

WATERLOO PARKS COMMISSION – MINUTES
July 8, 2020

1. ROLL CALL AND CALL TO ORDER. Parks Commission Chair Stinnett called the Parks Commission meeting to order at 5:04 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Stinnett, Kegler, & Vieth. Absent: Setz & Strobel. Ex-officio members present: Parks Coordinator Gabe Haberkorn, Public Works Director Chad Yerges. Absent: WYSO Representative Otto Degler, WRT Representative Charles Crave & Friends of Firemen's Park President Jessica Pickel. Others present: Maureen Giese.
2. MEETING MINUTES APPROVAL: FEBRUARY 12, 2020. MOTION: Moved by Kegler, seconded by Vieth to approve. VOICE VOTE: Motion carried 3-0
3. CITIZEN INPUT. Parks Coordinator Haberkorn spoke on the meeting notes in June to be put in the record. Maureen Giese spoke on the CORP package for parks and needing for update. Giese spoke on the Carousel Kiosk and finishing the project. Giese also talked about the need for volunteers and reaching out for volunteers. Haberkorn addressed the CORP package that it is updated every 5 years.
4. REPORTS/UPDATES:
 - a. **Coordinator's Report:** Park Coordinator Haberkorn spoke about the changing of reading the Coordinator's Report. Haberkorn spoke about the cancellation of most events. Sand Volleyball court is in, just signage needs to be completed. Aluminum Cast Plaques for Volleyball court and front sitting area are on order, but at the casting company until COVID-19 is over. Haberkorn spoke on the closing of the Carousel for the summer with COVID-19. Riverside Park will be complete this fall.
 - b. **Parks Financial Report:** January 2020 thru June 2020. Haberkorn spoke on cancellation and losses for 2020 due to COVID-19. Haberkorn also spoke on the deficit at this point and different revenue not entered.
 - c. **2020 Capital Projects:** Coordinator Haberkorn spoke about the completion of RFP projects of 2020.
5. NEW BUSINESS:
 - a. **Cancellation/Postponements:** Haberkorn spoke on the losses from cancellations and postponements. Couples that have moved their date, is still a loss for the Parks Department. Discussion.
 - b. **Social Media:** Haberkorn spoke on the deletion of a post on Firemen's Park page due to racial undertones. He also discussed the PSA video's and the feedback they have been receiving. Discussion.
 - c. **W&K Day:** Haberkorn spoke that the Parks Department will be taking over Wiener and Kraut day, but funds & billing would be through the Friends of Firemen's Park group. Discussion.
 - d. **Eagle Scout Project:** Haberkorn spoke on the behalf of Andrew Leckel who will be doing an Eagle Scout Project in the park by painting the exterior/interior of the outdoor bathrooms and mulch in playground areas. Discussion. MOTION: Moved by Kegler to approve spending \$328.00 for the project, seconded by Vieth. VOICE VOTE: Motion Carried 3-0.
6. OLD BUSINESS:
 - a. **Capital Projects:** Haberkorn spoke on the budget aspects and completions projects for 2020. Discussion.
 - b. **Purchase of Window Clings:** Haberkorn spoke on the purchase of Window Clings. Discussion.
 - c. **Event Billboard in Firemen's Park:** Tabled
7. INFORMATION:
 - a. **NRPA Survey & Results:** Haberkorn spoke on the study for Waterloo Parks. Discussion
 - b. **Grant Work:** Haberkorn spoke on the completion of grant work for 203 E. Madison Street. Discussion.
 - c. **Financials:** Haberkorn spoke on the budget changes and moving 2 years out. Discussion.
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
 - a. Next Meeting: August 12, 2020 at 5:00 pm
9. ADJOURNMENT. MOTION: Adjourned by consensus. Approximate time: 6:04 pm



Gabe Haberkorn
Park Coordinator