

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: May 7, 2020

1. CALL TO ORDER AND ROLL CALL. Committee Chair Petts called the regular meeting to order at 6:05 p.m. meeting remotely. Committee members present: Petts, Schoenwetter and Rhynes. Absent: none. Others attending: Public Works Director Chad Yerges; Mayor Quimby; Tim Thomas and Clerk/Treasurer Hansen.
2. APPROVAL OF UNAPPROVED MEETING MINUTES. DISCUSSION: Meeting minutes for March 5, April 2 (no quorum) and April 16 presented. MOTION: Moved by Schoenwetter, seconded by Rhynes to approve the March and April meetings minutes noting there was no quorum for April 2nd. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. 2019-2020 PROJECT/PROGRAM UPDATES (VERBAL). DISCUSSION: Yerges said Rood Avenue was close to completion with concrete curing and asphalt as a next step. He said the Treyburn Project (Bluegrass Trail) is also progressing well with more fill needed. He said DPW has worked on ball diamond and streets. Yerges said he had no major project for Fall. In reply to a Schoenwetter question, he said the tractor has not yet been acquired.
5. NEW BUSINESS
 - a. Mayor's Tree Policy Research Relating To Tree Removal In Public Right-Of-Way And Private Access To Wood. DISCUSSION: Petts reviewed the items in the packet. Her comments included Page 5 permit to DPW; page six re-word like Lake Mills. She referenced no designated container 35 gallons or less. Schoenwetter preferred the Lake Mills text noted as 636-2. No action taken. Schoenwetter asked if the form needed approval. The Mayor indicated a form approval was not required. By consensus the committee asked the Clerk/Treasurer to draft an ordinance for final Committee consideration. Hansen and Yerges commented on weather dependent curbside services with Yerges saying he could outline general beginning and end dates, but that unknown variable of snow removal was a priority. Petts suggested leaving the service description generalized.
 - b. Policy Review – Removal Of Sidewalk Snow On Dead-end Street. DISCUSSION: Yerges said Derby and Lexington was the location of a most recent complaint. Schoenwetter said the northern portion of Bluegrass at Goehl should be removed from exemption as it would be a through street. Yerges said a second list of exemptions including the Hawthorn and Stone area and other areas existed. Petts asked for all to be combined and updated in a single resolution. Yerges was not aware of other complaints. No action taken.
 - c. Identify Grant Application Opportunities / Follow-up. DISCUSSION: Hansen said the two Department of Transportation grants applied for were not awarded. He said a September application date was the submittal time for another round of competitive lead service line replacement grants. He said award notices for the round would be in late 2020 or 2021.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Review Of Future Committee Calendar Items. Petts asked that scheduling a facility tour be placed June Committee agenda.
7. ADJOURNMENT. MOTION: Moved by Schoenwetter, seconded by Rhynes to adjourn. The time was approximately 6:45 pm. Motion carried



Attest:

Mo Hansen

Clerk/Treasurer