



136 North Monroe Street
Waterloo, WI 53594
Phone: 920-478-3025
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www.waterloowi.us

OFFICIAL PUBLICATION

CITY OF WATERLOO, JEFFERSON COUNTY, WI

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following Individual has made application to sell fermented malt beverages for the license period: beginning December 4, 2015 and ending June 30, 2016. The granting of said license is now pending and will be acted upon at a regular scheduled Council Meeting to be held on December 3, 2015.

CLASS "B" FERMENTED MALT BEVERAGES

NAME AND ADDRESS OF APPLICANT

Gregorio Ayala
420 E. Madison Street
Waterloo, WI
(Ayala's Market)

LOCATION OF PREMISE

112 E. Madison Street

Morton J. Hansen
City Clerk/Treasurer

PUB: The Courier: November 19, 2015

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
KRAUSE	JAMIE	N	727	LEWELLIN ST	MARSHALL		NEW	089"OP"2015/2017	THE BRIDGE
ROOT	MONICA	L	W8131	ISLAND RD	WATERLOO		NEW	090"OP"2015/2017	THE MT BAR

RESOLUTION 2015-29

MUTUAL COOPERATION AGREEMENT
UNDER
THE NATIONAL AFFORDABLE HOUSING ACT

The HOME Consortium Program for Federal Fiscal Years 2014-2016

This Agreement is entered into between Waukesha County, a political subdivision of the State of Wisconsin (hereinafter "County") and the City of Waterloo, a municipal corporation of the State of Wisconsin (hereinafter "Municipality" and collectively "Parties").

WHEREAS, the Cranston-Gonzalez National Affordable Housing Act of 1990(42 U.S.C. § 12701 et seq.) as amended, (hereinafter "NAHA") provides Federal assistance for the HOME Investment Partnership Program (hereinafter "HOME Program"); and

WHEREAS, NAHA allows units of general local government to enter into a mutual cooperation agreement to form a consortium to obtain Federal funds as a participating jurisdiction under the HOME Program (hereinafter "HOME Consortium"); and

WHEREAS, the Parties have mutually developed a Consolidated Plan and Analysis of Impediments to Fair Housing Choice; and

WHEREAS, the Parties have determined that obtaining funds under the HOME Program will increase their ability to provide affordable housing, and meet other identifiable and eligible housing needs of the Municipality's residents; and

WHEREAS, the County intends to apply to the U.S. Department of Housing and Urban Development (hereinafter "HUD") for funds authorized under NAHA; and

WHEREAS, County and the Municipality have determined that joint action is an effective way to accomplish the purposes of NAHA; and

WHEREAS, counties in Wisconsin pursuant to § 59.01, Wis. Stats. and municipalities in Wisconsin pursuant to § 66.0301, Wis. Stats. have the necessary authority to enter into agreements of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between County and Municipality as follows:

SECTION 1 – PURPOSE

- A. The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, by means of submitting a Consolidated Plan and Annual Action Plan for HUD HOME funds as a HOME Consortium for Federal Fiscal Years 2014, 2015, and 2016 appropriation and from any program income generated from the expenditure of such funds.
- B. Nothing contained in this Agreement shall deprive any municipality of any power of zoning, development control or other lawful authority that it presently possesses.

SECTION 2 – CONSIDERATION

Municipality, by the execution of this Cooperation Agreement, agrees to comply with this Cooperation Agreement which enables its residents to apply for HOME funds. All funds will be used within the HOME Consortium counties. County agrees to include Municipality as part of its Annual Action Plan to be submitted to HUD under the terms and conditions of NAHA.

SECTION 3– FUNDING

- A. The HOME Consortium shall be governed by a board of directors (hereinafter “HOME Board”). The HOME Board, by mutual agreement, shall establish “core” programs, which shall serve to benefit residents of each participating municipality and county equally. The annual distribution of “core” project funding shall continue until all allocated funds on a first come first serve basis are fully committed to eligible households.
 - a. Core programs may include, but are not limited to:
Downpayment / Closing Cost, Housing Rehabilitation, Homebuyer Counseling, Rental Rehabilitation, Rental Assistance, Purchase / Rehab or Housing Development.
 - b. HOME regulations require that 15% of HOME funds received on an annual basis must be set-aside and utilized for HOME programs using a HUD eligible Community Development Organization (CHDO), who will either own, develop, manage or sponsor a housing project.

- B. The HOME Board shall determine the allocation of HOME funds within the HUD regulation limits for program administration to Waukesha County, as the lead agent (PJ), not to exceed 10% of the annual grant.
- C. HOME regulations require that match funds or credit shall be provided at \$0.25 for every dollar spent as part of HOME programming. This match is generally provided through pledged commitments by developers of affordable housing projects. If a match cannot be provided through development projects, it shall be the responsibility of the HOME Consortium, as a whole, to provide match funds.
- D. No participating municipality / county will need to provide any funds for the administration / operation of the HOME Program.

SECTION 4 – ACTIVITIES

- A. Municipality and County agree to undertake all actions necessary to assure compliance with County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing. In addition, Municipality and County shall comply with Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws.
- B. Noncompliance by Municipality with any of the provisions above may constitute noncompliance by County which may provide cause for funding sanctions or other remedial actions by HUD.
- C. Municipality shall establish and maintain appropriate record keeping and reporting of any retained program income and make such available in order to meet the monitoring and reporting responsibilities to the U.S. Department of Housing and Urban Development.
- D. Municipality shall cooperate to undertake, or assist in undertaking, community renewal, lower-income housing assistance activities, and other eligible HOME Program activities in compliance with the regulations at 24 CFR Part 92.
- E. Municipality shall take affirmative action to further fair housing in its jurisdiction. Such actions may include planning, education and outreach, and enforcement components.

- F. HOME Consortium funding is prohibited for activities in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes County's actions to comply with its fair housing certification.
- G. Municipality shall select at least two (2) action items from the list below to affirmatively further fair housing for the duration of this Agreement. Items listed are from the 2015—2019 Analysis of Impediments to Fair Housing Choice for Waukesha County and the HOME Consortium. Municipality shall keep records documenting actions taken to affirmatively further fair housing and provide an annual report to County of such actions within 15 days of the end of the calendar year. Municipality shall obtain updated versions of the Analysis of Impediments to Fair Housing Choice when they are published every five years and select action items from the current document.

a. Impediment #1: Zoning Regulations and Housing Mix Ratios that Reduce Opportunities for Affordable Housing Development

1. In municipalities served by sewer service, allow for the development of new single-family and two-family homes on lots of 10,000 square feet or smaller.
2. Allow for home sizes less than 1,200 square feet.
3. In municipalities served by sewer service, allow for the development of multi-family housing at a density of at least 10 units per acre.
4. To support higher density residential development, expand sanitary sewer services consistent with adopted Regional Sewer Service Plans.
5. Adopt flexible zoning regulations such as Planned Unit Developments (PUD) and Traditional Neighborhood Developments (TND) to permit higher densities and a mix of housing types.
6. Adopt inclusionary zoning provisions, such as higher density allowances and a waiver or modification of other development standards where certain set-asides are made for affordable housing for moderate and low-income families.

7. Amend design regulations to promote flexibility in development and construction costs.

b. Impediment #2: Lack of Fair Housing Knowledge

1. Attend a fair housing seminar or educational opportunity.
2. Provide education or training for rental property owners and managers on the requirements of the Fair Housing Act, the definitions of protected classes, discriminatory practices, and potential consequences for non-compliance.

c. Impediment #3: Imbalance Between Job Centers and Affordable Housing Options

1. Encourage the development of new affordable and/or mixed-income housing near job centers by offering density bonuses, fee waivers or other incentives.

d. Impediment #4: NIMBY/Prejudiced Attitudes

1. Develop and integrate appropriate diversity awareness information into staff and organizational development training.
2. Create and disseminate information regarding what affordable, workforce and mixed-income housing is and what economic benefits they offer to your community, via printed materials, training sessions, website education or other methods.
3. Participate in regional housing initiatives and collaborative efforts.

e. Impediment #5: Limited Housing Options for People with Disabilities and the Aging Population

1. Prioritize public funding for housing developments that address the needs of people with disabilities or the elderly.
2. Adopt or promote construction design concepts such as universal design (UD) and Visit-ability standards and features in all new

housing, including consideration of providing density bonuses or other incentives to encourage such housing.

- H. Municipality, as a cooperating unit of general local government, attests that it has adopted and is enforcing:
- a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

SECTION 5– HOME PROGRAM ADMINISTRATION

A. DEFINITIONS

- a. “Member” means a unit of local government or a county representing townships which signs this Agreement or a substantially similar agreement, and therefore is a member of the HOME Consortium organized to carry out eligible activities under the HOME Program.
- b. “Representative Member” means the unit of local government which acts as a representative of all Members for the purposes of this Agreement. The Representative Member shall assume responsibility for ensuring that the Consortium’s HOME Program is carried out in compliance with the requirements of 24 CFR Part 92 and 01 , the requirements of 24 CFR § 92.350 (a) (5) , and the requirements of the Consolidated Housing and Community Development Plan.
- c. Waukesha County shall be the Representative Member and shall carry out all necessary overall responsibilities for the HOME Consortium, with the cooperation of all Members, consistent with the HOME Program regulations. Waukesha County may elect with the approval of the HOME Board through a Request for Proposal designate a portion of Administration funds to another entity to administer specific HOME programs.
- d. Each Member shall submit in a timely manner to the Representative Member all information necessary for participation in the HOME Consortium. This includes, but is not limited to, all information necessary for the Consolidated

Plan, the program description and certifications (24 CFR § 92.150), written agreements executed with subrecipients, and performance reports.

- e. Each Member of the HOME Consortium shall start the HOME Program years on January 1st of each qualified year.
- f. Each participating county shall have not less than a three person representation on the HOME Board appointed by the county executive or county board chairman. Each participating county may also designate one alternative member. Representative Member, as the lead agent, with the approval of the HOME Board, is authorized to amend the HOME Consortium Agreement on behalf of the entire HOME Consortium to add new members to the HOME Consortium.

SECTION 6 – RESTRICTIONS

- A. Neither County nor Municipality shall have a veto or other restrictive power which would in any way limit the cooperation of the Parties to this Agreement or obstruct the implementation of the approved Consolidated Plan during the period covered by this Agreement.
- B. Municipality may not receive an individual formula allocation under the HOME Program except through the HOME Consortium created by this Agreement, regardless of whether Consortium receives a HOME formula allocation in a particular year.

SECTION 7 – DURATION OF THIS AGREEMENT

- A. The term of this Agreement commences the date of execution and is in force for Federal fiscal years 2014, 2015 and 2016 and for such additional time as may be required for the expenditure of program income received and of funds granted through The Act and NAHA to County for such period, as defined by HUD regulations and included within HUD Notice CPD 05-01. Municipality shall not have the opportunity to terminate or withdraw from this Agreement during the period that this Agreement is in effect. This Agreement shall be in effect until the CDBG and HOME funds and program income received with respect to activities carried out during Federal fiscal years 2014, 2015 and 2016 are expended and the funded activities completed.
- B. This Agreement, in accordance with Federal regulations, provides for an automatic renewal for each successive three-year qualification period provided that the County notifies each participating unit of general local government in writing of its right not to

participate for the successive three-year qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. A Municipality electing to opt-out of a successive qualification period must notify the County in writing.

- C. Municipality and County agree to adopt any amendment to this Agreement incorporating the changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period. Failure to adopt, execute and submit amendment requirements will void the automatic renewal provision for such qualification period.

This Agreement is executed by the respective Parties as Members of a HOME Consortium partnership. In so doing, all existing municipalities and governing bodies are agreeing to participate under the terms of the HOME Consortium partnership with any other municipality or governing body which has joined or subsequently joins the partnership.

The terms and provisions of this Agreement are fully authorized under state and local law and that this Agreement provides full legal authority for the signatory parties to undertake or assist in undertaking HOME Program Consortium activities.

County and Municipality have authorized this Agreement and attest that this Agreement is executed by the chief executive officer of each entity.

By: Robert H. Thompson
Print Name ROBERT THOMPSON
Title MAYOR

Date: 11-5-15

By: _____
Print Name _____
Title _____

Date: _____

By: _____
Print Name _____
Title _____

Date: _____

By: _____

Date: _____

Print Name _____

Title _____

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

RD 1009
11/6/2015
Revised
31597

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Waterloo County of JEFFERSON

The undersigned duly authorized officer(s)/members/managers of DOLGENCORP LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as DOLLAR GENERAL STORE #15975
(trade name)

located at 200 ANN ST, WATERLOO, WI 53594

appoints CHRISTINE M PETITT (ENGELHARDT)
(name of appointed agent)
204 Kelvington DR. SUN PRAIRIE WI 53590
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
DOLGENCORP LLC - LAKE MILLS, WI

Is applicant agent subject to completion of the responsible beverage server training course? Yes No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 40 yrs

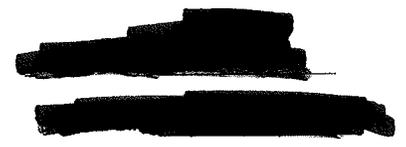
Place of residence last year 204 KELVINGTON DR. SUN PRAIRIE WI 53590

For: _____
(name of corporation/organization/limited liability company)
By: _____
(signature of Officer/Member/Manager)
And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT
I, CHRISTINE M PETITT (ENGELHARDT), hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Christine Petitt (Engelhardt) 11/6/15
(signature of agent) (date)
204 Kelvington Dr. Sun Prairie WI 53590
(home address of agent)



APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 11-11-2015 by James P. Johnson Title Chief
(date) (signature of proper local official) (town chair, village president, police chief)

DOLLAR GENERAL

Dollar General Corporation
100 Mission Ridge
Goodlettsville, TN 37072

October 8, 2015

City of Waterloo
136 N Monroe Street
Waterloo, WI 53594

RE: Dollar General Store #15975 – Appointment of Successor Agent Notification

To Whom It May Concern,

Please accept this letter as notice for the appointment of a new Agent for Dollar General Store #15975. The previous Agent, Troy Becker, has stepped down from the District Manager position. Chris Pettit has taken over the role as the new District Manager for the store mentioned and will become the new Agent of the licensed store.

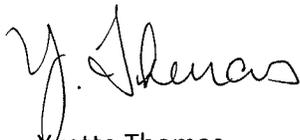
Dollar General Store #15975
200 Ann Street
Waterloo, WI 53594-1167

Seller's Permit #456-0000208845-05

If you have any questions, please feel free to contact Yvette Thomas, Licensing Coordinator, at (615) 855-5659.

Thank you for your assistance.

Sincerely,



Yvette Thomas
Dollar General Corporation
Licensing Coordinator – Regulated Products
Phone: (615) 855-5659
Email: ythomas@dollargeneral.com



JCEDC/COMMUNITY NON-DISCLOSURE AGREEMENT

This Non-Disclosure Agreement ("Agreement") is made as of the date on which both the City of Waterloo, Wisconsin ("Municipality") and the Jefferson County Economic Development Consortium (the "Consortium") have signed below (the "Effective Date"). Municipality and the Consortium will also be referred to, individually, as a "party" or, collectively, "the parties."

1. For purposes of this Agreement, "Confidential Information" means all information or material relating to the business attraction, retention, or expansion projects within Municipality and conveyed by Municipality to the Consortium in written form, through online shared economic development tools, or through discussions that is confidential, proprietary or a trade secret as defined by Wis. Stat. § 134.90(1)(c).
2. Municipality understands that the Consortium may be considered a public entity subject to the Wisconsin Public Records Law, Wis. Stat. § 19.31 et seq. ("WPRL"), and that any business attraction, retention, or expansion project records transmitted to the Consortium or its staff may potentially be considered "records" subject to the WPRL. Municipality further understands that there may be exceptions under the WPRL which exempt Municipality's records from disclosure, such as trade secrets as defined by Wis. Stat. § 134.90(1)(c). Municipality understands and agrees that when transmitting Confidential Information to the Consortium staff, Municipality shall be responsible for identifying information that it believes is not subject to disclosure under the WPRL including, but not limited to, clearly marking Confidential Information as "CONFIDENTIAL" where applicable.
3. Municipality has represented to the Consortium that (i) Municipality would suffer a substantial competitive disadvantage and irreparable harm to the Municipality if Confidential Information pertaining to business attraction, retention, or expansion projects were to become available to the public, generally, and to its community competitors, specifically; (ii) Municipality has taken steps (including marking the Confidential Information as "Confidential" and taking measures, such as requiring confidentiality agreements from any other recipients thereof) to insure that the Confidential Information remains confidential in the hands of the Consortium staff; and (iii) Municipality does not in the ordinary course provide the Confidential Information to any person without first identifying its substantial and legitimate concerns regarding preservation of confidentiality thereof. Municipality believes that the Confidential Information constitutes confidential business attraction, retention, or expansion project information that would, under current law, be potentially exempt from release by the Consortium staff under the WPRL and that the public's interests in confidentiality and nondisclosure of the Confidential Information serves legitimate public interests that would, under current law, outweigh the public's interests in disclosure and thereby favor nondisclosure by the Consortium staff under the WPRL.

In light of the foregoing, Municipality has requested, and the Consortium staff have agreed, that all requests for records under the WPRL relating to a project where Municipality has been identified as the Project Lead shall be directed to Municipality for a response. The economic development Consortium member for the community in which a particular project is located is responsible as the "custodian" and "Project Manager" of all digital and written records in relation to that economic development project.

4. The Consortium staff shall not use the Confidential Information other than in connection with the purposes contemplated by this Agreement and relating to the business and economic development discussions between the parties.
5. Except as provided in Paragraph 7, the Consortium shall limit access to the Confidential Information solely to its employees and to individuals who Municipality authorizes Consortium staff to disclose the Confidential Information.
6. Except as provided in Paragraph 7, the Consortium shall not copy or reproduce, in whole or in part, any Confidential Information, except for its own use, without written authorization of Municipality.
7. The Consortium may disclose Confidential Information to the extent required by an order of a court, administrative Council or other governmental body; by any law, including Wisconsin's Public Records Law, Wis. Stat. § 19.31 et seq., rule or regulation; or by subpoena, summons or other administrative or legal process provided, however, that Consortium staff will forward a WPRL request to Municipality for a response as provided in Paragraph 3 when the requested records relate to a project where Municipality has been identified as the Project Lead.
8. Municipality agrees that the Consortium shall have no obligation with respect to any information which (a) is now or hereafter becomes publicly known without breach of this Agreement; (b) is disclosed to the Consortium by a third party that is legally entitled to disclose such information; (c) is known by the Consortium prior to its receipt of the information; or (d) is disclosed with Municipality's written consent.
9. The failure of either party to insist upon strict performance of the provisions contained in this Agreement shall not constitute a waiver of its rights as set forth in this Agreement, at law or in equity, or a waiver of any other provisions or subsequent default by the other party of any of the terms or conditions of this Agreement.
10. This Agreement and all matters relating to it shall be governed by and construed in accordance with the laws of the State of Wisconsin.
11. This Agreement constitutes the entire agreement between the parties with respect to its subject matter and supersedes all other oral and written representations, understandings or agreements relating to the subject matter, and may not be amended except by a written agreement signed by the parties.
12. This Agreement terminates on the date the Municipality is no longer a member of the Consortium provided, however, that the duty to maintain confidentiality hereunder shall survive for a period of two years following termination of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

Jefferson County Economic Development Consortium

By: Jefferson County Director
Name Title

Date: 11/3/2015

MUNICIPALITY: CITY OF WATERLOO, WISCONSIN

By: John H. Stumpner MAYOR
Name Title

Date: 11-3-15



Authorized Local Economic Development Partner Nondisclosure Agreement

This Nondisclosure Agreement (the "Agreement") is entered into by and between Jefferson County Economic Development Consortium (JCEDC), the JCEDC Community Representative of [Municipal Name] and [Authorized Local Economic Development Partner Name], for the purpose of preventing the unauthorized disclosure of Confidential Information as defined below.

- 1. Definition of Confidential Information.** For purposes of this Agreement, "Confidential Information" shall include all economic development business attraction, expansion, or retention project information or material in written form, through online shared economic development tools, or through discussions that is confidential, proprietary or a trade secret as defined by Wis. Stat. § 134.90(1)(c).
- 2. Exclusions from Confidential Information.** All of [Authorized Economic Development Partner Name]'s obligations under this Agreement do not extend to information that is: (a) publicly known at the time of disclosure or subsequently becomes publicly known through no fault of other authorized economic development team members, or (b) is disclosed by the Project Manager with written approval.
- 3. Obligations of Authorized Economic Development Partners.** In light of the foregoing, Municipality has requested, and the [Authorized Economic Development Partner Name] has agreed, that all requests for records under the WPRL relating to a project where Municipality has been identified as the Project Lead shall be directed to Municipality for a response. The economic development Consortium member for the community in which a particular project is located is responsible as the "custodian" and "Project Manager" of all digital and written records in relation to that economic development project. [Authorized Economic Development Partner Name] shall hold and maintain the Confidential Information in strictest confidence for the sole and exclusive benefit of Project Managers. Authorized Partners shall not, without prior written approval from the corresponding Project Manager, publish, copy, or otherwise disclose to others, or permit the use by others any Confidential Information.

4. Time Periods. The nondisclosure provisions of this Agreement shall survive the termination of this Agreement and [Authorized Economic Development Partner Name]'s duty to hold Confidential Information in confidence shall remain in effect for a period of two years following completion of an economic development project or until a Project Manager sends [Authorized Economic Development Partner Name] written authorization to disclose the Confidential Information, whichever occurs first. Notwithstanding the foregoing, [Authorized Economic Development Partner Name] may disclose Confidential Information as required by law.

5. Relationships. Nothing contained in this Agreement will be construed to create the relationship of employer and employee, principal and agent, partnership or joint venture.

6. Severability. If a court finds any provision of this Agreement invalid or unenforceable, the remainder of this Agreement shall be interpreted to effectuate the intent of the parties.

7. Integration. This Agreement expresses the complete understanding of the parties with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings. This Agreement may not be amended except in a writing signed by both parties.

8. Waiver. The failure to exercise any right provided in this Agreement shall not be a waiver of prior or subsequent rights.

This Agreement and each party's obligations shall be binding on the representatives, assigns and successors of such party. Each party has signed this Agreement through its authorized representative.

JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM:

By: _____
Name Title Date

MUNICIPALITY:

By: John H. Stump Mayor 11-3-15
Name Title Date

AUTHORIZED ECONOMIC DEVELOPMENT PARTNER:

By: _____
Name Title Date

RESOLUTION #2015-31

EXTENDING AN AGREEMENT WITH D & D CLEANING LLC FOR CLEANING OF THE MUNICIPAL BUILDING, LIBRARY, MAUNESHA BUSINESS CENTER AND WATERLOO REGIONAL TRAILHEAD TO DECEMBER 31, 2017

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, an Resolution #2014-44 adopted December 4, 2014 renewed and updated a prior contract for cleaning services with D & D Cleaning LLC; and

WHEREAS, the Clerk/Treasurer is recommending an extension of the service agreement until December 31, 2017 with no other changes.

THEREFORE, BE IT RESOLVED that the Common Council of the City of Waterloo, Jefferson County, Wisconsin agrees with the recommendation and authorizes the extension of the current service agreement until December 31, 2017.

PASSED AND ADOPTED this 19th day of November 2015.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

FISCAL NOTE – no change to prior year

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
09/26/15	PC	10/01/15	29180	BUTZINE, RAYNELLE M	1001	327.53
09/26/15	PC	10/01/15	29181	BAIRD, LOIS A.M.	1002	1,031.58
09/26/15	PC	10/01/15	29182	HANSEN JR., MORTON J.	1008	1,458.42
09/26/15	PC	10/01/15	29183	BURGOS COLON, JESUS	1043	303.93
09/26/15	PC	10/01/15	29184	BRITZKE, NATHANIEL E	1045	230.87
09/26/15	PC	10/01/15	29185	GARTNER, FRANCINE A	1101	891.85
09/26/15	PC	10/01/15	29186	LANGE, RANDIE R	1104	1,495.75
09/26/15	PC	10/01/15	29187	SORENSEN, DENIS P	1106	1,599.10
09/26/15	PC	10/01/15	29188	BOLLIG, RANDY P	1113	1,281.52
09/26/15	PC	10/01/15	29189	THOMFORD, SARAH A	1115	1,446.85
09/26/15	PC	10/01/15	29190	BREITENFELDT, NICHOLA	1118	1,408.17
09/26/15	PC	10/01/15	29191	CULLEN, NATHANIEL J	1120	1,349.69
09/26/15	PC	10/01/15	29192	THOM, TRACY S	1121	1,396.90
09/26/15	PC	10/01/15	29193	RUPPRECHT, JOSEPH JA\	1126	1,413.17
09/26/15	PC	10/01/15	29194	YERGES, GARY A	1203	322.46
09/26/15	PC	10/01/15	29195	ROBBINS, JEFFREY K	1204	1,017.12
09/26/15	PC	10/01/15	29196	YERGES, CHAD M	1206	1,043.36
09/26/15	PC	10/01/15	29197	JURSS, DEAN A	1220	922.92
09/26/15	PC	10/01/15	29198	ZIBELL, JOEL R	1251	1,018.38
09/26/15	PC	10/01/15	29199	GRENAWALT, BEVERLY A	1260	351.46
09/26/15	PC	10/01/15	29200	BRUECKNER, AMANDA ER	1261	873.95
09/26/15	PC	10/01/15	29201	MOUNTFORD, KELLI ANN	1263	1,353.58
09/26/15	PC	10/01/15	29202	PARSONS, MARY MARGAF	1277	798.96
09/26/15	PC	10/01/15	29203	KENT, HEATHER EILEAN	1284	208.00
09/26/15	PC	10/01/15	29204	KOELE, ISABELLE MORGA	1285	79.05
09/26/15	PC	10/01/15	29205	WOLLIN, PRESTON SCOT	1286	116.49
09/26/15	PC	10/01/15	29206	HENNING, LYLE THOMAS	1332	327.52
09/26/15	PC	10/01/15	29207	CLOVER, AMANDA ANN	1337	307.39
09/26/15	PC	10/01/15	29208	MELCHIOR, CODY JAMES	1347	217.02
09/26/15	PC	10/01/15	29209	HOLZHUETER, THOMAS	1349	243.55
09/26/15	PC	10/01/15	29210	THOMPSON, KAREN M	1350	113.52
09/26/15	PC	10/01/15	29211	NEUPERT, DALE EDWARD	1606	152.38
09/26/15	PC	10/01/15	29212	SCHOENWETTER, LOREN	1607	129.29
09/26/15	PC	10/01/15	29213	BUTZINE, JASON V	1706	1,129.85
09/26/15	PC	10/01/15	29214	PETRIE, MATTHEW T	1756	1,429.55
09/26/15	PC	10/01/15	29215	BUTZINE, VERN LEROY	1801	307.83
10/10/15	PC	10/15/15	29216	BUTZINE, RAYNELLE M	1001	363.37
10/10/15	PC	10/15/15	29217	BAIRD, LOIS A.M.	1002	1,035.08
10/10/15	PC	10/15/15	29218	HANSEN JR., MORTON J.	1008	1,458.42
10/10/15	PC	10/15/15	29219	BURGOS COLON, JESUS	1043	274.42
10/10/15	PC	10/15/15	29220	BRITZKE, NATHANIEL E	1045	78.50
10/10/15	PC	10/15/15	29221	SCHEER, WILLIAM HENRY	1046	55.41
10/10/15	PC	10/15/15	29222	GARTNER, FRANCINE A	1101	895.34
10/10/15	PC	10/15/15	29223	LANGE, RANDIE R	1104	1,495.75
10/10/15	PC	10/15/15	29224	SORENSEN, DENIS P	1106	1,602.60
10/10/15	PC	10/15/15	29225	BOLLIG, RANDY P	1113	1,326.20
10/10/15	PC	10/15/15	29226	THOMFORD, SARAH A	1115	1,491.52
10/10/15	PC	10/15/15	29227	BREITENFELDT, NICHOLA	1118	1,464.14
10/10/15	PC	10/15/15	29228	CULLEN, NATHANIEL J	1120	1,339.47
10/10/15	PC	10/15/15	29229	THOM, TRACY S	1121	1,435.18
10/10/15	PC	10/15/15	29230	RUPPRECHT, JOSEPH JA\	1126	1,413.17
10/10/15	PC	10/15/15	29231	EILENFELDT, WAYNE M	1135	399.18
10/10/15	PC	10/15/15	29232	YERGES, GARY A	1203	305.93
10/10/15	PC	10/15/15	29233	ROBBINS, JEFFREY K	1204	1,093.84
10/10/15	PC	10/15/15	29234	YERGES, CHAD M	1206	1,043.36
10/10/15	PC	10/15/15	29235	JURSS, DEAN A	1220	779.94

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
10/10/15	PC	10/15/15	29236	ZIBELL, JOEL R	1251	1,060.52
10/10/15	PC	10/15/15	29237	GRENAWALT, BEVERLY A	1260	375.34
10/10/15	PC	10/15/15	29238	BRUECKNER, AMANDA EF	1261	879.61
10/10/15	PC	10/15/15	29239	MOUNTFORD, KELLI ANN	1263	1,364.75
10/10/15	PC	10/15/15	29240	PARSONS, MARY MARGAF	1277	798.96
10/10/15	PC	10/15/15	29241	KENT, HEATHER EILEAN	1284	201.69
10/10/15	PC	10/15/15	29242	KOELE, ISABELLE MORGA	1285	49.93
10/10/15	PC	10/15/15	29243	WOLLIN, PRESTON SCOT	1286	141.45
10/10/15	PC	10/15/15	29244	HENNING, LYLE THOMAS	1332	323.90
10/10/15	PC	10/15/15	29245	MELCHIOR, CODY JAMES	1347	156.99
10/10/15	PC	10/15/15	29246	HOLZHUETER, THOMAS	1349	192.69
10/10/15	PC	10/15/15	29247	NEUPERT, DALE EDWARD	1606	110.82
10/10/15	PC	10/15/15	29248	SCHOENWETTER, LOREN	1607	154.68
10/10/15	PC	10/15/15	29249	BUTZINE, JASON V	1706	1,558.58
10/10/15	PC	10/15/15	29250	PETRIE, MATTHEW T	1756	1,350.40
10/24/15	PC	10/29/15	29251	BUTZINE, RAYNELLE M	1001	742.12
10/24/15	PC	10/29/15	29252	BAIRD, LOIS A.M.	1002	1,155.08
10/24/15	PC	10/29/15	29253	HANSEN JR., MORTON J.	1008	1,462.16
10/24/15	PC	10/29/15	29254	BURGOS COLON, JESUS	1043	475.86
10/24/15	PC	10/29/15	29255	BRITZKE, NATHANIEL E	1045	120.05
10/24/15	PC	10/29/15	29256	SCHEER, WILLIAM HENRY	1046	50.79
10/24/15	PC	10/29/15	29257	GARTNER, FRANCINE A	1101	931.71
10/24/15	PC	10/29/15	29258	LANGE, RANDIE R	1104	1,525.08
10/24/15	PC	10/29/15	29259	SORENSEN, DENIS P	1106	1,631.92
10/24/15	PC	10/29/15	29260	BOLLIG, RANDY P	1113	1,382.71
10/24/15	PC	10/29/15	29261	THOMFORD, SARAH A	1115	1,525.70
10/24/15	PC	10/29/15	29262	BREITENFELDT, NICHOLA	1118	1,555.98
10/24/15	PC	10/29/15	29263	CULLEN, NATHANIEL J	1120	1,353.91
10/24/15	PC	10/29/15	29264	THOM, TRACY S	1121	1,414.93
10/24/15	PC	10/29/15	29265	RUPPRECHT, JOSEPH JAY	1126	1,421.20
10/24/15	PC	10/29/15	29266	EILENFELDT, WAYNE M	1135	399.18
10/24/15	PC	10/29/15	29267	VIRCHOW, KYLE J	1144	227.01
10/24/15	PC	10/29/15	29268	YERGES, GARY A	1203	1,287.71
10/24/15	PC	10/29/15	29269	ROBBINS, JEFFREY K	1204	1,024.37
10/24/15	PC	10/29/15	29270	YERGES, CHAD M	1206	1,047.09
10/24/15	PC	10/29/15	29271	JURSS, DEAN A	1220	541.45
10/24/15	PC	10/29/15	29272	ZIBELL, JOEL R	1251	1,074.32
10/24/15	PC	10/29/15	29273	GRENAWALT, BEVERLY A	1260	311.65
10/24/15	PC	10/29/15	29274	BRUECKNER, AMANDA EF	1261	913.55
10/24/15	PC	10/29/15	29275	MOUNTFORD, KELLI ANN	1263	1,364.76
10/24/15	PC	10/29/15	29276	PARSONS, MARY MARGAF	1277	812.76
10/24/15	PC	10/29/15	29277	KENT, HEATHER EILEAN	1284	243.71
10/24/15	PC	10/29/15	29278	KOELE, ISABELLE MORGA	1285	94.18
10/24/15	PC	10/29/15	29279	WOLLIN, PRESTON SCOT	1286	141.45
10/24/15	PC	10/29/15	29280	HENNING, LYLE THOMAS	1332	381.90
10/24/15	PC	10/29/15	29281	MELCHIOR, CODY JAMES	1347	156.99
10/24/15	PC	10/29/15	29282	HOLZHUETER, THOMAS	1349	227.90
10/24/15	PC	10/29/15	29283	BUKATZ, GERALD C. H.	1351	66.50
10/24/15	PC	10/29/15	29284	NEUPERT, DALE EDWARD	1606	36.94
10/24/15	PC	10/29/15	29285	SCHOENWETTER, LOREN	1607	170.85
10/24/15	PC	10/29/15	29286	BUTZINE, JASON V	1706	1,291.71
10/24/15	PC	10/29/15	29287	PETRIE, MATTHEW T	1756	1,316.86
10/24/15	PC	10/29/15	29288	BENISCH, WESLEY L	1900	1,111.81
10/24/15	PC	10/29/15	29289	LANGE, TINA MARIE	1903	237.78
10/24/15	PC	10/29/15	29290	BUTZINE, VERN LEROY	1904	59.10
10/24/15	PC	10/29/15	29291	OLSON, DUANE C	1918	9.23

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
10/24/15	PC	10/29/15	29292	SCHEEL JR, ROBERT A	1921	13.85
10/24/15	PC	10/29/15	29293	STROBEL, CRAIG RANDAL	1933	118.78
10/24/15	PC	10/29/15	29294	JOYCE, LINDA MAY	1934	122.19
10/24/15	PC	10/29/15	29295	KUHLOW, JULIE A	1936	550.55
10/24/15	PC	10/29/15	29296	DORNACKER, KURT R	1941	254.45
10/24/15	PC	10/29/15	29297	COTTING, JOHN ERIC	1963	824.32
10/24/15	PC	10/29/15	29298	ZIEROTH, DAVID M	1981	9.23
10/24/15	PC	10/29/15	29299	BOEDEFELD, JON HARALI	1982	617.73
10/24/15	PC	10/29/15	29300	BUTZINE, CHRISTINE ELIZ	1983	73.88
10/24/15	PC	10/29/15	29301	BENISCH, EMILIE K	1990	207.12
10/24/15	PC	10/29/15	29302	FISH, CHRYSTAL MARIE	2002	22.32
10/24/15	PC	10/29/15	29303	SCHMIDT, MARLYS J	2004	331.53
10/24/15	PC	10/29/15	29304	HERING, KENDRA LYNNEL	2006	9.23
10/24/15	PC	10/29/15	29305	COLLINS, BILLIE LYNN	2011	214.34
10/24/15	PC	10/29/15	29306	HERING, KEENAN BRADLE	2012	364.04
10/24/15	PC	10/29/15	29307	WEBER, BENJAMIN K	2013	108.51
10/24/15	PC	10/29/15	29308	BEUTIN, KEITH JAMES	2014	55.41
10/24/15	PC	10/29/15	29309	FRITSCH, RYAN MICHAEL	2015	63.72
10/24/15	PC	10/29/15	29310	CHRISTIANSON, RUSSELL	2022	105.28
10/24/15	PC	10/29/15	29311	WOOLEVER, JACOB THOM	2027	242.25
10/24/15	PC	10/29/15	29312	LAI MILLER, PEGGY PIK	2028	141.89
10/24/15	PC	10/29/15	29313	OLGUIN, MARIBEL REMED	2030	234.36
Grand Totals:						<u>92,155.03</u>

RESOLUTION #2015-27

AUTHORIZING IMPACT FEE EXPENDITURES

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the approved 2015 budget calls for expenditures from Impact Fee Funds 201 (Storm Sewer), 202 (Public Works), 203 (Park & Recreation), 204 (Sanitary Sewer) and 205 (Water) for expenditures on new projects in accordance with Chapter 380-50 of the municipal code.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Waterloo, Jefferson County, Wisconsin that it authorizes the following expenditures to take place in calendar year 2015 using impact fees collected and expensed in accordance with Chapter 380-50 of the municipal code.

FUND	NAME	CAPITAL EXPENDITURE	AMOUNT
201	STORM SEWER	Kunkel Engineer expense for STH 19 as referenced on pg. 6 of 2006 of facility needs assessment	\$ 600
202	PUBLIC WORKS	Kunkel Engineer expense for STH 19 as referenced on pg. 6 of 2006 of facility needs assessment	\$ 1,400
203	PARK & RECREATION	Purchase of sign for Waterloo Regional Trailhead	\$ 1,000
204	SANITARY SEWER	Kunkel Engineer expense for STH 19 as referenced on pg. 6 of 2006 of facility needs assessment	\$ 2,250
205	WATER	To Utility for qualifying expenses	\$ 700
Total			\$ 5,950

PASSED AND ADOPTED this 19th day of November 2015.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

FISCAL NOTE – This specifies and details previously budgeted 2015 expenditures for Funds 201-205.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
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Website: www.waterloowi.us

RESOLUTION #2015-28

2016 CITY OF WATERLOO FEE SCHEDULE

WHEREAS, Section §100-8, Fee Schedule permits the Council by resolution to amend from time to time the City of Waterloo Fee Schedule;

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Common Council of the City of Waterloo that the Common Council adopts a City of Waterloo Fee Schedule as listed below.

CITY OF WATERLOO FEE SCHEDULE

GENERAL ADMINISTRATION

<u>Description</u>	<u>Fee</u>
Audio or video – Police Dept. records request	\$3 per CD or tape
Audio or data – Clerk/Treas. Office records request	\$3 per CD or available media
Audio or video – Cable TV Station - Governmental	\$3 per CD or available media
Audio or video – Cable TV Station – Non-Governmental	\$10 per CD or available media
Bicycle registration	\$5 for period bicycle is owned by registrant or family member
Faxing	\$5
Hearing Officer for grievance process	½ of the total expense
Municipal ordinance book	\$145
Municipal parking lot annual permit	\$120
Poll Book Reports	\$15 per order plus \$0.25 per page
Photocopies	\$0.25 per page
Returned check	\$30 per occurrence
Rummage & garage sale	\$10 (if four or more sales occur in one-year)
Special assessment letter	\$25 per lot
Special meeting charge	\$200 per meeting
Winter street parking permit	\$50 (November 15 to April 1)
Website Sponsoring – Basic Service Page	\$36 per year
Website Sponsoring – Features Enabled Service Link	\$120 per year
Website Sponsoring - Full Service	\$360 per year

BUILDING INSPECTION

See Exhibit 1, Page 1 and 2, Rates effective September 19, 2014

Miscellaneous

<u>Description</u>	<u>Fee</u>
Moving of building	\$20 +\$1.50 per 1000 cubic feet

Impact Fees and Connection Charges (issued at time of occupancy)

<u>Description</u>	<u>Fee</u>
Sanitary Sewer Connection	\$853.97 per Equivalent Residential Unit
Impact Fee (updated for 2016 using annual information released Feb 2015)	
Park & Recreation Impact Fee	\$350 \$354 per Residential Equivalent Unit
Public Works Impact Fee	\$506 \$512 per Residential Equivalent Unit
Sanitary Sewer System Impact Fee	\$817 \$827 per Residential Equivalent Unit
Storm Water Impact Fee	\$230 \$233 per Residential Equivalent Unit
Water Impact Fee	\$747 \$756 per Residential Equivalent Unit
	\$2,650 \$2,682 Total Impact Fee per REU

Water Booster Station / Water Hook-up

<u>Description</u>	<u>Fee</u>
Treyburn Farms 1 st Addition Lots 17-25, 68 and 76-83	\$866 per lot
Waterloo Assessment District No. 1	\$866.94 per lot

EMERGENCY SERVICES

<u>Description</u>	<u>Fee</u>
False alarm fee (occurring within a continuous 12 month period)	1st: no fee, 2nd: \$100.00, 3rd: \$200.00

FACILITY RENTAL

See Exhibit 2

LICENSES

<u>Description</u>	<u>Fee</u>
Cigarette license	\$100 per year
Carnival, circus or concert	\$50 per event
Dog license	
Unaltered male/female	\$15 per year
Spayed/neutered	\$11 per year
Additional fee if licensed after April 1	\$10
Kennel license	\$30 per year
Boarding fee	\$15 per day
Cat and Dog intake fee	\$25 first occurrence per year, \$50 thereafter
<u>Dog Park fee</u>	
<u>Annual Permit Tag</u>	<u>\$10</u>
<u>Replacement Tag</u>	<u>\$5</u>
<u>Daily Fee</u>	<u>\$3</u>
Liquor license	
Class "A" malt beverage	\$500 per year
"Class A" liquor	\$500 per year
Class "B" malt beverage	\$100 per year
"Class B" liquor	\$500 per year
Temporary Class "B" (Picnic License)	\$10 per event
Reserve "Class B" liquor	\$10,000
"Class C" wine	\$100 per year
Wholesalers fermented malt beverage	\$25 per year
Transfer of license to another premise	\$10 per year
Agent Appointment	\$10
Class A & B Liquor License Publication Fee	\$10 per year
Operator's license	
New	\$60 (expires odd year)
Renewal	\$30 (expires odd year)
Provisional	\$15 for 60 days
Temporary	\$15 for 14 days
Transient merchant license	\$20

Mobile home park operation
Junk dealers

\$2 for each space, minimum of \$25
\$25 per year

LAND USE AND SUBDIVISION

Description

Conditional use application
Design review
Driveway & culvert cuts
Erosion & sediment control plan permit fee
Final plat review
Final plat review, reapplication
Land use rezoning
Minor subdivision review/certified survey map submittal
Preliminary plat review
Preliminary plat review, reapplication
Street opening/sidewalks
Sign permit

Variance application
Zoning map and others provided by City Engineer

Fee

\$285
\$.02 per sq. ft. of the disturbed area
\$75
\$200
\$100 + \$4 per lot
\$50 + \$1 per lot
\$285
\$50
\$475 + \$4 per lot
\$100 + \$2 per lot
\$30
\$10 minimum, \$50 maximum with \$1 for each sq ft
over 10 sq ft
\$285
\$10

PUBLIC WORKS DEPARTMENT

Description

Residential & commercial trash disposal
End loader with operator
Truck or pick-up with operator
Truck-wood chipper with two operators
Tractor-mower with operator
Riding lawn mower with operator
Truck-snow plow and/or sander with operator
Tractor/snow blower/blade with operator
Snow shoveling and/or salting
Street sweeper with operator
Chain saw with operator
Vactor sewer cleaning truck with operator
 Regular Hours Mon – Fri 7:00 a.m. – 3:30 p.m.
Vactor sewer cleaning truck with operator
Welder with operator
Paint marker with operator
Public works labor

Fee

\$12.00 per month
\$95 per hour, 1-hour minimum
\$85 per hour, 1-hour minimum
\$125 per hour, 1-hour minimum
\$75 per hour, 1-hour minimum
\$75 per hour, 1-hour minimum
\$85 per hour, 1-hour minimum
\$75 per hour, 1-hour minimum
\$95 per hour, 1-hour minimum
\$95 per hour, 1-hour minimum
\$95 per hour, 1-hour minimum
\$150 per hour, 1-hour minimum

\$200 per hour, non-regular hours
\$95 per hour, 1-hour minimum
\$65 per hour, 1-hour minimum plus material
\$65 per hour, 1-hour minimum

WATER AND SEWER

Description

Private Well Operation
Initial
Renewal
 Renewal Late Fee
 Well abandonment

Fee

\$450 5 year permit expires June 30, 2014)
\$175 5 year permit expires June 30, 2014)
\$50
No Fee

Sewer Service Charge Unit Costs (effective January 15, 2013)

Fixed charge per month \$8.30
Volume charge per 1,000 gallons \$6.49
BOD surcharge per pound over 250 mg/l \$0.54
SS surcharge per pound over 250 mg/l \$0.25
Nitrogen surcharge per pound over 35 mg/l \$0.84
Phosphorous surcharge per pound over 7 m/gl \$13.42

Category A Service Charge	
Fixed monthly charge	\$8.30
Volume charge per 1,000 gallons	\$6.49

WATER AND SEWER

<u>Description</u>	<u>Fee</u>
Category B Service Charge	
Fixed monthly charge	\$8.30
Volume charge per 1,000 gallons	\$6.49
Surcharge:	
- BOD per pound greater than 250 mg/l	\$0.54
- Suspended solids greater than 250 mg/l	\$0.25
- Nitrogen greater than 35 mg/l	\$0.84
- Phosphorous greater than 7 mg/l	\$13.42
Portland Sanitary District Sewer Users	
Fixed monthly charge	\$8.30
Volume charge per 1,000 gallons	\$6.49

Adopted this 4th day of December, 2014.

CITY OF WATERLOO

Signed: _____
 Robert H. Thompson, Mayor

Attest:

 Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

City of Waterloo Fee Schedule

EXHIBIT 1, PAGE 1 OF 2

Rates effective Sept. 19, 2014

Residential 1 & 2 Family	Fee	Minimum
New Dwelling/Addition	\$.21 per sq ft all floor area	\$125.00
Erosion Control	\$125.00 (New) \$75.00 (Addition)	
Remodel	\$10.00 per thousand of valuation	\$85.00
Accessory Structure	\$.21 per sq ft all areas	\$60.00
Occupancy Permit	\$60.00 per dwelling unit	
Temporary Occupancy Permit	\$100.00	
Early Start (footings and foundations)	\$135.00	
Plumbing		
New Bldg/Addition/Alteration <i>(For Alterations use sq. ft. of alteration area)</i>	\$45.00 base plus \$.055 per sq ft all areas	\$50.00
Replacement & Misc Items	\$10.00 per thousand of plumb. project valuation	\$50.00
New Home Outside Sewer & Water Laterals	\$60.00 dwelling to right-of-way	
Electrical		
New Bldg/Addition/Alteration <i>(For Alterations use sq. ft. of alteration area)</i>	\$45.00 base plus \$.055 per sq ft all areas	\$50.00
Replacement & Misc Items	\$10.00 per thousand of Elec. project valuation	\$50.00
HVAC		
New Bldg/Addition/Alteration <i>(For Alterations use sq. ft. of alteration area)</i>	\$45.00 base plus \$.055 per sq ft all areas	\$50.00
Replacement & Misc Items	\$10.00 per thousand of HVAC project valuation	\$50.00
Razing Fee	\$.05 per sq ft all areas	\$75.00
Other		\$50.00

Commercial	Fee	Minimum
New Structure/Addition	\$.21 per sq ft all areas	\$150.00
Erosion Control	\$350.00 for first acre plus \$150.00 per acre or portion thereof	
Remodel	\$11.00 per thousand of valuation	\$135.00
Occupancy	\$70.00 per unit	
Temp Occupancy, Change of Use	\$70.00 per unit	
Early Start Permit	\$165.00 (footings & foundations per SPS 361.32)	
Plumbing		
New Bldg/Addition/Alteration <i>(For Alterations use sq. ft. of alteration area)</i>	\$50.00 base fee plus \$.065 per sq ft, all areas	\$55.00
Replacement & Misc Items	\$10.00 per thousand of plumbing proj valuation	\$55.00
New Construction Outside Sewer & Water Laterals	\$100.00 for the 1st 100 ft then \$.50/ft thereafter	
Electrical		
New Bldg/Addition/Alteration <i>(For Alterations use sq. ft. of alteration area)</i>	\$50.00 base fee plus \$.065 per sq ft, all areas	\$55.00
Replacement & Misc Items	\$10.00 per thousand of electrical proj valuation	\$55.00
HVAC		
New Bldg/Addition/Alteration <i>(For Alterations use sq. ft. of alteration area)</i>	\$50.00 base fee plus \$.065 per sq ft, all areas	\$55.00
Replacement & Misc Items	\$10.00 per thousand of HVAC proj valuation	\$55.00

EXHIBIT 1, PAGE 2 OF 2

Commercial Fees (Continued)	Fee	Minimum
Razing Fee	\$.05 per sq ft of floor area	\$75.00
Other		\$70.00

Agricultural Buildings (unheated)	Fee	Minimum
New Structure/Addition/Remodel	\$.08 per sq ft all floor area	\$50.00

Miscellaneous	Fee	Minimum
Pools (Separate Electric Permit Required)	\$85.00	
Re-inspection Fee - each occurrence	\$50.00	
Failure to Call for Inspection - each occurrence	\$50.00	
Double Fees are due if work is started before the permit is issued.		
Permit Renewal – 50% of the permit fee based on current fee schedule, but not less than minimum fee.		
State Seal	\$41.00*	

*State Seal Fee is not split with ILL. Any amount over the actual cost of the seal is retained by the City as an administrative fee.

EXHIBIT 2



**Warming Room & Back Patio Rental Agreement
For the Waterloo Regional Trailhead
Located at 760 McKay Way, Waterloo, WI 53594**

Renter (Please Print Legibly) Full Address

Phone Number Email

Name of Group (if applicable) Event Type

Date Requested Expected Number of People

Rental Times: From: _____ am/pm to: _____ am/pm

Refundable Deposit	Rental	Rental Fee
\$50.00	Non-Profit	\$0.00
\$50.00	Half Day (less than 4 hours)	\$85.00
\$50.00	Full Day (4 hours or more)	\$150.00

Rental Fee Amount: \$ _____ + \$50.00 (Deposit) = _____

Received On: _____ Receipt #: _____

Keys to the Trailhead:

If your group is issued a key, return the key to City Hall during normal business hours or the municipal drop box in front of the City Hall at 136 N. Monroe Street immediately after renting.

Policy Acknowledgement:

I agree to abide by the Waterloo Regional Trailhead - Facility Use Rules & Procedures.

Signature: _____ Date: _____

Warming Room & Back Patio Rental Agreement Facility Use Rules & Procedures

It is the goal of the city to have the Waterloo Regional Trailhead utilized to the greatest extent possible by all members of the community. The facility will be rented out on a first-come, first-serve basis and the instructions for proper rental are below.

1. Visit
<https://www.google.com/calendar/embed?src=vln6dopltbohinc4c9mjqr7svo%40group.calendar.google.com&ctz=America/Chicago> to ensure the facility is available for your event. If you have further questions regarding availability, contact City Hall at the number below. Staff will hold the shelter for 5 business days; if the rental agreement, fee, and deposits are not received within that time span, the trailhead will be reopened to the public for rental.
2. Rental fees and deposits can be paid using 2 separate checks or with cash. Checks should be made out to the City of Waterloo, and note in the memo section referring to the Waterloo Regional Trailhead (WRT). If there are no charges for damaging or cleaning the Trailhead after use, the deposit check will be returned within 5 business days of the reservation.
3. All rental fees will be retained in full unless the reservation is canceled at least 5 business days in advance of the reservation date. Fees for reservations made less than 5 business days in advance are NOT refundable, except in cases of inclement weather, which will be treated on a case-by-case basis. Reservations are guaranteed only when the fee is paid and the Rental Agreement is signed.
4. Reservation hours are from 6:00 a.m. to 10:00 p.m.
5. Time periods must fall within the same calendar day. For example, the event cannot run from 5:00 p.m. on Saturday to 8:00 a.m. on Sunday. It is the renter's responsibility to remove all personal items from the Trailhead by the end of the rental day. Failure to remove all items will result in collection of the shelter deposit and other potential charges.
6. The clean-up checklist provided to each group must be completed by the renter. It is the renter's responsibility to clean and restore the premises back to the condition the renter received it in.
7. If the Trailhead has sustained damage, or if municipal personnel must clean the facility after a rental, any or all of the deposit will be kept to cover costs. Additionally, if the deposit doesn't cover the cost of repairs or cleaning, the renter(s) will be billed the remaining amount. Any remaining deposit funds after damages or cleaning will be refunded by the city within 5 business days.
8. All applications must be signed by an adult at least 18 years of age and the same adult must be in attendance during the entire reservation time, until all participants have left the grounds.
9. If a key is checked out to your group, it must be returned to City Hall located at 136 N. Monroe Street at the end of the rental period. Failure to return the key will result in your deposit not being refunded and the cost of changing the locks billed back to the rental group.
10. Reservations entitle your group exclusive use of the facility's warming room and back patio, however the general public may still use the restrooms during normal building hours. Other facilities such as play areas are for use on a first-come, first-served basis with a one hour time limit if another group or individual is waiting.
11. If there is a conflict with other people regarding the shelter, the Waterloo Police Department should be contacted to resolve the matter.

12. The use of the trailhead must be in accordance with local and state law. Use of tobacco is prohibited in and around the building and alcohol can only be consumed if authorized by the Clerk/Treasurer's Office or the City Council. Fire and safety laws must be observed and firearms are not allowed on trailhead premises at any time.
13. Any emergency occurring while using the facility must be reported to the Clerk/Treasurer's office or the Police Department.
14. All dogs must be leashed.
15. Vehicles are restricted to roadways and parking areas; **do not drive or park on the grass.**
16. The City of Waterloo reserves the right to review and/or refuse future use of the trailhead to any group based on past rental history. If a dispute arises regarding the use of the trailhead, the final decision rests with the Clerk/Treasurer.
17. The City of Waterloo reserves the right to cancel a scheduled reservation due to unforeseen circumstances. Notification of such cancellation will be given a minimum of 24 hours in advance if possible (especially in the case of weather). Renters should contact the Clerk/Treasurer's Office or the Waterloo Police Department if inclement weather threatens.

Contact Phone Numbers:

Waterloo Clerk/Treasurer's Office: 920.478.3025 (Monday through Friday 8a - 4:30p)
Waterloo Police Department: 920.478.2343 (Monday through Friday 7:30a – 3:30p)



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

RESOLUTION #2015-30

**A RESOLUTION ADOPTING AN ANNUAL BUDGET AND APPROPRIATING THE NECESSARY FUNDS
FOR THE OPERATION OF THE CITY OF WATERLOO, WISCONSIN,
FOR THE YEAR 2016**

WHEREAS, it is necessary for the City of Waterloo to levy taxes and appropriate monies for expenditures;

BE IT RESOLVED, that the following Finance, Insurance & Personnel Committee detail and summary documents represents the 2016 budget for the City of Waterloo in its entirety including the Waterloo Water & Light Commission forecasted 2016 budget.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Common Council of the City of Waterloo that the Common Council adopts the proposed budget, and hereby levies a tax of **\$2,022,154.95** for all necessary purposes within the City of Waterloo for expenditures by the City of Waterloo for 2016. Said levy being distributed across the City funds as follows:

General Fund	\$1,225,102.00
Debt Service Fund	\$484,936.00
Capital Expenditure Fund	<u>\$220,584.00</u>
SUB-TOTAL	\$1,930,622.00

Tax Incremental District #1	\$81,132.24
Tax Incremental District #2	\$0.00
Tax Incremental District #3	\$10,400.71
Tax Incremental District #4	<u>\$0.00</u>
SUB-TOTAL	<u>\$91,532.95</u>

TOTAL	\$2,022,154.95
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Passed and adopted this 19th day of November 2015.

City of Waterloo

Robert H. Thompson, Mayor

Attest:

Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Finance Insurance & Personnel Committee
FISCAL NOTE – See summary and detail documents



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
 Phone (920) 478-3025
 Fax (920) 478-2021

PARKING PERMIT APPLICATION – Municipal Code 350-7(G)

Chapter 350: VEHICLES AND TRAFFIC
 § 350-7. Parking restrictions.

G. Winter parking regulations. No person shall park in any City street or public parking lot in the City between the hours of 1:00 a.m. and 6:00 a.m. from November 15 to April 1, except by permit as set forth in Subsection E or as hereinafter set forth:

- (1) Overnight parking on City streets may be allowed by permit only. The permit fee shall be as stated in the City of Waterloo Fee Schedule for each winter season from November 15 to April 1. Editor's Note: The Fee Schedule is on file at the office of the City Clerk-Treasurer.
- (2) Permits for winter on-street parking shall be issued only on the basis of unusual need for vehicles owned by City residents residing on property which does not have a driveway, lacks sufficient space to provide for off-street parking and does not have a reasonable alternative for overnight parking.
- (3) Permit applications are to be obtained, completed and paid for at the office of the Clerk-Treasurer. Applications shall be submitted to the Council for review and granting or denial.
- (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

APPLICATION DATE: 11-10-15 NAME: Linda Lofton
 ADDRESS: 345 Pierce
 PHONE: 920-253-7783
 OWN OR RENT? OWN
 IF RENTER FURNISH NAME, ADDRESS & PHONE NUMBER OF LANDLORD:

 (NAME) (PHONE)

 (ADDRESS)
 BRIEFLY EXPLAIN NEED FOR PERMIT: No drive on 345 Pierce
so parking on street Thanks

 VEHICLE DESCRIPTION: MAKE: Plymouth MODEL: Voyager
 COLOR: Purple YEAR: 1999 LICENSE#: 133 PVP

(OFFICE USE ONLY)

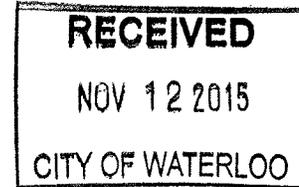
PERMIT # _____ ISSUE DATE: _____ EXPIRATION DATE: _____
 FEES PAID: 52.25 DATE: 11/10/2015 RECEIPT NUMBER 31612



JEFFERSON COUNTY
Jefferson County Courthouse
311 S. Center Avenue - Room 201, Jefferson, WI 53549
Telephone (920) 674-7430

Donald Reese
County Board
Supervisor

November 10, 2015



CITY OF WATERLOO
CHRIS ASTRELLA, CLERK/TREASURER
136 N MONROE STREET
WATERLOO WI 53594-1198

ROBERT THOMPSON, MAYOR

The Jefferson County Solid Waste/Air Quality Committee is asking for the financial support of all towns, villages and cities for proper disposal of TVs and monitors at our recycling sites. Without your financial support the Jefferson County Solid Waste/Air Quality Committee is considering eliminating the e-waste (electronics) and appliance recycling program because it is costing the County over \$1,000 a week. Since July 7 through October 27 we have spent \$28,650.28 for CRT TV and monitor recycling. The cost to run this program a year could be over \$65,000. We are working with our partners in trying to find ways to fund the program, but without these funds, elimination may be the only option. Your financial support is needed to sustain this program. Attached is a breakdown of shared costs if everyone works together to retain this recycling program.

The Committee would also like you to be aware of some of the problems that could occur without proper electronics and appliance recycling sites in the County.

1. Goodwill will only take complete computers for recycling or resale. They will not take any TVs or monitors with CRT glass. They will not take any broken appliances.
2. If all the sites are closed the only nearby recycling site is Universal Recycling Technologies in Janesville and they charge \$10.00 for each TV brought to their facility. They are open Monday – Friday business hours.
3. Best Buy will take 3 TVs per week under a 32 inch screen size. This is for household use only. Any TVs or monitors with physical damage will not be accepted. Best Buy asks that you call first before bringing your TV or any type of electronics. There is a Best Buy in Janesville.
4. The Committee and partners are afraid that if the sites are closed we will find electronics in our ditches and wetlands. The cost for cleanup if the glass is broken is more costly than recycling. Broken CRT glass is treated as a hazardous waste.
5. The partners said that if they start to charge \$10 for each TV and monitor at the sites they will have to hire more staff to implement the new procedures. With their tight budgets this would be difficult.
6. All electronics and appliances are banned from the landfills. You cannot put them in your trash.
7. For pickup John's charges \$38 per TV and Advance charges \$15-\$135 per TV-based on screen size.
8. If the County continues to pay for this program without support we would run out of funds for Clean Sweep and this program within three years.

Thank you in advance for considering the Clean Sweep Program in your 2016 budget. We are eager to work with you to maintain this valuable program for our citizens. The Solid Waste Committee would like to hear from you by May 1, 2016 if you can help support the program or if you have other suggestions. Enclosed is a donation sheet. Please contact Program Assistant Sharon Ehrhardt at (920)674-7430 for answers to your questions about Jefferson County's Clean Sweep and Recycling Program.

JEFFERSON COUNTY
SOLID WASTE/AIR QUALITY COMMITTEE

We also want to share information about our Clean Sweep Recycling Program by attaching a 2015 update to this donation letter. We will also post updates on our web page. Here is our website address: www.jeffersoncountywi.gov/cleansweep. We plan to keep it current with new recycling information as well as dates and locations of coming events.

Sincerely,



Donald Reese, Chairperson
Solid Waste/Air Quality Committee

cc: Jefferson County Board of Supervisors and Ben Wehmeier, Jefferson County Administrator
Enclosures: Donation Sheet, Clean Sweep Updates and 2016 CS Brochure & Chemical List

2016 Contribution Sheet

The Clean Sweep Program appreciates your contributions to continue this environmental effort to keep hazardous chemicals, drugs, and electronics out of private sewage systems, municipal and private wells, wastewater/water treatment plants and landfills. Clean sweep offers proper disposal of these substances and keeps them away from our children, teenagers, pets, surrounding environment and groundwater. We need to work together to give residents of Jefferson County options for proper disposal of hazardous waste.

Please fill out the bottom contribution sheet and return to:

**Clean Sweep Program
Jefferson County Courthouse
311 S. Center Avenue – Room 201
Jefferson, WI 53549**

For questions contact: Sharon Ehrhardt (920)674-7430

See website for complete donor list: www.jeffersoncountywi.gov/cleansweep

Please return with contribution

Contact Name _____

Business Name _____

Address _____

City _____ **Zip** _____

Phone _____ **Email** _____

\$250 _____ **\$350** _____ **\$450** _____ **\$500** _____ **\$750** _____ **\$1,000** _____

\$1,500 _____ **\$2,500** _____ **\$3,500** _____ **\$4,500** _____ **\$5,000** _____

Other _____

Using Figures from County Directory
Population 83,974

	Population	Precentage	\$50,000
Aztalan	1456	1.73	\$865
Cold Spring	728	0.86	\$430
Concord	2075	2.47	\$1,235
Farmington	1384	1.64	\$820
Hebron	1096	1.3	\$650
Ixonia	4618	5.49	\$2,745
Jefferson	2185	2.6	\$1,300
Koshkonong	3689	4.39	\$2,195
Lake Mills	2083	2.48	\$1,240
Milford	1107	1.31	\$905
Oakland	3088	3.67	\$1,835
Palmyra	1181	1.4	\$700
Sullivan	2211	2.63	\$1,315
Sumner	824	0.98	\$490
Waterloo	909	1.08	\$540
Watertown	1968	2.34	\$1,170
Cambridge	108	0.12	\$60
Johnson Creek	2873	3.42	\$1,710
LacLaBelle	1	0	\$0
Palmyra	1779	2.11	\$1,055
Sullivan	670	0.79	\$395
Fort Atkinson	12364	14.72	\$7,360
Jefferson	7922	9.43	\$4,715
Lake Mills	5758	6.85	\$3,425
Waterloo	3323	3.95	\$1,975
Watertown	15472	18.42	\$9,210
Whitewater	3092	3.68	\$1,840

Dumping/irresponsible disposal



Oconto County

Estimated cost of
Cleanup: \$120,000

Agencies Involved:
Oconto County, DNR
and EPA

Contaminated Soil,
CRT leaded glass
broken and burned
(hazardous materials)

The EPA found some
funds to help pay for
clean up.

2015 Clean Sweep and Recycling Program Updates

Donations

Thanks to a continued donation of \$20,000 from the City of Watertown we were able to have four Clean Sweeps in 2015 and plan to continue with four in 2016. The City of Watertown understands that the cost of prevention is cheaper than the cost of cleanup. Many other businesses, service groups, cities, towns, villages and private residents also donated totaling, an additional \$5,925 to our Clean Sweep and Recycling Program. We have partnered again with the City of Whitewater and with Walworth County for the fourth Clean Sweep of 2015 and will pay the disposal costs of all Jefferson County residents who attend the fall event. With this partnership, we reduce our costs and offer residents in the southeast corner of Jefferson County a closer disposal site. We charge a fee of \$10 per vehicle at our Clean Sweep events. This charge only covers about 8% of the actual cost per participant. The average cost per customer is between \$100 and \$200 depending on the number of participants. If there are more than 100 participants at an event, the cost per customer is less because of the predetermined setup charges.

Electronics

The company that collects TVs and monitors at the collection sites is now charging 7 cents a pound for CRT glass screened TVs and 5 cents a pound for CRT glass screened monitors. This is costing about \$1,000 per week, and the Jefferson County Solid Waste/Air Quality Committee is paying this cost until January 1, 2016. If we can't find the funding for it there may be a possibility of eliminating the program. Our partners do not want to eliminate the TV and monitor collection program and are working with us to find a solution for this additional cost to our budgets. We are also looking into charging residents a fee per CRT TVs or monitors. This program has been free for over five years and is a valuable service to the residents of Jefferson County. In the last six years, Jefferson County has recycled 3,677,218 pounds of electronics and 475,576 pounds of appliances. For a county with 83,940 residents, this is an immense accomplishment, and residents should be proud of their participation.

Drugs

Jefferson County now has seven drug drop-off sites. Two new sites, UW-Whitewater Police Department and City of Jefferson Police Department were added this year. The Department of Justice has changed how pill medications must be handled. Pill medications must now be placed in sandwich size sealed Ziploc bags. All liquids and creams should stay in the original containers. The Wisconsin Department of Justice has taken over the drug collections for the State at no cost to the police and sheriff departments. We volunteer our staff to helping police get their drugs ready for the state collection.

Latex Paint

The Clean Sweep Program will not be accepting latex paint at future Clean Sweeps. You can take your latex paint to the City of Watertown Street Department, 811 S. First Street, Watertown or Ixonia Recycling Transfer Station, W1276 Elmwood, Ixonia. Oil-based paint/paint products should be brought to Clean Sweep events. Paint must be clearly labeled and not dried out. Please close lid tightly and keep in original containers. Do not bring empty paint cans or dried out paint; put these in your trash at home. When you bring your paint to a Clean Sweep event, please separate the paint from the chemicals – this will speed up the unloading process.

Grant & Budget

The Clean Sweep Recycling Program again applied for the 2016 grants from the State of Wisconsin for chemical and drug disposal. For the sixth year in a row the grant monies have been reduced. We are worried that these grant dollars will be eliminated in future state budgets. The Solid Waste/Air Quality Committee understands that, with reduction of grants and funds to our local governments, it becomes harder for each community to make commitments to the Clean Sweep Program, but it is now more important than ever to become a supporter. The Committee does not want this great program to be taken away. We would like to continue holding the events in Watertown, Fort Atkinson, Jefferson, and Whitewater to make them convenient for all of our county residents.

Call (920) 674-7430 for more information or email sharoneh@jeffersoncountywi.gov

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Thursday, November 12, 2015 5:02 PM
To: Waterloo Clerk/Treas Office
Subject: FW: City of Waterloo Funding Request - Hurricane Ike Supplemental Funding
Attachments: 2015-11-12WaterlooIKESupplementalRequest.pdf

FYI City Council
-Mo

From: Mo Hansen [mailto:cityhall@waterloowi.us]
Sent: Thursday, November 12, 2015 4:56 PM
To: Stanley.Kaitfors@wisconsin.gov
Cc: City of Waterloo, Mayor <mayor@waterloowi.us>
Subject: City of Waterloo Funding Request - Hurricane Ike Supplemental Funding

Stan,

Attached you will find a City of Waterloo's funding request for Hurricane Ike supplemental funding. Please let me know if further information would be beneficial in evaluating our request. Thank you.

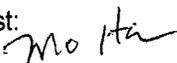
Mo Hansen
Clerk/Treasurer
City of Waterloo
office: 920.478.3025
CityHall@Waterloowi.us

Follow Waterloo on Facebook >
| [WEB](#) | [INFO ALERTS SIGN-UP](#) |

136 North Monroe Street • Waterloo, WI 53594-1198 • Fax: 920.478.2021

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
AND
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: September 21, 2015**

1. CALL TO ORDER, ROLL CALL. Hansen noted attendance at 6:00 p.m. in the Council Chambers as consisting of: CDA Members present: Ziaja, Stinnett, Hermanson and Tuttle. Absent: Norton, Freund and one vacancy. CDC Members present: Thomas and Ziaja. Absent: Reynolds, Others present: Mike Nygren, Tom Bergan, Al Kegler and Clerk/Treasurer Mo Hansen.
2. MEETING MINUTES APPROVAL: JULY 20, 2015 AND AUGUST 17, 2015. MOTION: Moved by Thomas, seconded by Stinnett approve the July 20th and August 17th meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 203 East Madison Street - Reuse Concept
 - i. Requests For Public Input. DISCUSSION: Ziaja sought input from those attending regarding a concept for public access from 203 East Madison Street to Youker Park by way of a pedestrian path crossing Tom Bergan's property (estimated at 30 ft) and Emma Steward's property (estimated at 60 ft.). Tom Bergan said a fence was in place; the area was in the flood plain; he was non-committal on granting an easement along the river's edge for public access. Bergan said problems already existed due to downtown patrons being loud late at night. He said he sees Waterloo projects which don't get off the ground and suggested this may be one of them. He said it would be a waste of resources to change the grade of the property. Mike Nygren said he had been to MT's Bar, Ayala's Market and other places and found support for the path concept. Al Kegler said it was a lot of work to go through without funding in-hand. Ziaja thanked those providing public input.
 - ii. Concept Cost Estimates. A Kunkel Engineering estimate dated August 17, 2015 was presented. In response to a Bergan question, Thomas, Stinnett and others revisited the McKay Nursery concept for the green space on the south end of the parcel. It was noted as a river education, gathering space. Stinnett commented that it was not to replace the band stand. No action taken.
 - iii. Identifying Next Steps. Ziaja said in the coming months he would investigate further what works and what doesn't. No action taken.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Next meeting, Monday, October 19, 2015 at 6:00 pm. Noted.
6. ADJOURNMENT. MOTION. Moved by Thomas, seconded by Hermanson to adjourn. VOICE VOTE: Motion carried. Approximate time was 6:46 pm.

Attest:

Mo Hansen
Clerk/Treasurer

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
AND
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: October 19, 2015**

1. CALL TO ORDER, ROLL CALL. Ziaja called the joint meeting to order at 6:00 p.m. in the Municipal Building Police Training Room. CDA Members present: Ziaja, Stinnett, Freund, Norton, Hermanson, Tuttle and Moe. Absent: none. CDC Members present: Thomas, Reynolds and Ziaja. Absent: none. Others present: Diane Graff, the Courier and Clerk/Treasurer Mo Hansen.
2. MEETING MINUTES APPROVAL: JULY 20, 2015, AUGUST 17, 2015 AND SEPTEMBER 21, 2015. MOTION: Moved by Ziaja, seconded by Thomas approve the July 20th and August 17th meeting and to table approval of the September minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 203 East Madison Street - Reuse Concept. DISCUSSION: Ziaja said he spoke with Emma Steward regarding the granting of an easement to connect 203 East Madison Street to Youker Park by way of a pedestrian path on private property. Ziaja said both she and her son were opposed to granting an easement; Ziaja invited her to get together at a later date; he said she won't hinder development of the existing site. Reynolds said it would be necessary to get a definitive no from Bergan and Steward. Ziaja said the focus for now should be improving the lot, until such time as circumstances change and the property owners can be contacted again. MOTION: Moved by Ziaja, seconded by Tuttle to direct Hansen to look for funding and to revisit the matter monthly for updated information. VOICE VOTE: Motion carried.
 - i. Requests For Public Input. No action taken.
 - ii. Concept Cost Estimates No action taken.
 - iii. Identifying Next Steps No action taken.
5. NEW BUSINESS
 - a. Economic Development Strategic Plan Process. DISCUSSION: Hansen said Mayor Thompson had appointed a Steering Committee and this joint body could play in integral role in developing a strategic economic development plan. No action taken.
 - b. CDA-CDC Goals & Milestones. DISCUSSION: The body held a general discussion. Stinnett said the CDA had freedom to act unlike other committees, owning property, etc. Tuttle said the objective should be making plans a reality. Ziaja said the structure of the joint meeting can at times be awkward in deciding who votes and who doesn't. Stinnett referenced Lisa Hirchert's interest in a monarch community adding: don't let those people get away. Stinnett said a project prioritization process took place, the UW-Milwaukee work was completed. A revolving loan fund was referenced. Freund and Stinnett referenced the Connect Communities program noting that previously Ann Renforth and Mike Lannoy were brought in to add stakeholders. The objective of beautifying the downtown was listed. No action taken.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. By consensus the next meeting was set for Monday, November 16th at 7 pm. Thomas said he was unable to attend the next meeting.
7. ADJOURNMENT. MOTION. Moved by Thomas, seconded by Reynolds to adjourn. VOICE VOTE: Motion carried. Approximate time was 6:46 pm.

Attest:

Mo Hansen

Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: September 3, 2015

1. CALL TO ORDER AND ROLL CALL. Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Ziaja, Springer and Stinnett. Absent: none. Others attending: Maureen Giese and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: August 6, 2015. MOTION: Moved by Ziaja, seconded by Springer to approve the August meeting minutes as presented. Motion carried.
3. PUBLIC COMMENT
 - a. Chip Seal Complaint - Chris Joseph, Jills Court. DISCUSSION: The Committee reviewed a August 14, 2015 complaint from Chris Joseph. No action taken.
 - b. Maureen Giese registered a complaint stating that undeveloped property on McKay Way was not being properly mowed. She read the ordinance relating to weeds. She said she contacted her state legislator. She reviewed actions she took previously seeking municipal enforcement of the weed ordinance. She requested a reply. No action taken.
4. UNFINISHED BUSINESS
 - a. 333 Portland Road, Offer To Purchase Along With 123 S. Monroe St., 115 N. Monroe St. And 173 N. Monroe St. MOTION: Moved by Stinnett, seconded by Ziaja to convene in closed session. NOTE: [The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." Upon conclusion of the closed session the body reconvened in open session.]
5. NEW BUSINESS
 - a. Request To Shift The 2015 Revaluation Of Assessed Property From 2015 To 2016. DISCUSSION: Hansen provided documentation demonstrating levels of ratio compliance for 2014 and prior. He asked that a 2015 revaluation work be deferred until a later date. MOTION: Moved by Stinnett, seconded by Ziaja to approve a delay in revaluation work with a reconsideration in the 2016 period. VOICE VOTE: Motion carried.
 - b. 2016 Sidewalk Repairs And Installation. DISCUSSION: Ward #1 was identified as a target area for 2016, with Springer commenting that the Finance Committee would have to work through the budget process before this could be set. No action taken.
6. PROJECT UPDATES
 - a. Public Works Department Cold Storage Space Addition, 211 Hendricks St. Noted.
7. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:45 pm.

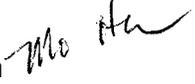
Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: November 5, 2015

1. CALL TO ORDER AND ROLL CALL. Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer and Stinnett. Absent: Ziaja. Others attending: Mayor Thompson, Public Works Director Yerges, and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: September 3, 2015 and October 1, 2015. MOTION: Moved by Springer, seconded by Stinnett to approve the October meeting minutes as presented and to table the September meeting minutes until such time as they are completed. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 333 Portland Road, Review Of Property Conditions & City Attorney Communication. DISCUSSION: The Committee reviewed the City Attorney's September 14, 2015 memo with the subject of "333 Portland Road / condemnation process." MOTION: Moved by Springer, seconded by Stinnett to direct staff to initiate a condemnation process. VOICE VOTE: Motion carried unanimously.
5. NEW BUSINESS
 - a. Termination Of Agreement With Bos Design For The Construction Of A DPW Building To Store Sand And Other Items, 211 Hendricks Street. DISCUSSION: Yerges requested the termination due to Bos Design's inability to identify an alternative at the bid price to building a concrete firewall which, with receipt of a Bos Design firewall change order, put the project over budget. Hansen said Edwin Bos in an 11/5/2015 email identified cancellation costs as being \$3,159. Mayor Thompson said because the bid documents showed the new structure as an addition connected to the existing structure, the need for the concrete fire wall was made apparent to all bidders and the City should not reimburse Bos Design for the cancellation costs. Yerges said Mitch Leisses of Kunkel Engineering was working with him on identifying alternatives. MOTION: Moved by Stinnett, seconded by Springer to recommend to Council the termination of the agreement and to further recommend that the \$3,159 cancellation amount not be paid. ROLL CALL VOTE: Ayes: Springer and Stinnett. Noes: none with Ziaja absent. Motion carried.
 - b. Written Township Agreements For Roadway Maintenance And Snow Removal. DISCUSSION: Yerges said he was seeking to have in writing an agreement which to date has been informal for the repair of road surfaces, snow removal, sign maintenance and the like. Springer suggested the representatives from the towns be invited to the next meeting. Yerges suggested a document be draft first for the towns to consider. BY UNANIMOUS CONSENT: The matter was placed on the November agenda.
 - c. 2016-2017 Municipal Street Discretionary Improvement Program Application (MSID) For Canal Road Improvements. DISCUSSION: The Committee reviewed a Hansen email and associated documents. MOTION: Moved by Springer, seconded by Stinnett to direct the submittal of a MSID matching grant application. VOICE VOTE: Motion carried.
6. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Springer to adjourn. The time was approximately 6:45 pm.

Attest:
Mo Hansen 
Clerk/Treasurer