



136 North Monroe Street  
Waterloo, WI 53594  
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Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, March 3, 2016 – 7:00 p.m.**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: FEBRUARY 4, 2016 AND FEBRUARY 18, 2016 (no quorum)
3. PUBLIC COMMENT
  - a. Request By Jim Larrabee To Consult With City Forrester, Gary Yerges, Regarding The Removal Of Some Trees On Fischer Lane (forwarded to Clerk/Treasurer)
4. CONSENT AGENDA ITEMS
  - a. Reports Of City Officials And Contract Service Providers
    - i. Waterloo Active Fire Department For January 2016
    - ii. Building Inspector - Building, Plumbing, And Electrical Permits For January 2016
    - iii. Public Works Director Gary Yerges For January 2016
    - iv. Police Chief Denis Sorenson For January 2016
    - v. Library Director Kelli Mountford For January 2016
    - vi. Waterloo Water & Light Commission – February 2, 2016
    - vii. Watertown Humane Society For January 2016
  - b. Approval Of Operator's Licenses for License Period Ending June 30, 2017
    - i. Kevin A. Waddell, W7805 Highland Road, Lake Mills
    - ii. Anita J. Ostergard, 5931 West U.S. Hwy 14, Janesville
    - iii. Ann M. Peterson, 706 Hubbell Street, Marshall
  - c. 2015 Real Estate And Personal Property Taxes As Of 1/31/2016 (informational only)
  - d. Official Notice, Voting By Absentee Ballot For April 5, 2016 Spring Election
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Community Development Authority
    - i. Authorizing The Submittal Of A DNR Stewardship Grant Application Seeking Funds For A Trailhead Development Concept At 203 East Madison Street And Other Maunasha River Riparian Improvements.
  - b. Finance, Insurance & Personnel Committee
    - i. Payroll For January 2016 - \$65,549.53
    - ii. General Disbursements - January 22, 2016 Through February 18, 2016
    - iii. Treasurer's Report & Budget Reports For January 2016
    - iv. Resolution #2016-03, A Resolution Amending the 2015 Budget
    - v. Resolution #2016-08 Amending The Employee Handbook Relating To A 60 Day Waiting Period For Employee Health Insurance Benefits And Elimination Of A Six-Month WRS Waiting Period For Life Insurance.
  - c. Parks Commission
    - i. Resolution #2016-04 Directing The Drafting Of A 2016 Budget Amendment To Consolidate All Parks Operations To Fund 225, A Special Revenue Fund, And To Transfer A Sum From The General Fund To The Fund 225, Renamed "Parks Special Revenue Fund"

- ii. Resolution #2016-05 Authorizing The Hiring Of Gabe Haberkorn As Parks Coordinator
  - d. Public Safety & Health Committee
    - i. Approval Of A Special Event License, MACC Fund Trek 100 Ride For Hope, June 11, 2016
- 6. UNFINISHED BUSINESS
  - a. Resolution #2016-02 Approval Of Fiscal Year Assignments
- 7. NEW BUSINESS
  - a. Resolution #2016-06 Agreeing To Amendment One To The Idle Industrial Sites Redevelopment Grant Agreement Between The Wisconsin Economic Development Corporation and City of Waterloo
  - b. Council Confirmation Of Mayoral Appointment, Craig Strobel To The Parks Commission As Waterloo Fire Department Board Of Trustees, Filling An Unexpired Term Ending In 2018.
  - c. Resolution #2016-07 Agreeing To An Alternate Contract For The Construction Of A Public Works Department Cold Storage Structure For A Sum Less Than \$25,000
- 8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9. ADJOURNMENT

*Mo Hansen*

Mo Hansen  
Clerk/Treasure

Posted and Emailed: 03/01/2016

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location-Karl Junginger Memorial Library Board

- Karl Junginger Memorial Library Board of Trustees Meeting – January 12, 2016
- Waterloo Fire & EMS – EMS – December 14, 2015, Fire – December 21, 2015 & Fire/EMS – January 11, 2016
- Public Safety & Health Committee – January 7, 2016
- Public Works & Property Committee – February 4, 2016
- Finance, Insurance & Personnel Committee – January 21, 2016 & February 4, 2016
- Joint Community Development Authority & Community Development Committee – January 19, 2016
- Parks Commission – January 26, 2016

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: February 18, 2016**

No meeting due to the lack of a quorum.



Attest:

Mo Hansen

Clerk/Treasurer

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: February 4, 2016**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Absent: Ziaja. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Police Chief Sorenson; WLOO videographers, Maureen Giese and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: JANUARY 21, 2016. MOTION: Moved by Quimby, seconded by Griffin to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. Maureen Giese commented that Robert's Rules of Order says minutes should be done prior to the following meeting. She noted instances of the Clerk/Treasurer not completing Parks Commission minutes in a timely manner. She noted amendments to minutes not shown on subsequent minutes.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Stinnett, seconded Thomas to approve the consent agenda as presented. VOICE VOTE: Motion carried.
  - a. Published Notice: Notice Of Public Testing Of Voting Equipment – February 11, 2016
  - b. Approval Of Operator's License For License Period Ending June 30, 2017
    - i. Antonia Castillo, 302 Parkway Drive, #4, Marshall
  - c. Authorizing The Execution Of Necessary Farmer's & Merchant State Bank Account Resolution Forms To Install Marlys Schmidt As Waterloo Fire Department Treasurer
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Public Works & Property Committee
    - i. Authorizing The Hiring Of Christopher Hauptli As A DPW Worker I Full-Time Employee, Term Of Employment To Include A One-year Probationary Period And Probationary Pay Rate Of \$16/hr. MOTION: Moved by Springer, seconded by Stinnett to authorize the hiring of Christopher Hauptli as stated on the agenda. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Ziaja absent.
    - ii. Directing Staff To Proceed With Procurement Of Services Necessary To Complete Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. MOTION: Moved by Springer, seconded by Quimby to direct staff to proceed with procurement of services necessary to complete Phase 3 of improvements at 720 West Madison Street as outlined in the Hurricane IKE Supplemental Project Award. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Ziaja absent.
  - b. Public Safety & Health Committee
    - i. Authorizing The Hiring Of David Warner As A Part-Time Police Officer. MOTION: Moved by Reynolds, seconded by Thomas to authorize the hiring of David Warner as stated on the agenda. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Ziaja absent.
  - c. Finance, Insurance & Personnel Committee
    - i. Treasurer's Report & Budget Reports For October, November & December 2015. MOTION: Moved by Springer, seconded by Quimby to approve all reports as listed and presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Ziaja absent.
6. NEW BUSINESS
  - a. Memorandum Of Understanding Between The City Of Waterloo And Waterloo Professional Police Association Authorizing A 2016 One-time Lump Sum Payout Of \$1,000 To Six Current Full-Time Officers Represented By The Waterloo Professional Police Association. DISCUSSION: Thompson said the memorandum was the result of discussions between the City and the Association and was triggered due to non-represented employees receiving a 3% wage increase for calendar year 2016. MOTION: Moved by Quimby, seconded by Springer to approve the memorandum as presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: None with Ziaja absent.
  - b. Resolution #2016-02 Approval Of Fiscal Year Assignments. DISCUSSION: Hansen requested tabling. MOTION: Moved by Quimby, seconded by Springer to table the resolution until the next meeting. VOICE VOTE: Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

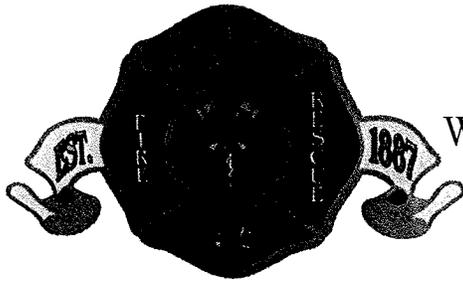
8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Stinnett to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:10 pm.



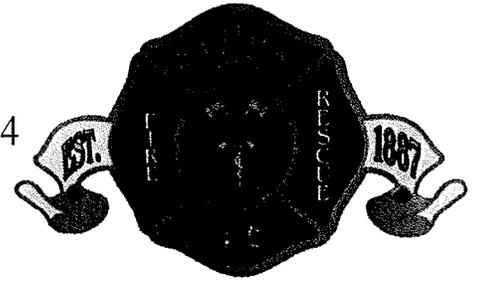
Attest:

Mo Hansen

Clerk/Treasurer



**WATERLOO FIRE & RESCUE**  
**900 INDUSTRIAL LANE**  
**WATERLOO, WISCONSIN 53594**



Department Activity Report – January 2016  
 Call Report for the month of January

**EMS Calls:**

City of Waterloo	18
Township of Waterloo	1
Township of Portland	3
Township of Milford	1
Township of Shields	0
<b>Total EMS</b>	<b>23</b>

**EMS & Fire Accidents Calls:**

City of Waterloo	0
<b>Total MVA</b>	<b>0</b>

**False Alarms:**

City Of Waterloo	3
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**Fire Calls:**

City of Waterloo	2
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**Hazardous Condition:**

City of Waterloo	2
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**Weather Related Calls:**

Waterloo Fire District	0
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**Good Intent:**

City of Waterloo	0
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**Service Calls:**

City of Waterloo	0
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**Rescue Calls:**

City of Waterloo	0
Township of Portland	1
Mutual Aid for Johnson Creek	1

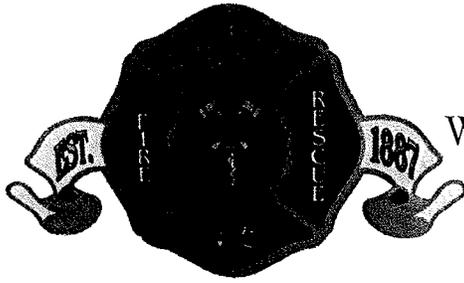
<b>Total Fire</b>	<b>9</b>
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<b>January Total</b>	<b>32</b>
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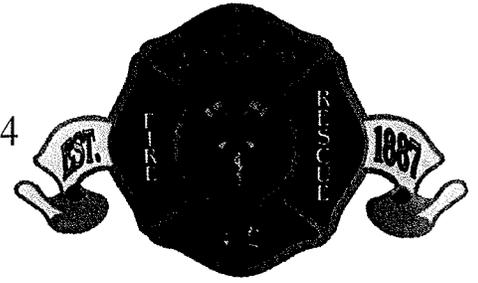
**Up to Date Call Totals**

Fire (Structure, Wild land, Motor Vehicle)	2
Rescue/EMS: ALS 9 BLS 14	Total: 23
Hazardous Conditions (No Fire)	2
Good Intent Calls	0
False Alarm or Call	3
Motor Vehicle Accidents	0
Service Calls	0
Rescue Calls	2
Weather Related Calls	0
<b>Up to Date Total</b>	<b>32</b>

Up to Date Total Mutual Aid Given	1	Mutual Aid Received	0
Up to Date Total Automatic Aid Given	0	Automatic Aid Received	0
Up to Date Total Personnel Response:	195	(for the month):	195
Up to Date Year Response Time (All Incidents)	200		
(From 1 <sup>st</sup> page to enroute times)		average	6.2 min (for the month)
Up to Date Minutes Spent Responding	98		
(Enroute time to on scene time)		average	3.0 min (for the month)



WATERLOO FIRE & RESCUE  
900 INDUSTRIAL LANE  
WATERLOO, WISCONSIN 53594



Monday February 1<sup>st</sup>, 2016

On Monday January 11<sup>th</sup>, 2016, we had a combination Fire & EMS meeting and the Annual meeting.

On Monday January 18<sup>th</sup>, 2016 we had a combination training for Fire & EMS. The training was on CPR. Which was the updated CPR training. American Heart has updated the techniques for CPR. All of our members have to be CPR trained.

After the training the elections for the officers from chief down were up for election. Here is the list of the new officers.

Chief Vern Butzine  
Assistant Chief Wesley Benisch  
1<sup>st</sup> Captain Chad Butzine  
2<sup>nd</sup> Captain Craig Strobel  
1<sup>st</sup> Lieutenant Kurt Dornacker  
2<sup>nd</sup> Lieutenant Jon Boedefeld  
Treasurer Marlys Schmidt  
Secretary Emilie Benisch

This year is when all of our EMS members have to go through refresher courses. At this time the EMT have started their first weekend of refresher on January 30-31 from 8am – 5pm. They will finish there refresher in February.

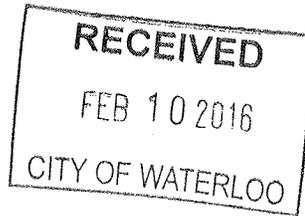
We want to Thank Tina Lange for serving as secretary for the last 18 years. She will continue to be the EMS coordinator along with duties of attendance and payroll.

Sincerely,

Chief Vern Butzine  
Waterloo Fire Department  
900 Industrial Ln.  
Waterloo WI 53594  
920-478-2535  
[admin@waterloofd.com](mailto:admin@waterloofd.com)



Invoice



Invoice Number: 0023420-IN  
 Invoice Date: 01/31/16  
 Terms: Net 30 Days  
 Due Date: 03/01/16

Salesperson: 0000  
 Customer Number: 11-WATERL2  
 Customer P.O.:

CITY OF WATERLOO  
 136 N MONROE STREET  
 Waterloo, WI 53594-1198

WI Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
<b>Permit # 15WTRC-0018-15-VOID</b>	<b>N8458 HWY O</b>			<b>Electrical Permit</b>
Electrical- Replacement & Misc.	(50.00)	01/25/16	60.00	(30.00)
<b>15WTRC-0018-15-VOID Subtotal</b>				<b>(30.00)</b>
<b>Permit # 16WTRC-0001-16-01B</b>	<b>217 N MONROE ST</b>			<b>Fence</b>
Other Fee- Commercial	70.00	01/07/16	60.00	42.00
<b>16WTRC-0001-16-01B Subtotal</b>				<b>42.00</b>
<b>Permit # 16WTRC-0002-16-01H</b>	<b>144 W MADISON ST</b>			<b>HVAC Permit</b>
HVAC- Replacement & Misc. lte	85.00	01/28/16	60.00	51.00
<b>16WTRC-0002-16-01H Subtotal</b>				<b>51.00</b>
<b>Permit # 16WTRC-0003-16-01H</b>	<b>540 HARRISON ST</b>			<b>HVAC Permit</b>
HVAC- Replacement & Misc. lte	50.00	01/28/16	60.00	30.00
<b>16WTRC-0003-16-01H Subtotal</b>				<b>30.00</b>
<b>Permit # 16WTRC-0004-16-01B</b>	<b>212 BIRCH ST</b>			<b>Residential Alteration</b>
Remodel- Residential	294.89	01/29/16	60.00	176.93
<b>16WTRC-0004-16-01B Subtotal</b>				<b>176.93</b>
	<b>499.89</b>			

WI Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	269.93
<b>Total</b>		<b>269.93</b>

Remit Payment to: SAFEBuilt, LLC  
 W241S4135 Pine Hollow Ct, Waukesha, WI 53189

Net Invoice: 269.93  
 Freight: 0.00  
 Sales Tax: 0.00  
**Invoice Total: 269.93**

MACHINERY AND EQUIPMENT

January 2016

544 H ENDLOADER	General Maintenance	Start	End	Total
		2,187	2,230	43
		Fuel Used	GPH	
		75	1.7	
JOHN DEERE TRACTOR	General Maintenance	START	END	TOTAL
		4,054	4,055	1
		FUEL USED	GPH	
		1	1	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,676	1,676	0
		FUEL USED	GPH	
		0	0	
2520 John Deere TRACTOR	General Maintenance	START	END	TOTAL
		463 / 430	466 / 440	3 / 10
		FUEL USED	TOTAL	
		13	1	
X750 JOHN DEERE	General Maintenance	START	END	TOTAL
		369	369	0
		FUEL USED	GPH	
		0	0	
2014 FREIGHTLINER TRUCK #7	General Maintenance	START	END	TOTAL
		2,151	2,314	163
		FUEL USED	GPH	
		68	2.3	
2010 INTERNATIONAL TRUCK #1	General Maintenance	START	END	TOTAL
		14,284	14,354	70
		FUEL USED	MPG	
		13	5.4	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		35,206	35,598	392
		FUEL USED	MPG	
		106	3.7	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,565	1,585	10
		FUEL USED	GPH	
		5	2	

2011 FORD F-550	General Maintenance	START 18,426	END 18,816	TOTAL 192
		FUEL USED 47		MPG 4
2008 INTERNATIONAL TRUCK #5	General Maintenance	START 16,694	END 16,917	TOTAL 223
		FUEL USED 95		MPG 2.4
2005 ELGIN PELICAN STREET SWEEPER	General Maintenance	START 9,461	END 9,461	TOTAL 0
		FUEL USED 0		GPH 0
2006 CHEVEROLET TRUCK #4	General Maintenance	START 70,702	END 71,442	TOTAL 740
		FUEL USED 92		GPH 8

January 2016

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	0	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	0
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	0	0

Miscellaneous Items

January 2015  
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	BRIAN		OT HOURS	TOTAL HOURS
ON CALL	0	0	0	0		0	0
MUNICIPLE BUILDING	2.5	2.5	2.5	0		0	7.5
WARMING HOUSE	0	0	0	0		0	0
POLICE ADMINISTRATION	0	0	0	0		0	0
FIRE DEPARTMENT	0	0	0	0		0	0
COMMUNITY BUILDING	0	0	0	0		0	0
VACATION	4	0	8	0		0	12
BEREAVMENT	0	0	0	0		0	0
HOLIDAY	0	0	0	0		0	0
SICK LEAVE	1	0	0	0		0	1
MACHINERY / EQUIPMENT	14.5	50.5	42.5	0		0	107.5
GARAGE / SHED	48	5	3	0		0	56
Meeting/Seminars	3	2	0	0		3	9
	4						
STREET REPAIR AND MAINTENANCE	0	13.5	9.5	0		3	23
STREET CLEANING	0	0	0	0		0	0
Snow/ice	10.5	7.5	6.5	0		24.5	230.5
	74	61.5	70.5	0			
STORM SEWER	0	0	0	0		0	0
TRAFFIC CONTROL	1.75	3.5	5	0		.75	10.25
BRIDGES / CULVERTS	0	0	0	0		0	0
TREE / BRUSH	5	15	11	0		0	31
REFUSE COLLECTION	5	2.5	3	0		0	10.5
SANITARY SEWER	0	0	0	0		0	0
INSECT CONTROL	0	0	0	0		0	0

ANIMAL CONTROL	0	0	0	0		0	0
CEMETERY	0	0	0	0		0	0
LIBRARY	0	3	3	0		0	6
PARKS	0	3	0	0		0	3
CELEBRATIONS ENTERTAINMENT	1	1	2	0		0	4
WINTER RECREATION	0	0	0	0		0	0
WEED CONTROL	0	0	0	0		0	0

# WATERLOO POLICE DEPARTMENT

Report For Month Of January 2016

## COMPLAINTS

Family:	2
Off Road Vehicles:	0
Vandalism:	1
Minor Theft - Less Than \$500:	0
Major Theft - More Than \$500:	2
Burglary:	0
Doors Found Open:	8
Animal Case:	6
Late Bar Closing:	0
Alarms:	2
Lous Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	0
Domestic Abuse:	2
Sexual Assault:	1
Runaways:	0
Worthless Checks:	0
All Other Complaints:	34
<b>TOTAL COMPLAINTS</b>	<b>59</b>

## INQUIRIES/CHECKS

Registration Checks:	978
Drivers License Checks:	304
NCIC/CIB/VIN Checks:	5
Check Welfare:	5
<b>TOTAL INQUIRIES/CHECKS</b>	<b>1292</b>

## ACCIDENTS

More Than \$1,000:	1
Less Than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
<b>TOTAL ACCIDENTS</b>	<b>2</b>

## ASSISTS

Assist Jefferson County:	7
Assist Dodge County:	3
Assist Dane County:	1
Assist Marshall Police:	4
Assist Fire/Rescue:	25
Assist Other Agencies:	0
Assist Public:	97
Assist With Escort:	0
Assist All Other:	1
<b>TOTAL ASSISTS</b>	<b>138</b>

## MISCELLANEOUS

Investigations/Followups:	71
Traffic Control:	0
Radar Operations:	163
Special Assignment:	10
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	0
<b>TOTAL MISCELLANEOUS</b>	<b>244</b>

# WATERLOO POLICE DEPARTMENT

Report For Month Of January 2016

## TRAFFIC VIOLATIONS

## MISDEMEANOR/CRIMINAL

### WARNINGS

### ARRESTS

### WARNINGS

### ARRESTS

Speeding:	32	5
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	1	0
Stop Sign Violation:	0	0
Illegal Passing:	0	0
No Drivers License:	0	2
Illegal Parking:	4	44
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	6	5
Driving Suspended/Revoked:	0	7
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	23	0
All Other Traffic:	2	4

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	6	0

### WARNINGS

### ARRESTS

TOTALS

74

67

### Hourly Breakdown

Patrol:	645.00
Investigations:	74.50
Radar:	151.00
Court Appearances:	0.00
Office:	235.15
Special Duties:	22.50
Schools/Training:	11.00
On Call:	0.00

TOTAL:

1139.15

Monthly Incident Comparison Report

Report Criteria:

Current Month: 1/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	0	0	2
	Assist Citizen	2	2	2	2	11
	Assist Dane County Sheriff	0	0	0	0	4
	Assist Dodge County Sheriff	3	0	3	3	15
	Assist Jefferson County Sheriff	2	1	2	1	12
	Assist Marshall PD	2	2	2	1	28
	Assist Probabtion/Parole	0	0	0	0	2
	Assist Social Services	0	1	0	1	12
	Civil Dispute	0	0	0	0	1
	Custody for Other Department	0	0	0	0	1
	EMS Calls	0	0	0	1	2
	Fire Calls	0	0	0	2	3
	Neighbor Problems	0	0	0	0	2
	Other Mutual Aid Assists	0	0	0	1	8

Monthly Incident Comparison Report

Report Criteria:

Current Month: 1/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST	Probation/Parole Check Ins	1	0	1	0	1
	<b>Total for ASSIST:</b>	<b>10</b>	<b>6</b>	<b>10</b>	<b>12</b>	<b>104</b>
CRIMINAL	Animal Cruelty/Neglect/Trapping	0	0	0	0	1
	Bail Jumping/Escapes	0	3	0	0	3
	Burglary - Non-Residential/Forced	0	1	0	0	1
	Burglary - Residential/Forced	0	0	0	1	2
	Burglary - Residential/No Force	0	1	0	0	2
	Computer Crimes	0	0	0	0	1
	Contempt of Court, Court Violation	0	0	0	0	3
	Criminal Damage To Property/vandalism	1	1	1	0	20
	Disorderly Conduct - All Other	1	2	1	0	11
	Disorderly Conduct - Fight, Disturbance	1	1	1	0	9
	Domestic Disturbance	2	2	2	1	15
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	1
	Drug Investigations	1	0	1	0	0
	Drug Paraphernalia Possession	0	1	0	0	4
	Drug Possession	0	0	0	0	2
	Forcible Rape	1	0	1	0	0
	Forgery/Counterfeiting	0	0	0	0	2
	Fraud	0	1	0	3	8
	Harass/Intimidate Victim or Witness	0	0	0	0	1
	Harassment - Harassing Telephone Calls	1	0	1	0	6
	Harassment - Threats	1	2	1	0	5
	Interfere with Child Custody	1	0	1	0	3
	Obstruct/Resist Police Officer	0	0	0	0	2
	Operate Vehicle Without Owner's Consent	0	0	0	1	1
	Other Sex Offenses	0	0	0	0	3
	Theft - All Other	3	1	3	0	8
	Theft - Bicycles	0	0	0	0	4
	Theft - From Building	1	1	1	0	5
	Theft - From a Motor Vehicle	0	0	0	0	5
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	0	0	4
	Trespassing	0	0	0	0	2
	Violation of Court/Restraining Order	0	0	0	1	5
	Worthless Checks - Less Than \$1000	0	0	0	0	2
	<b>Total for CRIMINAL:</b>	<b>14</b>	<b>17</b>	<b>14</b>	<b>7</b>	<b>142</b>
ORDINANCE	Abandoned Property/Vehicle Violation	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 1/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
<b>ORDINANCE</b>						
	Animal Bite	0	1	0	0	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	2	0	2	0	0
	Animal Running at Large	0	0	0	0	5
	Fireworks Violation	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	0	0	0	1	1
	Possession of Tobacco by Minor	0	0	0	0	2
	Truancy	0	0	0	0	5
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Under Age Drinking - Minor (Under 18)	0	0	0	0	2
	<b>Total for ORDINANCE:</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>26</b>
<b>Other</b>						
	Investigation/Take Report	0	0	0	0	1
	Other Animal Calls - Dead, Etc.	0	1	0	0	9
	Receive Information	0	0	0	5	29
	<b>Total for Other:</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>39</b>
<b>SERVICE</b>						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	0	0	0	0	1
	Emergency Detention/Detoxification	2	2	2	0	7
	Found Items/Property	0	0	0	0	7
	Keep the Peace	1	0	1	0	4
	Missing Adult	0	0	0	0	1
	Suspicious Person/Activity, Prowler	1	0	1	0	5
	Uncontrollable Juvenile	0	0	0	2	10
	Warrant Pickup - Other Agency	0	0	0	0	0
	Welfare Check	0	2	0	1	8
	<b>Total for SERVICE:</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>44</b>
<b>TRAFFIC</b>						
	Driver's License Violations (Ex OAS/OAR)	4	1	4	1	19
	Driving Complaint	0	0	0	0	0
	Lane Violations - Left of Center, Etc.	0	0	0	0	3
	OAS/OAR/Other License Violations	5	3	5	1	43
	Operate Motor Vehicle While Intoxicated	0	0	0	1	12
	Other Traffic Violations	1	0	1	2	12
	Parking Violation	0	2	0	5	46
	Registration/Title Violation	4	3	4	1	14
	Seatbelt Violation	0	0	0	1	46
	Speeding Violation	5	0	5	1	16

Monthly Incident Comparison Report

Report Criteria:

Current Month: 1/2016

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Stop Sign/Signal Violation	0	1	0	0	2
	Tow Vehicle	0	0	0	0	2
	Traffic Accident - Hit and Run (Damage)	0	1	0	1	13
	Traffic Accident - Non-Reportable	0	1	0	1	5
	Traffic Accident - Personal Injury	0	0	0	0	3
	Traffic Accident - Property Damage	1	0	1	1	15
	Vehicle Equipment Violation - Lights	0	2	0	1	5
	Vehicle Equipment Violation - Other	0	0	0	0	1
	<b>Total for TRAFFIC:</b>	<b>20</b>	<b>14</b>	<b>20</b>	<b>17</b>	<b>257</b>
Undefined						
	Blank Description	0	0	0	0	3
	Found Property	0	0	0	0	1
	Harassment	0	0	0	0	1
	<b>Total for Undefined:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
	<b>Grand Totals:</b>	<b>50</b>	<b>43</b>	<b>50</b>	<b>45</b>	<b>617</b>

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# Waterloo Police Department

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## Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 01/01/2016 Thru 01/31/2016

Printed: 02/12/2016

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Date	Complaint	Case Descriptive	Action Taken
01/01/2016	OPERATE WITHOUT A VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
01/04/2016	PROBATION AND PAROLE CHECKIN.	SUBJECT WAS INTO POLICE DEPARTMENT AS REQUITED BY HIS PROBATION INFORMATION.	OFFICER TOOK NECESSARY INFORMATION.
01/04/2016	SUSPICIOUS ACTIVITY.	SUBJECT REPORTS OF HAVING ISSUES WITH DEBIT CARD.	INVESTIGATION CONTINUING.
01/04/2016	ANIMAL COMPLAINT	REPORT OF FIVE DOGS BARKING CONSTANTLY AT RESIDENCE.	OFFICER MADE CONTACT AND RESIDENTS GIVEN WARNINGS.
01/05/2016	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER WAS ADVISED DRIVER'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
01/05/2016	THEEFT ALL OTHER.	COMPLAINANT REPORTS UNAUTHORIZED CHARGE ON BANK ACCOUNT.	INVESTIGATION CONTINUING.
01/06/2016	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
01/06/2016	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
01/06/2016	THREATS.	REPORT OF SUBJECTS RECEIVING THREATENING MESSAGES THROUGH A CELL PHONE APP.	OFFICER SPOKE WITH ALL SUBJECTS. SUSPECTS WARNED.
01/06/2016	VIOLATE INSTRUCTIONAL PERMIT.	OFFICER HAD SUBJECT ON A TRAFFIC. UPON CHECKING DRIVER'S STATUS, OFFICER FOUND DRIVER ONLY HAD AN INSTRUCTIONAL PERMIT AND PASSENGER WAS NOT OVER THE AGE OF 21.	SUBJECT ARRESTED AND ISSUED CITATION.
01/08/2016	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 01/01/2016 Thru 01/31/2016

Printed: 02/12/2016

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Date	Complaint	Case Descriptive	Action Taken
01/09/2016	TRAFFIC ACCIDENT-PROPERTY DAMAGE	REPORT OF VEHICLE ON FIRE.	OFFICER TOOK INFORMATION.
01/11/2016	DISORDERLY CONDUCT.	REPORT OF SUBJECT REFUSING TO LEAVE RESIDENCE.	OFFICER MADE CONTACT. AFTER INTERVIEWS WITH SUBJECTS, ONE SUBJECT ARRESTED.
01/11/2016	SEXUAL ASSAULT.	COMPLAINANT REPORTS BEING ASSAULTED BY BOYFRIEND.	INVESTIGATION CONTINUING.
01/12/2016	DETOX.	OFFICER REQUESTED TO MAKE CONTACT WITH RESIDENT IN CITY FOR JEFFERSON COUNTY HUMAN SERVICES	OFFICER MADE CONTACT WITH SUBJECT WHO WAS EXTREMELY INTOXICATED. SUBJECT TRANSPORTED TO DETOX FACILITY.
01/12/2016	THEFT ALL OTHER.	REPORT OF SUBJECT USING COMPLAINANT'S DEBIT CARD FOR UNAUTHORIZED WITH DRAWALS.	INVESTIGATION CONTINUING.
01/13/2016	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
01/13/2016	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH A VEHICLE RUN-OFF IN JEFFERSON COUNTY.	OFFICER ASSISTED.
01/14/2016	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
01/14/2016	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
01/14/2016	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
01/14/2016	NON-REGISTRATION OF MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON VEHICLE EXPIRED IN AUGUST, 2015.	SUBJECT ARRESTED AND ISSUED CITATIONS.
01/14/2016	OPERATING AFTER REGISTRATION SUSPENDED.	OFFICER OBSERVED REGISTRATION ON VEHICLE WAS LISTED TO ANOTHER VEHICLE.	OFFICER STOPPED VEHICLE, TALKED WILL OCCUPANTS. BOTH SUBJECTS ARRESTED AND ISSUED CITATION.S

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 01/01/2016 Thru 01/31/2016

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Date	Complaint	Case Descriptive	Action Taken
01/15/2016	HARASSMENT	COMPLAINANT REPORTS RECEIVING UNWANTED MESSAGES FROM SUSPECT.	SUSPECT CONTACTED AND WARNED.
01/16/2016	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
01/16/2016	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST DODGE COUNTY WITH ACCIDENT IN THEIR COUNTY.	OFFICER ASSISTED
01/16/2016	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
01/17/2016	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
01/17/2016	DOMESTIC DISTURBANCE.	REPORT OF POSSIBLE ALTERCATION AT RESIDENCE.	OFFICER MADE CONTACT AND INTERVIEWED ALL SUBJECTS. ONE SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
01/18/2016	NON-REGISTRATION OF A MOTOR VEHICLE.	OFFICER OBSERVED REGISTRATION ON VEHICLE EXPIRED MARCH, 2015.	SUBJECT ARRESTED AND ISSUED CITATION.
01/19/2016	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH A RESCUE CALL IN DODGE COUNTY INVOLVING INTOXICATED SUBJECT.	OFFICER ASSISTED.
01/19/2016	OPERATE MOTO VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON OFFICER REQUESTING PROOF OF INSURANCE, DRIVER STATED THERE WAS NO CURRENT INSURANCE ON VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
01/20/2016	OPERATE AFTER REGISTRATION SUSPENSION.	OFFICEER OBSERVED REGISTRATION ON VEHICLE SHOWED IT EXPIRED IN 2014.	SUBJECT STOPPED, ARRESTED AND ISSUED CITATIONS.
01/22/2016	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
01/22/2016	THEFT ALL OTHER	REPORT OF SUBJECT PICKING UP PARTS FROM LOCAL BUSINESS AND THEN FAILED TO COME AND PAY FOR THEM.	INVESTIGATION CONTINUING.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 01/01/2016 Thru 01/31/2016

Printed: 02/12/2016

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Date	Complaint	Case Descriptive	Action Taken
01/23/2016	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH POSSIBLE COW IN ROADWAY IN JEFFERSON COUNTY.	OFFICER ASSISTED.
01/23/2016	ASSST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIT WITH POSSIBLE ALTERCATION AT RESIDENCE IN THE VILLAGE OF MARSHALL.	OFFICER ASSISTED.
01/23/2016	OPERATE WITHOUT A VALID LICENSE.	OFFICER OBSERVED REGISTERED OWNER OF VEHICLE DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
01/24/2016	CRIMINAL DAMAGE TO PROPERTY.	SUBJECT REPORTS DAMAGE TO VEHICLE.	INVESTIGATION CONTINUING.
01/24/2016	DETOX	REPORT OF INTOXICATED SUBJECT MAKING SUICIDAL STATEMENTS.	HUMAN SERVICES CONTACTED AND SUBJECT TRANSPORTED.
01/26/2016	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL ON A 911 HANGUP.	OFFICER ASSISTED.
01/26/2016	DISORDERLY CONDUCT.	REPORT OF STUDENT AT HIGH SCHOOL YELLING AND REFUSING TO GO TO CLASSROOM.	OFFICER MADE CONTACT. SUBJECT WAS PICKED UP FROM SCHOOL. REPORT TO BE FORWARDED TO HUMAN SERVICES.
01/26/2016	ANIMAL COMPLAINT.	REPORT OF BARKING DOGS. UPON OFFICER MAKING CONTACT AT RESIDENCE, MORE THAN THREE DOGS OBSERVED AT RESIDENCE.	SUBJECT WARNED TO REMOVE ONE DOG FROM RESIDENCE AND TO GET ALL DOGS LICENSED.
01/27/2016	ASSIST PUBLIC	SUBJECT REPORTS INDIVIDUALS POSSIBLE ENTERING RESIDENCE.	OFFICER TOOK INFORMATION.
01/28/2016	CHILD CUSTODY.	SUBJECT REPORTS NOT BEING ABLE TO VISIT CHILDREN.	OFFICER MADE CONTACT WITH ALL SUBJECTS. ARRANGEMENTS WERE MADE.
01/29/2016	DEFECTIVE HEADLAMP	SUBJECT WAS ISSUED A WARNING TO REPAIR HEADLAMP. SUBJECT HAS MADE NO ATTEMPT TO REPAIR NOTICE.	SUBJECT ARRESTED AND ISSUED CITATION.
01/29/2016	DEFECTIVE HEADLAMP	SUBJECT WAS ISSUED A WARNING FOR NO INSURANCE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 01/01/2016 Thru 01/31/2016

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Date	Complaint	Case Descriptive	Action Taken
01/29/2016	DISORDERLY CONDUCT.	REPORT OF POSSIBLE ALTERCATION AT RESIDENCE.	OFFICERS MADE CONTACT. ONE SUBJECT LEFT THE RESIDENCE FOR THE NIGHT.
01/29/2016	NON-REGISTRATION OF AUTO.	SUBJECT WAS ISSUED A WARNING FOR NON-REGISTRATION OF VEHICLE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT WAS ISSUED A CITATION.
01/30/2016	SPEEDING VIOLATION.	SUBJECT OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
01/30/2016	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
01/30/2016	OPERATING WHILE REVOKED.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS REVOKED.	SUBJECT ARRESTED AND ISSUED CITATION.
01/30/2016	KEEP THE PEACE.	OFFICER WAS REQUESTED AT RESIDENCE TO KEEP THE PEACE WHILE SUBJECT PICKED ITEMS UP FROM RESIDENCE.	OFFICER ASSISTED.

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
01/19/2016	01/19/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB:	Ticket No:	Officer/Court Type
01/19/16	BINDER,ANGELA,M	03/17/71	T-U107498-6	SORENSEN, DENIS
11:00 AM	135 CHARLTON ST BEAVER DAM WI, 53916	Age: 44	Issued: 12/23/15 Inc #: 15-000590	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*346.46	FTS AT STOP SIGN	\$25.00 \$0.00
01/19/16	DICKEY,TAMERA,DENISE	DOB: 05/02/88	No: T-U107495-3	BOLLIG,RANDY,P
11:00 AM	425 FARNHAM ST 2 MARSHALL WI, 53559	Age: 27	Issued: 12/10/15 Inc #: 15-000578	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00 \$0.00
01/19/16	KNOX,ANDREW,R.	DOB: 10/16/75	No: T-I002405-4	THOM,TRACY
11:00 AM	382 E HASELTINE ST 1 RICHLAND CENTER WI, 53581	Age: 39	Issued: 09/16/15 Inc #: 15-000583	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*346.53	PARK/STAND WHERE PROHIB	\$25.00 \$0.00
01/19/16	KNOX,ANDREW,R.	DOB: 10/16/75	No: T-U107491-6	THOMFORD,SARAH,ANNE
11:00 AM	382 E HASELTINE ST 1 RICHLAND CENTER WI, 53581	Age: 39	Issued: 09/18/15 Inc #: 15-000557	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*346.53	PARK/STAND WHERE PROHIB	\$25.00 \$0.00
01/19/16	KOSLOSKI,NICOLE,M	DOB: 09/22/82	No: T-I002404-3	LANGE,RANDIE,R
11:00 AM	410 S WASHINGTON ST WATERLOO WI, 53594	Age: 32	Issued: 09/08/15 Inc #: 15-000574	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*346.53	PARK/STAND WHERE PROHIB	\$25.00 \$0.00
01/19/16	KRAUSE,BRANDI,M	DOB: 12/24/78	No: T-U107497-5	THOM,TRACY
11:00 AM	727 LEWELLIN ST MARSHALL WI, 53559	Age: 36	Issued: 12/17/15 Inc #: 15-000587	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00 \$0.00
01/19/16	LAZARO,CIRA	DOB: 05/14/74	No: T-U107485-0	BREITENFELDT,NICHOLAS,E
11:00 AM	556 KNOWLTON ST 3 WATERLOO WI, 53594	Age: 41	Issued: 11/13/15 Inc #: 15-000540	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*343.05(3)(A)	OPER W/O VALID DL	\$45.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
01/19/2016	01/19/2016	ALL	JEFFERSON CO CIRCUIT CT
<b>Court Date</b>	<b>Name</b>	<b>Ticket</b>	<b>Officer/Court Type</b>
01/19/16	MARSHALL,AMANDA,M	DOB: 12/07/82 No: C-P413378	RUPPRECHT,JOSEPH,J
11:00 AM	618 SOUTH MONROE STREET A WATERLOO WI, 53594	Age: 32 Issued: 11/11/15 Inc #: 15-000535	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*278-1-947.01	DISORDERLY CONDUCT	\$95.00	\$0.00
01/19/16	MEDENWALDT,BRETT,C, JR	DOB: 05/26/95 No: T-U107496-4	RUPPRECHT,JOSEPH,J
11:00 AM	115 W MADISON ST WATERLOO WI, 53594	Age: 20 Issued: 10/08/15 Inc #: 15-000579	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*346.53	PARK/STAND WHERE PROHIB	\$25.00	\$0.00
01/19/16	MONTENEGRO,ALEJANDRO,DANOSSIEL	DOB: 09/19/94 No: C-P284926	THOM,TRACY
11:00 AM	1625 ESKER TRAIL COLUMBUS WI, 53925	Age: 21 Issued: 11/26/15 Inc #: 15-000559	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*278-1-947.01	DISORDERLY CONDUCT	\$95.00	\$0.00
01/19/16	PEASLEE,JENNIFER,M	DOB: 10/11/95 No: T-U107493-1	THOMFORD,SARAH,ANNE
11:00 AM	1085 LUM AVE WATERLOO WI, 53594	Age: 20 Issued: 12/05/15 Inc #: 15-000572	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*341.04(1)	NON/EXPIRED REGISTRATION	\$35.00	\$0.00
01/19/16	PESCHEL,HEATHER,A	DOB: 06/29/85 No: T-U107490-5	BREITENFELDT,NICHOLAS,E
11:00 AM	N589 CTH T WATERLOO WI, 53594	Age: 30 Issued: 11/21/15 Inc #: 15-000556	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00
01/19/16	SCHNEIDER,CORRINA,R	DOB: 10/22/82 No: T-U107494-2	THOMFORD,SARAH,ANNE
11:00 AM	207 N MONROE ST A WATERLOO WI, 53594	Age: 33 Issued: 12/10/15 Inc #: 15-000576	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00	\$0.00
01/19/16	SHORT,NICHOLE,M	DOB: 06/06/93 No: C-P284927	THOM,TRACY
11:00 AM	104 1/2 E MADISON ST A WATERLOO WI, 53594	Age: 22 Issued: 12/05/15 Inc #: 15-000571	JEFFERSON CO CIRCUIT CT
<b>Charge</b>	<b>Description</b>	<b>Fine</b>	<b>Collected</b>
*278-1-940.19(1)	Battery	\$95.00	\$0.00

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
01/19/2016	01/19/2016	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
01/19/16	WOLTER,CEDRIC,LUIS	02/04/97	C-P413363	BOLLIG,RANDY,P
11:00 AM	1475 WILD IRIS ST SUN PRAIRIE WI, 53590	Age: 18	Issued: 11/14/15 Inc #: 15-000542	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-947.01	DISORDERLY CONDUCT	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
01/19/16	ZARATE CRUZ,ROMEO	04/03/72	T-U107492-0	RUPPRECHT,JOSEPH,J
11:00 AM	412 N 28TH ST MILWAUKEE WI, 53208	Age: 43	Issued: 12/03/15 Inc #: 15-000566	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.05(3)(A)	OPER W/O VALID DL	\$45.00	\$0.00

**Ticket Count: 16**

**Total Fines: \$810.00**  
**Total Payments: \$0.00**  
**Total Due: \$810.00**

WATERLOO POLICE DEPARTMENT  
PARKING CITATIONS JANUARY, 2016

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
1/4/2016	\$10.00	Check	011614	Counter	Ayala	April	013973
1/4/2016	\$10.00	Cash	011615	Counter	Austin	Cora	013713
1/2/2016	\$10.00	Cash	011616	Counter	Chairez	Jose	013975
1/4/2016	\$10.00	Cash	011617	Counter	Zerkle	Faith	013718
1/4/2016	\$10.00	Cash	011618	Counter	Bergan	Thomas	013719
1/5/2016	\$10.00	Check	011619	Mail	Motl	VONDA	013709
1/5/2016	\$10.00	Check	011620	Mail	Ledbury	Barbara	013715
1/5/2016	\$10.00	Cash	011621	Counter	Roeben	Zachary	013708
1/6/2016	\$10.00	Cash	011622	Counter	Alcantara Gonzalez	Bladimir	013717
1/6/2016	\$10.00	Check	011623	Counter	Bergan	Thomas	013881
1/8/2016	\$10.00	Check	011624	Mail	Fitzgerald	Michelle	013972
1/11/2016	\$10.00	Check	011625	Drop Box	Tucker	Melvin	013981
1/12/2016	\$10.00	Cash	011627	Counter	Jones	Ninfa	013974
1/12/2016	\$10.00	Cash	011627	Counter	Jones	Ninfa	013985
1/12/2016	\$10.00	Cash	011627	Counter	Jones	Ninfa	013982
1/14/2016	\$10.00	Cash	011628	Counter	Norton	Linda	013720
1/15/2016	\$10.00	Cash	011629	Counter	Elmer	Donna	013723
1/18/2016	\$10.00	Cash	011630	Drop Box	Roth	Tina	013721
1/18/2016	\$10.00	Cash	011631	Counter	Yerges	Matthew	013992
1/19/2016	\$10.00	Cash	011633	Counter	Fitzgerald	Tasha	013971
1/19/2016	\$10.00	Cash	011634	Counter	Biersach	Robert	013987
1/21/2016	\$10.00	Cash	011635	Counter	Mattson	Paul	013989
1/22/2016	\$30.00	Cash	011636	Counter	Cahoon	James	013960
1/22/2016	\$30.00	Cash	011637	Counter	Vanalstyne	Gabrielle	013978
1/22/2016	\$30.00	Cash	011637	Counter	Vanalstyne	Gabrielle	013880
1/25/2016	\$10.00	Cash	011638	Drop Box	Haerterich	Tammi	013998
1/25/2016	\$10.00	Cash	011639	Drop Box	Norton	Linda	013993
1/25/2016	\$10.00	Cash	011640	Counter	Lemke	David	013727
1/26/2016	\$10.00	Cash	011641	Counter	Nelson	Jody	013730
1/27/2016	\$10.00	Cash	011642	Counter	Shaner	Marissa	013804
1/27/2016	\$10.00	Cash	011643	Counter	Chairez	Rosalba	013991

WATERLOO POLICE DEPARTMENT  
PARKING CITATIONS JANUARY, 2016

1/27/2016	\$10.00 Cash	011644	Counter	Jones	Ninfa	013997
1/27/2016	\$10.00 Cash	011644	Counter	Jones	Ninfa	013999
1/27/2016	\$10.00 Cash	011644	Counter	Jones	Ninfa	013995
1/27/2016	\$30.00 Check	011645	Counter	SAMPRO	KEVIN	013884
1/28/2016	\$10.00 Cash	011647	Drop Box	Hellenbrand Inc		013805
1/29/2016	\$10.00 Cash	011648	Drop Box	Ayala	April	013988
TOTAL DUE	\$450.00					

WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT

MONTH: January YEAR: 2016

2011 Ford Crown Victoria

PRINTED  
02/12/2016  
Page 1 of 2

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
01/01/2016	54,063	7.7	\$15.09		
01/02/2016	54,144	9.8	\$19.00		
01/02/2016	54,199	7.7	\$15.00		
01/03/2016	54,254	7.2	\$14.07		
01/04/2016	54,299	6.8	\$13.01		
01/04/2016	54,390	7.9	\$15.00		
01/06/2016	54,495	11.5	\$21.85		
01/07/2016	54,566	8.7	\$16.50		
01/07/2016	54,619	6.8	\$13.00		
01/08/2016	54,668	6.3	\$12.03		
01/09/2016	54,713	6.9	\$13.15		
01/10/2016	54,804	10.2	\$19.33		
01/10/2016	54,828	5.7	\$10.87		
01/11/2016	54,893	6.8	\$13.00		
01/12/2016	54,952	7.6	\$14.40		
01/13/2016	55,078	8.7	\$16.45		
01/15/2016	55,250	8.8	\$15.58		
01/16/2016	55,324	9.8	\$17.60		
01/16/2016	55,400	8.5	\$15.21		
01/17/2016	55,444	7.0	\$12.55		
01/18/2016	55,522	10.2	\$18.44		
01/19/2016	55,594	9.4	\$16.97		
01/20/2016	55,669	10.0	\$18.00		
01/21/2016	55,726	8.4	\$14.73		
01/22/2016	55,825	11.8	\$20.00		
01/23/2016	55,897	8.7	\$14.82		
01/24/2016	55,989	9.8	\$16.73		
01/25/2016	56,051	8.8	\$14.90		
01/26/2016	56,121	9.1	\$15.46		
01/27/2016	56,211	10.2	\$17.41		
01/27/2016	56,263	8.2	\$14.00		
01/28/2016	53,614	7.6	\$12.99		
01/29/2016	56,398	10.4	\$17.75		
01/30/2016	56,483	11.3	\$18.67		
01/31/2016	56,544	7.3	\$12.07		
01/31/2016	56,615	7.6	\$12.25		

*WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT*

*MONTH: January YEAR: 2016*

*2011 Ford Crown Victoria*

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02/12/2016  
Page 2 of 2

BEGINNING MONTHLY MILEAGE:	54,121.0	MILES
ENDING MONTHLY MILEAGE:	56,649.0	MILES
TOTAL MILES DRIVEN:	2,528.0	MILES
TOTAL FUEL ADDED:	309.2	GALLONS
TOTAL FUEL COSTS:	\$557.88	
MILES PER GALLON:	8.2	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: January YEAR: 2016**

**2014 FORD EDGE UTILITY**

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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
01/01/2016	20,901	6.6	\$12.77		
01/08/2016	21,059	11.0	\$20.85		
01/09/2016	21,136	6.2	\$11.80		
01/12/2016	21,213	7.1	\$13.50		
01/15/2016	21,296	7.7	\$13.80		
01/17/2016	21,383	8.8	\$15.85		
01/18/2016	21,455	6.0	\$10.85		
01/20/2016	21,516	5.9	\$10.70		
01/22/2016	21,672	11.1	\$19.55		
01/24/2016	21,769	9.0	\$15.30		
01/25/2016	21,882	6.8	\$11.60		
01/27/2016	21,977	8.4	\$14.30		
01/29/2016	22,090	10.1	\$17.10		

BEGINNING MONTHLY MILEAGE:	20,901.0	MILES
ENDING MONTHLY MILEAGE:	22,126.0	MILES
TOTAL MILES DRIVEN:	1,225.0	MILES
TOTAL FUEL ADDED:	104.7	GALLONS
TOTAL FUEL COSTS:	\$187.97	
MILES PER GALLON:	11.7	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT**  
**MONTHLY FLEET MAINTENANCE REPORT**  
**MONTH: January YEAR: 2016**  
**2015 FORD SUV**

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02/12/2016  
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
01/07/2016	5,420	12.0	\$22.80		
01/17/2016	5,608	13.3	\$24.00		
01/20/2016	5,727	8.2	\$14.70		
01/25/2016	5,866	9.0	\$15.35		

BEGINNING MONTHLY MILEAGE:	5,400.0	MILES
ENDING MONTHLY MILEAGE:	6,054.0	MILES
TOTAL MILES DRIVEN:	654.0	MILES
TOTAL FUEL ADDED:	42.5	GALLONS
TOTAL FUEL COSTS:	\$76.85	
MILES PER GALLON:	15.4	M.P.G.
TOTAL MAINTENANCE COSTS:		

Karl Junginger Memorial Library  
 Mayor/Council/Board Report  
 January 2016

**Circulation**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	1760											
Non-residents	1067											
Monthly Total	2827											
FYTD Total	2827											

**Interlibrary loan**

Items loaned to	753											
TRIO	15											
WISCAT	768											
Monthly Total	768											
FYTD Total												
Items received from	591											
TRIO	23											
WISCAT	614											
Monthly Total	614											
FYTD Total												

**Additional Circulation Statistics**

**Children's Materials**

Monthly Total	1159
FYTD Total	1159

**DVDs**

Monthly Total	870
FYTD Total	870

**Additional Statistics**

**Public Access  
Computer Use**

WI FI	
Monthly Total	56
FYTD Total	56

**Public Internet**

Monthly Total	263
FYTD Total	263

**Total Public Computer Use**

Monthly Total	319
FYTD Total	319

**Programs**

**Adult Programs**

Number of programs	
Monthly Total	7
FYTD Total	7
Attendance	
Monthly Total	55
FYTD Total	55

**Teen (12-18) Programs**

Number of programs	
Monthly Total	3
FYTD Total	3
Attendance (Adult + Teen)	
Monthly Total	15
FYTD Total	15

**Children's Programs**

Number of programs	
Monthly Total	16
FYTD Total	16
Attendance (Adult + Child)	
Monthly Total	252
FYTD Total	252

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
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**Meeting Room Bookings**

Karl Junginger Memorial Library  
Mayor/Council/Board Report  
January 2016

Monthly Total	30
FYTD Total	30

**Holdings**

FYTD Total	28995
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**Number of Registered Borrowers**

Resident	2021
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Nonresident	1088
-------------	------

FYTD Total	3109
------------	------

**Overdrive**

**eBooks**

Monthly Total	155
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FYTD Total	155
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**Audiobook downloads**

Monthly Total	79
---------------	----

FYTD Total	79
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**OUTREACH Circulation**

Monthly Total	185
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FYTD Total	185
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February 2, 2016

The Waterloo Water & Light Commission held their regular meeting on Tuesday, February 2, 2016 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Cliff Butzine. Present were Commissioners Tom Bergan, Ray Burbach, Larry Waldo, Superintendent Barry Sorenson, and Dave Krause, Krause Engineering. Steve Hegstrom was absent.

Motion by Bergan, seconded by Burbach to approve the minutes of the January 5, 2016 meeting. Motion carried.

Motion by Burbach, seconded by Waldo to approve payment of the January bills as presented. Motion carried.

Motion by Bergan, seconded by Burbach to approve signing up for the shared meter tech. Motion carried.

Motion by Butzine, seconded by Waldo to use Klecker Heating's maintenance program. Motion carried.

Motion to adjourn by Bergan, seconded by Waldo. Motion carried.

Respectfully submitted,

Tom Bergan  
Secretary

List of Bills

Associated Trust Company	726.00	Neitzel Auto & Hardware	582.84
Badger Welding	12.95	Payment Service Network	12.95
Baker Tilly Virchow Krause, LLP	2,626.00	North American Mechanical Inc	1,955.00
Border States	1,380.00	Portland Sanitary District	6,131.70
BP Credit Card Center	500.11	Civic Systems	610.00
Control Works	7,855.00	SEERA	1,294.98
Charter Communications	80.00	Dairyland Power Coop	50.00
City of Waterloo Treasurer	35,311.13	Utility Sales & Service	66,710.00
Crane Engineering	4,401.20	United Liquid Waste Recycling, Inc.	937.50
Crescent Electric Supply Co.	49.42	Speedee Delivery Service	28.40
Deppe's Awards	82.50	VISA	643.41
Farmers & Merchants State Bank	46,695.45	Tim Sullivan	99.99
Frontier	455.26	Jacob Fenner	51.38
GFC Leasing	49.00	Ryan Radloff	434.19
Hometown News, LP	299.00	Schaefer's Soft Water	212.00
Jonas Office Products, Ltd.	88.00	Superior Chemical Corp	104.90
Liberty Printers	31.65	Bell Lumber & Pole	10,366.49
Lannoy Foods	335.62	Sabel Mechancial LLC	725.75
NAMI	2,590.36	Waterloo Building Center	35.00
Payroll	37,921.90	Wastewater Training Solutions	240.00
Postmaster	552.29	Waterloo Utilities	9,200.94
Grainger	454.26	We Energies	1,163.90
First Supply	499.01	Wisconsin Dept. of Revenue	3,884.80
U. S. Cellular	4.35	Wisconsin State Lab of Hygiene	25.00
NAPA of Waterloo	22.06	WPPI Energy	284,781.70
Midwest Meter	11,904.00		

Total Disbursements \$545,209.34

Report of Cash

**Checking Account #102-613:**

Balance 12/31/16	\$50,738.57
Transfer	250,000.00
Disbursements	-254,087.54
Interest	4.28
Service Charge	-18.29
Balance 1/31/16	<u>\$46,637.02</u>

**WWTP Account #374-547**

Balance 12/31/16	\$155,057.96
Deposit	4,500.00
Transfer for Expenses	
Interest	43.90
Balance 1/31/16	<u>\$159,601.86</u>

**Debt Service Account #3015323:**

Balance 12/31/16	\$102,490.03
Deposit	46,500.00
Bond Payment	
Interest	9.36
Balance 1/31/16	<u>\$148,990.03</u>

**Money Market Account #110-832:**

Balance 12/31/16	\$769,533.20
Deposits	479,951.02
Transfer	-165,406.42
Disbursements	-261,372.33
Interest	375.07
Service Charge	-278.81
Balance 1/31/16	<u>\$822,801.73</u>

**Bond Construction Account:**

Balance 1/31/16	<u>\$522,521.84</u>
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**Certificate of Deposit #614470:**

Balance 1/31/16	<u>\$113,290.22</u>
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**Certificate of Deposit #613386:**

Balance 1/31/16	<u>\$291,361.56</u>
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**Certificate of Deposit #2875:**

Balance 12/31/16	\$600,207.12
Interest	
Balance 1/31/16	<u>\$600,207.12</u>

## Raynelle

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**From:** Manager <manager@watertownhumanesociety.org>  
**Sent:** Friday, February 12, 2016 3:58 PM  
**To:** Raynelle  
**Subject:** Re: Report for January 2016

Raynelle,  
In the month of January we only took in one cat and zero dogs from the city of Waterloo.

Jacob R. Preinfalk  
Operations Manager  
Watertown Humane Society

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**From:** Raynelle <cityhall@waterloowi.us>  
**Sent:** Friday, February 12, 2016 8:38 AM  
**To:** Manager  
**Subject:** Report for January 2016

Jake  
Could we get a report for January 2016?  
Thank you  
*Raynelle M Butzine*  
Secretary  
City of Waterloo, WI  
920-478-3025  
[cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/REN	LICENSE #	EMPLOYER
OSTERGARD	ANITA	J	5931	WEST U.S. HWY 14	JANESVILLE	2009- MISDEMEANOR	NEW	098"OP"2015/2017	THE MT BAR
PETERSON	ANN	M	706	HUBBELL ST	MARSHALL		NEW	100"OP"2015/2017	THE BRIDGE
WADDELL	KEVIN	A	W7805	HIGHLAND RD	LAKE MILLS		NEW	099"OP"2015/2017	LOEDER BP

**BALANCE SHEET**  
**2015 REAL ESTATE AND PERSONAL PROPERTY TAXES**  
**CITY OF WATERLOO**

2/11/2016

**REAL ESTATE COLLECTIONS**

GENERAL PROPERTY TAX	3,703,913.04	
SPECIAL ASSESSMENTS	3,398.78	
DELINQUENT UTILITIES	20,319.18	
SPECIAL CHARGES	1,985.50	
AG USE PENALTY	-	
MANAGED FOREST LAW	-	
<b>TOTAL COLLECTIONS</b>		<u>3,729,616.50</u>

**UNPAID REAL ESTATE TAXES**

POSTPONED TAXES	693,683.57	
DELINQUENT TAXES	123,148.74	
DELINQUENT SPECIAL ASSESSMENTS	418.00	
DELINQUENT SPECIAL CHARGES	-	
UNPAID DELINQUENT UTILITIES	3,414.71	
DELINQUENT AG USE PENALTY	-	
DELINQUENT MANAGED FOREST LAW	-	
DELINQUENT OCCUPATIONAL TAXES	-	
STATE TAX CREDIT IN ROLL	331,491.09	
LOTTERY CREDIT IN ROLL	95,167.60	
FIRST DOLLAR CREDIT IN ROLL	75,350.00	
CHANGE IN LOTTERY CLAIMS	110.66	
<b>TOTAL UNPAID</b>		<u>1,322,784.37</u>

**PERSONAL PROPERTY TAXES**

PERSONAL PROPERTY COLLECTED	211,356.83	
DEL/POSTPONED PERSONAL PROPERTY	3,248.99	
PERSONAL PROPERTY STATE CREDIT	15,164.03	
PERSONAL PROPERTY LOTTERY CREDIT	-	
OCCUPATIONAL TAXES	-	
<b>TOTAL PERSONAL PROPERTY</b>		<u>229,769.85</u>

**GRAND TOTAL OF TAX ROLL \*\***

This must match the Statement of Taxes

5,282,170.72

**OFFICIAL NOTICE  
VOTING BY ABSENTEE BALLOT  
FOR APRIL 5, 2016  
SPRING ELECTION**

**VILLAGE OF MARSHALL (DANE CO.) WI. - TOWN OF MEDINA (DANE CO.) WI.-  
CITY OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF PORTLAND (DODGE CO.) WI. -  
TOWN OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF YORK (DANE CO.) WI.**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. **Proof of identification must be provided before an absentee ballot may be issued.**

**You must make a request for an absentee ballot in writing.**

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail or in person.

**Making application to receive an absentee ballot by mail**

**The deadline for making application to receive an absentee by mail is:  
5 pm on the fifth day before the election, THURSDAY, MARCH 31, 2016**

**Note:** Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

**Voting an absentee ballot in person**

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person. **Proof of identification must be provided before an absentee ballot may be issued.**

**The first day to vote an absentee ballot in the clerk's office is:  
MONDAY, MARCH 21, 2016**

**The last day to vote an absentee ballot in the clerk's office:  
FRIDAY, APRIL 1, 2016 5:00 P.M.**

No in-person absentee voting may occur on a weekend or legal holiday.

**Village of Marshall** - Michelle Murphy, Clerk  
130 S. Pardee St., Box 45  
Marshall, WI. 53559-0045  
Phone # (608) 655-4017 ext. 214  
Mon-Thurs: 8:00 a.m. - 4:30 p.m.; Fri: 8:00 a.m.-1:00 p.m.  
Friday, April 1, 2016 8:00 a.m. – 5:00 p.m.

**Town of Medina** - Patrick LeMahieu, Clerk  
5347 Missouri Road  
Marshall, WI. 53559  
Phone # (608) 886-8691  
Available by Appointment

**Town of Portland** - Nancy Thompson, Clerk  
N120 Hickory Lane  
Waterloo, WI. 53594  
Phone # (920) 478-3724  
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

**City of Waterloo** – Morton Hansen  
136 North Monroe Street  
Waterloo, WI. 53594  
Phone #(920) 478-3025  
Mon-Fri: 8:00 a.m. - 4:30 p.m.  
Friday, April 1, 2016 8:00 a.m. – 5:00 p.m.

**Town of Waterloo** - Cindy Schroeder, Clerk  
N7874 Hwy 89  
Waterloo, WI. 53594  
Phone #(920) 648-3230  
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

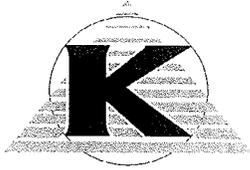
**Town of York** – Nicole Bronkhorst, Clerk  
398 Sun Prairie Rd  
Waterloo, WI. 53594  
Phone # (608) 516-0828  
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on APRIL 5, 2016. Any ballots received after the polls close will be counted by the board of canvassers if postmarked by Election Day and received no later than 4:00 p.m. on the Friday following the election.

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**(Note:** The Type E Notice is published by the municipal clerk on the 4<sup>th</sup>\* Tuesday before each primary and each election held in the municipality. If a weekly paper is used for publication, the notice is published in the closest preceding issue to the 4<sup>th</sup>\* Tuesday before each primary and each election. If a municipality chooses to post this notice in lieu of publication, the notice must be posted no later than the 4<sup>th</sup>\* Tuesday before the primary or the election.)

\* The Type E Notice for a special primary or election for national state, county or municipal or special district office, not held concurrently with the spring or general election, is published on the 3<sup>rd</sup> Tuesday preceding the primary or election. Wis. Stat. §§ 10.01(2)(e), 10.06(3)(f).



City of Waterloo, Wisconsin  
**PRELIMINARY ESTIMATE OF COST**  
**203 E. Madison Street & Path**

Date: August 17, 2015  
Revised:

**Project Overview**

**Site Work:** Subject property will need to be graded, retaining wall installed, some base course work completed, asphalt lot installed and other misc. restoration to be completed.

**Path Work:** From the subject property, a gravel pedestrian path will be constructed 10' wide and connect with Youker Park (located north of 203 E Madison)

**203 E. Madison Estimated Quantities for Site Work**

Quantity	Unit	Item	Unit Cost	Item Cost
1	LS	Site Grading		\$15,000
160	TN	Aggregated Base Course	\$23.25	\$3,720
110	TN	HMA Pavement E-1, 4"	\$82.00	\$9,020
250	SF	Retaining Wall	\$32.00	\$8,000
140	SY	Restoration	\$9.00	\$1,260
1	LS	Pavement Markings		\$1,600
1	LS	Erosion Control		\$1,000
<b>Site Work - Total Estimated Construction Cost</b>				<b>\$39,600</b>

**Estimated Quantities for 10' Wide Pedestrian Path**

**360 LF**

Quantity	Unit	Item	Unit Cost	Item Cost
1	LS	Unclassified Excavation		\$8,600
100	TN	Aggregate Base Course	\$23.25	\$2,325
480	SY	Restoration	\$9.00	\$4,320
400	LF	Silt Fence	\$3.25	\$1,300
<b>10' Wide Path - Total Estimated Construction Cost</b>				<b>\$16,545</b>

**Not included**

- Notes:**
- o Cost does not include Engineering or Easement/Property Acquisition.
  - o Cost does not include Regulatory Approval (DNR).
  - o No cost has been included for Kiosk, Interpretive Signage, Potential Overlook, or Decorative Benches (as shown on McKay's Concept Plan).

CONCEPT

203 E MADISON



FUTURE PEDESTRIAN CONNECTION

MAUNESHA RIVER

URBAN RIVER EDUCATION  
GATHERING SPACE  
W/ POTENTIAL SHELTER

RETAINING WALL

POTENTIAL OVERLOOK

WHEEL STOP, TYP.

INTERPRETIVE SIGNAGE

BIKE PARKING, TYP.

KIOSK

BENCH, TYP.

ASPHALT WALK

EXISTING FOUNDATION  
(ADD GUARD RAIL)

E. MADISON STREET

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
01/02/16	PC	01/07/16	29538	BUTZINE, RAYNELLE M	1001	714.16
01/02/16	PC	01/07/16	29539	BAIRD, LOIS A.M.	1002	1,391.78
01/02/16	PC	01/07/16	29540	HANSEN JR., MORTON J.	1008	1,490.62
01/02/16	PC	01/07/16	29541	BURGOS COLON, JESUS	1043	292.40
01/02/16	PC	01/07/16	29542	BRITZKE, NATHANIEL E	1045	28.53
01/02/16	PC	01/07/16	29543	SCHEER, WILLIAM HENRY	1046	23.78
01/02/16	PC	01/07/16	29544	GARTNER, FRANCINE A	1101	886.54
01/02/16	PC	01/07/16	29545	LANGE, RANDIE R	1104	1,508.60
01/02/16	PC	01/07/16	29546	SORENSEN, DENIS P	1106	1,616.35
01/02/16	PC	01/07/16	29547	BOLLIG, RANDY P	1113	1,813.16
01/02/16	PC	01/07/16	29548	THOMFORD, SARAH A	1115	2,259.02
01/02/16	PC	01/07/16	29549	BREITENFELDT, NICHOLA	1118	1,775.80
01/02/16	PC	01/07/16	29550	CULLEN, NATHANIEL J	1120	1,294.79
01/02/16	PC	01/07/16	29551	THOM, TRACY S	1121	1,574.06
01/02/16	PC	01/07/16	29552	RUPPRECHT, JOSEPH JA\	1126	1,463.68
01/02/16	PC	01/07/16	29553	SCHLEIF, BRIAN S	1202	33.74
01/02/16	PC	01/07/16	29554	YERGES, GARY A	1203	1,451.60
01/02/16	PC	01/07/16	29555	ROBBINS, JEFFREY K	1204	1,171.69
01/02/16	PC	01/07/16	29556	YERGES, CHAD M	1206	1,168.62
01/02/16	PC	01/07/16	29557	ZIBELL, JOEL R	1251	1,021.21
01/02/16	PC	01/07/16	29558	GRENAWALT, BEVERLY A	1260	317.14
01/02/16	PC	01/07/16	29559	BRUECKNER, AMANDA EF	1261	903.30
01/02/16	PC	01/07/16	29560	MOUNTFORD, KELLI ANN	1263	1,379.35
01/02/16	PC	01/07/16	29561	PARSONS, MARY MARGA\	1277	810.63
01/02/16	PC	01/07/16	29562	DATKA, AMBER ELIZABETI	1281	249.90
01/02/16	PC	01/07/16	29563	KENT, HEATHER EILEAN	1284	151.43
01/02/16	PC	01/07/16	29564	KOELE, ISABELLE MORGA	1285	90.27
01/02/16	PC	01/07/16	29565	TARNOWSKI, MEGAN MAE	1287	116.49
01/02/16	PC	01/07/16	29566	CLOVER, AMANDA ANN	1337	306.97
01/02/16	PC	01/07/16	29567	THOMPSON, KAREN M	1350	113.52
01/02/16	PC	01/07/16	29568	BUTZINE, JASON V	1706	1,524.78
01/02/16	PC	01/07/16	29569	PETRIE, MATTHEW T	1756	1,338.60
01/02/16	PC	01/07/16	29570	BUTZINE, VERN LEROY	1801	307.87
01/16/16	PC	01/21/16	29571	BUTZINE, RAYNELLE M	1001	750.01
01/16/16	PC	01/21/16	29572	BAIRD, LOIS A.M.	1002	1,513.76
01/16/16	PC	01/21/16	29573	HANSEN JR., MORTON J.	1008	1,490.62
01/16/16	PC	01/21/16	29574	BURGOS COLON, JESUS	1043	312.12
01/16/16	PC	01/21/16	29575	BRITZKE, NATHANIEL E	1045	147.44
01/16/16	PC	01/21/16	29576	SCHEER, WILLIAM HENRY	1046	66.58
01/16/16	PC	01/21/16	29577	GARTNER, FRANCINE A	1101	926.99
01/16/16	PC	01/21/16	29578	LANGE, RANDIE R	1104	1,508.60
01/16/16	PC	01/21/16	29579	SORENSEN, DENIS P	1106	1,619.85
01/16/16	PC	01/21/16	29580	BOLLIG, RANDY P	1113	1,313.54
01/16/16	PC	01/21/16	29581	THOMFORD, SARAH A	1115	1,524.68
01/16/16	PC	01/21/16	29582	BREITENFELDT, NICHOLA	1118	1,352.57
01/16/16	PC	01/21/16	29583	CULLEN, NATHANIEL J	1120	1,307.89
01/16/16	PC	01/21/16	29584	THOM, TRACY S	1121	1,426.67
01/16/16	PC	01/21/16	29585	RUPPRECHT, JOSEPH JA\	1126	1,407.17
01/16/16	PC	01/21/16	29586	EILENFELDT, WAYNE M	1135	273.21
01/16/16	PC	01/21/16	29587	YERGES, GARY A	1203	1,370.66
01/16/16	PC	01/21/16	29588	ROBBINS, JEFFREY K	1204	1,088.57
01/16/16	PC	01/21/16	29589	YERGES, CHAD M	1206	1,077.92
01/16/16	PC	01/21/16	29590	ZIBELL, JOEL R	1251	1,063.34
01/16/16	PC	01/21/16	29591	GRENAWALT, BEVERLY A	1260	327.29
01/16/16	PC	01/21/16	29592	BRUECKNER, AMANDA EF	1261	908.96
01/16/16	PC	01/21/16	29593	MOUNTFORD, KELLI ANN	1263	1,390.53

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
01/16/16	PC	01/21/16	29594	PARSONS, MARY MARGA	1277	766.13
01/16/16	PC	01/21/16	29595	DATKA, AMBER ELIZABET	1281	285.92
01/16/16	PC	01/21/16	29596	KENT, HEATHER EILEAN	1284	77.88
01/16/16	PC	01/21/16	29597	KOELE, ISABELLE MORGA	1285	134.79
01/16/16	PC	01/21/16	29598	TARNOWSKI, MEGAN MAE	1287	116.49
01/16/16	PC	01/21/16	29599	BUTZINE, JASON V	1706	1,242.25
01/16/16	PC	01/21/16	29600	PETRIE, MATTHEW T	1756	1,280.67
01/16/16	PC	01/21/16	29601	BENISCH, WESLEY L	1900	1,020.43
01/16/16	PC	01/21/16	29602	LANGE, TINA MARIE	1903	129.89
01/16/16	PC	01/21/16	29603	BUTZINE, VERN LEROY	1904	120.05
01/16/16	PC	01/21/16	29604	OLSON, DUANE C	1918	9.23
01/16/16	PC	01/21/16	29605	STROBEL, CRAIG RANDAL	1933	55.85
01/16/16	PC	01/21/16	29606	JOYCE, LINDA MAY	1934	220.97
01/16/16	PC	01/21/16	29607	KUHLOW, JULIE A	1936	629.07
01/16/16	PC	01/21/16	29608	DORNACKER, KURT R	1941	204.62
01/16/16	PC	01/21/16	29609	COTTING, JOHN ERIC	1963	702.11
01/16/16	PC	01/21/16	29610	BOEDEFELD, JON HARALI	1982	467.45
01/16/16	PC	01/21/16	29611	BUTZINE, CHRISTINE ELIZ	1983	219.79
01/16/16	PC	01/21/16	29612	BENISCH, EMILIE K	1990	586.05
01/16/16	PC	01/21/16	29613	SCHMIDT, MARLYS J	2004	294.59
01/16/16	PC	01/21/16	29614	HERING, KENDRA LYNNEL	2006	9.23
01/16/16	PC	01/21/16	29615	COLLINS, BILLIE LYNN	2011	105.28
01/16/16	PC	01/21/16	29616	HERING, KEENAN BRADLE	2012	654.65
01/16/16	PC	01/21/16	29617	WEBER, BENJAMIN K	2013	208.15
01/16/16	PC	01/21/16	29618	BEUTIN, KEITH JAMES	2014	108.66
01/16/16	PC	01/21/16	29619	FRITSCH, RYAN MICHAEL	2015	173.60
01/16/16	PC	01/21/16	29620	GRIFFIN, MICHELLE KATH	2017	9.23
01/16/16	PC	01/21/16	29621	CHRISTIANSON, RUSSELL	2022	232.86
01/16/16	PC	01/21/16	29622	WOOLEVER, JACOB THOM	2027	390.77
01/16/16	PC	01/21/16	29623	LAI MILLER, PEGGY PIK	2028	242.88
01/16/16	PC	01/21/16	29624	OLGUIN, MARIBEL REMED	2030	90.64
Grand Totals:						65,549.53

**RESOLUTION #2016-03  
A RESOLUTION AMENDING THE 2015 BUDGET**

**WHEREAS**, the City of Waterloo has levied taxes and appropriated monies for expenditures for City operations in 2015, and

**WHEREAS**, unforeseen circumstances and events occurred in 2015, previously unanticipated when the budget was originally adopted,

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Waterloo that the 2015 budget be amended as follows:

**AMENDMENT DUE TO INCREASE IN REVENUE**

<b>FUND 100 GENERAL REVENUES</b>		<b>ORIGINAL 2015 BUDGET</b>	<b>ADJUSTMENT</b>	<b>AMENDED 2015 BUDGET</b>
100-44-4430-000	BUILDING PERMITS	8,000.00	10,000.00	18,000.00
100-44-4431-000	ELECTRICAL PERMITS	2,900.00	4,000.00	6,900.00
100-44-4432-000	PLUMBING PERMITS	1,200.00	1,493.00	2,693.00
100-48-4850-000	DONATIONS - PUBLIC	-	1,444.70	1,444.70
	<b>TOTALS</b>	<b>12,100.00</b>	<b>16,937.70</b>	<b>29,037.70</b>

<b>FUND 100 GENERAL EXPENDITURES</b>				
100-52-5240-290	BUILDING & OTHER INSPECTIONS	9,500.00	15,493.00	24,993.00
100-55-5520-357	PARKS DOG PARK	-	1,444.70	1,444.70
	<b>TOTALS</b>	<b>9,500.00</b>	<b>16,937.70</b>	<b>26,437.70</b>

**AMEND BUDGET FOR CARRYOVER FUNDS APPLIED**

<b>FUND 100 GENERAL REVENUES</b>				
100-49-4931-000	CARRYOVER FUNDS APPLIED LIBRARY COUNTY	-	152,678.82	152,678.82
100-49-4931-000	CARRYOVER FUNDS APPLIED LIBRARY CITY	152,678.82	132.53	152,811.35
100-49-4931-000	CARRYOVER FUNDS APPLIED DOG PARK	152,811.35	1,095.98	153,907.33
	<b>TOTALS</b>	<b>305,490.17</b>	<b>153,907.33</b>	<b>459,397.50</b>

<b>FUND 100 GENERAL EXPENDITURES</b>				
100-55-5511-899	LIBRARY COUNTY AID CARRYOVER	-	152,678.82	152,678.82
100-55-5511-223	LIBRARY WATER & SEWER	1,742.00	132.53	1,874.53
100-55-5520-357	PARKS DOG PARK	1,444.70	1,095.98	2,540.68
	<b>TOTALS</b>	<b>3,186.70</b>	<b>153,907.33</b>	<b>157,094.03</b>

**AMEND BUDGET FOR TRANSFER BETWEEN EXPENDITURE ACCOUNTS**

<b>FUND 100 GENERAL</b>		<b>ORIGINAL</b>	<b>ADJUSTMENT</b>	<b>AMENDED</b>
<b>EXPENDITURES</b>		<b>2015</b>		<b>2015</b>
		<b>BUDGET</b>		<b>BUDGET</b>
100-51-5142-110	CLERK SALARY/CLERK	48,392.00	2,755.00	51,147.00
100-53-5310-215	ENG & ADMIN PROF FEES	3,000.00	1,723.00	4,723.00
100-53-5361-351	SANITARY SEWERS REP & MAINT	3,000.00	1,640.00	4,640.00
100-55-5530-392	CELEB & ENTER XMAS DÉCOR	-	150.00	150.00
100-55-5530-399	CELEB & ENTER MISC	-	88.00	88.00
100-51-5144-128	ELECTION POLLWORKERS	2,000.00	(1,383.00)	617.00
100-51-5160-351	MUNICIPAL BLDG REPAIRS & MAINT	4,000.00	(1,372.00)	2,628.00
100-53-5324-342	MACH & EQUIP GAS & OIL	29,000.00	(3,601.00)	25,399.00
	<b>TOTALS</b>	<b>89,392.00</b>	<b>-</b>	<b>89,392.00</b>

**AMENDMENT DUE TO FUND BALANCE APPLIED**

<b>FUND 300</b>				
<b>DEBT SERVICE</b>				
<b>REVENUES</b>				
300-49-4930-0200	FUND BALANCE APPLIED	-	3,326.00	3,326.00
	<b>TOTALS</b>	<b>-</b>	<b>3,326.00</b>	<b>3,326.00</b>

<b>FUND 300</b>				
<b>DEBT SERVICE</b>				
<b>EXPENDITURES</b>				
300-58-5820-620	INTEREST & FISCAL CHARGES	1,200.00	3,326.00	4,526.00
	<b>TOTALS</b>	<b>1,200.00</b>	<b>3,326.00</b>	<b>4,526.00</b>

<b>FUND 820 AGENCY</b>				
<b>TRUSTEES WFD</b>				
<b>REVENUES</b>				
820-49-4930-000	FUND BALANCE APPLIED CAROUSEL	-	4,362.50	4,362.50
820-49-4930-000	FUND BALANCE APPLIED TRUSTEES	4,362.50	93,875.78	98,238.28
	<b>TOTALS</b>	<b>4,362.50</b>	<b>98,238.28</b>	<b>102,600.78</b>

<b>FUND 820 AGENCY</b>				
<b>TRUSTEES WFD</b>				
<b>EXPENDITURES</b>				
820-59-5920-000	TRANSFERS OUT-CAROUSEL	1,000.00	\$ 4,362.50	\$ 5,362.50
820-59-5925-000	TRANSFERS OUT-TRUSTEES SHOE FACTORY	-	93,875.78	93,875.78
	<b>TOTALS</b>	<b>1,000.00</b>	<b>98,238.28</b>	<b>99,238.28</b>

**ADOPTED** at a regular meeting of the Common Council on February 18, 2016.

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Robert H. Thompson  
Mayor

---

Morton Hansen  
Clerk/Treasurer



136 North Monroe Street  
Waterloo, WI 53594-1198  
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**RESOLUTION #2016-08  
AMENDING THE EMPLOYEE HANDBOOK RELATING TO A 60 DAY WAITING PERIOD FOR  
EMPLOYEE HEALTH INSURANCE BENEFITS AND ELIMINATION OF A SIX-MONTH WRS WAITING  
PERIOD FOR LIFE INSURANCE**

**Whereas**, after weighing policy options forwarded by the Wisconsin Retirement System related to changing the 60 day waiting period for health insurance benefits and eliminating the six-month waiting period for the beginning of a life insurance benefit, the Finance, Insurance & Personnel Committee recommends the following specific edits and changes to the Municipal Employee Handbook:

7.3 Health Insurance (NO CHANGE)

Eligible employees may enroll in the City's current group health insurance plan. Please contact the City for specific details concerning the current group health insurance plan.

The City currently makes available medical health insurance coverage for all permanent full-time and eligible part-time employees and their dependents as prescribed within the terms and conditions of the policy in effect.

Employees are eligible for insurance coverage after sixty (60) days of employment, effective on the first day of the month following the sixty (60) days.

7.5 Life Insurance

The City currently provides group term life insurance to employees who have been enrolled in the Wisconsin Retirement Program for six (6) months.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, agrees with the Finance, Insurance & Personnel Committee recommendation changes and directs the Clerk/Treasurer to amend the Employee Handbook to put the change in place. Said changes are to formally take effect upon the passage of this resolution.

**PASSED AND ADOPTED** this 3<sup>rd</sup> day of March, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

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Mo Hansen  
City Clerk/Treasurer



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**RESOLUTION #2016-04**  
**DIRECTING THE DRAFTING OF A 2016 BUDGET AMENDMENT TO CONSOLIDATE ALL PARKS OPERATIONS TO FUND 225, A SPECIAL REVENUE FUND, AND TO TRANSFER A SUM FROM THE GENERAL FUND TO FUND 225, RENAMED "PARKS SPECIAL REVENUE FUND"**

**Whereas**, The Parks Commission has engaged in leading a reformulation of municipal parks management activities and services, and;

**Whereas**, The Parks Commission met on January 26, 2016 to recommend to the Council the hiring of Gabe Haberkorn as Parks Coordinator, and;

**Whereas**, The Parks Commission met on February 17, 2016 to recommend budgetary modifications to allow for the management of all Waterloo parks -- including Firemen's Park.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it affirms the recommendations of the Parks Commission as contained within and as presented as an attachment on this night and additionally directs the drafting of a 2016 budgeting amendment to accomplish the following:

1. Consolidate all parks operations to Fund 225, a special revenue fund
2. Transfer a sum from the General Fund to Fund 225
3. Relabel Fund 225 previously labeled "Waterloo Regional Trailhead" as "Parks Special Revenue Fund"
4. Implement Parks Commission recommendations dated 2/17/2016.
5. To present for Council consideration all additional budgetary modifications to enhance budgetary transparency to foster the ability for to more easily review and evaluate revenues and expenses going forward for municipal parks operations.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of February, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

\_\_\_\_\_  
Mo Hansen  
City Clerk/Treasurer

WATERLOO PARKS COMMISSION  
PARKS COORDINATOR DIRECTIONS  
2/15/2016

	#1 Muni adds 30K "Least Sustainable"	#2 No Muni Additional "Most Sustainable"	#3 Muni adds 15K	#4 Muni adds 15K; Variable @15k "Low Rental Success"	#5 No Muni Additional Variable @50k "Strong Rental Success"
<b>Revenue</b>					
Tax Levy Base Allocation	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
2016 Additional One-time Municipal	\$30,000	\$0	\$15,000	\$15,000	\$0
2016 Park Variable Bonus Eligible Revenue ***	\$30,000	\$30,000	\$30,000	\$15,000	\$50,000
2016 Park Variable Revenue Not Bonus Eligible	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Park Donations (Project Specific)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>TOTAL REVENUE</b>	<b>\$115,000</b>	<b>\$85,000</b>	<b>\$100,000</b>	<b>\$85,000</b>	<b>\$105,000</b>
<b>Expenses</b>					
Parks Coordinator (PC)	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
2016 PC 20% Bonus ***	\$6,000	\$6,000	\$6,000	\$3,000	\$10,000
<b>PC TOTAL GROSS INCOME</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$33,000</b>	<b>\$40,000</b>
SOCIAL SECURITY	\$2,754	\$2,754	\$2,754	\$2,525	\$3,060
RETIREMENT	\$2,376	\$2,376	\$2,376	\$2,178	\$2,640
HEALTH INS (assumes employer share Unity/Community @ \$1,654/mnth)	\$19,848	\$19,848	\$19,848	\$19,848	\$19,848
INCOME CONT & LIFE	\$175	\$175	\$175	\$175	\$175
<b>PC WAGE/BENEFIT EXPENSE</b>	<b>\$61,153</b>	<b>\$61,153</b>	<b>\$61,153</b>	<b>\$57,726</b>	<b>\$65,723</b>
Seasonal Staff (SS)	\$9,285	\$9,285	\$9,285	\$9,285	\$9,285
Social Security	\$710	\$710	\$710	\$710	\$710
<b>SS WAGE/BENEFIT EXPENSE</b>	<b>\$9,995</b>	<b>\$9,995</b>	<b>\$9,995</b>	<b>\$9,995</b>	<b>\$9,995</b>
<b>TOTAL PERSONNEL EXPENSE</b>	<b>\$71,148</b>	<b>\$71,148</b>	<b>\$71,148</b>	<b>\$67,721</b>	<b>\$75,718</b>
<b>ALL OTHER OPERATIONAL EXPENSES</b>	<b>\$33,852</b>	<b>\$3,852</b>	<b>\$18,852</b>	<b>\$7,279</b>	<b>\$19,282</b>
<b>PROJECT SPECIFIC EXPENSE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>TOTAL EXPENSES</b>	<b>\$115,000</b>	<b>\$85,000</b>	<b>\$100,000</b>	<b>\$85,000</b>	<b>\$105,000</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**RESOLUTION #2016-05  
AUTHORIZING THE HIRING OF GABE HABERKORN AS PARKS COORDINATOR**

**Whereas**, The Parks Commission has engaged in leading a reformulation of municipal parks management activities and services which includes hiring a Parks Coordinator for all Waterloo parks, and;

**Whereas**, The Parks Commission directed a public posting for parks management proposals which generated five submittals, and;

**Whereas**, The Parks Commission at its January 26, 2016 meeting interviewed two of the five and proceeded to vote in open session to recommend to the Council the hiring of Gabe Haberkorn as Parks Coordinator, and;

**Whereas**, The Parks Commission met on February 17, 2016 to review terms of employment and compensation arrangements for this hire, also forwarding recommendations to the Council on this night.;

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it authorizes the hiring of Gabe Haberkorn as Parks Coordinator with the terms of employment as recommended by Parks Commission at its February 16, 2016 meeting.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of February, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

\_\_\_\_\_  
Mo Hansen  
City Clerk/Treasurer

**TO:** PARKS COMMISSION  
**FROM:** MO HANSEN  
**SUBJECT:** PARKS COORDINATOR HIRE RECOMMENDATIONS  
**DATE:** FEBRUARY 12, 2016

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## ***PARKS COORDINATOR HIRE— CLERK/TREASURER RECOMMENDATIONS***

At its January 26, 2016 meeting the Commission directed the Clerk/Treasurer to meeting with Gabe Haberkorn and arrive at terms of employment with options related to a direct hire or an independent contractor.

All efforts to arrive at an independent hire arrangement were unproductive. The IRS definitions generated constraints and in keeping with the Haberkorn submittal, multiple options relating to a direct hire are presented here.

### **TERMS OF EMPLOYMENT.**

1. Full-time, salaried direct hire. Afforded all benefits as offered in the municipal Employee Handbook updated from time to time by the City Council.
2. Gross wages \$30,000 annually.
3. Three years contract beginning March 1, 2016 with annual performance review each December by the Parks Commission. Performance review measures as follows for the 1<sup>st</sup> year.
  - a. 2016 rental income for Waterloo Regional Trailhead greater than \$2,000.
  - b. 2016 rental income for Firemen's Park greater than \$30,000.
  - c. Project Specific Parks Donations greater than \$12,000 (10K for Firemen's Park and 2K for Waterloo Regional Trailhead).
  - d. Positive responses from stake-holders and renters by way of an on-line survey. Conducted post event for renters and on or before December 1 for stakeholders
4. Eligible bonus wages calculated each December 1<sup>st</sup>, consisting of 20% of the Parks Variable Bonus Eligible Revenue. This bonus will be paid each December. Eligible revenue is defined as:
  - a. Revenue from rental and event contracts signed by Parks Coordinator.
  - b. Positive net beverage, food or concession sales from park events in which revenue is deposited in a municipal account and it produces a net gain (revenue greater than expense). The amount of gain is the eligible amount.

- c. Negative net beverage, food or concession sales from park events in which revenue is deposited in a municipal account and it produces a net loss (revenue less than expense). The amount of loss is the eligible amount and is deducted from other positive figures.

## **DUTIES.**

The Coordinator would have the following duties:

- Parks Marketing/Promotion: The Coordinator's primary duty would be to bring under contract events held at Waterloo parks.
  - The Coordinator would use all marketing efforts to assist in the promotion of Waterloo parks including social media, webpage and direct contact with potential park users.
- Coordinate Events: The Parks Coordinator would be responsible for coordination of events, including scheduling all workers/volunteers and purchasing or supervising purchase of any necessary concessions/catering or other supplies for an event.
- Assist in Waterloo Community Functions: In addition to marketing the parks for third-party events, this position would also have a prominent role in bringing the community into the park for community-wide events and celebrations.
- Foster Recurring Volunteer and Financial Support For Waterloo Parks: This position would play a lead role in fostering volunteer activities and private financial support for Waterloo parks, reporting monthly on these matters to Parks Commission.
- Activity & Financial Reporting: The Parks Coordinator is to submit monthly written reports to the Parks Commission, prepare an annual budget, and generally to be the responsible for Parks revenues and expenditures.
- Identify & Apply For Funding: In coordination with other municipal officers, this position would be responsible for identifying and applying for grants.
- Other Duties: As assigned by the Parks Commission.



RECEIVED  
JAN 29 2016  
CITY OF WATERLOO

136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021  
cityhall@waterloowis.com

**APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE**

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): MACC Fund - Midwest Athletic Against Childhood Cancer, Inc.

STATUS: (circle one) unincorporated incorporated individual other \_\_\_\_\_

CONTACT NAME: Colleen D. Moran

PHONE NUMBER: 414.955.5834 DAYTIME 414.839.7695 EVENING 414.955.6170 FAX

EMAIL ADDRESS: cebmoran@maccfund.org

NAME OF EVENT: Trek 100 - Ride for Hope

TYPE OF EVENT: (circle one) Festival Race  Parade Tag  Caravan Day  Rally  March  Other bike ride

PURPOSE OF EVENT: to raise money for pediatric cancer research

DATE OF EVENT: June 11, 2016

EVENT HOURS: 6am-6pm SET UP HOURS 4-6am BREAKDOWN 5-7pm

DESCRIPTION OF EVENT: 100, 50, 36 or 19 mile bike ride - begins @ 7:30am

SITE/ADDRESS FOR EVENT (list if multiple locations): Trek Bicycles - 801 W. Madison St. Waterloo WI 53594

PROJECTED ATTENDANCE: 2200 PAST ATTENDANCE: 2200

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 350

RAIN POLICY: We ride rain or shine unless there is lightning

DATE APPLICATION MADE: 1/18/16

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

**HOLD HARMLESS CLAUSE:**

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

**INSURANCE REQUIREMENTS:**

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, \_\_\_\_\_ 20\_\_ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594.** Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

**PERMITTED USE OF PUBLIC PROPERTY:**

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at \_\_\_\_\_ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of \_\_\_\_\_ through \_\_\_\_\_ 20\_\_ . Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

**LIABILITY WAIVER:**

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

**AUTHORIZED SIGNATURES:**

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

*Celken D. Moran*  
\_\_\_\_\_  
Name (please print)  
*Development Officer*  
\_\_\_\_\_  
Signatory Title (if applicable)

*Celken D. Moran*  
\_\_\_\_\_  
Signature  
*January 18, 2016*  
\_\_\_\_\_  
Date

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594.** A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: 11/29/2016 Received by: Mail

Clerk's Office to complete the section below:

Cc:

Approval date or permit number

Animal Control

Public Works

Fire Department

Utilities

Building & Permits

Public Health Inspector

Police Department

City Clerk

Public Property Use

Building Inspector

Certificate of Insurance

Fire Department

Council Approval

**Fee for Profit Events = \$50.00 per event.**

**Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.**

Fee Paid: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Received by: \_\_\_\_\_

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

## Attachment 1

### CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:  
**\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.**
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
6. **No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: Trek 100 Bike Ride

DATE (S) OF EVENT: 6/11/16 HOURS: 7:30-6 pm.

LOCATION/PROPERTY: Trek Bicycles 801 W. Madison St. Waterloo, WI 53594

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security? YES  **NO**

If yes, list security company name. \_\_\_\_\_

Where will security be needed? \_\_\_\_\_

What times will security be needed? \_\_\_\_\_

Will WPD officers be required? **YES**  NO

Municipal estimation of cost: \_\_\_\_\_ WPD Personnel @ \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

2) What are your plans for medical assistance? Kettle Moraine Ambulance Service on route  
Would have Waterloo F.D. again to help w standby line on 6-11-16  
Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  **NO**

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Colleen O. Moran phone # 414 839-7695

2) What time will set up begin: 4 am.

3) Name of clean up contact person: same Cell Phone# same

4) Estimated time for clean up after event: 5-7 pm.

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? **YES**  NO

If yes, how much: Adult \$45 Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \_\_\_\_\_

Concessionaire: \_\_\_\_\_

3) Will alcoholic beverage(s) be sold?

YES

NO

If yes, what beverage and at what cost? \_\_\_\_\_

4) What does the Sponsor intend to do with any revenue over and above the expenditures?

*Support pediatric cancer research @ NCW + UW-Madison*

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

**ENTERTAINMENT AND PROMOTIONS:**

2) List names of performers and entertainment groups:

*DJ-Exciting Events + UW Marching Band at Stabby Line*

2) Describe other entertainment / activities planned for your event: \_\_\_\_\_

3) How will your event be promoted? Television Radio  Newspapers  Posters Flyers

other \_\_\_\_\_

**PUBLIC PROPERTIES PROCEDURES:**

If you are requesting city services, please complete the following area:

1) Will you need barricades? YES

NO

Purpose of barricades: \_\_\_\_\_

Location of placement: \_\_\_\_\_ Amount needed \_\_\_\_\_

Date barricades needed \_\_\_\_\_ Time of placement \_\_\_\_\_

Name of company providing service if other than City \_\_\_\_\_

2) Will you require electrical service(s)

YES

NO

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location \_\_\_\_\_ Entertainer name \_\_\_\_\_

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_ Entertainer name \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed? YES  NO

Purpose of fencing: \_\_\_\_\_

Location: \_\_\_\_\_ Amount: \_\_\_\_\_

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed YES  NO

Type(s) \_\_\_\_\_  
Location: \_\_\_\_\_ Amount \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_  
*Map Enclosed - same as past several years*

5) Will picnic tables be needed? YES  NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date needed: \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ Picnic tables @ \$5.00 per table = \$ \_\_\_\_\_

6) Is a street sweeper needed? YES  NO

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO   
If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: \_\_\_\_\_

Where will dumpster be place: \_\_\_\_\_

8) Will water connection be needed?

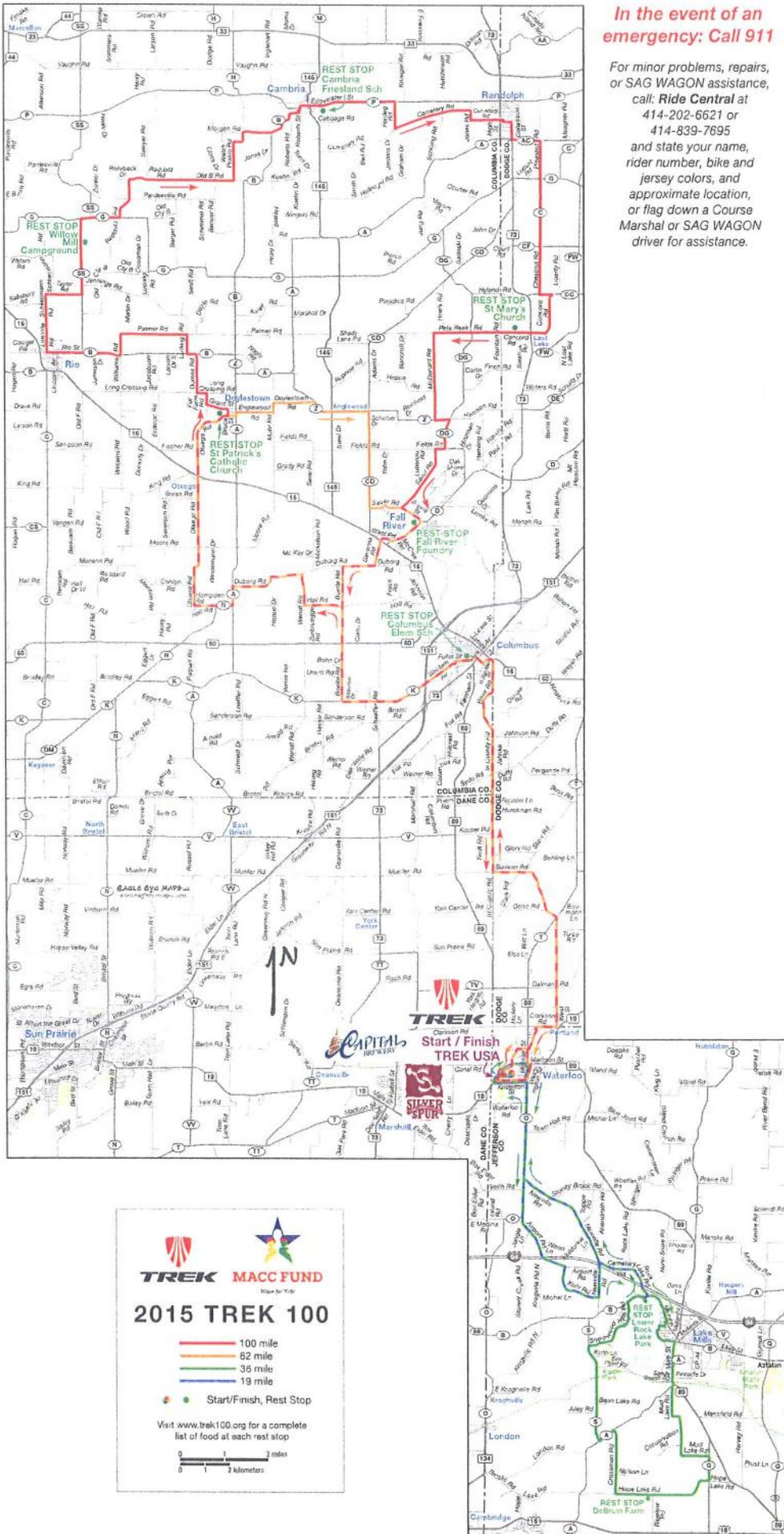
YES

NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated costs: \_\_\_\_\_ connection(s) @ \$20.00 = \$ \_\_\_\_\_ Total water costs



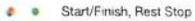
**In the event of an emergency: Call 911**

For minor problems, repairs, or SAG WAGON assistance, call: **Ride Central** at 414-202-6621 or 414-839-7695 and state your name, rider number, bike and jersey colors, and approximate location, or flag down a Course Marshal or SAG WAGON driver for assistance.

  
**TREK MACCFUND**  
 Now for You

**2015 TREK 100**

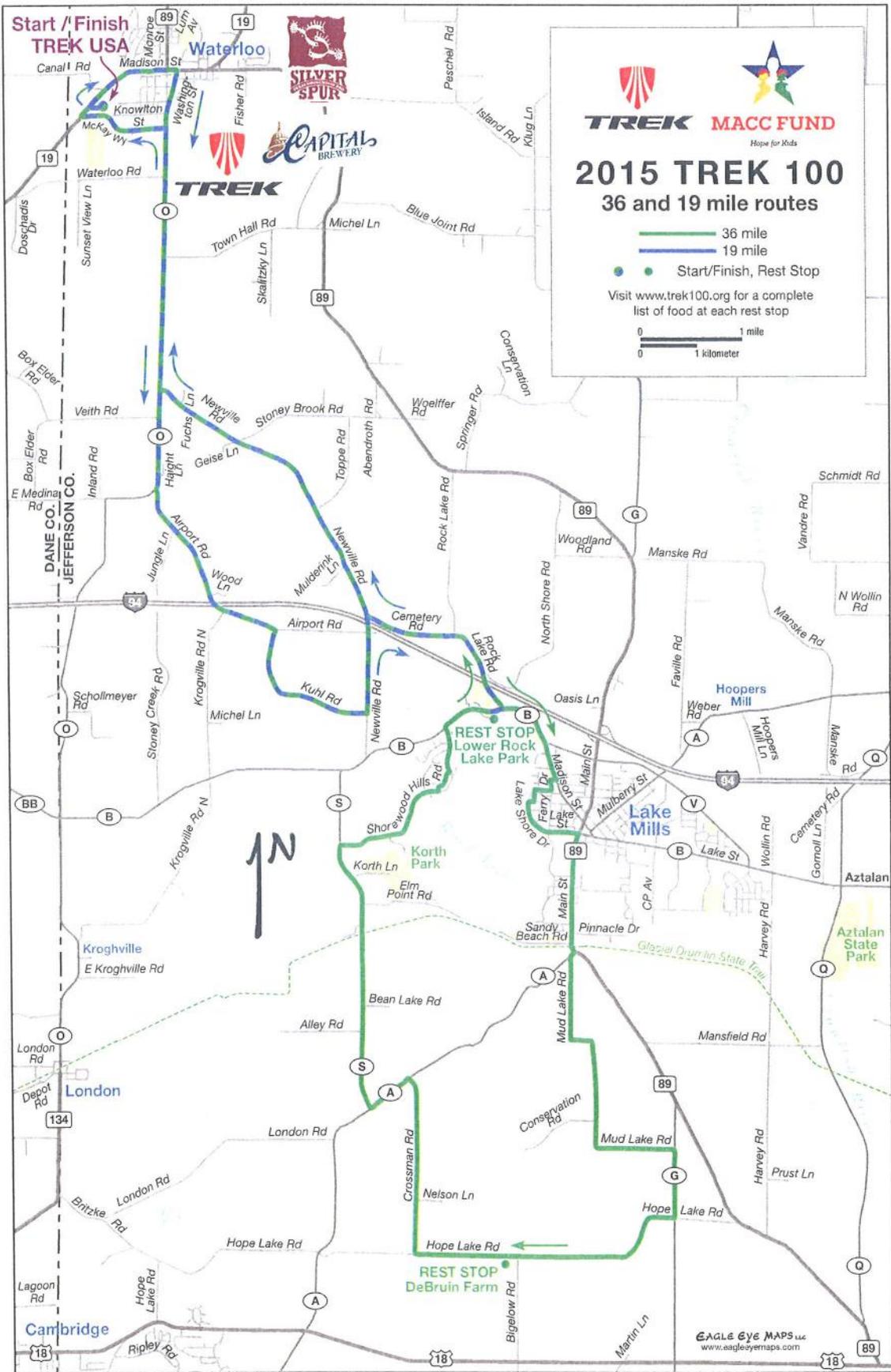
- 100 mile
- 82 mile
- 36 mile
- 19 mile

 Start/Finish, Rest Stop

Visit [www.trek100.org](http://www.trek100.org) for a complete list of food at each rest stop



0 1 2 miles  
0 1 2 kilometers



**TREK MACC FUND**  
Hope for Kids

## 2015 TREK 100

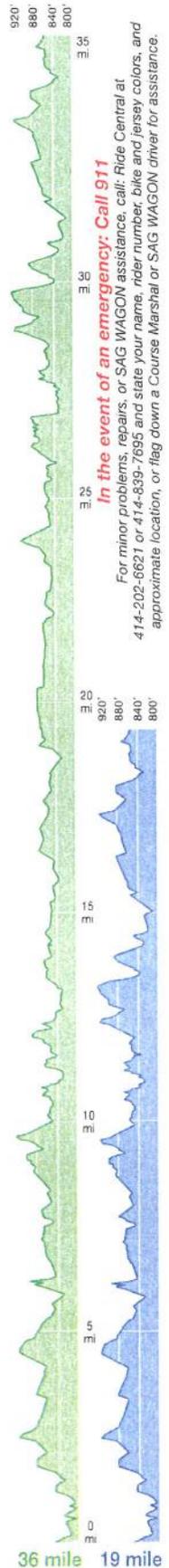
### 36 and 19 mile routes

- 36 mile
- 19 mile

● Start/Finish, Rest Stop

Visit [www.trek100.org](http://www.trek100.org) for a complete list of food at each rest stop

0 1 mile  
0 1 kilometer



EAGLE EYE MAPS LLC  
[www.eagleeyemaps.com](http://www.eagleeyemaps.com)

### 36 mile route

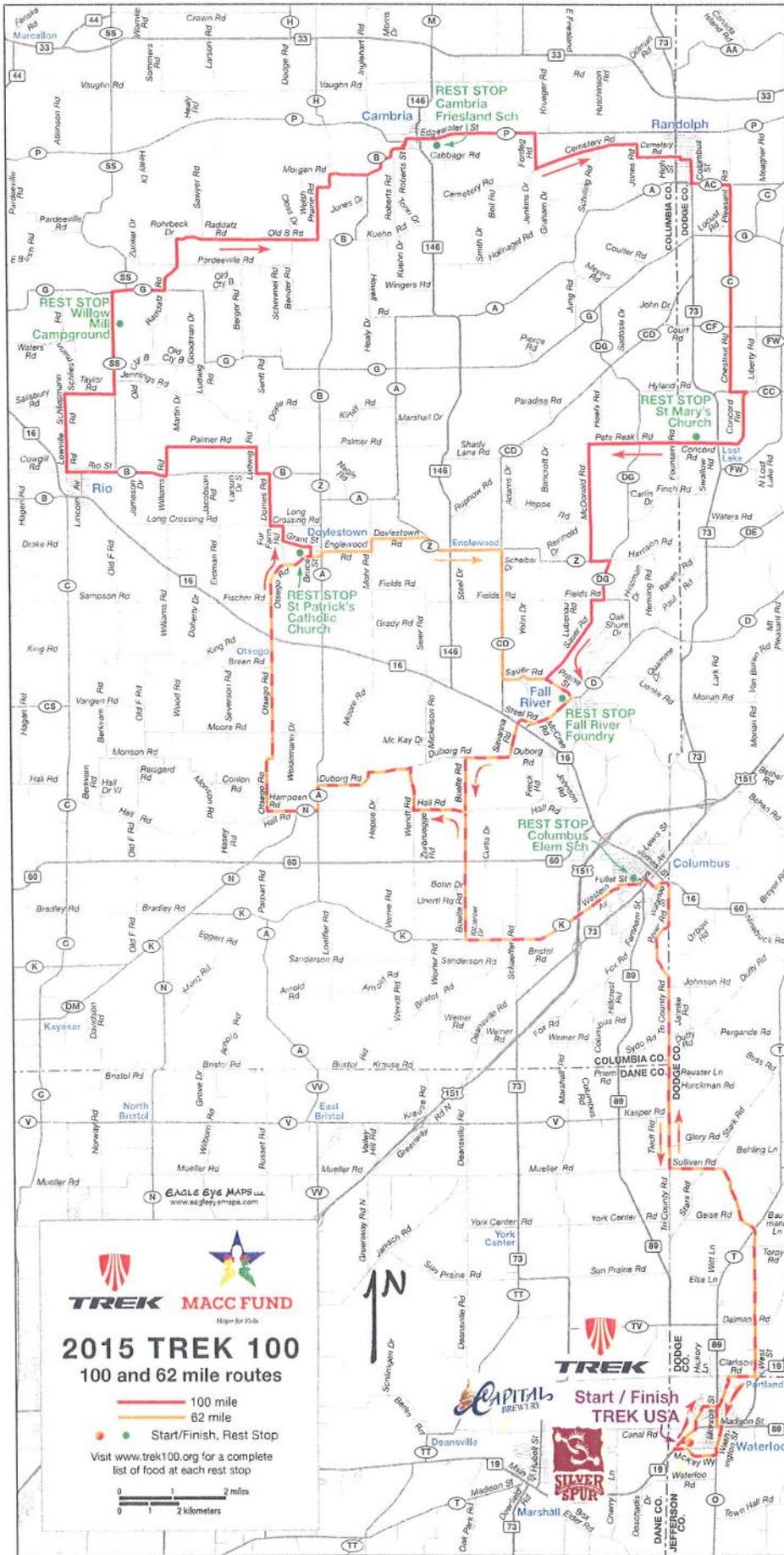
#	Go	onto Road/Street	Leg	Total
<b>Start at Trek Bikes, Waterloo</b>				
1	R	WI 19	0.9	0.9
2	R	Cty O	3.9	4.8
3	L	Airport Rd	1.9	6.7
4	R	Kuhl Rd	1.4	8.1
5	L	Newville Rd	0.9	9.0
6	R	Cemetery Rd	0.7	9.7
7	S	Rock Lake Rd	1.0	10.7
8	R	Cty B	0.1	10.8
9	Rest Stop	<b>Lower Rock Lake Park</b>	0.0	10.8
10	R	Rock Lake Rd / Cty B, <b>Lake Mills</b>	0.8	11.6
11	R	Prospect St	0.2	11.8
12	L	N Ferry Dr	0.1	11.9
13	R	Margarette St	0.1	12.0
14	L	Griffith St	0.2	12.2
15	R	Fremont St	0.1	12.3
16	L	Lake Shore Dr	0.3	12.6
17	S	Lake Dr	0.2	12.8
18	R	Main St	1.2	14.0
19	L	Hwy 89	1.1	15.1
20	L	Mansfield Rd	1.2	16.3
21	R	Harvey Rd.	1.8	18.1
22	R	Hwy 89	0.2	18.3
23	L	Hope Lake Rd	0.7	19.0
24	S	Hope Lake Rd	1.1	20.1
25	Rest Stop	<b>DeBruin Farm</b>	0.0	20.1
26	L	Hope Lake Rd	1.6	21.7
27	R	Crossman Rd	1.7	23.4
28	L	Cty A	0.4	23.8
29	R	Cty S	2.6	26.4
30	R	Shorewood Hills Rd	1.9	28.3
31	R	Cty B	0.6	28.9
30	Rest Stop	<b>Lower Rock Lake Park</b>	0.0	28.9
33	L	Rock Lake Rd	1.0	29.9
34	S	Cemetery Rd	0.7	30.6
35	R	Newville Rd	3.1	33.7
36	R	Cty O	2.4	36.1
37	L	Knowlton St	0.6	36.7
38	R	WI 19	0.1	36.8
<b>Finish Line at Trek Bikes!</b>				

### 19 mile route

#	Go	onto Road/Street	Leg	Total
<b>Start at Trek Bikes, Waterloo</b>				
1	R	WI 19	0.9	0.9
2	R	Cty O	3.9	4.8
3	L	Airport Rd	1.9	6.7
4	R	Kuhl Rd	1.4	8.1
5	L	Newville Rd	0.9	9.0
6	R	Cemetery Rd	0.7	9.7
7	S	Rock Lake Rd	1.0	10.7
8	R	Cty B	0.1	10.8
9	Rest Stop	<b>Lower Rock Lake Park</b>	0.2	11.0
10	L	Rock Lake Rd	1.0	12.0
11	S	Cemetery Rd	0.7	12.7
12	R	Newville Rd	3.1	15.8
13	R	Cty O	2.4	18.2
14	L	Knowlton St, <b>Waterloo</b>	0.6	18.8
15	R	WI 19	0.1	18.9
<b>Finish Line at Trek Bikes!</b>				

### ***In the event of an emergency: Call 911***

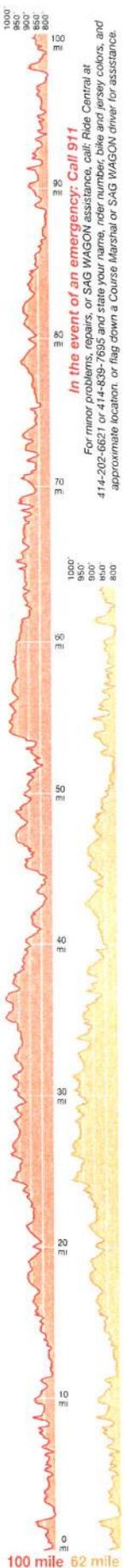
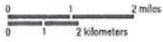
*For minor problems, repairs, or SAG WAGON assistance, call: Ride Central at 414-202-6621 or 414-839-7695 and state your name, rider number, bike and jersey colors, and approximate location, or flag down a Course Marshal or SAG WAGON driver for assistance.*



**2015 TREK 100**  
100 and 62 mile routes

- 100 mile
- 62 mile
- Start/Finish, Rest Stop

Visit [www.trek100.org](http://www.trek100.org) for a complete list of food at each rest stop



**In the event of an emergency: Call 911**  
For minor problems, repairs, or SAG WAGON assistance, call: Ride Central at 414-202-6627 or 414-839-7695 and state your name, rider number, bike and jersey colors, and approximate location, or flag down a Course Marshal or SAG WAGON driver for assistance.

100 mile 62 mile

### 100 mile route

#	Go	onto Road/Street	Leg	Total
<b>Start at Trek Bikes, Waterloo</b>				
1	R	WI 19	0.4	0.4
2	L	Minnetonka Wy	0.4	0.8
3	R	Porter St	0.3	1.1
4	L	Lum St	0.6	1.7
5	R	Clarkson Rd	0.6	2.3
6	L	West St / Cty I	2.8	5.1
7	S	Sullivan Rd	2.4	7.5
8	R	Tri-County Rd / River Rd	5.6	13.1
9	L	James St, Columbus	0.1	13.2
10	S	Manning St	0.1	13.3
11	L	Waterloo St	0.1	13.4
12	R	School St	0.3	13.7
13	L	Dickason St	0.2	13.9
14	R	Fuller St	0.1	14.0
15	Rest Stop	<b>Columbus Elementary School</b>	0.0	14.0
16	R	Fuller St	0.3	14.3
17	L	Dix St / Cty K	0.1	14.4
18	R	Hamilton St / Western Av / Cty K	3.2	17.6
19	R	Boelte Rd	2.4	20.0
20	L	Hall Rd	1.0	21.0
21	R	Wendt Rd	0.8	21.8
22	L	DuBorg Rd	2.0	23.8
23	L	Cty A	0.5	24.3
24	R	Cty N / Hall Rd	0.5	24.8
25	S	Hall Rd / Hampden Rd	0.6	25.4
26	R	Ostego Rd	3.4	28.8
27	S	Ostego Rd	2.0	30.8
28	Rest Stop	<b>St Patrick's Catholic Church, Doylestown</b>	0.0	30.8
29	L	Bruce St / Railroad St	0.1	30.9
30	L	Metcalf St	0.1	31.0
31	L	Grant St	0.6	31.6
32	R	Fur Farm Rd	0.3	31.9
33	L	Long Crossing Rd	0.2	32.1
34	R	Domes Rd	1.0	33.1
35	L	Cty B	0.2	33.3
36	R	Ludwig Rd	0.5	33.8
37	L	Palmer Rd	1.7	35.5
38	L	Williams Rd	0.5	36.0
39	R	Cty B	1.0	37.0
40	S	Cty B / Rio St, Rio	0.9	37.9
41	R	Lowville Rd / Schliesmann Rd	1.6	39.5
42	S	Taylor Rd	1.0	40.5
43	L	Cty SS (not marked)	1.2	41.7
44	Rest Stop	<b>Willow Mill Campground</b>	0.0	41.7
45	R	Cty SS	0.7	42.4
46	R	Cty G	1.0	43.4
47	L	Raddatz Rd	2.3	45.7
48	S	Old Cty B	1.5	47.2
49	L	Welsh Prairie Rd	1.5	48.7
50	R	Morgan Rd	0.7	49.4
51	L	Cty B	1.0	50.4
52	L	Mary St, Cambria	0.1	50.5
53	S	Edgewater St	0.5	51.0
54	S	Edgewater St / Cty P	0.3	51.3
55	Rest Stop	<b>Cambria Friesland School</b>	0.0	51.3
56	R	Edgewater St / Cty P	2.0	53.3
57	R	Fordeg Rd	0.7	54.0
58	L	Cemetery Rd	2.0	56.0
59	R	Jones Rd	0.2	56.2
60	L	Cemetery Rd	0.9	57.1
61	S	Stroud St, Randolph	0.4	57.5
62	R	Williams St	0.1	57.6
63	L	Stark St	0.1	57.7
64	R	Columbus St	0.4	58.1
65	L	Cty AC	0.8	58.9
66	R	Pleasant Rd	1.0	59.9
67	S	Cty C	1.7	61.6
68	S	Chestnut Rd	1.2	62.8
69	L	Cty CC	0.3	63.1
70	R	Concord Rd	1.8	64.9
71	Rest Stop	<b>St Mary's Church</b>	0.0	64.9
72	L	Concord Rd	1.6	66.5
73	S	Pete Reak Rd	1.0	67.5
74	L	McDonald Rd	1.6	69.1
75	L	Cty Z	0.4	69.5
76	R	Cty DG	0.7	70.2
77	R	Fields Rd	0.3	70.5
78	L	Sauer Rd	1.8	72.3
79	L	Prairie Rd	0.6	72.9
80	R	Main St, Fall River	0.8	73.7
81	Rest Stop	<b>Fall River Foundry</b>	0.0	73.7
82	R	Main St	0.1	73.8
83	R	Steel Rd	0.4	74.2
84	S	Savanna Rd	0.7	74.9
85	R	DuBorg Rd	0.8	75.7
86	L	Boelte Rd	3.5	79.2
87	L	Cty K / Western Av / Hamilton St	3.2	82.4
88	L	Cty K / Dix St, Columbus	0.1	82.5
89	R	Cty K / Fuller St	0.3	82.8
90	Rest Stop	<b>Columbus Elementary School</b>	0.0	82.8
91	L	Dickason St	0.2	83.0
92	R	School St	0.3	83.3
93	L	Waterloo St	0.1	83.4

### 100 mile route continued

#	Go	onto Road/Street	Leg	Total
94	R	Manning St	0.1	83.5
95	S	James St	0.1	83.6
96	R	River Rd / Tri-County Rd	5.6	89.2
97	L	Sullivan Rd	2.4	91.6
98	S	Cty I / West St	2.8	94.4
99	R	Clarkson Rd	0.6	95.0
100	L	Lum St, Waterloo	0.6	95.6
101	R	Porter St	0.1	95.7
102	L	Monroe St	0.3	96.0
103	L	Madison St	0.1	96.1
104	R	Cty O	0.4	96.5
105	R	Knowlton St	0.6	97.1
106	R	WI 19	0.1	97.2

Finish Line at Trek Bikes!

### 62 mile route

#	Go	onto Road/Street	Leg	Total
<b>Start at Trek Bikes, Waterloo</b>				
1	R	Hwy 19	0.4	0.4
2	L	Minnetonka Wy	0.4	0.8
3	R	Porter St	0.3	1.1
4	L	Lum St	0.6	1.7
5	R	Clarkson Rd	0.6	2.3
6	L	West St / Cty I	2.8	5.1
7	S	Sullivan Rd	2.4	7.5
8	R	Tri-County Rd / River Rd	5.6	13.1
9	L	James St, Columbus	0.1	13.2
10	S	Manning St	0.1	13.3
11	L	Waterloo St	0.1	13.4
12	R	School St	0.3	13.7
13	L	Dickason St	0.2	13.9
14	R	Fuller St	0.1	14.0
15	Rest Stop	<b>Columbus Elementary School</b>	0.0	14.0
16	R	Fuller St	0.3	14.3
17	L	Dix St / Cty K	0.1	14.4
18	R	Hamilton St / Western Av / Cty K	3.2	17.6
19	R	Boelte Rd	2.4	20.0
20	L	Hall Rd	1.0	21.0
21	R	Wendt Rd	0.8	21.8
22	L	DuBorg Rd	2.0	23.8
23	L	Cty A	0.5	24.3
24	R	Cty N / Hall Rd	0.5	24.8
25	S	Hall Rd / Hampden Rd	0.6	25.4
26	R	Ostego Rd	3.4	28.8
27	S	Ostego Rd	2.0	30.8
28	Rest Stop	<b>St Patrick's Catholic Church, Doylestown</b>	0.0	30.8
29	L	Lincoln St	0.2	31
30	L	Cty A	0.1	31.1
31	R	Englewood Rd	1.0	32.1
32	L	Mohr Rd	0.2	32.3
33	R	Doylestown Rd	1.1	33.4
34	R	Cty Z	1.5	34.9
35	R	Cty CD	2.5	37.4
36	L	Sauer Rd	0.9	38.3
37	R	Prairie Rd	0.6	38.9
44	R	Main St	0.8	39.7
45	Rest Stop	<b>Fall River Foundry</b>	0.0	39.7
46	R	Main St	0.1	39.8
47	R	Steel Rd	0.3	40.1
48	L	Old Hwy 16	0.1	40.2
49	S	Savanna Rd	0.7	40.9
50	R	DuBorg Rd	0.8	41.7
51	L	Boelte Rd	3.5	45.2
52	L	Cty K / Western Av / Hamilton St	3.2	48.4
53	L	Cty K / Dix St, Columbus	0.1	48.5
54	R	Cty K / Fuller St	0.3	48.8
55	Rest Stop	<b>Columbus Elementary School</b>	0.0	48.8
56	L	Dickason St	0.2	49.0
57	R	School St	0.3	49.3
58	L	Waterloo St	0.1	49.4
59	R	Manning St	0.1	49.5
60	S	James St	0.1	49.6
61	R	River Rd / Tri-County Rd	5.6	55.2
62	L	Sullivan Rd	2.4	57.6
63	S	Cty I / West St	2.8	60.4
64	R	Clarkson Rd	0.6	61.0
65	L	Lum St, Waterloo	0.6	61.6
66	R	Porter St	0.1	61.7
67	L	Monroe St	0.3	62.0
68	L	Madison St	0.1	62.1
69	R	Cty O	0.4	62.5
70	R	Knowlton St	0.6	63.1
71	R	Hwy 19	0.1	63.2

Finish Line at Trek Bikes!

### In the event of an emergency: Call 911

For minor problems, repairs, or SAG WAGON assistance, call: Ride Central at 414-202-6621 or 414-839-7695 and state your name, rider number, bike and jersey colors, and approximate location, or flag down a Course Marshal or SAG WAGON driver for assistance.



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**RESOLUTION #2016-02**

**APPROVAL OF 2015 FISCAL YEAR ASSIGNMENTS**

**Whereas**, annually, as part of the budgeting process, municipal dollars are assigned for certain purposes and select assigned dollars are carried over to allow for continuity of planning and purchases.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it approves the 2015 fiscal year carryovers as presented on the attached document.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of February, 2016.

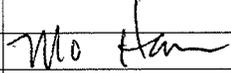
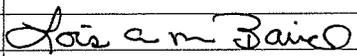
**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

\_\_\_\_\_  
Mo Hansen  
City Clerk/Treasurer

## 2015 CARRYOVER FUNDS ADJUSTMENTS

ACCOUNT #	DESCRIPTION	BEGINNING YEAR BALANCE	CURRENT YEAR EXPENSES	CURRENT YEAR REVENUE	YEAR END BALANCE
<b>FUND 100</b>					
100-32608	LIBRARY CARRYOVER CITY	\$ 87,497.87	\$ (132.53)	\$ -	\$ 87,365.34
100-32610	POLICE DONATION DEFIBULATOR	\$ 858.10	\$ -	\$ 100.00	\$ 958.10
100-32617	LIBRARY CARRYOVER COUNTY	\$ 290,814.31	\$ (152,678.82)	\$ 6,934.01	\$ 145,069.50
100-32631	POLICE DONATION SPEED LIMIT ALERT SIGN	\$ 240.15	\$ -	\$ -	\$ 240.15
100-32635	POLICE PATROL UNIFORM ALLOWANCE	\$ 1,829.06	\$ (142.83)	\$ 450.26	\$ 2,136.49
100-32650	RETIRED HEALTH INSURANCE	\$ 37,389.20	\$ (14,021.87)	\$ 36,929.00	\$ 60,296.33
	<b>FUND 100 TOTAL</b>	<b>\$ 418,628.69</b>	<b>\$ (166,976.05)</b>	<b>\$ 44,413.27</b>	<b>\$ 296,065.91</b>
220-32635	FIRE DEPT UNIFORM ALLOWANCE	\$ 165.97	\$ -	\$ 115.25	\$ 281.22
220-34100	FUND BALANCE CAPITAL PROJECT	\$ 317,807.06	\$ (28,790.92)	\$ 110,000.00	\$ 399,479.23
			INTEREST	\$ 463.09	
	<b>FUND 220 TOTAL</b>	<b>\$ 317,973.03</b>	<b>\$ (28,790.92)</b>	<b>\$ 110,578.34</b>	<b>\$ 399,760.45</b>
<b>FUND 400</b>					
400-32601	ROAD VEHICLE ACCOUNT	\$ 69,685.21	\$ (64,500.00)	\$ 17,668.00	\$ 22,853.21
400-32602	SQUAD CAR FUND	\$ 40,735.62	\$ (35,986.16)	\$ 34,048.91	\$ 38,798.37
400-32606	EMERGENCY GOVT SIRENS FUND	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
400-32625	PARK EQUIPMENT & FIELD	\$ 1,580.23	\$ -	\$ -	\$ 1,580.23
400-32627	PLAYGROUND EQUIPMENT	\$ 1,784.02	\$ -	\$ -	\$ 1,784.02
400-32629	MAUNESHA RIVER DOG PARK	\$ 1,460.00	\$ (2,540.68)	\$ 1,444.70	\$ 364.02
400-32632	VETERAN'S PARK MEMORIAL 720 W MADISON STREET	\$ 506.00	\$ -	\$ -	\$ 506.00
	<b>FUND 400 TOTAL</b>	<b>\$ 116,751.08</b>	<b>\$ (103,026.84)</b>	<b>\$ 53,161.61</b>	<b>\$ 66,885.85</b>
<b>FUND 820</b>					
820-39999	FUND BALANCE CAROUSEL	\$ 8,370.77	\$ (7,271.50)	\$ 2,909.00	\$ 4,008.27
	<b>FUND 820 TOTAL</b>	<b>\$ 8,370.77</b>	<b>\$ (7,271.50)</b>	<b>\$ 2,909.00</b>	<b>\$ 4,008.27</b>
APPROVED BY:	 MORTON HANSEN CITY CLERK/TREASURER				
APPROVED BY:	 LOIS A.M. BAIRD DEPUTY CLERK/TREASURER				
<b>12/31/2015</b>					



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**RESOLUTION #2016-06**  
**AGREEING TO AMENDMENT ONE TO THE IDLE INDUSTRIAL SITES REDEVELOPMENT GRANT**  
**AGREEMENT BETWEEN THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION AND CITY OF**  
**WATERLOO**

**Whereas**, private sector project partners associated with the redevelopment of the former printing plant industrial site at 333 West Madison Street have delayed construction at this site necessitating a request for the grant extension of the previously awarded Idle Industrial Sites Redevelopment grant from the Wisconsin Economic Development Corporation (WEDC) , and;

**Whereas**, Said extension was requested by the Clerk/Treasurer and granted by the WEDC and is attached as part of this resolution presented to the Council on this night;

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, agrees to the amendment and directs the Mayor and Clerk/Treasurer to execute the amendment administering the grant accordingly.

**PASSED AND ADOPTED** this 3<sup>rd</sup> day of March, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

---

Mo Hansen  
City Clerk/Treasurer

**AMENDMENT ONE  
TO THE  
IDLE INDUSTRIAL SITES REDEVELOPMENT GRANT AGREEMENT  
BETWEEN THE  
WISCONSIN ECONOMIC DEVELOPMENT CORPORATION  
AND  
CITY OF WATERLOO**

WEDC and City of Waterloo ("Recipient") agree to amend the above referenced Agreement as follows:

1. On page 1 of the Agreement, Section 1 (d) delete "December 31, 2015" and replace with "March 31, 2017".
2. On page 2 of the Agreement, Section 3 (f) delete "December 31, 2015" and replace with "March 31, 2017".
3. On page 4 of the Agreement, Section 5 (a) delete "December 31, 2015" and replace with "March 31, 2017".
4. On page 4 of the Agreement, Section 5 (b) delete "December 31, 2015" and replace with "March 31, 2017".
5. On page 4 of the Agreement, Section 5 (c) see revised Schedule of Reporting Table below:

<b>PERIOD COVERED</b>	<b>DOCUMENTATION</b>	<b>DUE DATE</b>
See Paragraph 6 Below	Schedule of Expenditures	See Paragraph 6 Below
1/16/2014 – 6/30/2014	Semi-Annual Performance Report	7/31/2014
7/01/2014 – 12/31/2014	Semi-Annual Performance Report	01/31/2015
1/01/2015 – 6/30/2015	Semi-Annual Performance Report	7/31/2015
07/01/2015 – 12/31/2015	Semi-Annual Performance Report	01/31/2016
01/01/2016 – 06/30/2016	Semi-Annual Performance Report	7/31/2016
07/01/2016 – 12/31/2016	Semi-Annual Performance Report	01/31/2017
01/01/2017 – 03/31/2017	Semi-Annual Performance Report	04/30/2017
04/01/2017 – 03/31/2018	Annual Performance Report	04/30/2018
04/01/2018 – 03/31/2019	Annual Performance Report	04/30/2019

6. Throughout the Agreement, delete "Exhibit A" and replace with "Amended Exhibit A".
7. On page 10 and 11 of the Agreement, delete "Exhibit A" and with replace with the attached "Amended Exhibit A".

All portions of the original agreement not amended herein remain unchanged.

**WISCONSIN ECONOMIC DEVELOPMENT CORPORATION**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Mark R. Hogan  
Secretary & CEO

**CITY OF WATERLOO**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Robert Thompson, Mayor



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**RESOLUTION #2016-07**

**Agreeing To An Alternate Contract For The Construction Of A Public Works Department Cold Storage Structure For A Sum Less Than \$25,000**

**Whereas**, previously the City Council rescinded a 2015 contract for the building a Public Works Department Cold Storage Facility with Bos Design of Fort Atkinson after a public bidding process due to a required fire wall putting the total project cost over budget, and;

**Whereas**, Kunkel Engineering representing the City and the Public Works Director identified an alternate location and a lower cost for the structure resulting in a proposal from Bos Design to complete the full project for less than \$25,000 the legal limit for public bidding, and;

**Whereas**, Public Works and Property Committee reviewed the alternate at a regularly scheduled meeting.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it hereby agrees to enter into a contract with Bos Design as outlined in the attached and directs the Mayor and Clerk/Treasurer to execute the contract amendment, present propose a budget amendment reflecting this alternate and authorize the construction of the storage structure.

**PASSED AND ADOPTED** this 3<sup>rd</sup> day of March, 2016.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson  
Mayor

Attest:

\_\_\_\_\_  
Mo Hansen  
City Clerk/Treasurer

City of Waterloo  
Attn: Mr. Mo Hanson  
136 North Monroe Street  
Waterloo, WI 53594

February 12, 2016

Dear Mr. Hanson,

Further to our discussion, Bos Design Builders and the City of Waterloo agree to the following:

1. Bos Design Builders agrees to cancel the \$47,431 contract signed 10/02/15 between the City of Waterloo and Bos Design Builders for the construction of a sand storage building.
2. The City of Waterloo has made a down payment of \$9,486 to Bos Design Builders for this project.
3. Bos Design Builders has spent \$3,159.00 on design and engineering costs, plan preparation and to submit the plans and the state plan review fee to the State of Wisconsin.
4. The City of Waterloo agrees to reimburse Bos Design Builders for the \$3,159.00 spent to date on the project.
5. Bos Design Builders and the City of Waterloo DPW have worked out a new location and design for a 20x40 building costing \$15,559.00.
6. The remaining \$6,327 (\$9,486 - \$3,159) will be applied by Bos Design Builders as a Down Payment for this new project after a new contract is signed.
7. Upon completion of the new building the City of Waterloo will pay Bos Design Builders the balance of \$9,232 (\$15,559.00 - \$6,327.00).

Please confirm that this outline corresponds with our discussion. If so I will get in touch with Gary Yerges at DPW and work out the details for the new project.

Regards,



*Edwin K. Bos*

Karl Junginger Memorial Library  
Board of Trustees Meeting  
January 12, 2016  
Minutes

I. Call to Order/Roll Call

*Meeting called to order at 5:12. Present: Brian Henning, Kelli Mountford, Lee Fiedorowicz, Art Biermeier, and Lindsey Reynolds*

II. Approval of agenda

*Fiedorowicz moved to approve the agenda, Reynolds seconded. Motion passed unanimously.*

III. Reading and Approval of open minutes from November 17, 2015

*Fiedorowicz moved to approve the minutes. Reynolds seconded. Motion passed unanimously.*

IV. Correspondence, Appearance, Public Comments

*Thank you notes from staff for Holiday get-together and gift cards. Email from patron about how Café is great and she is having no problems with it.*

V. Director's Report

- Basics of Polaris/Café are working.*
- Received and have installed new router*
- Still working on annual report will have ready for February meeting.*
- Outside light issues and looking to have blinds installed.*
- Winter reading program is up and running until Jan. 30*
- New read aloud programs for after school aged children.*

VI. Unfinished Business

A. Strategic Planning – *Informational*

VII. New Business

A. 2016 Contract for CAFE Library Service Agreement – *Action*

*Henning moved that the board approve the 2016 contract for CAFÉ library service agreement. Fiedorowicz seconded. Motion passed unanimously.*

B. 2016 Jefferson County Human services Meals on Wheels Contract – *Action*

*Henning moved that the board approve the 2016 Jefferson county human services Meals on Wheels contract. Reynolds seconded the motion. Motion carried unanimously.*

C. Bid for outside soffit lights – *Action*

*Henning moved that the board should accept the bid for Ryan Hush of Quality One Electric to retro fit 35 soffit cans to LED lamps. Reynolds seconded. Motion passed unanimously.*

D300. Article VII By-Laws of Board of Trustees Policy changes – *Action*

*Fiedorowicz moved to table this item until the quorum of 7 board members that needed to vote on this be available. Henning seconded. Motion passed unanimously.*

E. 440. Library Web site Content – Action

*Henning moved that the Board should accept the new wording of Bridges and databases in the library website policy. Fiedorowicz seconded. Motion passed unanimously.*

F. Add a Photo Permission Policy – Action

*Reynolds moved that the Board should adopt the recommended Photo permission policy that Mountford brought forward. Fiedorowicz seconded. Motion passed unanimously.*

G. Blinds for Library windows – Action

*Fiedorowicz moved that the board approve Mountford to purchase blinds for the areas needed with the amount not to exceed \$6500. Henning seconded. Motion passed unanimously.*

VIII. Future agenda items

*Item D – tabled, and strategic planning.*

IX. Date, place, and time of next meeting in the library conference room

*The next meeting will be Tuesday, February 9 at 5:15 in the Library Conference Room.*

X. Adjournment

*Reynolds moved to adjourn the meeting at 5:15PM. Fiedorowicz seconded. Motion passed unopposed.*

*Respectfully Submitted,  
Kelli A. Mountford, Director*

# EMS Meeting Minutes

## December 14, 2015

Training consisted of: Touring N. Monroe St. Appt, inspection of ambulances and scenarios on respiratory issues/hypothermia.

Called to order at 8:14 p.m.

Roll call taken.

Minutes read by Emilie Benisch, approved by Craig Strobel, 2<sup>nd</sup> by Kurt Dornacker.

No treasurer's report.

### OLD BUSINESS:

- EMS Schedule – still a lot of openings for December. Does look better.
- Billing issues – one account going for bankruptcy.
- Missed training – still need to get supplemental trainings in for the end of the year. Pay has already been done.
- Supporters update – please show up. Will be going over – SUV, RSMBT, Pancake Breakfast and other issues. Christmas Neighbors coming up – if anyone would like to help see Marlys Schmidt. Receiving a donation from Enbridge for toys. Also received memorial donation for Karen Scheel.
- Refreshers – all members will need to sign up on Madison College website on own. If having problems, there are paper forms that can be used. If you need assistance see Asst. Chief Benisch.
- Elections will be 3<sup>rd</sup> Monday January 25<sup>th</sup> Fire training. Joint training. All officers are up for elections.
- Annual meeting January 11<sup>th</sup> at 7 p.m.
- CPR renewal – Joint training for fire and EMS. Everyone must do.
- WEMSA conference – last weekend in January. 3 members are signed up.
- RSMBT – Dates are up on board. Will need extra help. Would like members to work at least 2 shifts. Raffles and prizes will be discussed at supporter's meeting.
- Schools and events on boards.
- Truck starters: Russ Christianson, Jacob Woolever and Maribel Olquin.
- Door prizes: Eric Cotting and James Harley.

Meeting adjourned at 8:28 p.m.

# Fire Meeting Minutes

## December 21, 2015

Training consisted of: Final walk through prevention of North Monroe St. apartments and turnout gear inspections.

Called to order at 8:20 p.m.

Roll call taken.

Minutes read and approved by Kurt Dornacker, 2<sup>nd</sup> by Wes Benisch.

No updated treasurer's report.

### OLD BUSINESS:

- EMS schedule – check EMS manager. Openings for January
- Training log – make sure to sign in.
- Firefighter's pay has been sent out.
- Parkboard update – Annual meeting will be attended. Questioning bylaws and such. Will be 2<sup>nd</sup> Monday of January at 7 p.m. EMS training will be 2<sup>nd</sup> Tuesday of January at 6 p.m.
- Supporters update – Donation from Karen Scheel's memoriam. This will be discussed at meeting on December 22<sup>nd</sup> at 6 p.m. Also, Ron Sellnow Memorial Tournament.
- Recruitment committee update – interviewed a potential EMT.

### NEW BUSINESS:

- Critique fires: TREK battery charger started on fire/smoking, workers put out. Accident on Cty O – no patient; Mutual Aid Watertown on Yankee St; Smoking and hot dumpster on Pierce St.; Alarm going off - heater problems; Chimney fire on Beech St. – Chief stated did a very good job, but issue is a truck didn't get back into service correctly – SCBA was left not ready to go); Gas leak/CO2 alarm and smoke alarm at Bethesda on East Madison St 3 different accounts; Grass fire on HWY 89 – controlled/unattended burn; CO2 alarm on Jungle St; Nonpermitted burn pile put out on Grove St; Burning wires on a pole in rain.
- Enbridge donation – 2008 pickup truck with a donation to Christmas Neighbors that went to Jefferson Fairgrounds. Will be getting lights, sirens and detailing on.
- MABA's - Chief's will be going through MABA's cards and updating. These will go in effect on January 1, 2016.
- Need to work on response times – will role if there are 4 packable members ready. Other units can follow. Mutual aid can leave with 4 packable members – including operator.
- Evaluation for Matt Petrie was sent out.
- Voted Lawrence Funk onto department as permanent member. Welcome
- Asst. Chief Benisch stated about incident at school at 3:25 p.m. with possible gun/shooter. Discussion brought up and can happen anywhere. More training coming up in 2016.
- Thank you's posted.
- Elections - Reminder that elections will be 3<sup>rd</sup> Monday.

- Chief thanked everyone for 2015. Have Fire Inspectors in department – congrats to members getting through class. Also, congrats to all that passed classes this year. Good job to everyone working as a team. Merry Christmas and Happy New year!!!
- Truck starters: Kurt Dornacker, Keenan Hering and Billie Collins.
- Door Prizes: Craig Strobel and Eric Cotting.

Meeting adjourned at 8:45 p.m.

# EMS/Fire Meeting Minutes

## January 11, 2016

Called to order at 6:05 p.m.

Joint training will be January 18, 2016 CPR renewal.

Roll Call taken.

Minutes read for EMS Meeting and approved by Craig Strobel, 2<sup>nd</sup> by Eric Cotting.

No Treasurer's report.

EMS Meeting issues:

- EMS schedule – check EMS manager.
- Make sure to sign in on training log or member is seen as not here.
- No billing issues.
- Reminder on EMS refreshers coming up. EMT-B first one coming up on January 23-24. Class is full. Asst. Chief Benisch needs all members going through EMR, EMT-B and AEMT refreshers to hand in invoices ASAP.
- WEMSA – 3 members attending. Last weekend in January.
- RSMBT – Coming up in February. Sign up will be on the front table in meeting room. Please sign up for at least 2 shifts to work. Must work shifts to bowl on last Sunday for department. If planning on bowling member will have to pay for their bowling.

FIRE Meeting issues:

Minutes read and approved by Craig Strobel, 2<sup>nd</sup> by Eric Cotting.

- Chief stated on chimney fire on Beech St – Mayor had spoken to chief in regards to someone smoking on the scene and he was disappointed. Did not actually state was Waterloo, but Chief Butzine discussed this with the membership.
- An invoice of \$3,800 has been sent to out from the Waterloo City hall in regards to the train derailment expenses. A check has not been received yet.
- Matt Petrie stated to member to remember to sign in on the incident log sheet in the radio room after calls.
- White Pickup (Enbridge) CAR 1 update – Picked up siren and counsel that was donated Middleton FD. Looking at Charles Davidson for detailing on truck.
- Sorenson house – needs to be burned down by March. Possibly late due to refreshers going on.
- Recruitment – Welcomed Jordan Hensler on as EMT probation. Starting EMT-B class. Also, Christina Koppa as EMT probation. Already EMT-B, starting AEMT course.
- Critique fires: School alarm on North Monroe St. – canceled; CO2 alarm unknown address; Vehicle fire on W. Madison St. – in dash, was out on when fire got on scene; EMS assist – no patient – was lifeline, found to be ok.
- Discussion on department member pictures – consensus is to do individual pictures on a plaque with Class A uniforms. Name and titles.
- Goal for 2016 - getting Training Center finished - Diagram will be coming and Plasma cutters ordered. More education going out to community. Also 50<sup>th</sup> year of Waterloo EMS service. Will need committee. Looking at doing something around the Pancake

Breakfast time. Want to try to get as many retired members down for the Pancake breakfast and recognize them.

- Evaluations filled out by members on Fulltime member Matt Petrie.
- Kurt Orcutt will be returning as a driver to EMS.
- Capt. Strobel stated 28 SCBA's will be tested coming up. Also implementing a checkoff list and inspections to members for Turnout gear maintenance. "Lucas" compression device for PNB was brought up about purchasing. Discussion was made due to cost this would have to be purchased through a grant.
- 2016 Officer Election's done on Monday January 18<sup>th</sup> training. Officers for 2016: Chief Vern Butzine, Asst. Chief Wes Benisch, 1<sup>st</sup> Capt. Chad Butzine, 2<sup>nd</sup> Capt. Craig Strobel, 1<sup>st</sup> Lt. Kurt Dornacker, 2<sup>nd</sup> Lt. Jon Boedefeld, Secretary Emilie Benisch and Treasurer Marlys Schmidt.
- Marshall/Waterloo Euchre Tournament – At Waterloo station 4<sup>th</sup> Monday of February. Will need prize committee. Stubby and Mayor will do food for night.
- Events and Schools announced and posted on the board.
- Truck starters: Fire: Jon Boedefeld, Tom Griffin and Brent Honmyhr. EMS: Matt Petrie, Jason Butzine and Keenan Hering.
- Door Prizes: Emilie, Nicholas, C2, Milford 2 and Ryan.

Meeting adjourned at 6:50 pm.

**PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES**

**Jan 7, 2016**

1. **Call to Order:**  
The public Safety Committee meeting was called to order by Alderperson Reynolds at 6:30PM
2. **Roll Call:**  
Committee member's present-Alderperson Reynolds, Thomas, Griffin and Chief Sorenson. Citizens Maurice Bird and Michelle Stangel.
3. **Approval of Public Safety Committee Minutes of November 5, 2015, December 3, 2015 – cancelled.**  
Motion to approve by Thomas, second by Griffin, motion carried.
4. **Citizen Input: ( None)**
5. **Public Comment: ( None )**
6. **Unfinished Business: (None)**
7. **New Business:**
  - a. **Application for Special Event Or Entertainment License – Waterloo School District, Character Shuffle 5K, May 27<sup>th</sup> 2016.** Motion by Thomas to approve, second by Griffin, Motion carried.
  - b. **Keeping Of Chickens - Ordinance Review Requested By Alderperson Reynolds.**  
Thomas recommended to take no action on ordinance, second by Griffin, motion carried.
  - c. **Temporary Request to keep four dogs at one residence – Maurice Bird, 323 South Jackson St.**  
Recommended by Thomas to take to council, second by Griffin, motion carried.
8. **Future Agenda Items and announcements:**
9. **Adjourn:** Motion to adjourn by Thomas, second by Griffin, motion carried.

*Attest: Chief Dennis P. Sorenson*

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: February 4, 2016**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer and Stinnett. Absent: Ziaja. Others attending: Public Works Director Gary Yerges, Mayor Thompson, Jeni Quimby, Diane Graff of the Courier and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: December 3, 2015 and January 7, 2016. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes as listed and presented with the correction that Mayor Thompson attended the January 7, 2016 meeting. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT
4. FUNDING UPDATES
  - a. Municipal Street Discretionary Improvement Program (MSID) application – pending notice. Noted.
  - b. Community Development Block Grant – Hurricane IKE Supplemental – Project Award. DISCUSSION: Springer wanted it known that the City is not at all committed to having a war memorial at 720 West Madison Street. He said a concept rendering with that notation was not a final decision. He said he wishes to encourage veterans groups planning for a memorial at Oak Hill Cemetery deferring to those as best possible.
  - c. DNR Recreational Trails Grant – drafting application. Noted.
5. PROJECT UPDATES
  - a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Hansen said steps were advancing on this process.
  - b. 2016 Sidewalk Improvements – Implementation Plan Post-Budget Approval. DISCUSSION: Hansen said Kunkel Engineering was modifying its plans to accommodate the new Dollar General driveway apron.
6. NEW BUSINESS
  - a. Authorizing The Hiring Of Christopher Hauptli As A DPW Worker I Full-Time Employee, Term Of Employment To Include A One-year Probationary Period And Probationary Pay Rate Of \$16/hr. DISCUSSION: Hansen outlined the process saying the position was posted; Yerges reviewed 20+ written applications; three were interviewed and the Public Works Director was seeking to hire Hauptli. MOTION: Moved by Stinnett, seconded by Springer to recommend to Council the hiring of Christopher Hauptli as stated on the agenda. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
  - b. Directing Staff To Proceed With Procurement Of Services Necessary To Complete Phase 3 Improvements At 720 West Madison Street As Outlined In Hurricane IKE Supplemental Project Award. MOTION: Moved by Springer, seconded by Stinnett to direct staff to proceed. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
  - c. 2016-2020 Capital Improvement Plan. The Committee reviewed the list. Jeni Quimby and Stinnett spoke in favor of some form of repair for Edison. Springer asked that Gary and Barry appear together in two weeks so all are clear on the direction forward. By consensus the body tabled this matter to the next agenda.
7. UNFINISHED BUSINESS
  - a. Written Township Agreements For Roadway Maintenance And Snow Removal – 2<sup>nd</sup> Draft Review. DISCUSSION: Hansen said he was finalizing edits for distribution to the towns. No action taken.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
9. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:50 pm. Motion carried.

*Mo Hansen*

Attest:

Mo Hansen, Clerk/Treasurer

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**JANUARY 21, 2016**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Quimby and Griffin. Absent: none. Others attending: Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: MOTION: Moved by Quimby, seconded by Griffin to approve the December 17, 2015 meeting minutes and to table approval of all previously unapproved meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. Those present made known the need to complete meetings promptly.
4. UNFINISHED BUSINESS.
  - a. Gary Yerges, Public Works Director, Request For An Additional Full-Time Position – Tabled From A Prior Meeting. DISCUSSION: To attempt to reduce DPW summer lawn care responsibilities in a cost effect manner, Hansen said DPW Director Yerges and Jefferson County Parks Director Joe Nehmer agreed to a one-time test mow to measure the County's costs and to measure the quality of mowing Firemen's Park ball diamonds, Morrison Field, Youker Park, and the Waterloo Regional Trailhead were identified as test areas with future potential County services to the City to be evaluated after the test. Hansen said Brian Schleif had announced his retirement effective February 22. He said hiring of a fourth DPW staff person would commence. Quimby said to hold off on a decision regarding additional staff until an evaluation of the value a new hire adds to the department can take place. No action taken.
5. NEW BUSINESS
  - a. Payroll For December 2015 - \$75,039.03. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for the period listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
  - b. Disbursements – December 18, 2015 Through December 31, 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for the period listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
  - c. General Disbursements – January 1, 2016 Through January 21, 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for the period listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
  - d. Treasurer's Report & Budget Reports For October, November & December 2015. MOTION: Moved by Quimby, seconded by Griffin to table approval until February 4, 2016. VOICE VOTE: Motion carried.
  - e. Employee Handbook Changes.
    - i. Fire Department Holiday Schedule Change. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council approval of the changes as proposed by Alderperson Springer in consultation with Chief Butzine and Lois Baird. VOICE VOTE: Motion carried.
  - f. Tax Incremental Finance Review. DISCUSSION: Hansen provided background information on the Façade Grant program and the companion Tenant Improvement Grant program. He said a review should be considered. He said parameters such as how many times a property might be eligible should be considered. No action taken.
  - g. Service Provider Contract Review. DISCUSSION: Hansen presented a handout titled Contract Services Costs Over Time showing existing provider expenses. He asked the Committee for direction on which service to consider for a 2016 thorough review and perhaps rebidding of work. No action taken.
  - h. Multi-year Budgeting. DISCUSSION: Hansen presented handout outlining the value of a multi-year budget approach. No action taken.
  - i. Property Assessment Review. DISCUSSION: Hansen documented that the City currently is technically in compliance with state law regarding the ratio of assessed value of property and the state calculated equalized fair market value of property in Waterloo. But he indicated that absent a revaluation, overtime, distortions and inequities can occurring when comparing similar property. No action taken.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

a. The body agreed to meet on 2/4/2016 for 2015 budget matters.

7. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:55 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**February 4, 2016**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 5:30 p.m. Committee members present: Springer, Quimby and Griffin. Absent: none. Others attending: Mayor Thompson, and Diane Graff of the Courier (last 2/3rd of the meeting) and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: September 3, September 17, October 1, October 15, 2015, November 19, 2015, December 17, 2015 and January 21, 2016. MOTION: Moved by Quimby, seconded by Springer to approve the January 21, 2016 meeting minutes and table approval of the rest. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
  - a. Treasurer's Report & Budget Reports For October, November & December 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of all reports as presented and listed. VOICE VOTE: Motion carried.
  - b. Tax Incremental Finance Review. DISCUSSION: Hansen recapped the Façade Grant and Interior Build-out Grant. He said no limits currently existed for how often a property owner could come back d
  - c. Service Provider Contract Review, Determining 2016 Priorities
  - d. Multi-year Budgeting
    - i. 2016 – 2020 Capital Improvement Plan
  - e. Property Assessment Review
  - f. Public Works Director Request For An Additional Full-Time Position
5. NEW BUSINESS
  - a. Transferring Remnant Municipal Parcels To Adjacent Property Owners
  - b. Resolution #2016-02 Approval Of Fiscal Year Assignments \*\*\*
    - i. Clerk/Treasurer Policy Options For One-time Allocation Of To Parks Budget
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
7. ADJOURNMENT
- 8.
9. MEETING MINUTES APPROVAL: MOTION: Moved by Quimby, seconded by Griffin to approve the December 17, 2015 meeting minutes and to table approval of all previously unapproved meeting minutes. VOICE VOTE: Motion carried.
10. PUBLIC COMMENT. Those present made known the need to complete meetings promptly.
11. UNFINISHED BUSINESS.
  - a. Gary Yerges, Public Works Director, Request For An Additional Full-Time Position – Tabled From A Prior Meeting. DISCUSSION: To attempt to reduce DPW summer lawn care responsibilities in a cost effect manner, Hansen said DPW Director Yerges and Jefferson County Parks Director Joe Nehmer agreed to a one-time test mow to measure the County's costs and to measure the quality of mowing Firemen's Park ball diamonds, Morrison Field, Youker Park, and the Waterloo Regional Trailhead were identified as test areas with future potential County services to the City to be evaluated after the test. Hansen said Brian Schleif had announced his retirement effective February 22. He said hiring of a fourth DPW staff person would commence. Quimby said to hold off on a decision regarding additional staff until an evaluation of the value a new hire adds to the department can take place. No action taken.
12. NEW BUSINESS
  - a. Payroll For December 2015 - \$75,039.03. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for the period listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
  - b. Disbursements – December 18, 2015 Through December 31, 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for the

- period listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
- c. General Disbursements – January 1, 2016 Through January 21, 2016. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for the period listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
  - d. Treasurer's Report & Budget Reports For October, November & December 2015. MOTION: Moved by Quimby, seconded by Griffin to table approval until February 4, 2016. VOICE VOTE: Motion carried.
  - e. Employee Handbook Changes.
    - i. Fire Department Holiday Schedule Change. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council approval of the changes as proposed by Alderperson Springer in consultation with Chief Butzine and Lois Baird. VOICE VOTE: Motion carried.
  - f. Tax Incremental Finance Review. DISCUSSION: Hansen provided background information on the Façade Grant program and the companion Tenant Improvement Grant program. He said a review should be considered. He said parameters such as how many times a property might be eligible should be considered. No action taken.
  - g. Service Provider Contract Review. DISCUSSION: Hansen presented a handout titled Contract Services Costs Over Time showing existing provider expenses. He asked the Committee for direction on which service to consider for a 2016 thorough review and perhaps rebidding of work. No action taken.
  - h. Multi-year Budgeting. DISCUSSION: Hansen presented handout outlining the value of a multi-year budget approach. No action taken.
  - i. Property Assessment Review. DISCUSSION: Hansen documented that the City currently is technically in compliance with state law regarding the ratio of assessed value of property and the state calculated equalized fair market value of property in Waterloo. But he indicated that absent a revaluation, overtime, distortions and inequities can occurring when comparing similar property. No action taken.

### 13. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Bill Springer asked that the Public Works Director and Utility Superintend attend the next meeting to review future street projects.

14. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:25 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer

**A JOINT MEETING OF THE  
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY  
AND  
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE  
MEETING MINUTES: January 19, 2016**

1. ROLL CALL AND CALL TO ORDER. Ziaja called the joint meeting to order at 5:30 p.m. in room 136 at the Waterloo High School. CDA Members present: Ziaja, Stinnett, Freund, Norton, Hermanson and Tuttle. Absent: Moe. CDC Members present: Thomas, Reynolds and Ziaja. Absent: none. Others present: Gabriel Elder and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: NOVEMBER 16, 2015 AND DECEMBER 21, 2015 (CANCELLED). MOTION: Moved by Ziaja, seconded by Freund to table approval of the November 16, 2015 meeting minutes noting that the December 21, 2015 meeting was cancelled. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. PROJECT UPDATES AND FINANCIAL REPORTS
  - a. 203 East Madison Street - Reuse Concept, Funding Update. Hansen provided a handout dated 1/19/2016. He asked for approval to proceed with a grant application to the Wisconsin Department of Natural Resources. He said the DNR is looking for a citywide picture of how trails are to come together as part of the submittal. He said May 1 is the submittal. DISCUSSION: Ziaja said drawing up a comprehensive path route area was feasible. MOTION: By unanimous consent the body added to Unfinished Business: "Discussion and action on applying for a grant for 203 East Madison Street."
  - b. Economic Development Strategic Planning Community Workshop, 1/19/2016 at 6:30 p.m. Hansen said the CDA-CDC can fully engage in, and drive the strategic planning process if it so chose to do so. DISCUSSION: Thomas asked if the workshop was only for the public. Hansen said participants didn't have to act in an official capacity, but could engage in the ideas generating workshop.
  - c. Connect Communities Program – Hansen asked if all are receiving the program information as they wished.
  - d. Monthly Financial Review & 2016 Budget Update. DISCUSSION: Hansen presented a printed handout. Ziaja asked if the CDA needs to generate revenues to balance the fund 600 budget. Hansen said the Finance Committee has increased the rental payments at the Maunsha Business Center as part of the 2016 budget which addressed most of the deficit issue.
5. UNFINISHED BUSINESS
  - a. Added by unanimous consent, see above: Discussion And Action On Applying For A Grant For 203 East Madison Street. MOTION: Moved by Hermanson, seconded by Freund to recommend to Council directing staff to apply for a DNR Stewardship grant which would fund among other things the next phase of work at 203 East Madison Street. VOICE VOTE: Motion carried.
  - b. Project Consensus & Identifying Project Partners. DISCUSSION: Hansen said the items i. – vi. below represented the collection of November meeting thoughts expressed by attendees. Items listed below were reviewed. Ziaja said priorities were important. In reply to a Thomas question about the TID #2 façade/interior build out grant program, Hansen said the Finance Committee was reviewing the program and reported that roughly \$80,000 had been awarded and matched by downtown property owners for qualifying improvements. Hansen asked if the CDA should be taking the lead with tax incremental finance questions or should another body? Tuttle reported that she was compiling information to get the ball rolling towards prioritized actions. Norton provided an example from the County Arts Council saying art in vacant store fronts was one example of a step forward. Freund supported the idea. Hansen said the Historical Society has research on the histories of the downtown buildings. Norton said the downtown is aesthetically unpleasing needing a cleaning with a hose. Reynolds and Freund spoke in favor of downtown clean up. Tuttle said her involvement in Columbus included a downtown event which reinforced comments from Norton and others. Norton said it is important to bring together building owners with others in the community. Norton said she get anonymous letters suggesting ideas, but actual help is limited. Hermanson reviewed strengths & weaknesses referencing: the downtown, Firemen's Park, special education at the school, the trailhead facility. He suggest a Regus business incubation concept. The weaknesses he said included racial bias, lack of amenities, and he had a longer list of weaknesses. Ziaja encouraged further discussion of Strengths, Weaknesses and Opportunities and Threats for the next agenda. No action taken.

- i. Much to be done, many opportunities with downtown storefronts {Matt Z}
    - ii. Put out call to fight blight, get property owners OK to improve properties {Nicole T.}
    - iii. Attract and Retain Businesses {Nicole T.}
    - iv. Pull ideas from previous Errin Welty list {Matt Z.}
    - v. Overcome toxic atmosphere {Mike H.}
    - vi. Carryout SWOT analysis [Strengths, Weaknesses, Opportunities and Threats] {Mike H.}
  - c. 2015 CDA Report To The City Council. MOTION: By unanimous consent the item was tabled

6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Next Meeting – By consensus the next meeting was set for 2/16/2016 at 6 pm.

7. ADJOURNMENT. MOTION. Moved by Hermanson, seconded by Norton to adjourn. VOICE VOTE: Motion carried. Approximate time was 6:30 pm.

Attest:



Mo Hansen  
Clerk/Treasurer

**WATERLOO PARKS COMMISSION – OPEN SESSION MINUTES**  
**January 26, 2016**

1. ROLL CALL AND CALL TO ORDER. Chair Bill Springer called the meeting to order at 4:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present, Springer, Quimby, Stinnett, Ex-officio members present: Yerges, Jones, Crave and Haberkorn (attending only during his interview time). Absent: Kegler with one vacancy. Others present: Michele "Kelly" Miller (attending only during her interview time), Maureen Giese, Mayor Thompson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: JANUARY 19, 2016. MOTION: Moved by Stinnett, seconded by Quimby to approve the open and closed session January 19, 2016 meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT.## Maureen Giese said "2014" should be added to the minutes when identifying the referred to Kunkel Engineering study; she wanted reassurances that previous recommendations submitted would be reviewed as part of 4a, 4b and 4c on the January 19<sup>th</sup> agenda.
4. NEW BUSINESS
  - a. Parks Management Services Submittals - Review And Action. MOTION: Moved by Stinnett, seconded by Quimby to convene in closed session. VOICE VOTE: Motion carried. NOTE: The body convened into closed session pursuant to 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session After returning to open session. MOTION: Moved by Quimby, seconded by Stinnett to recommend to the City Council that it offer a Parks Management Services contract to Gabe Haberkorn as part of its February 18, 2016 meeting. VOICE VOTE: Motion carried unanimously. MOTION: Moved by Quimby, seconded by Stinnett to direct the Clerk/Treasurer to present two draft compensation arrangements for Parks Management Services for Parks Commission consideration at its February 16, 2016 meeting -- one as a direct hire and a second as a contract employee. VOICE VOTE: Motion carried.
5. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. Next Meeting – February 16, 2016 at 5 pm in the Council Chambers, as determined by consensus of the attendees.
6. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Stinnett to adjourn. Approximate time was 6:15 pm.



Mo Hansen  
Clerk/Treasurer