



136 North Monroe Street
Waterloo, WI 53594
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www.waterloowi.us

WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Date: Tuesday, June 21, 2015
Time: 5:00 p.m.
Location: Municipal Building – 136 North Monroe Street

1. Roll call
2. Meeting Minutes approvals: June 16, 2015 (cancelled); May 28, 2015 (open and closed session); May 19, 2015; April 28, 2015 (Note: February 17th minutes - reference only)
3. Public Comment
4. Reports
 - a. Firemen's Park Trustees Register Reports 1/1/2015 - 4/30/2015
 - b. Waterloo Regional Trailhead Detail Revenue/Expenditure Report 1/1/2015 -5/31/2015
 - c. WYSO
 - d. Youker Park Improvements
5. Unfinished Business
 - a. Comprehensive Outdoor Recreation Plan – draft review
6. New Business
 - a. Heritage Hills Park – land and maintenance the responsibility of property owner
 - b. 2015 planning and budget recommendation.
 - c. Review of Park Commission annual calendar.
7. Announcements, future agenda items and next meeting

Mo Hansen
Clerk/Treasurer

Posted, Emailed & Mailed: 7/10/2015

-Committee Members: Stinnett, Kegler, Quimby, Springer, Board of Trustees representative (vacant), Ex-Officio Advisory Members: Gary Yerges - Public Works Director, Gabe Haberkorn -Waterloo Youth Sports Organization Representative, Richard Jones and Charles Crave – Waterloo Regional Trailhead Implementation Team.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Waterloo Parks Commission Meeting Minutes from February 17, 2015

Alder Springer called the meeting to order at 5pm and Alders Stinnett and Quimby, and Commissioner Kegler were in attendance. Clerk/Treasurer Chris Astrella, and Terri Kohls were also in attendance.

2. Approval of meeting minutes from January 20, 2015: Alder Quimby made a motion to approve the minutes and it was seconded by Alder Stinnett. The motion passed unanimously.

3. Public Comment: There was no public comment.

4. Updates, Reports and Informational Items: C/T Astrella asked the commission if meeting minutes and Cotting Resignation could be removed as recurring items. Alder Springer asked Astrella to remove the items until further notice. C/T Astrella reported that he was working on an updated rental agreement for the Trailhead, as well as pricing structure. In the meantime though, he has given a key for the Trailhead to Trek with instructions on how to leave the trailhead when they are finished renting. Also, we have a deposit check on file at City Hall so they no longer need to make a trip down to drop one off. We will start billing Trek monthly for rentals instead of requiring payment every time they rent.

There was no update on the Dog Park this time.

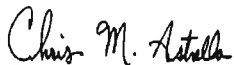
5. Discussion/Decision Items, Update of the Comprehensive Outdoor Plan: At the previous meeting, C/T Astrella asked for all members to submit any changes for the Comprehensive Outdoor Recreation Plan. At tonight's meeting, all members submitted their changes to C/T Astrella and he will incorporate them into the plan. At the March Parks Commission meeting a clean copy of the Parks Plan will be submitted to the commission for review.

Reducing the Parks Commission from 7 to 5 members: Alder Springer presented a draft of Chapter 19 of the Waterloo code relating to the Parks Commission. Some discussion about who should be mandated on the commission commensed, and C/T Astrella offered to present a clean copy of Chapter 19 at the next meeting. Alder Quimby made a motion to have the City Clerk make the Changes to Chapter 19 and present them at the next meeting. It was seconded by Kegler and passed 4-0.

6. Announcements, Future Agenda Items and Next Meeting Date: The next meeting is on March 17, and the commission would like to have a WYSO report on the agenda.

7. Adjournment: Commissioner Kegler made a motion to adjourn; it was seconded by Alder Quimby and passed unanimously. The meeting was adjourned at 5:57pm

Minutes written and submitted by,



Chris Astrella, WCPC
Clerk/Treasurer

Register Report-Park Board #xxxxxx2402 - Last month

1/1/2015 through 1/31/2015

2/5/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 12/31/2014								13,226.51
1/4/2015	Checking	21804	City Of Waterl... Invoice #028...	Wages & Ins.				-675.84
1/10/2015	Checking	EFT	We Energies 11/19/14-12/...	Utilities:Gas &...				-195.71
1/10/2015	Checking	21805	MID-State Eq... Invoice #P25...	Park Maint-Eq...				-65.07
1/10/2015	Checking	21806	FRONTier 920-478-208...	Utilities				-56.92
1/13/2015	Checking	EFT	GoDaddy.com...Park Websit...	Park Admin				-35.88
1/14/2015	Checking	EFT	GoDaddy.com...Park Websit...	Park Admin				-119.88
1/15/2015	Checking	EFT	Waterloo Utilit... 11/13/14-12/...	Utilities:Gas &...				-17.09
1/15/2015	Checking	EFT	Waterloo Utilit... 11/13/14-12/...	Utilities:Gas &...				-404.16
1/15/2015	Checking	EFT	GoDaddy.com...Park Websit...	Park Admin				-17.17
1/18/2015	Checking	21807	US Cellular Acct #21759...	Park Admin				-104.08
1/18/2015	Checking	21808	City Of Waterl... Invoices #02...	Unemploye...				-484.00
1/19/2015	Checking	DEP	Deposit Snowblower	Equipment Sa...				400.00
1/25/2015	Checking	21809	Adt Security S... February 2015	Park Maint. - ...				-46.99
1/25/2015	Checking	21810	Service Insura...Liquor Liabili...	Insurance, Bus				-1,963.00
1/25/2015	Checking	EFT	Wisconsin De... Oct. - Dec. ...	Tax				-446.54
1/1/2015 - 1/31/2015								-4,232.33
BALANCE 1/31/2015								8,994.18
TOTAL INFLOWS								400.00
TOTAL OUTFLOWS								-4,632.33
NET TOTAL								-4,232.33

Register Report-Park Board 3xxxxxx5309 - Last month
 1/1/2015 through 1/31/2015

2/5/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 12/31/2014								10,590.38
1/30/2015	SWIB Saving...	DEP	Interest	01/30/2015	Interest Inc			0.78
1/1/2015 - 1/31/2015								0.78
BALANCE 1/31/2015								10,591.16
TOTAL INFLOWS								0.78
TOTAL OUTFLOWS								0.00
NET TOTAL								0.78

Register Report-Park Board #xxxxxx2402 - Last month

2/1/2015 through 2/28/2015

3/15/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 1/31/2015								8,994.18
2/4/2015	Checking	EFT	Norton	Anti-virus su...	Park Admin			-52.74
2/5/2015	Checking	21811	Watertown Da...	Bridal sectio...	Ads			-153.21
2/5/2015	Checking	21812	City Of Waterl...	Invoices #02...	Wages & Ins.			-538.26
2/5/2015	Checking	DEP	Deposit	Gentz 10/10/...	Rent-Upper P...			250.00
2/5/2015	Checking	DEP	Deposit	Holzhueter 0...	Rent - Bingo			150.00
2/13/2015	Checking	Deb Card	Menards	Electrical, etc	Park Maint - S...			-30.25
2/15/2015	Checking	EFT	We Energies	12/19/14-01/...	Utilities:Gas &...			-10.96
2/15/2015	Checking	21813	Piggly Wiggly	Annual mtg ...	Meals & Entertrn			-43.78
2/15/2015	Checking	21814	Frontier	920-478-208...	Utilities			-57.32
2/16/2015	Checking	EFT	Waterloo Utilit...	12/12/14-01/...	Utilities:Gas &...			-151.88
2/16/2015	Checking	EFT	Waterloo Utilit...	12/12/14-01/...	Utilities:Gas &...			-17.19
2/16/2015	Checking	DEP	Deposit	Berkevich 05...	Rent-Upper P...			250.00
2/16/2015	Checking	DEP	Deposit	Silha 06/13/2...	Rent-Beer Ga...			50.00
2/22/2015	Checking	21815	Adt Security S...	March 2015	Park Maint. - ...			-46.99
2/22/2015	Checking	21816	US Cellular	Acct #21759...	Park Admin			-104.08
2/22/2015	Checking	21817	City Of Waterl...	Invoices #00...	Unemployme...			-319.00
2/22/2015	Checking	21818	Dept Of Admi...	Raffle Licens...	Licenses and ...			-25.00
2/23/2015	Checking	DEP	Deposit	Olguin 10/03...	Rent-Upper P...			250.00
2/1/2015 - 2/28/2015								-600.66
BALANCE 2/28/2015								8,393.52
TOTAL INFLOWS								950.00
TOTAL OUTFLOWS								-1,550.66
NET TOTAL								-600.66

Register Report-Park Board #xxxxxx5309 - Last month
 2/1/2015 through 2/28/2015

3/15/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 1/31/2015								10,591.16
2/27/2015	SWIB Saving...	DEP	Interest	02/27/2015	Interest Inc			0.81
2/1/2015 - 2/28/2015								0.81
BALANCE 2/28/2015								10,591.97
TOTAL INFLOWS								0.81
TOTAL OUTFLOWS								0.00
NET TOTAL								0.81

Register Report-Park Board #xxxxxx2402 - Last month
3/1/2015 through 3/31/2015

4/25/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 2/28/2015								8,393.52
3/12/2015	Checking	Deb Card	Menards	Grass seed, ...	Park Maint - S...			-362.23
3/14/2015	Checking	EFT	We Energies	01/22/15-02/...	Utilities:Gas &...			-9.57
3/15/2015	Checking	21819	Frontier	920-478-208...	Utilities			-64.82
3/16/2015	Checking	EFT	Waterloo Utilit...	01/13/15-02/...	Utilities:Gas &...			-16.78
3/16/2015	Checking	EFT	Waterloo Utilit...	01/13/15-02/...	Utilities:Gas &...			-160.22
3/16/2015	Checking	DEP	Deposit	Hepp 05/21/...	Rent-Upper P...			500.00
3/16/2015	Checking	DEP	Deposit	Hepp 05/21/...	Rental Deposits			350.00
3/16/2015	Checking	DEP	Deposit	Reeder 10/2...	Rent-Upper P...			250.00
3/16/2015	Checking	DEP	Deposit	Castillo 08/1...	Rent-Upper P...			500.00
3/20/2015	Checking	Deb Card	Menards	Scrubbers, fil...	Park Maint - S...			-431.29
3/22/2015	Checking	21820	Adt Security S...	April 2015	Park Maint. - ...			-46.99
3/22/2015	Checking	21821	US Cellular	Acct #21759...	Park Admin			-104.08
3/23/2015	Checking	DEP	Deposit	Marks 11/07/...	Rent-Upper P...			300.00
3/1/2015 - 3/31/2015								654.02
BALANCE 3/31/2015								9,047.54
TOTAL INFLOWS								1,900.00
TOTAL OUTFLOWS								-1,245.98
NET TOTAL								654.02

Register Report-Park Board #xxxxx5309 - Last month
 3/1/2015 through 3/31/2015

4/5/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 2/28/2015								10,591.97
3/31/2015	SWIB Saving...	DEP	Interest	03/31/2015	Interest Inc			1.02
3/1/2015 - 3/31/2015								1.02
BALANCE 3/31/2015								10,592.99
TOTAL INFLOWS								1.02
TOTAL OUTFLOWS								0.00
NET TOTAL								1.02

Register Report-Park Board #xxxxxx2402 - Last month

4/1/2015 through 4/30/2015

5/30/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 3/31/2015								9,047.54
4/5/2015	Checking	21822	Megan Hepp	Overpaymen... Refunds				-250.00
4/5/2015	Checking	21823	Hometown Ne...	Seasonal em...Ads				-20.00
4/5/2015	Checking	21824	Neitzel Auto P...	Trans B2920... Park Maint - S...				-175.00
4/5/2015	Checking	21825	Byte By Byte ...	Scan for and... Park Admin				-91.50
4/5/2015	Checking	21826	Environmental...	Toilets Park Maint-Eq...				-170.00
4/5/2015	Checking	21827	City Of Waterl...	Invoices #00... Unemployme...				-170.00
4/6/2015	Checking	DEP	Deposit	Dorn 06/07/2...Rent - Bingo				100.00
4/6/2015	Checking	21828	Frontier	920-478-208... Utilities				-87.00
4/6/2015	Checking	21829	City Of Waterl...	Alcohol Beve...Licenses and ...				-170.00
4/6/2015	Checking	21830	Cash	2015 workin... Park Admin				-1,000.00
4/7/2015	Checking	DEP	Deposit	2015 City Of Waterl...				40,000.00
4/13/2015	Checking	EFT	We Energies	02/20/15-03/... Utilities:Gas &...				-10.00
4/13/2015	Checking	21831	Piggly Wiggly	Bar Supplies Beer & Soda ...				-5.70
4/13/2015	Checking	21832	City Of Waterl...	Invoices #00... Wages & Ins.				-300.00
4/13/2015	Checking	DEP	Deposit	Deppe 06/20...Rent-Upper P...				250.00
4/13/2015	Checking	DEP	Deposit	Fritsch 05/30...Rent - Bingo				250.00
4/13/2015	Checking	DEP	Deposit	Overpaymen... Insurance Inc.				16.00
4/13/2015	Checking	Deb Card	Menards	Lights, etc Park Maint - S...				-210.00
4/14/2015	Checking	Deb Card	Farm & Fleet	Fuel hose, oi...Park Maint - S...				-135.00
4/15/2015	Checking	EFT	Waterloo Utilit...	02/13/15-03/... Utilities:Gas &...				-182.28
4/15/2015	Checking	EFT	Waterloo Utilit...	02/13/15-03/... Utilities:Gas &...				-10.00
4/16/2015	Checking	21833	US Cellular	Acct #21759... Park Admin				-10.00
4/16/2015	Checking	21834	Home Talent ...	2015 HTL feesBaseball Exp				-1,000.00
4/16/2015	Checking	21835	Alaskan Ice C...	Ice Beer & Soda ...				-82.50
4/20/2015	Checking	EFT	Kwik Trip	Invoice #127... Park Maint - F...				-80.00
4/24/2015	Checking	Deb Card	Menards	Cleaning sup...Park Maint - S...				-147.00
4/25/2015	Checking	DEP	Deposit	Booster Club...Rent-Upper P...				100.00
4/25/2015	Checking	DEP	Deposit	Booster Club...Bartenders				140.00
4/25/2015	Checking	DEP	Deposit	Booster Club...Beer, Soda, Li...				757.50
4/25/2015	Checking	DEP	Deposit	Jazz in Park ... Rent-Upper P...				100.00
4/25/2015	Checking	21836	Adt Security S...	May 2015 Park Maint. - ...				-65.89
4/25/2015	Checking	Deb Card	Georgia Equip...	Scag blades Park Maint - S...				-201.88
4/27/2015	Checking	EFT	Wisconsin De...	Jan - Mar 20... Tax				-10.00
4/28/2015	Checking	Deb Card	Chi.Sales	Flush valves,...Park Maint - S...				-274.87
4/1/2015 - 4/30/2015								34,107.14

Register Report-Park Board #xxxxxx2402 - Last month

4/1/2015 through 4/30/2015

5/30/2015

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 4/30/2015								43,154.68
TOTAL INFLOWS								41,713.50
TOTAL OUTFLOWS								8,947.04
NET TOTAL								34,107.14

Register Report-Park Board #xxxxxx5309 - Last month
 4/1/2015 through 4/30/2015

5/30/2015

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 3/31/2015								10,592.99
4/30/2015	SWIB Saving...	DEP	Interest	04/30/2015	Interest Inc			1.04
4/1/2015 - 4/30/2015								1.04
BALANCE 4/30/2015								10,594.03
TOTAL INFLOWS								1.04
TOTAL OUTFLOWS								0.00
NET TOTAL								1.04

CITY OF WATERLOO

BALANCE SHEET

MAY 31, 2015

FUND 225 - SPECIAL REVENUE TRAILHEAD-WRT

ASSETS

225-11100	TREASURER'S CASH	(42,682.35)	
225-13100	ACCOUNTS RECEIVABLE	.00	
225-13101	ACCOUNTS RECEIVABLE PRIOR YEAR	.00	
		<hr/>	
	TOTAL ASSETS		(42,682.35)

LIABILITIES AND EQUITY

LIABILITIES

225-21100	VOUCHERS PAYABLE	.00	
		<hr/>	
	TOTAL LIABILITIES		.00

FUND EQUITY

225-32600	FUND BALANCE	(39,748.61)	
	REVENUE OVER EXPENDITURES - YTD	(2,933.74)	
		<hr/>	
	TOTAL FUND EQUITY		(42,682.35)
	TOTAL LIABILITIES AND EQUITY		(42,682.35)

CITY OF WATERLOO

DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 5 MONTHS ENDING MAY 31, 2015

FUND 225 - SPECIAL REVENUE TRAILHEAD-WRT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
REVENUES						
<u>MISCELLANEOUS REVENUES</u>						
225-48-4820-000	FACILITY RENTAL	900.00	1,100.00	2,000.00	(900.00)	55.00
	TOTAL MISCELLANEOUS REVENUES	900.00	1,100.00	2,000.00	(900.00)	55.00
<u>MISCELLANEOUS REVENUES</u>						
225-49-4930-000	FUNDS APPLIED TO BUDGET	.00	.00	14,000.00	(14,000.00)	.00
	TOTAL MISCELLANEOUS REVENUES	.00	.00	14,000.00	(14,000.00)	.00
	TOTAL FUND REVENUE	900.00	1,100.00	16,000.00	(14,900.00)	6.88
EXPENDITURES						
<u>PARKS</u>						
225-55-5520-221	TRAILHEAD-WRT ELECTRIC	236.19	1,145.19	4,000.00	2,854.81	28.63
225-55-5520-222	TRAILHEAD-WRT HEAT	19.45	805.11	1,500.00	694.89	53.67
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER	69.91	282.67	1,800.00	1,517.33	15.70
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT	.00	20.35	1,500.00	1,479.65	1.36
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	45.00	180.00	1,000.00	820.00	18.00
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	1,042.20	1,000.00	(42.20)	104.22
225-55-5520-310	TRAILHEAD-WRT OFFICE SUPPLIE	.00	.00	1,500.00	1,500.00	.00
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	71.00	558.22	2,500.00	1,941.78	22.33
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	1,200.00	1,200.00	.00
	TOTAL PARKS	441.55	4,033.74	16,000.00	11,966.26	25.21
	TOTAL FUND EXPENDITURES	441.55	4,033.74	16,000.00	11,966.26	25.21
	NET REVENUES OVER EXPENDITURES	458.45	(2,933.74)	.00	(2,933.74)	.00

Comprehensive Outdoor Recreation Plan



Waterloo, Wisconsin

Adopted: _____

DRAFT: 7/9/2015 10:48:35 AM

Plan Contributors

City Officials

Bob Thompson - Mayor
Matthew J. Ziaja - Alderperson Ward 1
William Springer - Alderperson Ward 2 Tim Thomas – Alderperson Ward 3
Lindsey Reynolds - Alderperson Ward 4-5
Angie Stinnett - Alderperson at Large
Jenifer Quimby - Alderperson at Large
Ron Griffin - Alderperson at Large

Parks Commission

Vacant - Waterloo Fire Department Board of Trustees
Al Kegler - Citizen Representative
William Springer - Citizen Representative
Jenifer Quimby - Waterloo School Board Representative
Angie Stinnett - Council Representative

Parks Commission - Ex Officio Members

Gary Yerges - Public Works Director
Gabe Haberkorn - Waterloo Youth Sports Organization
Dick Jones and Charles Crave - Waterloo Regional Trailhead Implementation Team

Waterloo School District

Connie Schiestl - District Administrator
Maureen Adams - Elementary School Principal
Shannon Karcher - Intermediate/Middle School Principal/Special- Ed Director
Brad Donner - High School Principal (9-12)
Nancy Schoeneman - High School Art

City Staff

Raynelle Butzine - Administrative Assistant
Chris Astrella and Mo Hansen - Clerk/Treasurer

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INTRODUCTION

Recreational activities have always been an integral part of our outdoor environments and shape the aesthetic quality of a community. Rising median family incomes have changed lifestyles that have lengthened leisure time, allow improved mobility, and demand a greater need for quality environments that improve recreation opportunity.

Now is the time for a community like the City of Waterloo to plan for this increasing recreational need. It may take many years to implement all the desired recreation projects desired by the community. Laying a proper foundation and establishing a strategic implementation strategy will guarantee a high level of environmental quality. A comprehensive planning process will assist in protecting the community's valuable resources from unwise land use practices and ensure long term recreation opportunities for future generations. A planning process that engages and seeks input from the entire community will identify park and outdoor programs that pleases a diverse age group and satisfies a wide array of specialized activities.

This first step in providing quality recreation opportunities is proper planning. Proper planning must take into consideration a number of factors that include location of existing recreation areas, park site planning, distribution of population, new subdivisions, provisions for recreation programs, financing, maintenance and management. When recreation areas and facilities are developed with regard for the needs of the people they are to serve, they will be strategically located and properly designed. Further, as a result of this comprehensive process, implementation costs, maintenance and long term management will be critical factors in the development of the final plan.

This outdoor recreation plan represents a revision and updating of a program to provide quality recreation opportunities for the City of Waterloo.

EXECUTIVE SUMMARY

2014 – 2018 Goals and Objectives

1. **FIREMEN’S PARK:** Funding & implementing a multi-year Firemen’s Park Capital Improvement Plan.
2. **WATERLOO REGIONAL TRAILHEAD:** In partnership with local and regional project supporters, establish and fund a five-year plan with non-levy dollars.
 - a. 2014: Fundraise and set up facility, install interactive displays, organize initial programs, plantings & signage (phase 1).
 - b. 2015: Fundraise for recurring expenses, playground & install playground, plantings & signage (phase 2), install interpretive kiosks, additional programming.
 - c. 2016: Complete outdoor amenities, continue programming, and fundraise for recurring expenses & special projects, building regional support.
 - d. 2017 - 2018: Continue facility fundraising & programming.
3. **STAFFING:** Identify sustainable funding to bring additional staff support to park & recreational activities including those currently provided by the Waterloo Youth Sports Organization and others.
4. **PARK MAINTENANCE:** Seek adequate funding for existing parkland maintenance.
5. **NEW PUBLIC SPACES & BIKE ROUTES:** Develop park space and public space along the Maunasha River including 720 West Madison Street, 333 West Madison Street, 203 East Madison Street and establish a Dog Park in Firemen’s Park between the Maunasha River pedestrian bridge and the Wastewater Treatment Plant. Also prepare for bike and pedestrian routing opportunities resulting from Jefferson County grant applications for a Waterloo to Watertown bike route.

GOALS AND OBJECTIVES

Through a comprehensive public outreach campaign and active discussions with the City of Waterloo Parks Commission and city staff, a detailed list of goals and objectives were developed for the Comprehensive Outdoor Recreation Plan.

- Provide and maintain active and passive recreational lands to meet current and future recreational needs
- Ensure that parklands are designed to meet the special needs of all residents
- Update the CORP plan to Wis. DNR standards
- Adequately fund parkland maintenance, acquisition and future park facility development and create excitement and awareness for the Waterloo parks
- Promote Waterloo Parks other than Firemen's Park
- Use available resources to further enhance the quality of the City's park system
- Reduce general city maintenance of parklands and green space
- Develop an implementation strategy for parkland improvements and acquisitions
- Bring a more graphic approach to the CORP to increase fundraising abilities
- Develop strong community support and increase user frequency
- Create diversity of use and program for the park system
- Develop a comprehensive park system
- Promote resident support and involvement in the development, improvement and maintenance of the City's parks and open spaces
- Provide residents with safe and reliable recreation equipment throughout the City park system
- Provide adequate management and staffing to oversee park and open space maintenance. Waterloo Comprehensive Outdoor Recreation Plan 2014

DEFINITIONS

County, state and federal agencies have quite varied and extensive recreation and resource protection responsibility. Although these recreation elements are used as a guide, community agencies are most often concerned with meeting local daily recreation needs that provide a variety of park settings which serve all age and user groups within the local community. The following selected definitions of types of parks are those considered most appropriate for the City of Waterloo.

Parkland Classifications

Parkland classification is determined by the Wisconsin Statewide Comprehensive Outdoor Recreation Plan (SCORP) standards and by the City of Waterloo. The following are the City of Waterloo's general guidelines for parkland classification.

Mini Parks

Summary: A play lot or playground providing space for parental supervised recreation of toddlers and young children within a neighborhood, or as part of a larger neighborhood or community park and urban center, including retail shopping area.

Size: 0.5 to 2 acres

Amenities: Generally include sand play areas, play apparatus, play equipment and other special child-oriented features.

Neighborhood Park

Summary: A neighborhood park, by size, program, and location, provides space and recreation activities for the immediate neighborhood in which it is located. It is considered an extension of neighborhood residents' "out-of-yard" and outdoor use area.

Size: 1-25 acres

Amenities: Compatible with the neighborhood setting and park site constraints. Generally includes the following facilities, which are determined with public input as to use and activities:

- Parking (10 – 20 vehicles)
- Restrooms
- Tot lot/ children's play
- Family/ group picnic facility
- Informal picnic area with benches and tables
- Unstructured turf grass plays area or practice field
- Sports Facilities: Basketball, volleyball, softball/baseball field, tennis courts, ice skating, or additional features
- Efforts should be made to allow easy pedestrian access to the park

Community Park

Summary: A community park, by size, program, and location, provides space and recreation activities for a defined service area, the entire city, or significant geographic segment of the city's population.

Size: 5 – 150 acres

Amenities: Compatible with the neighborhood setting and park site constraints. Generally includes the following facilities, which are determined with public input as to use activities:

- Off-street Parking
- Restrooms
- Community recreation center
- Park maintenance and equipment storage
- Tot lot/ children's play
- Family/ group picnic shelters
- Informal picnic area with benches and tables
- Unstructured turf grass play area or practice field
- Sports Facilities may include: Basketball, volleyball, softball/baseball field, tennis courts, ice skating, Jogging trails, concessions, football or additional features.

Special Use Park

Summary: A special use park satisfies a demand for a particular sport, recreational activity, or special event. A special use park may also be a sports park combined with enterprise activities and administered as a community recreation resource.

Size: Determined by size available and program

Amenities: Special use parks require facility programming that is based on community needs and may include:

- Bandstand/ Amphitheater
- Memorial features
- Water play park
- Festival/swap meet/farmers market
- League/individual sports complex
- Fitness/entertainment center
- Skateboard/in-line hockey park
- Recreation programs and classes
- Youth/community center

School Park

Summary: School park sites complement other community recreation or open lands. The important outcome in the joint-use relationship is that both the school district and park system benefit from shared use of facilities and land area.

Size: Varies, dependent on school. Waterloo Comprehensive Outdoor Recreation Plan 2014

Amenities: Typically used for neighborhood and community recreation services. The functions may include sports, recreation classes, passive recreation activities, and other recreation programs suitable for an elementary or secondary education school.

County Park

Summary: County parks consist of land that is specifically set aside for active and passive recreation uses, and accommodate large gatherings, special events, or individual users. County parks offer a wide variety of compatible outdoor recreation activities, and may provide areas that do not primarily serve a recreational purpose such as protected natural areas, historic areas, and special use areas.

Size: Varies

Amenities: Recreation trails, hiking, picnic areas, Native American Burial Mounds

Nature/Conservation Area

Summary: Nature/conservation areas compliment the park system by providing active and passive recreation in natural environments.

Size: Determined by size of lands available

Amenities: Generally determined by terrain, topography and vegetation ecosystems, which may included

- Recreational trails (hiking, bicycling, mountain biking, cross-country ski, etc.)
- Picnic areas
- Wildlife observation
- Vegetation studies
- Fishing access

Specialized Recreation Areas

Golf courses, historic sites, and conservancy areas are examples of specialized recreation areas. Most of these have limited active recreation value, are undeveloped for recreation, or are not always available for use by the public. Such areas were not considered in the initial evaluation of recreation needs for Waterloo. However, recent encroachments along the Maunsha River and of the many scenic vistas around the community have increased the need to protect these valuable natural resources. In addition, other changes have occurred that illustrate the need for the protection, enhancement, and perpetuation of such elements that reflect the City's cultural, social, architectural and geological history.

Other Recreation Facilities

Waterloo is fortunate to have numerous non-park recreational facilities. The indoor swimming pool at the high school is available year round for recreational swimming. Tennis courts and a weight room are also available at the high school. The new bike trail/route allows safe travel across the city from east to west.

PLANNING PROCESS

A three phased planning process was developed to complete the Comprehensive Outdoor Recreation Plan. The first phase focused on understanding the physical assets and constraints of the individual park and green space areas. Site visits, gathering base map information and reviewing past planning documents greatly impacted the design and program for each area. The Waterloo Parks Commission desired a strong voice to come from the school district. An interactive workshop was held that allowed students to draw on base maps and create typical designs for what they desired in a park. Through an active series of meetings with the Waterloo Parks Commission, a public open house, a month long community survey and numerous stakeholder interviews, a program was developed for each existing park and new park locations were identified to accommodate future growth of the city.

Once the first phase of investigation and park programming was completed, design alternatives that incorporated the desired park program were developed for each park area. Design alternatives included concept plans, typical cross sections, and sketches to convey design intent. Accompanying the concept plans were estimates of probable cost, developed to aid in the decision making process. Preliminary recommendations were presented to the Parks Commission for review and revisions and the preferred plans were revised and presented at an open house for public comment.

To complete the Comprehensive Outdoor Recreation Plan update, direction coming from the Parks Commission presentation and the Public Presentation meeting were documented and incorporated into this final document. Revisions to individual green space and park area plans and revisions to the estimates of probable cost were completed and incorporated into the final CORP. Research was completed to identify potential funding sources for park improvements. The existing CORP text was revised and updated to reflect the new recommendations. The final Comprehensive Outdoor Recreation Plan was organized to be a more graphic document that is a valuable planning tool for the future development of Waterloo's park system.

SUMMARY OF PAST CORP PLAN

The first plan completed by the Department of Natural Resources in 1972, inventoried the supply of recreation areas and evaluated their adequacy. Recommendations for action to eliminate those deficiencies were outlined. The 1972 plan was subsequently updated in 1979, 1988, 1996, 2001 and 2008. Whereas, many of these recommendations have since been implemented, the City realizes that several changes have occurred affecting the recreation needs within the community.

This report is not only an update of the first six plans, but also includes some considerations not previously discussed. The plan begins with definitions of types of recreation areas and proceeds to an inventory of Waterloo's current supply of recreation areas and standards for evaluating their adequacy. Comparison of existing park acreage, facilities, and locations with those needed in the community is the basis for identifying deficiencies, which should be corrected. The concluding section consists of recommendations for action to eliminate present deficiencies, it is hoped that this coverage and organization of the plan content will provide a clear framework for community efforts to meet daily outdoor recreation requirements, protect resources and provide a more desirable community environment.
Waterloo Comprehensive Outdoor Recreation Plan 2014

DESCRIPTION OF THE PLANNING REGION

Historic / Social

Waterloo has an interesting heritage and unlike many communities has been able to maintain many of the nineteenth and early twentieth century residential and commercial buildings. These buildings are relatively unaltered and the overall quality of a rural village is well preserved. To date, the City has undertaken only minor historic preservation efforts. The Wisconsin State Historical Society has established a downtown historical district and a copy of the National Register report can be obtained at Waterloo's City. Secondly, due to the hard work of many Waterloo citizens, Waterloo's Carousel has too been inducted into the Wisconsin State Historical Society. Fortunately, a local historical society has been formed and has purchased the old St. Joseph's Church, which has been converted into a museum to display local history. Another effort underway is the continued indexing system designed to trace the history of the community.

Population Projections

From 1972 to 1980, Waterloo experienced a slow but steady increase in residents. Since 1980, the City grew to 2,712 in 1990 and a 3,259 population in 2000. As of October 13, 2011 the City of Waterloo population is 3,334 residents.

Based on current economic trends, it is projected that the population of Waterloo will reach 3,835 by the year 2015. This projection is based on the continued implementation of current zoning and subdivision regulations dictating residential densities.

Population Projections (2008 Waterloo Comprehensive Plan)

Year:	2000	2005	2010	2015	2020	2025	2030
Population:	3,259	3,317	3,576	3,835	4,093	4,352	4,611

OUTDOOR RECREATION/NATURAL RESOURCES INVENTORY

The following are descriptions of natural resource areas available to residents of Waterloo for recreational purposes.

Garman Nature Preserve

The Dr. J.S. Garman Nature Preserve is a special place that provides public access to a 40 acre wooded tract within the City of Waterloo. The woodlands extend west and south of the property for a total wooded area of 54.2 acres. The preserve is located on one of the highest hills in northwestern Jefferson County, at over 980 feet in elevation. The northwest hillside is particularly steep with slopes of over 35 percent for short distances.

The Preserve has two unique features making it a special landscape for Jefferson County. The first feature has more than twenty Indian mounds, located along the eastern ridgeline of the drumlin within the Preserve. Indian mounds are protected by the Wisconsin Burial Sites Law. These mounds are a sacred site for Native Americans and may still contain burials. Jefferson County intends to work with the Ho-Chunk Nation to stabilize and preserve the mounds and to create educational opportunities on Native American culture and the Indian mounds. The second feature is the yellow giant hyssop (*Agastache nepetoides*), a plant species on the Wisconsin State Threatened list.

Jefferson County is required by law to protect the yellow giant hyssop and cannot destroy plants through construction or activities in the Preserve. The yellow giant hyssop is a savanna indicator species, meaning it is usually found in areas that once supported a savanna ecosystem. Remnant savanna communities are extremely rare today. Many parts of Jefferson County were covered with savanna or oak openings prior to the mid-1800s.