

**COMMITTEE: CATV REGULATORY BOARD**

**DATE: May 15, 2012      TIME: 5pm**

**LOCATION: Municipal Building  
136 N. Monroe Street**

1. Called to Order by Battenberg.
2. Roll Call: Present: Battenberg, Quimby, Koele, Reynolds and Cotting. Others Present: Director Hechimovich and City Clerk Hansen.
3. Approval of the April 17, 2012 meeting minutes.  
Quimby moved to approve the April 17, 2012 meeting minutes. Koele seconded and Battenberg abstained. Motion carried.
4. Citizen Input
  - a. Cotting informed the CATV Board that Tama Griffin Life Changing Nutrition was interested in doing a wellness series with Waterloo TV.
5. Continuing Projects
  - a. RFP Update
    - i. Battenberg mentioned that the Agreement between Mary Cardona and the City of Waterloo has been signed and that Hechimovich will be asking Cardona to the next meeting.
6. Unfinished Business
  - I. Scholarship Discussion
    - a. scholarship program revisions
      - i. Quimby informed the CATV Board that Waterloo TV's scholarship has been put on the schools master list for the annual scholarship giveaway. The CATV Board reviewed, discussed, and corrected its scholarship application for to get it ready for future use.  
  
The CATV Board requested Hechimovich to make the Waterloo TV scholarship award for award night at the Waterloo High School.  
  
Quimby moved to approve the changes to the scholarship program as stated. Reynolds seconded. Motion carried.
    - b. selection and approval of scholarship candidates
      - i. The CATV Board went into discussion on reviewing two applications for awarding the CATV Scholarship. The applicants are: Ethan Quimby and Katharina Putzke. The CATV Board continued discussion on which applicant was to be awarded the Waterloo TV Scholarship. Cotting raised the point that one of the applicant's scholarship information was incomplete

upon the deadline. The information was missing a letter of recommendation from the Waterloo High School Teacher. Hechimovich added the letter came to the station several days later after the deadline had passed. After discussion Cotting moved to award Katharina Putzke a \$500 scholarship for the academic year of 2012-2013. Koele Seconded. Motion Carried.

ii. The CATV Board went into more discussion about giving out another \$500 scholarship for the academic year of 2012-2013. Cotting moved to change the language of the scholarship program so that qualifications for children of family members on the cable board are not eligible to apply. Reynolds seconded. Motion carried. Battenberg also motioned to make it retroactive to the 2012 school year. Koele seconded. Motion carried.

7. New Business

a. None

8. Report of the Director

i. Hechimovich reported having a conference with the High School principal and that Waterloo TV was not allowed to tape graduation due to the large number of crowds for the ceremony and not enough space.

9. Consideration of such other matters as authorized by law

-Next meeting – No meeting date has been set.

10. Adjourn with a motion by Koele and a second by Reynolds.

Attest:

Brennon Hechimovich  
Director, Waterloo Community Access TV