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**A JOINT MEETING OF THE  
WATERLOO COMMUNITY DEVELOPMENT AUTHORITY AND  
WATERLOO COMMUNITY DEVELOPMENT COMMITTEE - AGENDA**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that a public meeting will be held to consider the following:

**Date:** Monday, July 20, 2015  
**Time:** 6:00 p.m.  
**Location:** Police Training Room, 136 N Monroe Street

1. Roll Call and Call to Order
2. Meeting Minutes Approval: June 15, 2015 (no quorum) and May 18, 2015
3. Public Comment
4. Unfinished Business
  - a. 203 East Madison Street, staff update
  - b. Disposition of Youth Center
  - c. 120 West Madison Street, staff update
  - d. Connect Communities Application, primary and additional contacts "These individuals will receive access to online Chatter database, and will be able to attend various roundtable events, workshops and Main Street events..."
5. New Business:
  - a. Finance Subcommittee, Report
  - b. Identify Subcommittee, Report
6. Future Agenda Items and Announcements
  - a. Next meeting, Monday, August 17, 2015 at 6:00 pm
7. Adjournment

Mo Hansen  
Clerk/Treasurer

Community Development Authority: Stinnett, Ziaja, Freund, Strasser, Norton, Hermanson, Vacant  
Committee Development Committee: Ziaja, Reynolds and Thomas  
Posted, Mailed and E-mailed: 7/9/2015

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

## CDA/CDC Meeting Minutes from June 15, 2015

### 1. Roll Call and Call to Order

Chair Strasser called the meeting to order at 6:00 p.m. Roll Call: Present: Strasser and Norton. Late: Reynolds. Absent: Stinnett, Ziaja, Freund, Hermanson, and Thomas. Others present: Interim Clerk/Treasurer Lois A.M. Baird and Roxanne Witte, Program Specialist for the Economic Development Consortium.

No quorum

### 2. Approval of meeting minutes April 20, 2015

### 3. Public Comment

### 4. Discussion/Decision Items

- Roxanne Witte, Program Specialist, Economic Development Consortium
  - Jefferson County Housing Program opportunities and training for an informational booth at Firemen's Park on July 4<sup>th</sup>

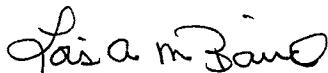
The committee members present discussed with Ms. Witte the Jefferson County Housing programs available and how the information would be made available to the public with an informational booth on the 4<sup>th</sup> of July in Firemen's Park and then again on Wiener and Kraut Day in September.

### 5. Future Agenda Items and Announcements

- Next meeting, Monday, July 20, 2015

### 6. Adjournment

Attest



Lois A.M. Baird  
Interim Clerk/Treasurer

## CDA/CDC Meeting Minutes from May 18, 2015

Chair Strasser called the meeting to order at 6:00pm and all members of the CDA/CDC were present except for Ziaja, Reynolds and Thurnbauer. Clerk/Treasurer Chris Astrella, Diane Graff from The Courier, were also in attendance.

**2. Approval of meeting minutes April 20, 2015:** Hermanson moved approval of the minutes; it was seconded by Norton and passed unanimously. It was noted by Stinnett that Thurnbauer is no longer a member of the CDA and should not be included on the agenda posting.

**3. Public Comment:** There was no Public Comment

**4. Discussion/Decision Items; Consideration to convene in closed session per state statute 19.85 (e) regarding deliberating, negotiating, purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.** Norton moved to convene in closed session, it was seconded by Hermanson. Roll Call vote: Strasser, aye; Hermanson, aye; Stinnett, aye; Freund, aye; Thomas, aye; Norton, aye. The meeting moved into closed session at 6:15pm

**Reconvene to Open Session:** Hermanson moved to reconvene to open session, it was seconded by Norton and passed unanimously. The meeting reconvened to open session at 6:50pm.

**Waterloo Youth Center Building/Former Knapton Property at 203 East Madison Street land information:** Clerk/Treasurer Astrella gave a multimedia presentation to the CDA/C regarding the owners that reside along the Maunasha River. The map he provided (via Jefferson County) showed where the approximate property lines lied, and who owned the properties. This information will be forwarded to Mitch at Kunkel Engineering so that a concept can be drawn up to how and where a proposed path would go and what the costs for it would be.

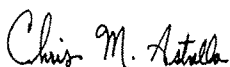
**Former Springer Property Update:** Clerk/Treasurer Astrella informed the CDA/C that he located the owners of the building, but was unable to locate a phone number for the owners. However, they have an address in Cambridge where the tax bill is mailed to, and it's possible we could send a letter and contact them through the mail. The committee directed Clerk/Treasurer Astrella to draft a letter to send but bring it back at the next meeting so they can see it before it gets mailed.

**Encouraging a Thriving Future for Waterloo:** Chair Strasser updated the committee on Waterloo's application for the Connect Communities program that was applied for. We will have a final decision in mid-May, but at this point everything looks as though we'll be accepted into the program.

**5. Future Agenda Items and Announcements:** The next meeting will take place on June 15<sup>th</sup> at 6pm in the Council Chambers. No additional agenda items were presented for future meetings.

**6. Adjournment:** Stinnett moved to adjourn, it was seconded by Norton, and passed unanimously. The meeting was adjourned at 7:35pm

Minutes written and submitted by



Chris Astrella, WCPC  
Clerk/Treasurer