



136 North Monroe Street
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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE : Thursday, March 3, 2016
TIME: 6:30 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: February 4, 2016
3. PUBLIC COMMENT
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – competitive grant process with notice no sooner the 3/15/2016.
 - b. DNR Recreational Trails Grant – drafting application
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings
 - b. 2016 Sidewalk Improvements
 - c. Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award.
6. NEW BUSINESS
 - a. DPW Cold Storage Building - Bos Design Contract
 - b. McKay Way Road Conditions, Maureen Giese Comments And Public Works Director Reply
 - c. Future E-Waste Recycling Service Provided At Waterloo Water & Light
 - d. Permitting The Existing DPW Clothing Allowance To Fund A Commercial Laundering Service
 - e. Responsibility For, And Reporting On, The Sanitary Sewer Conveyance System
7. UNFINISHED BUSINESS
 - a. 2016-2020 Capital Improvement Plan
 - b. Written Township Agreements For Roadway Maintenance And Snow Removal
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
9. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: February 4, 2016

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer and Stinnett. Absent: Ziaja. Others attending: Public Works Director Gary Yerges, Mayor Thompson, Jeni Quimby, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: December 3, 2015 and January 7, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented with the correction that Mayor Thompson attended the January 7, 2016 meeting. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
4. FUNDING UPDATES
 - a. Municipal Street Discretionary Improvement Program (MSID) application – pending notice. Noted.
 - b. Community Development Block Grant – Hurricane IKE Supplemental – Project Award. DISCUSSION: Springer wanted it known that the City is not at all committed to having a war memorial at 720 West Madison Street. He said a concept rendering with that notation was not a final decision. He said he wishes to encourage veterans groups planning for a memorial at Oak Hill Cemetery deferring to those as best possible.
 - c. DNR Recreational Trails Grant – drafting application. Noted.
5. PROJECT UPDATES
 - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said steps were advancing on this process.
 - b. 2016 Sidewalk Improvements – Implementation Plan Post-Budget Approval. DISCUSSION: Hansen said Kunkel Engineering was modifying its plans to accommodate the new Dollar General driveway apron.
6. NEW BUSINESS
 - a. Authorizing The Hiring Of Christopher Hauptli As A DPW Worker I Full-Time Employee, Term Of Employment To Include A One-year Probationary Period And Probationary Pay Rate Of \$16/hr. DISCUSSION: Hansen outlined the process saying the position was posted; Yerges reviewed 20+ written applications; three were interviewed and the Public Works Director was seeking to hire Hauptli. MOTION: Moved by Stinnett, seconded by Springer to recommend to Council the hiring of Christopher Hauptli as stated on the agenda. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
 - b. Directing Staff To Proceed With Procurement Of Services Necessary To Complete Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. MOTION: Moved by Springer, seconded by Stinnett to direct staff to proceed. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
 - c. 2016-2020 Capital Improvement Plan. The Committee reviewed the list. Jeni Quimby and Stinnett spoke in favor of some form of repair for Edison. Springer asked that Gary and Barry appear together in two weeks so all are clear on the direction forward. By consensus the body tabled this matter to the next agenda.
7. UNFINISHED BUSINESS
 - a. Written Township Agreements For Roadway Maintenance And Snow Removal – 2nd Draft Review. DISCUSSION: Hansen said he was finalizing edits for distribution to the towns. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:50 pm. Motion carried.



Attest:

Mo Hansen, Clerk/Treasurer

City of Waterloo
Attn: Mr. Mo Hanson
136 North Monroe Street
Waterloo, WI 53594

February 12, 2016

Dear Mr. Hanson,

Further to our discussion, Bos Design Builders and the City of Waterloo agree to the following:

1. Bos Design Builders agrees to cancel the \$47,431 contract signed 10/02/15 between the City of Waterloo and Bos Design Builders for the construction of a sand storage building.
2. The City of Waterloo has made a down payment of \$9,486 to Bos Design Builders for this project.
3. Bos Design Builders has spent \$3,159.00 on design and engineering costs, plan preparation and to submit the plans and the state plan review fee to the State of Wisconsin.
4. The City of Waterloo agrees to reimburse Bos Design Builders for the \$3,159.00 spent to date on the project.
5. Bos Design Builders and the City of Waterloo DPW have worked out a new location and design for a 20x40 building costing \$15,559.00.
6. The remaining \$6,327 (\$9,486 - \$3,159) will be applied by Bos Design Builders as a Down Payment for this new project after a new contract is signed.
7. Upon completion of the new building the City of Waterloo will pay Bos Design Builders the balance of \$9,232 (\$15,559.00 - \$6,327.00).

Please confirm that this outline corresponds with our discussion. If so I will get in touch with Gary Yerges at DPW and work out the details for the new project.

Regards,



Edwin K. Bos

Mo Hansen

From: Waterloo Public Works <dpw@waterloowi.us>
Sent: Tuesday, February 23, 2016 6:35 AM
To: 'Maureen Giese'
Cc: cityhall@waterloowi.us
Subject: RE: McKay Way (Road)

Maureen

The cracks are called reflection cracking, when the frost comes out of the road most of them will again close up. This happens to roads all over the state.

The only way you can stop reflection cracking is to completely remove all the existing blacktop and repave it. (This will not be done.)

As for the black slag material, this will keep happening until the fine materials are totally shaved off.

This was not a slurry seal, It is a slag seal 2 completely different surface treatments.

As to what can be done about the fine slag material, Nothing, We'll just have to deal with it until the fines are gone from the surface, we'll sweep it as many times as it takes.

Gary Yerges
Department of Public Works Director
City of Waterloo
dpw@waterloowi.us
920.478.9797

From: Maureen Giese [mailto:renie.giese@gmail.com]
Sent: Monday, February 22, 2016 1:59 PM
To: Waterloo Public Works <dpw@waterloowi.us>
Subject: Re: McKay Way (Road)

Thank you for the reply. I thought the cracks in the road was the primary purpose of having McKay Way road done and finished correctly. As you can see the cracks have opened up?

Will this be fixed?? The road was "swept" before and the bits of black gravel has accumulated in the gutter and now on lawns due to the snow plow...if this is done again it will again add to the mess on the lawns, driveways, and into garages.

No yellow lines were placed either where the public walkways are...and now cluttered with black messy pebbles.

I believe this last "slurry" cost \$30,000. I would hope the cracks (shown in picture) would be corrected by the company paid. I would hope the City would sweep up the gutter areas that spread black pebbles all around...and not add to the grassy or more gutter mess.

Please inform me what can be done. Tax payer money is in my estimation is lost on this road redone. I would like to see something done.

If you cannot assure me more can be done, other than "sweeping" and adding to more of a mess, cracks not taken care of properly... I may seek legal advice on correcting this mess.

Regards, Maureen

On Mon, Feb 22, 2016 at 10:40 AM, Waterloo Public Works <dpw@waterloowi.us> wrote:

Maureen

No topping on the slag seal, The black material that is in the gutters is the remains of the slurry that wasn't rolled all the way in. After the snow season is over or nice weather hits us, we'll get the street sweeper out and clean the streets up.

Gary Yerges

Department of Public Works Director

City of Waterloo

dpw@waterloowi.us

[920.478.9797](tel:920.478.9797)

From: Maureen Giese [mailto:renie.giese@gmail.com]

Sent: Monday, February 22, 2016 9:22 AM

To: gary yerges <dpw@waterloowi.us>; City Hall <cityhall@waterloowi.us>; Tim Thomas <thomastr2000@yahoo.com>

Subject: McKay Way (Road)

Public Works and All,

Please note the gravel that last fall's "slurry" deposited on McKay Way. I have noticed with the thaw recently and also cleaning out my garage and carpet in the hallway from the garage the small black bits and pieces of the slurry have made a nuisance to the inside and outside.

Was there suppose to be a topping put on ?? Please also notice the cracks that were opened and filled have opened again. Probably due to the snow plow and the covering or lack of covering to the slurry??

Please reply what can be done to remedy this mess.

Attach please find pictures.

Thank you, Maureen Giese





October 6, 2015

The Waterloo Water & Light Commission held their regular meeting on Tuesday, October 6, 2015 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Cliff Butzine. Present were Commissioners Tom Bergan, Ray Burbach, Steve Hegstrom, Larry Waldo, and Superintendent Barry Sorenson. Mo Hansen was also present.

Motion by Bergan, seconded by Burbach to approve the minutes of the September 8, 2015 meeting. Motion carried.

Motion by Butzine, seconded by Bergan to approve payment of the September bills as presented. Motion carried.

Motion by Hegstrom, seconded by Burbach to approve the signing authority of the superintendent on an "as needed" basis for the transfer of funds and any other business transactions. The superintendent also has the authority to make day to day decisions with a cap amount of \$10,000. Motion carried.

A discussion was held regarding the anticipated cost of continuing to offer e-waste recycling in the future. The utility has not been charged for the recycling of e-waste in the past. A trial program will run from January - April 2016; the program will be limited to Waterloo residents only. The Commission will decide at that time if the program will continue to run.

Motion to adjourn by Hegstrom, seconded by Burbach. Motion carried.

Respectfully submitted,

Tom Bergan
Secretary



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TO: MAYOR AND CITY COUNCIL
FROM: MO HANSEN, CLERK/TREASURER *Mo*
SUBJECT: CITY OF WATERLOO ROAD CONSTRUCTION CAPITAL PLAN – WORKING PROJECT LIST
DATE: JANUARY 8, 2016

Pursuant to City of Waterloo Municipal Code §53-14 Capital Improvement Program Policy, I am submitting the following multi-year road repair and reconstruction working project list.

Additional detail will be provided for out-year projects.

YEAR	LOCATION	ROADWAY IMPROVEMENT TYPE	OTHER INFRASTRUCTURE	NOTES	ESTIMATE
2016	Canal Rd (STH 19 to municipal line)	Road Resurface	none	Contingent upon intergov funding	\$410,000
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct	sewer, water, lighting, streetscape	estimate doesn't include utility	\$590,000
2018	Mill St (STH 89 north to terminus)	Reconstruct	sewer, water	special assess for sidewalk; estimate doesn't include utility	\$550,000
2019	Adams St (Leschinger St north to STH 89)	Road Resurface	slip line sewer	special assess for sidewalk; estimate doesn't include utility	\$300,000
2020	W Porter St (STH 89 west to Minnetonka)	Reconstruct	sewer, water, lighting,	no sidewalk; estimate doesn't include utility	\$600,000