



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, October 1, 2015 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: September 17, 2015 (Open Session), September 1, 2015 And August 20, 2015 (Closed Session)
3. PUBLIC COMMENT
4. COMMUNICATIONS TO COUNCIL
 - a. Mayoral Proclamation – Designate The Week Of October 4 – 10, 2015 As Fire Prevention Week
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Plan Commission
 - i. Proposed Certified Survey Map – 843 S. Monroe St., Matt Jennings
 - ii. Land Use Rezoning (M-1) To (C-1) – 333 W. Madison St And 467 W. Madison St., Hawthorn And Stone Development Inc.
 - iii. Conditional Use Permit Request To Allow Dwelling Units Below The Second Floor – 333 W. Madison St And 467 W. Madison St., Hawthorn And Stone Development Inc.
 - iv. Land Use Rezoning (Conservancy) To (R-2) – 257 Mill Street, City Of Waterloo
 - b. Public Safety & Health Committee
 - i. Special Event License - Madcross Promotions/Trek CXC Cup – October 9 – 11, 2015
 - ii. Dog Park Use Policy
 - c. Public Works & Property Committee
 - i. Resolution 2015-22 Awarding a Contract For The Construction Of A Public Works Department Space Addition, 211 Hendricks Street
6. NEW BUSINESS
 - a. Mayor Appointments Requiring Council Conformation
 - i. Waterloo Water & Light Commission, Larry Waldo, Completing An Unexpired Term Ending In 2017
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Wisconsin Public Power Inc. Amendment To Long Term Power Supply Contract
8. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 9/28/2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

- Public Safety & Health Committee, September 3, 2015
- Joint Meeting of the Community Development Authority and the Community Development Committee, July 20, 2015
- Joint Meeting of the Community Development Authority and the Community Development Committee, August 17, 2015

City of Waterloo, Wisconsin Proclamation

WHEREAS, the city of Waterloo, WI is committed to ensuring the safety and security of all those living in and visiting Waterloo; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,700 people in the United States in 2013, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 369,500 home fires; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, in one-fifth of all homes with smoke alarms, none were working; and

WHEREAS, when smoke alarms should have operated but did not do so it was usually because batteries were missing, disconnected, or dead; and

WHEREAS, half of home fire deaths result from fires reported at night between 11 p.m. and 7 a.m. when most people are asleep; and

WHEREAS, Waterloo's residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Waterloo's residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and

WHEREAS, Waterloo's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Waterloo's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Waterloo's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

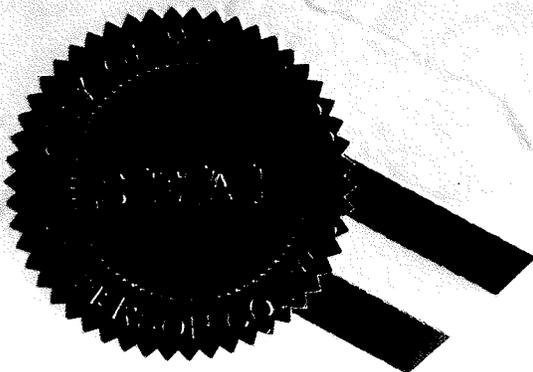
WHEREAS, the 2015 Fire Prevention Week theme, "Hear The Beep Where You Sleep. Every Bedroom Needs a Working Smoke Alarm" effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

THEREFORE, I, Robert H. Thompson, Mayor of the City of Waterloo, do hereby proclaim October 4-10, 2015, as Fire Prevention Week throughout this city, and I urge all the people of Waterloo to install smoke alarms in every bedroom, outside each sleeping area, and on every level of the home, including the basement and to support the many public safety activities and efforts of Waterloo's fire and emergency services during Fire Prevention Week 2015.

*In witness whereof I have hereunto set my
hand and caused this seal to be affixed.*

Mayor Robert H. Thompson

Date: October 1, 2015



To: City Council
From: Clerk/Treasurer as recommended by the Plan Commission
Date: September 23, 2015
Re: 843 South Monroe St – Certified Survey Map Memo of Understanding

Certified Survey Map Understanding:

1. The twenty three acre parcel identified as 843 South Monroe Street is to be divided into 4 smaller parcels. These 4 parcels will represent the existing draft CSM showing 2 parcels, but further subdivides the land *west of the drainage*. A JPG of this concept is part of the September 22, 2015 Plan Commission meeting materials for your visualization. The red lines show the subdivision of the larger blue shaded parcel in question.
2. The two westernmost parcels, west of the creek and owned respectively by the Fiedorowicz and Jennings families, will be designated as 'future conservancy.' The City will be given first right of refusal on these two parcels.
3. The two easternmost parcels would remain zoned agricultural with no deed restrictions applied. The westernmost parcels are to be designated as outlots.
4. Prior to siting of future homes and buildings on the parcels, consideration would be given on the two home site parcels to provide for future roadways and utilities. We would rely on the Plan Commission to give us guidance on the possible location of these improvements *prior* to setting the home locations.
5. Once full siting of the homes has been established, this siting would be communicated to the Plan Commission.
6. Due to engineering concerns raised by Mitchell Leisses of Kunkel Engineering regarding sewer, the City would allow for water and sewer installation by each home site in accordance with all current codes and allowing for future roadways and utilities planning. Estimates have already been obtained for well and septic on these properties.
7. Any future subdivisions would by statute be required to come before the Plan Commission, at which time any development improvements would be discussed.
8. Final municipal sign-off for this certified survey map is to be conditioned up approval from the City Engineer and City Attorney as to form and the final legislative intent of the City Council.

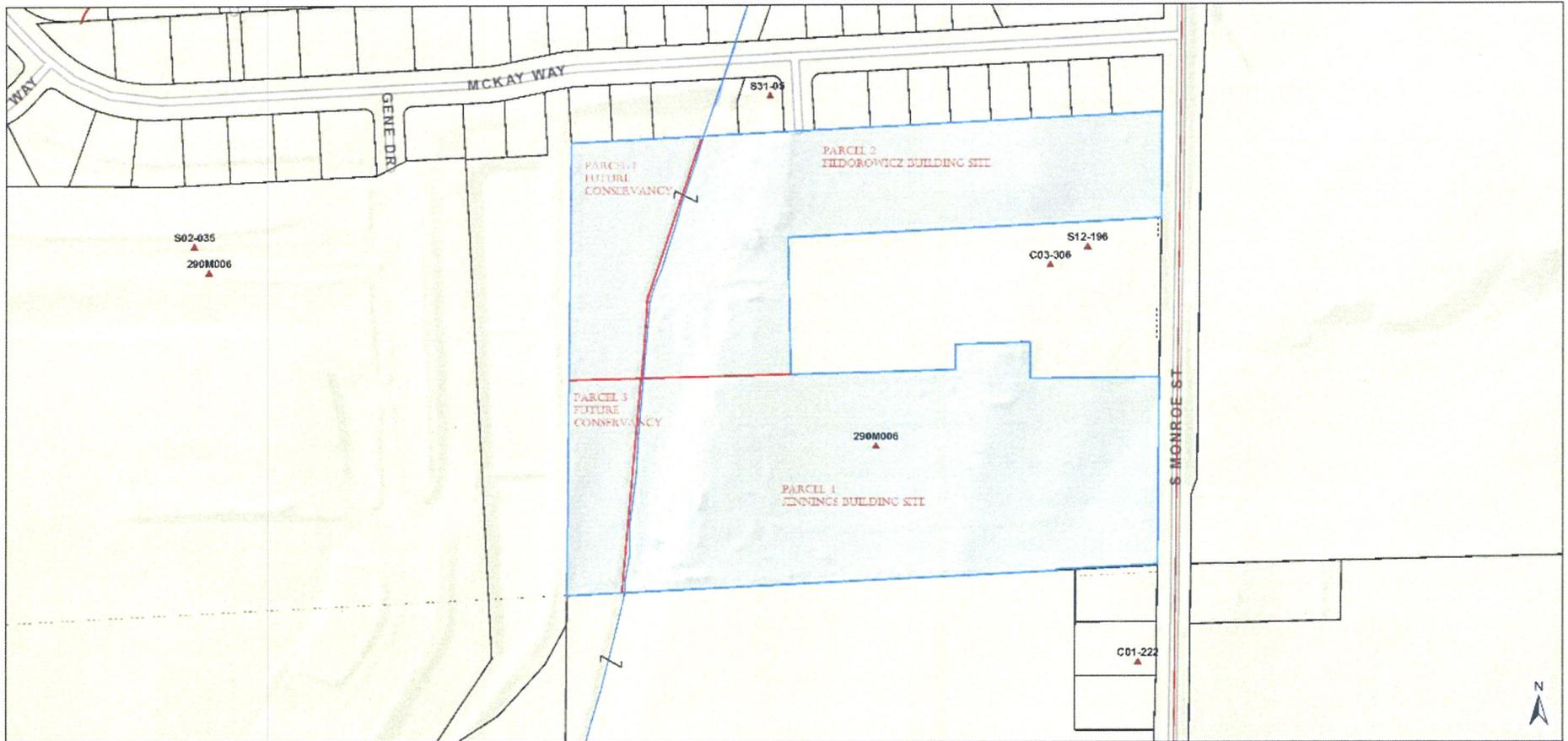
Matt Jennings, Applicant

Mayor Robert Thompson

Date

Date:

Fiedorowicz/Jennings Project



- | | | | | |
|-----------------------|---------------------|--------------------|--------------------|-----------------------------------|
| Override 1 | Section Lines | DATCP/JEFFERSON CO | C Community | W Waterfront |
| Municipal Boundaries | Surface Water | A-1 Ag | I Industrial | Land Surveys |
| Property Boundary | Map Hooks | A-2 Ag Bus | N Natural Resource | PLSS Sections |
| Old Lot/Meander Lines | Tax Parcels | A-3 Rural Res | R-1 Res Sewer | Public Survey System Co IDs |
| Rail Right of Ways | Streams and Ditches | A-T Ag Transition | R-2 Res No-Sew | WI Height Modernization Monuments |
| Road Right of Ways | JEFFERSON COUNTY | B Business | R/R Res/Rec | Township |

180 90 0 180 Feet

1 inch = 212 feet

Printed on: July 23, 2015

Author: Matt Jennings



Jefferson County Geographic Information System

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other relevant inaccuracies exist during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.



September 2, 2015

Mo Hanson
City of Waterloo
136 N Monroe St
Waterloo WI 53594

RE: Zoning Change Application

Please accept this letter as an application for zoning change for the properties listed below:

Property Information:

Parcel #290-0813-0644-065

- 333 W Madison Street, Waterloo, WI
- 12.4 Acres

Parcel #290-0813-0644-064

- 467 W Madison Street, Waterloo, WI
- .613 Acres

Current Zoning District:

Parcel #290-0813-0644-065

- M-1 Limited Industrial District

Parcel #290-0813-0644-064

- M-1 Limited Industrial District

Proposed Zoning District:

Parcel #290-0813-0644-065

- C-1 General Commercial District – WITH Conditional Use Permit for Multi-Family and Assisted Living Facility

Parcel #290-0813-0644-064

- C-1 General Commercial District – WITH Conditional Use Permit for Assisted Living Facility

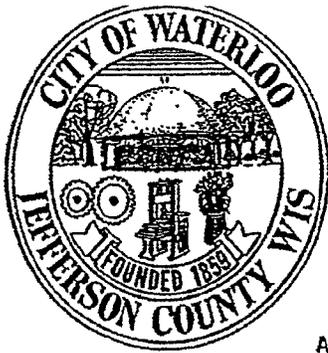
Property Owner Information:

Riverwalk of Waterloo LLC
5274 County Road KP
Cross Plains, WI 53528

I am acting as the designated agent for the Owner. If you have any questions regarding this zoning change request, please feel free to contact me. Thank you for your consideration.

Respectfully,

Timothy Geschke
Vice President of Design and Construction Services
Hawthorn & Stone Development, Inc.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

APPLICATION FOR CONDITIONAL USE PERMIT

(Review and Action by City Plan Commission/Common Council)

Number: _____ Date Filed: _____ Fee Paid: _____

Location of Property: 333 W MADISON ST, WATERLOO, WI

Applicant: TIMOTHY S. GESCHKE

Address: 7601 GANSER WAY, SUITE 200 MADISON, WI 53719 Telephone: 414-315-1320

Owner of Property: RIVERWALK OF WATERLOO LLC

Address: 5274 COUNTY RD KP, CROSS PLAINS, WI 53528 Telephone: 608 575-7563

Contractor: HAWTHORN AND STONE CONST.

Address: 7601 GANSER WAY, SUITE 200, MADISON, WI 53719 Telephone: 414 315-1320

Architect or Professional Engineer: ERIC BREHM

Address: 49 TIMBER LN, HILTON HEAD, SC 29926 Telephone: 843 540-0464

Legal Description of Property: PARCEL # 290-0813-0644-065
290-0813-0644-064

Land Parcel Size: 12.4 AC Present Use: VACANT Zoning District: M-1
613 AC

Type of Existing Structure (if any): _____

Proposed Use of the Structure or Site: ASSISTED LIVING MEMORY CARE Number of Employees: 12-14
ON SITE

TERMS OF MUNICIPAL CODE CONDITIONAL USE REQUESTED
28 UNIT SINGLE STORY - ASSISTED LIVING - MEMORY CARE - AS STATED USE
(5) 16 UNIT MULTI FAMILY BUILDINGS - 2 STORY @ SHIFT CHANGE

Specify Reason(s) for Application: (for example, insufficient lot area, setback, etc.)

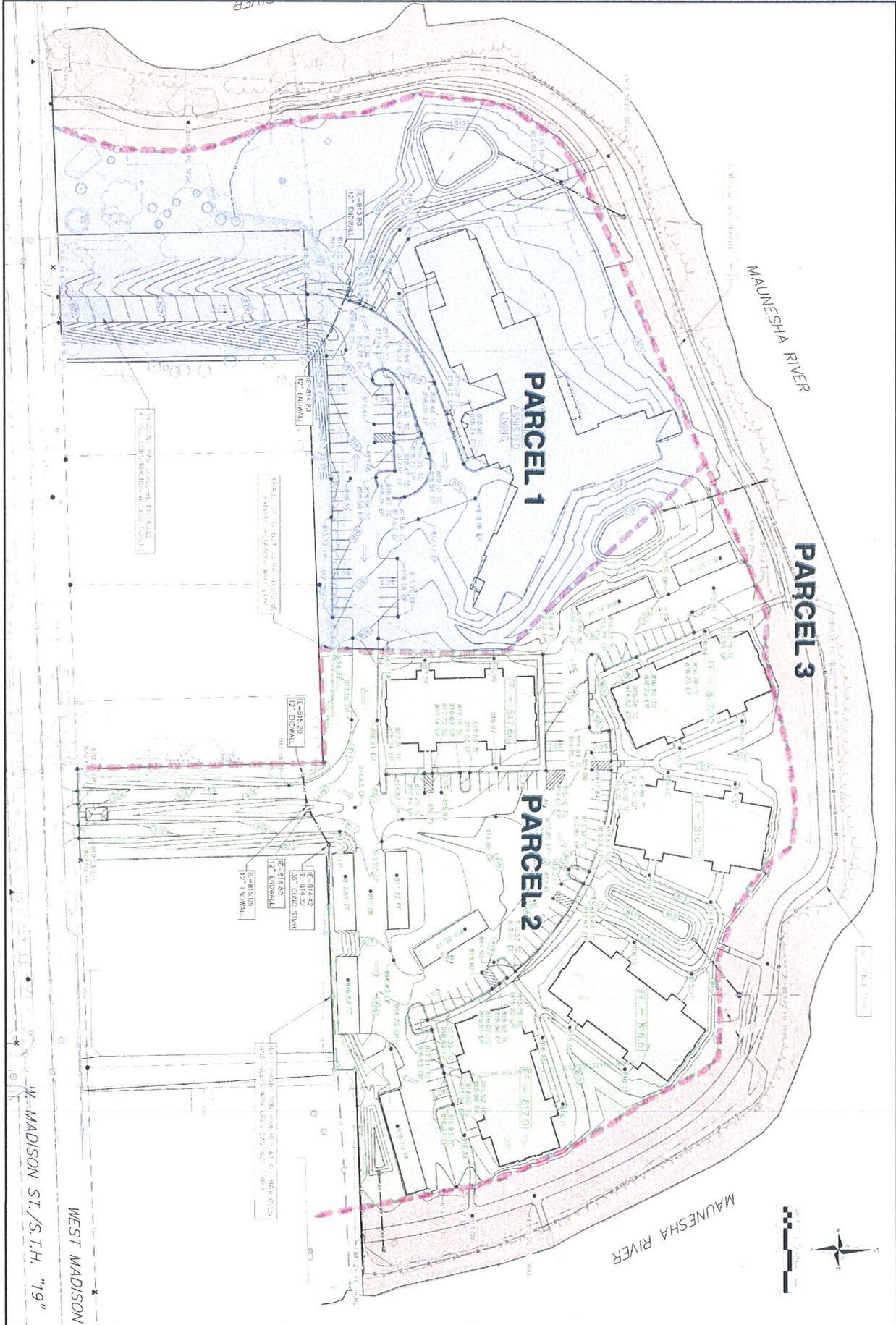
C-1 DOES NOT ALLOW DWELLING UNITS BELOW 2ND FLOOR WITHOUT
CONDITIONAL USE PERMIT. WE ARE NOT @ STREET EDGE AND ARE
LOCATED BEHIND TRADITIONAL STREET EDGE COMMERCIAL

ATTACH THE FOLLOWING:

1. Adjoining owners, all names and addresses of all abutting and opposite property owners within 200 feet.
2. Site plan showing the area involved, its location, dimensions, elevations, drainage parking, etc., and location of adjacent structures within 200 feet.

Date: SEPT, 3, 2015

Timothy A. Geschke



REVISIONS		REVISIONS	
NO.	DATE	NO.	DATE

Grading and Erosion Control Plan
 Hawthorn and Stone - Assisted Living and Apartments
 City of Waterloo
 Jefferson County, Wisconsin

vierbicher
 planners | engineers | architects

1991 Madison, Suite 201, Waubesa, Wisconsin 53187
 Phone: (608) 875-8300 Fax: (608) 875-8300

5 C



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**NOTICE OF PUBLIC HEARING FOR LAND USE REZONING UNDER PROVISIONS OF CHAPTER §385-10 R-2
SINGLE FAMILY RESIDENTIAL DISTRICT AND §385-31 CHANGES AND AMENDMENTS TO THE ZONING
CODE OF THE CITY OF WATERLOO, WISCONSIN**

Please take notice that the Plan Commission of the City of Waterloo, Jefferson County, Wisconsin, acting under provisions of Chapter §385 of the Zoning Code of the City of Waterloo, shall hold a public hearing on the matter of an application from the City of Waterloo in regards to the property located at 257 Mill, owned by the City Waterloo

The land use-rezoning request is to allow a change in land use from existing CON Conservancy District to R-2, Single Family Residential District for the purpose of renovating an existing structure and converting it to a single family dwelling.

The property is described as follows:

Tax Parcel: 290-0813-0533-022

Lot Description: Outlot 59 Assessor's Plat

Also known as: 257 Mill Street

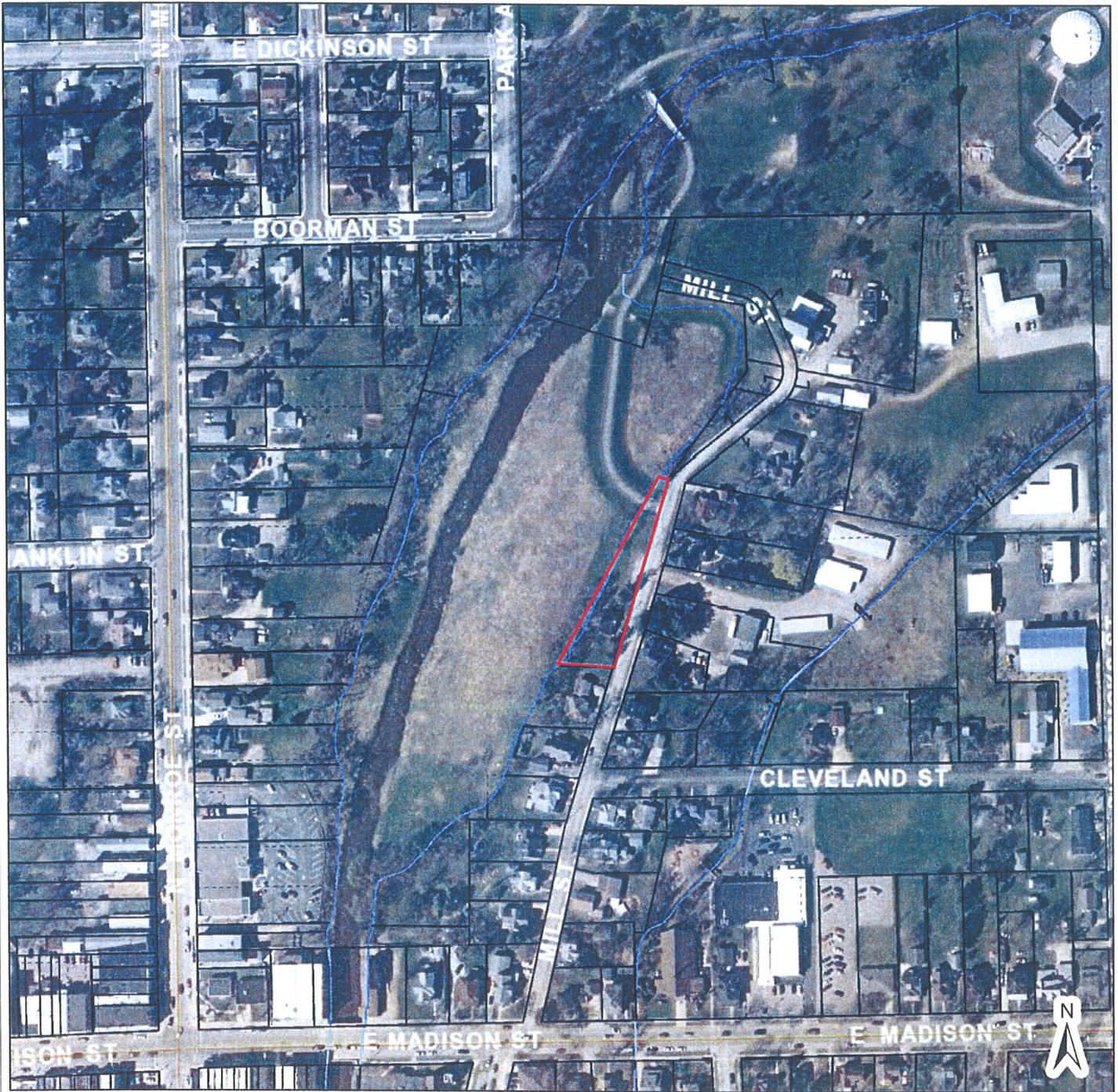
Be further notified that the Plan Commission will hear all persons interested or their agents or attorneys concerning the recommendation for a land use zoning change at a public hearing to be held at **7:00 p.m., on Tuesday, September 29, 2015 in the Council Chamber of the Municipal Building, 136 N. Monroe Street, Waterloo.**

Subsequent to the public hearing, the Plan Commission shall recommend approval, denial or conditional approval of the land use rezoning to the Common Council. The Common Council will act on the Plan Commission's recommendation at its regular scheduled October 1, 2015 meeting.

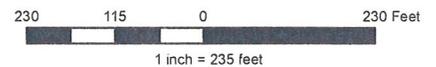
Morton J. Hansen
City Clerk/Treasurer

PUB: The Courier: September 17, 2015 and September 24, 2015

257 Mill Street - aerial



- | | | | | | |
|--|-----------------------|--|--------------------|--|---------------------|
| | Override 1 | | Road Right of Ways | | Streams and Ditches |
| | Municipal Boundaries | | Section Lines | | Surface Water |
| | Property Boundary | | Map Hooks | | Tax Parcels |
| | Old Lot/Meander Lines | | | | |
| | Rail Right of Ways | | | | |



Jefferson County Geographic Information System

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Printed on: August 6, 2015

Author

Waterloo City Hall

From: Renee Callaway <rccallaway@sbcglobal.net>
Sent: Tuesday, September 15, 2015 4:56 PM
To: Waterloo City Hall
Subject: Trek CXC Cup
Attachments: 2015 Waterloo Permit.pdf; Trek CXC Cup Set Up and Event Schedule.pdf; USACycling Insurance Certificate Waterloo.pdf

Mo,

Attached is the event application, addendums and certificate of insurance. I have put the check in the mail along with the reservation and fee for the Trailhead Building room rental. David Bloome told me that he dropped off the beer license application today and I have confirmed with Brandi Krause that she can serve as our bartender again this year.

Let me know if I have overlooked anything.

Thanks,
Renee Callaway



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
cityhall@waterloowis.com

APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submission of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Madcross Promotions / Trek CXC Cup

STATUS: (circle one) unincorporated incorporated Individual other _____

CONTACT NAME: Renee Callaway

PHONE NUMBER: 608-255-8494 / 608-255-8494 / _____
DAYTIME EVENING FAX

EMAIL ADDRESS: reneec@trekcxccup.com

NAME OF EVENT: Trek CXC Cup

TYPE OF EVENT: (circle one) Festival Race Parade Tag Caravan Day Rally Other March _____

PURPOSE OF EVENT: Cyclocross Race at Trek

DATE OF EVENT: Oct 9-11, 2015

EVENT HOURS: 8:30 - 5:30 SET UP HOURS _____ BREAKDOWN 5:30 - 11pm

DESCRIPTION OF EVENT: National series cyclocross bike race

SITE/ADDRESS FOR EVENT (list if multiple locations) Trek property & city property across street

PROJECTED ATTENDANCE: 750/day PAST ATTENDANCE: 750/day

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: Approx 175

RAIN POLICY: Race will continue except in cases of severe storms

DATE APPLICATION MADE _____

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

HOLD HARMLESS CLAUSE:

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

INSURANCE REQUIREMENTS:

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, _____ 20__ to the City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

PERMITTED USE OF PUBLIC PROPERTY:

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at _____ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of _____ through _____ 20__ . Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

LIABILITY WAIVER:

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

AUTHORIZED SIGNATURES:

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Renee Callaway
Name (please print)

Renee Callaway
Signature

Race Director
Signatory Title (if applicable)

9-15-2015
Date

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594**. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: _____ Received by: _____

Clerk's Office to complete the section below:

Cc:	<u>Approval date or permit number</u>
_____ Animal Control	_____ Public Works
_____ Fire Department	_____ Utilities
_____ Building & Permits	_____ Public Health Inspector
_____ Police Department	
_____ City Clerk	
_____ Public Property Use	
_____ Building Inspector	
_____ Certificate of Insurance	
_____ Fire Department	
_____ Council Approval	

Fee for Profit Events = \$50.00 per event.

Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: \$50.00 Date Paid: 9/25/2015

Received by: Mo Hems

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

Attachment 1

CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.

2. The Certificate of Insurance must include the following **minimum** limits of Insurance coverage required for special events on City property:

\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.

3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.

4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.

5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.

6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Trek CXC Cup

DATE (S) OF EVENT: Oct 9-11 HOURS: 8am - 5:30 pm

LOCATION/PROPERTY: Trek property & City property across street

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES NO

If yes, list security company name. _____

Where will security be needed? _____

What times will security be needed? _____

Will WPD officers be required? YES NO

Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____

2) What are your plans for medical assistance? Trained medical staff volunteers

Municipal estimation of cost: _____ WFD equipment/personnel @ _____ \$ hours = \$ _____

3) Will there be fireworks at your event? YES NO

Date of fireworks _____ Time of Fireworks _____

Name/Address of company supplying fireworks _____

Fire Marshall must be contacted for approval and consultation.

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: Renee Callaway phone # 608 255 8494

2) What time will set up begin: September 26

3) Name of clean up contact person: Renee Callaway Cell Phone # 608 255 8494

4) Estimated time for clean up after event: Starting Sunday at 5:30 pm; Monday as needed

FEES AND PROCEEDS:

1) Will admission be charged for this event? YES NO

If yes, how much: Adult _____ Seniors _____ Students _____

Children 5 & under _____ Families _____ Race Entry Fee - \$12-48

2) If a participant fee is charged, please indicate the amount: Booth: \$ 500

Concessionaire: _____

Waterloo, WI

3) Will alcoholic beverage(s) be sold? YES NO

If yes, what beverage and at what cost? Beer - \$5/pint

4) What does the Sponsor intend to do with any revenue over and above the expenditures? Invest in future events

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

ENTERTAINMENT AND PROMOTIONS:

2) List names of performers and entertainment groups:

2) Describe other entertainment / activities planned for your event: Children's activity area, skills clinics

3) How will your event be promoted? Television Radio Newspapers Posters Flyers
other social media

PUBLIC PROPERTIES PROCEDURES:

If you are requesting city services, please complete the following area:

1) Will you need barricades? YES NO

Purpose of barricades: Street closure while course in use

Location of placement: Fri, Sept 20, Knowlton St at Hwy 19 & McKey Amount needed 4

Date barricades needed Fri, Sept 20 Time of placement 1pm

Name of company providing service if other than City _____

2) Will you require electrical service(s) YES NO

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location _____ Entainer name _____

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____ Entainer name _____

Waterloo, WI

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed YES NO

Type(s) _____

Location: _____ Amount _____

Date: _____ Time: _____

5) Will picnic tables be needed? YES NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES NO

If yes how many requested? Cardboard trash bins _____ Barrels _____

Where do you want them placed? _____

Name of disposal company if other than the City: Waste Management

Where will dumpster be place: Trek Parking lot

Waterloo, WI

8) Will water connection be needed?

YES

NO

Location _____ Amount _____

Date _____ Time _____

Estimated costs: _____ connection(s) @ \$20.00 = \$ _____ Total water costs

Trek CXC Cup Budget 2015

INCOME

Registration	\$ 39,000.00
Sponsorship	\$ 12,000.00
Expo/Team Parking Fees	\$ 1,500.00
Total Income	\$ 52,500.00

EXPENSES

USA Cycling Permits	\$ 3,900.00	
USA Cycling Insurance Fees	\$ 4,000.00	
UCI Race Permits - Sat/Sun	\$ 2,500.00	
Total Permit/Insurance Fees		\$ 10,400.00
Elite Prize Money - Saturday C1	\$ 14,552.00	
Elite Prize Money - Sunday C2	\$ 3,630.00	
Total Prize Money		\$ 18,182.00
City Permit/Traihead Fee	\$ 435.00	
Race Official Fees & Lodging	\$ 4,000.00	
Registration Services	\$ 500.00	
Finish Line Services	\$ 4,800.00	
Total Other Fees		\$ 8,800.00
Racer Numbers	\$ 700.00	
Event Posters	\$ 100.00	
Portapotties	\$ 1,600.00	
Volunteer Food	\$ 400.00	
Water Truck	\$ 125.00	
Race Supplies	\$ 2,500.00	
Garbage/Recycle Dumpster	\$ 1,000.00	
Finish Line Signage	\$ 1,065.00	
Signage	\$ 1,000.00	
Metal Fencing	\$ 7,000.00	
Race Radio Rental	\$ 500.00	
Total Misc Expenses		\$ 15,290.00
Total Expenses		\$ 52,672.00

Trek CXC Cup Schedule



Sept 26 and 27	Set up begins with placing stakes.
Oct 3 and 4	Course set up continues.
Week of Oct 5	All stakes placed by mid-week.
Oct 8-9	Ribbon and snow fence hung on stakes to fully mark the race course.
Oct 9	4pm Road closure will be needed as racers arrive to pre-ride the course.
Oct 10-11	Racing from 8:30am-5:30pm with road closure starting no later than 8am and ending at conclusion of 5:30pm race
Oct 11	Course clean up begins immediately at the conclusion of racing at 5:30pm.
Oct 12	Clean up finished.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/17/2015

Page 1 of 2

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Texas, Inc. c/o 26 Century Blvd. P.O. Box 305191 Nashville, TN 37230-5191	CONTACT NAME:		
	PHONE (A/C, NO, EXT):	877-945-7378	FAX (A/C, NO): 888-467-2378
	E-MAIL ADDRESS:	certificates@willis.com	
	INSURER(S) AFFORDING COVERAGE	INSURER A: Lexington Insurance Company	
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		
INSURED USA Cycling, Inc. 210 USA Cycling Point Colorado Springs, CO 80919		NAIC# 19437-001	

COVERAGES

CERTIFICATE NUMBER: 23469240

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL NSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y		015375404	12/31/2014	12/31/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Endorsement LX4309 (06/14) AI- DESIGNATED PERSON-ORG: As required by written contract, Certificate holders are named as Additional Insured for USA Cycling sanctioned/permitted events.

Endorsement NAMEINSD (02/94) NAMED INSURED AMENDMENT: Event Organizers and/or Promoters are Named Insureds. It shall be a condition of coverage that all organizers/promoters for whom coverage is afforded under this policy execute a USAC Event Permit Application and coverage will be afforded only for the specific event and date on the permit.

CERTIFICATE HOLDER**CANCELLATION**

City of Waterloo 136 N Monroe St. Waterloo, WI 53594	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

Coll:4749244 Tpl:1913608 Cert:23469240 ©1988-2014 ACORD CORPORATION. All rights reserved.

RESOLUTION #2015-22

AWARDING A CONTRACT FOR THE CONSTRUCTION OF A PUBLIC WORKS DEPARTMENT SPACE ADDITION, 211 HENDRICKS STREET

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the 2016 Capital Budget authorized the construction of construction of cold storage for the housin of sand at 211 Hendricks Street, and;

WHEREAS, the City of Waterloo has requested bids for the project with a deadline for submittal of October 1, 2015 at 4 p.m., and;

WHEREAS, the Public Works Director, Clerk/Treasurer and Public Works and Property Committee have reviewed the bids and is forwarding a recommendation at this time to award the work to:

in the amount of: _____.

BE IT RESOLVED that the Common Council agrees with the recommendation and awards the work to

in the amount of: _____.

It further directs the Clerk/Treasurer to finalized and sign all contract documents.

PASSED AND ADOPTED this 1st day of October 2015.

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Mo Hansen
Clerk/Treasurer

SPONSOR(S) – Public Works Director

FISCAL NOTE – \$50,671.00 was budgeted for this project as part of the 2016 budget.

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
September 3, 2015

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Reynolds at 6:30PM
2. **Roll Call:**
Committee members present – Alderperson Reynolds, Griffin, Thomas, and Chief Sorenson
3. **Approval of Public Safety Committee Minutes of August, 2015.** Motion by Alderperson Thomas to approve, second by Griffin, motion carried.
4. **Citizen Input: (None)**
5. **Public Comment: (None)**
6. **Unfinished Business: (None)**
7. **New Business:** Trick or Treat Hours set for October 25th, 2015. 2PM-5PM. Motion By Alderperson Thomas, Second by Griffin, motion carried.

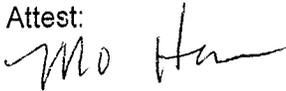
Dog Park Use Policy. Alderperson Reynolds provided rough draft of dog park rules to committee. Tabled till next committee meeting for final review.
8. **Future Agenda Items and announcements: (None)**
9. **Adjourn : Motion to Adjourn by Alderperson Thomas, Second by Griffin, motion carried.**

Attest: Chief Lewis P. Sorenson

**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
AND
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: July 20, 2015**

1. CALL TO ORDER, ROLL CALL. Michael Strasser call the meeting to order at 6:00 p.m. Members Present: Strasser, Stinnett, Freund, Hermanson, Reynolds and Thomas. Absent: Ziaja and Norton. Others present: Diane Graff with the Courier and Clerk/Treasurer Mo Hansen.
2. MEETING MINUTES APPROVAL. June 15, 2015 (no quorum) and May 18, 2015. MOTION: Moved by Hermanson, seconded by Freund to approve the minutes as presented and listed. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 203 EAST MADISON STREET, STAFF UPDATE. DISCUSSION: It was noted that a concept drawing had been previously approved. Community engagement was requested to allow for citizen input. Boards and other visuals were requested. No action taken.
 - b. DISPOSITION OF YOUTH CENTER. DISCUSSION: Thomas asked about the opportunity to have a skating rink in Youker Park. Thomas raised the concern over the loss of public parking on Mill Street for the Dog Park and other uses. Strasser referenced a Lake Mills home renovation effort that netted dollars for that community. No consensus was arrived at regarding how or if the property should be disposed.
 - c. CONNECT COMMUNITIES APPLICATION, PRIMARY AND ADDITIONAL CONTACTS. The group identified additional contacts for the application. No further action taken
5. NEW BUSINESS
 - a. FINANCE SUBCOMMITTEE, REPORT. DISCUSSION: Strasser said work would be needed to be done on the 2016 budget and that the dollars should be requested. No action taken.
 - b. IDENTIFY SUBCOMMITTEE, REPORT. No action taken.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. By consensus a next meeting was set for August 17th at 6 p.m.
 - b. Strasser announced that he would be stepping down as he was moving to Illinois.
7. ADJOURNMENT. MOTION. Moved by Springer, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:14 pm.

Attest:



Mo Hansen
Clerk/Treasurer

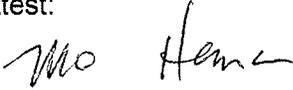
**A JOINT MEETING OF THE
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
AND
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES: August 17, 2015**

1. CALL TO ORDER, ROLL CALL. CDA Vice-Chair Matt Ziaja call the meeting to order at 6:00 p.m. Members Present: Ziaja, Stinnett, Freund, Hermanson, Reynolds and Thomas. Absent: none with two vacancies. Others present: Sharon Burbach, Al Kegler and Clerk/Treasurer Mo Hansen.
2. MEETING MINUTES APPROVAL. July 20, 2015. MOTION: Moved by Ziaja, seconded by Thomas to table approval of the listed meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. ## Sharon Burbach asked if what makes a commercial rental property rentable. He asked if the Building Inspector has completely inspected the property at 120 West Madison Street. Ziaja said staff would check on the questions and report back to the Burbach,
4. UNFINISHED BUSINESS
 - a. 203 EAST MADISON STREET - REUSE CONCEPT
 - i. REQUESTS FOR PUBLIC INPUT. NOTE: No member of the public can to address the group on this topic. It was requested to invite residents again.
 - ii. CONCEPT COST ESTIMATES. DISCUSSION: A handout from Kunkel Engineering was in the meeting material. No action taken.
 - iii. IDENTIFYING NEXT STEPS. DISCUSSION: The group discussed what property owners Bergan and Stewart may want to offer an easement. Matt Ziaja said that he would attempt to contact Emma Stewart and Tom Bergan the two property owners that would need to grant an easement to allow for a pedestrian trail to run north from 203 East Madison Street to Youker Park. No further action taken.
 - b. DISPOSITION OF YOUTH CENTER - 257 MILL STREET, REFERRED BY PARKS COMMISSION TO CDA. DISCUSSION: Thomas said he had received comments and was concerned that the lot in question was not defined. Ziaja said he had received input and said the majority comment was to make the most of the property. Reynolds said she was frustrated in that no money was budgeted for programming. Thomas said alternative uses could be found for the building. Al Kegler asked if the sale proceeds could be earmarked for future park projects. Stinnett said her brother-in-law who previously expressed interested hasn't been in the discussion related to a sale. She said he was interested in a lease. Hermanson said to look at the opportunity cost of not doing anything. Stinnett said her brother-in-law was open to all ideas. Thomas asked if the group wanted to go on record with a position. No action taken.
 - c. 120 WEST MADISON STREET, STAFF UPDATE. DISCUSSION: Hansen said the property owner had applied for a façade grant, had taken action to make improvements and was moving forward on the project. No action taken.
5. NEW BUSINESS
 - a. 2015 & 2016 BUDGET REVIEW, RECOMMENDATIONS TO FINANCE, INSURANCE & PERSONNEL COMMITTEE. MOTION: Moved by Ziaja, seconded by Stinnett to ask the Finance Committee to move expenses for the Maunasha Business Center from Fund 600 to the General Fund. VOICE VOTE: Motion carried.
 - b. ELECTION OF CHAIR AND VICE-CHAIR. Nominations were accepted for both positions and Ziaja and Hermanson were unanimously elected Chair and Vice-Chair.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM, JULY 23RD MEETING REPORT. Noted.

- b. NEXT MEETING, MONDAY, SEPTEMBER 21, 2015 AT 6:00 PM
- c. OTHER ANNOUNCEMENTS. Linda Norton said that due to a scheduled surgery, she may be unavailable for the next meeting.

7. ADJOURNMENT. MOTION. Moved by Hermanson, seconded by Freund to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:32 pm.

Attest:



Mo Hansen
Clerk/Treasurer