



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, December 3, 2015 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: November 19, 2015
3. PUBLIC COMMENT
 - a. November 25, 2015 Correspondence To Mayor Regarding November 17th Parks Commission Meeting – Maureen Giese
4. CONSENT AGENDA ITEMS
 - a. Communications To City Council
 - i. 2016 Statement Of Taxes
 - b. Resolution #2015-33 Contract For County Library Services
 - c. Approval Of Operator's License For License Period Ending June 30, 2017
 - i. Jennifer Bowers, W7733 Island Church Road, Waterloo
 - ii. Darlene Swanson, 259 Hemlock Lane, Marshall
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Plan Commission
 - i. Proposed Certified Survey Map – 665 Commercial Avenue, Larry Waldo
6. NEW BUSINESS
 - a. Resolution #2015-34 City Of Waterloo Citizen Participation & Fair Housing Action Plan As Part Of The State Of Wisconsin Community Development Block Grant IKE Supplemental Funding Request
 - b. Application To Sell Fermented Malt Beverage, Gregorio Ayala (dba Ayala's Market), 112 E. Madison St. For The Period December 4, 2015 To June 30, 2016
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Appointment Of Election Inspectors, December 17, 2015

8. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 12/01/2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

- Finance, Insurance & Personnel Committee – October 6, 2015
- Karl Junginger Memorial Library Board of Trustees – October 13, 2015
- Parks Commission – September 15, 2015
- Public Safety & Health Committee – November 5, 2015
- CATV Regulatory Board – August 19, 2015

STATEMENT OF TAXES

TIF IN

CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN

	<u>LEVY</u> <u>YEAR</u> <u>2014</u> <u>TAX RATE</u>	<u>AMOUNT</u> <u>COLLECTED</u> <u>IN</u> <u>2015</u>		<u>LEVY</u> <u>YEAR</u> <u>2015</u> <u>TAX RATE</u>	<u>AMOUNT</u> <u>COLLECTED</u> <u>IN</u> <u>2016</u>	<u>%</u>
<u>TAXING BODY</u>			<u>TAXING BODY</u>			
STATE OF WISCONSIN	0.000162404	32,282.37	STATE OF WISCONSIN	0.000170620	34,007.89	5.34%
JEFFERSON COUNTY	0.004361821	867,033.22	JEFFERSON COUNTY	0.004508614	898,657.00	3.64%
MUNICIPALITY WATERLOO	0.010157352	2,019,056.09	MUNICIPALITY WATERLOO	0.010145269	2,022,154.94	0.15%
SCHOOL DISTRICT	0.010053016	1,998,316.40	SCHOOL DISTRICT	0.010595921	2,111,978.90	5.68%
WATERLOO 6118			WATERLOO 6118			
MATC #0400	0.000893561	177,620.02	MATC #0400	0.000932346	185,835.25	4.62%
GROSS TAX RATE AND TOTAL TIF IN	0.025628154	5,094,308.10	GROSS TAX RATE AND TOTAL TIF IN	0.02635277	5,252,633.98	3.10%
LESS STATE SCHOOL CREDIT	0.001563961	310,880.67	LESS STATE SCHOOL CREDIT	0.001739186	346,654.59	11.50%
NET TAX RATE	0.024064193	4,783,427.43	NET TAX RATE	0.024613584	4,905,979.39	2.56%

<u>STATEMENT OF ASSESSMENT</u>	<u>2014</u>	<u>2015</u>	
REAL ESTATE VALUATION	191,106,500	190,601,000	
PERSONAL PROPERTY VALUATION	7,671,300	8,719,000	
	=====	=====	
TOTAL	198,777,800	199,320,000	+1.00272766878 INCREASE
AVERAGE ASSESSMENT RATIO -	1.044959514	.991752584	

Morton J. Hansen
 Clerk/Treasurer
 11/30/2015

**STATEMENT OF TAXES
TIF OUT
CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN**

	<u>LEVY YEAR</u> 2014 <u>TAX RATE</u>	<u>AMOUNT COLLECTED</u> IN 2015		<u>LEVY YEAR</u> 2015 <u>TAX RATE</u>	<u>AMOUNT COLLECTED</u> IN 2016	
<u>TAXING BODY</u>			<u>TAXING BODY</u>			
STATE OF WISCONSIN	0.000162404	32,282.37	STATE OF WISCONSIN	0.000170620	34,007.89	5.34%
JEFFERSON COUNTY	0.004361821	826,948.57	JEFFERSON COUNTY	0.004508614	857,979.30	3.75%
MUNICIPALITY WATERLOO	0.010157352	1,925,711.00	MUNICIPALITY WATERLOO	0.010145269	1,930,622.00	0.25%
SCHOOL DISTRICT	0.010053016	1,905,930.25	SCHOOL DISTRICT	0.010595921	2,016,380.00	5.79%
WATERLOO 6118			WATERLOO 6118			
MATC #0400	0.000893561	169,408.30	MATC #0400	0.000932346	177,423.42	4.73%
TOTAL TIF OUT		4,860,280.49	TOTAL TIF OUT		5,016,412.61	3.21%
JEFFERSON COUNTY TIF		40,084.65	JEFFERSON COUNTY TIF		40,677.70	1.47%
MUNICIPALITY WATERLOO TIF		93,345.09	MUNICIPALITY WATERLOO TIF		91,532.94	-1.94%
SCHOOL DISTRICT TIF		92,386.15	SCHOOL DISTRICT TIF		95,598.90	3.47%
MATC #0400 TIF		8,211.72	MATC #0400 TIF		8,411.83	2.43%
TOTAL TIF		234,027.61	TOTAL TIF		236,221.37	0.93%
GROSS TAX RATE AND TOTAL TIF OUT	0.025628154	5,094,308.10	GROSS TAX RATE AND TOTAL TIF OUT	0.02635277	5,252,633.98	3.10%
LESS STATE SCHOOL CREDIT	0.001563961	310,880.67	LESS STATE SCHOOL CREDIT	0.001739186	346,654.59	11.50%
NET TAX RATE	0.024064193	4,783,427.43	NET TAX RATE	0.024613584	4,905,979.39	2.56%

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PERSONAL PROPERTY VALUATION	7,671,300	8,719,000	
	=====	=====	
TOTAL	198,777,800	199,320,000	+1.00272766878 INCREASE
AVERAGE ASSESSMENT RATIO -	1.044959514	.991752584	

Morton J. Hansen
Clerk/Treasurer
11/30/2015

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: November 19, 2015

PUBLIC HEARING ON RECOMMENDED 2016 MUNICIPAL BUDGET

1. CALL PUBLIC HEARING MEETING TO ORDER. Council President Springer, in the Mayor's absence, called the public hearing to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Absent none. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Police Chief Denis Sorenson; WLOO videographers and Clerk/Treasurer Hansen.
2. PUBLIC COMMENTS ON THE PROPOSED 2016 MUNICIPAL BUDGET. No comments were made.
3. ADJOURNING PUBLIC HEARING. MOTION: Moved by Quimby, seconded by Griffin to adjourn the public hearing at 7:02 p.m. VOICE VOTE: Motion carried.

REGULARLY SCHEDULED MEETING

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Council President Springer, in the Mayor's absence, called the meeting to order at 7:02 p.m. immediately after the public hearing. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Absent none. Others present: Diane Graff, the Courier; Tammy Krueger with the Watertown Daily Times; Police Chief Denis Sorenson; WLOO videographers and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: NOVEMBER 5, 2015. MOTION: Moved by Quimby, seconded by Griffin to approve the November 5, 2015 meeting minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. NOTE: Thomas asked that item d be pulled from the list. MOTION: Moved by Thomas, seconded by Quimby to approve the consent agenda items with the exception of item d. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Waterloo Active Fire Department For October 2015
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For October 2015
 - iii. Public Works Director Gary Yerges For October 2015
 - iv. Police Chief Denis Sorenson For October 2015
 - v. Library Director Kelli Mountford For October 2015
 - vi. Waterloo Water & Light Commission – November 3, 2015
 - vii. Watertown Humane Society For October 2015
 - b. Published Notices:
 - i. Presidential Preference Vote, Judicial, and County Supervisor Election – April 5, 2016
 - ii. City of Waterloo Municipal Spring Election – April 5, 2016
 - iii. Application To Sell Fermented Malt Beverage, Gregorio Ayala (dba Ayala's Market), 112 E. Madison St. For The Period December 4, 2015 To June 30, 2016
 - c. Approval Of Operator's License For License Period Ending June 30, 2017
 - i. Jamie Nichole Krause, 727 Lewellen St, Marshall
 - ii. Monica Louise Jewel Root, W8131 Island Rd.
 - d. Resolution #2015-29 Entering Into A Mutual Cooperation Agreement Under The National Affordable Housing Act With Waukesha County
 - e. Approval Of Successor Agent, Christine M. Petitt (Engelhardt), Dolgencorp LLC (dba Dollar General), 200 Anna St.

- f. Amending A Mauneshia Business Center Rental Agreement Increase Rent To \$350 Per Month For Tucker's Driving Academy (from Finance, Insurance & Personnel Committee)
- g. Authorizing The City To Enter Into A JCEDC/Community Non-Disclosure Agreement
- h. Resolution #2015-31 Extending An Agreement With D & D Cleaning LLC For Cleaning Of The Municipal Building, Library, Mauneshia Business Center and Waterloo Regional Trailhead To December 31, 2017

Council Action On Item d. Separated From The Consent Agenda. DISCUSSION: Thomas asked why the agreement was dated from 2014 to 2016? Hansen said the resolution was presented by Jefferson County staff. He was uncertain as to why the date range was 2014 to 2016. He noted that the passage of the agreement would continue to enable qualifying Waterloo residents to access home-buyer programs and home improvement programs. In reply to a Quimby question, Hansen said the programs had been available for numerous years; were under-utilized by Waterloo residents and the Community Development Authority had done some marketing of programs.

5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

a. Finance, Insurance & Personnel Committee

- i. Payroll For October 2015 - \$92,155.03. MOTION: Moved by Quimby, seconded by Stinnett to approve payroll in the stated amount. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
- ii. General Disbursements – October 16, 2015 To November 19, 2015. MOTION: Moved by Quimby, seconded by Griffin to approve the general disbursements as presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none with Ziaja noted as abstaining. Motion carried.
- iii. Treasurer's Report & Budget Reports For October 2015. MOTION: Moved by Quimby, seconded by Griffin to table approval of the October Treasurer's Reports. VOICE VOTE: Motion carried.
- iv. Resolution #2015-27 Authorizing Impact Fee Expenditures. DISCUSSION: Hansen said funds were budgeted, but no specifics were approved. He said approval of the resolution would mean Park Impact Fees, not tax levy dollars, would be spent. MOTION: Moved by Quimby, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
- v. Resolution #2015-28 Updating The Waterloo Fee Schedule. DISCUSSION: Hansen reviewed fee schedule changes as presented. MOTION: Moved by Quimby, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
- vi. Resolution #2015-30 Adopting An Annual Budget And Appropriating The Necessary Funds For The Operation Of The City Of Waterloo For The Year 2016. DISCUSSION: Thomas noted a correction to the capital budget, saying dollars allocated for improvements at 136 North Monroe Street should be shown under Anna Street Sidewalk Improvements. MOTION: Moved by Quimby, seconded by Thomas to approve the resolution with the stated correction. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.
- vii. Statement Of Taxes 2015 Tax Rate Payable In 2016. MOTION: Moved by Quimby, seconded by Thomas to table this informational document until December 3, 2015. VOICE VOTE: Motion carried.

b. Parks Commission

- i. Resolution 2015-32 Providing Notice Terminating A 2015-2017 Firemen's Park

Operations And Management Agreement To The Waterloo Fire Department - Board Of Trustees, A Voluntary Organization. DISCUSSION: Quimby reviewed the Parks Commission recommendation noting the demise of the Trustee group. MOTION: Moved by Quimby, seconded by Stinnet to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none. Motion carried.

6. NEW BUSINESS.

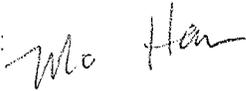
- a. Issuance Of A Street Parking Permit Per Section 350-7(G) Of The Municipal Code: Linda Lofton, 345 Pierce St. MOTION: Moved by Quimby, seconded by Thomas to approve the issuance of a street parking permit as presented. VOICE VOTE: Motion carried.
- b. Jefferson County Solid Waste/Air Quality Committee Request For Financial Support. DISCUSSION: Hansen said the appeal was made annually and the City in the past has not made a financial contribution. MOTION: Moved by Ziaja, seconded by Quimby to deny the request. VOICE VOTE: Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.

- a. Grant Submittals (informational only)
 - i. Hurricane IKE Supplemental Funding Application Improvements At 720 W. Madison St. Noted.
 - ii. WisDOT MSID Application For Canal Rd. Repairs (local match if accepted). Noted.

8. ADJOURNMENT. MOTION: Moved by Thomas, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:29 pm.

Attest:



Mo Hansen
Clerk/Treasurer

Mo Hansen

From: City of Waterloo, Mayor <mayor@waterloowi.us>
Sent: Monday, November 30, 2015 11:11 AM
To: 'Maureen Giese'
Cc: 'Bill Springer'; 'Jeni Quimby'; 'Mo Hansen'
Subject: RE: Correspondence/Letter to Mayor Thompson

Maureen,

Thanks for taking the time to express an interest in assisting with the future of Fireman's Park. I am going to add your letter to the agenda of this week's Council meeting but I ask that you read the letter to those in attendance. You need to understand that this will not be an action item. All action regarding this has been completed as far the agreement. You also question the 90 day requirement for the disillusion of the agreement. This is required because it is a legal document signed by the parties and this was one of the conditions of the agreement.

If you have other persons interested in assisting you in operating the park you need to have these people step forward. If no one spoke up at the meeting perhaps they are getting "cold feet" after further reflection on the obligations involved. I can't force people to volunteer to assist you.

As to the required monthly reports, they were received by the Clerk's office as required. They were included in everyone's Council meeting packets with the other monthly reports. These outlined all of the monthly expenditures as well as the monthly obligations (expenses).

There has been no decision to commit to leasing the park operation to an outside party, only a suggestion to look into the possibility of this. I feel it is prudent on the part of the Parks Commission to consider ALL possibilities before committing to any particular system.

Please join us at the Council meeting and you will be given an opportunity to read the letter in its entirety.

Sincerely,

Robert H. Thompson, Mayor

From: Maureen Giese [mailto:renie.giese@gmail.com]
Sent: Wednesday, November 25, 2015 8:06 AM
To: City of Waterloo, Mayor
Subject: Correspondence/Letter to Mayor Thompson

Mayor Thompson,

I believe any correspondence should be received by your office the Friday before the Council Meeting, December 3rd, hence this letter. I wish it to be read at the Council meeting on December 3rd, 2015.

I attended the Park Commission Meeting on November 17th. I am disappointed that after the Agreement between the Firemen's Park Trustee Board and the City Park Commission was dissolved, discussion was at a minimum and direction was given to the Clerk-Treasurer to pursue a leasing agreement option to run the Park. After my suggestion of capitalizing on the volunteers that offered suggestions to run the Park, at the October 20th meeting of about 60 people, NO discussion was held regarding a "Build Volunteer Based Operation" as suggested in the November 2 memo to the Park Commission, by the Clerk-Treasurer.

I did remind the Park Commission at this time of the volunteers that have expressed interest in creating a committee to manage the Park, and I was told to "go with it" but as no one else spoke up, and no more discussion by the Park Commission, and as the leasing option was all ready directed..end of discussion.

In view of the long history of The Firemen's Park relationship with the Park Trustees that manage the Park, it apparently seemed "prudent" as I was told by a member of the Commission to act cautiously about the situation of the Park.

I disagree. Is it "prudent" is wait until 90 days for this separation of the City owned Park with The Fire Department to manage the Park? It seems to me in reviewing the Agreement signed in 2014, June 14, operations were already evident that the Park was in difficulty....if records of the Park Trustees were examined. **Monthly** reports, required by the Agreement, if examined would prove this.

No MONTHLY reports were received in 2015 to my knowledge, again if evident that would be another mark that the Park management was not functioning as directed by the Agreement. As of current status, no 2015 financial report is printed ..as only the 2014 and earlier reports are printed.

No, it is not prudent to wait, but sobeit, we the citizens will wait on the Park Commission to look at leasing arrangements and let the momentum of Park Management die. Oh yes, I can start a "Friends" group but if a the Park Commission wants to explore options why should I start something that will be not accepted?

Timing of this issue is gone. It is in my view, people have spoken, Park Commission has spoken, so we will wait....please Council review past records of the Firemen's Park. We learn from history. We learn from mistakes. To myself, this is what is PRUDENT!

I applaud Council Member Reynolds for leadership of the Dog Park.

Sincerely, Maureen Giese

CONTRACT FOR COUNTY LIBRARY SERVICES

This agreement made this 11th day of November, 2015, by and between the County of Jefferson, hereinafter called "County," and **Karl Junginger Memorial Library (Waterloo)** hereinafter called "Municipal Library," witnesseth:

I. PURPOSE

The Jefferson County Board of Supervisors has, by resolution, stated the intent to provide public library services for the inhabitants of the County and has levied a tax to provide funds for such services. It is the intention of the parties to implement such County-wide public library services through the use of existing municipal libraries.

II. TERM

The monetary payment and the services hereinafter stated shall be for a term commencing January 1, 2016 and ending December 31, 2016.

III. MUNICIPAL LIBRARY SERVICES

1. The Municipal Library shall serve all residents of Jefferson County equally.
2. The Municipal Library shall direct the librarian or other representative to attend periodic County meetings with the Jefferson County Library Council to coordinate and improve county library services.
3. The Municipal Library shall furnish such statistical information as may be requested by the County pertaining to the use of said library by persons residing beyond the municipal boundaries.

IV. MONETARY PAYMENT

In consideration of the Municipal Library services, the County shall pay to the Municipal Library, for the term of this agreement, the total sum of **\$31,570** payable in one sum not later than March 1, 2016.

V. LOCAL AUTONOMY

The Municipal Library shall in all respects remain an independent legal entity and not an agent or an employee of the County of Jefferson. The governing board or body of the Municipal Library shall retain all of the existing powers and duties related to the operation and maintenance of said Municipal Library.

VI. LOCAL USE OF FUNDS

It is mutually agreed by the County and the Municipal Library that the funds paid by the County are to cover the additional labor, material, capital outlay, and other expenses reasonably related to the County-wide services as set forth herein, and that the Municipal Library will not use said funds for the purpose of reducing the local tax levy.

COUNTY OF JEFFERSON

By:

County Administrator Date

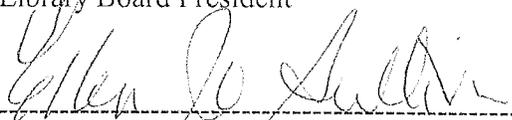
County Clerk Date

MUNICIPAL LIBRARY

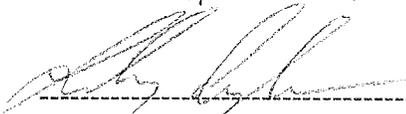
By:



Library Board President 2015-11-17
Date



Financial Agent of Library 11-17-15
Date



Municipal Representative 11-17-15
Date

Note: The 2016 payment is contingent on having a signed contract returned no later than February 1, 2016 to:

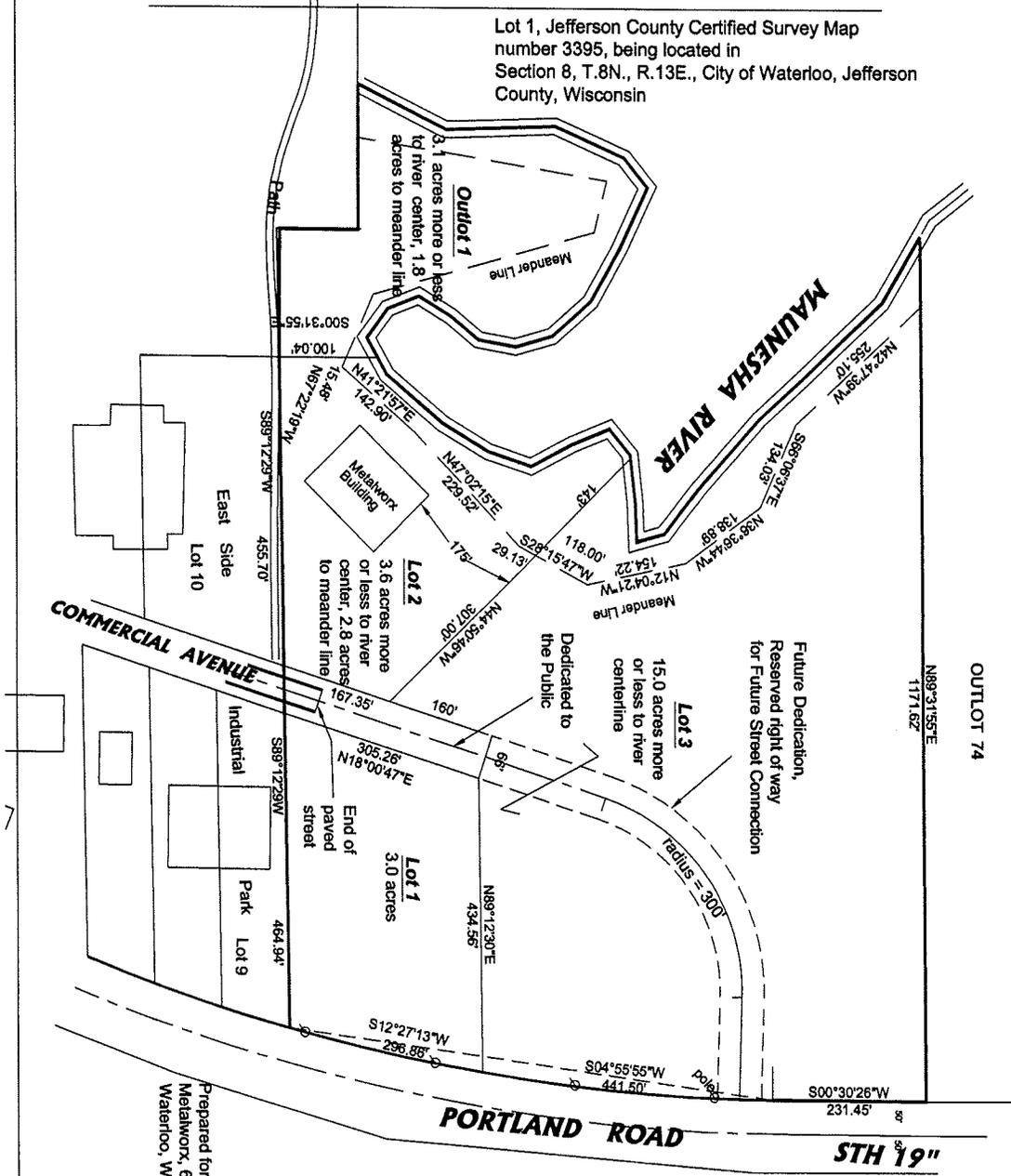
Jefferson County Clerk
Jefferson County Courthouse
320 S. Main St.
Jefferson, WI 53549

2015-12-03 COUNCIL APPROVAL 2015-2017 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
BOWERS	JENNIFER	J	WW7733	ISLAND CHURCH RD	WATERLOO		NEW	091"OP"2015/2017	KWIK TRIP
SWANSON	DARLENE	W	259	HEMLOCK LN	MARSHALL	2004-ACCIDENT	NEW	092"OP"2015/2017	VFW 6614

Preliminary Certified Survey Map

Lot 1, Jefferson County Certified Survey Map number 3395, being located in Section 8, T.8N., R.13E., City of Waterloo, Jefferson County, Wisconsin



Prepared for Larry Waldo,
Metallwork, 665 Commercial Ave.
Waterloo, WI, 53594

Wisconsin Mapping, LLC <i>surveying and mapping services</i> 306 West Quarry Street, Deerfield, Wisconsin 53531 (608) 764-5602	Dwg. No. 4598-15	Date 11/16/2015
	Sheet _____ of _____	
	Document No. _____	
	C.S.M. No. _____ V. _____ P. _____	

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Thursday, November 12, 2015 10:39 AM
To: wismapping@charter.net
Cc: mleisses@kunkelengineering.com; Larry Waldo (metalworx1@frontier.com); City of Waterloo, Mayor; Bob Thompson Traveling (zip53594Mayor@hotmail.com)
Subject: Municipal information for Waldo proposed CSM
Attachments: 20151112101919.pdf

Dave,

Thanks for your call. Please see attached.

1. I understand Larry Waldo wishes to take limited steps on this CSM to accomplish his immediate objectives, that's OK. I understand a you mentioned a reservation of land, only, may meet his need to sell the three acres, skipping further land divisions. The City is not wed to any particular parcel creation configuration. Our objective is only to aid Larry in marketing his land.

2. IMPORTANT NOTE ON DEDICATION vs. RESERVATION – City Attorney Tim Fenner is saying the portion of the future road from where Commercial Avenue currently ends to Point (C) on the attached should be shown on the face of the CSM as being “dedicated to the City”. Acceptance of the CSM is then acceptance of title of that specific dedicated land. This is beneficial to all parties as it facilitates the development of the 3 acres without further paperwork, and also provides the option for a driveway west of this dedication if desirable at a later date. The remainder of a possible future road north of point (C) should be noted on the face of the map as “a future dedication to the City” as it proceeds north and bends east to intersect STH 19. The notation “future dedication to the City” on the face of the CSM does not result in a land transfer and can be undone, refined or modified as needed in the future.

Thank you for your work on this matter.

Mo Hansen
Clerk/Treasurer
City of Waterloo
office: 920.478.3025
CityHall@Waterloowi.us

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136 North Monroe Street • Waterloo, WI 53594-1198 • Fax: 920.478.2021

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Dec 4 20 15 ;
ending June 30 20 16 ;

TO THE GOVERNING BODY of the: Town of } Waterloo
 Village of }
 City of }

County of Jefferson Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Gregorio Ayala

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Ayala's market</u>	<u>420 E madison st</u>	<u>Waterloo, WI 53594</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent			
Directors/Managers			

3. Trade Name Ayala's market Business Phone Number 920-478-8068

4. Address of Premises 112 E madison st Post Office & Zip Code 53594

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No

6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No

8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.

- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 1st floor

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

- (b) If yes, under what name was license issued? _____

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No

13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 9th day of November, 20 15

Lois M. Daniel
(Clerk/Notary Public)

Gregorio Ayala
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires 2/22/2019

(Additional Partner(s)/Member/Manager of Limited Liability Company if any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>11/9/2015</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's WI Seller's Permit No.: <u>456-1028922713-02</u> FEIN Number: <u>47-5535039</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>58.31</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>68.31</u>

7 Months
P9
11/9/2015
Received
#3159

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
October 6, 2015

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Library Director Kelli Mountford, Fire Chief Vern Butzine, Police Chief Denis Sorenson, Public Works Director Gary Yerges and Clerk/Treasurer Hansen.
2. Meeting Minutes: Previously Unapproved Meeting Minutes. MOTION: Moved by Springer, seconded by Quimby to table this item until they are prepared. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. Unfinished Business
 - a. 2016 Budget Consideration. DISCUSSION: The Committee reviewed the Police Department submittal. In response to a Springer question, Sorenson said part-time officers were being looked at for special events and overtime. In response to a Griffin question, Sorenson said new department vehicles would be SUV which have better fuel mileage. Committee consensus: the police department budget was the same as the current year and did not require additional review.

The Committee further reviewed the Fire Department budget. Butzine spoke of training requirements. He said last year's request to conduct fire inspections in-house was acted on as Department personnel were being trained to perform this duty currently being performed by a firm under contract. Butzine sought a raise for the two full-time employees saying the hourly rate was lower than a DPW 3 position. Springer noted the levy limit constraints and asked if the annual appreciation dinner expense could be moved from being a taxpayer expense to another source of funding? Butzine spoke of the difficulties with part-time employee. He said Assistant Chief takes 30 shifts a month while also working full-time as a Lake Mills EMS employee. Springer suggested moving \$4,520 from part-time to increase the wage rate. MOTION: Moved by Quimby, seconded by Griffin to move \$4,500 from the department's part-time line to the full-time line to bring the wage rate up to a level comparable to a DPW wage rate. VOICE VOTE: Motion approved unanimously.

The Committee reviewed the library budget with no questions or comments.

The Committee discussed the DPW request for an additional full-time position and as well as a Fire Department request for an additional new full-time position. Springer noted levy limits constraints. Griffin suggested beginning the position six months into the budget. Quimby suggested taking money from the Cable TV fund. Butzine raised the idea of a DPW hire that would also be qualified to go on Fire or EMS runs while on DPW duty. Springer asked that the matter be put on the Committee's December or January agenda.

Quimby said Anna Street sidewalk should be completed in 2016. MOTION: Moved by Quimby, seconded by Springer to add back \$11,000 in funding shown cut in the Clerk's draft for Anna Street sidewalk improvements with funds cut from the Municipal Building improvements. VOICE VOTE: Motion carried.

5. Future Agenda Items and Announcements
 - a. Future Meetings. Next meeting was scheduled for October 15 at 5 pm.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:39 p.m.

Attest: *Mo Hansen*
Mo Hansen
Clerk/Treasurer

Karl Junginger Memorial Library
Board of Trustees Meeting
October 13, 2015

- I. Call to Order/Roll Call
*Meeting called to order at 5:17. Present: Art Biermeier, Lee Fiedorowicz, Brian Henning, Debbie Battenberg, Kristen Klein, Lindsay Reynolds. (Reynolds left at 5:45.)
Also present: Bruce Smith from WILS;*
- II. Approval of agenda
Klein moved to approve the agenda with the addition "open and closed September 15 minutes" to item three on the agenda" Fiedorowicz seconded. Motion passed unopposed.
- III. Reading and Approval of open minutes from (September 15, 2015)
Fiedorowicz moved to approve both open and closed minutes from September 15, 2015. Reynolds seconded. Motion passed unanimously (Henning abstained).
- IV. Correspondence, Appearance, Public Comments
*-Bruce Smith from WILS discussed how WILS would work with KJML to make a strategic plan.
- Mountford received a letter from Dan Jensen (Dorothy Jensen's son, one of first board members)- with \$100 donation to Friends Organization from a volleyball tournament held on Weiner and Kraut Day, and inviting board members to help at the event next year.
-The Milwaukee County Zoo has listed KJML as a bronze member because of purchasing Platypus club passes
-Mountford received an update on Clark fund
-Mountford reported that Gloria Jacobs, an active volunteer at KJML, passed away*
- V. Director's Report
*-training has begun with circulation and catalog training with the new systems
-KJML library staff will shadow at Waukesha
-Circulation trends- rural checkouts are down, Waterloo residents and ILL has increased.
-Mountford reported on current and upcoming library programs*
- VI. Unfinished Business
A. 2016 Budget – Action
Battenberg moved to approve the budget as presented by Mountford. /Henning seconded. Motion passed unanimously.
- VII. New Business
A. Hiring of Bruce Smith and WILS for library Strategic Planning – Action
Fiedorowicz moved to proceed with an Issues and Needs Assessment with WILS (phase 1). Seconded by Henning. Motion passed unanimously.
B. New Server purchase- Action
Klein moved to replace the server for \$6,145.38. for the above cost. Battenberg seconded. Motion passed unanimously.
- VIII. Future agenda items

None were mentioned

IX. Date, place, and time of next meeting in the library conference room
November 17 at 5:15

X. Adjournment

Fiedorowicz moved to adjourn at 6:31PM. Henning seconded. Motion passed unanimously.

Respectfully Submitted,

Deb Battenberg, secretary

**Waterloo Parks Commission Meeting Minutes
September 15, 2015**

1. Roll Call and Call to Order

Springer called the meeting to order at 5 p.m. Roll Call: Present: Quimby, Kegler, Stinnett and Springer. Absent: WFD Board of Trustees Representative. Others present: Dan & Lisa Hirschert.

- 2. Meeting Minutes Approval: July 21, 2015 and August 20, 2015.** Moved by Quimby, seconded by Kegler to table the minutes until such time as they are prepared. Motion Carried.

3. Public Comment

Dan Hirschert spoke in regards to an interest of starting a pollinator project in the City of Waterloo whereby caterpillars and other species would be grown. Dan and Lisa further explained the process in which certain plants would need to be planted to attract the species of migration. They felt it a good idea for Waterloo and educational for children to become a Monarch Way Station. They explained the process of becoming a Way Station. It was suggested that the prairie land process would cut back on DPW mower time. Kegler volunteered to work with the Hirscherts to get the project started. The conversation continued forward discussing the clover property by Giese's property. Lisa Hirschert spoke with Maureen and she stated she did not care about the butterflies and that she liked to watch the geese and ducks. Dan Hirschert said that the goose feces goes into the pond and makes a complete mess which is not good for the environment. The taller the vegetation the less geese there will be in that area.

3. Reports

a. Firemen's Park Trustees Register Reports – 2014 Financial Report

The committee reviewed the 2014 Firemen's Park Trustees Register Reports. There were some items that were discussed in more length. The question of the City selling beer and liquor came up. Quimby asked DPW Yerges what his thoughts were of maintaining the park. Yerges did mention that Public Works would not clean the buildings. Lease agreements were discussed along with other means to make ends meet and eventually make profits for Firemen's Park. It will be a long process and certain people will need to be involved, such as WYSO, Chris Abell, Mayor, Gary Yerges, Home Talent, and anyone involved with the park. Hansen felt that the key would be the marketing person. Dick Jones felt an Event Coordinator was the needed factor both with Firemen's Park and the Waterloo Trailhead. Hansen will poll committee members and others who are involved when the meeting date will be.

b. Waterloo Regional Trailhead Revenue and Expenditures as of 8/31/2015

Hansen explained the handout of Revenue and Expenditures as of 8/31/2015 for the Waterloo Regional Trailhead.

4. Unfinished Business

a. Comprehensive Outdoor Recreation Plan – Drafting Update

Hansen mentioned it was still a working document.

b. 2016 Park Planning and Budget Recommendation

- i. Firemen's Park**
- ii. Waterloo Regional Trailhead**
- iii. All Other Parks**

Stinnet questioned the 90-day notice. Quimby felt that the event coordinator issue should be resolved first. Decisions need to be made prior.

5. **New Business**

a. **720 West Madison Street Park – Phase 2 Planning**

Hansen mentioned the plan was similar. The committee reviewed and discussed the plans that were supplied. Hansen was directed to contact Kunkel Engineering to a first draft.

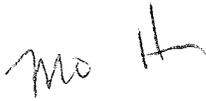
6. **Announcements, Future Agenda Items and Next Meeting**

Hansen mentioned the Waterloo Regional Trailhead free list needed to be added to the agenda. The Portland 4H would like to be added to that list.
October 20, 2015 next meeting.

7. **Adjournment**

Moved by Quimby, seconded by Kegler to adjourn. The motion carried unanimously. The meeting adjourned at approximately 6:00 p.m.

Attest:

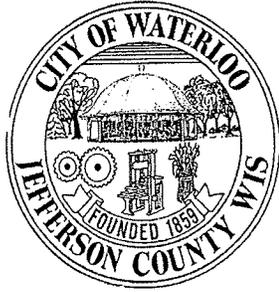


Morton J. Hansen
Clerk/Treasurer

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
November 5, 2015

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Griffin at 6:30PM
2. **Roll Call:**
Committee members present – Alderperson Griffin, Thomas, and Chief Sorenson, citizen James Licari.
3. **Approval of Public Safety Committee Minutes of October 1, 2015.** Motion by Alderperson Griffin to approve, second by Thomas, motion carried.
4. **Citizen Input:** Jim Licari spoke about upgrades to police departments speed board, police information in Courier, radar locations, vehicle equipment enforcement, officer awareness.
6. **Unfinished Business:** (None)
7. **New Business: Special Event License** – Temporary Street Closure request in Fireman’s Park on Saturday, November 21, 2015 by John Svanda, Race Director Battle of Waterloo CX. Motion to approve by Thomas, second by Griffin, motion carried.
8. **Future Agenda Items and announcements:** (None)
9. **Adjourn :** Motion to Adjourn by Alderperson Thomas, Second by Griffin, motion carried.

Attest: Chief Tom P. Sorenson



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
August 19, 2015
4:30 p.m.**

1. Call to Order and Roll Call

Steve Battenberg called the meeting to order at 4:30 p.m. CATV board members present: Steve Battenberg, Shannon Koele, Bobbi Foutch-Reynolds and Dale Van Holten. Others present: Clerk/Treasurer Mo Hansen and CATV Director Jesus Burgos.

2. Approval of Previously Unapproved Meeting Minutes

Motion: Moved by Bobbi Foutch-Reynolds to approve meeting minutes held on April 22, 2015, seconded by Shannon Koele with the agreement of correcting Shannon Koele being present at that meeting.

Voice Vote: Approved.

3. Citizen Input

Maureen Giese was present and commented on her interest in getting the Historical Society page inserted on our website. Ms. Giese felt that it was taking too long for this to happen. Mo Hansen assured her that we were going to get her page on our website as soon as possible. Ms. Giese also mentioned that it would be a good idea to air the 1938 Centennial video of Waterloo. Jesus Burgos mentioned that it will be aired soon and that we also are planning on having it on our website in the near future.

4. Directors Report

Jesus Burgos reported on the continued work on the new website. One of the areas that was up and running was VIMEO where you can watch the local Waterloo programming on demand. Vimeo takes the place of live streaming since the cost for live streaming was too high. Mr. Burgos also mentioned that we can click on programming and be directed to our daily program schedule. CATV Director Burgos also reported on three new shows that will begin airing on channel 992. City music presents: A show of music videos from all over the world, Body Mind and Spirit, a wellness program for all ages and Rotary Club.

5. Unfinished Business

A. Web Site Upgrade. Mo Hansen mentioned that he has found the new website a bit more challenging but he is getting more familiarized and is working on making the necessary changes such as address and phone number of City Hall on the front page and he mentioned the placement of Wisconsin in Waterloo on all pages etc.

B. Website sponsoring and linking policy. Mo Hansen explained that we needed to determine a billing amount for the organizations that had interest in having a link or page on our website, or already were part of our community cap and presented the agreement to be approved by the board. **Motion:** Moved by Dale Van Holten to approve the agreement presented by Mo Hansen with changes in the wording, seconded by Shannon Koele. **Voice vote:** Approved. CATV also discussed prorating for the year of 2015. **Motion:** Moved by Shannon Koele to bill half of the amount charged for the next six months that are left in the year. **Voice vote: Approved.**

6. New Business: CATV Budget for 2016 was presented to the board by the Director Jesus Burgos and Clerk/Treasurer Mo Hansen. **Motion:** After a brief discussion Bobbi Foutch-Reynolds moved to approve the CATV 2016 budget, seconded by Dale Van Holten. **Roll call vote:** All in favor approved.

7. Future agenda items and announcements

New meeting date to be announced.

8. Adjournment

Motion: Moved Shannon Koele, seconded by Bobby Foutch-Reynolds. **Voice vote:** Motion carried.



Jesus Burgos
WLOO Coordinator/Director