



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, May 21, 2020 – 7:00 p.m. via remote conference,
or also in-person in the Council Chambers

*** revised 5/19/2020 8:34 AM ***

Remote Meeting Information

1. Join By Computer

Meeting link: <https://attccasptrial2.webex.com/attccasptrial2/j.php?MTID=mc9890920fdcab7dc85fc6b80ce3a8a1d>

Meeting number: 962 998 308

Password: 0521Council (05212686 from phones)

Host key: 755420

2. Join by phone

1-844-531-0958 United States of America Toll Free

Access code: 962 998 308

Password: 05212686 from phones

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. MEETING MINUTES APPROVAL: May 7, 2020
2. CITIZEN INPUT / PUBLIC COMMENT
3. COUNCIL NOTICE OF PUBLISHED PUBLICATIONS -- Revised Notice Of Open Book, June 12, 2020 – 10:00 a.m. To 12:00 p.m. And Board Of Review June 29, 2020 At 9:00 a.m.
4. MEETING SUMMARIES (since last Council meeting)
 - a. 5-20-20 Library Board
 - b. 5-19-20 Community Development Authority
 - c. 5-21-20 Finance, Insurance & Personnel Committee
5. CONSENT AGENDA ITEMS
 - a. April Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission
 - viii. Watertown Humane Society
6. UNFINISHED BUSINESS
 - a. Resolution #2020-19 Rescinding Resolution #2020-13 And Authorizing An Alternate Financial Institution For Borrowing To Fund Municipal Loans To Property Owners For Lead Service Line Replacements
7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance & Personnel Committee
 - i. Resolution #2020-24 Refunding 2019-2020 Liquor License Fee Payments Considering State Shelter In Place Order
 - ii. Resolution #2020-25 Authorizing An Expenditure Not To Exceed \$6,500 To Purchase Budgeting Workflow Software And Services From Civic Systems LLC Applying General Fund Contingency Dollars
 - iii. Resolution #2020-26 Authorizing An Expenditure Not To Exceed \$3,200 To Enter Into A Three-Year Website Product And Service Agreement With GovOffice Applying General Fund Contingency Dollars

iv. April Financial Statements

1. General Disbursements - \$325,703.93 *****
2. Payroll – \$66,464.00 *****
3. Treasurer's Report & Budget Reports *****

8. NEW BUSINESS

- a. Ordinance #2020-03 Amending Chapter 223 Of The Municipal Code Authorizing The Clerk/Treasurer's Office To Issue Operator's Licenses
- b. Resolution #2020-27 Annual Petition For County Highway Aid
- c. Council Confirmation Of Mayoral Appointment – Appointment Of Barry Sorenson To The Plan Commission Filling A Vacant Unexpired Term Ending in 2023

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

*** Disbursements, Payroll and Treasurer's & Budget Reports are posted on the municipal website
Posted & Emailed: 05/17/2020; revised 5/19/2020

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: May 7, 2020

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting by remote connection to order at 7:06 p.m. Alderpersons present: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Absent: none. Others remotely connected: WLOO videographer; Dawn Gunderson-Schiel with Ehler's & Associates; Mitch Leisses with Kunkel Engineering; Tom Schermerhorn and Jason Daye with Excel Engineering; Bob Topel representing St. Johns Church; Mark Brown with Associated Appraisals and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: April 2 and April 16. MOTION: Moved by Petts, seconded by Rhynes to approve the meeting minutes for April 2 and April 16. VOICE VOTE: Motion carried.
3. COMMUNICATION TO THE CITY COUNCIL AND PUBLISHED/POSTED NOTICES
 - a. Notice Of Correction To Adopted Resolution #2020-15. Noted.
 - b. Published Notice - Submitted Applications To Sell Intoxicating Liquor, Beer And Wine. Noted.
 - c. Notice To Cut or Destroy Noxious Weeds. Noted.
4. CITIZEN INPUT / PUBLIC COMMENT. None.
5. MEETING SUMMARIES (since last Council meeting)
 - a. 05-07-2020 Public Works & Property Committee. Petts said the tree policy and sidewalk/snow policy were reviewed with draft ordinance updates expected for the next meeting.
 - b. 05-05-2020 Plan Commission. Mayor Quimby said a comprehensive plan update; special assessment changes along with the St. John's Church conditional use permit matter below were acted upon.
 - c. 04-30-2020 Cable TV Regulatory Board. Rhynes said HD station capabilities were operational with programming updates taking place. Station Director Jesus Burgos met with Rep. Jagler and Congressman Sensenbrenner to advocate for fiber optics for the cable access stations. He said June 4th was a next meeting date.
6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Plan Commission
 - i. St. John's Evangelical Lutheran Church Fellowship Hall, Conditional Use Permit Amendment Application. DISCUSSION: Mitch Leisses said there would be an increase in impervious surface. Leisses recommended a storm water analysis as part of any future modification. He referenced items from his Plan Commission report. Leisses said the exterior building materials would replicate existing with much glass surface facing Madison Street. Church representative Bob Topel said Maas Brothers would start when state approval was received. The completion goal is prior to snow fall. MOTION: Moved by Petts, seconded by Kuhl to approve the Conditional Use Permit Amendment as submitted with the Kunkel Engineering report recommendations included. VOICE VOTE: Motion carried.
7. NEW BUSINESS
 - a. Resolution #2020-19 Rescinding Resolution #2020-13 And Authorizing An Alternate Financial Institution For Borrowing To Fund Municipal Loans To Property Owners For Lead Service Line Replacements. MOTION: Moved by Kuhl, seconded by Petts to table the resolution until the next meeting. VOICE VOTE: Motion carried.
 - b. Resolution #2020-20 Authorizing A Contract Agreement With Associated Appraisal Consultant Inc. For 2020 and 2021 Property Revaluation Services. DISCUSSION: Mark Brown representing Associated Appraisals described two options: (a) a full revaluation of property with interior inspections or (b) a full revaluation with only an exterior inspection. Brown said the revaluation would rely on the existing building permit records. Thomas asked why exterior only would be appropriate? Brown said exterior may fit with the current Covid situation. Brown said entrance/access rates of 60%-70% were common pre-Covid. Brown said work would start in September of 2020 until April or June of 2021. Thomas asked if the project should be put off? Brown said a data mailer for the exterior only option could be added in. He said the base mailer could include an interior reporting form as part of the exterior option. Petts questioned public interest in interior inspections. Kuhl said the new normal may be less interest in people accessing homes. Griffin said he would like to put revaluation work off until next year. Hansen said distortions in property values across the same category of property existing because a full revaluation of

property was last done in 2003. Brown said the purpose is the re-establish equity across all property categories. MOTION: Moved by Thomas, seconded by Petts to approve the resolution selecting the exterior revaluation option - to include a mailer covering interior reporting. Roll Call Vote: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: Griffin. Motion carried.

- c. Mayoral Appointments. MOTION: Moved by Petts, seconded by Griffin to approve the two mayoral appointments. VOICE VOTE: Motion carried.
 - i. Dave Zastrow - Board Of Review, Filling A Vacancy For An Interim One-Year Period Expiring In April Of 2021.
 - ii. Vern Butzine - Utility Commission, Filling An Unexpired Term Ending In October of 2022.
- d. Resolution #2020-21 Authorizing The Issuance And Sale Of \$920,000 Taxable General Obligation Promissory Notes, Series 2020a. DISCUSSION: Dawn Gunderson-Schiel summarized the sales day reports for each of the three resolutions. Compared to the preliminary estimates, she reported savings of \$20,000 for Series A; \$57,000 for Series B and \$27,000 for Series C. She said Bankers Bank partnered with Farmer's & Merchant Bank. Gunderson said the Series A issuance \$5,000 less than the preliminary estimate. MOTION: Moved by Petts, seconded by Schoenwetter to adopt the resolution as presented online in its final form. Roll Call Vote: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
- e. Resolution #2020-22 Authorizing The Issuance And Sale Of \$945,000 Taxable General Obligation Refunding Bonds, Series 2020b. MOTION: Moved by Petts, seconded by Rhynes to adopt the resolution as presented online in its final form. Roll Call Vote: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
- f. Resolution #2020-23 Authorizing The Issuance And Sale Of \$1,650,000 General Obligation Promissory Notes, Series 2020c. NOTE: This sale amount was reduced from \$1,700,000 to \$1,650,000 as part of issuance savings. MOTION: Moved by Petts, seconded by Kuhl to adopt the resolution as presented online in its final form. Roll Call Vote: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

9. ADJOURNMENT. Moved by Petts, seconded by Griffin to adjourn. Motion carried. Approximate time: 8:00 p.m.



Attest:

Mo Hansen, Clerk/Treasurer

REVISED 05/11/2020
STATE OF WISCONSIN
CITY OF WATERLOO
JEFFERSON COUNTY
NOTICE OF OPEN BOOK, ~~MAY 27, 2020~~—3:00 TO 5:00 P.M.
JUNE 12, 2020 10:00 A.M. TO 12:00 P.M.
AND
BOARD OF REVIEW ~~JUNE 9, 2020 AT 9:00 A.M.~~
JUNE 29, 2020 AT 9:00 A.M.

The Board of Review will convene and adjourn on June 9, 2020 at 9:00 a.m. and will reconvene at 9:00 a.m. on Monday, June 29, 2020.

Notice is hereby given that the 2020 Assessment Roll of the City of Waterloo will be open for examination in the Council Room of the Municipal Building, 136 N Monroe Street on ~~Wednesday, May 27, 2020 from 8:00 a.m. to 5:00 p.m.~~ **Friday, June 12, 2020 from 8:00 a.m. to 5:00 p.m.** Additionally, the assessor shall be available on ~~May 27th~~ **June 12th from 10:00 a.m. to 12:00 p.m.** at City Hall.

All property owners whose real estate assessment was changed will receive a written notice of their new and former assessments.

Notice is hereby given that the Board of Review for the City of Waterloo, Jefferson County, Wisconsin, shall hold its first meeting on ~~Tuesday, June 9, 2020, at 8:00 a.m.~~ **Monday, June 29, 2020 at 9:00 a.m. in the Council Room of the Municipal Building.** The Board of Review will convene and adjourn on June 9, 2020 at 9:00 a.m. and will reconvene at 9:00 a.m. on Monday, June 29, 2020.

Please be advised of the following requirements to appear before the board of review and procedural requirements if appearing before the board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate

valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.

5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The City of Waterloo has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given this 14th day of May, 2020.

Morton J. Hansen
City Clerk/Treasurer

Posted: May 11, 2020

Municipal Building, 136 N Monroe Street
Farmers & Merchants State Bank, 210 W Madison Street
Karl Junginger Memorial Library, 625 N Monroe Street
Waterloo Utilities, 575 Commercial Ave

Publish: The Courier: May 14, 2020

Department of Revenue has created form PA-814 for requesting to testify by phone or written statement

There will not be a Parks Coordinator Report due to inactivity during the past couple of months.



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – April
 Call Report for the month of April

EMS Calls:

City of Waterloo	26
Township of Waterloo	1
Township of Portland	1
2 nd out Ambulance City of Waterloo	1
Total EMS	29

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	0
Total MVC	0

False Alarms:

City of Waterloo	1
------------------	---

Fire Calls:

City of Waterloo	1
Township of Portland	1
Mutual Aid for Watertown	2

Hazardous Condition:

City of Waterloo	0
------------------	---

Weather Related Call:

Waterloo Fire District	0
------------------------	---

Good Intent:

City of Waterloo	0
------------------	---

Service Calls:

City of Waterloo	3
------------------	---

Rescue Calls:

City of Waterloo	0
------------------	---

Total Fire	5
-------------------	----------

April Total	34
--------------------	-----------

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	13
Rescue/EMS: BLS 67 ALS 39 Total:	106
Hazardous Conditions (No Fire)	3
Good Intent Calls	0
False Alarm or Call	4
Motor Vehicle Accidents	1
Service Calls	6
Rescue Calls	0
Weather Related Calls	0

Up to Date Total	133
-------------------------	------------

Fire Mutual Aid Given 8 Fire Mutual Aid Received 1

2nd Out Unit 5 EMS Mutual Aid Given 1 EMS Mutual Aid Received 1 Paramedic Intercept 4

Total Personnel Response: 606 (for the month): 156

Monthly Response Time (EMS Incidents) **192** (From 1st page to enroute times) average **6.6** min (for the month)

Minutes Spent Responding **78** (Enroute time to on scene time) average **2.6** min (for the month)

Monthly Response Time (FIRE Incidents) **33** (From 1st page to enroute times) average **6.6** min (for the month)

Minutes Spent Responding **28** (Enroute time to on scene time) average **5.6** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday May 4th, 2020

On Monday April 6th, 2020 we had our monthly MPO training. This is an added training night for our pump and aerial operators. The members that had just finished the MPO course in December have to test out through the department. Their first test was hydrant hook up with flowing water to multiple lines.

On Monday April 13th, 2020 we had our monthly EMS training. This training was done online. We trained on protocols for sanitizing, donning and doffing Tyvek suits and discussions on Covid 19.

On Monday April 20th, 2020 we had our monthly Fire training. Training was on search and rescue with practice on VES (vent, enter, search). The training center was filled with smoke and the members had to vent the room they were going into, make safe entry and search for victims.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
wbenisch@waterloofd.com



Invoice

Invoice Number: 0067987-IN

Invoice Date: 04/30/20

Terms: Net 30 Days

Due Date: 05/30/20

Salesperson: 0000

Customer Number: 11-WATERL2

Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

WI - Invocing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 20WTRC-0039-20-04B	134 East Madison Street, Waterloo, WI 53594			Commercial Alteration
Commerical New Structure/Addi	192.36	04/02/20	60.00	115.42
20WTRC-0039-20-04B Subtotal				115.42
Permit # 20WTRC-0040-20-04P	315 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0040-20-04P Subtotal				36.00
Permit # 20WTRC-0041-20-04P	328 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0041-20-04P Subtotal				36.00
Permit # 20WTRC-0042-20-04P	517 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0042-20-04P Subtotal				36.00
Permit # 20WTRC-0043-20-04P	527 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0043-20-04P Subtotal				36.00
Permit # 20WTRC-0044-20-04P	649 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0044-20-04P Subtotal				36.00
Permit # 20WTRC-0045-20-04P	822 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0045-20-04P Subtotal				36.00
Permit # 20WTRC-0046-20-04P	847 East Madison Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/03/20	60.00	36.00
20WTRC-0046-20-04P Subtotal				36.00
Permit # 20WTRC-0047-20-04B	750 Bluegrass Trail, Waterloo, WI 53594			Fence
Other Fee- Residential	50.00	04/07/20	60.00	30.00
20WTRC-0047-20-04B Subtotal				30.00

Continued



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 20WTRC-0048-20-04B	1320 Chestnut Street, Waterloo, WI 53594			Fence
Other Fee- Residential	50.00	04/09/20	60.00	30.00
20WTRC-0048-20-04B Subtotal				30.00
Permit # 20WTRC-0049-20-04B	974 East Madison Street, Waterloo, WI 53594			Residential Alteration
Other Fee- Residential	85.00	04/09/20	60.00	51.00
20WTRC-0049-20-04B Subtotal				51.00
Permit # 20WTRC-0050-20-04OS	606 East Madison Street, Waterloo, WI 53594			outside Sewer - Commercial
New Construction OS Sewer & \	100.00	04/09/20	60.00	60.00
20WTRC-0050-20-04OS Subtotal				60.00
Permit # 20WTRC-0051-20-04P	569 Van Buren Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/13/20	60.00	36.00
20WTRC-0051-20-04P Subtotal				36.00
Permit # 20WTRC-0052-20-04P	309 Van Buren Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/13/20	60.00	36.00
20WTRC-0052-20-04P Subtotal				36.00
Permit # 20WTRC-0053-20-04OS	321 Van Buren Street, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	60.00	04/16/20	60.00	36.00
20WTRC-0053-20-04OS Subtotal				36.00
Permit # 20WTRC-0054-20-04BE	413 East Madison Street, Waterloo, WI 53594			Commercial Alteration
Accessory Structure- Residentia	60.00	04/16/20	60.00	36.00
Electrical- Replacement & Misc.	50.00	04/16/20	60.00	30.00
20WTRC-0054-20-04BE Subtotal				66.00
Permit # 20WTRC-0056-20-04ESOS	319 Beech Road, Waterloo, WI 53594			arly Start (Residential Misc.
New Home OS Sewer & Water L	60.00	04/23/20	60.00	36.00
Early Start Permit- Residential	135.00	04/23/20	60.00	81.00
Erosion Control - New - Residen	125.00	04/23/20	60.00	75.00
20WTRC-0056-20-04ESOS Subtotal				192.00
Permit # 20WTRC-0057-20-04P	431 South Jackson Street, Waterloo, WI 53594			Plumbing Permit
New Home OS Sewer & Water L	60.00	04/27/20	60.00	36.00
20WTRC-0057-20-04P Subtotal				36.00
Permit # 20WTRC-0058-20-04E	380 ADAMS ST, WATERLOO, WI 53594			Electrical Permit
Electrical- Replacement & Misc.	50.00	04/29/20	60.00	30.00
20WTRC-0058-20-04E Subtotal				30.00

WI - Invocing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	970.42
Total		970.42

Remit Payment to: SAFEBuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	970.42
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	970.42

MONTHLY TIME REPORT

2020

APRIL

JOB	DPW	Chad	Jeff	Chris	Travis
Police Adm		0	0	0	0
Fire Dept		0	0	0	0
Mach/Equip		0	24	35	4
Garage/Shed		37	26.5	8	33
Meeting/Seminars		0	0	0	0
Street Repair/Maintenance		37	13	0	17
Street Cleaning		3	6	0	0
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		20	3	2	0
Traffic Control		3	2.5	0.5	1
Bridges/Culvers		0	0	0	0
Tree/Brush		0	13	23	50
Refuse Collection		6	23	32	26
Sanitary Sewer		2	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	0	2	2
Library		0	0	0	0
Firemans Park		28	28	18.5	21
Other Parks		0	13	11.5	11.5
Trail Head		0	0	3.5	2.5
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		47	32	248	16

Machinery and Equipment Maintenance

2020 DPW

APRIL

		Mileage / Hours			TTI Fuel	GPH
DPW Equipment		Start	End	Total		
End loader	544	3612	3635	23	56.292	0.41
John Deere Tractor	2555	4570	4595	25	14.897	1.68
Wood Chipper	CHIPPER	2569	2595	26	51.262	0.51
John Deere Lawn Tractor	2520	859	861	2	38.938	0.26
John Deere	X750	1320	1324	4	38.938	0.26
John Deere	X750-1	1208	1212	4	38.938	0.26
Wacker Roller	ROLLER	395	395	0	0	#DIV/0!
2010 International Truck	#1	21258	21258	0	0	#DIV/0!
2020 International Truck	#2	2172	2197	25	0	#DIV/0!
	#3	0	0	0	0	#DIV/0!
2017 Chevrolet Truck	#4	30545	31293	748	53.92	13.87
2018 Freightliner Truck	#5	7786	8046	260	35.557	7.31
2006 Elgin Pelican Street Sweeper	SEEEPER	9827	9827	0	0	#DIV/0!
2011 Ford F-550 Truck	#6	34820	35220	400	97.484	4.10
2015 Freightliner Truck	#7	10667	10718	51	34.544	1.48
BOBCAT		368	401	33	0	#DIV/0!

WATERLOO POLICE DEPARTMENT

Report For Month Of April

COMPLAINTS

Family:	3
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - Less Than \$500:	7
Major Theft - More Than \$500:	0
Burglary:	0
Doors Found Open:	2
Animal Case:	8
Late Bar Closing:	0
Alarms:	0
Lous Music/Parties:	4
Tavern Complaints:	0
Prowler Complaints:	1
Battery To Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	39
TOTAL COMPLAINTS	65

INQUIRIES/CHECKS

Registration Checks:	305
Drivers License Checks:	119
NCIC/CIB/VIN Checks:	3
Check Welfare:	5
TOTAL INQUIRIES/CHECKS	432

ACCIDENTS

More Than \$1,000:	3
Less Than \$1,000:	2
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
TOTAL ACCIDENTS	5

ASSISTS

Assist Jefferson County:	1
Assist Dodge County:	1
Assist Dane County:	0
Assist Marshall Police:	0
Assist Fire/Rescue:	12
Assist Other Agencies:	2
Assist Public:	40
Assist With Escort:	0
Assist All Other:	3
TOTAL ASSISTS	59

MISCELLANEOUS

Investigations/Followups:	33
Traffic Control:	0
Radar Operations:	37
Special Assignment:	0
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	1
TOTAL MISCELLANEOUS	71

WATERLOO POLICE DEPARTMENT

Report For Month Of April

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	0	0
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	0	0
Illegal Passing:	0	0
No Drivers License:	0	0
Illegal Parking:	3	3
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	0	0
Driving Suspended/Revoked:	0	0
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	0	0
All Other Traffic:	1	0

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	1	0

WARNINGS

ARRESTS

TOTALS

5

4

Hourly Breakdown

Patrol:	598.50
Investigations:	57.75
Radar:	25.50
Court Appearances:	0.00
Office:	232.50
Special Duties:	0.00
Schools/Training:	4.50
On Call:	0.00

TOTAL:

918.75

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	0	0	0	0	3
	Total for No Category:	0	0	0	0	3
ASSIST						
	Assist Citizen	1	1	6	2	24
	Assist Dane County Sheriff	0	0	2	0	3
	Assist Dodge County Sheriff	1	1	3	1	12
	Assist Jefferson County Sheriff	0	0	0	0	9
	Assist Marshall PD	0	1	3	6	34
	Assist Probation/Parole	0	1	4	0	1
	Assist Social Services	0	1	5	1	10
	Assist Watertown PD	0	0	1	0	0
	Assist Wisconsin State Patrol	0	0	0	0	1
	Civil Dispute	0	0	0	0	2
	Custody for Other Department	0	0	1	0	1
	EMS Calls	0	0	0	0	1
	Neighbor Problems	1	0	1	0	0
	Other Mutual Aid Assists	0	0	1	0	2
	Probation/Parole Check Ins	0	0	0	0	1
	Sex Offender Registration	0	0	0	1	1
	Total for ASSIST:	3	5	27	11	102
CRIMINAL						
	Bail Jumping/Escapes	1	0	1	1	1
	Burglary - Non-Residential/No Force	0	0	0	0	1
	Burglary - Residential/No Force	2	0	3	0	3
	Buy, Receive, Possess Stolen Property	0	0	0	0	1
	Computer Crimes	0	0	1	0	1
	Criminal Damage To Property/vandalism	0	3	4	0	15
	Disorderly Conduct - All Other	0	3	6	1	16
	Disorderly Conduct - Fight, Disturbance	0	0	0	2	10
	Disorderly Conduct - Noise	0	0	0	0	1
	Domestic Disturbance	2	6	9	0	12
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	2
	Domestic Offense - Spousal Abuse/Fights	1	0	1	0	1
	Drug Investigations	0	2	5	0	6
	Drug Paraphernalia Possession	0	0	0	1	6
	Drug Possession	0	0	1	0	4
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Forcible Rape	0	0	0	0	1
	Forgery/Counterfeiting	0	0	0	0	1
	Fraud	0	2	3	0	7

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Harassment - Harassing Telephone Calls	0	0	2	1	5
	Harassment - Threats	0	0	1	0	2
	Operate Vehicle Without Owner's Consent	0	0	1	0	0
	Other Sex Offenses	0	1	1	1	4
	Probation Hold	0	0	0	0	2
	Probation/Parole Violation	0	1	1	0	1
	Theft - All Other	0	0	2	2	14
	Theft - Bicycles	0	0	0	0	2
	Theft - From Building	0	1	2	1	5
	Theft - From a Motor Vehicle	5	0	5	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - Retail/Shoplifting	0	2	4	0	9
	Trespassing	0	0	0	0	2
	Violation of Court/Restraining Order	0	0	1	0	1
	Worthless Checks - Less Than \$1000	0	0	0	0	2
	Worthless Checks - More Than \$1000	0	0	0	0	1
	Total for CRIMINAL:	11	21	54	10	142
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	1
	All-Terrain Vehicle Violation	0	1	1	0	0
	Animal Bite	0	0	1	0	5
	Animal Licensing/Shots/Etc.	0	0	0	0	3
	Animal Noise Complaint	0	0	0	0	2
	Animal Running at Large	0	0	0	1	5
	Contributing to Delinquency of a Minor	0	0	0	0	2
	Loitering	1	0	1	0	0
	Possession of Tobacco by Minor	0	0	0	0	1
	Public Nuisance Violations	0	0	0	0	1
	Truancy	0	0	0	0	2
	Under Age Drinking - Minor (Under 18)	0	0	0	0	1
	Total for ORDINANCE:	1	1	3	1	23

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
Other						
	Other Animal Calls - Dead, Etc.	0	1	1	0	3
	Receive Information	0	0	6	2	18
	Total for Other:	0	1	7	2	21
SERVICE						
	911 Disconnect (Hang-Up)	0	0	1	0	0
	Bond Poster for Other Department	0	0	0	0	1
	Death Investigation	0	1	3	0	3
	Emergency Commitment/Chapter 51	0	0	0	0	4
	Emergency Detention/Detoxification	0	0	1	1	5
	Found Items/Property	0	0	0	0	7
	Keep the Peace	0	0	0	0	2
	Runaway Juvenile	0	0	1	0	2
	Suspicious Person/Activity, Prowler	1	0	3	0	4
	Uncontrollable Juvenile	0	0	1	1	9
	Warrant Pickup - Other Agency	0	0	1	3	10
	Welfare Check	0	0	3	2	10
	Total for SERVICE:	1	1	14	7	57
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	0	2	5	1	33

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Illegal Turns	0	0	1	0	3
	Lane Violations - Left of Center, Etc.	0	0	0	0	1
	Motor Vehicle Insurance Violation	0	0	2	1	24
	OAS/OAR/Other License Violations	0	0	5	2	32
	Operate Motor Vehicle While Intoxicated	0	0	2	0	10
	Other Traffic Violations	0	1	1	0	0
	Parking Violation	0	0	10	5	55
	Power Display/Squeal Tires	0	0	0	0	1
	Registration/Title Violation	0	0	1	1	12
	Right of Way Violation	0	0	0	0	2
	Seatbelt Violation	0	0	0	1	17
	Speeding - School Zone	0	0	1	2	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Speeding Violation	0	4	8	1	40
	Stop Sign/Signal Violation	0	0	3	3	23
	Tow Vehicle	1	0	1	0	2
	Traffic Accident - Hit and Run (Damage)	2	1	3	1	9
	Traffic Accident - Non-Reportable	0	2	3	0	5
	Traffic Accident - Personal Injury	0	0	0	0	1
	Traffic Accident - Property Damage	3	2	8	0	18
	Traffic Obstruction/Debris on Highway	0	0	1	0	0
	Vehicle Equipment Violation - Lights	0	0	2	0	11
	Vehicle Equipment Violation - Other	0	0	1	0	2
	Warning - 5 Day Equipment Violation	0	0	0	0	1
	Total for TRAFFIC:	6	12	58	18	305
	Grand Totals:	22	41	163	49	653

Activity Log List

Report Criteria:

Start Date	End Date	Title	Officer
04/01/2020	04/30/2020		ALL

Title	Notes	Date	Time	Officer
Assist Dodge County.	Officer requested to assist with a possible altercation at residence in Dodge County. Officer assisted.	04/05/2020		
Domestic disturbance.	Report of a woman yelling and crying in area of apartment building. Officers made contact with female. Upon further investigation it was learned an altercation occurred at residence. One subject arrested and transported to Jefferson County Jail.	04/07/2020		
Theft from vehicle.	Report of items taken from vehicle by unknown subjects. Investigation continuing.	04/08/2020		
Theft from vehicle.	Report of items taken from vehicle by unknown subjects. Investigation continuing.	04/08/2020		
Theft from vehicle.	Report of items removed from vehicle by unknown subjects. Investigation continuing.	04/08/2020		
Theft from vehicle.	Report of items taken from vehicle by unknown subject. Investigation continuing.	04/08/2020		
Suspicious activity.	Subject reports finding items from glovebox in car all over seat in vehicle. Subject advised no items appeared to be missing.	04/08/2020		
Assist public.	Report of slight damage done to parked vehicle. Officer followed up with suspect vehicle information. Names were exchanged with vehicle owners.	04/08/2020		
Suspicious activity.	Complainant reports seeing unknown subject in backyard in early morning hours. Officers responded to scene in an attempt to locate subject. Upon investigation, three juveniles were located in the area. Subjects arrested and issued citations.	04/11/2020		
Bail jumping.	Report of subject at a residence in the city which was a violation of the conditions of bond. Subject was located. Charges to be referred to Jefferson County District Attorney's Office.	04/12/2020		
Theft from vehicle.	Report of items taken from vehicles on April 8, 2020. Investigation continuing.	04/13/2020		
Traffic Accident.	Report of two vehicle accident on Railroad Avenue. Officer took report.	04/14/2020		
Hit and run accident.	Report of school crossing flasher being struck by unknown subject. Investigation continuing.	04/14/2020		
Abandoned vehicle.	Officer has observed vehicle parked in same spot with two flat tires for several days. Vehicle had been tagged for removal. Steve's Towing contacted and removed vehicle.	04/14/2020		
Domestic disturbance.	Report of intoxicated subject at residence. Officer made contact and interviewed subjects at residence. One subject arrested and transported to Jefferson County Jail.	04/17/2020		
Domestic disturbance.	Officer advised of a possible physical altercation occurring at residence in the city. Upon officer making contact at residence, officer had contact with two intoxicated subjects. One subject arrested and transported to Jefferson County Jail.	04/18/2020		
Traffic accident.	Report of parked vehicle being struck by another vehicle that then left the scene. Investigation continuing.	04/23/2020		
Burglary	Report of unknown subject entering residence and taking complainant's wallet. Investigation continuing.	04/24/2020		
Neighbor dispute.	Subject wished to report neighbor's project of replacing lead service caused portion of complainant's sidewalk to be removed. Officer took information.	04/27/2020		
Burglary	Report of items taken from a construction site. Investigation continuing.	04/29/2020		
Accident	Report of parked vehicle being struck by another vehicle. Officer took report.	04/29/2020		

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name		Ticket	Officer/Court Type
04/21/20	ARAUZ CASTELLANO,CESAR	DOB: 10/25/88	No: T-BF358429-1	CULLEN,NATHANIEL,J
11:00 AM	19 MEADOW LARK LANE	Age: 31	Issued: 02/16/20	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53098		Inc #: 20-000076	

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00	\$0.00

04/21/20	ARAUZ CASTELLANO,CESAR	DOB: 10/25/88	No: T-BF358430-2	CULLEN,NATHANIEL,J
11:00 AM	19 MEADOW LARK LANE	Age: 31	Issued: 02/16/20	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53098		Inc #: 20-000076	

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

04/21/20	AULL,CHRISTOPHER,L	DOB: 08/12/76	No: T-BC845816-6	KELLY,JESSICA,LEE
11:00 AM	307 HENRY CT	Age: 43	Issued: 11/01/19	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 20-000049	

Charge	Description	Fine	Collected
TR305.18(2)(A)	Fail/Properly Mount Vehicle Bumpers	\$25.00	\$0.00

04/21/20	AULL,CHRISTOPHER,L	DOB: 08/12/76	No: T-BC845817-0	KELLY,JESSICA,LEE
11:00 AM	307 HENRY CT	Age: 43	Issued: 11/01/19	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 20-000049	

Charge	Description	Fine	Collected
TR305.30(3)	Vehicle Tire Protrudes >2 Inches Beyond	\$25.00	\$0.00

04/21/20	BACHMAN,BRODY,ALAN	DOB: 01/31/02	No: T-BF358447-5	CULLEN,NATHANIEL,J
11:00 AM	501 S 9TH ST	Age: 18	Issued: 03/12/20	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 20-000129	

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$0.00

04/21/20	BENDER,DANIELLE,RAIVAUN	DOB: 04/28/94	No: T-BC845828-4	BRICKEY,BENJAMIN,I
11:00 AM	217 N MONROE ST # 301	Age: 25	Issued: 01/11/20	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 20-000100	

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

04/21/20	BENDER,DANIELLE,RAIVAUN	DOB: 04/28/94	No: T-BC845829-5	BRICKEY,BENJAMIN,I
11:00 AM	217 N MONROE ST # 301	Age: 25	Issued: 01/12/20	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 20-000101	

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BENDER,DANIELLE,RAIVAUN	04/28/94	T-BC845830-6	BRICKEY,BENJAMIN,I
11:00 AM	217 N MONROE STREET 301 WATERLOO WI, 53594	Age: 25	Issued: 01/13/20 Inc #: 20-000102	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BENDER,DANIELLE,RAIVAUN	04/28/94	T-BF358426-5	THOM,TRACY
11:00 AM	217 N MONROE ST # 301 WATERLOO WI, 53594	Age: 25	Issued: 02/08/20 Inc #: 20-000060	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BENDER,DANIELLE,RAIVAUN	04/28/94	T-BF358441-6	CULLEN,NATHANIEL,J
11:00 AM	217 N MONROE ST 301 WATERLOO WI, 53594	Age: 25	Issued: 01/18/20 Inc #: 20-000103	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BLUMENBERG,MICHAEL,GENE	09/30/79	T-BC845822-5	KELLY,JESSICA,LEE
11:00 AM	114 1/2 S MONROE ST WATERLOO WI, 53594	Age: 40	Issued: 01/18/20 Inc #: 20-000095	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BLUMENBERG,MICHAEL,GENE	09/30/79	T-BC845833-2	BRICKEY,BENJAMIN,I
11:00 AM	114 1/2 S MONROE ST WATERLOO WI, 53594	Age: 40	Issued: 01/20/20 Inc #: 20-000134	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BRUCH,DUSTIN,T	02/07/93	T-BC845823-6	BRICKEY,BENJAMIN,I
11:00 AM	N2404 KREUTZ RD FORT ATKINSON WI, 53538	Age: 26	Issued: 01/11/20 Inc #: 20-000096	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BRUCH,DUSTIN,T	02/07/93	T-BC845826-2	BRICKEY,BENJAMIN,I
11:00 AM	N2404 KREUTZ RD FORT ATKINSON WI, 53538	Age: 26	Issued: 01/13/20 Inc #: 20-000097	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BRUCH,DUSTIN,T	02/07/93	T-BC845827-3	BRICKEY,BENJAMIN,I
11:00 AM	N2404 KREUTZ RD FORT ATKINSON WI, 53538	Age: 26	Issued: 01/12/20 Inc #: 20-000098	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BRUNS,GARRET,W.	05/15/09	C-1F80PBQ6R0	BRICKEY,BENJAMIN,I
11:00 AM	217 N MONROE STREET 202 WATERLOO WI, 53594	Age: 10	Issued: 02/06/20 Inc #: 20-000057	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-943.50	THEFT-SHOPLIFTING	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	BRUNS,STEPHANIE,LYNN	03/02/86	C-1F80PBQ6R0	BRICKEY,BENJAMIN,I
11:00 AM	217 N MONROE ST 202 WATERLOO WI, 53594	Age: 33	Issued: 02/06/20 Inc #: 20-000057	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-943.50	THEFT-SHOPLIFTING	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	CASTRO FLORES,JORKI,F	12/28/82	T-BF358440-5	WARNER,DAVID,N
11:00 AM	4146 CARBERRY ST MADISON WI, 53704	Age: 37	Issued: 02/23/20 Inc #: 20-000089	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	CHAMBERLIN,JUSTIN,PAUL	06/12/85	T-BC845820-3	KELLY,JESSICA,LEE
11:00 AM	1319 LOUISA STREET WATERTOWN WI, 53098	Age: 34	Issued: 02/12/20 Inc #: 20-000066	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*346.53	PARK/STAND WHERE PROHIB	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	CISNEROS,EZEQUIEL	07/24/03	T-BF358450-1	BOLLIG,RANDY,P
11:00 AM	821 LUM AVE WATERLOO WI, 53594	Age: 16	Issued: 03/19/20 Inc #: 20-000141	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	CONTRERAS,JACOB,NICHOLAS	11/26/02	T-BF358444-2	THOM,TRACY
11:00 AM	249 S MAIN ST FALL RIVER WI, 53932	Age: 17	Issued: 03/06/20 Inc #: 20-000115	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	DOMMERSHAUSEN, GRAHAM, ALAN	05/21/93	T-BF358437-2	WARNER, DAVID, N
11:00 AM	1153 BOUGHTON ST # 16F WATERTOWN WI, 53094	Age: 26	Issued: 02/22/20 Inc #: 20-000087	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	DOMMERSHAUSEN, GRAHAM, ALAN	05/21/93	T-BF358438-3	WARNER, DAVID, N
11:00 AM	1153 BOUGHTON ST 16F WATERTOWN WI, 53094	Age: 26	Issued: 02/22/20 Inc #: 20-000087	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	DRIVER, TIMMOTHY, ALLAN	11/05/91	T-BC845363-1	THOM, TRACY
11:00 AM	136 JEFFERSON ST WATERLOO WI, 53594	Age: 28	Issued: 12/15/19 Inc #: 19-000631	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.94(13)	Abandoned Motor Vehicle	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	FITZGERALD, CHLOE, LYNN	05/07/02	T-BF358448-6	THOM, TRACY
11:00 AM	217 MAPLE DRIVE WATERLOO WI, 53594	Age: 17	Issued: 03/12/20 Inc #: 20-000131	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(2M)	Fail/Obey School Crossing Guard	\$40.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	HENSLER, LOUIS, WALTER	04/08/00	T-BF358425-4	WARNER, DAVID, N
11:00 AM	W9076 TOWN HALL RD WATERLOO WI, 53594	Age: 19	Issued: 02/05/20 Inc #: 20-000053	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$25.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	JUDGE, DANIEL, JAMES	07/21/73	T-BF358443-1	BOLLIG, RANDY, P
11:00 AM	413 E WATER ST WATERTOWN WI, 53094	Age: 46	Issued: 03/03/20 Inc #: 20-000112	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	KIERSTEN, LUCAS, D	06/28/80	T-BC845135-4	BRICKEY, BENJAMIN, I
11:00 AM	915 JAYSTONE TER WATERLOO WI, 53594	Age: 39	Issued: 01/12/20 Inc #: 20-000059	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.07(2)(B)	Operate Vehicle w/ NonRed Taillights	\$35.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	KOCH,DAVID,LEE	06/03/63	T-BF358442-0	WARNER,DAVID,N
11:00 AM	201 GARNET CIR REESEVILLE WI, 53579	Age: 56	Issued: 02/28/20 Inc #: 20-000105	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	MEDENWALDT,BRETT,CHARLES, JR	05/26/95	C-1F817FFP7T	BOLLIG,RANDY,P
11:00 AM	202 HENDRICKS ST WATERLOO WI, 53594	Age: 24	Issued: 03/02/20 Inc #: 20-000111	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*350-13	Off-road vehicles	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	MEDENWALDT,BRETT,CHARLES, JR	05/26/95	C-1F817FFP7V	BOLLIG,RANDY,P
11:00 AM	100 PARK CIRCLE SUN PRARIE WI, 53594	Age: 24	Issued: 03/02/20 Inc #: 20-000111	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*350-13	Off-road vehicles	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	MEDENWALDT,BRETT,CHARLES, JR	05/26/95	C-1F817FFP7W	BOLLIG,RANDY,P
11:00 AM	202 HENDRICKS ST WATERLOO WI, 53594	Age: 24	Issued: 03/02/20 Inc #: 20-000111	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*350-13	Off-road vehicles	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	ODELL,SARAH,M	06/22/80	T-BC845821-4	BRICKEY,BENJAMIN,I
11:00 AM	704 SOUTH LINCOLN AVENUE #2 BEAVER DAM WI, 53916	Age: 39	Issued: 02/12/20 Inc #: 20-000067	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*347.06(3)	UNCLEAN/DEF LGTS/REFLECTR	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	PERALTA GARCIA,RUDY	08/20/96	T-AC016018-2	WARNER,DAVID,N
11:00 AM	515 MILWAUKEE AVE WATERLOO WI, 53594	Age: 23	Issued: 02/12/20 Inc #: 20-000068	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*341.15(1)	FAIL TO DISPLAY PLATES	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	PERALTA GARCIA,RUDY	08/20/96	T-AC016019-3	WARNER,DAVID,N
11:00 AM	515 MILWAUKEE AVE WATERLOO WI, 53594	Age: 23	Issued: 02/12/20 Inc #: 20-000068	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	RODRIGUEZ PEREZ,PAOLA 244 EDISON ST WATERLOO WI, 53594	08/10/88 Age: 31	T-BF358445-3 Issued: 03/08/20 Inc #: 20-000119	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	ROWIN,MELISSA,BETH 348 HARRISON ST WATERLOO WI, 53594	09/04/89 Age: 30	T-BF358423-2 Issued: 01/31/20 Inc #: 20-000047	BRICKEY,BENJAMIN,I JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	SALAS CASILLAS,RAUL,*NMI* 1180 LEXINGTON WAY WATERLOO WI, 53594	10/16/87 Age: 32	T-BF358431-3 Issued: 02/21/20 Inc #: 20-000082	CULLEN,NATHANIEL,J JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	SARANTES,NAHUM,BLONDON 554 KNOWLTON ST 7 WATERLOO WI, 53594	09/08/99 Age: 20	T-BC845832-1 Issued: 01/24/20 Inc #: 20-000126	KELLY,JESSICA,LEE JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	SCHAAL,GABEL,MARTIN 680 KNOWLTON STREET B WATERLOO WI, 53594	01/23/92 Age: 28	T-BF358439-4 Issued: 02/23/20 Inc #: 20-000088	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	SCHOENICKE,JOSHUA,LBE 1005 CANAL RD MARSHALL WI, 53559	04/01/00 Age: 19	T-BF358446-4 Issued: 03/10/20 Inc #: 20-000122	CULLEN,NATHANIEL,J JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20 11:00 AM	SPAIN,AUSTIN,M 580 KNOWLTON ST 103 WATERLOO WI, 53594	03/29/80 Age: 39	C-1F817FFP7S Issued: 02/01/20 Inc #: 20-000048	CULLEN,NATHANIEL,J JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-947.01	DISORDERLY CONDUCT	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT
Court Date	Name	Ticket	Officer/Court Type
04/21/20	SPAIN,AUSTIN,M	DOB: 03/29/80	WARNER,DAVID,N
11:00 AM	580 KNOWLTON STREET APT#1 WATERLOO WI, 53594	No: T-BF358433-5 Age: 39 Issued: 02/21/20 Inc #: 20-000083	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$0.00 \$0.00
04/21/20	SPAIN,AUSTIN,M	DOB: 03/29/80	WARNER,DAVID,N
11:00 AM	580 KNOWLTON ST 1 WATERLOO WI, 53594	No: T-BF358434-6 Age: 39 Issued: 02/21/20 Inc #: 20-000083	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	346.33(1)(B)	Unlawful U/Y Turn-MidBlock	\$0.00 \$0.00
04/21/20	TUSCHEN,TIMOTHY,M	DOB: 11/12/85	THOM,TRACY
11:00 AM	134 E MADISON ST 1A WATERLOO WI, 53594	No: T-BF358424-3 Age: 34 Issued: 02/04/20 Inc #: 20-000051	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00 \$0.00
04/21/20	VALLE GONZALEZ,MIREYA,ALEJANDRA	DOB: 06/03/93	BRICKEY,BENJAMIN,I
11:00 AM	125 W MADISON ST C WATERLOO WI, 53594	No: T-BF358421-0 Age: 26 Issued: 01/30/20 Inc #: 20-000044	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00 \$0.00
04/21/20	WADE,DEMETRIUS,JAMAAR	DOB: 01/06/87	BRICKEY,BENJAMIN,I
11:00 AM	1199 N 4TH STREET 8 WATERTOWN WI, 53098	No: T-BC845819-2 Age: 33 Issued: 02/05/20 Inc #: 20-000054	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00 \$0.00
04/21/20	WEBB,BRANDON,RICHARD	DOB: 06/06/87	KELLY,JESSICA,LEE
11:00 AM	510 MADISON ST 303 MARSHALL WI, 53559	No: T-BC845831-0 Age: 32 Issued: 02/10/20 Inc #: 20-000113	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00 \$0.00
04/21/20	WEBB,BRANDON,RICHARD	DOB: 06/06/87	KELLY,JESSICA,LEE
11:00 AM	510 MADISON ST # 303 MARSHALL WI, 53559	No: T-BF358428-0 Age: 32 Issued: 02/10/20	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/21/2020	04/21/2020	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	ZASTROW,DEREK,A	03/24/88	C-1F80PBQ6R2	BRICKEY,BENJAMIN,I
11:00 AM	825 E MADISON ST WATERLOO WI, 53594	Age: 31	Issued: 03/08/20 Inc #: 20-000118	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-947.01	DISORDERLY CONDUCT	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	ZELAYA PENA,DANY,JOEL	10/08/95	T-BF358435-0	WARNER,DAVID,N
11:00 AM	554 KNOWLTON STREET 5 WATERLOO WI, 53594	Age: 24	Issued: 02/22/20 Inc #: 20-000086	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/21/20	ZELAYA PENA,DANY,JOEL	10/08/95	T-BF358436-1	WARNER,DAVID,N
11:00 AM	554 KNOWLTON STREET APT #5 WATERLOO WI, 53594	Age: 24	Issued: 02/22/20 Inc #: 20-000086	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00

Ticket Count: 51

Total Fines: \$1440.00
Total Payments: \$25.00
Total Due: \$1415.00

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS APRIL, 2020

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
4/2/2020	20.00	Cash	012727	Drop Box	Strnad	Tracy	015484
4/8/2020	20.00	Check	012729	Drop Box	Esselman	Joseph	015485
4/23/2020	20.00	Check	012732	Drop Box	Peterson	Gregory	015487

TOTAL DUE 60.00

WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT

MONTH: April YEAR: 2020

2015 FORD SUV

PRINTED
05/13/2020
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
04/01/2020	59,514	8.1	\$10.59		
04/02/2020	59,606	8.5	\$11.00		
04/03/2020	59,700	9.2	\$12.00		
04/04/2020	59,793	9.2	\$12.00		
04/05/2020	59,891	9.2	\$12.00		
04/06/2020	59,915			OIL CHANGE/TIRE ROTATION	\$52.50
04/07/2020	59,986	7.4	\$9.62		
04/08/2020	60,100	9.1	\$11.78		
04/09/2020	60,209	10.4	\$13.00		
04/10/2020	60,276	7.2	\$9.00		
04/11/2020	60,361	9.6	\$12.00		
04/12/2020	60,455	8.0	\$10.00		
04/14/2020	60,605	6.0	\$7.25		
04/15/2020	60,661	4.8	\$5.80		
04/16/2020	60,736	6.1	\$6.69		
04/16/2020	60,788	4.6	\$5.10		
04/17/2020	60,849	6.4	\$7.00		
04/18/2020	60,992	10.9	\$12.00		
04/19/2020	61,045	4.3	\$4.69		
04/19/2020	61,099	6.2	\$6.80		
04/20/2020	61,179	6.4	\$7.00		
04/21/2020	61,287	10.0	\$11.00		
04/22/2020	61,355	6.4	\$7.05		
04/23/2020	61,438	6.7	\$7.40		
04/24/2020	61,521	8.2	\$9.00		
04/25/2020	61,628	9.6	\$10.50		
04/28/2020	61,704	7.4	\$8.18		
04/28/2020	61,760	5.5	\$6.00		
04/29/2020	61,835	8.1	\$9.75		
04/30/2020	61,888	4.6	\$6.50		

BEGINNING MONTHLY MILEAGE:	59,478.0	MILES
ENDING MONTHLY MILEAGE:	61,929.0	MILES
TOTAL MILES DRIVEN:	2,451.0	MILES
TOTAL FUEL ADDED:	218.1	GALLONS
TOTAL FUEL COSTS:	\$260.70	
MILES PER GALLON:	11.2	M.P.G.
TOTAL MAINTENANCE COSTS:	\$52.50	

WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT

MONTH: April YEAR: 2020

2017 FORD SUV

PRINTED
05/13/2020
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
04/03/2020	22,924	9.8	\$12.77		
04/06/2020	23,005	9.3	\$12.09		
04/08/2020	23,069	7.0	\$9.07		
04/13/2020	23,194	11.7	\$14.60		
04/16/2020	23,275	7.7	\$8.47		
04/24/2020	23,397	10.7	\$11.75		
04/26/2020	23,493	8.5	\$9.30		
04/27/2020	23,582	9.3	\$10.25		
04/29/2020	23,672	7.6	\$9.09		

BEGINNING MONTHLY MILEAGE:	22,846.0	MILES
ENDING MONTHLY MILEAGE:	23,714.0	MILES
TOTAL MILES DRIVEN:	868.0	MILES
TOTAL FUEL ADDED:	81.6	GALLONS
TOTAL FUEL COSTS:	\$97.39	
MILES PER GALLON:	10.6	M.P.G.
TOTAL MAINTENANCE COSTS:		

Karl Junginger Memorial Library
Mayor/Council/Board Report
2019

MONTHLY STATISTICS		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Library Card Holders	2019	2853	2873	2779	2648	2547	2466	2353	2280	2292	2331	2335	2344
	2020	2349	2360	2375	2377	0	0	0	0	0	0	0	0
	% of Change	-17.67%	-17.86%	-14.54%	-10.23%	-100.00%		-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Checkouts (Circulation)	2019	3146	3209	3250	3310	3342	4297	4548	4193	3220	3852	3367	3034
	2020	4118	3528	2468	380	0	0	0	0	0	0	0	0
	% of Change	30.90%	9.94%	-24.06%	-88.52%	-100.00%	-129.82%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
eBook/Audio Checkouts (Circulation)	2019	494	488	441	436	435	422	445	495	460	526	469	474
	2020	540	459	451	533	0	0	0	0	0	0	0	0
	% of Change	9.31%	-5.94%	2.27%	22.25%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Library Visits	2019	2396	2110	2786	3029	2556	3230	2867	3069	2628	2560	2312	2081
	2020	2683	2877	0	0	0	0	0	0	0	0	0	0
	% of Change	11.98%	36.35%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Meeting Room Use	2019	24	33	40	45	47	30	20	19	20	32	32	37
	2020	45	39	23	0	0	0	0	0	0	0	0	0
	% of Change	87.50%	18.18%	-42.50%	-100.00%	-100.00%	-100.00%	-95.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Public Computer Use	2019	314	268	321	308	271	301	282	452	254	236	204	214
	2020	326	272	152	0	0	0	0	0	0	0	0	0
	% of Change	3.82%	1.49%	-52.65%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
WiFi Use	2019	331	386	363	383	374	364	300	301	346	335	329	320
	2020	324	318	301	109	0	0	0	0	0	0	0	0
	% of Change	-2.11%	-17.62%	-17.08%	-71.54%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Outreach to local residents -Checkouts NEW WAY 2019	2019	88	76	91	115	81	77	56	65	74	111	45	66
	2020	179	95	83	6	0	0	0	0	0	0	0	0
	% of Change	103.41%	25.00%	-8.79%	-94.78%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Programs													
Adult Number of Programs	2019	11	10	10	14	12	11	11	6	5	11	14	9
	2020	16	11	6	2	0	0	0	0	0	0	0	0
	% of Change	45.45%	10.00%	-40.00%	-85.71%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Attendance	2019	77	74	56	143	51	231	56	21	68	75	133	52
	2020	147	64	37	18	0	0	0	0	0	0	0	0
	% of Change	90.91%	-13.51%	-33.93%	-87.41%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Teen (12-18) Number of programs	2019	2	4	5	5	15	5	5	3	2	3	2	1
	2020	2	2	0	0	0	0	0	0	0	0	0	0
	% of Change	0.00%	-50.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance (Adult + Teen)	2019	10	4	25	54	279	86	35	28	45	7	12	6
	2020	10	15	0	0	0	0	0	0	0	0	0	0
	% of Change	0.00%	275.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Children's Number of programs	2019	5	14	15	16	28	27	22	11	23	16	14	5
	2020	6	17	5	9	0	0	0	0	0	0	0	0
	% of Change	20.00%	21.43%	-66.67%	-43.75%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance (Adult + Child)	2019	32	177	209	349	498	769	386	316	518	268	192	159
	2020	99	229	82	125	0	0	0	0	0	0	0	0
	% of Change	209.38%	29.38%	-60.77%	-64.18%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%

** COVID-19 Began in March 2020 we closed library doors on March 16th

Regular meeting of the Waterloo Water & Light Commission held May 5, 2020

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Randie Lange, Devin Schumann, Tim Thomas, Superintendent Barry Sorenson, and Office Manager Joy Bisco. Absent Larry Waldo.

Minutes

It was moved by Lange, seconded by Schumann, to approve the minutes of the March 3, 2020 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Schumann, to approve the payment of the March and April bills as presented. Motion carried.

Citizen Input

None.

First Qtr Financials

Joy discussed first quarter financials. The bond process has begun with Ehlers for the financing of the electric project.

Wells and Lift Stations

Town and Country has begun the study of the communications upgrade (Scada) at the Wells and Sewer Lift Stations. The results will be presented at a future meeting.

Electric Rate Case

WPPI is conducting the rate case study. The results should be presented at the June meeting.

Electrical Project Update

Sorenson updated the Commissioners on the electric project.

Wage Increases

The Commission went into closed session to discuss wages. Commission reconvened. It was moved by Thomas, seconded by Lange, to increase wages 2% in 2021, 2.5% in 2022, and 2.5% in 2023. Motion carried.

It was moved by Thomas, seconded by Lange, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

APG of Southern Wisconsin	36.34	Payment Service Network	12.95
American Legion Auxiliary	100.00	Portland Auto Service	67.90
Baker Tilly	8,785.80	Pitney Bowes	300.00
Tom Bergan	105.00	Pollard Water	287.12
Border States	690.68	Payroll	49,113.01
BP Credit Card Center	664.98	Portland Sanitary District	6,645.59
C&M Hydraulic Tool	3,799.00	S&S Plumbing	7,650.00
City of Waterloo Treasurer	104,733.87	SSI Aeration Inc	3,388.40
Dorner Company	793.90	SEERA	1,269.14
DWD	1,850.00	Devin Schumann	70.00
F&M Bank	194.91	Tim Thomas	105.00
Frontier	370.91	TJ-H2b Analytical Services	100.00
Forster Electrical Engineering	20,460.05	James Topel	3,650.00
GFC Leasing	88.50	Town & Country	8,255.83
G5 CHS LLC	120.00	United Liquid Waste	1,250.00
K&B Auto	378.00	Unifirst Corp	558.28
Jeff Krueger Construction	510.88	USA	1,160.09
Kunkel Engineering Group	12,070.00	US Cellular	253.55
Infosend	855.32	Larry Waldo	105.00
Irby	8,514.32	Waterloo Utilities	9,988.25
Jonas Office Products	570.94	Waterloo Building Center	26.25
Jefferson Co Register of Deeds	6.00	Wesco Distribution Inc	13,287.37
Randie Lange	105.00	WE Energies	1,654.90
Mulcahy Shaw Water Inc	1,137.50	Wisconsin Dept. of Revenue	3,394.43
NAPA of Waterloo	142.68	Wisconsin Dept. of Transportation	100.00
North Central Lab	1,333.88	Wisconsin State Lab	26.00
Northern Lake Service	44.00	WPPI Energy	206,033.88
Neitzel Auto & Hardware	828.54		
		Total Disbursements	\$488,043.94

Checking Account #102-613:

Balance 2/29/20	\$144,991.11
Transfer	200,000.00
Disbursements	(281,682.20)
Interest	6.40
Service Charge	(22.00)
Balance 3/31/20	<u>\$63,293.31</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 2/29/20	\$105,831.97
Deposit	4,000.00
Transfer for Expenses	
Interest	38.25
Balance 3/31/20	<u>\$109,870.22</u>

Debt Service Account #3015323:

Balance 2/29/20	\$260,769.75
Deposit	54,518.00
Bond Payment	
Interest	433.13
Balance 3/31/20	<u>\$315,720.88</u>

Money Market Account #110-832:

Balance 2/29/20	631,328.23
Deposits	559,905.34
Transfer	(258,518.00)
Disbursements	(206,033.88)
Interest	381.97
Service Charge	(185.86)
Balance 3/31/20	<u>\$726,877.80</u>

Transportation Fund

Balance 2/29/20	\$88,498.98
Transfer	
Balance 3/31/20	<u>\$88,498.98</u>

Construction Account:

Balance 2/29/20	498,237.24
Construction Payment	(136,727.57)
Balance 3/31/20	<u>\$361,509.67</u>

List of Bills

APG of Southern Wisconsin	30.92	Mulcahy Shaw Water Inc	645.73
Axley Brynelson	30.00	NAPA of Waterloo	32.47
Baker Tilly	2,415.90	North Central Lab	912.66
Berryman Equipment	9,852.33	Neitzel Auto & Hardware	638.41
Border States	34,695.67	Payment Service Network	12.95
BP Credit Card Center	876.89	Piggly Wiggly	28.65
C&M Hydraulic Tool Supply	329.99	Phil's Electric Drain Service	795.00
Charter Communications	189.98	Payroll	50,114.88
City of Waterloo Treasurer	85,745.48	Portland Sanitary District	17,441.63
Core & Main	3,712.96	Sabel Mechanical	5,514.24
Dorner Company	1,200.00	S&S Plumbing	20,400.00
DNR-Operator Certification	45.00	SEERA	1,272.56
Dunneisen Excavating LLC	426.51	Seltzner Door Service	235.00
Eckmayer Inc	1,985.00	Genevieve Elle Stokes	6.35
Electrical Testing Lab	215.78	Solenis LLC	3,600.00
Environmental Express	1,310.18	Sydney Sorenson	50.00
F&M Bank	265.88	Superior Chemical Corp	88.89
Frontier	699.51	Town & Country	8,085.94
Forster Electrical Engineering	21,952.63	United Liquid Waste	1,875.00
GFC Leasing	77.00	USA	470.95
Hawkins Inc	7,825.80	US Cellular	252.47
K&B Auto	310.00	Unifirst Corp	558.20
Kunkel Engineering Group	4,000.00	Visa	1,210.91
Infosend	2,096.12	Vessco Inc	162.40
Inkworks	191.32	Waterloo Blooms	120.00
Irby	51,571.95	Waterloo Utilities	9,949.96
Lake Mills Light & Water	984.00	Waterloo Building Center	42.00
Lou's Gloves	76.00	Wesco Distribution Inc	422.84
Juan Lucas	150.00	WE Energies	1,135.25
LW Allen	14,913.31	Wisconsin Dept. of Revenue	3,524.47
Mid-American Research Chemical	123.16	Wisconsin & Southern Railroad	500.00
Midwest Meter Inc	11,221.00	Wisconsin State Lab	26.00
MP Systems	94,139.57	WPPI Energy	208,002.61

Total Disbursements \$691,788.26

Checking Account #102-613:

Balance 3/31/20	\$63,293.31
Transfer	600,000.00
Disbursements	(483,506.82)
Interest	7.10
Service Charge	(25.03)
Balance 4/30/20	<u>\$179,768.56</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 3/31/20	\$109,870.22
Deposit	8,000.00
Transfer for Expenses	
Interest	30.18
Balance 4/30/20	<u>\$117,900.40</u>

Debt Service Account #3015323:

Balance 3/31/20	\$315,720.88
Deposit	54,518.00
Bond Payment	(115,334.92)
Interest	281.74
Balance 4/30/20	<u>\$255,185.70</u>

Money Market Account #110-832:

Balance 3/31/20	726,877.80
Deposits	733,637.83
Transfer	(662,518.00)
Disbursements	(208,002.61)
Interest	258.65
Service Charge	(253.80)
Balance 4/30/20	<u>\$589,999.87</u>

Transportation Fund

Balance 3/31/20	\$88,498.98
Transfer	
Balance 4/30/20	<u>\$88,498.98</u>

Raynelle Butzine

From: info@whsadopt.org
Sent: Friday, May 08, 2020 9:03 AM
To: Raynelle Butzine
Subject: RE: April Intake report

Here are the numbers for April.

Feline stray-1
Feline surrenders-0
Canine stray-0
Canine surrenders-0

-Amy Litscher
Kennel Manager
920-261-1270

From: Raynelle Butzine <rbutzine@waterloowi.us>
Sent: Wednesday, May 6, 2020 4:10 PM
To: info@whsadopt.org
Subject: April Intake report

Amy
Could you send us the intake report for April?
Thank you

Raynelle M Butzine
Administrative Assistant
City of Waterloo, WI
920-478-3025
rbutzine@waterloowi.us



Virus-free. www.avg.com



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2020-19

Rescinding Resolution #2020-13 And Authorizing An Alternate Financial Institution For Borrowing To Fund Municipal Loans To Property Owners For Lead Service Line Replacements

Whereas, the City Council on April 2, 2020 approved Resolution #2020-07 authorizing the issuance of interest-free, six-year municipal loans to aid property owners in the replacement of private lead service lines; and

Whereas, the City Council on April 16, 2020 approved Resolution #2020-13 authorizing the Mayor and Clerk/Treasurer to enter into a multi-year loan agreement with Farmer & Merchant State Bank, based on the term sheet presented that evening; and

Whereas, the City, after an Ehler's & Associates review of loan default provisions, asked the financial institution to strike certain default provisions, which the financial institution was unwilling to strike or amend; and

Whereas, the City as renewed discussions with a second financial institution requesting loan details; and

Whereas, a second term sheet with corresponding loan details including suitable default provisions is presented on the night.

Therefore, Be It Resolved, by the Common Council of the City of Waterloo that it hereby rescinds Resolution #2020-13 and authorizes the Mayor and Clerk/Treasurer to enter into a multi-year loan agreement with _____, based on the term sheet and loan provisions presented on this night and to execute and sign all necessary documents to establish this line of credit.

PASSED AND ADOPTED this _____, 2020.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

MEETING NOTE: Term sheet and loan details expected on or before 5/21/2020 from Avestar Credit Union.



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2020-24

Refunding 2019-2020 Liquor License Fee Payments Considering State Shelter In Place Order

Whereas, the annual liquor licenses are based on a maximum licensing fee set by state law and are otherwise set by the municipality; and,

Whereas, the Wisconsin Shelter In Place Order prevented firms with Class B Liquor Licenses from operating profitably during the order; and,

Whereas, the Finance, Insurance and Personnel Committee, at its regularly scheduled meeting recommends refunding _____ to entities with Class B Liquor Licenses.

Therefore, Be It Resolved, by the Common Council of the City of Waterloo directs the Clerk/Treasurer to refund _____ to current entities with Class B Liquor Licenses.

PASSED AND ADOPTED this _____, 2020.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

Current licensed establishment and 2019-2020 license fees paid

- Coaches Alley - \$610
- Stubby's Bowl - \$610
- The Venue @ River's Edge - \$610
- Ayala's Market - \$610
- VFW - \$110
- MT Bar (Peggy Hansen LLC) - \$610
- Madison Street Pub – 610
- The End Zone - \$610
- The Mode Venue LLC - \$210



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2020-25

Authorizing An Expenditure Not To Exceed \$6,500 To Purchase Budgeting Workflow Software And Services From Civic Systems LLC Applying General Fund Contingency Dollars

Whereas, the Mayor and Finance, Insurance & Personnel Committee seeks to improve the budgeting process; and,

Whereas, Civic Systems LLC, the vendor providing the current accounting software provides a computer module to aid in the budgeting workflow aiding analysis; and,

Whereas, the Finance, Insurance and Personnel Committee, at its regularly scheduled meeting recommends purchasing budgeting workflow software and services from Civic Systems LLC applying General Fund contingency dollars in an amount not to exceed \$6,500

Therefore, Be It Resolved, by the Common Council of the City of Waterloo directs the Clerk/Treasurer to purchase and install the software and implement its use in a manner described in the attached.

PASSED AND ADOPTED this _____, 2020.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

Software Purchase Agreement

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398

City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

You agree to purchase the software and services detailed below and Civic Systems, LLC agrees to provide them. **Payment is due upon execution of the contract unless other payment terms are negotiated.** The information provided in this proposal is valid for 90 days from issue date.

INVESTMENT SUMMARY

License Fee - miViewPoint	\$ 4,500
License Fee - miBudget	2,000
Less: Original Contract Discount	(1,700)
Training -1 Day	1,200
Setup- 6 hours @ \$150/hour	900
TOTAL INVESTMENT	\$ 6,500
Annual Support	\$ 1,200
Hosted Annual Fee (First Year Waived)	\$ 600

*Above amounts do not include travel costs.

SIGNATURE AGREEMENT

The signatures below indicate each party's acceptance of this agreement.

CITY OF WATERLOO, WI

Signature: _____

Title: _____

Date: _____

CIVIC SYSTEMS, LLC

Signature: _____

Title: _____

Date: _____



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2020-26

Authorizing An Expenditure Not To Exceed \$3,200 To Enter Into A Three-Year Website Product And Service Agreement With GovOffice Applying General Fund Contingency Dollars

Whereas, the Mayor and Finance, Insurance & Personnel Committee seeks to improve the municipal website; and,

Whereas, at the recommendation of staff, it is recommending a three year service contract with GovOffice to update the municipal website; and,

Whereas, the Finance, Insurance and Personnel Committee, at its regularly scheduled meeting recommends purchasing website services from GovOffice applying General Fund contingency dollars in an amount not to exceed \$3,200

Therefore, Be It Resolved, by the Common Council of the City of Waterloo directs the Clerk/Treasurer to purchase the website services as described above from GovOffice in a manner described in the attached.

PASSED AND ADOPTED this _____, 2020.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

GOV OFFICE



Proposal for Fully Mobile-Friendly Website Implementation, Website Service, and Support



Today's Date: 4/30/20

Expiration Date: 7/30/20

Mike Chaloupka, Regional Sales Manager

GovOffice Web Solutions

2112 Broadway Street NE, Suite 250

Minneapolis, Minnesota 55413

612-617-5709 direct

Mike@GovOffice.com

www.GovOffice.com

Dear City of Waterloo Elected Officials and Staff,

My name is Mike Chaloupka, and I represent GovOffice Web Solutions (www.govoffice.com), provider of over 100 community websites in the State of Wisconsin.

Following you will find my proposal for planning, drafting, structuring, revising, programming, testing, implementing, hosting, securing, and supporting a modern, professional, mobile-friendly website to better serve your residents.

Branding and marketing experts agree that all professional organizations should engage in a website upgrade once every few years. I am pleased to work with you on your next generation website and to put the City on an upgrade schedule—one every three years—starting with acceptance of my proposal.

Citizens' expectations of their local government website have grown tremendously over the years; GovOffice has added technology and service solutions and infrastructure upgrades over time to keep pace with those expectations, and they are presented in this proposal with a focus on the following:

- The City's website will be fully mobile-friendly (and each design element will be built for compliance with ADA standards), meaning the design and its content will conform to your citizens' choice of device from wide desktop monitors to small smartphone screens in both vertical and horizontal orientations. **See pages 5-6.**
- Included in your service are enhancements to the core GovOffice Content Management System for greater editing features and our expanding infrastructure for increased speed, security, and support. **See pages 9-11.**
- An attractive, mobile-friendly design is not the only enhancement that you can expect with a switch to GovOffice. Navigation and, thus, delivery of information will be greatly improved as well, with a focus on ease of use for your residents and staff. **See page 15.**
- GovOffice offers numerous, flexible payment options, but our standard Agreement calls for a commitment of only 3 years, and all charges are spread evenly over those 3 years. Our chief competitors require long-term commitments of 4 and even 5 years! **See page 16.**

On behalf of the entire GovOffice Team, I thank the City of Waterloo for its consideration of my proposal for a next generation website. I look forward to discussing it with you in the near future.

Sincerely,



Mike Chaloupka
Regional Sales Manager
612-617-5709
GovOffice.com
mike@govoffice.com

Contents

GovOffice Introduction	4
Responsive Website Design (RWD) Framework	5
Popular RWD Features	6
Features by RWD Package	7
Content Management Highlights	8
GovOffice CMS Version 4.0 Announcement	9
Delivery of GovOffice Technology, Hosting, and Security	10-11
CMS Product & Service Features.....	12-14
Navigation and Content Services.....	15
3-Year Payment Plan	16
Live Examples	17
Renewal Options and General Project Timeline.....	18
Testimonials	19-20



Background

GovOffice is a leading provider of cost-effective, state-of-the-art websites for local governments. With its mobile-friendly platform, GovOffice offers proven, easy-to-use web technology tools to enable a more efficient and responsive government.

Launched in 2001, GovOffice was the centerpiece of a unique public-private partnership to bring website technologies to cities across America. Founding partners included the International City-County Management Association and the League of Minnesota Cities, with an additional 15 state municipal leagues eventually joining our partnership.

In those 19 years, we've seen local government websites evolve from being a novelty to a necessity. We have served over 1400 local governments in 44 states and stayed true to our mission of providing state-of-the-art web technologies that meet the needs of local government at an affordable cost.

GovOffice LLC is headquartered in Minneapolis, Minnesota.

Our Value Proposition

Our population-based pricing makes GovOffice an effective, affordable solution for every size of local government. With GovOffice, you don't pay for a bunch of pricey features you don't want or need. Our solution provides all the core features used by most local governments, and enables you to add more specialized features as needed. In short, we are easier to use, more affordable, and offer the features you and your citizens need, designed to fit a government budget. And as governments try to do more with less now more than ever, that's the perfect win-win for you and your constituents.

GovOffice is Powerful and Affordable

GovOffice delivers the solution you need with a whole lot less hassle and expense, including:

- Professional Responsive Website Design (RWD) website
- Powerful, flexible Content Management, with unlimited sections and subsections
- Online forms system for sign-ups, comment forms, polls, and more
- Audio and video files integration
- Calendars, News, Image galleries
- Security system enabling multiple users with varying levels of editing permissions to update the website

Responsive Website Design (RWD) Framework



Why RWD?

The number of U.S. residents using smartphones increases each year, and the number of visits to government websites increases annually, too. To extend service to the public whose choice of device is a smartphone—tablets as well—a fully mobile-friendly RWD website is the answer, as it conforms to any device from large desktop monitors to small smartphone screens in either portrait/vertical or landscape/horizontal view.

Why Now?

Simply put, RWD is not only the future, it is the present. Today your website receives twice as many visits from someone using his/ her smartphone than from any other type of device. So, local governments should be looking at RWD for its next website design, and many already have made the switch.

While RWD itself is not new, it is a new concept to local governments that are slow to adopt new Internet technologies; far too few of them have a Responsive Website Design in 2020. Making the switch to RWD now will not only serve your citizens better right away, your website may be promoted as a model of excellence to communities across the region that are not yet Responsive.

Creative Process

1) Personal consultation with our graphic designer, **2)** Development of draft(s), **3)** Presentation of design draft(s) to the Client via Preview Mode, **4)** Round(s) of revision to the Client's chosen draft, **5)** After completion of revision(s), presentation of final draft to the client via Preview Mode; Client's approval is then requested

Programming Process

6) Constructing the final design draft approved by the Client onto a working test site (Test Mode), **7)** Adjustment as necessary to the display or behavior of the design on the test site, **8)** Testing of the design across the latest versions of all major Web browsers; further adjustment made, **9)** Schedule a date for upload of the finished, browser-tested design with the Client, **10)** Upload of the design to replace the Client's existing design on its live, public website; the project is then declared completed

Popular RWD Features

Packages that included these features are noted in blue

1. Development of new **title graphic** including official logo, slogan, and stylish font type. It appears atop or overlapping the large homepage image and moves to the navigation menu and Search bar automatically on smaller devices. **Favicon** and **Mobile Touch Icon** development both take place at this time and also are included. [Budget, Value, Progressive, Premium](#)
2. **Image Slider** allows staff to put up and take down community photos at any time on the homepage (5 images at a time). Each image may be captioned and linked to any page, internal or external. Further, website visitors may swipe forward or back with their cursor or finger to see more photos. [Value, Progressive, Premium \(Slider on any section at Premium\); Budget: 1 static image at a time](#)
3. The **Filmstrip** contains **Icons** that allow one click access to the most highly trafficked pages of the website. Ten icons will be uploaded, arranged, and linked for the Client per the Homepage Setup process and will slide continuously. Website visitors may swipe forward or back with their cursor or finger to see more Icons. [Progressive, Premium](#)
4. **Carousel** allows even more self-admin control (images, titles, links) in directing visitors to specific areas of interest on the website. Up to 10 items at a time may be added to the color-styled Carousel and, like the Filmstrip feature, will slide continuously. Website visitors may swipe forward or back with their cursor or finger to see more. [Premium](#)
5. Like Image Slider, Filmstrip, and Carousel, the **Notifications Banner** is another self-administered, self-activated feature to Responsive designs. It allows Clients to draw citizens' attention to urgent notices, alerts, reminders, etc. on the homepage with an eye-catching, colored, roll down banner that also has a close out button. [Progressive, Premium \(Notifications on any section at Premium\)](#)
6. **Social Media Icons Bar** supports clickable icons to your Facebook, Twitter, YouTube, Blogger, Instagram, Pinterest, LinkedIn, and Nextdoor pages. The icons are anchored to the browser window so that your citizens know where to find them, regardless the page they are on. Above Social Media Icons Bar is **Local Weather Integration**, also fixed in the same location on every page. Local Weather Integration is a feed from the National Weather Service (weather.gov) and provides a dynamic reading of temperature and weather condition. [Weather Integration: Progressive & Premium; Social Media Icons Bar: Premium only](#)
7. An **Advanced Footer** is personalized to the Client's branding with a custom color, font, image, and left and right (or centered) blocks of text. It also includes a floating Return to Top button. [Progressive, Premium](#)
8. This entire area of the homepage (and all interior pages), left to right, above the footer and, in this case, above the Secondary Navigation Block (Premium designs only) is where **self-administered website content** displays. If a Section Introduction is added, it will be located in the center. Regular Promotions, such as a calendar, and Sidebars may be added to the left, center, or right, and all are totally Responsive. If **Content Boxes**, another standard, self-admin feature of Responsive designs, is utilized, they will appear in the main column (4 are shown here). [Budget, Value, Progressive, Premium](#)



Features by RWD Package

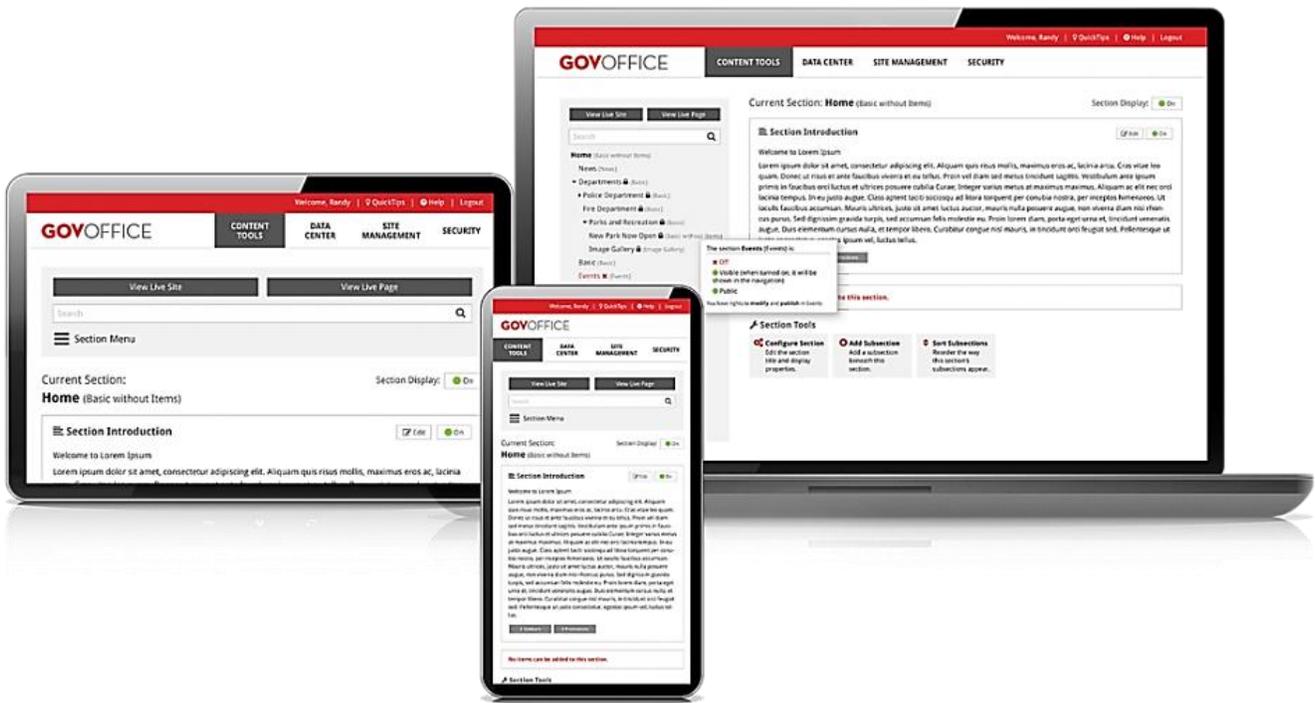
	Budget RWD	Value RWD	Progressive RWD	Premium RWD
Draft/ Revision Process	1 draft, 1 revision	2 drafts, 1 revision	2 drafts, 2 revisions	2 drafts, 3 revisions
Architecture, Homepage Setup, and Accessibility Statement	✓	✓	✓	✓
Homepage Background Image (Hero Image)	Any self-loaded homepage photo; 1 public at a time; no caption	Homepage Image Slider; 5 public at a time; supports captions	Homepage Image Slider; 5 public at a time; supports captions	Any Section Image Slider; 5 public at a time; supports captions
Display of Logo, Organization Name, and Slogan	✓	✓	✓	✓
Horizontal Navigation System	✓	✓	✓	✓
Color Scheme and Font Selection	Standard	Standard	Advanced	Advanced
Footer	Standard	Standard	Advanced	Advanced
Basic Styled Content Boxes	✓	✓	✓	✓
Facebook, Twitter, YouTube, Instagram, Pinterest, LinkedIn, Nextdoor, Blogger Icons	✓	✓	✓	✓
Section URLs (Friendly URLs)	✓	✓	✓	✓
Mobile Touch Icon	✓	✓	✓	✓
Favicon ("Favorites Icon")	✓	✓	✓	✓
Quick Link Icons	✗	Up to 6 Icons in a Sidebar	Filmstrip + Up to 10 Icons	Filmstrip + Up to 10 Icons
Local Weather Integration	✗	✗	✓	✓
Notifications Banner	✗	✗	Homepage Only	Any Section
Secondary Navigation Block	✗	✗	✗	✓
Carousel	✗	✗	✗	✓
Mega Menu	✗	✗	✗	✓

Content Management Highlights

Every day GovOffice users efficiently manage their websites from their office and at home—on any computer that is connected to the Internet through the latest versions of modern Web browsers—and they enjoy the many features that GovOffice offers:

- Unlimited number of sections and subsections are allowed to expand your site
- Unlimited number of links throughout your site
- Build a home page that includes a greeting, breaking news, upcoming events
- Online sign-up for newsletters, comment forms, polls, and surveys
- Audio and video files posted throughout the site
- Image gallery that serves as an online photo album
- News articles that can be featured and archived
- Post meetings agendas and minutes as searchable documents
- Calendar of all community events and meetings
- Contact information of staff and elected officials
- Advanced users may switch to HTML mode for added flexibility
- Social media integration (Facebook, Twitter, YouTube, Pinterest, Instagram, LinkedIn, Blogger, Nextdoor)
- Security system allows multiple users with varying levels of permissions to update the website simultaneously
- And much more!

This is how your GovOffice Site Administration appears on desktop, tablet, and smartphone devices...



GovOffice CMS Version 4.0: A Message from Our General Manager

GovOffice was launched in 2001 as the centerpiece of a unique public-private partnership to bring website technologies to cities across America. Founding partners included the International City-County Management Association, League of Minnesota Cities, and Avenet Web Solutions which developed the GovOffice technology. Over time an additional 15 state municipal leagues joined our partnership.

In those 19 years local government websites have evolved from being a novelty to a necessity. We have served over 1400 local governments in 44 states and stayed true to our mission of providing state-of-the-art web technologies that meet the needs of local government, at an affordable cost. Now we are excited to announce that we have initiated a major development initiative to create the next generation of our technology:

GOV OFFICE 4.0

GovOffice CMS 4.0 will meet the needs of our local government clients and your constituents well into the future.

This major upgrade will be implemented in multiple phases which will help users absorb and adopt to changes over time. User interface upgrades will maintain a priority on ease of use. Current sites will be seamlessly upgraded to the new system with no or minimal disruption.

Phase 1 will result in:

- A faster, more intuitive Admin system—**DONE**
- Even faster public websites—**DONE**
- A new site-wide Search system—**DONE**
- Refresh of the Admin look & feel aimed at enhancing ease of use; also, it will be fully Responsive (mobile-friendly)—**DONE**
- A state-of-the-art code which can be extended rapidly to add new features in subsequent phases—**ONGOING**

Additional, incremental upgrades will feature new content types to meet the growing needs of our clients.

Subsequent phases may include:

- New file upload software—**2021**
- New eNotification/ eAlert system—**2020**
- Integrated SmartForms & ePayment—**2020**
- Document management repository—**2021**
- Customized content types, such as Council Packets/ Agendas—*Meetings* **DONE**

Thank you for your interest in being a GovOffice client! Please tell us how we can earn your business.

Eric Johnson, General Manager
GovOffice LLC

Delivery of GovOffice Technology, Hosting, and Security

GovOffice has provided the website technology to over 1400 local governments for almost 20 years. We have developed unique expertise in protecting local government websites from security concerns and delivering a proven record of reliability, performance and data protection for our clients.

Delivery of GovOffice CMS Technology

The GovOffice technology stack is architected for redundancy and scalability. We use blade servers with Intel Xeon processors with SSD storage. The GovOffice CMS is hosted on a load-balanced Web farm that can easily be expanded as resources require. Our application servers run Windows Server 2016 with IIS 10.0 and SQL Server 2016, which allows SSL communication to be done over TLS 1.2. The GovOffice design framework utilizes jQuery and HTML 5 to provide Responsive designs that look great and are optimized on both desktop and mobile browsers.

In contrast to some widely used software systems, GovOffice CMS is a proprietary system that does not have known exploits published on public websites for hackers to exploit. The GovOffice team installs patches on a regular basis, adheres to the highest standard of web server administration and access and logs access to all of our infrastructure.

Worry-Free Hosting & Security

All GovOffice websites include our worry-free hosting and support which includes the following services:

Web Monitoring

- Data center engineers monitor all of our servers and infrastructure, 24/7/365

Up-time and Disaster Recovery

- 99.99% up-time
- Daily backups of all website data and are kept for 90 days
- Website data can be restore as needed from backups, typically within hours

Enterprise Class Data Center

GovOffice websites are hosted in a highly secure, cutting-edge global data center with 24 x 7 monitoring to meet your critical need for robust bandwidth, streamlined data storage, and business continuity.

Located only 15 minutes from GovOffice's corporate office, the data center is monitored by trained technicians with a Network Operations Center (NOC) team. The NOC adheres to a strict escalation procedure to help ensure that GovOffice websites are available to the public at all times. Our primary data center is located in a former US Federal Reserve System building, constructed to withstand natural disasters, such as earthquakes, tornadoes, and floods.

Security

The safety and security of your data is our highest priority. Our data center is SAS 70 audited, SOC 2® attested, and SOC 3® certified

We observe industry best-practice standards including, but not limited to:

- Hand biometric and RFID card controlled access to data center
- Cage door sensors
- Motion activated surveillance cameras
- 24 x 7 Monitoring
- 24 x 7, on-premise security guards

DDoS protection

Federal, state and local government websites have become prominent targets for both domestic and foreign originated Distributed Denial of Service (DDoS) attacks designed to impair or shut down websites. All GovOffice clients' websites are protected through a system-wide DDoS solution designed to combat this growing threat.

The data center utilizes an enterprise level DDoS solution developed by a leading DDoS security company, Corero. The key benefit of the Corero solution is that it automatically mitigates DDoS attack traffic before it impacts GovOffice clients, enabling us to keep our networks clean of attack traffic.

Training & Technical Support

Our Training & Technical Support Team is available Monday through Friday, excluding national holidays, from 8:00 AM to 5:00 PM Central Standard Time. It provides **unlimited** assistance to clients via toll-free phone and e-mail in the areas of initial online training of the GovOffice toolset, additional training, technical support of websites, and more.

Online training sessions typically take 90 minutes to complete. If your staff has a basic understanding of Microsoft Word, everyone will easily pick up our Content Management System. Support will schedule a training session at **no added charge** that fits your group's schedule, and sessions are conducted via Webinar. No expensive on-site meetings is necessary, and there is no charge for future training sessions with new or existing staff.

GovOffice Support delivers **unlimited** access to:

- Help Website
- Online Training Sessions
- Toll-Free Phone Support
- Video tutorials
- Support documents
- Online Help Chat

Chat with us 

CMS Product & Service Features

GovOffice requires no specialized software skills, and it allows staff to administer the site anytime, from any Internet connection. GovOffice CMS is a database driven web application based upon underlying Microsoft technologies, including SQL Server.

Our Software as a Service (SaaS) hosting model means your website will be worry-free. GovOffice provides the hosting, technical infrastructure, upgrades and maintenance, saving you time and money. No additional software is required.

Professional Design	Standard	Optional
Access to stock design template styles; customization of the design by the end user is limited to adding your organization’s name, slogan, and a footer	✓	
Customized graphic design to incorporate a community theme into a Responsive Website Design (RWD) format (Budget, Value, Progressive, Premium)		✓
Self-admin linking of Facebook and Twitter icons; in addition, YouTube, Pinterest, Instagram, Linkedin, Blogger, and Nextdoor icons are available on all designs	✓	
Web Hosting, Performance, and Support	Standard	Optional
Up to 4 GB of stored uploads; nightly data backups at a cloud based Web hosting facility	✓	
Extended Storage Plan for an additional 2 GB of stored uploads on your website		\$250/year
DDoS (Distributed Denial of Service) protection	✓	
SSL encrypted administrative website	✓	
TLS encrypted public website	✓	
Unlimited online Webinar training of the GovOffice CMS and selected modules	✓	
Unlimited access to toll-free Technical Support for all staff	✓	
Video tutorials and unlimited, live Help Chat at help.govoffice.com	✓	
GovOffice Mobile delivers mobile version of website (smartphones)	✓	
Page-relevant Quick Tips within the administrative website	✓	

Website Access, Editing, and Management	Standard	Optional
Homepage Setup by a GovOffice Content Specialist	✓	
Unlimited number of administrative users on the GovOffice system	✓	
Limit access and administrative permissions to each user and group(s) on the system	✓	
Preview feature that shows how an unsaved edit would appear if it was saved and activated on the live website	✓	
Live Site feature that allows users to switch between the live and administrative websites within one browser window	✓	
Data storage tracker to help manage your load of Web content	✓	
Audit log that shows editing activity of all administrative users	✓	
Google Analytics integration	✓	
CMS Features	Standard	Optional
Flexibility to name and order all navigation menu buttons	✓	
Import, type, and edit text with formatting controls essential for a Web page	✓	
Create unlimited number of links to internal pages and external websites	✓	
Upload, resize, position, and caption photos	✓	
Online forms for questions, comments, and requests to be contacted by staff	✓	
Upload and post audio and video files	✓	
Upload and name documents, such as Agendas & Minutes and newsletters	✓	
Schedule of events, including recurring events, within a true calendar display	✓	
Online opinion polls with controlled responses and option to display the results	✓	
Image gallery to create a Community Photo Album; includes slideshow capability	✓	

- Ability to add, turn on & off, and easily remove sidebars from all pages 
- Directory, including contact information and photos, of Elected Officials and staff 
- Post news stories with a pre-set release date for automatic display on live website 
- Display job listings with post & deadline dates and post the employment application 
- List Frequently Asked Questions by department or the entire organization 
- Highlight *related links* to associated websites without posting long URLs 
- Directory of local attractions and automatically created links to a Google Map 
- Site Map for added ease by site visitors in locating any section of the website 
- Last Edit* stamp that shows the date on which any Web page was last updated 
- Site-wide search engine that also searches keywords within uploaded documents 

Advanced Features	Standard	Optional
HTML mode for editing—example: embed community videos from your YouTube Channel or Google Maps of your area		
Friendly URLs (for example, govofficacity.com/ police) for quicker and direct access to select sections the website—bypassing the home page entirely		
Intranet capability for <i>staff only</i> areas of the website; accessed only by username and password		
Bulk e-mail tool that allows visitors to opt-in and opt-out of receiving e-mail notifications from your government office		
RSS feeds <i>in</i> from other news-related websites		
GovOffice ePayment—online and over-the-counter payments (taxes, utilities, and more); no charge but separate Agreement is required		
Meetings content type (searchable hub for agendas, minutes, packets, media)		
COMING 2020 New communications suite		
COMING 2020 New Smartforms online forms system with PayLocalGov integration		

Starter Site, Navigation Architecture, and Homepage Setup

A move-in-ready starter site will be provided the client to assist in building pages with website content. Content migration is not included in this proposal. The move-in-ready starter site involves the following:

- Navigation menu is pre-built and arranged in accordance with best practices for websites.
- Sections, sub-sections, and corresponding items are named and programmed using the proper data-loading templates.
- Placeholders are built in for quick and easy customization, and tips are provided for guidance.
- Pre-Launch Checklist document to help clients ensure that they are maximizing the full value of their starter site.

The Client will use the starter site to add text, images, documents, links, forms, polls, a calendar, and more while the customized graphic website design is being developed.

Next is **Navigation Architecture** whereby our content professionals will analyze the Client's entire site navigation menu and then re-organize and label it according to best practices of usability, Web design and the latest standards for government websites. The end result is a well-organized, intuitive menu that ensures your site visitors will quickly and easily find the information they need. Achieving maximum ease of use may require re-labeling, reordering, and/ or relocating sections and sub-sections. Another objective will be to limit as best as possible deep nesting (going no deeper than 2 levels deep) of the navigation menu.

After the Client's population of content to the website by way of the move-in-ready starter site, GovOffice will enhance the homepage by performing a **Homepage Setup** which involves organizing existing homepage content to follow the best practices of Web writing and design. Specifically it involves:

- Re-formatting welcome text for efficient online reading
- Organizing and labeling primary site navigation menus
- Incorporating images effectively
- Using Promotions to display news, events, calendars, etc. in a visually appealing way
- Using Sidebars to display related links, text and images

Quarterly Accessibility Review (QAR) Service—OPTIONAL

GovOffice provides the following for ongoing assistance in maintaining website accessibility compliance:

- GovOffice will utilize automated tools to review your website and identify areas of your website which are not in compliance with WCAG 2.0 accessibility standards.
- Based upon findings, GovOffice Content Specialists will perform remediation to remediate or address areas of your website which are not in compliance with accessibility standards.
- The Accessibility Review includes up to 4 hours of professional services, four times per year.
- Only clients with a Responsive Website Design are eligible for the QAR Service. With acceptance of this proposal, the Client will have a Responsive Website Design.

3-Year Payment Plan

Recurring and One-Time Services Over a 3-Year Agreement	Budget Responsive Price	Value Responsive Price	Progressive Responsive Price	Premium Responsive Price
<p>DESIGN One-Time Creative and technical development of a customized, public RWD which elements support the latest in ADA compliance standards</p>	\$3400	\$4900	\$6700	\$8700
<p>CONTENT One-Time Starter Site, Navigation Architecture, Homepage Setup, and Accessibility Statement</p>	\$0	\$0	\$0	\$0
<p>HOSTING, MAINTENANCE, SECURITY, SUPPORT Recurring License of GovOffice Content Management System (CMS) · Unlimited bandwidth & Website hosting up to 4 GB of uploads · Unlimited toll-free technical support · Unlimited training/ re-training of CMS · Daily backups of stored Website content and design files · Maintenance of Web servers and their installed security systems · Unlimited Administrative users · Secure SSL (Secure Sockets Layer) Administrative Website · Upgrades of base CMS · DDoS (Distributed Denial of Service) Protection · Secure TLS (Transport Layer Security) Public Website · Domain name registration or redirection · Friendly URLs for all sections</p>	\$4700	\$4700	\$4700	\$4700
Total Over 3 Years	\$8100	\$9600	\$11,400	\$13,400
Equal, Annual Payments	÷ 3 years	÷ 3 years	÷ 3 years	÷ 3 years
Annual Payment (2020, 2021 & 2022)	\$2700	\$3200	\$3800	\$4466
↓ OPTIONAL ↓				
<p>Quarterly Accessibility Review Service (ADA compliance of website <u>content</u>); see page 14</p>	Add \$1200/year	Add \$1200/year	Add \$1200/year	Add \$1200/year

Live Examples Per RWD Package

Budget Responsive



<https://www.beloitwi.gov/>

Another Example: <https://jackmanme.net/>
Another Example: <https://hilltop.govoffice.com/>

Annual payment for the City of Waterloo...

\$2700 per year for 3 years

Value Responsive



<https://www.mvrra.org/>

Another Example: <https://www.janesvillemn.gov/>
Another Example: <https://uniontwp-hcnj.gov/>

Annual payment for the City of Waterloo...

\$3200 per year for 3 years

Progressive Responsive



<https://zimmerman.govoffice.com/>

Another Example: <https://www.hillsborowi.com/>
Another Example: <https://daltongardens.govoffice.com/>

Annual payment for the City of Waterloo...

\$3800 per year for 3 years

MOST POPULAR PACKAGE

Premium Responsive



<https://www.ci.benicia.ca.us/>

Another Example: <https://www.cityofdeephaven.org/>
Another Example: <https://www.ci.sauk-rapids.mn.us/>

Annual payment for the City of Waterloo...

\$4466 per year for 3 years

3-Year Budget Plan: Options to Continue Service at the End of Year 3

OPTION 1—Renew Original Agreement

Client may renew the original Agreement for another 3 years at the same rate as Years 1-3. At renewal GovOffice will repeat all of the services performed in the original Agreement (or services up to an equal dollar value), including development of a totally new graphic design and content services and the respective levels.

This plan will keep the Client in a modern, compelling Responsive Website Design at all times and insulate the Client from any rate increase that occurs over the next **6 years** in the areas of Annual Service & Maintenance, Graphic Website Design, and Professional Content Services that are used to calculate the annual payment.

OPTION 2—Start a New Agreement

Client may opt not to renew the original Agreement, rather start an entirely new 3-year Agreement (again, with an option for renewal for Years 4-6). The new annual charge could be less than or greater than the original Agreement, depending on the services selected and the prices of those services (i.e. a less advanced website or a more advanced website).

OPTION 3—Switch to Traditional Plan

Client may opt out of the original 3-year Agreement and convert to a year-to-year commitment at the then-current, population-based Annual Service Package rate, but none of the one-time services will be repeated.

General Project Timeline

The implementation timeline for deliverables is subject to client participation, direction, and approvals. The Client's official website may be deployed in approximately 3.5 months (estimate only).

Custom Responsive Website Design (RWD) process—creative & programming Concurrent with website build by the Client using the Starter Site	10 weeks
Site testing across all major Web browsers and mobile devices	< 1 week
Navigation Architecture, Homepage Setup, and Accessibility Statement	4 weeks
Webinar training (no charge) of GovOffice CMS for all staff	90 minutes

Testimonials

City of Cascade Locks, Oregon
<https://www.cascade-locks.or.us/>

"GovOffice walked side by side with us through the process, stayed in constant communication, advised and guided us to an exquisite website that today is the central source for information and connection in our community."



City of Twentynine Palms, California
<https://www.ci.twentynine-palms.ca.us/>

"GovOffice allowed us to personalize our website with new features so it remains fresh and innovative for years to come. And their customer service gets an A+ rating. Always quick replies, always a positive attitude and all the options you need to decide what fits your city."



More Testimonials

"GovOffice is a model for how all IT companies should provide service to the local government sector. Their focus on being responsive to our needs, affordable and user friendly is a tremendous help in our efforts to do the same for our community and visitors. **GovOffice is a long-term solution to our website needs.**"

Bruce Evilsizor, City Administrator (former)
City of Pickens, South Carolina
www.cityofpickens.com

"Mike was great in getting pricing for different things we may want and patient in waiting for the budget year to cycle around. The whole beauty of his proposal was that we paid only for what we wanted, not what they wanted.

I or a member of our staff here will be able to maintain the site ourselves. If we happen to have a question or run into a problem, **there is live support, tutorial videos, and a help website to assist us.** But, honestly, the content management system is very user-friendly. **You can't go wrong with GovOffice."**

Jodi P. LaCroix, CMC
City of Lakesite, Tennessee
www.lakesitetn.gov

"I highly **recommend GovOffice and their team of outstanding professionals.** We continue to work with them on website redesigns every 3-4 years and they keep outdoing themselves every time!"

Angie Steinbach, Assistant City Manager
City of Montevideo, Minnesota
www.montevideomn.org

Ordinance #2020-03
Amending Chapter 223 of the Municipal Code
Changes shown in Red

(Pursuant to 2019 Wis. Act 166)

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 223

Intoxicating Liquor and Fermented Malt Beverages

[HISTORY: Adopted by the Common Council of the City of Waterloo 10-19-1987 by Ord. No. 87-6 as §§ 12.02 and 12.15 of the 1987 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Nuisances — See Ch. 261.

Parks and recreation — See Ch. 273.

Peace and good order — See Ch. 278.

Soda water beverages — See Ch. 313.

§ 223-1 State statutes adopted. [Amended by Ord. No. 88-4]

The provisions of Ch. 125, Wis. Stats., relating to the sale of intoxicating liquor and fermented malt beverages, except §§ 125.03, 125.075, 125.15, 125.16, 125.19, 125.29, 125.30, 125.32(3), 125.33, 125.52, 125.53, 125.54, 125.55, 125.56, 125.58, 125.60, 125.61, 125.62, 125.65, 125.67 and 125.69, exclusive of any provisions thereof relating to the penalty to be imposed or the punishment for violation of said statutes, are hereby adopted and made a part of this chapter by reference. A violation of any such provision shall constitute a violation of this chapter.

§ 223-2 Definitions.

As used in this chapter, the following definitions apply:

LEGAL DRINKING AGE

Twenty-one years of age.

[Amended 9-20-2007 by Ord. No. 2007-18]

UNDERAGE PERSON

A person who has not attained the legal drinking age.

§ 223-3 License application.

Application for a license to sell or deal in alcohol beverages shall be made in writing on the form prescribed by § 125.04(3), Wis. Stats., and shall be filed, together with the cost of publication as provided by § 125.04(3)(g)6, Wis. Stats., with the Clerk-Treasurer not less than 15 days prior to the granting of the license. However, applications for licenses to be issued under § 125.26(6), Wis. Stats., shall be filed with the Clerk-Treasurer not less than three days prior to the granting of the license. Further, as a condition of granting an operator's license, the applicant shall sign a waiver permitting the City to secure from the Federal Bureau of Investigation and the Wisconsin Crime Information Bureau a record check of the applicant.

§ 223-4 **Review of application.**

The Clerk-Treasurer shall notify the Chief of Police of each new license and permit application and these officials shall review such application and inspect, or cause to be inspected, the premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto. The Chief shall furnish to the Council, or to the Clerk-Treasurer in the case of operator's licenses, in writing, the information derived from such investigation. No license shall be renewed without a report from the Chief of Police.

§ 223-5 **License fees.**

[Amended by Ord. No. 88-4; Ord. No. 91-2; Ord. No. 92-2; Ord. No. 97-4; 11-17-2005 by Ord. No. 2005-4]

The fees for issuance of fermented malt beverage and intoxicating liquor licenses shall be as follows:

- A. Class "A" fermented malt beverages. Fees are as stated in the City of Waterloo Fee Schedule.
 - B. Class "B" fermented malt beverages. Fees are as stated in the City of Waterloo Fee Schedule. A six-month license may not be renewed in the same calendar year.
 - C. Temporary Class "B" license (picnic license). Fees are as stated in the City of Waterloo Fee Schedule. This license is issued to organizations to sell or serve fermented malt beverages and wine containing not more than 6% alcohol by volume at a picnic, meeting or gathering. See also § 125.26(6), Wis. Stats.
 - D. "Class A" intoxicating liquor. Fees are as stated in the City of Waterloo Fee Schedule.
 - E. "Class B" intoxicating liquor. Fees are as stated in the City of Waterloo Fee Schedule.
 - F. "Class C" wine. Fees are as stated in the City of Waterloo Fee Schedule. This license is issued to restaurants for the sale of wine by the glass. Sale of alcohol beverages must account for less than 50% of gross receipts, and no barroom is permitted if the City's "Class B" quota prohibits the issuance of a "Class B" license. [See § 125.51(3m), Wis. Stats.]
 - G. Wholesaler's fermented malt beverages. Fees are as stated in the City of Waterloo Fee Schedule.
 - H. Operator's license. Operators' licenses are issued every two years, to expire on June 30, as provided in § 125.17(3), Wis. Stats. Fees for new and renewal licenses are as stated in the City of Waterloo Fee Schedule. No new operator's license shall be granted unless the applicant has successfully completed a responsible beverage server training course approved by the Wisconsin Department of Revenue or is otherwise exempt from such requirements under § 125.17(6)(a), Wis. Stats. Licenses shall be renewed every two years commencing with July 1, 1997. **[Amended 3-16-2017 by Ord. No. 2017-01]**
- (1) The Clerk-Treasurer may issue a new, renewal or provisional operator's license to a person:
 - (a) Enrolled in said training course and shall revoke such license if the applicant fails to successfully complete the course.
 - (b) Who at the time of applying and paying the fee, files a certified copy of a valid operator's license issued by another municipality as provided in § 125.17(5)(a)2, Wis. Stats.

Commented [1]: Editor's Note: The Fee Schedule is on file at the office of the City Clerk-Treasurer.

- I. Provisional operator's license. Fees are as stated in the City of Waterloo Fee Schedule for a license up to 60 days. (See also Subsection **H** above.)
- J. Temporary license. Fees are as stated in the City of Waterloo Fee Schedule for a license up to 14 days. The Clerk-Treasurer shall issue temporary licenses.
- K. Transfer of license to another premises. Fees are as stated in the City of Waterloo Fee Schedule.

§ 223-6 Application for operator's license.
[Amended by Ord. No. 90-8; Ord. No. 97-4]

All applications for a bi-yearly operator's license shall be filed in the office of the Clerk-Treasurer on or before May 31 of odd-numbered years, ~~provided that nothing shall prevent the Council from granting any license which is applied for at least five working days before a Council meeting at any other time, which~~ said license will expire on June 30 of the next odd-numbered year. License fees shall not be prorated even though the licenses are issued for less than a full term.

§ 223-7 License required.

No person shall vend, sell, deal or traffic in or, for the purpose of evading any law or ordinance, give away any liquor or fermented malt beverages, or cause the same to be done, without having procured a license as provided in this chapter nor without complying with all provisions of this chapter and all statutes, ordinances and regulations applicable thereto. A license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in direct connection or communication with each other where liquor and fermented malt beverages are kept, sold or offered for sale; no license shall be issued to any person for the purpose of possessing, selling or offering for sale any liquor or fermented malt beverage in any dwelling, house, flat or residential apartment.

§ 223-8 Qualifications.

- A. Natural persons. Licenses related to alcohol beverages, issued to natural persons under this chapter, may be issued only to persons who:
 - (1) Do not have an arrest or conviction record, subject to §§ 111.321, 111.322 and 111.335, Wis. Stats.
 - (2) Have been residents of this state continuously for at least 90 days prior to the date of filing the application for license, except that Class B licenses may be issued to a person who has been a resident of the state continuously for 90 days prior to the date of the application. **[Amended 9-20-2007 by Ord. No. 2007-18]**
 - (3) Have attained the legal drinking age, except that operators' licenses may be issued to persons who have attained the age of 18.
 - (4) Have successfully completed a **VTAE** responsible beverage server training course approved by the Wisconsin Department of Revenue or are otherwise exempt from such requirement under § 125.17(6)(a), Wis. Stats. **[Added by Ord. No. 95-2]**
- B. Criminal offenders. No license or permit related to alcohol beverages may, subject to §§ 111.321, 111.322 and 111.335, Wis. Stats., be issued under this chapter to any natural person who has been convicted of a felony unless the person has been duly pardoned.

PETITION FOR COUNTY HIGHWAY AID

RESOLUTION #2020-27

The *City of Waterloo*, Jefferson County, Wisconsin, hereby petitions the Board of Supervisors of the County of Jefferson as follows:

1. That heretofore, to-wit, on the _____ day of _____, 20____, at a lawful meeting of the governing body of said municipality a resolution was duly adapted to appropriate funds for the improvement of highways in said municipality at a cost estimated as follows:

Local municipality share \$2,000.00 (to be paid by June 30)

County of Jefferson share \$2,000.00 (to be applied to account in April)

Total improvement costs \$4,000.00

2. That the County of Jefferson share of the appropriation does not exceed the maximum of \$100.00 per mile of local roads in said municipality.
3. That said municipality is willing to abide by the rules set forth in Resolution No. 2005-02 adopted April 19, 2005, and to offer the Jefferson County Highway Department a right of first refusal for the work.
4. According to the resolution, City of Waterloo takes the position of (**must check one**):

_____ Will participate in County Road Aid this year.

_____ Does not wish to participate in County Road Aid this year.

WHEREFORE, said municipality requests that the Board of Supervisors of the County of Jefferson grant this petition for County highway aid in the sum of \$ \$2,000.00 in accordance with the provisions of s.83.14 and s. 83.03(1) of the Wisconsin Statutes and in accordance with the resolutions of said Board of Supervisors heretofore adopted.

Dated this _____ day of _____, 20_____.

City of Waterloo

NOTE: Petition and check for municipalities' portion of petition MUST be in our office by June 30



Jefferson County Highway Department

1425 S. Wisconsin Drive

Jefferson, WI 53549

920-674-7266 920-674-7289 fax

William T. Kern

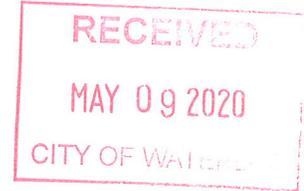
Highway Commissioner

Highway Account Specialist

Alice Fischer

May 6, 2020

Mo Hansen, City Clerk
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594



Dear Mo,

This letter is in regards to the County Road Aid Petition Money. This year it has been decided to handle the County Road Aid similar to last year. Like last year, we have decided that the municipalities should only send in their portion of the funds and that the Highway Department will match these funds in 2021. This means that in April of 2021, we will be applying our matching funds to your account so that the full amount can be used in 2021 for road construction projects.

We would appreciate having the enclosed petition form and your municipalities' portion of the petition monies returned to the County Highway Office by **June 30, 2020**. The petition is being mailed to you in duplicate. Please return the original to the Highway Office after your city meeting in order that the Highway Committee can report to the County Board of Supervisors. The duplicate is for your files.

The City of Waterloo has 18.01 miles of city streets, according to the mileage established by the Wisconsin Department of Transportation. Therefore, the municipalities' amount of the petition that is due by June 30, 2020 is \$2,000.00. The county share amounting to \$2,000.00 will be applied to the municipalities account in April of 2021.

On April 19, 2005, the County Board of Supervisors adopted Resolution No. 2005-02 establishing the procedure for County Road Aid to towns, villages and cities for road projects. The most notable change in County Road Aid is that the Jefferson County Highway Department has the right of first refusal on future road construction projects.

We again offer the cooperation and help of our Highway Department if you wish to consult us regarding proposed street work in the City of Waterloo. Please notify our office if you are going to do any construction, so that our staff may assist you in assessing your needs and making recommendations.

If there are any questions regarding this or other matters related to our department, please contact me or another member of our staff.

Sincerely,

JEFFERSON COUNTY HIGHWAY DEPARTMENT

William T. Kern
Highway Commissioner

NOTE: Petition and check for municipalities' portion of petition MUST be in our office by June 30. If there is a concern with the date please contact our office.