

COMMITTEE: CATV REGULATORY BOARD

DATE: August 9, 2010 TIME: 6 pm

**LOCATION: Municipal Building
136 N. Monroe Street**

1. Called to Order by Battenberg.

2. Roll Call: Present: Battenberg, Quimby, Reynolds, and Cotting. Also Present: Director Hechimovich and City Clerk Hansen. Absent: Nelson

3. Approval of July 26, 2010 meeting minutes

Hechimovich requested that the minutes be tabled until the next meeting. Cotting moved to table the minutes to the next meeting date with Quimby second.

4. Citizen Input

i. Cotting advised the board on a request made by Bill Springer of the City Council that the City Council meetings air more often after the original airing dates.

ii. Hansen reported that the issue with Jim's Cheese Pantry and Charter has been resolved.

5. Continuing Projects

a. Waterloo Web Site: review status and operation

i. The CATV Board looked at and discussed the latest stats for the community website.

ii. The CATV Board looked at and discussed the bidding contract that Hansen drew up for having the community website going up for bid. Cotting also made very clear that the vendor who would be considered for taking the community website would need to have a UNIX based system. Reynolds commented regarding the bidding contract situation and option number one was to wait until confirmation about a UNIX based system was heard from Hurley and option two was if Hurley cannot support the website with a UNIX based system then the CATV Board can drop the bidding contract altogether. After the discussion was over Cotting moved to table the issue of sending out an RFP for web hosting indefinitely with Quimby second.

iii. Cotting pointed out there is some unfinished things on the right front page of the website and that was there was a blank spot in that corner which was left purposely blank for pictures and there are no pictures in that corner yet and it was discussed that pictures should be added to that corner immediately.

6. Unfinished Business

a. CATV 2011 Budget

i. The CATV Board looked at and discussed the 2011 Budget more in depth.

Battenberg questioned some specific issues with regard to the 2011 Budget, such as wages, equipment, and videographers. Hechimovich also read aloud some notes that Bill Wendt and Hechimovich drew up as it relates to equipment purchases, etc, for the 2011 Budget. In conclusion, Battenberg entertained a motion to approve the 2011 Budget. Reynolds move to approve the 2011 Budget and Cotting second.

7. New Business

a. New Videographers

i. Hechimovich informed the board that Waterloo TV is seeking new videographers. Hechimovich also asked and gained permission to start the search for new videographers.

8. Report of the Director

i. Hechimovich reported that editing for the summer ESYBL games are going great and that Waterloo TV has sold many copies of the ESYBL National League Championship game DVD's.

9. Consideration of such other matters as authorized by law

i. Cotting asked the CATV Board that a feasibility study and the CATV's SWIB account investment be put on the CATV Agenda for the next CATV board meeting.

-Next meeting – Tuesday September 21, 2010 at 5:30 pm

10. Adjourn with a Motion by Cotting and a second by Reynolds.

Attest:

Brennon Hechimovich
Director, Waterloo Community Access TV