December 1, 2015

The Waterloo Water & Light Commission held their regular meeting on Tuesday, December 1, 2015 at 7:00 pm at the Waterloo Utilities office.

The meeting was called to order by President Cliff Butzine. Present were Commissioners Tom Bergan, Steve Hegstrom, Larry Waldo, and Superintendent Barry Sorenson. Ray Burbach was absent.

Motion by Bergan, seconded by Waldo to approve the minutes of the November 3, 2015 meeting. Motion carried.

Motion by Waldo, seconded by Hegstrom to approve payment of the November bills as presented. Motion carried.

Motion by Bergen, seconded by Hegstrom to approve moving forward with the bridge/24.9 line. Motion carried.

Motion by Bergen, seconded by Butzine to approve exploring a rate case study for sewer. Superintendent Sorenson will provide the board with more information on the cost of the study at the next meeting. Motion carried.

Motion to adjourn by Bergen, seconded by Hegstrom. Motion carried.

Respectfully submitted,

Tom Bergan
Secretary

List of Bills

City of Waterloo Treasurer	36,006.42	Postmaster	225.00
Farmers & Merchants State Bank	49,150.00	Frontier	454.71
Badger Welding Supplies, Inc.	12.40	Neitzel Auto & Hardware	466.28
Charter Communications	80.00	Waterloo Building Center, LLC	30.00
Cintas Corporation	307.89	BP Credit Card Center	574.76
Crescent Electric Supply Co.	73.31	Waterloo Utilities	8,707.27
Environmental Express	1,044.85	We Energies	111.64
B&M Technical Services, Inc.	337.90	WPPI Energy	267,068.86
Baker Tilly Virchow Krause, LLP	4,548.00	GFC Leasing	49.00
Pitney Bowes	153.06	Wisconsin Dept. of Revenue	9,648.09
U.S. Cellular	35.00	SEERA	1,271.45
Krause Power Engineering	2,461.95	Hometown News, LP	577.29
Holy Family	90.00	Jacob Fenner	313.40
Northern Lake Service, Inc.	169.60	Superior Chemical Corp	81.16
Dunneisen Excavating	625.00	United Liquid Waste Recycling, Inc.	1,250.00
Border States	2,040.00	Town & Country Engineering	663.00
Metalworx	205.00	Solenis, LLC	2,820.60
VISA	386.23	Wisconsin State Lab of Hygiene	222.00
Jonas Office Products, Ltd.	223.03	Department of Adiministration	3,770.87
Lois Leistco	34.50	RESCO	1,113.05
Kris Hensler	360.00	Mid American Research Chemical	490.80
K&B Auto Service, Inc.	180.60	First Supply	1,719.96
MEUW	6,564.25	Payment Service Network	12.95
Postal Source	140.55	Portland Sanitary District	6,137.09
USA Blue Book, Inc.	195.28	Total Disbursements	$449,957.48
C&M Hydraulic Tool Supply	362.39		
Payroll	36,391.04		

Report of Cash

Checking Account #102-613:

Balance 10/31/15	$121,587.93
Transfer	100,000.00
Disbursements	-168,031.31
Interest	6.29
Service Charge	-16.30
Balance 11/30/15	$53,546.61

WWTP Account #374-547

Balance 10/31/15	$145,407.05
Deposit	9,475.00
Interest	45.68
Balance 11/30/15	$154,927.73

Debt Service Account #3015323:

Balance 10/31/15	$4,176.59
Deposit	49,150.00
Bond Payment	
Interest	4.08
Balance 11/30/15	$53,330.67

Money Market Account #110-832:

Balance 10/31/15	$672,925.30
Deposits	487,769.71
Transfer	-109,475.00
Disbursements	-281,913.22
Interest	396.66
Service Charge	-170.25
Balance 11/30/15	$769,533.20

Bond Construction Account:

Balance 11/30/15	$522,521.84

Certificate of Deposit #614470:	
Balance 11/30/15	$113,290.22
Certificate of Deposit #613386:	
Balance 11/30/15	$291,361.56
Certificate of Deposit #2875:	
Balance 10/31/15	$600,207.12
Interest	
Balance 11/30/15	$600,207.12

Raynelle

From: Manager <manager@watertownhumanesociety.org>
Sent: Tuesday, December 01, 2015 11:22 AM
To: Waterloo Cityhall
Subject: Watertown Humane Society- November 2015

In the month of November the Watertown Humane Society took in the following totals from the City of Waterloo:

Feline Stray - 3
Feline Surrender- 1

Jacob R. Preinfalk
Operations Manager
Watertown Humane Society

136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2015-37

RENEWAL OF JEFFERSON COUNTY NUTRITION SITE CONTRACT

BE IT RESOLVED that the City of Waterloo Common Council agrees to renew the Jefferson County Nutrition Site Contract to facilitate the delivery of meals to senior citizens and others in need of meal delivery services, with no cost adjustments for the services.

THEREFORE BE IT RESOLVED that the City of Waterloo Common Council approves the contract and it directs the Clerk/Treasurer to complete the documents for final execution.

Adopted: December 17, 2015

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

_____
Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Library Board
FISCAL NOTE – 0% increase for existing services

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
11/07/15	PC	11/12/15	29314	BUTZINE, RAYNELLE M	1001	702.53
11/07/15	PC	11/12/15	29315	BAIRD, LOIS A.M.	1002	1,195.72
11/07/15	PC	11/12/15	29316	HANSEN JR., MORTON J.	1008	1,458.42
11/07/15	PC	11/12/15	29317	BURGOS COLON, JESUS	1043	314.81
11/07/15	PC	11/12/15	29318	BRITZKE, NATHANIEL E	1045	120.05
11/07/15	PC	11/12/15	29319	SCHEER, WILLIAM HENRY	1046	55.41
11/07/15	PC	11/12/15	29320	GARTNER, FRANCINE A	1101	891.84
11/07/15	PC	11/12/15	29321	LANGE, RANDIE R	1104	1,495.75
11/07/15	PC	11/12/15	29322	SORENSON, DENIS P	1106	1,599.10
11/07/15	PC	11/12/15	29323	BOLLIG, RANDY P	1113	1,572.39
11/07/15	PC	11/12/15	29324	THOMFORD, SARAH A	1115	1,556.90
11/07/15	PC	11/12/15	29325	BREITENFELDT, NICHOLA	1118	1,407.91
11/07/15	PC	11/12/15	29326	CULLEN, NATHANIEL J	1120	1,345.26
11/07/15	PC	11/12/15	29327	THOM, TRACY S	1121	1,895.71
11/07/15	PC	11/12/15	29328	RUPPRECHT, JOSEPH JA\	1126	1,411.39
11/07/15	PC	11/12/15	29329	EILENFELDT, WAYNE M	1135	454.99
11/07/15	PC	11/12/15	29330	VIRCHOW, KYLE J	1144	26.32
11/07/15	PC	11/12/15	29331	YERGES, GARY A	1203	1,240.92
11/07/15	PC	11/12/15	29332	ROBBINS, JEFFREY K	1204	1,017.12
11/07/15	PC	11/12/15	29333	YERGES, CHAD M	1206	1,004.62
11/07/15	PC	11/12/15	29334	JURSS, DEAN A	1220	708.50
11/07/15	PC	11/12/15	29335	ZIBELL, JOEL R	1251	1,018.38
11/07/15	PC	11/12/15	29336	GRENAWALT, BEVERLY A	1260	355.44
11/07/15	PC	11/12/15	29337	BRUECKNER, AMANDA EF	1261	873.95
11/07/15	PC	11/12/15	29338	MOUNTFORD, KELLI ANN	1263	1,353.58
11/07/15	PC	11/12/15	29339	PARSONS, MARY MARGAF	1277	798.96
11/07/15	PC	11/12/15	29340	KENT, HEATHER EILEAN	1284	201.69
11/07/15	PC	11/12/15	29341	KOELE, ISABELLE MORGA	1285	41.61
11/07/15	PC	11/12/15	29342	WOLLIN, PRESTON SCOT	1286	116.49
11/07/15	PC	11/12/15	29343	TARNOWSKI, MEGAN MAE	1287	99.85
11/07/15	PC	11/12/15	29344	HENNING, LYLE THOMAS	1332	381.90
11/07/15	PC	11/12/15	29345	CLOVER, AMANDA ANN	1337	307.39
11/07/15	PC	11/12/15	29346	MELCHIOR, CODY JAMES	1347	101.58
11/07/15	PC	11/12/15	29347	HOLZHUETER, THOMAS	1349	192.69
11/07/15	PC	11/12/15	29348	THOMPSON, KAREN M	1350	113.52
11/07/15	PC	11/12/15	29349	NEUPERT, DALE EDWARD	1606	66.95
11/07/15	PC	11/12/15	29350	SCHOENWETTER, LOREN	1607	57.71
11/07/15	PC	11/12/15	29351	BUTZINE, JASON V	1706	1,104.85
11/07/15	PC	11/12/15	29352	PETRIE, MATTHEW T	1756	1,137.45
11/07/15	PC	11/12/15	29353	BUTZINE, VERN LEROY	1801	307.83
11/21/15	PC	11/25/15	29354	BUTZINE, RAYNELLE M	1001	738.37
11/21/15	PC	11/25/15	29355	BAIRD, LOIS A.M.	1002	1,455.24
11/21/15	PC	11/25/15	29356	HANSEN JR., MORTON J.	1008	1,458.42
11/21/15	PC	11/25/15	29357	BURGOS COLON, JESUS	1043	345.22
11/21/15	PC	11/25/15	29358	BRITZKE, NATHANIEL E	1045	138.52
11/21/15	PC	11/25/15	29359	SCHEER, WILLIAM HENRY	1046	55.41
11/21/15	PC	11/25/15	29360	GARTNER, FRANCINE A	1101	895.34
11/21/15	PC	11/25/15	29361	LANGE, RANDIE R	1104	1,495.76
11/21/15	PC	11/25/15	29362	SORENSON, DENIS P	1106	1,602.60
11/21/15	PC	11/25/15	29363	BOLLIG, RANDY P	1113	1,675.79
11/21/15	PC	11/25/15	29364	THOMFORD, SARAH A	1115	1,443.29
11/21/15	PC	11/25/15	29365	BREITENFELDT, NICHOLA	1118	1,613.66
11/21/15	PC	11/25/15	29366	CULLEN, NATHANIEL J	1120	1,447.99
11/21/15	PC	11/25/15	29367	THOM, TRACY S	1121	1,575.48
11/21/15	PC	11/25/15	29368	RUPPRECHT, JOSEPH JA\	1126	1,470.97
11/21/15	PC	11/25/15	29369	EILENFELDT, WAYNE M	1135	532.95

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
11/21/15	PC	11/25/15	29370	YERGES, GARY A	1203	1,389.64
11/21/15	PC	11/25/15	29371	ROBBINS, JEFFREY K	1204	1,102.99
11/21/15	PC	11/25/15	29372	YERGES, CHAD M	1206	1,082.36
11/21/15	PC	11/25/15	29373	JURSS, DEAN A	1220	355.81
11/21/15	PC	11/25/15	29374	ZIBELL, JOEL R	1251	1,060.52
11/21/15	PC	11/25/15	29375	GRENAWALT, BEVERLY A	1260	351.46
11/21/15	PC	11/25/15	29376	BRUECKNER, AMANDA EF	1261	879.61
11/21/15	PC	11/25/15	29377	MOUNTFORD, KELLI ANN	1263	1,364.75
11/21/15	PC	11/25/15	29378	PARSONS, MARY MARGAF	1277	798.96
11/21/15	PC	11/25/15	29379	KENT, HEATHER EILEAN	1284	222.70
11/21/15	PC	11/25/15	29380	KOELE, ISABELLE MORGA	1285	24.96
11/21/15	PC	11/25/15	29381	WOLLIN, PRESTON SCOT	1286	24.96
11/21/15	PC	11/25/15	29382	TARNOWSKI, MEGAN MAE	1287	230.70
11/21/15	PC	11/25/15	29383	HENNING, LYLE THOMAS	1332	349.27
11/21/15	PC	11/25/15	29384	MELCHIOR, CODY JAMES	1347	64.64
11/21/15	PC	11/25/15	29385	HOLZHUETER, THOMAS	1349	90.99
11/21/15	PC	11/25/15	29386	BUTZINE, JASON V	1706	1,070.99
11/21/15	PC	11/25/15	29387	PETRIE, MATTHEW T	1756	1,378.33
11/21/15	PC	11/25/15	29388	BENISCH, WESLEY L	1900	703.92
11/21/15	PC	11/25/15	29389	LANGE, TINA MARIE	1903	182.22
11/21/15	PC	11/25/15	29390	BUTZINE, VERN LEROY	1904	33.71
11/21/15	PC	11/25/15	29391	OLSON, DUANE C	1918	9.23
11/21/15	PC	11/25/15	29392	STROBEL, CRAIG RANDAL	1933	102.19
11/21/15	PC	11/25/15	29393	JOYCE, LINDA MAY	1934	124.95
11/21/15	PC	11/25/15	29394	KUHLOW, JULIE A	1936	526.23
11/21/15	PC	11/25/15	29395	DORNACKER, KURT R	1941	152.08
11/21/15	PC	11/25/15	29396	COTTING, JOHN ERIC	1963	550.37
11/21/15	PC	11/25/15	29397	BOEDEFELD, JON HARALI	1982	358.39
11/21/15	PC	11/25/15	29398	BUTZINE, CHRISTINE ELIZ	1983	9.23
11/21/15	PC	11/25/15	29399	BENISCH, EMILIE K	1990	115.27
11/21/15	PC	11/25/15	29400	SCHMIDT, MARLYS J	2004	203.17
11/21/15	PC	11/25/15	29401	HERING, KENDRA LYNNEL	2006	9.23
11/21/15	PC	11/25/15	29402	COLLINS, BILLIE LYNN	2011	76.18
11/21/15	PC	11/25/15	29403	HERING, KEENAN BRADLE	2012	279.90
11/21/15	PC	11/25/15	29404	WEBER, BENJAMIN K	2013	40.00
11/21/15	PC	11/25/15	29405	BEUTIN, KEITH JAMES	2014	120.05
11/21/15	PC	11/25/15	29406	FRITSCH, RYAN MICHAEL	2015	90.50
11/21/15	PC	11/25/15	29407	CHRISTIANSON, RUSSELL	2022	167.15
11/21/15	PC	11/25/15	29408	WOOLEVER, JACOB THOM	2027	181.77
11/21/15	PC	11/25/15	29409	LAI MILLER, PEGGY PIK	2028	177.93
11/21/15	PC	11/25/15	29410	OLGUIN, MARIBEL REMED	2030	135.14
Grand Totals:						64,244.94

136 North Monroe Street, Waterloo, Wisconsin 53594-1198
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Fax (920) 478-2021

RESOLUTION #2015-35

APPOINTMENT OF ELECTION OFFICIALS

WHEREAS, Wisconsin State Statutes §7.30 provides for the Mayor to nominate to the governing body no later than the last regular meeting in December, the necessary number of election officials for the City of Waterloo;

WHEREAS, the two dominant parties are each responsible for submitting a list of names from which the appointees shall be chosen as provided for in Wisconsin State Statutes §7.30(4)(b);

WHEREAS, the Clerk/Treasurer certifies that the nominees listed below are qualified electors, thereby making them eligible for appointment;

WHEREAS, the Clerk/Treasurer has made training opportunities available to all current election officials and will make training opportunities available to all new appointees as required by State Statute;

NOW, THEREFORE BE IT RESOLVED, that the City Council appoints the following nominees to serve as City of Waterloo Election Officials for a term ending December 31, 2017 and directs the Clerk/Treasurer to appoint Chief Inspectors as provided for in Wisconsin State Statutes §7.30(6)(b), and in addition, directs the Clerk/Treasurer to appoint Deputy Chief Inspectors. The Deputy Chief Inspectors are to meet the certification and training standards of the Chief Inspector and must be available to temporarily serve as Chief Inspector if the appointed Chief Inspector is absent from the polling place during an election;

Christe Beyer, 608 Indian Hills Drive
Sandra Foley, 502 Crestview Drive
Delmar Severson, 386 South Jackson Street
Jane Haldiman, 1226 Chestnut Street
Mary Lynn Schaefer, 508 W. Riverside Drive
Anne Ranguette, 569 Van Buren Street
Mary Janzen, 137 West Franklin Street
Barbara Meyer, 660 Hiawatha Trail
Donna Bonack, 360 W. Riverside Drive
John Schaefer, 508 W. Riverside Drive
Ugljesha Pirocanac, 523 Harrison Street

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Council approves the appointments and thanks all the nominees for providing this valuable service to the community.

PASSED AND ADOPTED this 17th day of December 2015.

Robert H. Thompson, Mayor

Attest:

Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

136 North Monroe Street, Waterloo, Wisconsin 53594-1198
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RESOLUTION #2015-39

Amending Resolution #2015-31 Granting A $1 Per Day Increase To D & D Cleaning LLC For Cleaning Of The Karl Junginger Memorial Library, Said Agreement Expiring December 31, 2017

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Whereas the Clerk/Treasurer errored in drafting resolution #2015-31, omitting an increase in compensation for D & Cleaning LLC for the cleaning of the Karl Junginger Memorial Library; and,

Whereas the Library Director has confirmed that a raise to $316.44 per week to $320.44 per week for services performed by D & D Cleaning LLC is within budget and desired.

Therefore, Be It Resolved that the Common Council of the City of Waterloo, Jefferson County, Wisconsin directs the Clerk/Treasurer to make the correction in compensation as described above and to amend the agreement accordingly.

Acted on and adopted at a regular meeting of the Common Council on December 17, 2015.

CITY OF WATERLOO

Signed: _____
Robert H. Thompson, Mayor

Attest: _____
Morton J. Hansen, Clerk/Treasurer

Date Adopted: _____
Date Published: _____

SPONSOR(S): Library Director

FISCAL NOTE:
An increase of $1 per day of service.

136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2015-38

INCREASING THE SALARIES FOR FUTURE CITY COUNCIL MEMBERS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

In accordance with Section 85-4(a) of the municipal code and Section 62.09(6) of the Wisconsin Statutes, the Council as stated in the adopted in the 2016 municipal budget hereby increases the compensation for members of the City Council from $1,600 to $2,000 for all new terms of office beginning January 1, 2016.

Acted on and adopted at a regular meeting of the Common Council on December 17, 2015.

CITY OF WATERLOO

Signed: _____
Robert H. Thompson, Mayor

Attest: _____
Morton J. Hansen, Clerk/Treasurer

Date Adopted: _____
Date Published: _____

SPONSOR(S): Mayor

FISCAL NOTE:
Annual salaries currently $1,600 increasing to $2,000. For 2016 an increase of $800 was budgeted. Two new terms will start in 2016.

ACCT NO	DESCRIPTION	DEPT.	2014 ACTUAL	9/30/15 YTD	2015 BUDGET	2016 DEPT. SUBMIT	% CHANGE 15-16 SUBMIT	TREAS DRAFT	% CHANGE	FINANCE	% CHANGE 15- 16 FIN.	NOTES
ACCT NO	DESCRIPTION	DEPT.	2014 ACTUAL	9/30/15 YTD	2015 BUDGET	DEPT. SUBMIT	CHANGE 15-16	TREAS DRAFT	% CHANGE	FINANCE	CHANGE 15- 16	NOTES
100-51-5110-110	CITY COUNCIL WAGES	CITY COUNCIL	11,067	8,400	11,200	12,000	7.1%	12,000	7.1%	12,000	7.1%	MAYOR: Council to $2k as terms expire (+$800)
100-51-5110-151	CITY COUNCIL SOC SEC	CITY COUNCIL	854	647	858	918	7.0%	918	7.0%	918	7.0%	MAYOR: Council to $2k as terms expire
100-51-5110-190	CITY COUNCIL MEETINGS	CITY COUNCIL	1,286	60	225	225	0.0%	225	0.0%	225	0.0%	
100-51-5110-199	CITY COUNCIL MISC	CITY COUNCIL	0	198	180	200	11.1%	200	11.1%	200	11.1%	
100-51-5110-316	CITY COUNCIL TECHNOLOGY	CITY COUNCIL	0	0	0	0	-	0	-	0	-	
100-51-5110-330	CITY COUNCIL MILEAGE	CITY COUNCIL	228	0	90	90	0.0%	90	0.0%	90	0.0%	
100-51-5111-190	COMMS & COMMITTEES MTGS	SPECIAL COMMITTEES	40	0	180	180	0.0%	180	0.0%	180	0.0%	match past actuals
100-51-5111-191	COMMS & COMMITTEES SPEC	SPECIAL COMMITTEES	0	0	45	45	0.0%	45	0.0%	45	0.0%	
100-51-5111-199	COMMS & COMMITTEES MISC	SPECIAL COMMITTEES	77	0	45	45	0.0%	45	0.0%	45	0.0%	
100-51-5112-320	LEGIS SUPPORT PR & PUB	LEGISLATIVE SUPPORT	3,901	1,689	3,100	3,100	0.0%	3,100	0.0%	3,100	0.0%	
100-51-5112-390	LEGIS SUPPORT SALES TAX	LEGISLATIVE SUPPORT	437	0	450	450	0.0%	450	0.0%	450	0.0%	
100-51-5130-199	ATTORNEY MISC	ATTORNEY	726	0	0	0	-	0	-	0	-	
100-51-5130-211	ATTORNEY ATTORNEY FEES	ATTORNEY	1,967	1,642	4,500	2,250	-50.0%	2,250	-50.0%	2,250	-50.0%	match past actuals
100-51-5130-212	ATTORNEY LEGAL ASSISTANCE	ATTORNEY	0	0	0	0	-	0	-	0	-	
100-51-5141-110	MAYOR WAGES	MAYOR	4,000	3,000	4,000	4,000	0.0%	4,000	0.0%	4,000	0.0%	
100-51-5141-151	MAYOR SOC SEC	MAYOR	308	231	306	306	0.0%	306	0.0%	306	0.0%	
100-51-5141-190	MAYOR MEETINGS	MAYOR	481	20	150	150	0.0%	150	0.0%	150	0.0%	
100-51-5141-199	MAYOR MISC	MAYOR	0	0	500	500	0.0%	500	0.0%	500	0.0%	
100-51-5141-330	MAYOR MILEAGE	MAYOR	0	0	0	0	-	0	-	0	-	
100-51-5141-380	MAYOR COMP SUPPLY- MAINT	MAYOR	0	17	200	200	0.0%	200	0.0%	200	0.0%	
100-51-5141-811	MAYOR OUTLAY EQUIPMENT	MAYOR	0	0	500	2,200	340.0%	2,200	340.0%	2,200	340.0%	Mayor: Computer upgrade
100-51-5142-110	CLERK SALARY/CLERK	CLERK	60,145	40,685	48,392	49,844	3.0%	42,897	-11.4%	42,897	-11.4%	$6947 shifted to TID #1
100-51-5142-112	CLERK LONGEVITY	CLERK	416	0	416	416	0.0%	416	0.0%	416	0.0%	
100-51-5142-120	CLERK WAGES/DEP CLERK	CLERK	36,935	32,770	47,450	47,260	-0.4%	47,260	-0.4%	47,260	-0.4%	3% and $2k of OT included
100-51-5142-122	CLERK WAGES/SECRETARY	CLERK	32,093	22,379	31,970	32,929	3.0%	32,929	3.0%	32,929	3.0%	
100-51-5142-151	CLERK SOCIAL SECURITY	CLERK	9,992	7,633	9,809	9,979	1.7%	9,809	0.0%	9,809	0.0%	
100-51-5142-152	CLERK RETIREMENT	CLERK	8,694	6,746	8,720	8,610	-1.3%	8,720	0.0%	8,720	0.0%	
100-51-5142-153	CLERK HEALTH INS	CLERK	48,826	29,011	56,091	58,195	3.8%	58,195	3.8%	58,195	3.8%	
100-51-5142-154	CLERK INCOME & LIFE INS	CLERK	1,360	1,326	2,320	2,320	0.0%	2,320	0.0%	2,320	0.0%	
100-51-5142-190	CLERK MEETINGS	CLERK	151	129	500	350	-30.0%	350	-30.0%	350	-30.0%	closer to actuals
100-51-5142-192	CLERK COMPUTER TRAINING	CLERK	190	195	1,000	500	-50.0%	500	-50.0%	500	-50.0%	
100-51-5142-220	CLERK TELEPHONE	CLERK	2,421	1,785	2,250	2,400	6.7%	2,400	6.7%	2,400	6.7%	
100-51-5142-231	CLERK COMP PROG SUPPORT	CLERK	7,772	7,953	7,900	8,000	1.3%	8,000	1.3%	8,000	1.3%	
100-51-5142-232	CLERK CODE MAINTENANCE	CLERK	2,885	3,917	3,700	3,700	0.0%	3,700	0.0%	3,700	0.0%	
100-51-5142-310	CLERK OFFICE SUPPLIES	CLERK	2,331	1,015	4,095	4,095	0.0%	4,095	0.0%	4,095	0.0%	
100-51-5142-311	CLERK POSTAGE	CLERK	2,377	304	4,000	3,800	-5.0%	3,800	-5.0%	3,800	-5.0%	
100-51-5142-320	CLERK DUES & MEMBERSHIP	CLERK	2,002	1,656	2,000	2,000	0.0%	2,000	0.0%	2,000	0.0%	

136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2015-36

2016 INSURANCE PROVIDER CHANGE BASED UPON CLERK/TREASURER'S RECOMMENDATION

WHEREAS, section 85-7(A)(4)(p) of the municipal code calls on the Clerk/Treasurer to see that all City property and personnel are properly protected by adequate insurance coverage; and,

WHEREAS, the Clerk/Treasurer has sought and received two quotes for 2016 insurance coverages covering all insurance lines in place except employee health insurance, with figures received by the incumbent insurance provider EMC and an alternate quote provided by the Wisconsin League Municipalities Mutual Insurance (WLMMI); and,

WHEREAS, the Clerk/Treasurer has reviewed the options submitted and has identified insurance premium savings by switching from EMC to WLMMI benefiting municipal government as a whole and is recommending switching from EMC to WLMMI.

NOW, THEREFORE BE IT RESOLVED, the City Council agrees with the Clerk/Treasurer's recommendation to change insurance providers from EMC to WLMMI to garner current and future premium savings and further directs the Clerk/Treasurer to implement this change.

PASSED AND ADOPTED this 17th day of December 2015.

_____
Robert H. Thompson, Mayor

Attest:

_____
Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

FISCAL EFFECT – Estimated total savings $6,000 across all municipal funds including the Waterloo Fire Department and Utility before dividend payout. The WLMMI dividend payout increasing over time with a non-fluctuating loss record over the next five years.

City of Waterloo

Morton Hansen
Clerk/Treasurer
136 North Monroe Street
Waterloo, WI 53594
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Phone: 920.478.3025
Fax: 920.478.2021

TO: MAYOR AND CITY COUNCIL

FROM: MO HANSEN

SUBJECT: RECOMMENDATION AND BACKGROUND INFORMATION -- RESOLUTION 2015-36 INSURANCE PROVIDER CHANGES BASED UPON CLERK/TREASURER RECOMMENDATION

DATE: DECEMBER 16, 2015

This memo offers background and a recommendation for Resolution 2015-36. Information has been late arriving so here is my update.

Recommendation:
Adopt the resolution directing insurance coverages for property, general liability, crime, inland marine, auto/vehicle, public official liability and law enforcement liability to change from the current insurance provider EMS to the League of Wisconsin Municipalities Mutual Insurance (LWMMI).

A change generates modest 2016 cost savings estimated at $1,000 and, if our insurance losses remain low, will be steady going forward. While dividends are never guaranteed, WLMMI offers a known dividend formula based on benefiting low loss municipalities. Waterloo has been a low loss municipality. The WLMMI is a Mutual Insurance Company. Its Board is made up of representatives from Wisconsin municipalities. EMS announces dividend information based upon internal corporate decisions. It is a publically traded company and is obligated to benefit it shareholders first.

The Proposals Side-by-Side:
See my updated Insurance Premium Comparison dated 12/16/2015

Q: Why does the WLMMI quote coverage type "Umbrella" show no premium amount?
WLMMI offers no "Aggregate Limits." Which EMC calls an "Umbrella" the "Per Occurrence" policy limit applies to all liability claims WLMMI. EMS offers an umbrella which overlays most of the major policies in our liability insurance program, increasing the limits of liability in <u>each</u> of the liability policies. Attached is a hand-out which illustrates the differences. Umbrella coverage costs more, and generally is worth more. But the WLMMI levels are satisfactory given the probability of a major liability loss.

WLMMI policy as written is its standard quote. Over time, WLMMI which is owned by Wisconsin municipalities has determined that the no "Aggregate Limits" benefits municipalities.

Final Comment:
Only after being informed of a competitive quote process, did EMS lower its premium number by $5,678.40. Bottom line: their shareholders come first. WLMMI writes insurance for hundreds of Wisconsin municipalities including: Beaver Dam, Cambridge, Cottage Grove, Deerfield, DeForest, Edgerton, Lake Mills, Lodi, Oconomowoc, Oregon, Reeseville, Watertown and Waunakee.

City of Waterloo

Insurance Premium Comparison for 1/1/2016 Renewal

UPDATED 12/16/2015

COVERAGE TYPE	PRIOR YEAR EMC	(A) 2ND SUBMIT renew existing 2016 EMC	(B) change to League 2016 LWMMI	COMPARE DIFFERENCE	COMPARE % CHANGE	NOTES
Property	$17,062	$17,068	$13,445	($3,623)	-21.23%	
General Liability	$9,956	$10,298	$14,290	$3,992	38.76%	
Crime	$238	$241	$495	$254	105.39%	
Inland Marine	$2,892	$2,936	$550	($2,386)	-81.27%	
Auto/Vehicle	$26,126	$23,609	$19,899	($3,710)	-15.71%	
Public Official Liability	$2,852	$2,911	$7,025	$4,114	141.33%	
Law Enforcement Liability	$1,625	$1,665	$3,892	$2,227	133.75%	
Umbrella	$6,464	$6,449	$0	($6,449)	-100.00%	League offers no aggregates limits therefore no umbrella, more flexible per accurance policy limits
SUB-TOTAL	**$67,215**	**$65,177**	**$59,596**	($5,581)	-8.56%	
Workers Compensation	$53,096	$39,735	$39,105	($630)	-1.59%	League lower limits & terrorism coverage no charge
2016 TOTAL	**$120,311.00**	**$104,912.00**	**$98,701.00**	**($6,211.00)**	-5.92%	
NET AFTER DIVIDEND	**$112,877.56**	**$96,965.00**	**$95,963.65**	**($1,001.35)**	-1.03%	Potential net 1st year savings across all funds with LWMMI = $1,001.35
Dividend	14%	20%	7%		-65.00%	

FUTURE DIVIDEND INFORMATION	EMC	LWMMI
	Set by EMC recent ranges	Set annually median range
Dividend 2017	14%-23%	20%-30%
Dividend 2018	Set by EMC	Set by formula
Dividend 2019	Set by EMC	Set by formula
Dividend 2020	Set by EMC	Set by formula

Increasing Your Liability Protection

EXCESS VS. UMBRELLA LIMITS

By George L. Head, Ph.D.
Special Advisor, Nonprofit Risk Management Center

Many nonprofit organizations seek to increase the amount of their liability insurance protection for a variety of reasons, such as when —

- The organization expands, perhaps by internal growth or merger, so that the former liability insurance limits no longer fit the organization's new liability exposures.
- A newsworthy jury verdict or appellate court decision alerts the organization's senior management or board to the need for broader or higher limits of liability insurance.
- A major change in the organization's leadership (e.g., board chair or CEO) brings in top management that is more conservative, less willing to tolerate uncertainties associated with potentially ruinous liability losses.

When the concerned leaders of these organizations ask for increased liability coverage from their current liability carriers, those carriers that are willing to cooperate often offer these organizations either *excess liability* insurance or *umbrella liability* insurance above their existing primary liability insurance.

Traditionally, there have been clear, significant differences between excess liability and umbrella liability insurance — differences that managers responsible for managing a nonprofit's insurance have had to understand to be sure that their organizations were protected by adequate liability insurance. Recently, however, these once sharp distinctions have become blurred. Insurers have introduced liability policy forms that combine the distinguishing features of excess liability and umbrella liability policies, sometimes renaming these new policies in the process. Consequently, it is no longer safe to judge a liability policy by its title, watching for the key words "excess" and "umbrella." Now, the responsible nonprofit executive often must read several liability policies in their entirety to understand their liability protection.

To make reading these policies more manageable, this fact sheet first describes the traditional distinctions between excess and umbrella liability insurance and then touches upon the differences in some of the newer hybrid forms.

The Traditional Distinctions

For the past several decades and until quite recently, it has been the case that:

- Excess liability insurance (1) overlays a specific liability insurance policy that an organization already owns by increasing the per person and per accident or per occurrence limits of liability in that particular policy; (2) incorporates all the provisions of the specific underlying policy, such as its insuring agreements, definitions, exclusions, and limitations (or "follows form" with the underlying policy); but (3) does not have any effect on any other liability insurance policies that the insured organization may have.

- Umbrella liability insurance, in contrast, (1) overlays most of the major policies in an organization's liability insurance program, increasing the limits of liability in each of the liability policies in that organization's program; (2) typically offers broader coverage, with few exclusions or limitations and more liberal definitions than the underlying liability policies in the organization's program, and (3) "drops down" to provide first-dollar liability coverage (above any "self-insured retention" or other deductible) in many (but not all) areas of potential liability for which the organization has no other, more specific, liability coverage.

To illustrate these traditional differences between excess insurance and umbrella insurance arrangements, let us consider first some excess liability insurance and then substitute umbrella insurance. (Only the largest nonprofit organizations carry both excess and umbrella liability policies; most nonprofits rely on one or the other.) Start by supposing that a nonprofit's liability insurance program rests on four underlying primary policies:

- Commercial General Liability (CGL) policy with a $2 million per occurrence limit
- Automobile liability insurance with a $1 million per occurrence limit
- Professional liability insurance with a $3 million per occurrence limit
- A Directors' and Officers' (D&O) liability policy with a $1.5 million per claim limit

Suppose, as one alternative, that this nonprofit's program also includes, as a traditional excess liability policy, a CGL policy with a $3 million per occurrence limit. Under this excess-insurance alternative, its liability insurance program consists of:

- CGL insurance of $5 ($2 + $3) million per occurrence
- Automobile liability insurance of $1 million per occurrence
- Professional liability insurance of $3 million per occurrence
- Directors' and Officers (D&O) liability insurance of $1.5 million per claim

Now as the second alternative, assume that this organization does not buy excess CGL coverage with a $3 million per occurrence limit but, instead, purchases a traditional umbrella liability policy with the same $3 million per occurrence limits. Each of the original primary insurance limits then increases by $3 million, so that this nonprofit's liability insurance program, under the umbrella insurance alternative, consists of:

- CGL insurance of $5 ($2 + $3) million per occurrence
- Automobile liability

  insurance of $4 ($1 + $3) million per occurrence
- Professional liability

  insurance of $6 ($3 + $3) million per occurrence
- Directors' and Officers (D&O) liability insurance of $4.5 ($1.5 + $3) million per claim

The traditional umbrella insurance clearly costs — and typically is worth — more than

the excess coverage for three reasons. First, the traditional umbrella coverage increases the automobile, professional liability, and D&O coverage limits, but the excess coverage does not. Second, the broadly written umbrella coverage provides insurance for many of the "following-form" exclusions and limitations that the excess coverage imports from the underlying primary policies. Third, traditional umbrella liability insurance provides (subject to any self-insured retentions or other deductibles) first-dollar coverage of exposures the more specific liability policies never address. Umbrella liability policy costs more than excess liability insurance but, for virtually any organization with the range of exposures that characterize its particular rating class, the umbrella provides more protection than the excess insurance policy. At least, that's generally true for the traditional excess and umbrella liability insurance arrangements.

Some Ongoing Changes

But traditions are changing. Some insurance policies with "excess " in their titles now increase policy limits for several underlying policies, not just the traditional single policy. Some policies that are still called "umbrellas" have no "drop down" feature like those that used to fill in many coverage gaps within and between primary policies. Furthermore, some newly named "umbrellas" are almost indistinguishable from traditional excess liability policies.

In short, one can no longer confidently judge many new liability policies by their titles. One has no choice but to read them, or read at least the insurer's very detailed descriptions of these often long and complex documents. The traditional distinctions between excess and umbrella coverages still matter — which primary limits are being increased, what are the exclusions and other coverage limitations, what is happening with coverage gaps within and between the primary policies — but these distinctions are not as clear as they once were, and they may emerge in surprising places and ways. Change is in progress, and change usually brings progress that ultimately benefits consumers of all goods and services. In the meantime, nonprofit buyers of increased limits of liability insurance beware. Stay alert — read carefully!

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League of Wisconsin Municipalities Mutual Insurance (LWMMI)

- The LWMMI is a Not for Profit supported by the League run by municipality officials.
- About 400 Wisconsin Municipalities are in the League Insurance Program (pg.'s 19-22).
- History – The League of Wisconsin started in 1898. In 1984 it created an insurance program. It evolved in 2002 into its own mutual company. The directors include the League of Wisconsin's executive director and 6 other municipality reps from Shorewood Hills, Elm Grove, West Milwaukee, Rice Lake, Oshkosh, and Wisconsin Rapids.
- Agility – Included Catastrophic Vendor Plan (See handout)
- Cyberliability (and drones) Coverage to Policy Limits ($5 mil)
- United Heartland as carrier for workers compensation
- No Aggregate liability Coverage is standard
- Mutual Aid, Back Wages and Cemetery are examples of special coverage's included
- Land Use Claims coverage including defense costs
- Property Tax Legal coverage
- Water Coverage improves to $1,500,000 from $100,000
- Replacement Cost on Inland Marine (not ACV)

Pricing Considerations

- 3 year League premium history - 0% increase in 2016. 1.5% in 2015 and 1.5% in 2014
- Workers Comp Mod – See graph / mod page (Controllable and Training Opportunity)
- Deductibles – Most have zero deductibles – cost to go there is $750
- No Fault Sewer Option – Optional ($5,829)
- Replacement cost option – All Auto's but can pick by auto ($1,957/$108)
- Dividend Program – Based on League Financials at year end, Size, claims experience. Reasonable ranges are 10% to over 30% by year 5.
- Additional 15% one-time credit ($1.050 - public official's liability only). Video training.
- Apples to apples $7,000 (-6.5%) in savings from 2015 program!
- No Cost loss control services with a written multiyear strategy from League, UH, R&R.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: December 3, 2015

1. CALL TO ORDER AND ROLL CALL. Mayor Thompson called the meeting to order at 6:30 p.m. in Springer's absence. Committee members present: Ziaja and Stinnett. Absent: Springer. Others attending: Mayor Thompson, Ron Griffin and Duane Klein and Clerk/Treasurer Hansen.

2. APPROVAL OF MEETING MINUTES: September 3, 2015 and November 5, 2015. MOTION: Moved by Ziaja, seconded by Stinnett to approve the minutes as listed and presented. VOICE VOTE: Motion carried.

3. PUBLIC COMMENT. None.

4. PROJECT UPDATES
   a. 333 Portland Road, Condemnation Proceedings. DISCUSSION: Klein said he was a resident at 250 West Porter and also an environmental consultant. He presented a handout of section 292.11 of the state statutes and DNR publication RR-579 titled: State & Federal Liability Protections for Local Governmental Units. Klein offered his services as an interested citizen. Griffin said he was interested in owning a portion of this parcel which is adjacent to his parcel. Hansen said the Building Inspector had begun the process based upon the City Attorney's prior task outline. No action taken.
   b. 2016 Sidewalk Improvements – Implementation Plan Post-Budget Approval. DISCUSSION: Hansen said the 2016 budget only calls for new sidewalk for the south side of Anna, with other items reviewed by the Committee on September 3rd not included in the budget. He said missed sections from prior quadrant could be picked up in 2016. He said dollars from TID #4 could cover any expense that might exceed the budgeted Capital Fund expense figure of $11,000. No action taken.

5. FUNDING UPDATES
   a. Municipal Street Discretionary Improvement Program (MSID) application. DISCUSSION: Hansen said this application has been submitted. In reply to the Stinnett question, Hansen said due to an early snowfall, the County did not conduct a traffic count. He said MSID is a competitive grant process.
   b. Community Development Block Grant – Hurricane IKE Supplemental application. DISCUSSION: Hansen said this application is being drafted with a December 21st deadline. He said a public hearing, an authorizing resolution and a resolution calling for Fair Housing actions on the part of the City are being prepared.

6. UNFINISHED BUSINESS
   a. Written Township Agreements For Roadway Maintenance And Snow Removal – Draft Review. DISCUSSION: Hansen said he had a template from the City Attorney and was incorporating information received from Gary Yerges into a draft for the January meeting.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:45 pm. Motion carried.

Attest: Mo Hansen
Mo Hansen
Clerk/Treasurer

Register Report-Park Board #xxxxxx2402 - Sep 2015

9/1/2015 through 9/30/2015

12/6/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 8/31/2015								**20,296.43**
9/5/2015	Checking	Deb Card	Menards	Cleaning ma...	Park Maint - S...			[illegible]
9/9/2015	Checking	21955	River City Dist...	Invoice #255...	Beer & Soda ...			[illegible]
9/9/2015	Checking	21956	Ott Schweitze...	Invoice #403...	Beer & Soda ...			[illegible]
9/9/2015	Checking	21957	Frontier	920-478-208...	Utilities			[illegible]
9/9/2015	Checking	21958	Environmental...	Toilets April ...	Park Maint-Eq...			[illegible]
9/9/2015	Checking	21959	Environmental...	Toilets	July 4th Exp			[illegible]
9/9/2015	Checking	21960	Seven Up Bot...	Invoice #251...	Beer & Soda ...			[illegible]
9/9/2015	Checking	21961	Neitzel Auto P...	Trans B3046...	Park Maint - S...			[illegible]
9/9/2015	Checking	21962	Deppe's Awar...	Pickle eating...	July 4th Exp			[illegible]
9/9/2015	Checking	21963	Mid-State Equ...	Invoice #P28...	Park Maint-Eq...			[illegible]
9/9/2015	Checking	EFT	We Energies	07/21/2015-...	Utilities:Gas &...			[illegible]
9/15/2015	Checking	EFT	Waterloo Utilit...	07/15/2015-...	Utilities:Gas &...			[illegible]
9/15/2015	Checking	EFT	Waterloo Utilit...	07/15/2015-...	Utilities:Gas &...			[illegible]
9/20/2015	Checking	EFT	Kwik Trip	Invoice #148...	Park Maint - F...			[illegible]
9/20/2015	Checking	21964	Wisconsin Wi...	Lewis Statio...	Liquor Expense			[illegible]
9/20/2015	Checking	21965	Piggly Wiggly	HTL food	Groceries			[illegible]
9/20/2015	Checking	21966	US Cellular	Acct #21759...	Park Admin			[illegible]
9/20/2015	Checking	21967	General Party...	Childrens ga...	July 4th Exp			[illegible]
9/20/2015	Checking	21968	Jim's Tap Cle...	September 2...	Park Maint-Eq...			[illegible]
9/20/2015	Checking	21969	Gene Timm	Winterization	Baseball Field			[illegible]
9/20/2015	Checking	21970	Adt Security S...	October 2015	Park Maint. - ...			[illegible]
9/20/2015	Checking	21971	Wirtz Beverage	Invoice #103...	Liquor Expense			[illegible]
9/20/2015	Checking	21972	City Of Waterl...	Invoices #01...	Wages & Ins.			[illegible]
9/20/2015	Checking	21973	City Of Waterl...	Invoices #01...	Wages & Ins.			[illegible]
9/20/2015	Checking	21974	American Legi...	10% of uppe...	July 4th Exp			[illegible]
9/20/2015	Checking	21975	Waterloo Ame...	40% of net f...	July 4th Exp			[illegible]
9/20/2015	Checking	DEP	Deposit	Waterloo bill ...	Beer & Soda			165.00
9/21/2015	Checking	DEP	Deposit	Olguin 10/03...	Rent-Upper P...			250.00
9/21/2015	Checking	ATM	Deposit	Hamacher 0...	Rent- Bingo			150.00
9/29/2015	Checking	21976	GEneral Beve...	Invoice #100...	Liquor Expense			[illegible]
9/29/2015	Checking	ATM	Deposit	Weihert 08/0...	Rent- Bingo			150.00
9/29/2015	Checking	DEP	Deposit	Miller 10/15/...	Rent-Upper P...			250.00
9/29/2015	Checking	DEP	Deposit	DU Banquet ...	Beer, Soda, Li...			885.50
9/1/2015 - 9/30/2015								[illegible]
BALANCE 9/30/2015								**10,889.57**

Register Report-Park Board #xxxxxx2402 - Sep 2015

9/1/2015 through 9/30/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
					TOTAL INFLOWS			1,850.50
					TOTAL OUTFLOWS			[illegible]
					NET TOTAL			[illegible]

Register Report-Park Board #xxxxxx5309 - Sep 2015

9/1/2015 through 9/30/2015

12/6/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 8/31/2015								**10,598.67**
9/30/2015	SWIB Saving...	DEP	Interest	09/30/2015	Interest Inc			1.13
9/1/2015 - 9/30/2015								**1.13**
BALANCE 9/30/2015								**10,599.80**

TOTAL INFLOWS	**1.13**
TOTAL OUTFLOWS	**0.00**
NET TOTAL	**1.13**

Fire Meeting Minutes
January 19, 2015

Training consisted of: Rural drafting, radio communications and CPR training.
Called to order at 9:08 p.m.
Minutes read and approved by Craig Strobel, 2nd by Kennan Herring.
No Treasurer's report.
PUBLIC COMMENTS: none.
OLD BUSINESS:

- EMS schedule – 2nd drivers are open. Also more at the end of the month.
- WEMSA – Jan 29-31. Members will be gone.
- Training log – make sure to sign in.
- Supporter's report – RSMBT – bowlers down. Possibly changing dates to February.
- Recruitment – Welcomed Derrick. Will be interviewing 2 others.
- Policy and procedures manual – officers will have a hard copy of these. Members copy will be emailed out to members. Spent $1800 on manuals and legalizing.
- Freedom Ride – Saturday July 25th. Lunch will be at the Waterloo Firemen's Park. Lt. Dornacker is on committee. Subway plans on helping with food. Trucks will be at the park. Engine 8 bringing in motorcycles. Fundraiser for Fire, EMS and Police family members that have lost loved ones – to send to Camp Hope.

NEW BUSINESS:

- Reminder to write down water usage for any training/truck starting/fires.
- Critique of calls: Mutual aid Jefferson – Ziebell Rd.; Vehicle accident on HWY 89; Mutual Aid Watertown – explosion; Tree accident; Truck fire – Hubbleton Rd; Gas leak at TREK; Structure fire – HWY T; Structure fire – Portland Rd.; CO2 alarm – Harrison St.; Smoke – Waterloo Clinic Anna St.
- Flight for Life will be stopping at Aurora.
- New Ambulance – Chief and Asst. Chief went to see. Found mistakes. Pictures are on the front table. Will be going to Foster next.
- Annual Meeting report – Trustees are the same as before. Looking for a couple other trustees. If interested see Pres. Chris Abel.
- Fire Alliance – Will be turning over to Professional FF donations to Association – will probably keep the burn camp going.
- Aerial class – Starting Jan. 28th. Looking for 10 people to hold class. Let Jason Butzine know if interested.
- Transferring members – Pat Sayre and Michael Hintz – Unanimous vote made. Capt. Strobel made motion, Lt. Boedefeld 2nd.
- Sensit unit is back in service.
- Truck starters: Jason Butzine and Matt Petrie
- Door Prizes: Jon Boedefeld and Ben Weber.

Meeting adjourned at 9:46 p.m.

Fire Meeting Minutes
February 16, 2015

Training consisted of: mask up drills and consumption course.
Called to order at 9:20 p.m.
Roll call taken.
Minutes read and approved by Eric Cotting, 2nd by Kurt Dornacker.
Treasurer's report - no report given.
Public comments: Freedom ride – Food will be from Subway $4 sub/chips, Park $1 soda. Starting at Beaver Dam, lunch in Waterloo, ending in Kewaskum. Members will be bringing in the group. Members will need to clean up and do traffic. No actual route yet.
OLD BUSINESS:

- EMS schedule - check EMS Manager.
- Euchre tournament in Marshall Monday Feb. 23rd. Sign up on board.
- Training log – make sure to sign in. Also get supplemental done if missed meeting.
- Supporter's meeting – Tuesday March 16th at 6p. RSMBT – Profit about $10,000.
- Pancake Breakfast – starting committee – see Tina Lange or Marlys Schmidt if interested. Need ideas and members to help out getting donations.
- Policies/Procedures will be emailed to members. Members sign agreement and sent back. This will be finalized soon.
- Welcomed Ryan Krueger as probationary member.
- Radios – please clip the mic on the wire not the antenna. Truck 6 – make sure all radios are in chargers correctly after calls.

NEW BUSINESS:

- Critique fires: Car accident – HWY 89; Structure fire – Mutual Aid Watertown on River Bend Rd; Mutual Aid Watertown cancelled at Spuncast; Smoke – Frances Ln - burning smell from hot furnace.
- New Ambulance – should be here end of month, then going to Truck country for new windshield and sticks.
- New truck starting sheets are out.
- Instructor class – Chief and Lt. Boedefeld will be gone for week.
- Annual reviews will be done on each member by an officer. They will be contacting each member.
- Job posting will be on the board.
- Truck Starters: Vern Butzine, David Markvart, Linda Joyce and David Zieroth.
- Door Prizes: Billie Collins and Kurt Dornacker

Meeting adjourned at 9:40 p.m.

Fire Meeting Minutes
March 16, 2015

Training consisted of: single ladder lays, hydrant hook up and hose advancement.
Called to order at 8:52 p.m.
Roll call taken.
Minutes read and approved. Lt. Dornacker stated Kawasaki for Freedom Ride ending in that town.
No Treasurer's report. Lois is still working on bills and such.
OLD BUSINESS:

- EMS schedule – check EMS Manager.
- Euchre tournament – Waterloo lost. Chris Hauptli won the booby prize.
- Training log – make sure to have excuse in before training night. Chief called members that were not here. Also make sure to sign in on training log or considered not here.
- Supporters update – Next meeting March 17th at 6 p.m. RSMBT final tally will be told. Also working on pancake breakfast items.
- Policy/procedures – emailed out to members. Members must sign last sheet and send back agreeing to the contents.
- Freedom Ride – July 25th. Everything approved as to street closures and such for city. Route not down yet. Fire members will be doing traffic in and out.
- Members check mailboxes – please clean out. Drawers need to be fixed.

NEW BUSINESS:

- Fire Critiques: Furnace smelling hot on Frances Ln; Mutual aid to Lake Mills for apartment complex; Assist rescue with ATV accident on Sullivan Rd; Mutual Aid to Watertown for structure fire; CO2 detector on E. Madison St. downtown.
- New Ambulance – should be here and going to Truck Country mid-end March.
- Grass Season – members make sure to check gear and ready to go.
- Extra training – Saturday March 21st meeting at station at 7a. Barn and field burn around Island and Wells Ln.
- FDIC – April 20-25th. Chief will be going down for weekend. If interested see chief.
- MPO's training – make sure to work on getting drive time in. Call beforehand to make sure full-timers are not busy.
- Schools and events announced and posted on board.
- Chief announced that Chief Snow of Reeseville's wife is ill. Please have his family in thoughts.
- Asst. Chief Benisch announced bowling fundraiser for Donna Yerges on April 18th. Interested please sign up to bowl or stop down to support. Family is big supporters of the Ron Sellnow Bowling Tournament.
- Capt. Strobel stated Airpaks need to be cleaned after every call and training.
- Truck starters: Wes Benisch, Gary Kniesel, Larry Funk and Ben Weber.
- Door Prizes: Wes Benisch and Chris Abel (Hobo)

Meeting adjourned at 9:26 p.m.

FIRE MEETING MINUTES
APRIL 20, 2015

Training consisted of: Control burn scenarios.
Called to order at 10:33 p.m.
No minutes read.
Treasurer's report read and approved by Kurt Dornacker, 2nd by Jon Boedefeld.
OLD BUSINESS:

- EMS schedule – check schedule.
- Ambulance update – new rig here and getting used for driving recertification.
- Training log – sign in training log. If member doesn't sign in, not considered here. Also get supplemental done.
- Supporter's update – Pancake Breakfast – May 17th. Sign up on the board to work. Tickets to sell in radio room. Flyer's need to go out. Could use help getting donations yet. Please see Tina Lange to help out.
- Recruitment committee updates – 2 were interviewed – one moved and other didn't work out. Do have another applicant to set up yet.
- American Freedom Ride – July 25th. Route is finalized. Lunch will be at Waterloo Firemen's Park. Will need volunteers to help with traffic and things at park at that time frame.
- Policy and Procedure's packet – Agreement needs to be signed by June 1st and handed in. Will then be going in effect.
- Annual Review's – Officer's will be getting ahold of members to do review. Also members filled out reviews on Chief and handed in.

NEW BUSINESS:

- Critiques of past fires: Brush fire, Mutual aid to Watertown and Lake Mills.
- FDIC – April 22-25. 4 members will be attending.
- Possible barn burn Saturday April 25th for extra training. Let Jason Butzine know if interested.
- Drivers – make sure to be setting a time up with Jason Butzine or Matt Petrie to come down and do Ambulance driving recertification.
- Mock Accident – April 30th at 1 p.m. – please sign up on board to help out.
- Hose testing – REQUIRED BY MEMBERS – May 9th starting at 7:00 a.m.
- No new members, transfers or probationary.
- Events and schools announced and posted on board.
- Truck starters: Chad Butzine, Chris Abel, Tony Weber and Derrick Hankins.
- Door Prizes: Gary Kniesel and Jon Boedefeld.

Meeting adjourned at 10:44 p.m.

Fire Meeting Minutes
May 18, 2015

Training consisted of: Rural operations and hydrant hook ups.
Called to order at 10:00 p.m.
Roll call taken.
Minutes read and approved by Ryan Weber, 2nd by Keenan Hering.
No treasurer's report.
Public comments: Members make sure to sign in after calls.
OLD BUSINESS:

- EMS Schedule – Check EMS manager for openings.
- Missed Training – make sure to get in.
- No billing issues.
- Supporter's update – Pancake breakfast had about 500 in attendance.
- Recruitment – interviewed 1 person for fire. Unknown on status until June.
- Policies and Procedures – members check emails, sign form and need to be filed before June 1st. Will be going into effect June 1 2015.
- Annual reviews – members are finished. Next will be officers and chief officers.
- American Tribute Ride – Profits and donations will be sending 1 Vet for the "Honor Flight". Sign up on board to help out with food at station and traffic. July 25th.

NEW BUSINESS:

- Past fires: Mutual Aid Marshall Fire, Mutual Aid Johnson Creek, Mutual Aid Lake Mills for shed fire, Car Accident, Mutual Aid Watertown for Structure fire at Johnsonville, Tractor fire x2, Mutual Aid Marshall (struck) ended up being Madison and Mutual Aid Jefferson.
- Available training in Beaver Dam on May 30th.
- RIT training in Waterloo June 6-7. Let Jason Butzine know to get count.
- WSFCA – Chief and Asst. Chief will be out of town June 25-27.
- Transferred member: John Zimmerman. Motioned by Ryan Weber, 2nd by Kurt Dornacker.
- Make sure to check trucks and gear after all calls and training.

Fire Meeting Minutes
June 15, 2015

Training consisted of: Equipment maintenance and review of each truck, CNG (Compression natural gas) and SCBA filling station.
Called to order at 9:12 p.m.
Roll call taken.
Minutes read and approved by Eric Cotting, 2nd by Craig Strobel.
Treasurer's report read May preliminary and approved by Eric Cotting, 2nd by Jon Boedefeld.
Public Comments: Lt. Boedefeld will be having surgery on Wednesday. Jason Butzine will be on vacation starting June 25th through July 12th.
OLD BUSINESS:

- EMS schedule – was talked about last week. Check EMS manager.
- Training log – get supplemental training in. Also remember to sign in on log.
- Supporter's update – Next meeting will be July 30th.
- Recruitment update – none
- Policy and Procedure manual is in effect as of June 1st. All members should have signed agreement and handed in before June 1st.
- American Tribute Ride updates – Meeting is June 27th at 7:00 p.m. to go over last plans. Signup sheet will be put up after that.
- July 4th Celebration sign up is on the board. All members are required to work at least one shift. Uniform is grey short sleeve shirts and black shorts or pants.

NEW BUSINESS:

- Review of past month fires: Vehicle vs. pole, Mutual aid Marshall (canceled), Mutual Aid Watertown, Possible large fire (was controlled), 3 vehicle accident and general fire alarm.
- RIT survival training will be tentatively for August 6-7. A must in September. Jason Butzine will email all and invite Columbus and Marshall.
- Chief and Asst. Chief will be at the WSFCA conference June 25-27.
- No probation and/or transfers. One probation member will be discussed at officer's meeting. Also welcomed Chris Umland as probationary FF member
- Watertown Lights and Siren July 7th.
- Waterloo PD has requested help with traffic for Safe Harbor motorcycle ride that is coming through town July 11th. A sign up on the board or let Chief Butzine know.
- Parades, waterfights, golf outings and summer events will be posted on the board.
- Capt. Strobel stated looking at new helmets and member tries them on.
- Matt Petrie stated looking into a new vendor for uniform shirts and possibly hats. Company is DVR.
- Truck starters: Kurt Dornacker, Kendra Hering and Larry Funk. Lt. Boedefeld suggested Probationary member Chris Umland to help out also.
- Door Prizes: Kendra Hering and Jon Boedefeld.

Meeting adjourned at 9:42 p.m.

Fire Meeting Minutes
July 20, 2015

Training consisted of: Search & Rescue at Sorenson house.
Comments on training: Capt. Butzine stated everyone did a good job. Capt. Butzine would appreciate some feedback from members on the training to make things better. Reminder to members that this could happen at any call. And to train as a real situation. Search and rescue team could possibly be going in "dry".
Called to order at 9:09 p.m.
Roll Call taken.
Minutes read and approved by Wes Benisch, 2nd by David Zieroth.
Treasurer's report read and approved by David Zieroth, 2nd by Jon Boedefeld.
No public comments.
OLD BUSINESS:

- EMS schedule – check EMS Manager for openings. Mostly Tuesday and Wednesday are open.
- Make sure to sign in on training log. Or considered not here.
- Supporter's update – Next meeting September 22nd. Pancake breakfast profit of $10,000. Money will be donated towards the Sorenson house to help keep it for training purposes. Supporters will be doing a bake sale for the American Tribute Ride July 25th. Please bring down cookies.
- Recruitment – have 1 application. Have to call to set up interview.
- RIT training - In Waterloo at Sorenson house – August 8-9. See Chief Butzine if not able to make it. Need confirmation number – let Jason know. Flyer is on the board.
- Drivers – reminder the truck MUST be washed after taking out (riding, training, whatever....) Windows and mirrors cleaned. WASH-BRUSH-SQUEEGY!! Also take out all garbage...
- American Tribute Ride – need lots of help – July 25th. Sign up on board. Looking at 300 people.

NEW BUSINESS:

- Critique past fires: Fire alarm at Jaystone Terr, Fire on riding lawn X2, Mutual Aid barn fire to Cambridge, Wires Arching due to weather, Fire alarm at St. Johns, storm assist for Waterloo PD and CO2 alarm.
- Fire Inspector course will be held at Waterloo station. Will be held on Wednesday night's starting end of August. If interested forms are in front office.
- Tender 5 – fog light is broken. Looks like it hit something. No one came forward onto what happened. Reminder that if something is broken please report it so it can be fixed as soon as possible.
- Officer elections will be coming up January 2016. All officers's except Sec. Tina Lange will be running for their positions. Tina will be staying as EMS Training Coordinator and will be taking care of attendance and payout.

- David Zieroth want it mentioned that a committee for the Appreciation Dinner should be started. Tina Lange and Kendra Hering said she would help out.
- Capt. Strobel stated there will be vendors for gear and next couple months. Also thanked everyone for helping with July 4th.
- Thank you from Lt. Lange from Waterloo PD for helping out with traffic control for the Ron Boylan ride. All the rider's appreciated it.
- Marshall FD would like a tender for house burn training July 25th from 8a-1p. See chief if interested in going. They will be burning house down after training.
- Blaine Stewart has been working on Engine 1. Will be working on it more after weather cools down.
- Truck starters: Jon Boedefeld, Duane Olson and Eric Cotting.
- Door Prizes: TBUTZ (Tina Lange) and Craig Strobel.

Meeting Adjourned at 9:45 p.m.

Fire Meeting Minutes
August 17, 2015

Training consisted of: Search and Rescue/ RIT
Called to order at 9:53 p.m.
Roll call taken.
Minutes read and approved by Craig Strobel, 2nd by Eric Cotting.
Treasurer's report read and approved by Kurt Dornacker, 2nd by Craig Strobel.
No public comments.
OLD BUSINESS:

- EMS Schedule – a lot of openings. Mainly drivers.
- Training log – make sure to be getting in.
- Supporters report - Made about $120 at the bake sale from the ride. Officer elections are up for the September 22nd meeting.
- Recruitment – none at this time.
- RIT class discussion – there will be a 2nd RIT class this winter.
- Freedom ride update – Lt. Dornacker wanted to thank everyone that helped at the ride. The department donated $200.
- Both driveways are open at Columbus Community Hospital.
- New UW The American Center is now open – on the radio call for American Center.

NEW BUSINESS:

- Critique of fires: Auto aid from Marshall house fire; motorcycle accident and CO2 Alarm.
- Fire Inspector class will be starting on August 26th at Waterloo Fire station.
- Reminder that some officers will be out of town and to call for mutual aid if needed.
- Officer evaluations for Captain Strobel were filled out.
- Christopher Umland will be starting fire class in the fall.
- Capt. Strobel wants to do another gear demo to decide on gear. This will be August 24th at 6p.m.
- Fit testing at October fire training.
- Truck starters: Vern Butzine, Jason ButzIne and Tina Lange
- Door Prizes: Chris Abel and Duane Olson.

Meeting adjourned.

Fire Meeting Minutes

September 21, 2015

Training consisted of: Touring new apartment building on North Monroe St. and ladder revolutions.
Roll call taken.
Minutes read and approved by Kurt Dornacker, 2nd by Craig Strobel.
Treasurer's report read and approved by Jon Boedefeld, 2nd by Craig Strobel.
Public Comments: Asst. Chief Benisch stated Jefferson County dispatch is having issues due to getting hit by lightning. If you cannot get through on radio, call from the cell phone. Also there are new tones for Waterloo. These will be staying this way due to the new system that was put in.
OLD BUSINESS:

- EMS Schedule – Drivers need to step it up. Everything is open from 1st shifts to 3rd shifts for every level. Check schedule.
- Training log – Written excuses need to get in.
- Supporters update – MDA "Fill the boot" raised $4,175. Next meeting is September 22nd at 6 p.m.
- Recruitment – Welcomed Alex Hernandez.
- Extrication class update – members stated "Awesome" class. Lt. Boedefeld stated what we learned will change our way of things dramatically. Quicker and a lot of teamwork. Educational and fun.
- Fire Inspection course update – going well.
- FFI update – just started.

NEW BUSINESS:

- Critique fires – Assist Waterloo PD with ATV, Mutual Aid Watertown – Spuncast (Very poor turnout), Runoff – MVA, Mutual Aid Johnson Creek structure fire – cancelled, 3 fire alarms to Jaystone Terrace apartments, EMS assist – lifting – Railroad Ave.
- Funerals for past members – Very poor turnout for Julie Radloff. Was disappointed – only 5 members should up. This means a lot to the family members.
- Elections coming up for all officers January 2016.
- Officers spoke at meeting and are making admendments to the policy and procedures. Changes will be emailed to members. Chief read to members the changes that will be made. Discussion was between all.
- Car Seat checks class starting September 30th. Free car seat checks will be Sat. Oct. 3rd at Fire station from 9a-11a.
- Moved to inactive – Chrystal Woolever, David Markvart and Tracy Anderson.
- Capt. Strobel stated turnout gear will be approved at the next officer meeting. Please give input before then. Between Fire Dex, Globe and Morning Pride. Discussion was between members.
- Fire Prevention week – Oct 5-9. Sign up on board to help out.
- Joint trainings for October. Both Fire and EMS trainings will be joint. Meetings will be on the fire night with townships here for budget items.
- Chris Abel was asked as Parkboard president to have a special meeting regarding the park. This meeting will take place at City Hall on Wednesday morning. Looking at the future of the park.
- Door prizes: Chris Umland and Alex Hernandez.
- Truck Starters: Kory Wilke, Ryan Weber and Alex Hernandez.

Meeting adjourned at 10:05 p.m.

Fire and EMS Meeting Minutes
October 19, 2015

Training consisted of: Search and rescue down hunter, removal of patient from 2nd story construction site.
Called to order at 8:10 p.m.
Roll call taken.
Minutes from fire and EMS meetings read and approved by David Zieroth, 2nd by Kurt Dornacker.
Treasurer's report read and approved by David Zieroth, 2nd by Craig Strobel.

OLD BUSINESS:

- EMS Schedule – need help with driver and EMT-Basic shifts. Sign up on EMS Manager.
- Supplemental training needs to be in to Sec. Tina Lange by December 7th for payout.
- EMT refreshers – Basic January 23-24 and Feb 6-7. Advance – March 5-6, 12th. Sign up should be available soon.
- WEMSA – last weekend in January.
- Appreciation dinner – Saturday Nov. 14th. Cocktails at 5p, dinner at 6p. Need RSVP.
- Ron Sellnow Bowling Tournament – Feb. 12-14, 19-21.
- WFES, Inc. – looking into purchasing a Multi-Purpose Incident Command vehicle. Supporters would be purchasing just the vehicle. This would be used for educational events and schooling. Also vehicle for Chief Officer's MABAS vehicle and inspections.
- Recruitment committee update – interviewed fire applicant. Person going through fire protection associates program. Looking into putting signs up for recruitment – waiting for proofs to come back. Also posting something on supporters Facebook page.

NEW BUSINESS:

- Critique fire calls: Fire alarm at public school – canceled, Gas leak x2, Electric heat – in garage.
- Discussion with townships on 2016 budget. Chief Butzine stated budget put in for another full time position but still up in the air. Having a hard time filling all EMS shifts and fire personnel for day calls. All area departments are having the same issue. 2% audit was done and passed. There were more truck repairs this year than expected. 2016 budget is set and approved by a committee.
- Meeting regarding park and future – October 20th at 5p at city hall. City asked if the company still wanted to run the operations of the park. A vote was made of the department members present. 27 voters, 11 yes – 16 no. This information will be taken to the meeting that operational responsibilities would rather not be by the Fire and EMS.
- Officer evaluation on Lt. Boedefeld was sent out to members to fill out and get back to chief.
- Confined space class – Watertown Fire station on October 21st.

- Fire Prevention week update – was good and impressed. Thank you to all that helped out. Kid's posters are in the hallway. Please vote. They will be going to Wisconsin State Firefighters Association contest.
- Lt. Dornacker stated radio on Brush 2 is being worked on with General Communications.
- Capt. Strobel stated 5 Alarm will be bringing down SCBA fit testing equipment. All fire members need to go through testing. Come down during the week or make arrangements.
- Fire members – 10 members will be getting fitting for Morning Pride gear tonight. This is 1st order going in.
- Craig Strobel thanked members that have helped out with park events and other things regarding the park in the past years.
- Truck starters: EMS – Billie Collins, Keith Buetin and Peggy Lai-Miller; Fire – Chad Butzine, Larry Funk and James Harley.
- Door Prizes: Jim Peschel, Michelle Griffin, Emilie Benisch and David Zieroth.

Meeting adjourned at 9:09 p.m.

Fire Meeting Minutes
November 16, 2015

Training consisted of: Hydrant Hookups, overdrafts trailer fire training and pump training.
Called to order at 9:26 p.m.
Treasurer's report – question on Physio bill, will check with city. Approved by Keenan Hering, 2nd by Eric Cotting.
Minutes read and approved.
Public comments: Congratulations, Get Well and Sympathy cards were going around signing.
OLD BUSINESS:

- EMS schedule – See EMS manager. A lot of openings.
- Training log – All training must be in by December 6th if want for Payout.
- Appreciation dinner – went well. Congratulations to Russ Christianson for EMS member of the year. Also, Gary Kniesel and Chris Abell for 10 years of service, Kurt Dornacker for 15 years of service, Tina Lange for 20 years of service and Chief Vern Butzine for 35 years of service.
- Supporters update – next meeting December 22nd at 6 p.m. Jason Butzine spoke in regards to IC/ training vehicle looking at. New 2015 Ford Explorer. Supporters will pay for vehicle. Other monies will be needed for radios, details and lights.
- Recruitment update – Welcomed Nick Pierick as a new probationary member on Fire. Will also be interviewing.

NEW BUSINESS:

- Critique of fires: Standby for Sun Prairie corn field fire; Natural gas leak on E. Madison St.; CO2 problem on Airport Rd – reminder to make sure the gas is shut off or is still on when there are appliances using gas; smell of gas on Grove St. - ended up being Sussex Machine; False alarm; Mutual Aid Watertown Fire for train derailment; Fire alarm pulled on Knowlton St. apts. – false alarm; Smoke/Flames showing on Harrison St. structure.
- Deer hunting season – reminder to run siren and call for mutual aid right away if needed.
- Chief's meeting – chiefs will be going through MABA's card updates.
- Captain Strobel stated all SCBA fit tests are done. Also, new gear has been ordered for the first batch.
- Schools and events announced and posted on the board.
- Truck starters: Craig Strobel, Matt Petrie, Chris Umland and Nick Pierick.

Meeting adjourned at 9:40 p.m.

EMS Meeting Minutes
January 13, 2015

Training consisted of: Rapid extrication, splinting techniques (Air cast, boards, and tourniquets), Stair chair usage.
Called to order at 8:02 p.m.
Minutes read and approved by David Zieroth, 2nd by Keenan Hering.
Treasurer's draft report read and approved by David Zieroth.
Public Comments:

- Matt Petrie stated anytime the ambulance leaves the station a report needs to be written up. This is for cancelled calls, mutual aid turn away and fire rehab. A "no transport" report needs to be documented. Eric Cotting mentions that he put yoga equipment upstairs for members to use in the workout area. WYSO wrestling needs a 1st responder volunteer for Jan. 21st. Lt. Boedefeld reminded members again that the rig needs to be cleaned and stocked before leaving by all of the crew. David Zieroth brought up the idea of having Super Bowl potluck. Bring a dish if interested. Lt. Dornacker stated "Freedom Ride" will be stopping in Waterloo Firemen's park for lunch on July 25th from 12:30-1:30, will need traffic control. Looking at 400 motorcycles. Asked Subway to help out. Engine 11 will be leading them from Beaver Dam.

OLD BUSINESS:

- EMS schedule – check EMS Manager. Billie Collins stated Columbus Community Hospital drivers will need to use exit door to enter from Jan. 14-22nd.
- No billing issues.
- Missed training – please get this in as soon as possible. Also, will keep emailing out missed training.
- Dodge County EMS Association meeting – in Waterloo, January 26th at 7 p.m. Have any ideas for training or speaker please let Marlys know.
- Supporter's meeting March 10th at 6 p.m.
- RSMBT – sign up to work. Required to work at least 2 shifts to bowl on Sunday. Bowlers sign up on the board. Jan 16-18 and Jan 23-25.
- New ambulance update – Chief and Asst. Chief are checking out specs.
- Euchre tournament – in February in Marshall. Will have sign up on the board.

NEW BUSINESS:

- Welcomed Tina back.
- EMS training for next month: TBA
- WEMSA – Jan 29-31st. Make sure there is coverage.
- Lt. Boedefeld stated park board needs trustees. If interested see Pres. Chris Abel.
- EMT students – Maribel and Sherry have started EMT-Basic class. Good luck.
- Thank you card from a Christmas Neighbor family.
- 2016 will be 50 years for our EMS service. Start thinking of ideas to do something.
- Truck starters: Jason Butzine and Matt Petrie
- Door Prizes: Jon Boedefeld and Billie Collins
- Meeting adjourned at 8:35 pm.

EMS Meeting Minutes
February 9, 2015

Training consisted of QA on run reports with Dr. Foster and cardiac issues with protocols – CHF, cardiac arrest and CCR.
Called to order at 8:45 p.m.
Roll call taken.
Minutes read – correction Supporter's meeting March 17th and Columbus Hospital entrance closed Jan. 14th and 22nd. Approved by Eric Cotting, 2nd Craig Strobel.
Treasurer's report read and approved by Kurt Dornacker, 2nd by Vern Butzine
No Public Comments.
OLD BUSINESS:

- Check EMS manager for openings.
- Billing issues – reduced payment for a patient with hardship.
- Missed training – get supplemental in.
- DCEMS Assoc. – Next meeting April 27th in Watertown at 7p.m. Talking about having one central location for meetings every month.
- Supporter's Meeting – Tuesday, March 17th at 6p.m. Thinking about pancake breakfast. Committee: Tina Lange, Marlys Schmidt, Michelle Griffin, Billie Collins, Emilie Benisch, Jason Butzine and Kendra Henning. Anyone else that would like to help out with donations or ideas please see Tina Lange or Marlys Schmidt.
- RSMBT - discussion on moving to tournament to February. This would be 2nd and 3rd weekends. This will be finalized next week after Fire meeting. Thank you to everyone that helped out. About $10,000 profit – this is about $2-3,000 down from last year.
- New ambulance – end of February going to Truck Country. Will be going to Chief's Convention in June. Detailing will also be done.
- WEMSA – had good classes again. Interesting and entertaining.
- Motorcycle Freedom Ride – July 25th. Lt. Dornacker stated Subway will be doing food. Park will be selling soda. Making T-shirts for the event. An engine will be bringing in the group from Beaver Dam to park.
- Euchre Tournament – in Marshall on Feb. 23rd.

NEW BUSINESS:

- Training for next month: WEMSA presentations from Julie Kulhow, Vern Butzine and Michelle Griffin.
- Policies/procedures will be emailed to each member and must be read and sign the last page and sent back in agreement. Officer's brought up dress code.
- Rescue 9 will be going in for bodywork after the new rig is here.
- Performance reviews will be done on each member by an officer. They will be contacting members.
- Jacob Woolever was moved from Probation to member. Congrats.
- Linda Joyce stated that she will be cycling for thyroid cancer for herself on Feb. 22nd. Please see Linda if you would like to donate and support her and the cause.

- IAMRESPONDING – going to get rid of the unavailable option. Also officers on call will be able to be seen on EMS Manager soon.
- Thank you's read from families.
- Events and schools announced and posted on the board.
- Truck starters: Vern Butzine, Eric Cotting and Craig Strobel
- Door prizes: Jacob Woolever and Eric Cotting.

Meeting adjourned at 9:15 p.m.

EMS Meeting Minutes
March 9, 2015

Training consisted of: WEMSA presentations and scenarios, Dr. Foster Q&A run reports. Dr. Foster stated charting is very good and proud of everyone.
Called to order at 9:13 p.m.
Roll call taken.
Minutes read and approved Chief Butzine, 2nd by Eric Cotting.
Treasurer's report read and approved by Lt. Dornacker, 2nd by Lt. Boedefeld.
No public comments.
OLD BUSINESS:

- EMS schedule – driver and crew chief shifts open. Check out EMS Manager.
- Billing issues – Questions about mileage, record and report.
- Missed trainings – get done and forms need to be signed for missed meetings. Also make sure to sign in when here for training or considered not here.
- Dodge County EMS Assoc. - next meeting in Watertown FD on April 27th at 7 p.m. See Marlys if interested in going. Annual banquet is April 25th.
- Supporter's Meeting – March 17th at 6 p.m. Will be discussing pancake breakfast.
- Ambulance update – should be coming soon.
- New policies and procedures – members must read and send back sign back page by June 1st. This is agreeing to the read.
- Performance reviews – every member will be going through with an officer. The officer's will be contacting their members.
- American Tribute – Freedom ride – July 25th. Lt. Dornacker attended safety committee meeting in regards to street closure.

NEW BUSINESS:

- Next month's training: WEMSA scenarios from Linda Joyce and Marlys Schmidt.
- Pancake Breakfast – May 17th. Jason Butzine suggested better attendance and about schedule only being 2 times Morning and Afternoon. Schedule will be up on board to sign up.
- E-licesing changes – state has made changes that a form must be filled out for changing anything for license.
- Avestar Credit Union Annual Meeting – will be at station on April 23rd. Looking at 100-200 people.
- No transfers.
- Upcoming schools, job openings and events announced and posted on the board.
- 3 thank you'd been read to members.
- Truck starters: Wes Benisch, Kurt Dornacker and Tina Lange
- Door prizes: Billie Collins and Maribel Olquin.

Meeting adjourned at 9:35 p.m.

EMS Meeting Minutes
April 13, 2015

Training consisted of: Active shooter scenario, radio communications and lecture from Deputy. Dandoy.
Called to order at 8:56 p.m.
Roll call taken.
Minutes read and approved by Craig Strobel, 2nd by David Zieroth.
No treasurer's report. City is going through audit. It should be ready at the end of April.
No public comments.

OLD BUSINESS:

- EMS schedule – check schedule – open shifts for April.
- Billing issues – had a patient ask for 2nd reduced bill. Was denied.
- Dodge County EMS Association – next meeting April 27th in Watertown Fire Department at 7 p.m. Training will be on dementia. If interested in going see Marlys Schmidt. DC EMS Association banquet is April 25th. Asst. Chief Benisch will be going.\
- Missed training - please be getting this in.
- A "School shooting" scenario is in the works for next year.
- Ambulance committee – New rig is here. Will be going to Chief's convention in June. After should be in service by July.
- Policy and Procedure packet – all members must read and sign agreement by June 1st. This will then be implemented.
- American Tribute Ride – July 25th. Still working on final route.
- Pancake Breakfast – sign up on board to work. Tickets to sell are in radio room. Flyers need to get out.
- E – licensing – more steps to go through to update.
- Avestar Credit Union will be hosting their Annual meeting at station April 23rd in bay. Need a volunteer to act out fire scenario.

NEW BUSINESS:

- Next month's training: Marlys Schmidt's WEMSA scenario and quarterly scenarios.
- EVOC training – Starting April 14th – small course will be set up for certain drivers to go through course. After this – Jason Butzine, Matt Petrie and Chief will be taking all drivers through course for recertification. Please call or let Matt and Jason know beforehand coming down to go through course.
- No transfers or thank you's.
- Construction updates: Aurora Health Care – Oconomowoc – go to HWY P and around. Exit is closed to main entrance until further notice. HWY A going into Watertown will be closed until further notice. Columbus – HWY 73 on and off ramps to HWY 151 are closed and lane deviation. Take HWY 89 to go to Columbus Community Hospital.
- Mock Accident – April 30th at 1 p.m. Need volunteers to help out and organize scenario. See Jason with idea.

- Schools and events announced and posted on the board.
- Truck starters: Julie Kuhlow, Jon Boedefeld and Linda Joyce.
- Door Prizes: Chief and Peggy Lai-Miller.

Meeting adjourned at 9:30 p.m.

EMS Meeting Minutes
May 11, 2015

Training consisted of: Quarterly skills (IV, airway, EPI, Vitals, IO, Tourniquet, Diabetes drugs) and dementia scenarios.
Roll Call taken.
Called to order at 8:40 p.m.
Minutes read and approved by David Zieroth, 2nd by Eric Cotting.
Treasurer's report read and approved by David Zieroth, 2nd by Craig Strobel. City is still having issues with being behind.
Public Comments: Asst. Chief Benisch – Rescue 9 – main suction unit failed testing – Foster is fixing.
OLD BUSINESS:

- EMS Schedule – Check EMS Manager.
- No billing issues.
- Missed Training – members get in. Will be sending out reminders soon.
- Dodge County EMS Association update – Marlys Schmidt stated discussion on the Dodge County Fair and working 1st aid tent. Waterloo EMS will be scheduled for Sunday afternoon. Also good lecture on Dementia talk from speaker. Asst. Chief Wes Benisch received the Outstanding EMS Provider. Congratulations. Next meeting in August in Ashepen.
- Supporter's meeting will be June 16th.
- Pancake Breakfast update – Saturday will be station clean up starting in morning, pick up tables at noon and egg cracking at 1:00 p.m. Will be ready to go at 6 a.m. on Sunday morning.
- Policies and Procedures need to be signed and handed in June 1st. Will be going into effect on June 1st.
- Ambulance EVOC – members need to get this done – let others know that haven't.
- American Tribute Ride – July 25th. Starting at Michler's HD in Beaver Dam. Lunch in Waterloo. Donations are going towards "Honor Flight" member. Will need volunteers at the Firemen's Park @ 12:20 p.m. and trucks also. Supporters will be selling things.
- Radios – Dane County communications will be updating system now end of 2016. All depending on budget.

NEW BUSINESS:

- Next Month's training: TBA
- MACC TREK 100 – need volunteers for traffic control.
- WSFCA – June 25-27. Chief and Asst. Chief are going be out of town.
- RIT training – June 6-7 in Waterloo. Will be counted for EMS doing Rehab as extra training.
- FARM TECH – Aug. 25-27 at Stoltz Farm in Marshall/Sun Prairie area on HWY VV. Our EMS might be Marshall EMS backup.
- Jason Butzine will be out of town July 2-8.

- Areas that bound up to Marshall's territory, Waterloo/Marshall will work together and figure out who's taking what action.
- EMS Honor guard - anyone interested see Chief for details.
- EMS week – sign up on the board to help out with schools. Would like to have 2 full crews.
- Schools and events announced and posted on the board.
- Truck Starters: Rob Scheel, Adam Weisensel and Duane Olson.

Meeting adjourned.

EMS Minutes
June 8, 2015

Training consisted of weather warning protocols, allergic reactions and heat related issues and pregnancy (labor).
Called to order at 8:27 p.m.
Roll call taken.
Minutes read and approved by Kurt Dornacker, 2nd by David Zieroth
Treasurer's report read and approved by David Zieroth, 2nd by Jon Boedefeld.
Public Comments: Jason Butzine will be on vacation from Jun 25 – July 12th.
OLD BUSINESS:

- EMS schedule – Check EMS Manager.
- No billing issues.
- Get supplemental training in. Notices will be going out to members.
- Supporter's update – next meeting June 16th at 6 p.m. Need 10 members to show up for a quorum. Pancake breakfast went well.
- Dodge County EMS Association update – Next meeting in August at 7 pm in Ashepen. Looking into having all meetings in Juneau.
- Policies and Procedures – all members should have sign and handed in. Went into effect June 1st.
- Waterloo EMS – 50 years will be next year. Start thinking of ideas for what to do.
- American Tribute Ride – July 25th – will be stopping at park for lunch. Will need members to help out with traffic and supporters selling t-shirts, hats and bake sale.
- Safe Harbor motorcycle ride – July 11th. Waterloo PD has asked for help with traffic when the bikes come through town.
- Radio communications – Lt. Dornacker stated working on changing back to old frequencies and system. The repeater needs to be fixed – part is ordered.
- WSFCA – Chief and Asst. Chief will be at conference June 25-27. Call mutual aid if needed.
- Farm Progress Days – Aug 25-27. Will be at Statz farm between Sun Prairie and Marshall. Waterloo EMS will be used as back up for Marshall.

NEW BUSINESS:

- Next month's training: TBA
- RIT training – will be closer to fall. EMT's can come out and do rehab during training. This will be used for supplemental training if needed.
- Dodge County Fair – Aug. 23rd. Need 4 members to work 1st aid tent on Sunday afternoon. See Marlys Schmidt or Asst. Wes Benisch if interested.
- July 4th Celebration – sign up for members to work is on the board. Requirement to work. Probation members sign up for later shifts. If unable to work on the 4th – can help days before – see President Chris Abell or Vice President Craig Strobel.

- New Rescue 14 update – going back to Foster Coach for repairs and clean up before signing off. Also Rescue 9 will be going in for repairs after.
- Asst. Chief Benisch sent email requesting EMT refreshers for 2016 to Madison College. Looking at 3-4 weekends in January for EMT-B and EMT- advance in March. Reminder Ron Sellnow Bowling Tournament has been moved to February.
- Schools and events announced and posted on board.
- Truck starters: Marlys Schmidt, Keenan Hering and Jacob Woolever.
- Door Prizes: Jon Boedefeld and Eric Cotting.

Meeting adjourned at 8:55 p.m.

EMS Meeting Minutes
July 13, 2015

Training consisted of: Runner down (femur fracture), Bicyclist down (splinting), motorcyclist accident (C-Spine and packaging) and going through new ambulance set up.
Call to order at 9:33 p.m.
Minutes read and approved by Craig Strobel, 2nd by Eric Cotting.
Treasurer's report not done.
Public Comments: Russ Christenson was wondering about other classes and refreshers. They will all be available on the board when assessable.
OLD BUSINESS:

- EMS Schedule: Check EMS Manager. Seems that the same people are signing up.
- Supplemental training has been sent out. Reminder that these need to be getting done. Also, reminder to sign in on training log or seen as not here.
- Dodge County EMS Association Meeting will be in Juneau at 6 p.m. Will be at this location from now on.
- Supporter's meeting will be discussing pancake breakfast, Ron Sellnow Bowling Tourney and bake sale for Tribute Ride.
- American Tribute Ride: Will need traffic control, people for parking and to help with food. Persons helping with traffic will need to check for stickers on the motorcycles to make sure the paid for the ride. Clean up after is the responsibility of the department members. Baked goods should be at the station by 10am.
- Radio communication updated: Lt. Dornacker stated the repeater has been fixed. If having issues please let him know. Bank 2 is Dane county. Bank 3 is state. Bank 4 is hospitals. Otherwise use bank 1. Fireground RED is channel 1 on all banks for emergencies. ORANGE buttons on radios will put you on fireground RED.
- Farm Tech Days in Marshall EMS area is August 25-27th.
- RIT Training in Waterloo will be August 8-9th. Would like 2 crews for Rehab in not more especially if it is hot out. This is out at Denis Sorenson's house. Will count towards supplemental training.
- Dodge County Fair 1st aid tent August 23rd. Need 3 people to help out. See Marlys Schmidt or Asst. Chief Benisch.

NEW BUSINESS:

- Next month's training. Any ideas let us know.
- New Rescue 14 – members went through tonight. Need to figure out what to do with Captain chair's seatbelt.
- There are new car seats on Rescue 14. Check them out.
- Fred Quiet is the new State EMS office director.
- Warrior Dash is at Milford Hills August 1-2. Saturday 8-4p and Sunday 8a-1p. Need to be licensed to work and will be through Jefferson.
- Capt. Strobel thanked everyone for helping with July 4th.
- Chief Butzine needs to finish member's annual reviews with a few members yet.
- Upcoming schools and events posted on the board.
- Truck starters: Chrystal Woolever, Michelle Griffin and Sherry Beuchner
- Door Prizes: Kurt Dornacker and Craig Strobel

Meeting adjourned at 9:54p.m

- Dr. Foster went through run reports after meeting was finished.

EMS Meeting Minutes
August 8, 2015

Training consisted of: Basic CPR, KED, Football injuries and concussions.
Called to order at 8:02 p.m.
Roll call taken.
Minutes read.
Treasurer's report read and approved by Kurt Dornacker, 2nd by Jon Boedefeld.
Public comments: Lt. Dornacker thanked all that helped with Freedom Ride. Lt. Boedefeld stated that the new ambulance has a small gas tank and needs to be filled more often.
OLD BUSINESS:

- EMS schedule – check EMS Manager. Need more help during the week.
- No billing issues
- Missed training make sure to be getting in.
- DC EMS Association – next meeting Octo 26th in Juneau. Fair 1st aid tent needs workers from 4p-7p – 4 members on Aug. 23rd. Sign up on board.
- Suppporter's meeting – Sept. 22nd at 6p. Will be electing officers. RSMBT – no official date yet. Will be in February.
- Farm Tech Days – Marshall EMS might need some extra help at the end of August.
- Jason Butzine went through new car seat off ambulance.
- State EMS Office – Chuck Happle needs to make decision by Sept. 6th to stay with service or state office. EMS Coordinators cannot be a member of a service anywhere thoughout the state.

NEW BUSINESS:

- Next month's training TBA.
- WYSO Football – needs someone to help out on Sept.12th . 3 games. Will get paid from WYSO. Has to be an EMT.
- Weiner and Kraut day – Sept. 12th. Ambulance will be downtown with on call crew.
- Labor Day weekend – Chief and Asst. Chief will be out of town. Call mututal aid if needed.
- Capt. Strobel – stated for firefighters that Tim Holzeen will be at station with trail gear on August 11th if interested in checking out.
- Lt. Dornacker stated that Bank 4 on radios has the hospital channels. No "H" Henry.
- Welcomed Maribel Olquin as a member after years probation.
- UW Hospital East will be taking patients at the ER starting August 17th.
- Sherry Buechner is transferred to the inactive.
- Calling in for 2nd rig unit calls – members will be committed until the main crew is back in town and in service.
- Certified letters went out to certain members not meeting training and call per policy.
- Upcoming schools and events announced and posted on board.
- Truck starters: Jason Butzine, Adam Weisensel, Craig Strobel and David Zeiroth.
- Door Prizes: Chief and Michelle Griffin

Meeting adjourned at 8:30 p.m.

EMS Meeting Minutes
September 14, 2015

Training consisted of: Quarterlies.
Called to order at 8:10 p.m.
Roll call taken.
Minutes read and approved by Craig Strobel, 2nd by Eric Cotting.
Treasurer's report read and approved by Billie Collins, 2nd by Keenan Hering.
Public Comments: Card going around for sympathy card for former member Julie Radloff whom passed away. Visitation is Thursday at St. Paul's church. Members will be going and meeting at the station around 6p. Class A dress uniform.
OLD BUSINESS:

- EMS schedule – need a lot of help everywhere on every shift. See EMS Manager.
- Billing updates – 2 accounts going to bankruptcy. Asst. Chief Benisch stated that they will be taking from taxes. Also reminder that starting Oct 1st is a new way that billing will be coding accounts to insurance companies. More details are needed in documentation for this purpose. This will be updated in EMS WARDS also.
- Missed training needs to be into Sec. Tina Lange my December 7th.
- Dodge County EMS Meeting – will be in Juneau on Oct. 26th at 7 p.m. If interested in going see Marlys Schmidt.
- Supporters meeting – Sept. 22nd at 6 p.m. Election of officers.
- State Office update – Chuck Happel will be staying with the state. EMS state coordinator will still need to be Paramedic level.

NEW BUSINESS:

- Next month's training – joint training with fire. This is both EMS and Fire training nights. Meeting portion will be fire night with townships present.
- Appreciation Dinner – Saturday Nov. 14th. Cocktails at 5p, dinner at 6p. Theme is 80's.
- Election of officers – Jan. 2016. Officers looked into amending items in the policies for officers and chief officers.
- CPR refresher – Will be Jan. 2016.
- EMT refreshers – Asst. Chief Benisch will know in January the dates for refreshers. Will be 2 weekends in a row. Advance EMT's – will be in March.
- Transferred to inactive – Tracey Anderson, Chrystal Woolever, David Markvart and Jim Viet.
- Thank you all that helped out with MDA "fill the boot". Raised $4,175. Great work.
- Fire Prevention Week – Oct. 5-9. Sign up on board to help out during week.
- Announcements of events and schooling on the board.
- Truck starters: Emilie Benisch, Maribel Olquin and Matt Petrie.
- Door Prizes: Tina Lange and Vern Butzine

Meeting adjourned at 8:40 p.m.

Fire and EMS Meeting Minutes
October 19, 2015

Training consisted of: Search and rescue down hunter, removal of patient from 2nd story construction site.
Called to order at 8:10 p.m.
Roll call taken.
Minutes from fire and EMS meetings read and approved by David Zieroth, 2nd by Kurt Dornacker.
Treasurer's report read and approved by David Zieroth, 2nd by Craig Strobel.

OLD BUSINESS:

- EMS Schedule – need help with driver and EMT-Basic shifts. Sign up on EMS Manager.
- Supplemental training needs to be in to Sec. Tina Lange by December 7th for payout.
- EMT refreshers – Basic January 23-24 and Feb 6-7. Advance – March 5-6, 12th. Sign up should be available soon.
- WEMSA – last weekend in January.
- Appreciation dinner – Saturday Nov. 14th. Cocktails at 5p, dinner at 6p. Need RSVP.
- Ron Sellnow Bowling Tournament – Feb. 12-14, 19-21.
- WFES, Inc. – looking into purchasing a Multi-Purpose Incident Command vehicle. Supporters would be purchasing just the vehicle. This would be used for educational events and schooling. Also vehicle for Chief Officer's MABAS vehicle and inspections.
- Recruitment committee update – interviewed fire applicant. Person going through fire protection associates program. Looking into putting signs up for recruitment – waiting for proofs to come back. Also posting something on supporters Facebook page.

NEW BUSINESS:

- Critique fire calls: Fire alarm at public school – canceled, Gas leak x2, Electric heat – in garage.
- Discussion with townships on 2016 budget. Chief Butzine stated budget put in for another full time position but still up in the air. Having a hard time filling all EMS shifts and fire personnel for day calls. All area departments are having the same issue. 2% audit was done and passed. There were more truck repairs this year than expected. 2016 budget is set and approved by a committee.
- Meeting regarding park and future – October 20th at 5p at city hall. City asked if the company still wanted to run the operations of the park. A vote was made of the department members present. 27 voters, 11 yes – 16 no. This information will be taken to the meeting that operational responsibilities would rather not be by the Fire and EMS.
- Officer evaluation on Lt. Boedefeld was sent out to members to fill out and get back to chief.
- Confined space class – Watertown Fire station on October 21st.

- Fire Prevention week update – was good and impressed. Thank you to all that helped out. Kid's posters are in the hallway. Please vote. They will be going to Wisconsin State Firefighters Association contest.
- Lt. Dornacker stated radio on Brush 2 is being worked on with General Communications.
- Capt. Strobel stated 5 Alarm will be bringing down SCBA fit testing equipment. All fire members need to go through testing. Come down during the week or make arrangements.
- Fire members – 10 members will be getting fitting for Morning Pride gear tonight. This is 1st order going in.
- Craig Strobel thanked members that have helped out with park events and other things regarding the park in the past years.
- Truck starters: EMS – Billie Collins, Keith Buetin and Peggy Lai-Miller; Fire – Chad Butzine, Larry Funk and James Harley.
- Door Prizes: Jim Peschel, Michelle Griffin, Emilie Benisch and David Zieroth.

Meeting adjourned at 9:09 p.m.

EMS Meeting Minutes
November 9, 2015

Training consisted of: Presentation on HIPPA and confidentiality with Billing, Blood Borne Pathogen and QA with Dr. Foster.
Called to order at 1930.
Roll call taken.
Minutes read and approved by Eric Cotting, 2ND by Kurt Dornacker.
Treasurer's report read and approved by Kurt Dornacker, 2nd by Keenan Herring.
OLD BUSINESS:

- EMS schedule – A lot of openings. See EMS Manager.
- No billing issues.
- All missed training needs to be in by December 7th.
- Dodge County EMS Assoc. – Marlys Schmidt stated speaker was an Ortho MD. All meetings will be in Juneau. Next meeting will be Holiday Banquet.
- Supporters update – Next meeting Dec. 22nd at 6p. More items to discuss – EMS training equipment, RSMBT, etc.
- Appreciation Dinner – November 14th. Cocktails at 5p, dinner at 6p.
- Cards – members should sign cards that are sent around for sympathy and get well for others.
- Reminder election of officers will be in January.

NEW BUSINESS:

- Next month's training – will be announced.
- Refreshers – Member sign up on MyMadisonCollege.org. EMR – Feb 27-28 and March 12th. EMT-B – Jan. 23-24 and Feb 6-7. Advanced EMT – March 5-6 and 12th.
- Veteran's Day – please find green light to put up for "National Green Light Day."
- Upcoming schools and events announced and posted on the board.
- Reminder to mop out the back of the rescue – weather changing.
- Truck starters: Ryan Fritsch and Keenan Hering.
- Door prizes: Billie Collins and Keith Beutin.

Meeting adjourned at 8:15 p.m.