



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
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www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE

DATE: June 18, 2015 TIME: 6:30 p.m.

**LOCATION: Council Chamber of the Municipal Building
136 N. Monroe Street**

to consider the following:

1. **Call to Order and Roll Call**
2. **Approval of Meeting Minutes**
May 21, 2015 and May 22, 2015
3. **Public Comment**
4. **Discussion/Decision (including new and old/unfinished business)**
 - a. Payroll for May, 2015 - \$60,202.26 *
 - b. General Disbursements - May 22, 2015 through June 18, 2015 *
 - c. Treasurer's Report & Budget Reports for May 2015 *
 - d. Waterloo Antiques Mall, 255 Jefferson Street, Shared Cost of Way-Finding Signs (tabled)
5. **Future Agenda Items and Announcements**
6. **Adjournment**

Lois A.M. Baird
Interim Clerk/Treasurer

*Included in Council Agenda Packet

Committee Members: Springer, Quimby and Griffin

Posted, Emailed & Distributed: June 16, 2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Finance, Insurance and Personnel Meeting Minutes from May 21, 2015

Chair Springer called the meeting to order at 6:30pm with Griffin and Quimby in attendance. Maureen Giese and Clerk/Treasurer Chris Astrella were also in attendance.

2. Public Comment: There was no public comment.

3. Approval of Meeting Minutes from April 16, 2015: Griffin moved approval of the minutes; seconded by Springer. The motion passed 3-0.

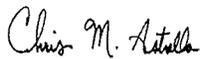
4. Discussion/Action Items:

- a. Payroll for April 2015 - \$87,095.85: Quimby moved for approval of the monthly payroll for April in the amount stated. It was seconded by Griffin and passed 3-0.
- b. Vouchers from April 17 through May 21, 2015: Quimby moved approval of the vouchers and it was seconded by Griffin. The motion passed 3-0.
- c. Signs for Waterloo Antiques Mall: Springer moved to table this until the next meeting and Quimby seconded. The motion passed 3-0.
- d. Treasurer Reports and Budget Reports for December 2014 and January through April 2015: Quimby moved approval of the reports as presented and it was seconded by Griffin. The motion passed 3-0.

6. Future Agenda Items: Chair Springer would like to have two invoices from Hurley Computers on next month's agenda

7. Adjournment: Quimby moved to adjourn; it was seconded by Griffin and passed unanimously. The meeting was adjourned at 6:49pm

Minutes written and submitted by



Chris Astrella, WCPC
Clerk/Treasurer

Finance, Insurance, and Personnel Meeting Minutes from May 22, 2015

Chair Springer called the meeting to order at 3:00pm with Quimby and Griffin in attendance. Mayor Bob Thompson, and Diane Graff also were in attendance.

2. Public Comment: There was no public comment.

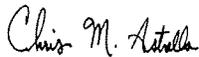
3. Discussion/Action Items:

- a. *Process to fill the Clerk/Treasurer Position:* It was noted that on May 21, Clerk/Treasurer Chris Astrella gave his resignation to the Mayor and announced to the Council he was resigning and that his last day was going to be June 5. The committee decided to contact the two next candidates in the interview process and see if they would be interested to interview again for the Clerk/Treasurer position. If they are not interested, then the hiring process will have to start over again. Springer made a motion for unanimous consent to have Deputy Clerk/Treasurer Baird contact the next two candidates in the hiring process. It was seconded by Griffin and passed unanimously.

The Mayor then read the resignation from the Clerk/Treasurer and it was determined to grant an exit interview to the Clerk/Treasurer, but not with the City Attorney due to the cost.

4. Adjournment: Griffin moved to adjourn; it was seconded by Springer and passed unanimously. The meeting was adjourned at 3:19pm

Minutes written and submitted by



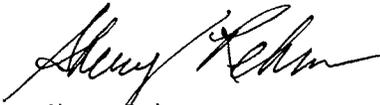
Chris Astrella, WCPC
Clerk/Treasurer

April 26, 2015

Dear Finance Committee,

Recently we received a quote of \$756.54 for two way finding signs for the Waterloo Antiques Mall. We are not opposed to the signs, they are very appealing. We are opposed to the price, this substantially more than we were initially quoted. We are a small business that works hard and struggles to make ends meet. This year we will be putting a new roof on our building. Therefore we request the city pay for the set up and additional cost associated with the signs. Waterloo Antiques Mall will gladly pay the originally quoted amount for the signs.

Sincerely,



Sherry Rehm

Gary - 478-9797

Quote



Date	Quote No.
3/17/2015	08-122783

Customer
CITY OF WATERLOO 136 N. MONROE ST WATERLOO, WI. 53594

Ship To:
CITY OF WATERLOO ATTN: GARY YERGES 136 N. MONROE ST WATERLOO, WI 53594

Customer Fax	Sales Rep	Customer No.	Terms	Production Time
	MW	53594	Net 30 DAYS	12-15 DAYS
Qty	Item	Description	Rate	Total
3	SW36X24HI	36" X 24" CUSTOM SIGN - HIGH INTENSITY PRISMATIC - .080 ALUMINUM COLOR: FULL COLOR AND LAMINATED *** CUSTOM ROUTED SIGN (WATERLOO LOGO) WATERLOO ANTIQUES MALL OPEN 7 DAYS 10AM - 5PM FIND YOUR PATH HERE 2EA: ARROW LEFT 1EA: ARROW RIGHT FREIGHT	178.00	534.00T
1	FREIGHT	*** SEE LAYOUT	28.33	28.33T

Phone: 1.800.443.7103
 Fax: 1.270.782.2758
 sales@econosignsllc.com

Sales Tax (0.00)	\$0.00
Total	\$562.33



Quote

Date	Quote No.
3/17/2015	08-122784

Customer
CITY OF WATERLOO 136 N. MONROE ST WATERLOO, WI. 53594

Ship To:
CITY OF WATERLOO ATTN: GARY YERGES 136 N. MONROE ST WATERLOO, WI 53594

Customer Fax	Sales Rep	Customer No.	Terms	Production Time
	MW	53594	Net 30 DAYS	12-15 DAYS
Qty	Item	Description	Rate	Total
3	SW36X48HI	36" X 48" CUSTOM SIGN - HIGH INTENSITY PRISMATIC - .080 ALUMINUM COLOR: FULL COLOR AND LAMINATED *** CUSTOM ROUTED SIGN (WATERLOO LOGO) WATERLOO ANTIQUES MALL OPEN 7 DAYS 10AM - 5PM FIND YOUR PATH HERE 2EA: ARROW LEFT 1EA: ARROW RIGHT	240.00	720.00T
1	FREIGHT	FREIGHT *** SEE LAYOUT	36.54	36.54T

Phone: 1.800.443.7103
 Fax: 1.270.782.2758
 sales@econosignsllc.com

Sales Tax (0.00)	\$0.00
Total	\$756.54