



136 North Monroe Street
Waterloo, Wisconsin 53594
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City of Waterloo Council Agenda
Council Chamber of the Municipal Building – 136 N. Monroe Street
Thursday May 7, 2015
Immediately following the Council Organizational Meeting

1. Call to Order, Roll Call, Meeting Sign-In

2. Pledge of Allegiance

3. Approval of Minutes

- Minutes from City Council Meeting of April 16, 2015

4. Public Comment

Under "Public Comment" the public can comment on any topic not on the agenda, but The Wisconsin Open Meetings Law does not allow for any discussion or action to be taken on issues not listed on the agenda. The City Council is not able to respond to questions or have discussion during this time.

5. Committees, Commissions & Board Recommendations/Reports

- Parks Commission
 - Rental Agreement for Waterloo Regional Trailhead
 - Status and Deficit Update for the Waterloo Regional Trailhead in 2014

6. Discussion/Decision Items

- Proclamation to designate the week of May 17-23, 2015 as Emergency Medical Services Week
- Operator's License for Heather Ann Yohn, expiring June 30, 2015
- Change of Agent for JC Acquisition, LLC (Jim's Cheese), 410 Portland Road
- Ordinance 2015-03 Reducing the size of the Parks Commission from 7 to 5 members
- Resolution 2015-10 Withdrawing the KJML from the Mid Wisconsin Federated Library System and Joining the Waukesha County Federated Library System
- Economic Development RFP
- Clerk/Treasurer's Report
 - Public Participation Policy
- Convene into closed session pursuant to 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- Reconvene into open session

7. Future Agenda Items, Communications to the Council and Announcements

- Open Book and Board of Review Notice (OB May 11 and BoR June 1)
- Official Publication of Beer and Liquor Licenses Applied for in Waterloo
- Official Publication of "Class A" Intoxicating Liquor License Applied for in Waterloo for Kwik Trip, Inc.
- Waterloo Intermediate/Middle School – Character Shuffle, Friday, May 8, 2015
- Communication from Hutchinson Memorial Library Board

8. Adjournment

Chris M. Astrella

Chris Astrella, WCPC
City Clerk/Treasurer

Posted and Emailed: May 5, 2015

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Waterloo City Council Meeting Minutes from April 16, 2015

Mayor Thompson called the meeting to order at 7pm and all council members were in attendance except Quimby and Ziaja. Clerk/Treasurer Chris Astrella, Police Chief Denis Sorenson, Diane Graff, Tammy Krueger, Nancy Yerges, Penny Yerges and Maureen Giese were also in attendance. The Pledge of Allegiance was recited.

3. Approval of meeting minutes from April 2, 2015: Thomas moved to approve the minutes; it was seconded by Griffin and passed 5-0.

4. Public Comment: There was no Public Comment.

5. Consent Agenda: Stinnett moved approval of the consent agenda, it was seconded by Springer and passed 5-0. The Consent Agenda Items are listed below:

- Library Reports from February and March
- Library Board Minutes from February 10 and March 10, 2015
- Water and Light Meeting Minutes from March 3 and April 7, 2015
- CATV Meeting Minutes from January 20 and March 25, 2015
- Waterloo Regional Trailhead Meeting Minutes from January 22, 2015
- Public Safety and Health Meeting Minutes from March 5, 2015
- Park Trustee Board check registers for February 2015
- Waterloo Fire Department Report

6. Committees, Commissions and Boards:

- Finance, Insurance, and Personnel
 - Payroll
 - Springer moved approval of payroll for February 2015 in the amount of \$60,083.53. It was seconded by Thomas and passed 5-0.
 - Springer moved approval of payroll for March 2015 in the amount \$60,919.46. It was seconded by Thomas and passed 5-0.
 - Vouchers
 - Springer moved approval of the vouchers from February 20 through March 19, 2015. It was seconded by Griffin and passed 5-0.
 - Springer moved approval of the vouchers from March 20 through April 16, 2015. It was seconded by Griffin and passed 5-0.

7. Discussion/Decision Items; Clerk/Treasurer's Report:

Arbor Day Proclamation: The proclamation was included in with the council's packet and no action was taken. It was signed by the mayor and would be signed by the Clerk/Treasurer at his earliest convenience.

KJML withdrawal from Mid-Wisconsin Federated Library System and partnering with the Waukesha County Federated Library System: Alder Reynolds gave a background on where this was coming from and why it was important to make the change in Library Systems. Library Director Kelli Mountford was on hand to give more information and answer a few questions. This update was for informational purposes only, a formal resolution will appear at the next council meeting.

Economic Development RFP: C/T Astrella informed the Council that the Mayor has been asking for an Economic Development RFP for a couple of months, and that something will be on the agenda at the next Council meeting.

Clerk/Treasurer's Report:

Website: The new website is up and running however is still a work in progress. It is easy to use and looks great, but is hard for city staff to update. We're working with Greenleaf Media on more training and attempting to make it easier for the website. If anyone finds a mistake, outdated information, or has suggestions please share those with me.

Rendezvous: This issue came up in the last week or so. Last year, the requirement to provide a Certificate, as well as the Special Event Permit were waived by the Clerk/Treasurer. In order to proceed according to city policy, our insurance company and me, required them to provide a Certificate. We received the personal insurance from Penny Yerges, and were informed that the cost (somewhere between \$600 and \$1000) was prohibitive for them. C/T Astrella also shared that if the city were to sponsor this event it would fall under city insurance and we would only be liable up to \$50,000 if something were to happen. Springer suggested the council allow the Rendezvous to proceed this year, partially because the dates were so close; but suggested fundraising for next year due to the cost of the Certificate of Insurance. Springer made a motion to allow the Rendezvous to operate under the city's insurance. It was seconded by Stinnett and passed 5-0.

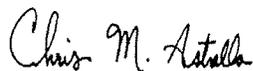
Convene in closed session pursuant to Wisconsin State Statutes 19.84(1)(f) to consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where paragraph (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: Reynolds made a motion to move into closed session and it was seconded by Griffin. The motion passed 4-1 with Thomas voting against. The city council entered closed session at 7:25pm

Reconvene into open session: Springer moved to return to open session and it was seconded by Thomas. The motion passed 5-0 and the city council returned to open session at 7:45pm

8. Future Agenda Items, Communications to the Council and Announcements: C/T asked for summer hours to appear on the next Council Agenda and The Waterloo Rendezvous will take place May 8-10 at the Trailhead.

9. Adjournment: Springer moved to adjourn the meeting; it was seconded by Griffin and passed unanimously. The meeting was adjourned at 7:49pm

Minutes written and submitted by



Chris Astrella, WCPC
Clerk/Treasurer

Current Agreement

**WATERLOO REGIONAL TRAILHEAD
760 McKay Way, Waterloo, WI 53594
Warming Room & Back Patio Rental Agreement**

_____ Name (First, Last)	_____ Address (Street Name & Number, City, State, Zip)
_____ Daytime Phone Number	_____ Alternate Phone Number or Email
_____ Name of Group (if applicable)	_____ Event Type
_____ Date Requested	_____ Expected Number of People
Rental Times: From: _____ am/pm	To: _____ am/pm

Refundable Deposit	Rental	Rental Fee
\$50.00	Hourly (less than 2 hours)	\$20.00/hour
\$50.00	Hourly (less than 2 hours) non- profit organizations	\$10.00/hour
\$50.00	Half Day (2 to 4 hours)	\$75.00
\$50.00	Full Day (4 hours or more)	\$125.00

Reservation of the facility requires two separate checks, one for the rental fee and one for the refundable deposit. The deposit check will be returned following inspection of the facility after its use. All checks should be made payable to the City of Waterloo, with a note in the memo section referring to the Waterloo Regional Trailhead (WRT). Your reservation is only guaranteed when the fee has been paid in full and the Rental Agreement has been signed by the renter.

Rental Fee Amount: \$ _____ + \$ 50.00 Deposit

Received On: _____ Receipt #: _____

Keys to the Facility:

If your group is issued a key, return the key to the facility comment box in the atrium or the municipal drop box immediately after using the facility. The drop box is located in front of the municipal building at 136 N. Monroe Street.

Policy Acknowledgement:

I agree to abide by the **WATERLOO REGIONAL TRAILHEAD - Facility Use Rules & Procedures.**

Signature: _____ Date: _____

Rental Agreement: WATERLOO REGIONAL TRAILHEAD
760 McKay Way, Waterloo, WI 53594
Warming Room & Back Patio Rental Agreement
Facility Use Rules & Procedures

It is the goal of the City to have the Waterloo Regional Trailhead utilized to the greatest extent possible by all members of its community. Generally, the facility will be rented out on a first-come, first-serve basis. See fee schedule below for applicable fees and deposits, which are payable by check to the City of Waterloo and deliverable to the Clerk/Treasurer's Office at City Hall, 136 N. Monroe Street, Waterloo, WI 53594.

Refundable Deposit	Rental	Rental Fee
\$50.00	Hourly (less than 2 hours)	\$20.00/hour
\$50.00	Hourly (less than 2 hours) non- profit organizations	\$10.00/hour
\$50.00	Half Day (2 to 4 hours)	\$75.00
\$50.00	Full Day (4 hours or more)	\$125.00

**Please note – Fees are subject to change based on current market prices and facility updates.

1. Contact the Clerk/Treasurer's office (920-478-3025) to ensure the facility is available for the dates and times of your event. Municipal staff will hold the shelter for a maximum of 10 business days; if the shelter rental agreement, rental fee, and applicable deposits are not received within 10 business days, the shelter will be reopened to the public for rental.
2. Deposits must be paid by check, separate from rental fee checks. Checks should be made out to the City of Waterloo, with a note in the memo section referring to the Waterloo Regional Trailhead (WRT). If there are no charges for damaging or cleaning the facility after use, the deposit check will be returned within 5 business days of the reservation.
3. Reservation must be made a minimum of 2 business days before the first day of a reservation.
4. All fees will be retained in full unless the reservation is canceled at least 10 business days in advance of the reservation date. Fees for reservations made less than 10 business days in advance are NOT refundable, except in cases of inclement weather, which will be treated on a case-by-case basis. Reservations are guaranteed only when the fee is paid and the Rental Agreement is signed.
5. Facility reservation hours are from 6:00 a.m. to 10:00 p.m.
6. Time periods must fall within the same calendar day. For example, the event cannot run from 5:00 p.m. on Saturday to 8:00 a.m. on Sunday. It is the renters' responsibility to remove all personal items from the rented facility by the end of the rental day. Failure to remove all items by the end of the day will result in collection of the shelter deposit and other potential charges.
7. The clean-up checklist provided each group for each reserved date must be completed by the authorized representative of the organization using the facility. It is understood that the renter's responsibility to clean and restore the premises must be completed within the specified rental time.
8. If the facility has sustained damages through an organization's use of the facility, or if municipal personnel must clean the facility after such use, all or any portion of the deposit will be retained by the municipality to cover costs. Organizations will be billed for any damages in excess of the deposit. Any remaining deposit funds after dismissing damages or cleaning will be refunded by the City of Waterloo within 60 days.

9. All reservation applications must be signed by an adult at least 18 years of age. An adult, 18 or older, must be in attendance during the entire reservation time and until all participants have left the building.
10. Should a key to the Waterloo Regional Trailhead be issued to an authorized representative, this key must be returned to the municipal drop box located at 136 N. Monroe Street at the end of the rental period. The organization will be responsible for any attendant costs if the key is lost (e.g. changing the locks) while still signed out to that organization.
11. Reservations entitle your group to exclusive use of the facility's warming room and back patio. The general public may use the restrooms. Other facilities such as play areas are for use on a first-come, first-served basis with a one hour time limit if another group or individual is waiting.
12. If there is a conflict with other people regarding the shelter, the Waterloo Police Department should be contacted (920) 478-2343.
13. The use of the facility must be in accordance with local and state law. Consult the Clerk/Treasurer's office at (920) 478-3025 for details. Use of tobacco is prohibited in and around the building. Fire and safety laws must be observed. Firearms are not allowed on the Waterloo Regional Trailhead premises.
14. Any emergency occurring while using the facility must be reported to the City of Waterloo Clerk/Treasurer office (920-478-3025).
15. All dogs must be on a leash.
16. Vehicles are restricted to designated roadways and parking areas.
17. The City of Waterloo reserves the right to review and/or refuse future use of this facility for a group's previous infringement of the rules or policies governing facility use. In the event a dispute arises regarding the use of the facility, the final decision rests with the Clerk/Treasurer and his/her designee.
18. The City of Waterloo reserves the right to cancel a scheduled reservation due to unforeseen circumstances. Notification of such cancellation will be given a minimum of 24 hours in advance. However, should inclement weather force the closing of the Waterloo Regional Trailhead, 24 hours' notice may not be possible. It is recommended that all organizations contact the Waterloo Regional Trailhead at 920-350-5234 or the City of Waterloo at 920-478-3025 if inclement weather threatens.

Warming Room & Back Patio Rental Agreement
Waterloo Regional Trailhead
760 McKay Way, Waterloo, WI 53594



 Renter (Please Print Legibly)

 Full Address

 Phone Number

 Email

 Name of Group (if applicable)

 Event Type

 Date Requested

 Expected Number of People

Rental Times: From: _____ am/pm to: _____ am/pm

Refundable Deposit	Rental	Rental Fee
\$50.00	Non-Profit	\$0.00
\$50.00	Half Day (less than 4 hours)	\$85.00
\$50.00	Full Day (4 hours or more)	\$150.00

Rental Fee Amount: \$ _____ + \$150.00 (Deposit) = _____

Received On: _____ Receipt #: _____

Keys to the Trailhead:

If your group is issued a key, return the key to City Hall during normal business hours or the municipal drop box in front of the City Hall at 136 N. Monroe Street immediately after renting.

Policy Acknowledgement:

I agree to abide by the Waterloo Regional Trailhead - Facility Use Rules & Procedures.

Signature: _____ Date: _____

Warming Room & Back Patio Rental Agreement Facility Use Rules & Procedures

It is the goal of the city to have the Waterloo Regional Trailhead utilized to the greatest extent possible by all members of the community. The facility will be rented out on a first-come, first-serve basis and the instructions for proper rental are below.

1. Visit <https://www.google.com/calendar/embed?src=vln6dopltboh4c9mjqr7svo%40group.calendar.google.com&ctz=America/Chicago> to ensure the facility is available for your event. If you have further questions regarding availability, contact City Hall at the number below. Staff will hold the shelter for 5 business days; if the rental agreement, fee, and deposits are not received within that time span, the trailhead will be reopened to the public for rental.
2. Rental fees and deposits can be paid using 2 separate checks or with cash. Checks should be made out to the City of Waterloo, and note in the memo section referring to the Waterloo Regional Trailhead (WRT). If there are no charges for damaging or cleaning the Trailhead after use, the deposit check will be returned within 5 business days of the reservation.
3. All rental fees will be retained in full unless the reservation is canceled at least 5 business days in advance of the reservation date. Fees for reservations made less than 5 business days in advance are NOT refundable, except in cases of inclement weather, which will be treated on a case-by-case basis. Reservations are guaranteed only when the fee is paid and the Rental Agreement is signed.
4. Reservation hours are from 6:00 a.m. to 10:00 p.m.
5. Time periods must fall within the same calendar day. For example, the event cannot run from 5:00 p.m. on Saturday to 8:00 a.m. on Sunday. It is the renter's responsibility to remove all personal items from the Trailhead by the end of the rental day. Failure to remove all items will result in collection of the shelter deposit and other potential charges.
6. The clean-up checklist provided to each group must be completed by the renter. It is the renter's responsibility to clean and restore the premises back to the condition the renter received it in.
7. If the Trailhead has sustained damage, or if municipal personnel must clean the facility after a rental, any or all of the deposit will be kept to cover costs. Additionally, if the deposit doesn't cover the cost of repairs or cleaning, the renter(s) will be billed the remaining amount. Any remaining deposit funds after damages or cleaning will be refunded by the city within 5 business days.
8. All applications must be signed by an adult at least 18 years of age and the same adult must be in attendance during the entire reservation time, until all participants have left the grounds.
9. If a key is checked out to your group, it must be returned to City Hall located at 136 N. Monroe Street at the end of the rental period. Failure to return the key will result in your deposit not being refunded and the cost of changing the locks billed back to the rental group.
10. Reservations entitle your group exclusive use of the facility's warming room and back patio, however the general public may still use the restrooms during normal building hours. Other facilities such as play areas are for use on a first-come, first-served basis with a one hour time limit if another group or individual is waiting.
11. If there is a conflict with other people regarding the shelter, the Waterloo Police Department should be contacted to resolve the matter.
12. The use of the trailhead must be in accordance with local and state law. Use of tobacco is prohibited in and around the building and alcohol can only be consumed if authorized by the

Clerk/Treasurer's Office or the City Council. Fire and safety laws must be observed and firearms are not allowed on trailhead premises at any time.

13. Any emergency occurring while using the facility must be reported to the Clerk/Treasurer's office or the Police Department.
14. All dogs must be leashed.
15. Vehicles are restricted to roadways and parking areas; **do not drive or park on the grass.**
16. The City of Waterloo reserves the right to review and/or refuse future use of the trailhead to any group based on past rental history. If a dispute arises regarding the use of the trailhead, the final decision rests with the Clerk/Treasurer.
17. The City of Waterloo reserves the right to cancel a scheduled reservation due to unforeseen circumstances. Notification of such cancellation will be given a minimum of 24 hours in advance if possible (especially in the case of weather). Renters should contact the Clerk/Treasurer's Office or the Waterloo Police Department if inclement weather threatens.

Contact Phone Numbers:

Waterloo Clerk/Treasurer's Office: 920.478.3025 (Monday through Friday 8a - 4:30p)
Waterloo Police Department: 920.478.2343 (Monday through Friday 7:30a – 3:30p)

CITY OF WATERLOO

BALANCE SHEET
DECEMBER 31, 2014

FUND 225 - SPECIAL REVENUE TRAILHEAD-WRT

ASSETS

225-11100	TREASURER'S CASH	(53,034.61)	
225-13100	ACCOUNTS RECEIVABLE	.00	
225-13101	ACCOUNTS RECEIVABLE PRIOR YEAR	.00	
		<hr/>	
	TOTAL ASSETS		(53,034.61)

LIABILITIES AND EQUITY

LIABILITIES

225-21100	VOUCHERS PAYABLE	29.00	
		<hr/>	
	TOTAL LIABILITIES		29.00

FUND EQUITY

225-32600	FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	(53,063.61)	
		<hr/>	
	TOTAL FUND EQUITY		(53,063.61)
	TOTAL LIABILITIES AND EQUITY		(53,034.61)

CITY OF WATERLOO

DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 12 MONTHS ENDING DECEMBER 31, 2014

FUND 225 - INTERGOVERNMENTAL REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>REVENUES</u>						
<u>MISCELLANEOUS REVENUES</u>						
225-43-4360-000	STATE GRANTS PARKS	.00	285,612.67	.00	285,612.67	.00
TOTAL MISCELLANEOUS REVENUES		.00	285,612.67	.00	285,612.67	.00
<u>MISCELLANEOUS REVENUES</u>						
225-48-4820-000	FACILITY RENTAL	.00	1,935.00	500.00	1,435.00	387.00
225-48-4850-000	DONATIONS - PUBLIC	.00	2,029.26	74,500.00	(72,470.74)	2.72
TOTAL MISCELLANEOUS REVENUES		.00	3,964.26	75,000.00	(71,035.74)	5.29
<u>MISCELLANEOUS REVENUES</u>						
225-49-4921-000	TRANSFERS IN	4,394.00	4,394.00	.00	4,394.00	.00
TOTAL MISCELLANEOUS REVENUES		4,394.00	4,394.00	.00	4,394.00	.00
TOTAL FUND REVENUE		4,394.00	293,970.93	75,000.00	218,970.93	391.96

EXPENDITURES

<u>PARKS</u>						
225-55-5520-221	TRAILHEAD-WRT ELECTRIC	.00	3,511.35	2,100.00	(1,411.35)	167.21
225-55-5520-222	TRAILHEAD-WRT HEAT	.00	1,129.22	900.00	(229.22)	125.47
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER	.00	1,305.81	900.00	(405.81)	145.09
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT	.00	1,702.34	1,250.00	(452.34)	136.19
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	.00	560.00	540.00	(20.00)	103.70
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	778.20	900.00	121.80	86.47
225-55-5520-294	TRAILHEAD-WRT INTERN HOUSING	.00	2,219.79	12,000.00	9,780.21	18.50
225-55-5520-296	TRAILHEAD-WRT INTERN STIPEND	.00	2,664.77	16,500.00	13,835.23	16.15
225-55-5520-310	TRAILHEAD-WRT OFFICE SUPPLIE	.00	1,469.43	200.00	(1,269.43)	734.72
225-55-5520-330	TRAILHEAD-WRT MILEAGE	.00	.00	200.00	200.00	.00
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	.00	2,172.52	3,360.00	1,187.48	64.66
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	505.05	.00	(505.05)	.00
225-55-5520-390	TRAILHEAD-WRT PROGRAMS	.00	20.00	4,000.00	3,980.00	.50
225-55-5520-810	TRAILHEAD-WRT OUTLAY	4,394.00	14,755.06	2,240.00	(12,515.06)	658.71
TOTAL PARKS		4,394.00	32,793.54	45,090.00	12,296.46	72.73

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2014

FUND 225 - SPECIAL REVENUE TRAILHEAD-WRT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARKS</u>					
225-59-5930-000 TRANSFER TO OTHER FUNDS	314,241.00	314,241.00	.00	(314,241.00)	.00
TOTAL PARKS	314,241.00	314,241.00	.00	(314,241.00)	.00
TOTAL FUND EXPENDITURES	<u>318,635.00</u>	<u>347,034.54</u>	<u>45,090.00</u>	<u>(301,944.54)</u>	<u>769.65</u>
NET REVENUES OVER EXPENDITURES	<u>(314,241.00)</u>	<u>(53,063.61)</u>	<u>29,910.00</u>	<u>(82,973.61)</u>	<u>(177.41)</u>

Revenues

Transfers from Fund 400 01/2011 to 13/2011	400-49-49 ¹⁷ 71 -000	Budget Appropriation Capital Projects -Parks	25,000.00	Traced to 2011 transfer in the CPF.
Transfers from Impact Fees to Fund 400 01/2012 to 13/2012	400-49-4918-000	Sanitary Sewer Impact Fee Park & Rec Impact Fee Public Works Impact Fee Storm Water Impact Fee	5,436.00 1,636.00 3,334.00 1,520.00	Traced to 2012 transfer into CPF to help with trailhead work. Traced to 2012 transfer into CPF to help with trailhead work. Traced to 2012 transfer into CPF to help with trailhead work. Traced to 2012 transfer into CPF to help with trailhead work.
Transfers from Fund 400 Revenues 01/2010 to 13/2014	400-43-4358-000	State Grant Parks	201,319.22	Traced to 2012 revenue of \$36,125 and 2013 revenue of \$165,194.
Revenues 01/2010 to 13/2014	400-48-4850-000	Donations	313,355.00	Traced to 2012 donations of \$288,550 and 2013 donations of \$24,805.
Transfers from Fund 400 Expenses 01/2011 to 13/2011	400-57-5701-803	Capital Projects -Parks	(17,399.00)	Traced to 2011 expenses incurred relating to trailhead facility.
Expenses 01/2012 to 13/2014	\$848,442.27	Capital Projects -Parks	(49,581.00) (798,492.00) (369.00)	Traced to 2012 expenses incurred relating to trailhead facility. Traced to 2013 expenses incurred relating to trailhead facility. Traced to 2014 expenses incurred relating to trailhead facility.
Net Transfer Amount			(314,240.78)	

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2015

FUND 225 - SPECIAL REVENUE TRAILHEAD-WRT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>REVENUES</u>						
<u>MISCELLANEOUS REVENUES</u>						
225-48-4820-000	FACILITY RENTAL	890.00	.00	2,000.00	(2,000.00)	.00
	TOTAL MISCELLANEOUS REVENUES	.00	.00	2,000.00	(2,000.00)	.00
<u>MISCELLANEOUS REVENUES</u>						
225-49-4930-000	FUNDS APPLIED TO BUDGET	.00	.00	14,000.00	(14,000.00)	.00
	TOTAL MISCELLANEOUS REVENUES	.00	.00	14,000.00	(14,000.00)	.00
	TOTAL FUND REVENUE	890.00	.00	16,000.00	(16,000.00)	.00

EXPENDITURES

<u>PARKS</u>						
225-55-5520-221	TRAILHEAD-WRT ELECTRIC	282.44	909.00	4,000.00	3,091.00	22.72
225-55-5520-222	TRAILHEAD-WRT HEAT	178.63	714.62	1,500.00	785.38	47.64
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER	70.92	212.76	1,800.00	1,587.24	11.82
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT	.00	20.35	1,500.00	1,479.65	1.36
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	90.00	135.00	1,000.00	865.00	13.50
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	1,042.20	1,000.00	(42.20)	104.22
225-55-5520-310	TRAILHEAD-WRT OFFICE SUPPLIE	.00	.00	1,500.00	1,500.00	.00
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	43.87	422.22	2,500.00	2,077.78	16.89
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	1,200.00	1,200.00	.00
	TOTAL PARKS	665.86	3,456.15	16,000.00	12,543.85	21.60
	TOTAL FUND EXPENDITURES	665.86	3,456.15	16,000.00	12,543.85	21.60
	NET REVENUES OVER EXPENDITURES	(665.86)	(3,456.15)	.00	(3,456.15)	.00

Office of the Mayor

Waterloo, Wisconsin

Proclamation

***TO DESIGNATE THE WEEK OF MAY 17-23, 2015 AS
"EMERGENCY MEDICAL SERVICES WEEK"***

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency medical technicians, firefighters, emergency medical responders, paramedics, emergency physicians, emergency nurses, educators, administrators, dispatchers, ambulance drivers and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I, Robert H. Thompson, Mayor of the City of Waterloo, Wisconsin in recognition of this event do hereby proclaim the week of May 17-23, 2015, as

"EMERGENCY MEDICAL SERVICES WEEK"

*With the theme, **EMS Strong**, I encourage the community to observe this week with appropriate programs, ceremonies and activities.*

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Mayor Robert H. Thompson

*Chris Astrella, WCPC
Clerk/Treasurer*

May 7, 2015



PART B APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

I, the undersigned, do hereby make application to the local governing body of the City of Waterloo, for a license to serve Fermented Malt Beverages and Intoxicating Liquor from the date hereof until June 30, 2015, unless revoked or suspended sooner, subject to the limitations imposed by §125.32 (2) and §125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

ANSWER ALL QUESTIONS COMPLETELY. PLEASE PRINT CLEARLY USING BLACK INK. Use the reverse side of paper if you cannot answer any question in the space provided.

Applicant Information

Last Name <u>Yohn</u>	First Name <u>Heather</u>	Middle Name <u>Ann</u>	Maiden Name
Address of Residence <u>164 South Washington St. #3</u>		Zip Code <u>53594</u>	Best Contact Phone Number <u>608-520-2549</u>
City <u>Waterloo</u>	State <u>WI</u>	Zip Code <u>53594</u>	Place of Birth
How long have you lived in Wisconsin? <u>31 years.</u>	City and State of Former Residency (if applicable) <u>Watertown WI</u>	Date of Birth <u>09-01-83</u>	
Previous Address <u>N641 Co. Hwy. K Watertown, WI 53094</u>		Sex: <u>F</u>	Race: <u>C</u>
Driver's License Number 		State of Issuance <u>WI</u>	

Employer Information Pertaining to the Operator's License

Employer's Name <u>The Bridge</u>	Date of Employment <u>5-1-15</u>
Address of Employer <u>134 Madison St.</u>	Employer Phone Number <u>920-253-8921</u>
City <u>Waterloo</u>	State <u>WI</u>
Zip Code <u>53594</u>	Type of Establishment <u>Bar</u>

Applicant Questionnaire

- Do you now hold or have you ever been issued any license or permit associated with the sale of alcoholic beverages and issued in the State of Wisconsin? Yes No

If Yes, Type of license or permit. Servers/ Bartender license
 Dates License Held 04/3/14 to 1/1/ Present
 Issuing Municipality Watertown & Olanowoc WI (Waukesha & Jefferson)

- Have you successfully completed a Responsible Beverage Service Course in Wisconsin within the last two (2) years? (Attach certificate of completion) Yes N/A

- Are you currently enrolled in a Responsible Beverage Service Course? Yes No

If Yes, Location of Course: _____
 Date of Course ___/___/___ Date of Completion ___/___/___
 (Attach proof of course enrollment)

- Have you EVER been convicted of any felony, misdemeanor, or ordinance violation other than minor traffic violations? Yes No

Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction

- Are there currently any criminal charges presently pending against you? Yes No

Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction

PART C TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC OR CITY CLERK

READ CAREFULLY BEFORE SIGNING. Under penalty provided by law, the undersigned, being duly sworn on oath, says that he/she is the person who made the foregoing application and that the information supplied is true and correct. False, inaccurate or omitted information may be grounds for denial of the application. The signer certifies that he/she is familiar with the laws and regulations pertaining to the sale of alcoholic beverages. Signer agrees to observe the provisions of the City of Waterloo Municipal Code, and the Wisconsin Statutes. The signer agrees that the license, if granted, will not be assigned to another. **YOU MUST CARRY ON YOUR PERSON A VALID PICTURE ID ISSUED BY A GOVERNMENTAL AGENCY (DRIVER'S LICENSE, PASSPORT, ETC.) AT ALL TIMES WHILE WORKING PURSUANT TO THE OPERATOR'S LICENSE. WHILE WORKING PURSUANT TO A PROVISIONAL LICENSE, YOU MUST ALSO KEEP THIS FORM ON YOUR PERSON AT ALL TIMES.**

[Signature]
Applicant's Signature

4/10/15
Date

City of Waterloo
Jefferson County
State of Wisconsin

Sworn to and subscribed before me on this 10 day of April, 20 15

[Signature] Notary Public Municipal Clerk
Notary or Clerk Signature

My commission expires: 4-5-19 or is permanent.

For Police Department Office
Use Only

Background Check Completed

Officer: Chief Samuel P. Lounsbury Yes No

Date Referred to Police Dept: 4/27/15

Date of Background Check: 4/28/15

Date Referred Back to Clerk: 4/28/15

Approval Recommended: Yes No

Reason _____



SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Waterloo County of Jefferson
 City

The undersigned duly authorized officer(s)/members/managers of Jim's Cheese LLC / JC Acquisitions LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Jim's Cheese Pantry + Cafe
(trade name)

located at 410 Portland Rd

appoints Elizabeth Holzmueter
(name of appointed agent)

N8767 Jordan Rd Waterloo WI 53594
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 52 yr

Place of residence last year N8767 Jordan Rd Waterloo WI 53594

For: Jim's Cheese LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Elizabeth Holzmueter, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

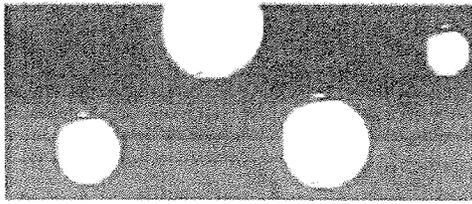
Elizabeth Holzmueter 4/24/15
(signature of agent) (date)

N8767 Jordan Rd Waterloo WI 53594
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4-24-2015 by [Signature] Title Chief
(date) (signature of proper local official) (town chair, village president, police chief)



Jim's CheeseTM

Pantry & Cafe

April 20, 2015

Dear City of Waterloo Clerk-

For your information Ingegred Silvis is no long at Jim's Cheese on a daily bases. The newly appointed store manager/agent is Elizabeth A. Holzhueter. Please make this change as soon as possible.

Thank you for your time.

Michael Kubly



136 North Monroe Street
Waterloo, Wisconsin 53594
Phone (920) 478-3025
Fax (920) 478-2021

Ordinance #2015-03

An Ordinance Amending Chapter §19 BOARDS, COMMISSIONS and COMMITTEES of the Municipal Code Relating to the membership of the Parks Commission

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: CHAPTER §19 BOARDS, COMMISSIONS and COMMITTEES is hereby repealed and recreated as follows:

See accompanying pages.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law. This ordinance was adopted in book form and is available for public inspection at the City Clerk/Treasurer's Office, 136 North Monroe Street, Waterloo Wisconsin [Wis. Statutes 66.0103(2)].

Acted on and adopted at a regular meeting of the Common Council on May 7, 2015

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Chris M. Astrella, WCPC
Clerk/Treasurer

Date Adopted: May 7, 2015
Date Published: The Courier, May 14, 2015

Chapter 19 BOARDS, COMMISSIONS and COMMITTEES

[Amended by Ord. No. 87-7; Ord. No. 97-2; 3-19-2009 by Ord. No. 2009-05]

A.

Membership.

(1)

The Parks Commission shall consist of **five** ~~seven~~ members, all appointed by the Mayor and subject to confirmation by Council, in the following manner:

(a)

The Waterloo School Board **and** the Waterloo Fire Department Board of Trustees, ~~the Waterloo Youth Sports Organization and the Youth Board~~ shall each propose to the Mayor a member to serve on the Parks Commission. The Mayor may then appoint such suggested individual(s), ~~as he or she so elects,~~ to the Parks Commission.

(b)

The Mayor shall appoint one Council member to a one-year term and two citizen members, to the remaining positions.

[Amended 5-7-2009 by Ord. No. 2009-06]

(c)

The first appointments of the **four** ~~six~~ non-Council members shall be for the following terms: **one** ~~two~~ for one year, **one** ~~two~~ for two years and two for three years. Thereafter, the terms of non-Council members shall be for three years and until their successors are appointed and qualified. Vacancies shall be filled for the unexpired term by the Mayor, subject to Council confirmation.

[Added 5-7-2009 by Ord. No. 2009-06]

(2)

~~In the event any of the organizations described in Subsection **A(1)(a)**, above should cease to exist for any reason, then following the date of its termination as an organization, the number of citizen members appointed by the Mayor shall correspondingly increase.~~

B.

Ex officio members. The Public Works Director, the **Waterloo Youth Sports Organization and the Waterloo Regional Trailhead Implementation Team** ~~Recreation Director and the Youth Director~~ are hereby appointed as ex officio members of the Parks Commission, to serve in advisory roles, without the power to vote. Such ex officio members shall not be counted for purposes of determining a quorum of the Parks Commission.

C.

Powers and duties. The Parks Commission shall administer the operations of City parks in accordance with Chapter **273** of this Code.⁽¹⁾

[1]:

Editor's Note: Former § 19-11, Youth Board, added 10-20-2003 by Ord. No. 2003-5, as amended, and which immediately followed this section, was repealed 5-20-2010 by Ord. No. 2010-04.



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2015-10

WITHDRAWAL OF THE KARL JUNGINGER MEMORIAL LIBRARY FROM THE MID WISCONSIN FEDERATED LIBRARY SYSTEM AND JOINING THE WAUKESHA COUNTY FEDERATED LIBRARY SYSTEM

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the city of Waterloo is currently a member of the Mid-Wisconsin Federated Library System through its membership in the Jefferson County library system which consists of the counties of Jefferson, Dodge and Washington, and

WHEREAS, the Jefferson County municipalities that participate in the Mid-Wisconsin Federated Library System through the Jefferson County Library System are Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Palmyra, Waterloo, Watertown and Whitewater, and

WHEREAS, the Jefferson County Library System Review Committee consisting of Jefferson County Library Board members and municipal librarians conducted a review of its current library system affiliation and also looked at what services other library systems could provide and the costs associated for such services, and

WHEREAS, the Jefferson County Library System Review Committee determined that joining the Waukesha County Federated Library System will provide the municipalities that are participating in the Jefferson County library system with the most cost effective and best available library resources, and

WHEREAS the Jefferson County Library System Review Committee has recommended that the Jefferson County Library System withdraw its membership in the Mid-Wisconsin Federated Library System and join the Waukesha County Federated Library System, and

WHEREAS, in order to accomplish this, approval is required from the governing bodies of participating municipalities that contain at least 80 percent of the population of participating municipalities in the county (s. 43.18(1)(ar) Wis. Stats.), and

WHEREAS, if the required approval is obtained from the governing bodies of participating municipalities, the Jefferson County Board of Supervisors will hold a public hearing at its May 12th, 2015 meeting and make a final decision on whether or not to transition to the Waukesha County Federated Library System.

NOW, THEREFORE, BE IT RESOLVED, that the City of Waterloo hereby approves of the Jefferson County Library System withdrawing its membership from the Mid-Wisconsin Federated Library System and joining the Waukesha County Federated Library System.

BE IT FURTHER RESOLVED, that the Karl Junginger Memorial Library is directed to send notification to the Jefferson County Administrator upon passage.

Passed and adopted: May 7, 2015

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Chris Astrella, WCPC
Clerk/Treasurer

SPONSOR(S) – Library Director Kelli Mountford

Public Participation at City of Waterloo Meetings

Adopted by the Waterloo City Council

References: Chapter 19 of Wisconsin State Statutes, Roberts Rules of Order

1. It is the intent of the Council, as the representative body of the City, to provide an opportunity for any citizen or landowner of the City, to address the Council. To that end there shall be a Public Comment agenda item on every regularly-scheduled City Council meeting, during which the public may speak on any topic (with the exception of personnel issues outlined in #5 below) – regardless of whether or not the issue is listed on the agenda.
2. The Mayor may, at his or her discretion, allow attendees to speak on topics listed on the agenda when that topic is being discussed by the Council. When attendees are speaking, their comments must be directed to the Council (not to other attendees).
3. The Mayor is responsible for recognizing members of the public as being allowed to speak, and also maintaining order at the meeting.
4. Five minutes will be allocated to members of the public who are given the opportunity to speak on an issue on the agenda, or during Public Comment. Exceptions to this time limit may be granted by the Council at its discretion.
5. The Council will not hear complaints about the job performance of any city employee, including department heads. Concerns about the performance of City employees should be reported directly to that employee's department head, or if the complaint is about a department head, then the complaint should be made to the Mayor during normal business hours.
6. In accordance with Wisconsin's open meeting laws, the Council cannot discuss, respond to, or take action on, any item that is not listed on the meeting agenda.
7. Everyone who attends the meeting shall conduct themselves in a respectful and courteous manner. If a person is not acting appropriately, the Mayor will ask that person to stop. If the person continues to act inappropriately, the Mayor will ask that person to leave. If the person refuses to leave, the Mayor has the authority to ask a Waterloo Police Department Officer to have the person removed from the building.
8. Anyone who wishes to provide written documentation to the Council for a Council meeting must provide that documentation to the City Office no later than 9:00am the previous Friday. Emails and faxes are acceptable. Exceptions to this policy may be granted by the Council at its discretion.

**STATE OF WISCONSIN
CITY OF WATERLOO
JEFFERSON COUNTY
NOTICE OF OPEN BOOK, MAY 11, 2015
AND
BOARD OF REVIEW, JUNE 1, 2015**

Notice is hereby given that the **2015 Assessment Roll** of the City of Waterloo will be open for examination in the Council Room of the Municipal Building, 136 N Monroe Street on **Monday, May 11, 2015 from 4:00 p.m. to 6:00 p.m.**

All property owners whose real estate assessment was changed will receive a written notice of their new and former assessments.

Notice is hereby given that the **Board of Review** for the City of Waterloo, Jefferson County, Wisconsin, shall hold its first meeting on **Monday, June 1, 2015, from 4:00 p.m. to 6:00 p.m., in the Council Room of the Municipal Building.**

Please be advised of the following requirements to appear before the board of review and procedural requirements if appearing before the board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to

that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.

5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The City of Waterloo has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given this 23rd day of April, 2015.


Chris Astrella, WCPC
City Clerk/Treasurer

Posted: April 23, 2015
Municipal Building, 136 N Monroe Street
Farmers & Merchants State Bank, 210 W Madison Street
Karl Junginger Memorial Library, 625 N Monroe Street
Waterloo Utilities 575 Commercial Ave

Publish: The Courier: April 23, 2015

Department of Revenue has created form PA-814 for requesting to testify by phone or written statement



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-mail: cityhall@waterloowi.us
Website: www.waterloowi.us

OFFICIAL PUBLICATION

CITY OF WATERLOO, JEFFERSON COUNTY, WI

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following individuals, partnerships, corporations or limited liability companies have made application to sell intoxicating liquor and/or beer for the license period beginning July 1, 2015 and ending June 30, 2016. The granting of said licenses are now pending and will be acted upon at the June 4, 2015 regular scheduled Council Meeting.

"CLASS B" INTOXICATING LIQUOR AND CLASS "B" BEER

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Kardenny's, LLC Karen Fredrick, Agent W8178 State Road 16/60, Lowell (The End Zone)	137 N. Monroe Street
Katie Creek, LLC Colin J. Gorder, Agent 679 Hawthorn Drive, Sun Prairie (The Bridge)	134 E. Madison Street
Coaches Alley, LLC Laurie K. Gorder, Agent 204 Anna Street, Apt. 108, Waterloo (Coaches Alley, LLC)	151 N. Monroe Street
The MT Bar, LLC Tammy L. McIntosh, Agent 387 S. Jackson Street, Waterloo (The MT Bar)	120 E. Madison Street
Ruthless, LLC Korby James Holzhueter, Agent 59 London Road, Cambridge (Madison Street Pub)	203 W. Madison Street
Blinky's Bowl, Inc./DBA Stubby's Bowl Van Stenberg, Agent 1317 Oak Street, Waterloo (Stubby's Bowl)	127 E. Madison Street
Waterloo Fire Department - Board of Trustees Chris J. Abell, Agent 208 Ruby Street, Reeseville (Waterloo Firemen's Park)	500 Park Ave.

(2)

CLASS "B" BEER ONLY

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Veterans of Foreign Wars, Krause/Langer Post 6614 Paul Mattson, Agent 401 Anna Street, Waterloo (VEW Krause Langer Post 6614)	115 S Monroe Street
Manuel Ayala Lira, Individual 111 Flint Street, Sun Prairie (Ayala's Market)	112 E. Madison Street

CLASS "A" BEER ONLY

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Kwik Trip, Inc. Judith A. Bunge, Agent 1323 Colonial Drive, Watertown (Kwik Trip #366)	115 Portland Road
Loeder Oil Co., Inc Daniel Lee Loeder, Agent 4410 Buckley Ridge Circle, Cottage Grove (Loeder BP Waterloo)	300 W. Madison Street

"CLASS A" INTOXICATING LIQUOR AND CLASS "A" BEER

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Lannoy Foods, Inc. Michael Roger Lannoy, Agent W12126 Longview Circle, Waterloo (Piggly Wiggly)	810 N. Monroe Street
JC Acquisition, LLC Elizabeth Holzhueter, Agent N8767 Jordan Road, Waterloo (Jim's Cheese Pantry & Café)	410 Portland Road

CLASS "B" BEER AND "CLASS C" WINE

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Kevolutionary Ventures, LLC Kevin Pickering, Agent 1320 Chestnut Street, Waterloo (Soular)	1003 N. Monroe Street

Chris Astrella

Chris Astrella
Clerk/Treasurer

Dated: May 7, 2015

PUB: The Courier: May 14, 2015



136 North Monroe Street
Waterloo, WI 53594
Phone: 920-478-3025
Fax: 920-478-2021
www.waterloowi.us

OFFICIAL PUBLICATION

CITY OF WATERLOO, JEFFERSON COUNTY, WI

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following Limited Liability Company has made application to sell intoxicating liquor for the license period: beginning July 1, 2015 and ending June 30, 2016. The granting of said license is now pending and will be acted upon at a regular scheduled Council Meeting to be held on May 21, 2015.

"CLASS A" INTOXICATING LIQUOR

NAME AND ADDRESS OF APPLICANT
Kwik Trip, Inc.
Judith A. Bunge, Agent
1323 Colonial Drive, Watertown
(Kwik Trip 366)

LOCATION OF PREMISE
115 Portland Road

Chris Astrella, WCPC

Chris Astrella, WCPC
Clerk/Treasurer

PUB: The Courier: May 14, 2015



WATERLOO SCHOOL DISTRICT

"Preparing today's students for tomorrow's challenges"

813 N. Monroe St.
Waterloo, WI 53594
Phone (920) 478-3633
Fax (920) 478-3821

Waterloo High School
865 North Monroe St.
Phone (920) 478-2171
Fax (920) 478-9539

Waterloo Intermediate/Middle School
865 North Monroe St.
Phone (920) 478-2696
Fax (920) 478-3987

Waterloo Elementary School
785 North Monroe St.
Phone (920) 478-2168
Fax (920) 478-9589

April 17, 2015

Dear Friends,

The Waterloo Intermediate/Middle School once again invites you to partner with us in our continued efforts focused on Health and Wellness and Bully Prevention Awareness. We would love your participation and partnership in this continued initiative supporting our students' physical and emotional wellbeing. Please join us in an afternoon filled with fun, fitness, and relationship building.

You're invited to join our 4th-12th grade students, staff and families in our Character Shuffle on Friday, May 8, 2015 from 12:00 PM - 2:30 PM. The Character Shuffle will include a 5K marked path (for participants to walk or run) that takes us from the Waterloo High School track through Fireman's Park and back.

If you choose to participate, please complete the bottom portion of this letter and return in the included self-addressed envelope. If you have any questions, please contact me at karchers@waterloo.k12.wi.us or 920-478-2696.

Looking forward to seeing you on Friday, May 8!

Shannon Karcher

Intermediate/Middle School Principal

Your participation may include either of the following three options:

- I choose to walk/run with the Intermediate/Middle School students, staff, and families. If you choose this option, please be at the Waterloo High School track by 12:00 PM. We know how busy you are - the time frame in which you choose to walk/run with us is left to your discretion, given your time and availability.
- I choose to help work an aid station. If you choose this option, we will contact you with information regarding the aid station and details pertaining to your assignment.
- I choose to donate _____ for the goody bags that are handed out to the participants. We plan on approximately 470 participants.

Business Name: _____

Attendees: _____

Contact Information: Phone/email _____

Please return your participation choice in the included self-addressed envelope by Wednesday, April 22.

Hutchinson Memorial Library

228 North High Street . Randolph, WI 53956 . 920-326-4640
www.randolph.lib.wi.us pkpotter@mwfls.org

April 22, 2015

To Bob Thompson and the Waterloo Board,

At our Hutchinson Memorial Library Board meeting on April 21st, the board unanimously passed the following motion:

Hueppe moved and Weinberger seconded a motion to approve the Hutchinson Memorial Library's Librarian report dated April 20, 2015, and follow its recommendation that we ask the Village of Randolph's Board of Trustees to pass a resolution approving the withdrawal of the Hutchinson Memorial Library from the Mid-Wisconsin Federated Library System in anticipation of joining with Columbia County and South Central Library System in accordance with the laws of the State of Wisconsin.

With this decision, we will now proceed with the withdrawal process as outlined in the state statute. We understand that Hutchinson Memorial Library must notify all members of Mid-Wisconsin Federated Library System and their governing entities of our intent to withdraw from MWFLS and trio by May 1, 2015. We also understand that we need to complete all the withdrawal requirements by the statutory deadline of July 1, 2015 should we fail to do so, our library would continue as members of the Mid-Wisconsin Federated Library System and receive services under the existing trio contract.

We recognize that this is a difficult and uncertain time for everyone involved but we would like to thank you for your patience as we do what is best for our community. Being on the eastern edge of Columbia County we already feel very much a part of South Central Library System.

We have notified John Debacher at the DPI of the Hutchinson Memorial Library Board's April 21st decision, so he is aware of our proceedings.

Sincerely,

Shawn McConnell
President
Hutchinson Memorial Library Board of Trustees

NOTICE OF PUBLIC HEARING
BEFORE THE
VILLAGE OF RANDOLPH BOARD OF TRUSTEES

The public is invited to give the Board comments regarding the Hutchinson Memorial Library withdrawing from the Mid-Wisconsin Federated Library System and the trio Catalog and joining the Columbia County Libraries in the South Central Library System.

HEARING TIME AND PLACE

Wednesday, May 27, 2015
7:00 p.m.

Hutchinson Memorial Library
228 N. High St.
Randolph, WI 53956
William Howitt Community Room – Library Lower Level

Individuals who are unable to attend but wish to communicate with the board may do so in writing by May 21, 2015 sent to:

Jim Boomsma, Village President
Village of Randolph Municipal Building
248 Stroud Street
Randolph, WI 53956

SPECIAL NEEDS REQUEST

Individuals requiring special accommodations for attendance at the meeting should contact the Library Director 48 hours prior to the meeting at 920-326-4640 so appropriate arrangements can be made.