

Karl Junginger Memorial Library
Board of Trustees Meeting
January 12, 2016
Minutes

I. Call to Order/Roll Call

Meeting called to order at 5:12. Present: Brian Henning, Kelli Mountford, Lee Fiedorowicz, Art Biermeier, and Lindsey Reynolds

II. Approval of agenda

Fiedorowicz moved to approve the agenda, Reynolds seconded. Motion passed unanimously.

III. Reading and Approval of open minutes from November 17, 2015

Fiedorowicz moved to approve the minutes. Reynolds seconded. Motion passed unanimously.

IV. Correspondence, Appearance, Public Comments

Thank you notes from staff for Holiday get-together and gift cards. Email from patron about how Café is great and she is having no problems with it.

V. Director's Report

- Basics of Polaris/Café are working.*
- Received and have installed new router*
- Still working on annual report will have ready for February meeting.*
- Outside light issues and looking to have blinds installed.*
- Winter reading program is up and running until Jan. 30*
- New read aloud programs for after school aged children.*

VI. Unfinished Business

A. Strategic Planning – *Informational*

VII. New Business

A. 2016 Contract for CAFE Library Service Agreement – *Action*

Henning moved that the board approve the 2016 contract for CAFÉ library service agreement. Fiedorowicz seconded. Motion passed unanimously.

B. 2016 Jefferson County Human services Meals on Wheels Contract – *Action*

Henning moved that the board approve the 2016 Jefferson county human services Meals on Wheels contract. Reynolds seconded the motion. Motion carried unanimously.

C. Bid for outside soffit lights – *Action*

Henning moved that the board should accept the bid for Ryan Hush of Quality One Electric to retro fit 35 soffit cans to LED lamps. Reynolds seconded. Motion passed unanimously.

D300. Article VII By-Laws of Board of Trustees Policy changes – *Action*

Fiedorowicz moved to table this item until the quorum of 7 board members that needed to vote on this be available. Henning seconded. Motion passed unanimously.

E. 440. Library Web site Content – Action

Henning moved that the Board should accept the new wording of Bridges and databases in the library website policy. Fiedorowicz seconded. Motion passed unanimously.

F. Add a Photo Permission Policy – Action

Reynolds moved that the Board should adopt the recommended Photo permission policy that Mountford brought forward. Fiedorowicz seconded. Motion passed unanimously.

G. Blinds for Library windows – Action

Fiedorowicz moved that the board approve Mountford to purchase blinds for the areas needed with the amount not to exceed \$6500. Henning seconded. Motion passed unanimously.

VIII. Future agenda items

Item D – tabled, and strategic planning.

IX. Date, place, and time of next meeting in the library conference room

The next meeting will be Tuesday, February 9 at 5:15 in the Library Conference Room.

X. Adjournment

Reynolds moved to adjourn the meeting at 5:15PM. Fiedorowicz seconded. Motion passed unopposed.

*Respectfully Submitted,
Kelli A Mountford, Director*