

City of Waterloo – Personnel Request Form (leading to approved staffing levels)

Department: PARKS

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Position Title	Category [Full-Time, Part-Time (0.5), Etc.]	Qty. Current	Qty. 2017	Qty. 2018	Qty. 2019
<u>PARKS COORDINATOR</u>	<u>Full-Time</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>SEASONAL EMPLOYEES</u>	<u>Part-Time</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>JANITORIAL</u>	<u>Part-Time</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>BARTENDERS</u>	<u>Part-Time</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

Description.....

PARK COORDINATOR - COORDINATE EVENTS ? GENERATE REVENUE FOR THE WATERLOO PARK SYSTEM
SEASONAL EMPLOYEES - PART-TIME STAFF HIRED TO TAKE CARE OF GROUNDS DURING SUMMER MONTHS
JANITORIAL - TO CLEAN INDOOR FACILITIES AT THE WATERLOO PARKS
BARTENDERS - TO SERVE BEVERAGES AT EVENTS FOR THE CITY WITHIN THE WATERLOO PARKS

Justification.....

PARK COORDINATOR - NEEDED TO COORDINATE EVENTS ? GENERATE REVENUE TO HELP KEEP THE WATERLOO PARK SYSTEM RUNNING.
SEASONAL EMPLOYEES - TO GROUNDS KEEP AND TAKE PRESSURE OFF OF DPW ? PARKS COORDINATOR
JANITORIAL - TO CLEAN FACILITIES AND TAKE PRESSURE ? TIME FROM PARKS COORDINATOR.
BARTENDERS - TO WORK EVENTS SO TO TAKE TIME FROM PARKS COORDINATOR.