



136 North Monroe Street
Waterloo, WI 53594
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CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, January 4, 2018 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: December 21, 2017
3. PUBLIC COMMENT
4. NEW BUSINESS
 - a. Transfer of An Alcohol Beverage Permit From One Premise To Another, Gregorio Ayala (Ayala's Market) From 112 East Madison Street To 104 East Madison Street
 - b. Resolution #2018-01 Final Resolution Authorizing Repair Or Installation Of Sidewalks To Be Charged To Abutting Property, Anna Street, Jackson Street and Milwaukee Avenue
 - c. Resolution #2018-02 Contract For County Library Services
 - d. Resolution #2018-03 Renewal Of Jefferson County Nutrition Site Contract
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
6. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 12/29/2017

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: December 21, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Absent: Stinnett. Others present: Jeff Deegan; Valerie Deegan; Tammy Krueger, the Daily Times; Diane Graff, the Courier; Police Chief Sorenson; WLOO videographers; Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: November 16, 2017 & December 7, 2017. MOTION: Moved by Griffin, seconded by Thomas to approve the minutes adding Jeff Grotjahn as attending December 7th. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. CONSENT AGENDA ITEMS. Moved by Quimby, seconded by Griffin to approve the consent agenda. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator, Oct./Nov.
 - ii. Fire And Rescue, November
 - iii. Building Inspector – Building, Plumbing, & Electrical Permits, November
 - iv. Public Works Director, November
 - v. Police Department, November
 - vi. Karl Junginger Memorial Library, November
 - vii. Waterloo Water & Light Commission – December 5, 2017
 - viii. Watertown Humane Society, November
 - b. Approval Of Operator’s License For License Period Ending June 30, 2019
 - i. Tyler R. Kruse, 651 E. Wilson Street, Oconomowoc
 - ii. Crystal L. Schmidt, 1153 Boughton Street, 15E, Watertown
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Treasurer’s Report & Budget Reports, November. MOTION: Moved by Springer, seconded by Quimby to approve the reports. VOICE VOTE: Motion carried.
 - ii. General Disbursements, November - \$631,970.66. MOTION: Moved by Springer, seconded by Quimby to approve disbursements in the stated amount. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - iii. Payroll, November - \$64,563.40. MOTION: Moved by Springer, seconded by Quimby to approve November payroll of \$64,563.40. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - iv. Resolution #2017-46 Amending The 2017 Budget. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - v. Amending The 2018 Budget – Amendment #2, Waterloo Humane Society. MOTION: Moved by Quimby, seconded by Griffin to approve the amendment as presented. VOICE VOTE: Motion carried.
 - vi. Resolution #2017-47 Amending The Debt Repayment Schedule Approved In Res. #2017-33 Allowing For Principle And Interest Payments To Begin In 2019 Rather Than 2018. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Springer, Griffin, Thomas and Petts. Noes: none with Stinnett absent. Motion carried.
 - b. Public Works & Property Committee
 - i. Closing Pedestrian Sidewalks & Bike/Pedestrian Paths For Winters Months. MOTION: Moved by Springer, seconded by Griffin to close for winter months 1-3 listed on the agenda. VOICE VOTE: Motion carried.
 1. Sidewalk – 500-700 Blocks Of West Madison Street (southwest side)
 2. Bike/Pedestrian Path – Outlot 1 River’s Edge At 333 West Madison Street (former printing plant location)
 3. Bike/Pedestrian Path – 200 Block Of Minnetonka Way East To Crestview Drive

6. NEW BUSINESS

- a. Council Confirmation Of Mayoral Appointments (1) Jeanette Petts, Emergency Response Plan Committee; and (2) Angie Stinnett, Library Board [NOTE: concurrently Petts is resigning from the Library Board and Stinnett from the Emergency Response Plan Committee]. MOTION: Moved by Quimby, seconded by Griffin to confirm the mayoral appointments. VOICE VOTE: Motion carried.
- b. Resolution #2017-48 Appointment Of Election Officials. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. VOICE VOTE: Motion carried.
- c. Agent Appointment Approval For A Limited Liability Company Seeking A Fermented Malt Beverage License – Jeff Deegan, The Mode Venue LLC, 121 South Monroe Street. MOTION: Moved by Springer, seconded by Griffin to approve the agent appointment. VOICE VOTE: Motion carried.
- d. Application For Class “B” Beer And “Class C” Wine License, The Mode Venue LLC, 121 South Monroe Street. MOTION: Moved by Quimby, seconded by Springer to approve the license. VOICE VOTE: Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. The Mayor wished all a safe holiday.

8. ADJOURNMENT. MOTION: Moved by Springer, seconded by Quimby to adjourn. Motion carried. Approximate time: 7:14 p.m.



Attest:

Mo Hansen, Clerk/Treasurer

RETAIL LICENSE TRANSFER – PREMISES TO PREMISES

Wisconsin Department of Revenue

FEE \$ 10

APPLICATION FOR TRANSFER OF LICENSES FOR SALE OF FERMENTED MALT BEVERAGES AND/OR INTOXICATING LIQUOR FROM ONE PREMISES TO ANOTHER

Jefferson County, Wisconsin
12-26, 20 17

To the governing body of the City Village Town of Waterloo
County of JEFFERSON Wisconsin.

The undersigned hereby applies for a transfer of Class B license from 112 E MADISON ST
(present location) to 104 E MADISON ST
(proposed location)
on or about 1/24/2017
(date)

1. APPLICANT: (print name and address plainly)

- (a) Full name of applicant GREGORIO AYALA
- (b) Address _____

2. LOCATION AND DESCRIPTION OF PREMISES TO WHICH APPLICATION FOR TRANSFER IS MADE: Describe building or buildings where alcohol beverages are to be sold, served, consumed, and stored.

- (a) Street number 104 E MADISON ST
- (b) Trade name of establishment Ayala's Market
- (c) Physical description of building, buildings and/or land area comprising licensed premises.
1st Floor, basement of brick building

(d) Legal description (omit if street address is given above.) _____

(e) Is any other business conducted on same premises? Yes No If so, what? _____

(f) Was this location licensed for beer or liquor during the past year? Yes No

(g) Give name and address of previous licensee. N/A

(h) Will the previous licensee surrender its license? Yes No N/A

ALL APPLICANTS FOR TRANSFER OF CLASS B LICENSES MUST ANSWER THE FOLLOWING:

3. If granted, state any interest, directly or indirectly, that any brewer, bottler, wholesaler, manufacturer, or rectifier will hold in the premises for which you are applying

NONE

4. If you do not own the fixtures, state the manner, terms and conditions under which said fixtures are held

N/A

Gregorio Arma
(Signature)

State of Wisconsin

County of Jefferson

} ss.

(I) (We), Raynelle Butznie and _____
being first duly sworn on oath says that (he/she is) (they are) the person(s) above named and that the answers to the questions in each instance are complete and true.

Raynelle M.

Subscribed and sworn to before me this

29th day of December, 2017

Raynelle M. Butznie

Notary Public, Jefferson County, Wis.

My Commission Expires 5/25/2018

CLASS OF BUSINESS

Name GREGORIO ARMA
Original Location 112 E MADISON ST
Ward _____
Proposed Location 104 E MADISON ST
Ward _____
License No. No. 2 "B" FmB 2017/2018
Treasurer's Receipt No. _____
Filed 12/28/2017
Submitted to Council or Board
1/4/2017
Approved _____ Date _____
Denied _____ Date _____

COPY

CLASS "B" RETAILERS' LICENSE
FOR THE SALE OF
FERMENTED MALT BEVERAGES ONLY

NO. 2 "B" FMB2017/2018

\$100.00

WHEREAS, the local governing body of the City of Waterloo, County of Jefferson, Wisconsin has, upon application duly made, granted and authorized the issuance of a Retail Class "B" License to:

Gregorio Ayala, Individual
(Ayala's Market)
Seller's Permit #456-1028922713-02

to sell Fermented Malt Beverages, as defined by law, pursuant to Section 125 of the Statutes of the State of Wisconsin, and local ordinances,

AND WHEREAS, the said applicant has paid to the treasurer \$100.00 for such Class "B" Retailer's Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

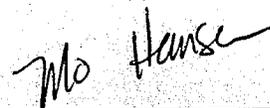
LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises:

Ayala's Market
112 E. Madison Street
Waterloo, Wisconsin
(1st floor)

FOR THE PERIOD FROM JULY 1, 2017 TO JUNE 30, 2018.

Given under my hand and the corporate seal of the City of Waterloo, Wisconsin this 2nd day of June 2017.

(Seal)



CLERK/TREASURER



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
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RESOLUTION #2018-01

**FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY
IN WATERLOO, WISCONSIN – 2017 SIDEWALK IMPROVEMENTS**

WHEREAS, the Common Council of the City of Waterloo, Wisconsin held a public hearing at the Municipal Building at 136 N. Monroe Street at 7:00 p.m. on May 4, 2017, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on 2017 public improvements consisting of sidewalk installation on a portion of Anna Street and sidewalk repairs on Milwaukee Avenue and South Jackson Street, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the governing body of the City of Waterloo, Wisconsin, determines as follows:

1. The report of the City Engineer having been completed at the time of the public hearing, is adopted and approved.
2. The City Engineer advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Assessment amounts as shown on the attached report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
4. Assessments shall be due within 45 days of billing date. Assessments may be paid in full or in 8 annual installments to the municipal Clerk/Treasurer. The installment interest rate shall be 1% per annum and each installment shall include a proportion of principal and interest.
5. If an installment goes unpaid and is determined to be delinquent by the Clerk/Treasurer, the entire amount due shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 6% per annum on the unpaid balance.

Dated: January 4, 2017

Signed: _____
Robert H. Thompson, Mayor

Attest: _____
Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

FISCAL NOTE – All revenues and expenses for special assessments are recorded and tracked in municipal fund #402

City of Waterloo
Final Breakdown
2017 Sidewalk (Anna Street others)

12/28/2017

Quantity	Unit	Item	Unit Cost	Bid Figure	Final Actuals	Municipal Expense corner lot				Municipal Expense corner lot		Total
						851 Lum Rettschlag	202 Anna St Henderson	206 Anna St Bussian	204 Anna St Leachy	200 Anna St Dollar Genl	421 Jackson St Shelton	
1	LS	Unclassified Excavation, Anna St	\$1,000.00	\$1,000.00	\$1,000.00	\$229.33	\$140.30	\$140.30	\$240.46	\$236.88	\$12.72	\$1,000.00
2,520	SF	PCC Sidewalk, 4" Depth	\$4.50	\$11,340.00	\$11,340.00	\$2,600.63	\$1,591.03	\$1,591.03	\$2,726.83	\$2,686.26	\$144.23	\$11,340.00
2	EA	Detectable Warning Field	\$300.00	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$600.00
400	SF	PCC Driveway Apron, 6" Depth	\$4.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	TN	HMA Driveway Patching	\$180.00	\$900.00	\$900.00	\$206.40	\$126.27	\$126.27	\$216.41	\$213.20	\$11.45	\$900.00
1	EA	Crosswalk Marking	\$400.00	\$400.00	\$400.00	\$100.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$400.00
200	SY	Topsoil, Seed, & Mulch	\$5.00	\$1,000.00	\$1,000.00	\$229.33	\$140.30	\$140.30	\$240.46	\$236.88	\$12.72	\$1,000.00
1	LS	Erosion & Sediment Control Anna St	\$200.00	\$200.00	\$200.00	\$45.87	\$28.06	\$28.06	\$48.09	\$47.38	\$2.54	\$200.00
1	LS	Traffic Control & Access, Anna St	\$2,500.00	\$2,500.00	\$2,500.00	\$573.33	\$350.76	\$350.76	\$601.15	\$592.21	\$31.80	\$2,500.00
1		Contract work exceeding Preliminary Res.			\$2,846.06	\$844.00				\$844.00	\$1,158.06	\$2,846.06
SPECIAL ASSESSMENT CHARGE				\$17,940.00	\$20,786.06	\$5,128.89	\$2,376.72	\$2,376.72	\$4,073.41	\$5,456.81	\$215.45	\$20,786.06

qty of sidewalk (sq. ft.)	172	577	353	353	605	596	32	n/a	2516
% of total sidewalk	n/a	22.93%	14.03%	14.03%	24.05%	23.69%	1.27%	n/a	100.00%

	357 Milwaukee Ave Sornson ***
*** Calculated separately outside of original cost breakdown	
SPECIAL ASSESSMENT CHARGE	\$1,158.06

CONTRACT FOR COUNTY LIBRARY SERVICES

This agreement made this 15th day of November, 2017, by and between the County of Jefferson, hereinafter called "County," and **Karl Junginger Memorial Library (Waterloo)** hereinafter called "Municipal Library," witnesseth:

I. PURPOSE

The Jefferson County Board of Supervisors has, by resolution, stated the intent to provide public library services for the inhabitants of the County and has levied a tax to provide funds for such services. It is the intention of the parties to implement such County-wide public library services through the use of existing municipal libraries.

II. TERM

The monetary payment and the services hereinafter stated shall be for a term commencing January 1, 2018 and ending December 31, 2018.

III. MUNICIPAL LIBRARY SERVICES

1. The Municipal Library shall serve all residents of Jefferson County equally.
2. The Municipal Library shall direct the librarian or other representative to attend periodic County meetings with the Jefferson County Library Council to coordinate and improve county library services.
3. The Municipal Library shall furnish such statistical information as may be requested by the County pertaining to the use of said library by persons residing beyond the municipal boundaries.

IV. MONETARY PAYMENT

In consideration of the Municipal Library services, the County shall pay to the Municipal Library, for the term of this agreement, the total sum of **\$29,168** payable in one sum not later than March 1, 2018.

V. LOCAL AUTONOMY

The Municipal Library shall in all respects remain an independent legal entity and not an agent or an employee of the County of Jefferson. The governing board or body of the Municipal Library shall retain all of the existing powers and duties related to the operation and maintenance of said Municipal Library.

VI. LOCAL USE OF FUNDS

It is mutually agreed by the County and the Municipal Library that the funds paid by the County are to cover the additional labor, material, capital outlay, and other expenses reasonably related to the County-wide services as set forth herein, and that the Municipal Library will not use said funds for the purpose of reducing the local tax levy.



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RESOLUTION #2018-03

RENEWAL OF JEFFERSON COUNTY NUTRITION SITE CONTRACT

BE IT RESOLVED that the City of Waterloo Common Council agrees to renew the Jefferson County Nutrition Site Contract to facilitate the delivery of meals to senior citizens and others in need of meal delivery services, with no cost adjustments for the services.

THEREFORE BE IT RESOLVED that the City of Waterloo Common Council approves the contract and it directs the Clerk/Treasurer to complete the documents for final execution.

Adopted: January 4, 2018

City of Waterloo

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Library Board
FISCAL NOTE – 0% increase for existing services