hansen
Clerk/Treasurer

MACHINERY AND EQUIPMENT

February 2016

544 H ENDLOADER	General Maintenance	Start	End	Total
		2,230	2,255	25
		Fuel Used	GPH	
		45	1.8	
JOHN DEERE TRACTOR	General Maintenance	START	END	TOTAL
		4,055	4,055	0
		FUEL USED	GPH	
		0	0	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,676	1,683	7
		FUEL USED	GPH	
		14	2	
2520 John Deere TRACTOR	General Maintenance	START	END	TOTAL
		466 / 440	469 / 449	3 / 9
X750 TRACTOR		FUEL USED	TOTAL	
		12	1	
X750 JOHN DEERE	General Maintenance	START	END	TOTAL
		369	369	0
		FUEL USED	GPH	
		0	0	
2014 FREIGHTLINER TRUCK #7	General Maintenance	START	END	TOTAL
		2,314	2,516	202
		FUEL USED	GPH	
		25	2.3	
2010 INTERNATIONAL TRUCK #1	General Maintenance	START	END	TOTAL
		14,354	14,549	195
		FUEL USED	MPG	
		36	5.4	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		35,598	36,025	427
		FUEL USED	MPG	
		68	6.2	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,585	1,587	2
		FUEL USED	GPH	
		4	2	

2011 FORD F-550	General Maintenance	START 18,816	END 18,883	TOTAL 265
		FUEL USED 24		MPG 11
2008 INTERNATIONAL TRUCK #5	General Maintenance	START 16,917	END 17,001	TOTAL 84
		FUEL USED 24		MPG 3.6
2005 ELGIN PELICAN STREET SWEEPER	General Maintenance	START 9,461	END 9,461	TOTAL 0
		FUEL USED 0		GPH 0
2006 CHEVEROLET TRUCK #4	General Maintenance	START 71,442	END 72,050	TOTAL 608
		FUEL USED 57		GPH 10.6

February 2016

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	0	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	0
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	3	24

Miscellaneous Items

February 2016
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	CHRIS		OT HOURS	TOTAL HOURS
ON CALL	0	0	0	0		0	0
MUNICIPAL BUILDING	1	0	0	0		0	1
WARMING HOUSE	0	0	0	0		0	0
POLICE ADMINISTRATION	0	0	0	0		0	0
FIRE DEPARTMENT	0	0	0	0		0	0
COMMUNITY BUILDING	0	0	0	0		0	0
VACATION	6.5	0	40	0		0	46.5
BEREAVMENT	0	0	0	0		0	0
HOLIDAY	0	0	0	0		0	0
SICK LEAVE	12.5	0	1.5	0		0	14
MACHINERY / EQUIPMENT	20	71.5	16	29		0	136.5
GARAGE / SHED	67.5	22	24.5	5.5		0	119.5
Meeting/Seminars	1.5	0	1	0		1.5	5.5
	3						
STREET REPAIR AND MAINTENANCE	0	2.5	4.5	2		0	9
STREET CLEANING	0	.5	0	.5		0	1
Snow/ice	5.5	3.75	1	0		10.25	137.75
	37	29.5	40	21			
STORM SEWER	0	0	2	2		0	4
TRAFFIC CONTROL	0	3	1	1		0	5
BRIDGES / CULVERTS	0	0	0	0		0	0
TREE / BRUSH	5	14.5	15.5	9		0	44
REFUSE COLLECTION	1.5	8	8	4		0	21.5
SANITARY SEWER	0	0	0	0		0	0
INSECT CONTROL	0	0	0	0		0	0

ANIMAL CONTROL	0	0	0	0		0	0
CEMETERY	0	0	0	0		0	0
LIBRARY	0	2.5	4	1		0	7.5
PARKS	6	6	1	5		0	18
CELEBRATIONS ENTERTAINMENT	0	0	0	0		0	0
WINTER RECREATION	0	0	0	0		0	0
WEED CONTROL	0	0	0	0		0	0

Karl Junginger Memorial Library
Mayor/Council/Board Report
February 2016

Monthly Total	30	33
FYTD Total	30	63

Holdings

FYTD Total	28995	29,268
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Number of Registered Borrowers

Resident	2021	2062
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Nonresident	1088	1070
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FYTD Total	3109	3132
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Overdrive

eBooks

Monthly Total	155	148
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FYTD Total	155	303
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Audiobook downloads

Monthly Total	79	73
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FYTD Total	79	152
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OUTREACH Circulation

Monthly Total	185	36
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FYTD Total	185	221
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March 8, 2016

The Waterloo Water & Light Commission held their regular meeting on Tuesday, March 8, 2016 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Cliff Butzine. Present were Commissioners Tom Bergan, Ray Burbach, Larry Waldo, Superintendent Barry Sorenson, and Mo Hansen, City of Waterloo. Steve Hegstrom was absent.

Motion by Waldo, seconded by Burbach to approve the minutes of the February 2, 2016 meeting. Motion carried.

Motion by Bergan, seconded by Burbach to approve payment of the February bills as presented. Motion carried.

Motion by Bergan, seconded by Burbach to approve replacing valves at WWTP for \$20,890. Motion carried.

Motion to adjourn by Burbach, seconded by Waldo. Motion carried.

Respectfully submitted,

Tom Bergan
Secretary

List of Bills

American Cancer Society	100.00	Neitzel Auto & Hardware	850.71
Badger Welding	12.40	Payment Service Network	12.95
B&M Technical	487.10	North Central Lab	1,514.20
Baker Tilly Virchow Krause, LLP	9,244.00	Northern Lake Service	70.80
American Marketing	410.00	Midwest Meter	6,823.41
BP Credit Card Center	673.72	Mid-State	62.00
C&M Hydraulic Tool	207.65	MEUW	5,775.00
CenturyLink	55.50	Metalworx	159.00
Charter Communications	80.00	Century 21	149.54
Cintas	306.36	DNR	50.00
City of Waterloo Treasurer	48,751.95	SEERA	1,303.83
CTW Corp	2,995.00	Solenis LLC	2,820.60
Conney Safety	173.50	Superior Chemical Corp	51.15
Dunneisen Excavating	898.91	Town & County Engineering	703.75
Electrical Testing Laboratory	103.40	United Liquid Waste Recycling, Inc.	1,345.00
Elkhorn Chemical & Packaging	1,201.35	USA Blue Book	134.22
Energy Federation Inc	67.78	US Cellular	4.95
Farmers & Merchants State Bank	46,500.00	VISA	4,184.56
FedEx	255.02	Vessco	249.99
Frontier	451.01	Waterloo Post Prom	50.00
GFC Leasing	49.00	Waterloo Building Center	30.00
Mark Holzhueter	15.00	Wisconsin Rural Water Assn	200.00
Jacob Fenner	99.99	Waterloo Utilities	9,884.96
Jonas Office Products, Ltd.	186.77	We Energies	1,805.03
Kris Hensler	720.00	Wisconsin Dept. of Revenue	3,823.68
Hometown News	13.28	Wisconsin State Lab of Hygiene	25.00
Krause Power Engineering	916.25	WPPI Energy	299,564.88
Lannoy Foods	4.98	Wisconsin Dept of Administration	3,846.06
Tim Lins	31.60	F&M	186.21
NAPA of Waterloo	86.71		
Payroll	51,679.66		
Postmaster	556.40		
Grainger	72.73		
Jefferson County	163.34		
		Total Disbursements	\$513,251.84

Report of Cash

Checking Account #102-613:

Balance 1/31/16	\$46,637.02
Transfer	250,000.00
Disbursements	-194,401.90
Interest	5.74
Service Charge	-17.91
Balance 2/29/16	<u>\$102,222.95</u>

WWTP Account #374-547

Balance 1/31/16	\$159,601.86
Deposit	4,500.00
Transfer for Expenses	
Interest	48.00
Balance 2/29/16	<u>\$164,149.86</u>

Debt Service Account #3015323:

Balance 1/31/16	\$149,009.37
Deposit	46,500.00
Bond Payment	
Interest	46.51
Balance 2/29/16	<u>\$195,555.88</u>

Money Market Account #110-832:

Balance 1/31/16	\$769,560.07
Deposits	532,457.80
Transfer	-309,449.84
Disbursements	-254,500.00
Interest	369.31
Service Charge	-181.25
Balance 2/29/16	<u>\$738,256.09</u>

Bond Construction Account:

Balance 2/29/16	<u>\$522,521.84</u>
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Certificate of Deposit #614470:

Balance 2/29/16

\$113,290.22

Certificate of Deposit #613386:

Balance 2/29/16

\$293,546.77

Certificate of Deposit #2875:

Balance 1/31/16

\$600,738.62

Interest

Balance 2/29/16

\$600,738.62

2016-03-17 COUNCIL APPROVAL

2015-2017 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
BERNDT	CAROLE	J	428	FARNHAM ST #5	MARSHALL		NEW	102"OP"2015/201	THE MT BAR
BITTNER	ROBERT	R	W10998	STATE ROAD 16- 60	COLUMBUS	12-OWI 1ST; DISORDER CONDUCT, 10-ATV INTOX DRIVING	NEW	101"OP"2015/201	THE MT BAR
HAINES	APRIL	D	118	VERMONT ST	BEAVER DAM	12-FAILURE-NOTIFY OF ACCIDENT/KEEP VEHICLE CONTROL	NEW	103"OP"2015/201	THE BRIDGE

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
01/30/16	PC	02/04/16	29625	BUTZINE, RAYNELLE M	1001	714.16
01/30/16	PC	02/04/16	29626	BAIRD, LOIS A.M.	1002	1,423.68
01/30/16	PC	02/04/16	29627	HANSEN JR., MORTON J.	1008	1,490.62
01/30/16	PC	02/04/16	29628	BURGOS COLON, JESUS	1043	281.17
01/30/16	PC	02/04/16	29629	BRITZKE, NATHANIEL E	1045	47.56
01/30/16	PC	02/04/16	29630	SCHEER, WILLIAM HENRY	1046	47.56
01/30/16	PC	02/04/16	29631	GARTNER, FRANCINE A	1101	886.54
01/30/16	PC	02/04/16	29632	LANGE, RANDIE R	1104	1,508.60
01/30/16	PC	02/04/16	29633	SORENSEN, DENIS P	1106	1,616.35
01/30/16	PC	02/04/16	29634	BOLLIG, RANDY P	1113	1,288.52
01/30/16	PC	02/04/16	29635	THOMFORD, SARAH A	1115	1,435.00
01/30/16	PC	02/04/16	29636	BREITENFELDT, NICHOLA	1118	1,501.67
01/30/16	PC	02/04/16	29637	CULLEN, NATHANIEL J	1120	1,305.40
01/30/16	PC	02/04/16	29638	THOM, TRACY S	1121	1,414.60
01/30/16	PC	02/04/16	29639	RUPPRECHT, JOSEPH JA\	1126	1,406.58
01/30/16	PC	02/04/16	29640	EILENFELDT, WAYNE M	1135	387.81
01/30/16	PC	02/04/16	29641	YERGES, GARY A	1203	1,498.14
01/30/16	PC	02/04/16	29642	ROBBINS, JEFFREY K	1204	1,171.69
01/30/16	PC	02/04/16	29643	YERGES, CHAD M	1206	1,025.89
01/30/16	PC	02/04/16	29644	ZIBELL, JOEL R	1251	1,021.20
01/30/16	PC	02/04/16	29645	GRENAWALT, BEVERLY A	1260	373.96
01/30/16	PC	02/04/16	29646	BRUECKNER, AMANDA EF	1261	903.30
01/30/16	PC	02/04/16	29647	MOUNTFORD, KELLI ANN	1263	1,379.35
01/30/16	PC	02/04/16	29648	PARSONS, MARY MARGAF	1277	810.63
01/30/16	PC	02/04/16	29649	DATKA, AMBER ELIZABETI	1281	228.31
01/30/16	PC	02/04/16	29650	KENT, HEATHER EILEAN	1284	229.31
01/30/16	PC	02/04/16	29651	KOELE, ISABELLE MORGA	1285	134.79
01/30/16	PC	02/04/16	29652	TARNOWSKI, MEGAN MAE	1287	141.45
01/30/16	PC	02/04/16	29653	KOHN, JEAN BAHLS	1288	25.96
01/30/16	PC	02/04/16	29654	CLOVER, AMANDA ANN	1337	306.97
01/30/16	PC	02/04/16	29655	BUTZINE, JASON V	1706	1,217.52
01/30/16	PC	02/04/16	29656	PETRIE, MATTHEW T	1756	1,290.75
01/30/16	PC	02/04/16	29657	BUTZINE, VERN LEROY	1801	307.83
02/13/16	PC	02/18/16	29658	BUTZINE, RAYNELLE M	1001	750.00
02/13/16	PC	02/18/16	29659	BAIRD, LOIS A.M.	1002	1,779.94
02/13/16	PC	02/18/16	29660	HANSEN JR., MORTON J.	1008	1,490.62
02/13/16	PC	02/18/16	29661	BURGOS COLON, JESUS	1043	300.89
02/13/16	PC	02/18/16	29662	BRITZKE, NATHANIEL E	1045	116.53
02/13/16	PC	02/18/16	29663	SCHEER, WILLIAM HENRY	1046	57.07
02/13/16	PC	02/18/16	29664	GARTNER, FRANCINE A	1101	890.04
02/13/16	PC	02/18/16	29665	LANGE, RANDIE R	1104	1,508.60
02/13/16	PC	02/18/16	29666	SORENSEN, DENIS P	1106	1,619.85
02/13/16	PC	02/18/16	29667	BOLLIG, RANDY P	1113	1,275.51
02/13/16	PC	02/18/16	29668	THOMFORD, SARAH A	1115	1,491.16
02/13/16	PC	02/18/16	29669	BREITENFELDT, NICHOLA	1118	1,499.51
02/13/16	PC	02/18/16	29670	CULLEN, NATHANIEL J	1120	1,317.17
02/13/16	PC	02/18/16	29671	THOM, TRACY S	1121	1,431.80
02/13/16	PC	02/18/16	29672	RUPPRECHT, JOSEPH JA\	1126	1,405.78
02/13/16	PC	02/18/16	29673	EILENFELDT, WAYNE M	1135	343.16
02/13/16	PC	02/18/16	29674	YERGES, GARY A	1203	1,401.69
02/13/16	PC	02/18/16	29675	ROBBINS, JEFFREY K	1204	1,083.84
02/13/16	PC	02/18/16	29676	YERGES, CHAD M	1206	1,043.74
02/13/16	PC	02/18/16	29677	ZIBELL, JOEL R	1251	1,063.34
02/13/16	PC	02/18/16	29678	GRENAWALT, BEVERLY A	1260	357.73
02/13/16	PC	02/18/16	29679	BRUECKNER, AMANDA EF	1261	908.96
02/13/16	PC	02/18/16	29680	MOUNTFORD, KELLI ANN	1263	1,390.53

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
02/13/16	PC	02/18/16	29681	PARSONS, MARY MARGAF	1277	810.65
02/13/16	PC	02/18/16	29682	KENT, HEATHER EILEAN	1284	229.31
02/13/16	PC	02/18/16	29683	KOELE, ISABELLE MORGA	1285	112.53
02/13/16	PC	02/18/16	29684	TARNOWSKI, MEGAN MAE	1287	116.49
02/13/16	PC	02/18/16	29685	KOHN, JEAN BAHLS	1288	51.91
02/13/16	PC	02/18/16	29686	BUTZINE, JASON V	1706	1,207.00
02/13/16	PC	02/18/16	29687	PETRIE, MATTHEW T	1756	1,213.41
02/13/16	PC	02/18/16	29688	BENISCH, WESLEY L	1900	637.36
02/13/16	PC	02/18/16	29689	LANGE, TINA MARIE	1903	235.59
02/13/16	PC	02/18/16	29690	BUTZINE, VERN LEROY	1904	19.40
02/13/16	PC	02/18/16	29691	OLSON, DUANE C	1918	18.47
02/13/16	PC	02/18/16	29692	STROBEL, CRAIG RANDAL	1933	51.71
02/13/16	PC	02/18/16	29693	JOYCE, LINDA MAY	1934	106.44
02/13/16	PC	02/18/16	29694	KUHLOW, JULIE A	1936	318.14
02/13/16	PC	02/18/16	29695	DORNACKER, KURT R	1941	109.29
02/13/16	PC	02/18/16	29696	ORCUTT, KURT L	1960	9.23
02/13/16	PC	02/18/16	29697	ABELL, CHRISTOPHER JO	1962	9.23
02/13/16	PC	02/18/16	29698	COTTING, JOHN ERIC	1963	417.43
02/13/16	PC	02/18/16	29699	ZIEROTH, DAVID M	1981	18.47
02/13/16	PC	02/18/16	29700	BOEDEFELD, JON HARALI	1982	372.28
02/13/16	PC	02/18/16	29701	BUTZINE, CHRISTINE ELIZ	1983	93.28
02/13/16	PC	02/18/16	29702	BENISCH, EMILIE K	1990	163.92
02/13/16	PC	02/18/16	29703	SCHMIDT, MARLYS J	2004	247.49
02/13/16	PC	02/18/16	29704	HERING, KENDRA LYNNEL	2006	18.47
02/13/16	PC	02/18/16	29705	COLLINS, BILLIE LYNN	2011	171.75
02/13/16	PC	02/18/16	29706	HERING, KEENAN BRADLE	2012	380.25
02/13/16	PC	02/18/16	29707	WEBER, BENJAMIN K	2013	87.73
02/13/16	PC	02/18/16	29708	BEUTIN, KEITH JAMES	2014	110.82
02/13/16	PC	02/18/16	29709	FRITSCH, RYAN MICHAEL	2015	250.87
02/13/16	PC	02/18/16	29710	GRIFFIN, MICHELLE KATH	2017	68.34
02/13/16	PC	02/18/16	29711	CHRISTIANSON, RUSSELL	2022	114.51
02/13/16	PC	02/18/16	29712	WOOLEVER, JACOB THOM	2027	110.64
02/13/16	PC	02/18/16	29713	LAI MILLER, PEGGY PIK	2028	182.24
02/13/16	PC	02/18/16	29714	OLGUIN, MARIBEL REMED	2030	183.81
02/13/16	PC	02/18/16	29715	KOPPA, CHRISTINA J	2038	9.23
02/13/16	PC	02/18/16	29716	HENSLER, JORDAN DALE	2039	18.47

Grand Totals:

61,626.49



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2016-01

An Ordinance Amending Chapter §19 BOARDS, COMMISSIONS and COMMITTEES and CHAPTER §273 PARKS and RECREATION of the Municipal Code Relating to the composition of the Parks Commission and Parks Policy.

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER §19 BOARDS, COMMISSIONS and COMMITTEES is hereby amended as follows: See accompanying pages.

SECTION 2: CHAPTER §19 BOARDS, COMMISSIONS and COMMITTEES is hereby amended as follows: See accompanying pages.

SECTION 3: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law. This ordinance was adopted in book form and is available for public inspection at the City Clerk/Treasurer's Office, 136 North Monroe Street, Waterloo Wisconsin [Wis. Statutes 66.0103(2)].

Acted on and adopted at a regular meeting of the Common Council on _____, 2016

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen, WCPC
Clerk/Treasurer

Date Adopted: _____, 2016

Date Published: The Courier, _____

Chapter 19 BOARDS, COMMISSIONS and COMMITTEES

§19-10. Parks Commission

A. Membership.

(1) The Parks Commission shall consist of five members, all appointed by the Mayor and subject to confirmation by Council, in the following manner:

(a) The Waterloo School Board and the Waterloo Fire Department Board of Trustees, shall each propose to the Mayor a member to serve on the Parks Commission. The Mayor may then appoint such suggested individual(s), to the Parks Commission.

(b) The Mayor shall appoint one Council member to a one-year term and two citizen members, to the remaining positions.

(c) The first appointments of the four non-Council members shall be for the following terms: one for one year, one for two years and two for three years. Thereafter, the terms of non-Council members shall be for three years and until their successors are appointed and qualified. Vacancies shall be filled for the unexpired term by the Mayor, subject to Council confirmation.

B. Ex officio members and advisors. The Public Works Director, Representatives of the Waterloo Youth Sports Organization and the Waterloo Regional Trailhead Implementation Team are hereby appointed as ex officio members of the Parks Commission, to serve in advisory roles, without the power to vote. Such ex officio members shall not be counted for purposes of determining a quorum of the Parks Commission. The Parks Coordinator and Public Works Director shall also advise the Parks Commission and attend meetings unless excused by the Chair.

C. Powers and duties. The Parks Commission shall administer the operations of City parks in accordance with Chapter **273** of this Code.⁽¹⁾

Chapter 273: Parks and Recreation MODIFICATIONS HIGHLIGHTED

§ 273-1 Park management.

A. The ~~Director of Public Works~~ Parks Coordinator, or alternatively a Council appointed designee, shall be responsible for the day-to-day operation and maintenance of all City parks, ~~except Firemen's Park,~~ in accordance with policies established by the Parks Commission and the Council.

~~B. The Firemen's Park leaseholder shall be responsible for the day to day operation and maintenance of Firemen's Park in accordance with policies established by the Parks Commission and the Council.~~

C. In addition to its other powers and duties, the Parks Commission shall have oversight of the budget and operation of ~~the~~ Waterloo Parks Youth Center. The Parks Commission shall advise the Common Council on matters related to the operation and funding of ~~the Youth Center.~~ Waterloo Parks.

~~D. The Parks Commission shall serve an advisory role to the Common Council regarding the City's youth recreational programs.~~

§ 273-2 Definitions.

As used in this chapter, the following terms shall have the meaning indicated:

PARK

All lands and water heretofore and hereafter acquired by the City for park or recreational purposes, or placed under the jurisdiction of the Parks Commission, and includes, without limitation, parks, greenways, recreational facilities and structures, and privately owned lands, the use of which has been granted or leased to the City for park, recreational or like public purposes.

§ 273-3 Unlawful conduct.

It shall be unlawful for any person to commit any of the following acts in or upon any public park within the City:

A. Vandalism. To soil, deface, injure, remove, damage, upset or destroy any building, fence, fountain, bench, table, receptacle, fireplace, tree, bush, flower or other object situated, used or kept upon park grounds.

B. Fires. To build or attempt to build a fire except in the fireplaces or charcoal burners provided in the parks or in charcoal burners brought to the park areas for such purpose. All coals from such charcoal burners brought to the park shall be deposited in fireplaces provided.

C. Litter. To leave, throw or break any bottle, box, refuse or other object, except in clearly marked refuse receptacles provided for that purpose, or throw, discharge or otherwise place or cause to be placed in the water of any fountain, pond, lake, stream, river or other body of water or on the ice thereof in or adjacent to any park any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters. Where receptacles for rubbish are not provided, all waste shall be carried away from the park by the person responsible for it.

D. Moving park equipment. To remove benches, seats, tables or other park equipment from any park or park facility unless prior approval of the Parks ~~Director~~ Coordinator is obtained.

E. Fireworks. To set off fireworks of any kind, except when a public display permit has been issued by the Mayor pursuant to Chapter 204, Fireworks, of this Code. No sparklers shall be permitted.

F. Games, athletics and sports. ~~To engage in any athletic contest, game or activity, except in areas specifically designated for such activity, whereby large areas of public grounds are usurped by the~~

participants to the exclusion and at the peril of injury to others. Specifically, ~~no~~ **No** one shall participate in playing ball, golf, tennis or archery in any City park, except upon ball fields, golf links, tennis courts or archery ranges, respectively, **or as established by the Parks Coordinator. Commission.**

G. Sales. To vend, sell or offer for sale any food, beverage or other commodity or article to the public within any park without a written permit issued by the **Commission Parks Coordinator.**

H. Loud and unnecessary noise. To make any loud, disturbing or unnecessary sounds or noises such as may tend to annoy or disturb another in or about any public street adjacent to any City park or within any City park, or to operate a loudspeaker from any vehicle within any City park except upon written permit issued by the **Commission Parks Coordinator** upon such terms and conditions as will ensure that the public peace will not be disturbed.

I. Rules. To fail, refuse or neglect to obey the regularly posted rules and regulations of the Parks Commission for the use or enjoyment of any facility.

J. Dogs regulated. To take, have, keep or permit any dog in any park, except on a leash, **or as permitted in a regulated fenced dog exercise area.** No dogs shall be permitted in picnic areas. See also Chapter 126, Animals, § 126-4 of this Code.

K. Molesting animals. To molest, disturb, chase or throw objects at any animal or bird within any park.

L. Signs. To paste, glue, tack or otherwise post any sign, placard or advertisement or solicit business of any nature in any park without authorization from the Parks **Director Coordinator.**

M. Camping regulated. Except as authorized by the Parks **Commission or the Firemen's Park leaseholder for Firemen's Park Coordinator,** to set up tents, shacks or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in the park after closing hours any movable structure or special vehicle to be used or that could be used for such purpose, such as house trailers, camp trailers, camp wagons or similar structures.

N. Disorderly conduct. To engage in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance, endangers other persons or property, or interferes with the use of the park by others.

§ 273-4 Hours.

All City parks shall be open from 6:00 a.m. to 10:30 p.m., except as permitted by the **City Council Parks Coordinator.**

§ 273-5 Motor vehicles.

A. No person, except park personnel, shall drive or park a motor vehicle in any park, except on such roads or parking lots specifically designated for the use of motor vehicles, **except as authorized by the Parks Coordinator.**

B. No person shall operate a motor vehicle at a speed in excess of 15 miles per hour or in excess of any other posted speed limit, whichever is less.

C. No person shall operate a motor vehicle in a reckless or imprudent manner or in any manner which may tend to create a disturbance or endanger the safety of persons using the parks.

§ 273-6 Snowmobiles.

It shall be unlawful for any person to operate a snowmobile in any park, except as provided in Chapter 309, Snowmobiles, § 309-3A of this Code.

§ 273-7 Off-the-road vehicles.

It shall be unlawful for any person to operate any minibike, go-cart, unlicensed motorcycle or other off-the-road vehicle in any park, except as authorized by the Parks Coordinator.

§ 273-8 Park rules adopted by reference.

Park rules adopted by the Parks Commission City Council and on file in the office of the Clerk-Treasurer relating to use of park facilities, user fees and concessions are hereby adopted by reference. Any major amendment or addition to said rules shall be recommended by the Parks Commission and submitted to the Council for approval.

§ 273-9 Violations and penalties.

Any person who shall violate any provision of this chapter may be subject to a penalty as provided in Chapter 1, § 1-4 of this Code.



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
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www.waterloowi.us

**RESOLUTION #2016-09
ADOPTION OF PARKS POLICIES**

Whereas, the Parks Commission recommends the attached parks policies to further efforts to bring valued parks services to the citizens of Waterloo.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it agrees with the Parks Commission recommendation directs the Clerk/Treasurer and Parks Coordinator to fully implement the policies as presented on this night. With the exception of previously adopted Waterloo Regional Trailhead policy, this policy supersedes all previously adopted parks policy.

PASSED AND ADOPTED this _____, 2016.

City of Waterloo

Signed: _____
Robert H. Thompson
Mayor

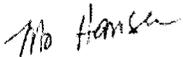
Attest:

Morton J. Hansen
City Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
September 3, 2015

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Assistant Chief Benisch, Police Chief Sorenson and Clerk/Treasurer Hansen.
2. Meeting Minutes Approval: July 16, 2015 and August 20, 2015. MOTION: Moved by Griffin, seconded by Quimby to approve the July 16, 2015 and August 20, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business
 - a. 2016 Budget Consideration (meeting materials available online and prior to meeting) Clerk/Treasurer Hansen passed out a handout explaining some of the priorities raised at the last meeting. The committee continued discussion of the 2016 budget. No action taken.
5. New Business
 - a. Adding An Employee Dental Insurance Benefit / Submittal of a Letter of Intent Necessary for Future Consideration. DISCUSSION: No interest was presented to add dental benefits. MOTION: Moved by Griffin, seconded by Quimby to formally note non-interest in dental benefits. VOICE VOTE: Motion carried.
6. Future Agenda Items and Announcements
 - a. Maunsha Business Center, 117 East Madison Street and Community Development Fund 600. Noted.
 - b. Committee Annual Calendar. Noted.
 - c. Future Meetings. Noted.
7. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:50 p.m.

Attest:

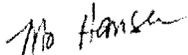


Mo Hansen
Clerk/Treasurer

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
SEPTEMBER 17, 2015**

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. Meeting Minutes Approval: September 3, 2015. MOTION: Moved by Quimby, seconded by Springer to table of the September 3, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business
 - a. 2016 Budget Consideration. MOTION: Moved by Quimby, seconded by Griffin to table the 2016 Budget Consideration until October 1, 2015 at 5:00 p.m. VOICE VOTE: Motion carried.
After the motion there was discussion about the employee health insurance programs.
No action taken.
5. New Business
 - a. Payroll for August, 2015 - \$59,619.80. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll for August 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - b. General Disbursements – August 21, 2015 through September 17, 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for August 21, 2015 through September 17, 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports for August 2015, MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the Treasurer's Report & Budget Reports for August 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
6. Future Agenda Items and Announcements
 - a. Committee Annual Calendar. Noted.
 - b. Future Meetings. Noted.
7. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:45 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
OCTOBER 1, 2015**

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Quimby and Springer. Absent: Griffin. Others attending: Chief Butzine, Assistant Chief Benisch, Eric Cotting and Public Works Director Gary Yerges.
2. Approval Of Previously Unapproved Meeting Minutes. MOTION: Moved by Springer, seconded by Quimby to table the meeting minutes until such time as they are prepared. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business
 - a. 2016 Budget Consideration. After lengthy discussion a motion was made. Moved by Quimby, seconded by Griffin to approve the Fire Department budget with the said money transfers and up to 3% increase as shown in the yellow column of the spreadsheet. ROLL CALL VOTE: Ayes – Quimby, Griffin and Springer. Noes – none. Motion Carried.
After the motion the committee discussed the issue of possibly increasing the percentage of the Townships. No action taken. Clerk/Treasurer Hansen informed the committee that Yerges struck the land purchase which makes the capital figure better and a portion of the Clerk/Treasurer wages would be taken from TIF.
5. Future Agenda Items and Announcements
 - a. Committee Annual Calendar. Noted.
 - b. Future Meetings. The next meeting was set for October 6, 2015 at 5:00 p.m.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:05 p.m.

Attest:

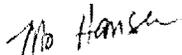


Mo Hansen
Clerk/Treasurer

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
OCTOBER 15, 2015**

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Springer, Quimby and Griffin. Absent: none. Others attending: Mayor Thompson, Public Works Director Gary Yerges.
2. Meeting Minutes Approval: September 3, 2015, September 17, 2015, October 1, 2015 and October 6, 2015. MOTION: Moved by Quimby, seconded by Griffin to table of the September 3, 2015, September 17, 2015, October 1, 2015 and October 6, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business
 - a. 2016 Budget Consideration. MOTION: Moved by Quimby, seconded by Griffin to move items 5a-c before item 4. VOICE VOTE: Motion carried.
DISCUSSION: An additional position for the Public Works Department was discussed. Griffin asked if a college kid could be hired part-time. Griffin said the warming house sale should make available cash. Mayor Thompson called for leaving the parks appropriation as is. He also cautioned that the Police Patrol had a 0% increase while increase were given to non-represented employees.
 - b. MOTION: Moved by Quimby, seconded by Griffin to approve the 2016 Budget as presented (mustard colored column). ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
5. New Business
 - a. Payroll for September, 2015 - \$63,956.19. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll for September 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - b. General Disbursements – September 18, 2015 through October 15, 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for September 18, 2015 through October 15, 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports for September 2015, MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the Treasurer's Report & Budget Reports for September 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
6. Future Agenda Items and Announcements
 - a. Committee Annual Calendar. Noted.
 - b. Future Meetings. The tentative date for the Budget Public Hearing will be November 19, 2015. Clerk/Treasurer Hansen mentioned that it would be beneficial to visit TIF and expenditures for impact fees at future meetings.
7. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 5:45 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
NOVEMBER 19, 2015**

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Griffin and Quimby. Absent: None. Others attending: None.
2. Meeting Minutes Approval: September 3, September 17, October 1, October 6, & October 15, 2015. MOTION: Moved by Griffin, seconded by Quimby to approve the October 6, 2015 minutes. VOICE VOTE: Motion carried. MOTION: Moved by Quimby, seconded by Griffin to table the September 3, September 17, October 1, & October 15, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business. None.
5. New Business
 - a. Payroll for October, 2015 - \$92,155.03. MOTION: Moved by Quimby, seconded by Griffin to approve the payroll for October 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - b. General Disbursements – October 16, 2015 through November 19, 2015. MOTION: Moved by Quimby, seconded by Griffin to approve the general disbursements for October 16, 2015 through November 19, 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports for October 2015, MOTION: Moved by Quimby, seconded by Griffin to table the Treasurer's Report & Budget Reports for October 2015. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - d. Employee Handbook Amendments Submitted By Clerk/Treasurer's Office. DISCUSSION: Hansen and Springer explained the process for the Health Insurance and Life Insurance (incorrectly identified as Income Continuation by Springer. There was some discussion from the committee.
 - i. Health Insurance - Amend 60 Day Waiting Period To Match 2015 Wisconsin Act 55, Insurance Effective The First Of The Month After The Hiring Date: DISCUSSION: Griffin viewed amending the 60 day waiting period to a shorter period as an additional expense. Quimby said no action was required if a consensus to change was not present. No action taken.
 - ii. Life Insurance - Elimination Of The Six-Month WRS Waiting Period, Effective January 1, 2016 And Other Changes As Required To Remain In The Wisconsin Retirement System. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council that the handbook be changed to eliminate the 60 day waiting period. VOICE VOTE: Motion carried.
 - e. Resolution #2015-28 Updating The Waterloo Fee Schedule. DISCUSSION: Clerk/Treasurer Hansen described changes. MOTION: Moved by Quimby, seconded by Springer to recommend to Council for the approval of Resolution #2015-28 updating the Waterloo Fee Schedule as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - f. Amending The 2016 Recommended Budget Reallocating A Trustee Appropriation: (A) \$10,000 To DPW For Firemen's Park Grounds Maintenance [Two LTE Positions] And (B) \$30,000 For Non-Grounds Park Operations. DISCUSSION: The committee had some discussion about the item. MOTION: Moved by Quimby, seconded by Griffin to approve the amendment to the 2016 Recommended Budget Reallocating a Trustee Appropriation (A) \$10,000 to DPW for Firemen's Park Grounds Maintenance (Two LTE Positions) and (B) \$30,000 for Non-Grounds Park Operations. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - g. Amending The 2016 Recommended Budget Reallocating Revenues And Expenditures

To Qualify For The State Expenditure Restraint Program. DISCUSSION: Clerk/Treasurer Hansen explained modification saying compliance with the Expenditure Restraint Program was achieved with the amendment. MOTION: Moved by Quimby, seconded by Griffin to approve the amendment to the 2016 Recommended Budget Reallocating Revenues and Expenditures to Qualify for the State Expenditure Restraint Program. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.

- h. Resolution #2015-27 Authorizing Impact Fee Expenditures. DISCUSSION: Clerk/Treasurer Hansen explained the reason for Resolution #2015-27. MOTION: Moved by Quimby, seconded by Griffin to approve Resolution #2015-27 Authorizing Impact Fee Expenditures as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - i. Amending the 2015 Budget To Address A Fund 225 Deficit (Waterloo Regional Trailhead Facility). DISCUSSION: Clerk/Treasurer Hansen explained the reason for the amendment and answered questions that were brought up. MOTION: Moved by Quimby, seconded by Griffin to instruct Clerk/Treasurer Hansen to approach the CATV Cable Board to transfer \$8,000 from the Cable Fund to the Fund 225 Deficit. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - j. Amending The Maunasha Business Center Rental Agreement Increasing Rent To \$350 Per Month For Tucker's Driving Academy. DISCUSSION: Clerk/Treasurer Hansen explained the reason for the amendment. MOTION: Moved by Quimby, seconded by Griffin to approve the amendment of the Maunasha Business Center Rental Agreement Increasing Rent to \$350 Per Month for Tucker's Driving Academy, to begin January 2016. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
6. Future Agenda Items and Announcements. Clerk/Treasurer explained some TIF recommendations to the Finance Committee.
7. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 7:00 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
March 3, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 5:30 p.m. Committee members present: Springer and Griffin. Absent: Quimby. Others attending: Public Works Director Gary Yerges, Utility Superintendent Barry Sorenson, Maureen Giese, Richard Korth, Andrew Lewandowski, Asher Lewandowski and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: September 3, September 17, October 1, October 15, 2015, November 19, 2015 and February 4, 2016. MOTION: Moved by Griffin, seconded by Springer to approve all meeting minutes as listed. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. # Maureen Giese reminded attendees of the necessity to complete meeting minutes. She asked why Oak Hill Cemetery was on the agenda. Griffin replied it was an annual report for information purposes only. Springer said if the private association were to become insolvent in the future, it would revert to the municipality.
4. UNFINISHED BUSINESS
 - a. Tax Incremental Finance Review
 - i. Façade Grant & Interior Build-out Grant Proposed Changes. DISCUSSION: Hansen reviewed program guideline modifications. MOTION: Moved by Springer, seconded by Griffin to recommend to Council approval of program guidelines as presented. VOICE VOTE: Motion carried.
 - ii. A Proposal To Close Tax Incremental District #1. DISCUSSION: Hansen reviewed meeting materials including a memo, and multi-year figures for state computer aid and tax increment for TID districts. He said a deadline of May 15 exists to notify the Department of Revenue regarding a closing. Springer added the item to the next meeting agenda.
 - b. Service Provider Contract Review, Determining 2016 Priorities
 - i. Engineering Cost Comparisons. DISCUSSION: A rate comparison was reviewed by the Committee. No action taken and Springer removed the item as a future agenda item.
 - ii. A Proposal For SAFEBUILT Wisconsin LLC To Provide Commercial Plan Building Review Services. DISCUSSION: Hansen described the proposal as a substitute for developers submitting plans to the state for approvals. He described it as having potential to speed approvals with a small amount of new revenue to the City. No action taken.
 - c. Multi-year Budgeting: 2016 – 2020 Capital Improvement Plan Review With Public Works Director & Utility Superintendent. DISCUSSION: Springer confirmed that Sorenson and Yerges were on the same page with respect to the projects listed. He sighted Hiawatha as a past example of the lack of coordination. No changes or modifications to the list were requested by Sorenson or Yerges. No action taken.
 - d. Public Works Director Request For An Additional Full-Time Position. DISCUSSION: Yerges said a new hire filling a position vacant due to a retirement was working out well. Springer said a decision on an additional position should be put off, but the item should remain on the next agenda. No action taken.
 - e. Transferring Remnant Municipal Parcels To Adjacent Property Owners. DISCUSSION: Hansen said with affirmative action he would proceed with contacting property owners and finalized agreements would then be routed to the City Council for consideration. MOTION: Moved by Springer, seconded by Griffin to approve the concept and forms presented. VOICE VOTE: Motion carried.
 - f. Resolution #2016-02 Approval Of Fiscal Year Assignments MOTION: Moved by Griffin, seconded by Springer to recommend Council approval. ROLL CALL VOTE: Ayes: Griffin and Springer. Noes: none with Quimby absent. Motion carried.
5. NEW BUSINESS
 - a. Payroll For January 2016 - \$65,549.53. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval of payroll in the stated amount. ROLL CALL VOTE: Ayes: Griffin and Springer. Noes: none with Quimby absent. Motion carried.
 - b. General Disbursements – January 22, 2016 Through February 18, 2016. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval of general disbursements as presented. ROLL CALL VOTE: Ayes: Griffin and Springer. Noes: none with Quimby absent.

Motion carried.

- c. Treasurer's Report & Budget Reports For January 2016 MOTION: Moved by Griffin, seconded by Springer to table action until such time as they are prepared. VOICE VOTE: Ayes: Griffin and Springer. Noes: none with Quimby absent. Motion carried.
- d. Resolution #2016-03 Amending The 2015 Budget. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval of the resolution as presented. ROLL CALL VOTE: Ayes: Griffin and Springer. Noes: none with Quimby absent. Motion carried.
- e. 2015 Real Estate And Personal Property Taxes As Of 2/11/2016 (informational only). Noted.
- f. Oak Hill Cemetery Association 2015 Annual Report. Noted.

6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

7. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:25 p.m.

Attest:



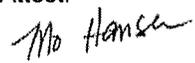
Mo Hansen
Clerk/Treasurer

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY & WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: February 16, 2016**

1. ROLL CALL AND CALL TO ORDER. Ziaja called the joint meeting to order at 6:00 p.m. in the Municipal Building Police Training Room. CDA Members present: Ziaja, Stinnett, Freund, Norton, Hermanson Moe and Tuttle. Absent: none. CDC Members present: Thomas and Ziaja. Absent: Reynolds. Others present: Keri Sellnow, Sharon Burbach, Genevieve Borich of the Jefferson County Economic Development Consortium, Shaun Wilson of Vierbicher & Associates and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: NOVEMBER 16, 2015 & JANUARY 19, 2016. MOTION: Moved by Thomas, seconded by Ziaja to approve 1/19/2016 minutes and to table approval for 11/16/2015. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. # Sharon Burbach asked the CDA-CDC to research and answer her questions about the owner at 120 West Madison Street being awarded a grant for improvements. Where proper inspections done? Where improvements done prior to the deadline? Hansen said he would reply.
4. PROJECT UPDATES AND FINANCIAL REPORTS
 - a. 203 East Madison Street - Reuse Concept, Funding Update. DISCUSSION: Hansen said a grant application was being drafted. No action taken.
 - b. Connect Communities Program – Identifying Worthy Activities & Best Practices. DISCUSSION: Hansen said he would ask WEDC to assist with Connect Communities access for Thomas.
 - c. Fund 600 - Monthly Financial Review. DISCUSSION: Meeting materials were presented in the packet. Ziaja asked Hansen to forward the question of why the CDA has responsibility for 117 East Madison Street to the Finance, Insurance & Personnel Committee.
5. UNFINISHED BUSINESS
 - a. Project Consensus & Identifying Project Partners: Continued Review Of Strengths, Weaknesses, Opportunities and Threats. DISCUSSION: Tuttle described the mapping of sites and photos as a jumping off point for action. A review of the photos occurred. Tuttle indicated that some buildings had no addresses. Some had weathered plywood. Various properties were for sale. Moe raised questions about picture #5 and the Gauthier estate. A broad discussion related to directions to be taken and downtown sites occurred. No action taken.
 - i. Nicole Tuttle Downtown Research
 1. Vacancy List
 2. Numbered Highlighted Map
 3. Pictures
 - ii. Interaction With Invited Guests: Shaun Wilson; Vierbicher and Genevieve Coady; Jefferson County Economic Development Consortium. DISCUSSION: Shaun Wilson reviewed a draft of a Waterloo Trade Area Retail Market Gap Analysis, summarizing that Waterloo's stronger retail sectors were grocery stores, gasoline stations and drinking places (alcoholic beverages). He said other retail sectors showed leakages of dollars to other communities. He said a sit down family restaurant was repeatedly mentioned. He posed the strategic proposition that the bigger challenge is housing – people have jobs, there is income but more roof tops are needed. Genevieve Coady said the process is critical to identify opportunities, saying even events and community functions can have a strong impact on economics. Wilson added that there is a lack of high end housing. Moe stressed the need for a family sit down restaurant. Norton said properties are not well kept. It was determined that a next step was to finish the Market Analysis and focusing on "low hanging fruit." Burbach commented that a prior prioritization process was being ignored.
 - b. 2015 CDA Report To The City Council. No action taken.
6. NEW BUSINESS. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. By consensus the next meeting was set for third Tuesday of March at 6:30 pm
8. ADJOURNMENT. MOTION: Moved by Thomas, seconded by Freund to adjourn. VOICE VOTE: Motion carried.

Approximate time was 7:33 pm.

Attest:

A handwritten signature in black ink that reads "Mo Hansen". The signature is written in a cursive, slightly slanted style.

Mo Hansen
Clerk/Treasurer

Karl Junginger Memorial Library
Board of Trustees Meeting
February 9, 2016 Minutes

- I. Call to Order/Roll Call
Meeting called to order by Art Biermeier at 5:14PM. Present: Ellen Sullivan, Kristen Klein, Lindsay Reynolds, Kelli Mountford, Lee Fiedorowicz, Deb Battenberg
- II. Approval of agenda
Fiedorowicz moved to approve the agenda, seconded by Sullivan. Motion passed unanimously.
- III. Approval of open minutes from January 12, 2016
*Fiedorowicz moved to approve the minutes. Reynolds seconded. Motion carried unanimously with Battenberg and Sullivan abstaining.
Reynolds moved to dismiss the motion, in order to change the time of the conclusion of the meeting to 5:45PM. Fiedorowicz seconded, dismissal motion passed unanimously.
Fiedorowicz moved to approve the minutes with the time of the conclusion changed to 5:45PM. Sullivan seconded; motion passed unanimously with Battenberg and Sullivan abstaining.*
- IV. Correspondence, Appearance, Public Comments
None
- V. Director's Report
- VI. Unfinished Business
 - A. Strategic Planning – Action
*Mountford met with Bruce and Melissa from WILs to discuss the plan for signing the Memorandum of Understanding to continue with remaining phases.
Fiedorowicz made a motion to accept the Memorandum of Understanding. Seconded by Battenberg. Motion passed 5-1 (Sullivan opposed).*
 - B. 300. Article VII By-Laws of Board of Trustees Policy changes – Action
Sullivan moved to change the wording "MWFLS" to "Bridges" in Article VII. Klein seconded. Motion passed unanimously.
 - C. Blinds for Library windows- Informational
Blinds were purchased and are going to be installed this week by Budget Blinds. Blinds were \$2000 under budget.
- VII. New Business
 - A. Annual Report
Sullivan made a motion to approve the report. Battenberg seconded. Motion passed unopposed.
 - B. Use of Jensen donation funds – Informational-
Mountford is looking at getting a memorial bench with the funds.
 - C. Gutters around the patio – Informational-
A gutter will be needed around the turret on patio.
 - D. Laptop vs. table cart – Action (tablet cart)

Klein moved to table until next month so that Mountford can get some prices. Biermeier seconded. Motion passed unanimously.

E. Staff in-service day – Action

Mountford would like to close for a day, and have Laurie Freund come from Bridges to train staff on databases. Fiedorowicz moved to close the library for staff inservice on Friday March 4; including lunch for staff. Sullivan seconded. Motion carried unopposed

VIII. Future agenda items

Tablets/vs. computers

Strategic planning (talk to some other libraries that have gotten further into the process)

Parking lot

IX. Date, place, and time of next meeting in the library conference room

March 8, 2016 at 5:15 in Conference room

X. Adjournment *Fiedorowicz moved to adjourn at 6:10PM. Sullivan seconded. Motion passed unanimously.*

Respectfully Submitted,

Deb Battenberg, Secretary

WATERLOO PARKS COMMISSION – MINUTES
February 17, 2016

1. ROLL CALL AND CALL TO ORDER. Chair Bill Springer called the meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Springer, Quimby, Stinnett, Kegler. Ex-officio members present: Yerges, Crave and Haberkorn. Absent: Jones with one vacancy. Others present: Maureen Giese, Sharon Burbach and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: JANUARY 26, 2016. MOTION: Moved by Stinnett, seconded by Kegler to approve the January 26, 2016 meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. # Maureen Giese questioned how items agenda items were listed. She called for a more formal recognition of the end of the Trustee management of Firemen's Park, calling it a historic moment.
4. JANUARY PARKS FINANCIAL REPORT. Noted.
5. UNFINISHED BUSINESS
 - a. Parks Management Services – Hiring Proposals Relating To A Parks Commission Recommendation To Hire Gabe Haberkorn As Waterloo Parks Coordinator. MOTION: Moved by Stinnett, seconded by Kegler to recommend to Council the hiring with terms of employment as presented on this night using scenario #4 as the preferred budgeting option. VOICE VOTE: Motion carried unanimously.
 - b. Parks Management Policy Revisions, Council Recommendation. MOTION: Moved by Stinnett, seconded by Quimby to table until the next meeting. VOICE VOTE: Motion carried.
 - c. Park Operations Ordinance Revisions, Council Recommendation. MOTION: Moved by Stinnett, seconded by Quimby to table until the next meeting. VOICE VOTE: Motion carried.
 - d. Ice Rink At Waterloo Regional Trailhead, Update. DISCUSSION: Springer said the matter could be removed from the agenda. No action taken.
 - e. Comprehensive Outdoor Recreation Plan, Update. DISCUSSION: Springer said the matter could be removed from the agenda until a draft is available. No action taken.
 - f. 720 West Madison Street Phase 3, Review. DISCUSSION: Springer said a war memorial would not be at this site. He suggested a picnic area, skating area or canoe launch.
6. NEW BUSINESS
 - a. 2016 Budget Amendments Relating To Parks Operations, Council Recommendation. NOTE: Prior action under 5a addressed this item. DISCUSSION: Hansen discussed the benefits of rolling all parks operations to Special Revenue Fund. Hansen reviewed the sale of items by the Trustees in advance of 2/19/2016.
 - b. Adopting 2016 Performance Measures, Council Recommendation. No action taken.
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. Commission Vacancy – it was noted that Mayor Thompson was appointing Craig Strobel who would be available on Wednesdays for meetings.
 - b. Parks Pick-up Day, March 19, 2016
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. Next Meeting – March 9 at 5 pm in the Council Chambers was determined by consensus of the attendees as the next meeting date.
9. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Stinnett to adjourn. Approximate time was 6:20 pm.



Mo Hansen
Clerk/Treasurer

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
February 4, 2016

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Reynolds at 6:30PM
2. **Roll Call:**
Committee members present – Alderperson Reynolds, Griffin, Thomas, and Chief Sorenson.
3. **Approval of Public Safety Committee Minutes of January 1, 2016.** Motion by Alderperson Thomas, second by Griffin, motion carried.
4. **Citizen Input: None**
5. **Unfinished Business: (None)**
6. **New Business:**
 - a. Authorizing Chief Sorenson to hire David Warner as a part-time Police Officer. Motion to approve David Warner for hire as a part-time Waterloo Police Officer by Thomas, second by Griffin, motion carried.
 - b. Recommending Reinstallation of Existing Flashers at intersection of Monroe and Madison St. for 2017 STH 19 road construction. Motion to approve reinstalling Existing flashers by Thomas, second by Griffin, motion carried.
 - c. Resolution #2016-01, Policy on Non-Violent Demonstrations and Excessive Use of Force (referred to Committee by Alderperson Thomas) Recommendation by Thomas to take no action, second by Griffin, motion carried.
7. Future Agenda Items and announcements (None)
8. **Adjourn :** Motion to Adjourn by Griffin, Second by Thomas, motion carried.

Attest: *Chief Dennis P. Sorenson*