

COMMITTEE: CATV REGULATORY BOARD

DATE: January 19, 2010 TIME: 5:30 pm

**LOCATION: Municipal Building
136 N. Monroe Street**

1. Called to Order by Battenberg
2. Roll Call: Present: Battenberg, Reynolds, and Quimby. Also Present: Director Hechimovich and City Clerk Hansen. Absent: Nelson and Cotting.
3. Approval of November 17, 2009 meeting minutes
Reynolds entertained a motion to approve the November 17, 2009 meeting minutes with Quimby second and a unanimous CATV Board approval.
4. Citizen Input
5. Continuing Projects
 - a. Waterloo Web Site: review status and operation
 - i. The CATV Board looked at and discussed the analysis charts regarding Waterloo's Community Website from the previous four months of operation.
 - ii. The CATV Board also looked at and discussed Madison Computer Works RSVP agreement contract. Battenberg questioned the fact that Hurley could possibly be hired as a website technician if the new Community of Waterloo Website underwent significant technical issues in the future. The CATV Board decided to table the RSVP discussion for the next meeting.
6. Unfinished Business
7. New Business
No new business
8. Report of the Director
 - a. Webcasting for Waterloo High School
 - i. Hechimovich updated the CATV Board that when Cotting and Hechimovich attended the School Board meeting on January 11th in asking the School Board permission to webcast Waterloo High School events. Hechimovich also noted that no one has contacted the station about any progress regarding webcasting issues and Hechimovich will be in attendance for the next School Board meeting. Battenberg mentioned his concern about what Charter Communications would think about pushing webcasting when Charter gives Waterloo TV air time for programming. Quimby noted that a family password might be in order to viewers to login into the Community Website and view School Content featuring students.

b. Fee Structure for Producing Programs for WLOO TV

i. Quimby advised the CATV Board of the history of making copies of any programs and charging customers \$10 as a standard fee. Quimby also mentioned how this subject was brought up at a City Council meeting. Quimby noted that there was misinformation regarding what Waterloo TV should be charging for any extra programming vs. city government meetings. Quimby makes a motion to change the rates of the cable board into two distinctions; \$3 for any city government meeting tapes and \$10 for private non-governmental tapes that the CATV Board makes copies of. Quimby noted to Hansen (who was not present at the time) that a resolution would be needed to send to City Council to change the program copying policy back to its original form noting the two distinctions with Reynolds second.

c. New Developments

i. Hechimovich advised the CATV Board on a recent discussion that took place between Mr. Donner and Hechimovich. Mr. Donner asked Hechimovich to stop selling any and all High School events, because it was in violation of an agreement of having the privilege of taping High School events. Hechimovich also noted that in asking Mr. Donner why he wasn't able to sell events to the community anymore Mr. Donner stated that the kids aren't for sale. Mr. Donner then told Hechimovich that there were two choices: one, was that taping can resume under the condition no copies will be sold anymore or two, selling could continue but taping would be cancelled for Waterloo High School events. Mr. Donner then stated a phone call would be put into the CATV Board on this matter. Quimby asked if other cable stations sell copies of school events and Hechimovich said they do and Quimby asked if anyone from the CATV Board would need to go to the School Board meeting for further communication on these matters. Battenberg recommended that an e-mail would be sent to Mr. Donner from Battenberg on behalf of the cable board in asking if everyone can come to an agreement with everything.

8. Report of the Director

i. Hechimovich reported WYSO tapings are going very well. Hechimovich also noted that taping has started in December through January and has continued whenever WYSO has had an event at the High School. Hechimovich mentioned all software and equipment is running great.

9. Consideration of such other matters as authorized by law

-Next meeting – Tuesday February 23, 2010 at 5:30 pm

10. Adjourn with a Motion by Quimby and a second by Reynolds.

Attest:

Brennon Hechimovich
Director, Waterloo Community Access TV