



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, October 15, 2020 – 7:00 p.m.

participate remotely or in-person

Agenda Revised 10/13/2020 8:54 AM

Remote Meeting Information

Join Zoom Meeting: <https://us02web.zoom.us/j/85652072300?pwd=N21GTEVKR2IMMk0L0dLNDNkZ0FQQT09>

Meeting ID: 856 5207 2300

Passcode: 393114

Dial by your location

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Germantown)

Meeting ID: 856 5207 2300

Passcode: 393114

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: October 1, 2020
3. CITIZEN INPUT / PUBLIC COMMENT
4. MEETING SUMMARIES (since last Council meeting)
 - a. [10-15 Finance, Insurance & Personnel Committee](#)
 - b. [10-14 Parks Commission](#)
 - c. [10-14 Zoning Board Of Appeals](#)
 - d. [10-13 Karl Junginger Memorial Library Board](#)
 - e. [10-12 EMS](#)
 - f. [10-07 CATV Cable Board](#)
 - g. [10-06 Utility Commission](#)
 - h. [10-05 Finance, Insurance & Personnel Committee](#)
5. CONSENT AGENDA ITEMS
 - a. September Reports Of City Officials And Contract Service Providers
 - i. Parks
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance & Personnel Committee
 - i. September Financial Statements
 1. General Disbursements, \$97,733.22 ***
 2. Payroll, \$71,705.24 ***
 3. Treasurer's Report & Budget Reports ***
 - ii. Authorizing Veteran Park Masonry Improvements, Not To Exceed \$14,700, With Three Bids And Photos
 - iii. **Authorizing An Election Official Pay Rate Increase From \$7.73/hr. To \$10/hr. Applying Contingency Dollars For 2020 Expenditures**

7. NEW BUSINESS

a. Resolution #2020-47 Requesting Exemption from County Library Tax

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

a. Ordinance #2020-06 Amending Municipal Code Chapters 332 Trees and 317 Solid Waste As They Relate To The Disposal Of Wood And Trees

9. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Posted & Emailed: 10/12/2020

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: October 1, 2020

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the regularly scheduled meeting to order at 7:00 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin, Thomas, Stinnett and Petts. Absent: none. Others attending either remotely or in-person: Raynelle Butzine; Ryan Rostad; Amber Gerber; Library Director Kelli Mountford; Police Chief Denis Sorenson; Public Works Director Chad Yerges; WLOO videographers and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: September 17, 2020. MOTION: Moved by Schoenwetter, seconded by Kuhl to approve the 9/17 meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. NOTICE OF PUBLISHED NOTICES. Both noted.
 - a. Public Tests Of Voting Equipment, October 29, 2020 At 1:00 PM
 - b. Voting By Absentee Ballot For The November 3, 2020 General Election
5. MEETING SUMMARIES. Brief verbal reviews were provided.
 - a. [10-01 Public Works & Property Committee](#)
[10-01 Public Safety & Health Committee](#)
[09-29 Finance Insurance & Personnel Committee](#)
[09-22 Plan Commission](#)
[09-22 Finance, Insurance & Personnel Committee](#)
[09-21 Waterloo Fire Dept](#)
6. UNFINISHED BUSINESS
 - a. Ordinance #2020-06 Amending Municipal Code Chapters 332 Trees and 317 Solid Waste As They Relate To The Disposal Of Wood And Trees. MOTION: Moved by Schoenwetter, seconded by Griffin to table the matter until a future meeting. VOICE VOTE: Motion carried.
7. NEW BUSINESS
 - a. Resolution #2020-43 Establishing A 2021 Municipal Vehicle Registration Fee Per Ordinance #2019-08. MOTION: Moved by Thomas, seconded by Petts to approve the resolution establishing a 2021 fee at \$15. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: Griffin. Motion carried.
 - b. Resolution #2020-44 Providing A Targeted Co-brokerage Incentive Linked To The October 28, 2020 Auction Of 575 West Madison Street. MOTION: Moved by Thomas, seconded by Kuhl to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Griffin, Stinnett and Petts. Noes: none. Motion carried.
 - c. Resolution #2020-45 Appointing Raynelle Butzine As A Deputy Clerk For Election Administration Purposes And Recognizing Municipal Efforts To Conduct Well-Administered Elections. DISCUSSION: The Mayor thanked Raynelle Butzine for her work. MOTION: Moved by Schoenwetter, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
 - d. Resolution 2020-46 Offering A Vision Benefit To Municipal And Utility Employees. DISCUSSION: Hansen said the new benefit option was recently offered by the Wisconsin Retirement System with 100% of the insurance premiums employee paid. MOTION: Moved by Thomas, seconded by Schoenwetter to approve the resolution as presented. VOICE VOTE: Motion carried.
8. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Public Works
 - i. Hiring of Ryan Rostad As A Public Works Department Employee With The Start Date Of October 12, 2020. DISCUSSION: Alder Petts and the Mayor welcomed Ryan Rostad. MOTION: Moved by Petts, seconded by Kuhl to approve the hiring of Ryan Rostad as a public works department employee with a start date of 10/12/2020. VOICE VOTE: Motion carried.
9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

10. ADJOURNMENT. Moved by Kuhl, seconded by Schoenwetter to adjourn. Motion carried. Approximate time: 7:25 p.m.

A handwritten signature in cursive script that reads "Mo Hansen".

Attest:
Mo Hansen, Clerk/Treasurer

10/15 City Council Meeting Packet Update

As of the time of packet creation (10/12/2020 4:03 PM), no reports received from:

- PARKS
- POLICE
- FIRE/EMS
- WATERTOWN HUMANE SOCIETY



Invoice

Invoice Number: 0072123-IN

Invoice Date: 09/30/20

Terms: Net 30 Days

Due Date: 10/30/20

Salesperson: 0000

Customer Number: 11-WATERL2

Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

WI - Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 20WTRC-0121-20-08H	625 North Monroe Street, Waterloo, WI 53594			HVAC Permit - Commercial
HVAC- Replacement & Misc. lte	134.00	09/21/20	60.00	80.40
20WTRC-0121-20-08H Subtotal				80.40
Permit # 20WTRC-0138-20-09B	1305 Oak Street, Waterloo, WI 53594			Re-Roof
Other Fee- Residential	50.00	09/02/20	60.00	30.00
20WTRC-0138-20-09B Subtotal				30.00
Permit # 20WTRC-0139-20-09BEPHOS	1055 Bluegrass Trail, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Other Fee- Residential	50.00	09/03/20	60.00	30.00
New Home OS Sewer & Water L	60.00	09/03/20	60.00	36.00
Electrical- New Building/Additon	278.20	09/03/20	60.00	166.92
HVAC- New Building/Additon/Alt	278.20	09/03/20	60.00	166.92
Residential New Dwelling/Additc	890.40	09/03/20	60.00	534.24
Erosion Control - New - Residen	125.00	09/03/20	60.00	75.00
Occupancy Permit- Residential	60.00	09/03/20	60.00	36.00
Plumbing- New Building/Additior	278.20	09/03/20	60.00	166.92
State Seal Fee	41.00	09/03/20	60.00	24.60
20WTRC-0139-20-09BEPHOS Subtotal				1,236.60
Permit # 20WTRC-0140-20-09P	820 Herron Court, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	50.00	09/17/20	60.00	30.00
20WTRC-0140-20-09P Subtotal				30.00
Permit # 20WTRC-0141-20-09P	271 Goehl Road, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	50.00	09/16/20	60.00	30.00
20WTRC-0141-20-09P Subtotal				30.00
Permit # 20WTRC-0142-20-09BEPHOS	1101 Bluegrass Trail, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Plumbing- New Building/Additior	243.28	09/17/20	60.00	145.97
Occupancy Permit- Residential	60.00	09/17/20	60.00	36.00
Erosion Control - New - Residen	125.00	09/17/20	60.00	75.00
Residential New Dwelling/Additc	757.05	09/17/20	60.00	454.23
HVAC- New Building/Additon/Alt	243.28	09/17/20	60.00	145.97
Electrical- New Building/Additon	243.28	09/17/20	60.00	145.97
New Home OS Sewer & Water L	60.00	09/17/20	60.00	36.00
State Seal Fee	41.00	09/17/20	60.00	24.60

Continued



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
20WTRC-0142-20-09BEPHOS Subtotal				1,063.74
Permit # 20WTRC-0143-20-09P	532 Lum Avenue, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	09/21/20	60.00	36.00
20WTRC-0143-20-09P Subtotal				36.00
Permit # 20WTRC-0144-20-09P	285 South Monroe Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	09/21/20	60.00	36.00
20WTRC-0144-20-09P Subtotal				36.00
Permit # 20WTRC-0145-20-09B	513 Indian Hills Drive, Waterloo, WI 53594			Fence
Other Fee- Residential	50.00	09/23/20	60.00	30.00
20WTRC-0145-20-09B Subtotal				30.00
Permit # 20WTRC-0146-20-09B	555 Edison Street, Waterloo, WI 53594			Fence
Other Fee- Residential	50.00	09/25/20	60.00	30.00
20WTRC-0146-20-09B Subtotal				30.00

WI - Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	2,602.74
Total		2,602.74

Remit Payment to: SAFEBuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	2,602.74
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,602.74

MONTHLY TIME REPORT

2020

SEPTEMBER

JOB	DPW	Chad	Jeff	Chris	Travis
Police Adm		0	0	0	0
Fire Dept		0	0	0	0.5
Mach/Equip		12	49	36	3
Garage/Shed		17	20.5	18.5	49
Meeting/Seminars		3.5	2	2	0
Street Repair/Maintenance		19.25	19	7.25	8
Street Cleaning		0	0	0	25
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		6	3	5	3
Traffic Control		6	3	7	0
Bridges/Culvers		0	0	0	0
Tree/Brush		2	21	18	21
Refuse Collection		8	16	7	4
Sanitary Sewer		0	1	1	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	2	0	8
Library		1	0	0	0
Firemans Park		2.5	2.5	2.5	0
Other Parks		14	30	11	23.5
Trail Head		0	0	1	8
Celeb/Enter		0	0	0	0
Weed Control		2	0	16	10
Vac/Holiday/SL		88	8	49	8

Machinery and Equipment Maintenance

2020 DPW

			SEPTEMBER			
		Mileage			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	3681	3688	7	6.574	1.06
John Deere Tractor	2555	4646	4667	21	0	#DIV/0!
Wood Chipper	Chipper	2680	2698	18	19.717	0.91
John Deere Lawn Tractor	1025R	30	30	0	72.038	0.78
John Deere	X750	1466	1491	25	72.038	0.78
John Deere	X750-1	1281	1312	31	72.038	0.78
Wacker Roller	Roller	404	406	2	0	#DIV/0!
2010 International Truck	#1	21488	21495	7	9.804	0.71
2020 International Truck	#2	2788	2912	124	20.017	6.19
	#3			0		#DIV/0!
2017 Chevrolet Truck	#4	35211	36095	884	78.008	11.33
2018 Frieghtliner Truck	#5	8556	8677	121	56.452	2.14
2006 Elgin Pelican Street Sweeper	Sweeper	9837	9840	3	0	#DIV/0!
2011 Ford F-550 Truck	#6	36702	37014	312	57.99	5.38
2015 Frieghtliner Truck	#7	10917	10983	66	16.889	3.91
Bobcat	#595	460	475	15	0	#DIV/0!

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 SEPTEMBER 2020

AUGUST MONTHLY STATISTICS		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Library Card Holders	2019	2853	2873	2779	2648	2547	2466	2353	2280	2292	2331	2335	2344
	2020	2349	2360	2375	2377	2378	2386	2401	2414	2426	0	0	0
	% of Change	-17.67%	-17.86%	-14.54%	-10.23%	-6.64%	-3.24%	2.04%	5.88%	5.85%	-100.00%	-100.00%	-100.00%
Checkouts (Circulation)	2019	3146	3209	3250	3310	3342	4297	4548	4193	3220	3852	3367	3034
	2020	4118	3528	2468	380	1133	3365	3749	3883	3647	0	0	0
	% of Change	30.90%	9.94%	-24.06%	-88.52%	-66.10%	-28.16%	-17.57%	-7.39%	13.26%	-100.00%	-100.00%	-100.00%
eBook/Audio Checkouts (Circulation)	2019	494	488	441	436	435	422	445	495	460	526	469	474
	2020	540	459	451	533	541	578	674	609	522	0	0	0
	% of Change	9.31%	-5.94%	2.27%	22.25%	24.37%	36.97%	51.46%	23.03%	13.48%	-100.00%	-100.00%	-100.00%
Library Visits	2019	2396	2110	2786	3029	2556	3230	2867	3069	2628	2560	2312	2081
	2020	2683	2877	0	0	0	1269	1434	938	796	0	0	0
	% of Change	11.98%	36.35%	-100.00%	-100.00%	-100.00%	-60.71%	-49.98%	-69.44%	-69.71%	-100.00%	-100.00%	-100.00%
Meeting Room Use	2019	24	33	40	45	47	30	20	19	20	32	32	37
	2020	45	39	23	0	0	0	0	0	3	0	0	0
	% of Change	87.50%	18.18%	-42.50%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-85.00%	-100.00%	-100.00%	-100.00%
Public Computer Use	2019	314	268	321	308	271	301	282	452	254	236	204	214
	2020	326	272	152	0	0	63	83	73	86	0	0	0
	% of Change	3.82%	1.49%	-52.65%	-100.00%	-100.00%	-79.07%	-70.57%	-83.85%	-66.14%	-100.00%	-100.00%	-100.00%
WiFi Use	2019	331	386	363	383	374	364	300	301	346	335	329	320
	2020	324	318	301	109	115	134	136	135	155	0	0	0
	% of Change	-2.11%	-17.62%	-17.08%	-71.54%	-69.25%	-63.19%	-54.67%	-55.15%	-55.20%	-100.00%	-100.00%	-100.00%
Outreach to local residents -Checkouts NEW WAY 2019	2019	88	76	91	115	81	77	56	65	74	111	45	66
	2020	179	95	83	6	0	56	119	55	84	0	0	0
	% of Change	103.41%	25.00%	-8.79%	-94.78%	-100.00%	-27.27%	112.50%	-15.38%	13.51%	-100.00%	-100.00%	-100.00%
Programs													
Adult Number of Programs	2019	11	10	10	14	12	11	11	6	5	11	14	9
	2020	16	11	6	2	2	1	0	1	3	0	0	0
	% of Change	45.45%	10.00%	-40.00%	-85.71%	-83.33%	-90.91%	-100.00%	-83.33%	-40.00%	-100.00%	-100.00%	-100.00%
Adult Attendance	2019	77	74	56	143	51	231	56	21	68	75	133	52
	2020	147	64	37	18	36	6	0	5	13	0	0	0
	% of Change	90.91%	-13.51%	-33.93%	-87.41%	-29.41%	-97.40%	-100.00%	-76.19%	-80.88%	-100.00%	-100.00%	-100.00%
Teen (12-18) Number of programs	2019	2	4	5	5	15	5	5	3	2	3	2	1
	2020	2	2	0	0	0	3	6	3	1	0	0	0
	% of Change	0.00%	-50.00%	-100.00%	-100.00%	-100.00%	-40.00%	20.00%	0.00%	-50.00%	-100.00%	-100.00%	-100.00%
Attendance (Adult + Teen)	2019	10	4	25	54	279	86	35	28	45	7	12	6
	2020	10	15	0	0	0	2	1	0	10	0	0	0
	% of Change	0.00%	275.00%	-100.00%	-100.00%	-100.00%	-97.67%	-97.14%	-100.00%	-77.78%	-100.00%	-100.00%	-100.00%
Children's Number of programs	2019	5	14	15	16	28	27	22	11	23	16	14	5
	2020	6	17	5	9	8	15	30	16	5	0	0	0
	% of Change	20.00%	21.43%	-66.67%	-43.75%	-71.43%	-44.44%	36.36%	45.45%	-78.26%	-100.00%	-100.00%	-100.00%
Attendance (Adult + Child)	2019	32	177	209	349	498	769	386	316	518	268	192	159
	2020	99	229	82	125	157	321	405	241	42	0	0	0
	% of Change	209.38%	29.38%	-60.77%	-64.18%	-68.47%	-58.26%	4.92%	-23.73%	-91.89%	-100.00%	-100.00%	-100.00%

** COVID-19 Began in March 2020 we closed library doors on March 16th Opened doors on June 1st to the public.

Regular meeting of the Waterloo Water & Light Commission held October 6, 2020

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Randie Lange, Devin Schumann, Tim Thomas, Superintendent Barry Sorenson, Lineman Evan Pratt, Office Manager Joy Bisco, Billing Administrator Kait Sharpe, and Wastewater Manager Mike Kitelinger.

Minutes

It was moved by Schumann, seconded by Lange, to approve the minutes of the September 1, 2020 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Butzine, to approve the payment of the September bills as presented. Motion carried.

Citizen Input

None.

Customer Service Update

Kait explained the new “myaccount” function that launched on our website and gave an update on our past due customers.

Purchasing Policy

The Commission reviewed the draft Purchasing Policy. Motion by Thomas, seconded by Lange, to table the purchasing policy to next month with requested changes. Motion carried.

Update on Electric Rate Case

Joy updated the Commission on the Electric Rate Case filed with PSC. After PSC review, the rate case will be 10.06% increase. The PSC will release the Cost of Service Summary (COSS) in the near future.

WWTP bid for Mixing Station

The Commission reviewed the bid, engineer and staff comments. Motion by Thomas, seconded by Butzine, to deny the bid for the WWTP mixing station. Motion carried.

Equipment Discussion

Sorenson discussed the demo and quote from Midstate. Brooks is coming this week.

It was moved by Thomas, seconded by Schumann, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

City Hall

From: Gabe Haberkorn
Sent: Tuesday, October 06, 2020 1:06 PM
To: City Hall
Cc: Chad Yerges; Jeni Quimby
Subject: quotes from mason bids - Veterans Park
Attachments: Boetcher Masonry.pdf; Walsh Masonry Bid.pdf; Robertson Masonry Bid.pdf

Mo,

Please find attached the Mason Bids for Veterans Park. Any questions, please let me know.

Gabe Haberkorn
City of Waterloo – Parks Coordinator
136 N. Monroe Street
Waterloo, WI 53594

Office: (920) 478-3025
E-Mail: parks@waterloowi.us
Website: <http://www.waterloowi.us/>

Bettcher Masonry

Bid proposal

Date : 8/28/20

To : City of Waterloo

For : Veterans Memorial park

Scope of work :

1. Remove caps on walls and columns.
2. Remove stone on walls, clean good stone and reuse.
3. Install stone with old and new stone. The stone is available.
4. Install caps.
5. Remove broken stones in the Memorial and install new stone.
6. Grind and tuckpoint Memorial.
7. Remove bevel from the cap on memorial so water can drip off .

Total cost : \$14,780.00 this includes all labor and materials.

Scheduling : this will be scheduled as soon as its approved.

Thank you!
Bettcher Masonry
7191 Norway Rd .
Sun Prairie, WI 53590

Gabe Haberkorn

From: Tom Lochner <robsonmas@msn.com>
Sent: Wednesday, September 16, 2020 11:45 AM
To: Gabe Haberkorn
Subject: Re: Bids for Mason work at Veterans Park - Waterloo

Gabe,

I know that in your original email you stated that you thought it might be under 25,000. When we ran our numbers we were close to 26,000.

Here is the proposal for the stone wall repairs at the Veterans Park.

Work includes: Dig out, tear down and rebuild approx. 73 feet of the short stone wall to the East along the sidewalk.

Tear down and rebuild approx. 23 feet of wall that is North of the monument.
Grind and tuckpoint the mortar joints as needed at the remainder of the walls including the monument.

Caulk the joints at the concrete caps and the monument.
Replace one pier cap and one wall cap.
24,800.00.

Thank you,
Harry Haakenson
RobertSons Masonry

From: Gabe Haberkorn <parks@waterloowi.us>
Sent: Monday, August 31, 2020 11:36 AM
To: Chad Yerges <dpw@waterloowi.us>; Jeni Quimby <mayor@waterloowi.us>
Subject: Bids for Mason work at Veterans Park - Waterloo

Good Morning,

My name is Gabe Haberkorn and I am the Parks Coordinator for the City of Waterloo. We have a masonry project in our Veterans Park that we are looking to get done. We will not be sending this out for an RFP Bid as we believe it will not meet the requirements of cost (over \$25,000) and we are looking to turn the project around quickly to yet be completed this fall. We are simply asking, if anyone has interest in taking a look at the project/hearing more about and bidding to please give myself a call/email at the information below. We can setup a meeting to take a look at the proposed project.

We are looking to have the project completed by October 30, 2020.

Thank you for your time and consideration on this matter and we look forward to hearing from you.

Gabe Haberkorn
City of Waterloo – Parks Coordinator
136 N. Monroe Street
Waterloo, WI 53594

Office: (920) 478-3025

Gabe Haberkorn

From: Terry Walsh <terry@walshmasonryinc.net>
Sent: Tuesday, September 22, 2020 6:23 AM
To: Gabe Haberkorn; Chad Yerges; Jeni Quimby
Subject: Re: Bids for Mason work at Veterans Park - Waterloo

Gabe

The repair work would be about \$14,600.00

As I said we can do this on a time and material basis and hopefully save you some money. let me know your thoughts.

Terry Walsh
Walsh Masonry, Inc.
N8081 Maple Street
PO Box 322
Ixonia, WI 53036
920-261-8580

From: Gabe Haberkorn <parcs@waterloowi.us>
Sent: Monday, August 31, 2020 11:36 AM
To: Chad Yerges <dpw@waterloowi.us>; Jeni Quimby <mayor@waterloowi.us>
Subject: Bids for Mason work at Veterans Park - Waterloo

Good Morning,

My name is Gabe Haberkorn and I am the Parks Coordinator for the City of Waterloo. We have a masonry project in our Veterans Park that we are looking to get done. We will not be sending this out for and RFP Bid as we believe it will not meet the requirements of cost (over \$25,000) and we are looking to turn the project around quickly to yet be completed this fall. We are simply asking, if anyone has interest in taking a look at the project/hearing more about and bidding to please give myself a call/email at the information below. We can setup a meeting to take a look at the proposed project.

We are looking to have the project completed by October 30, 2020.

Thank you for your time and consideration on this matter and we look forward to hearing from you.

Gabe Haberkorn
City of Waterloo – Parks Coordinator
136 N. Monroe Street
Waterloo, WI 53594

Office: (920) 478-3025
E-Mail: parcs@waterloowi.us
Website: <http://www.waterloowi.us/>

Veterans Memorial Park Masonry
Submitted by Chad Yerges – 10/13/2020











136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2020-47
Requesting Exemption from County Library Tax

WHEREAS the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS the City of Waterloo will, in 2021, appropriate and expend an amount in excess of that calculated above,

NOW THEREFORE BE IT RESOLVED that the City of Waterloo hereby requests of the Jefferson County Board of Supervisors that the City of Waterloo be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that copies of this resolution be forwarded by the City Clerk/Treasurer to the following parties:

ADMINISTRATOR
Jefferson County Library Council
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538

COUNTY CLERK
320 S. Main Street, Room 109
Jefferson, WI 53549

Estimated Municipal 2021 Library Appropriation \$208,254

Date Passed: _____

Vote: _____

City of Waterloo

Signed: _____

Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

SPONSOR(S) – Library Director and Clerk/Treasurer

FISCAL EFFECT – The effect of not passing? ANS. County government would tax City of Waterloo property taxpayers more than it would with the exemption in place.

Jefferson County Library Exemption Minimum

Prior year rate for Library Levy = (2019 equalized value, 2020 budget)	0.000323379		(2021 Budget Year) MINIMUM TO EXEMPT 2021
	2020 EQUALIZED VALUE		
	<hr/>		<hr/>
Village of Cambridge**	6,423,000	\$	2,077
Village of Johnson Creek	276,565,000	\$	89,435
Village of Palmyra	129,736,900	\$	41,954
City of Fort Atkinson	986,434,600	\$	318,992
City of Jefferson	570,303,100	\$	184,424
City of Lake Mills	593,068,800	\$	191,786
City of Waterloo	236,117,000	\$	76,355
City of Watertown **	1,026,767,900	\$	332,035
City of Whitewater **	59,852,600	\$	19,355
	<hr/>		
	3,885,268,900		
	<hr/> <hr/>		

** These municipalities have residents in multiple Counties, therefore there are additional aggregate full values that need to be added to their municipal values to determine their needed appropriations.



Jefferson County Finance Department

311 S. Center Ave. Room 109
Jefferson, WI 53549
Telephone (920) 674-7434
Fax (920) 674-7368

Marc A. DeVries, CPA
Finance Director

Cindy Diestelmann
Jayne Hintzmann
Donna Miller
Tamara L. Worzalla, CPA

September 1, 2020

Municipal Libraries in Jefferson County:

This letter is a reminder to all municipal libraries in Jefferson County that your village or city must tax and appropriate a minimum amount to your library fund for 2021 expenditures in order to qualify for an exemption from the Jefferson County library tax. I have enclosed a spreadsheet that lists the **MINIMUM APPROPRIATION** for each of you to qualify for this exemption. *Note that if your municipality is situated in two counties, you must also coordinate this calculation with that other county.*

I have also summarized below how this calculation is made:

From Wisconsin Statutes 43.64

1. Divide the amount of tax levied by the county for public library service in the prior year by the equalized valuation of property in that area of the county that was subject to the county property tax levy for public library services in the prior year.
2. Multiply the amount determined above by the equalized valuation of property in the city, village, town, or school district for the current year.

Your municipal governing body must also pass a resolution annually requesting an exemption from the county library tax. Section 43.64 of the Wisconsin Statutes requires this procedure to avoid double taxation of your municipality for library purposes.

The County Clerk's office calculates the tax assessment in the middle of November. Please have your resolution acted upon and mailed to arrive by November 1st. If it is not on file when the tax assessment is calculated, your municipality will be taxed as required by Wisconsin Statutes.

An electronic copy of the sample resolution is attached.

If you have any problems or questions concerning this issue, please feel free to contact me at 920-674-7142.

Sincerely,

Marc A. DeVries, CPA
Finance Director
Jefferson County