



136 North Monroe Street
Waterloo, WI 53594
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CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, September 3, 2015 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: August 20, 2015
3. PUBLIC COMMENT
4. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Public Safety & Health Committee
 - i. Trick or Treat Hours
5. NEW BUSINESS
 - a. Interviews for Economic Development Strategic Planning Services: [Note: The Council may convene in closed session. The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." Upon conclusion of the closed session the Council will reconvene in open session.]
 - i. Building Communities, Inc
 - ii. Vierbicher & Associates
 - b. Municipal Offer to Purchase: 333 Portland Road, 123 South Monroe Street, 115 North Monroe Street, 173 North Monroe Street Diane Gauthier, Personal Representative of the Estate of Jim Gauthier. [Note: The Council may convene in closed session. The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." Upon conclusion of the closed session the Council will reconvene in open session.]
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
7. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 9/01/2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

- CATV Regulatory Board Minutes – April 22, 2015
- Finance, Insurance & Personnel Committee Minutes – July 16, 2015
- Finance, Insurance & Personnel Committee Minutes – August 20, 2015
- Public Works & Property Committee Minutes – August 6, 2015

CITY OF WATERLOO COMMON COUNCIL
OPEN SESSION MEETING MINUTES: August 20, 2015

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE. Mayor Thompson called the meeting to order at 7 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Absent Ziaja. Others present: Bill Wendt, Brian Henning, Jeff Kennel, Diane Graff, with the Courier; Tammy Krueger with the Watertown Daily Times; Police Chief Denis Sorenson; Public Works Director Gary Yerges; WLOO videographer, and Clerk/Treasurer Hansen. The Pledge of Allegiance was recited.
2. MEETING MINUTES APPROVAL: AUGUST 6, 2015 (open and closed session). MOTION: Moved by Quimby, seconded by Stinnett to approve meeting minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
 - a. Waterloo Superintendent of Public Schools - Brian Henning. DISCUSSION: Henning introduced himself, saying he was offering an open door for collaboration on projects. He said the parking lot construction project was concluding soon.
4. NEW BUSINESS
 - a. Resolution #2015-18 Recognizing And Thanking William C. Wendt For 26 Years Of Community Service With The Waterloo Cable TV Station. MOTION: Moved by Quimby, seconded by Springer to adopt the Ordinance #2015-18 as presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none with Ziaja absent. Motion carried. Mayor Thompson presented Bill Wendt with a pewter medallion.
5. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items as presented. VOICE VOTE: Motion carried.
 - a. Reports of City Officials and contract service providers
 - i. Waterloo Active Fire Department for June and July 2015
 - ii. Building Inspector - Building, Plumbing, and Electrical Permits for July 2015
 - iii. Public Works Director Gary Yerges for July 2015
 - iv. Police Chief Denis Sorenson for July 2015
 - v. Library Director Kelli Mountford for July 2015
 - vi. Waterloo Water & Light Commission - August 4, 2015
 - vii. Watertown Humane Society for July 2015
 - b. Approval of Operator's Licenses for the period ending June 30, 2017
 - i. De Pons, Michelle M. (renew)
 - ii. Hansen, Gayle H. (new)
 - iii. Langfeldt, Katy A. (new)
 - iv. Remich, Heidi B. (new)
 - c. Waterloo Water & Light Commission
 - i. Resolution #2015-19 Granting Approval To Waterloo Utilities To Move The Wastewater Treatment Plant Replacement Account From F&M State Bank To Avestar Credit Union
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll for July 2015 - \$60,801.02. MOTION: Moved by Springer, seconded by Quimby to approve the payroll as stated and presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none with Ziaja absent. Motion carried.
 - ii. General Disbursements – July 17, 2015 through August 20, 2015. MOTION: Moved by Springer, seconded by Quimby to disbursements as stated and presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds.

Noes: none with Ziaja absent. Motion carried.

- iii. Treasurer's Report & Budget Reports for July 2015. MOTION: Moved by Springer, seconded by Quimby to approve the payroll as stated and presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Reynolds. Noes: none with Ziaja absent. Motion carried.

7. UNFINISHED BUSINESS

- i. Multiple Offers to Purchase 257 Mill Street Submitted by Jeff Kennel and SpotOn Properties LLC. MOTION: Moved by Quimby, seconded by Springer convene in closed session. VOICE VOTE: Motion carried. [Note: The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session."] Upon conclusion of the closed session the Council reconvened in open session. MOTION: Moved by Quimby, seconded by Griffin to accept the offer to purchase submitted by Jeff Kennel with a purchase price of \$37,280, and to state that City Council authorizes the sale with the sale being contingent upon: (a) the monument being moved to near the existing monument adjacent to the asphalt path; (b) the granting of easement reserving the existing path as public access along with three parking stalls sized in accordance with the municipal code; and (c) that the transaction process is carried out with the approval of the City Attorney. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Stinnett and Reynolds. Noes: Thomas with Ziaja absent. Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

9. ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time was 7:40 pm.

Attest:



Mo Hansen
Clerk/Treasurer



136 North Monroe Street
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SELECT PAGES

Request for Proposals: Economic Development Strategic Planning Services

Prepared By: City of Waterloo
136 N. Monroe Street
Waterloo, Wisconsin

June 18, 2015

Section A - Overview

1. Summary and General Information

The City of Waterloo, Wisconsin is seeking a qualified person or firm to contract for consulting services to a set of economic development strategies for the community in the form of a strategic implementation plan. The strategies will address the goals, objectives and benchmarks that measure City's progress. The strategies will also help the City direct its efforts and resources toward a clearly defined vision for its future. The final report and strategic implementation plan must provide directed, phased approaches to the various strategies with 1, 5 and 10 year horizons.

In the year 2030, the City of Waterloo will continue to be a vibrant live-work community. Having embraced its history, the City will continue to thrive on its ability to maintain a safe, small-town atmosphere, enriched by the lives of hard-working families and business entrepreneurs. Settled among the farmlands, woodlands, rivers and drumlins of Jefferson County, Waterloo will pride itself on its natural amenities. The health of the City will be measured by the cleanliness of the air, the water and the land. Parks, schools and regional open spaces will be interconnected with the City's neighborhoods and downtown.

Development in Waterloo will be strategically planned so as to draw the most benefit from the resources and character of the natural landscape. The downtown will be lively and attractive, local businesses will grow and prosper, and children will be active in a wide variety of school and community sponsored recreational programs.

Currently Waterloo has four TIF Districts, with one of them supporting the other three. TIF District #1 is generating revenue, and that revenue is going to TIF's 2, 3 and 4 to support them financially. What the city would like is four healthy revenue generating TIF Districts to further support growth opportunities for Waterloo. Waterloo is a great city to live in with a proud history and strong work ethic. We'd like to provide our residents with a few more reasons to love their city and it is our hope that strengthening our TIF Districts would help us accomplish that.

2. Scope of Services

The successful Proposer will be expected to:

- Utilize the JCEDC's profile of the City of Waterloo's existing demographic and socioeconomic data, labor force characteristics and other key economic indicators.
- Review the City's Comprehensive Plan as it relates to economic development and recommend improvements in scope as it aids economic growth.

- Review policies, procedures, incentives, and codes that affect economic development and growth, and recommend policy, process or procedural changes.
- Utilize the JCEDC's retail market "leakage" analysis for Waterloo's commercial profile.
- Assess the current health of all TIF Districts.
- Identify and describe economic development potential and ways to grow and diversify the local economy.
- Develop and initiate a public involvement program that engages the community in this process. Electronic surveys, community open houses, social media, info booth at local events and other forms of community outreach could be used to achieve this objective. Additionally, provide summaries to Waterloo Community Development Authority (CDA) and Council with analyses of all public input.
- Identify means by which consultant will work with City staff, elected officials and key community members to identify and prioritize economic development goals and objectives and proposed activities and programs.
- Develop a comprehensive list of properties, both public and private, available for commercial and industrial development (can work in partnership with the JCEDC) for properties not listed through MLS.
- Develop a profile of commercial and industrial growth within the city's land use map.
- Develop a set of specific economic development strategies with an accompanying implementable action plan for further development in the 2nd TIF district. Special focus will be made on the downtown district and the business park district.
- Develop a set of innovative city-wide economic development strategies and programs with an accompanying implementable action plan. These strategies may include addressing indirect barriers to economic growth (i.e. housing issues). Narrative is to be included describing how these strategies will empower growth within all TIF districts.
- Recommend innovative incentive programs (both for direct and indirect economic development) that will promote growth within Waterloo.
- Establish planning parameters for setting a future growth policy for industry and workforce for the Waterloo City Council.
- Establish performance measurements, benchmarks or milestones that measure

- the City's progress throughout the Economic Development Strategic Planning Process.
- Recommend organizational and programmatic measures for the CDA to take for downtown revitalization.
- Identify, analyze and define roles/responsibilities in existing and potential partnerships with other entities both internal and external (such as other City departments, Waterloo Community Development Authority, Chamber of Commerce, JCEDC, etc.)

At a minimum, provide the following deliverables:

- An Economic Development Strategic Plan Executive Summary. In addition to the written document, a presentation to stakeholders.
- A brochure describing the Economic Development Strategic Planning process for distribution to the public.
- Develop an Economic Development Strategic Action Plan with goals and objectives. Establish implementation steps and timelines.
- Complete final report to be formally presented to all Stakeholders.

3. RFP Process

The RFP process consists of three phases: a) Proposals, b) Selection of Contractor, and c) Execution of Required Legal Documents. Deadlines and other important dates are as follows:

Availability of RFP: 06/22/2015
 Proposal due date: 07/20/2015
 Anticipated Interview Dates: 08/06/2015
 Anticipated award date: 08/10/2015

a. Proposals

Applicants must submit their Proposals in accordance with the instructions in Section C.

- i. An application must include all information requested in the RFP and demonstrate that the Applicant possesses relevant experience.

2. Evaluation Criteria

The following table shall be used to evaluate all proposals submitted as part of this RFP:

Evaluation Criteria	Maximum Point Value
Knowledge of rural economic development in the State of Wisconsin	10
Knowledge about Waterloo	5
Experience with economic development strategic planning and action plans	15
Experience innovative economic development strategies	15
References and track record (including interview process)	20
Experience with interdisciplinary, team-oriented projects	5
Demonstrated ability to complete assigned tasks on time and within budget	10
Competitive fee structure	20
Maximum Points	100

3. Time and Place for Submitting Responses

Applicants shall submit the complete submission package no later than 07/20/2015, no later than 5pm CST, to:

Attn: Waterloo Clerk/Treasurer's Office
136 N. Monroe Street
Waterloo, WI 53594

Or Email to: cityhall@waterloowi.us

Submissions will **NOT** be accepted after the above-specified date and time. A submission may be withdrawn prior to the time of receipt of proposals specified herein. Faxed or electronic (e-mail) responses will not be considered. Proposals received after the submission deadline date and time may result in Waterloo's rejection of the proposal.

I:\ECONOMIC DEVELOPMENT\2015\Waterloo Economic Development RFP - 2015.docx



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**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
April 22, 2015
5:00 p.m.**

1. **Call to Order and Roll Call** Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Bobbi Foutch-Reynolds, Laura Cotting and Shannon Koele. Others present CATV Director Jesus Burgos.
2. **Approval of Previously Unapproved Meeting Minutes**
Moved by Bobbi Foutch-Reynolds to approve the minutes from the past meeting, seconded by Laura Cotting. **Voice vote:** Approved.
3. **Citizen Input:**
Maureen Giese from the Historical Society was present and she commented on the good work by the Press release technical crew on recording and televising the interview of the Historical Society. She also touched on the areas of the new website that needed to be taken care of, such as the calendar of events, the presence of the city seal and she felt that the website was difficult to navigate. The CATV Board members assured Maureen Giese that they were working on fixing all the existing glitches. Maureen Giese also mentioned that she would like to have a page on the website indicating the main information of the Historical Society in Waterloo WI. Steve Battenberg informed her that all she needed to do was to send the director a copy by email of what she wanted and the Director would follow-up on making it happen.
4. **Director's Report**
Jesus reported two new shows that will be airing on CATV Channel 992. One of the shows is a half hour cooking program and the other a half hour Gardening show called Gardening Rhythms.
5. **Unfinished Business**
Website Upgrade was discussed in the areas of training and additional cost for adding the Chamber of Commerce to our website since it was eliminated. Steve Battenberg mentioned that he was going to follow up on meeting with representatives of the chamber in order to find out exactly what they were interested in.
- 6 **New Business**
The CATV Board members discussed the application of Elizabeth Springer for this year's CATV scholarship. Elizabeth Springer has both letters of recommendation and has all the materials required as part of the application. She will be attending the Art Institute of Chicago and is considered a very strong candidate.
Motion: Moved by Bobbi Foutch-Reynolds to award Elizabeth Springer the CATV 2015 Scholarship. Seconded by Laura Cotting. **Voice Vote:** Approved. Steve Battenberg agreed to attend the ceremony and present the check.
6. **Adjournment**
Motion: Moved by Bobbi Foutch-Reynolds seconded by Shannon Koele. **Voice vote:** Motion carried.


Jesus Burgos
WLOO Coordinator/Director

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
JULY 16, 2015

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Dale Neupert, Jim Beyer, Police Chief Denis Sorenson, Library Director Kelli Mountford, and Clerk/Treasurer Hansen.
2. Meeting Minutes Approval: June 18, 2015. MOTION: Moved by Griffin, seconded by Springer to approve of the June 18, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. New Business
 - a. Oak Hill Cemetery, James Beyer. Discussion: Beyer read from his written submittal and requested a 2016 \$4,000 appropriation from the City to the Oak Hill Cemetery Association. Springer objected to subsidizing a private business. Springer said the matter would be taken up as part of the budget consideration process. No action taken.
 - b. Amending the Employee Handbook as prescribed in the 2015-2017 labor agreement with the Waterloo Professional Police Association. Discussion: Hansen said the item was follow-up to the previously agreed upon contract. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council amending the handbook to include text presented by the Clerk/Treasurer. VOICE VOTE: Motion carried.
 - c. Public Works Department staffing, request to hire temporary full-time laborer. Discussion: Hansen reviewed meeting material and identified DPW dollars not spent in the first six month. Springer said he wanted to move forward with a posting of a temporary, part-time position at a rate of pay at \$14 per hour. MOTION: Moved by Quimby, seconded by Griffin to direct the posting of a temporary, part-time position at \$14 per hour not to exceed 300 hours with follow-up action by the Council once applications are received and reviewed. VOICE VOTE: Motion carried.
 - d. Payroll for June, 2015 - \$68,890.07. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll for June 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - e. General Disbursements - June 19, 2015 through July 16, 2015. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of general disbursements for June 19, 2015 through July 16, 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - f. Treasurer's Report & Budget Reports for June 2015, MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the Treasurer's Report & Budget Reports for June 2015 as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
5. Future Agenda Items and Announcements
 - a. Committee annual calendar. Noted.
 - b. Maunasha Business Center, 117 East Madison Street and Community Development Fund 600. Discussion: Hansen said Mel Tucker would be contacted about the rental rate for this building.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:45 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
AUGUST 20, 2015

1. Call to Order and Roll Call. Chair Springer called the meeting to order at 5:00 p.m. Committee members present: Quimby, Springer and Griffin. Absent: none. Others attending: Mayor Thompson and Clerk/Treasurer Hansen.
2. Meeting Minutes Approval: July 16, 2015. MOTION: Moved by Springer, seconded by Quimby to table the July 16, 2015 meeting minutes. VOICE VOTE: Motion carried.
3. Public Comment. None.
4. New Business
 - a. Payroll for July, 2015 - \$60,801.02. MOTION: Moved by Springer, seconded by Quimby to recommend Council approval of payroll for July 2015 in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - b. General Disbursements - July 17, 2015 through August 20, 2015. MOTION: Moved by Springer, seconded by Quimby to recommend Council approval of general disbursements for the period listed as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports for July 2015. MOTION: Moved by Springer, seconded by Quimby to recommend Council approval of the Treasurer's Report & Budget Reports as listed and as presented. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - d. 2016 Budget
 - i. The Committee reviewed Department Head submittals.
 - ii. The Committee reviewed a listing of 2016 capital requests by department.
 - iii. Identifying Desirable Outcomes & Identifying Constraints
 1. Springer: Prioritize wage increase for non-represented employees.
 2. Griffin/Springer: Review and increase Tucker Driving Academy rental rate.
 3. Multiple: Funding for the Waterloo Regional Trailhead
 4. With no plus 1 health insurance option available through WRS, Springer said he would contact State Representative Jagler.
 5. Oak Hill Cemetery request was noted.
 6. Griffin: A plan for TID #1.
 7. Motion: Moved by Quimby, seconded by Springer to direct the start of a 2016 sidewalk repair and install project continuing to the next quadrant with a priority of Anna Street. Discussion: Tim Thomas indicated that several were missed in the last 2014 quadrant process. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 8. Quimby asked for a summary narrative showing multi-year options.
 9. Springer: Document a 2016 wage/benefit expense showing a 3% increase for clearly defined list of non-represented employees.
 10. Quimby: Clearly define the history of employee wage increase in Police Department.
 - iv. Scheduling Future 2016 Budget Meetings. Next meeting -- September 3, 2015 at 5 p.m.
5. Future Agenda Items and Announcements
 - a. Maunsha Business Center. Noted.
6. Adjournment. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:15 p.m.

Attest: *Mo Hansen*

Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: August 6, 2015

1. CALL TO ORDER AND ROLL CALL. Chair Springer called the meeting to order at 6:30 p.m. Committee members present: Springer, Stinnett and Ziaja. Absent: none. Others attending: Mayor Thompson, Public Works Director Yerges and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: July 2, 2015. MOTION: Moved by Stinnett, seconded by Ziaja to approve the July 2, 2015 minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. 333 Portland Road, Review Of Property Conditions, Prior Offers To Purchase By The City And A Potential New Offer To Purchase. MOTION: Moved by Stinnett, seconded by Ziaja to convene to closed session VOTE VOTE: Motion carried.

NOTE: [The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session."] Upon conclusion of the closed session the Committee reconvened in open session.]

Further action: none.

5. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:45 pm.

Attest:



Mo Hansen
Clerk/Treasurer

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
August 6, 2015

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Reynolds at 6:30PM
2. **Roll Call:**
Committee members present – Alderperson Reynolds, Griffin, Thomas, and Chief Sorenson, Citizen Diane Graff.
3. **Approval of Public Safety Committee Minutes of July 2, 2015.** Motion by Alderperson Thomas to approve, second by Griffin, motion carried.
4. **Citizen Input: (None)** Chief Sorenson addressed the concerns of cyclist safety in the downtown area from July 2, 2015 public Safety Meeting. The Police Department has been monitoring the downtown cyclist traffic the past few weeks and has made several contacts with cyclist's disregarding traffic laws.
5. **Public Comment: (None)**
6. **Unfinished Business:** Ordinance to establish All-Terrain Vehicle and Utility Vehicle Routes in the City. Motion by Thomas to table till further information provided by Dan Gorder.
7. **New Business:** Special Event License for the Waterloo Chamber of Commerce-Weiner & Kraut Day 5K, September 12, 2015. Route changed upon recommendation of committee and will be forwarded to Chamber of Commerce. Thomas recommended approval of special event license with route change, Griffin second, motion carried.
8. **Future Agenda Items and announcements: (None)**
9. **Adjourn :** Motion to Adjourn by Alderperson Thomas, Second by Griffin, motion carried.

Attest: Chief Dennis P. Sorenson