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**PUBLIC NOTICE OF A COMMITTEE MEETING OF THE  
COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**COMMITTEE:** FINANCE, INSURANCE & PERSONNEL COMMITTEE  
**DATE:** December 17, 2015  
**TIME:** 6:00 p.m.  
**LOCATION:** Council Chamber of the Municipal Building, 136 N. Monroe Street

1. Call to Order and Roll Call
2. Meeting Minutes Approval: September 3, September 17, October 1, October 15, 2015 & November 19, 2015
3. Public Comment
4. Unfinished Business
  - a. Gary Yerges, Public Works Director, Request For An Additional Full-Time Position – Tabled From A Prior Meeting
5. New Business
  - a. Payroll For November 2015 - \$64,244.94 \*\*
  - b. General Disbursements – November 20, 2015 Through December 17, 2015 \*\*
  - c. Treasurer's Report & Budget Reports For October & November 2015 \*\*
  - d. Resolution 2015-37 2016 Nutrition Site Contract \*\*
  - e. Resolution 2015-36 2016 Insurance Provider Changes Based Upon Clerk/Treasurer's Recommendations \*\*
6. Future Agenda Items And Announcements
7. Adjournment

Mo Hansen  
Clerk/Treasurer

**\*\* See Council Packet**

Committee Members: Springer, Quimby and Griffin

Posted, Emailed & Distributed: 12/14/2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES  
October 6, 2015

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Library Director Kelli Mountford, Fire Chief Vern Butzine, Police Chief Denis Sorenson, Public Works Director Gary Yerges and Clerk/Treasurer Hansen.
2. Meeting Minutes: Previously Unapproved Meeting Minutes. MOTION: Moved by Springer, seconded by Quimby to table this item until they are prepared. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business
  - a. 2016 Budget Consideration. DISCUSSION: The Committee reviewed the Police Department submittal. In response to a Springer question, Sorenson said part-time officers were being looked at for special events and overtime. In response to a Griffin question, Sorenson said new department vehicles would be SUV which have better fuel mileage. Committee consensus: the police department budget was the same as the current year and did not require additional review.

The Committee further reviewed the Fire Department budget. Butzine spoke of training requirements. He said last year's request to conduct fire inspections in-house acted on as Department personnel were being trained to perform this duty currently being performed by a firm under contract. Butzine sought a raise for the two full-time employees saying the hourly rate was lower than a DPW 3 position. Springer noted the levy limit constraints and asked if the annual appreciation dinner expense could be moved from being a taxpayer expense to another source of funding? Butzine spoke of the difficulties with part-time employee. He said Assistant Chief takes 30 shifts a month while also working full-time as a Lake Mills EMS employee. Springer suggested moving \$4,520 from part-time to increase the wage rate. MOTION: Moved by Quimby, seconded by Griffin to move \$4,500 from the department's part-time line to the full-time line to bring the wage rate up to a level comparable to a DPW wage rate. VOICE VOTE: Motion approved unanimously.

The Committee reviewed the library budget with no questions or comments.

The Committee discussed the DPW request for an additional full-time position and as well as the Fire Department request for a new full-time position. Springer again noted levy limits. Griffin suggested beginning the position six months into the budget. Quimby suggested taking money from the Cable TV fund. Butzine raised the idea of a DPW hire that would also be qualified to go on day-time runs for the Fire Department. Springer asked that the matter be put on the Committee's December or January agenda.

Quimby said Anna Street sidewalk should be completed in 2016. MOTION: Moved by Quimby, seconded by Springer to add back \$11,000 in funding shown cut in the Clerk's draft for Anna Street sidewalk improvements with funds cut from the Municipal Building improvements. VOICE VOTE: Motion carried.

5. Future Agenda Items and Announcements
  - a. Future Meetings. Next meeting was scheduled for October 15 at 5 pm.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:39 p.m.