



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING OF THE
COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: July 16, 2015
TIME: 6:00 p.m.
LOCATION: Council Chamber of the Municipal Building, 136 N. Monroe Street

1. Call to Order and Roll Call
2. Meeting Minutes Approval: June 18, 2015
3. Public Comment
4. New Business
 - a. Oak Hill Cemetery, James Beyer
 - b. Amending the Employee Handbook as prescribed in the 2015-2017 labor agreement with the Waterloo Professional Police Association
 - c. Public Works Department staffing, request to hire temporary full-time laborer
 - d. Payroll for June, 2015 - \$68,890.07 *
 - e. General Disbursements - June 19, 2015 through July 16, 2015 *
 - f. Treasurer's Report & Budget Reports for June 2015 *
5. Future Agenda Items and Announcements
 - a. Committee annual calendar
 - b. Maunsha Business Center, 117 East Madison Street and Community Development Fund 600
6. Adjournment

* Included in Council Agenda Packet

Mo Hansen
Clerk/Treasurer

Committee Members: Springer, Quimby and Griffin

Posted, Emailed & Distributed: 7/10/2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Finance, Insurance, and Personnel Meeting Minutes from June 18, 2015

1. Call to Order and Roll Call

Springer called the meeting to order at 6:30 p.m. Roll Call: Present – Quimby, Springer and Griffin. Others present: Maureen Giese and Lois A.M. Baird, Interim Clerk/Treasurer.

2. Approval of Meeting Minutes

May 21, 2015 and May 22, 2015

Springer stated the May 22, 2015 minutes needed to be corrected to change “to have Deputy Clerk/Treasurer Baird contact the next two candidates” to Springer.

Motion: Moved by Quimby, seconded by Griffin to approve the minutes of May 21st and May 22nd with a correction to the May 22nd minutes as stated. Voice Vote: Motion carried unanimously.

3. Public Comment.

Maureen Giese asked when the slurry seal would be done on McKay Way. Springer stated Giese should contact DPW Director Yerges.

4. Discussion/Action Items (including new and old unfinished business)

a. Payroll for May, 2015 - \$60,202.26 *

Motion: Moved by Quimby, seconded by Griffin to approve the payroll for May, 2015 in the amount of \$60,202.26 as presented. Roll Call Vote: Ayes: Quimby, Springer and Griffin. Noes – none. Motion carried.

b. General Disbursements - May 22, 2015 through June 18, 2015 *

Motion: Moved by Quimby, seconded by Griffin to approve the general disbursements in the amount of \$118,941.03 as presented. Roll Call Vote: Ayes: Quimby, Springer and Griffin. Noes – none. Motion carried.

c. Treasurer's Report & Budget Reports for May 2015 *

Motion: Moved by Quimby, seconded by Griffin to approve the Treasurer's Report and & Budget Report as presented. Roll Call Vote: Ayes: Quimby, Springer and Griffin. Noes – none. Motion carried.

d. Waterloo Antiques Mall, 255 Jefferson Street, Shared Cost of Way-Finding Signs (tabled)

Baird clarified the price quote from Econo Signs in the amount of \$756.54 that Sherry Rehm objected to pay for in a letter addressed to the Finance Committee at the last meeting. The price quote of \$756.54 was quoted for a larger sign, 36”X48”. Public Works Director Yerges recommended the size of the sign to be 36”X24”, to match the other way-finding signs. It was also clarified that the price quote did not include a setup fee, which Rehm objected to pay for. Baird stated Rehm has agreed to pay \$562.33 for three signs, 36”x24”.

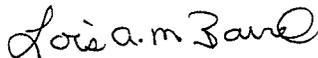
5. Future Agenda Items and Announcement

Maunsha Business Center – Fund Balance Deficit

6. Adjournment

Motion: Moved by Quimby, seconded by Griffin to adjourn. Voice Vote: Motion carried unanimously. Time was approximately 6:50 p.m.

Attest:



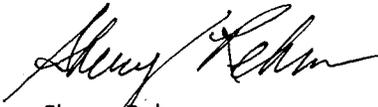
Lois A.M. Baird
Interim Clerk/Treasurer

April 26, 2015

Dear Finance Committee,

Recently we received a quote of \$756.54 for two way finding signs for the Waterloo Antiques Mall. We are not opposed to the signs, they are very appealing. We are opposed to the price, this substantially more than we were initially quoted. We are a small business that works hard and struggles to make ends meet. This year we will be putting a new roof on our building. Therefore we request the city pay for the set up and additional cost associated with the signs. Waterloo Antiques Mall will gladly pay the originally quoted amount for the signs.

Sincerely,



Sherry Rehm

Gary - 478-9797

Quote



Date	Quote No.
3/17/2015	08-122783

Customer
CITY OF WATERLOO 136 N. MONROE ST WATERLOO, WI. 53594

Ship To:
CITY OF WATERLOO ATTN: GARY YERGES 136 N. MONROE ST WATERLOO, WI 53594

Customer Fax	Sales Rep	Customer No.	Terms	Production Time
	MW	53594	Net 30 DAYS	12-15 DAYS
Qty	Item	Description	Rate	Total
3	SW36X24HI	36" X 24" CUSTOM SIGN - HIGH INTENSITY PRISMATIC - .080 ALUMINUM COLOR: FULL COLOR AND LAMINATED *** CUSTOM ROUTED SIGN (WATERLOO LOGO) WATERLOO ANTIQUES MALL OPEN 7 DAYS 10AM - 5PM FIND YOUR PATH HERE 2EA: ARROW LEFT 1EA: ARROW RIGHT	178.00	534.00T
1	FREIGHT	FREIGHT *** SEE LAYOUT	28.33	28.33T

Phone: 1.800.443.7103
 Fax: 1.270.782.2758
 sales@econosignsllc.com

Sales Tax (0.00)	\$0.00
Total	\$562.33



Quote

Date	Quote No.
3/17/2015	08-122784

Customer
CITY OF WATERLOO 136 N. MONROE ST WATERLOO, WI. 53594

Ship To:
CITY OF WATERLOO ATTN: GARY YERGES 136 N. MONROE ST WATERLOO, WI 53594

Customer Fax		Sales Rep	Customer No.	Terms	Production Time
		MW	53594	Net 30 DAYS	12-15 DAYS
Qty	Item	Description		Rate	Total
3	SW36X48HI	36" X 48" CUSTOM SIGN - HIGH INTENSITY PRISMATIC - .080 ALUMINUM COLOR: FULL COLOR AND LAMINATED *** CUSTOM ROUTED SIGN (WATERLOO LOGO) WATERLOO ANTIQUES MALL OPEN 7 DAYS 10AM - 5PM FIND YOUR PATH HERE 2EA: ARROW LEFT 1EA: ARROW RIGHT FREIGHT		240.00	720.00T
1	FREIGHT	*** SEE LAYOUT		36.54	36.54T

Phone: 1.800.443.7103
 Fax: 1.270.782.2758
 sales@econosignsllc.com

Sales Tax (0.00)	\$0.00
Total	\$756.54

7-19-15

F. POLK ST.

WATERLOO
ANTIQUES

RAILROAD

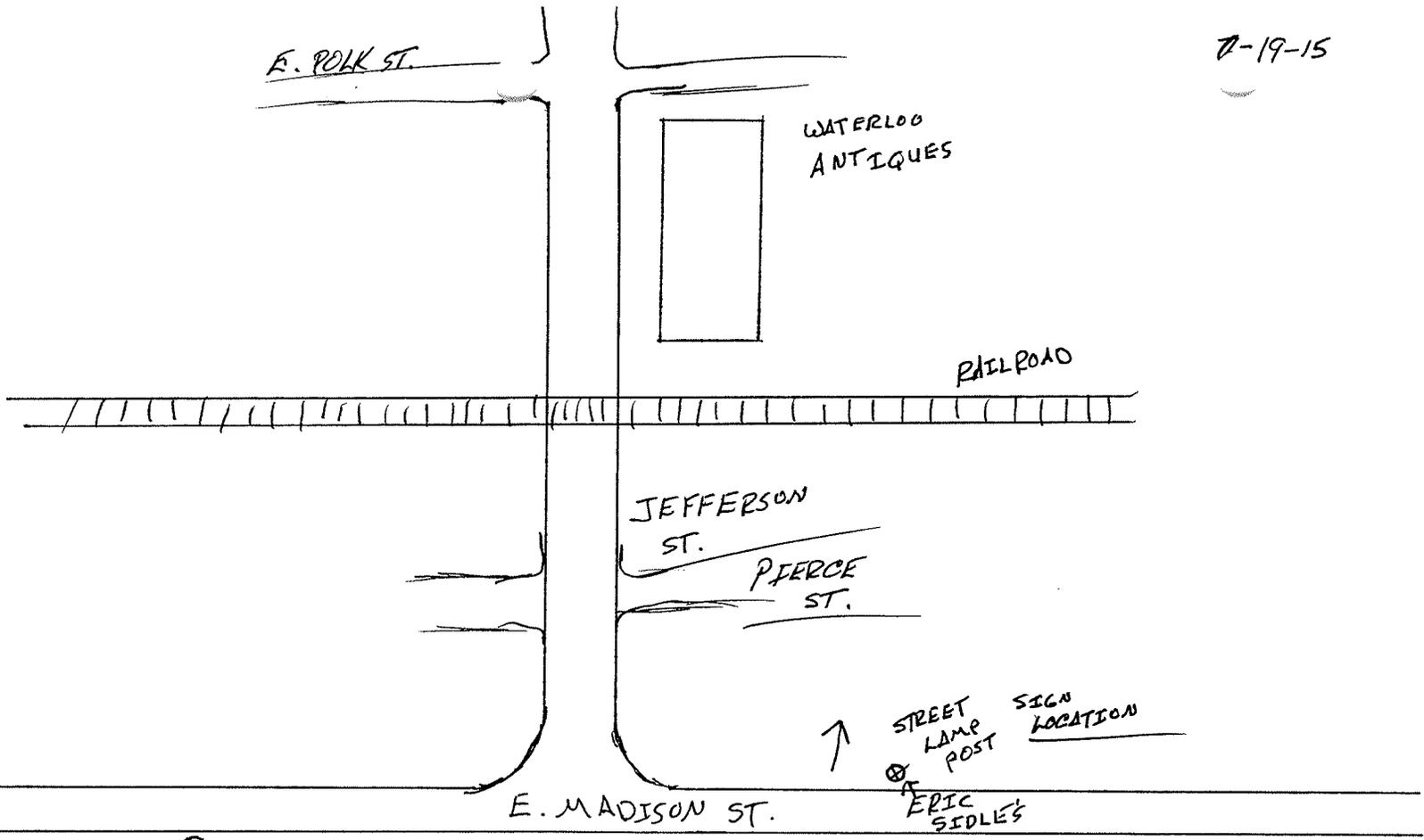
JEFFERSON
ST.

PIERCE
ST.

↑ STREET
LAMP
POST
ERIC
SIDLES
SIGN
LOCATION

E. MADISON ST.

⊗
439 E. MADISON ST
SIGN LOCATION



To: sales@econosignsllc.com

From: Gary Yerges City of Waterloo Wi.

Subject: Way finding Signs

Dear Sir

Enclosed you will find a picture of are wayfinding signs that we use in the City of Waterloo, waterloo wisconsin.

I would like to use the same colors in the below mentioned signs as what the cities colors are.

On the sheet of paper with the(waterloo antique mall, open 7 days,10:00 am- 5:00pm) with a right arrow on it, I would need two (2) signs made one with a left arrow and one (1) with a right arrow.

I would also like the logos put on with High Intensity Prismatic, with prices for both the 24" x 36" and the 36" X 48" signs.

If you have any questions you can reach me at the following:

Gary Yerges

Waterloo DPW

Waterloo Wi. 53594

Office : 1-920-478-9797 FAX : 1-920-478-2021 e-mail dpw@waterloowi.us

Thank You, And I'm looking forward to see the proof.

Waterloo Public Works

From: Mike Whittle <mwhittle@econosignsllc.com>
Sent: Tuesday, June 16, 2015 8:27 AM
To: Waterloo Public Works
Subject: Re: set up fees
Attachments: 53594.jpg

Gary,

There is no set-up fee. I am attaching a proof of the sign. If you have more to add to it just let me know and we can send a new proof.

Thanks,
Mike

From: [Waterloo Public Works](#)
Sent: Monday, June 15, 2015 3:41 PM
To: sales@econosignsllc.com
Subject: set up fees

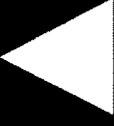
Sales Dept.
Quote # 08-122783
3" x 24" custom sign

Question: what is the setup fee for this sign, And is it possible to have a draft of what this sign will look like when done.
Thank you for your time
(sorry for my long delay with this sign, city politics)

Gary Yerges
Department of Public Works Director
City of Waterloo
dpw@waterloowi.us
920.478.9797

Mike Whittle
Econo Signs *Service Is Our Best Seller!*
1816 Louisville Rd. - Bowling Green, KY 42101
Tel: 1.800.443.7103
Fax: 270.782.2758
Email: mwhittle@econosignsllc.com
Website: <http://www.EconoSignsLlc.com>



Waterloo
Antiques Mall 
Open 7 Days 10AM-5PM

1000 ...

7) The City will insert the following language into the Employee Handbook: To the extent that provisions of this Handbook are not in conflict with the provisions of any collective bargaining agreement covering City employees, these policies shall apply to union employees. In any case where there is a conflict between these policies and a collective bargaining agreement, the terms of the collective bargaining agreement shall supersede the provisions of these policies.

8) MEMORANDUM OF UNDERSTANDING – WAGES:

Memorandum of Understanding

City of Waterloo and

Waterloo Professional Police Association

As a result of the negotiation for the 2015 – 2017 labor agreement between the City of Waterloo and the Waterloo Professional Police Association, the following items have been agreed to by the parties:

The parties agree to a meeting which will be scheduled by August 15, 2015 to discuss reopening Article XV Wages for the years of 2016 – 2017. Information will be exchanged on positions of the parties for wages. The information may include but not be limited to Consumer Price index, shared revenue, net new construction, comparable settlements, comparable arbitrations and other pertinent data. After these discussions either party may reopen the contract to negotiate a change in the 0% across the board raise in 2016 and 1.5% across the board raise in 2017. The burden of proof will rest on the party requesting a change in the percentage.

If an impasse develops, either party may use the impasse procedure as outlined in Wisconsin Statutes 111.77.

For the City of Waterloo

For the Association

City of Waterloo Finance, Insurance & Personnel Committee
Annual Calendar
(revised May 12, 2014)

JANUARY - monitor Progress Measures - review of sanitary sewer rates
FEBRUARY - notify Mayor of reappointment interest
MARCH - notify Mayor of reappointment interest
APRIL - Mayoral appointments - review and realign Progress Measures as needed
MAY - review of tax incremental district activity - review and realign Progress Measures as needed
JUNE - review of historic municipal revenue and expenditures
JULY - future year budget planning and requests
AUGUST - future year budget submittal
SEPTEMBER - review of tax incremental district activity - future year budget deliberation
OCTOBER - future year budget deliberation
NOVEMBER - future year budget deliberation
DECEMBER - current year budget amendment