



136 North Monroe Street  
Waterloo, WI 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
www.waterloowi.us

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**PUBLIC NOTICE OF A COMMITTEE MEETING  
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

**COMMITTEE:** PUBLIC WORKS & PROPERTY COMMITTEE  
**DATE:** May 7, 2020  
**TIME:** 6:00 p.m.  
**LOCATION:** Municipal Building Council Chambers, 136 N. Monroe Street -- remote audio participation available to the public and participants via remote access (by phone or online)

**1. CONNECT ONLINE**

Meeting link:

<https://attccasptrial2.webex.com/attccasptrial2/j.php?MTID=me77ba005814a3e3c157814ca363091c7>

Meeting number: 964 791 506

Password: 89agRJM94K9 (89247569 from phones)

Host key: 623920

**2. JOIN BY PHONE**

1-844-531-0958 United States of America Toll Free

Access code: 964 791 506

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF UNAPPROVED MEETING MINUTES
3. CITIZEN INPUT / PUBLIC COMMENT
4. 2019-2020 PROJECT/PROGRAM UPDATES (VERBAL)
5. NEW BUSINESS
  - a. Mayor's Tree Policy Research Relating To Tree Removal In Public Right-Of-Way And Private Access To Wood
  - b. Policy Review – Removal Of Sidewalk Snow On Dead-end Street
  - c. Identify Grant Application Opportunities / Follow-up
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Review Of Future Committee Calendar Items
7. ADJOURNMENT

Mo Hansen  
Clerk/Treasurer

\*\*\* Also on Council Agenda. See Council materials for documentation.

Committee Members: Petts, Schoenwetter and Rhynes

posted, e-mailed & distributed: 04/30/2020

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: March 5, 2020**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Petts called the regular meeting to order at 6:00 p.m. in the Council Chambers. Committee members present: Petts, Schoenwetter and Rhynes. Absent: none. Others attending: Mark Herbst; Utility Superintendent Barry Sorenson; Public Works Director Chad Yerges; Mayor Quimby and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: October 3, 2019 and February 6, 2020. MOTION: Moved by Schoenwetter, seconded by Petts to approve both meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. 2019-2020 PROJECT/PROGRAM LISTING & UPDATES. Yerges described work related to Rood Avenue. Sorenson reviewed a Waterloo Utility electric project.
5. NEW BUSINESS
  - a. Possible Replacement Of The JD 2520 Tractor With A JD 1025R Tractor. DISCUSSION: Yerges said the output shaft of the existing was worn out. MOTION: Moved by Schoenwetter, seconded by Petts to authorize the replacement of the existing tractor no later than August 1. VOICE VOTE: Motion carried.
  - b. Identify Grant Application Opportunities. DISCUSSION: Hansen summarized information found in the handout after discussions with Tammy Hampton with Kunkel Engineering Group. No action taken.
  - c. Policy Review – Removal Of Sidewalk Snow On Dead-end Street. DISCUSSION: The Mayor noted that a prior council action had taken place on the matter. The item was deferred until 2018 documentation was available.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Review Of Future Committee Calendar Items
  - b. Mayor's Tree Policy Research Relating To Tree Removal In Public Right-Of-Way And Private Access To Wood
7. ADJOURNMENT. MOTION: Moved by Schoenwetter, seconded by Rhynes to adjourn. The time was approximately 6:35 pm. Motion carried



Attest:  
Mo Hansen  
Clerk/Treasurer

## Chapter 332. Trees

[HISTORY: Adopted by the Common Council of the City of Waterloo 10-19-1987 by Ord. No. 87-6 as §§ 8.14 and 8.20 of the 1987 Code. Amendments noted where applicable.]

### § 332-1. Committee responsible for trees.

[Amended 2-15-2007 by Ord. No. 2007-03]

The Public Works and Property Committee shall, subject to the supervision and control of the Council, and except as herein provided, have jurisdiction and direction over all trees planted and growing in and upon City-owned property; that part of every street, the grade of which has been established, lying between the lot line and the curb; and trees on any property which may in any way have effect upon public property and upon the public welfare of the City, and for the planting, care, maintenance, protection and removal thereof. The Committee may make such rules and regulations as it may deem advisable for carrying out the purpose of this chapter.

### § 332-2. Tree trimming.

ADD LM ~~332-2~~  
594-6B

[Amended 2-15-2007 by Ord. No. 2007-03]

Trees standing in and upon any public street or place, or upon any lot or land adjacent thereto, and having branches projecting into the public street or place shall, under the supervision of the Committee, be kept trimmed by the owner or owners or occupants of the property on or in front of which such trees are growing so that the lowest branches projecting over the public street or alley will provide a clearance of not less than 14 feet and over all other places not less than nine feet from the ground. This provision shall not apply to newly planted trees, provided that they do not interfere with persons upon the public street or place or obstruct the light of any streetlight. Any tree or trees not trimmed, as herein provided, shall be deemed hazardous.

### § 332-3. Tree planting.

- A. Permit required. No trees, except the types recommended by the Committee, shall be planted in or upon any public street or place. Trees shall be planted only after a written permit has been received from the Committee, which permit shall state the name of the applicant, his address, the property on which the trees are to be planted, and the type to be planted. The trees shall be planted in such manner that they shall be equidistant between the curblines and the sidewalk. The distance between the trees shall not be less than 35 feet.
- B. Trees on newly opened streets. On newly opened streets, the Tree Committee shall have the authority to designate the types of trees and the manner in which they shall be planted and such other shrubs and bushes as the Committee shall approve.
- C. Trees planted in the public right-of-way shall be planted no closer than 40 feet to the nearest intersection or 10 feet to any driveway opening, buried cable or other utility. No permit will be issued if the tree lawn, defined as the public right-of-way between a public street and a public sidewalk, is less than six feet wide. Similarly, no permit will be issued for the planting of a tree beneath utility lines.

[Added 2-20-2014 by Ord. No. 2014-02]

### § 332-4. Removal of trees and stumps; replacement of trees.

- A. All dead, hazardous and infected trees in the public right-of-way will be removed by the City at the expense of the City. All other trees in the public right-of-way shall be removed at the expense of the owner of the abutting property. If trees are removed by the owner of the abutting property, he shall cause all stumps to be removed and the area cleaned of all branches, leaves and other debris. If such is not done in a manner satisfactory to the Tree Committee, the Committee may order the Director of Public Works to do so and may charge the expense to the abutting property, pursuant to § 66.0627, Wis. Stats.
- B. If a tree is removed from a tree lawn less than six feet wide, a tree will be provided by the City at 50% of the municipal cost to property owners and will be planted on the property owner's front lawn, providing that the Public Works Director determines that the property has sufficient front yard space to accommodate a tree. All municipally provided trees shall become the full responsibility of the property owner.
- [Added 2-20-2014 by Ord. No. 2014-02]

## § 332-5. Trespass on private land.

This chapter shall not give the Tree Committee authority to trespass on private land without the consent of the owner.

## § 332-6. Violations and penalties.

The penalty for violation of any provision of this chapter shall be a penalty as provided in Chapter 1, § 1-4 of this Code. A separate offense shall be deemed committed on each day on which a violation of this chapter occurs or continues.

## Chapter 594. Trees

### § 594-6. Tree removal and wood disposal.

A. Tree removal. No person shall remove or cause to be removed any tree or shrub existing in or upon any terrace or public place without a permit from the City Forester.

*Add*  
*35a-d*  
B. Wood disposal. Any wood from trees growing on City property, including tree lawns, which are designated by the City Forester to be cut and removed, shall be the property of the City and shall be disposed of appropriately or stacked and stored for the purpose of resale to the highest bidder.  
[Amended 10-19-2010 by Ord. No. 1069]

C. The City Forester shall follow the procedures in this section with regards to tree removals from any public property, except Tyranena Park:  
[Amended 4-7-1998 by Ord. No. 803B; 10-19-2010 by Ord. No. 1069]

- (1) Develop a list of trees that require removal due to disease, poor health, or safety reasons.
- (2) Inform the adjacent property owner in writing of each tree identified for removal and provide the property owner a minimum of seven days to respond to the City Forester concerning the potential tree removal.
- (3) Consider the comments of the adjacent property owner before proceeding with the tree removal.
- (4) The provisions of this section do not apply to any public tree that, in the opinion of the City Forester, is an imminent safety risk to public property, private property, or the personal safety of any individual.

D. The City Forester shall not remove any trees in Tyranena Park unless such trees are an impending safety hazard to park patrons utilizing the existing walking trails or other man-made facilities of the park or the City Forester deems trees are/may cause biological or structural harm to existing, healthy trees.  
[Amended 4-7-1998 by Ord. No. 803B]

## Chapter 317. Solid Waste

### § 317-22. Management of lead-acid batteries, major appliances, waste oil, grease, waste tires and yard waste.

Persons enrolled in the City-provided program shall dispose of these items as follows:

- A. Lead-acid batteries shall be placed at curbside, separated from solid waste, for collection by the City's contractor. Car, truck and other automotive batteries only shall be accepted. Battery casings must be unbroken.
- B. Major appliances shall be placed at curbside, separated from solid waste, for collection by the City's contractor. Appliances shall be upright and empty and doors removed from refrigerators and freezers. Residents must make arrangements with the City's contractor for collection of all appliances. Those not enrolled in the City-provided program must arrange for private collections through a qualified scrap metal hauler.
- C. Waste oil shall be placed at curbside and separated from solid waste. Common engine oil only shall be accepted. No antifreeze or hazardous material shall be accepted. The waste oil must be in leakproof, nonbreakable containers of one-gallon maximum size.
- D. Cooking grease from residential properties enrolled in the program shall be placed at the curbside in a sealed container in a solid or liquid form. Alternately, grease in liquid form can be disposed of after being absorbed into wood shavings, cat litter or a similar absorbing compound and presented for pickup in a sealed container.
- E. Waste tires from automobiles and light trucks, separated from the rim, shall be placed at the curbside and separated from solid waste for collection by the City's contractor.
- F. Disposal of yard wastes. \* *Revised into Lake Mills 6336-2*
  - (1) No yard wastes shall be disposed of through regular City refuse collection.
  - (2) It shall be the responsibility of every City resident and property owner to take steps to dispose of their accumulated yard wastes through on-site use, recycling or through other lawful means. The City shall provide a yard waste drop-off location designated by the Public Works Director for the purposes of recycling. Clean brush and woody vegetation may not be taken to the drop-off site. The drop-off location shall be open to use by the public during hours established by the Public Works Director.
  - (3) The Director of Public Works is authorized to conduct special curbside collections of yard wastes at such times of the year as determined by the Director of Public Works.
  - (4) Only items which are readily compostable shall be placed into areas designated for yard wastes as defined herein.
  - (5) Waste tires from automobiles and light trucks, separated from the rim, shall be placed at the curbside and separated from solid waste for collection by the City's contractor.

## Chapter 636. Yard Waste

[HISTORY: Adopted by the City Council of the City of Lake Mills 5-17-1994 by Ord. No. 663A (Title 4, Ch. 9, of the 2009 Code of Ordinances). Amendments noted where applicable.]

### GENERAL REFERENCES

Brush, grass and weeds — See Ch. 271.

### § 636-1. Purpose.

This chapter establishes procedures for the operation and scope of activity for the City of Lake Mills Yard Waste Disposal Point and Yard Material Distribution Point. The City shall establish and operate a location in which City residents may dispose of selected yard waste material. The location shall also serve as a distribution point for selected yard materials which are desirable to City residents.

### ~~§~~ 636-2. Disposal of yard wastes.

- A. Grass clippings, leaves, and leafy materials may be transported to the yard waste disposal site by City residents and deposited in the designated areas. Containers used for transportation may either be retained by the resident or deposited in the designated container.
- B. Branches, branch clippings and brush may be transported to the yard waste disposal point by City residents and deposited in the designated area.
- C. Broken concrete materials, rocks, and blacktop materials, not to exceed one cubic yard in aggregate, may be transported by City residents and deposited in the designated area.
- D. The City Manager retains the authority and discretion to allow the disposal of additional waste materials from time to time.

### § 636-3. Distribution of yard materials.

- A. Firewood. The City of Lake Mills shall place all natural wood materials acquired from tree trimming and removal operations in the yard materials distribution point. Tree materials shall not exceed 18 inches in diameter and four feet in length. City residents may obtain this firewood material at no cost on a first-come, first-served basis, as available.
- B. Wood chips. The City shall place and stock wood chips, as available, for distribution to all City residents on a first-come, first-served basis at no cost. Residents shall supply transportation and containers for wood chips. No wood chips shall be delivered to private residences by City-owned vehicles or employees.
- C. The City Manager retains the authority and discretion to provide additional materials for free distribution to City residents from time to time.
- D. Residential home delivery of any yard waste item by City employees or through the use of City-owned equipment is prohibited. Yard waste items for the purposes of this section shall include grass, firewood, wood chips, branches, sand, gravel, fill dirt, or topsoil.

[Amended 12-6-1994 by Ord. No. 695; 11-7-1995 by Ord. No. 729]



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**APPLICATION/PERMIT FOR TREE PLANTING/REMOVAL ON CITY OWNED PROPERTY**

(Review and Action by Department of Public Works)

Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

No Fee

Name and Address of Applicant: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location of Applicant's Property: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Tree(s) to be Planted/Removed on: \_\_\_\_\_

Number, Type and Size of Tree(s) to be Planted: \_\_\_\_\_

Number, Type and Size of Tree(s) to be Removed: \_\_\_\_\_

Reason(s) for Tree Removal: \_\_\_\_\_

Date: \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

-----DO NOT WRITE BELOW THIS LINE-----

PERMIT #: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

NO FEE REQUIRED

Date: \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Public Works Director Signature

04/30/2020

# CURRENT



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

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Date: \_\_\_\_\_

Location: \_\_\_\_\_

Dear Resident and/or Property Owner:

**RE: NOTICE OF TREE REMOVAL IN PUBLIC RIGHT-OF-WAY**

Please accept this letter as notice that the marked tree (or trees) in the city tree border will be cut down for one of the following reasons:

- the tree has died
- the tree has been deemed hazardous for safety and/or property protection reasons and contains dead or falling branches
- the tree is raising the sidewalk causing a public hazard
- the tree is situated such that it may cause a utility line hazard
- a request has been received from the property owner to remove the tree

There is no charge to the property owner for this tree removal. The stump will be taken out and cleaned up by the Public Works Department.

**Thank you for your cooperation.  
-- Waterloo Public Works Department --**



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Date: \_\_\_\_\_

Location: \_\_\_\_\_

Dear Resident and/or Property Owner:

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- The tree is raising the sidewalk causing a public hazard
- The tree is situated such that it may cause a utility line hazard
- A request has been received from the property owner to remove the tree

There is no charge to the property owner for this tree removal. The Public Works Department will chip any part of the tree 6" and under and will cut larger portions in 6-8' lengths. The stump will be ground down and the area cleaned of debris.

If you are interested in any of this wood, please contact the DPW at [dpw@waterloowi.us](mailto:dpw@waterloowi.us) or call city hall 920-478-3025 to make arrangements. The wood will not be allowed to stay in the public right-of-way.

**Thank you for your cooperation.  
-- Waterloo Public Works Department --**



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**RESOLUTION #2018-13**

**Exempting Certain Sidewalks From Snow/Ice Clearing Requirements**

WHEREAS, the Public Works & Property Committee upon the recommendation of the Public Works Director is recommending to the City Council exempting certain sidewalks from snow and ice clearing as required by §324-6 of the municipal code, with said sidewalk defined as segments on the accompanying map renderings (marked in orange) supplied by the Public Works Director and listed as follows:

- Bluegrass Trail at Goehl Road
- Derby at Lexington Way
- Daniel Drive at McKay Way
- Gene Drive at McKay Way
- Julia Drive at McKay Way
- Streator Lane at Bradford

THEREFORE, BE IT RESOLVED, that the City Council affirms the Committee recommendation designating the sidewalk areas defined above as exempt from snow and ice clearing as required by §324-6 of the municipal code.

PASSED AND ADOPTED this 15<sup>th</sup> day of March, 2018.

City of Waterloo

Signed: \_\_\_\_\_

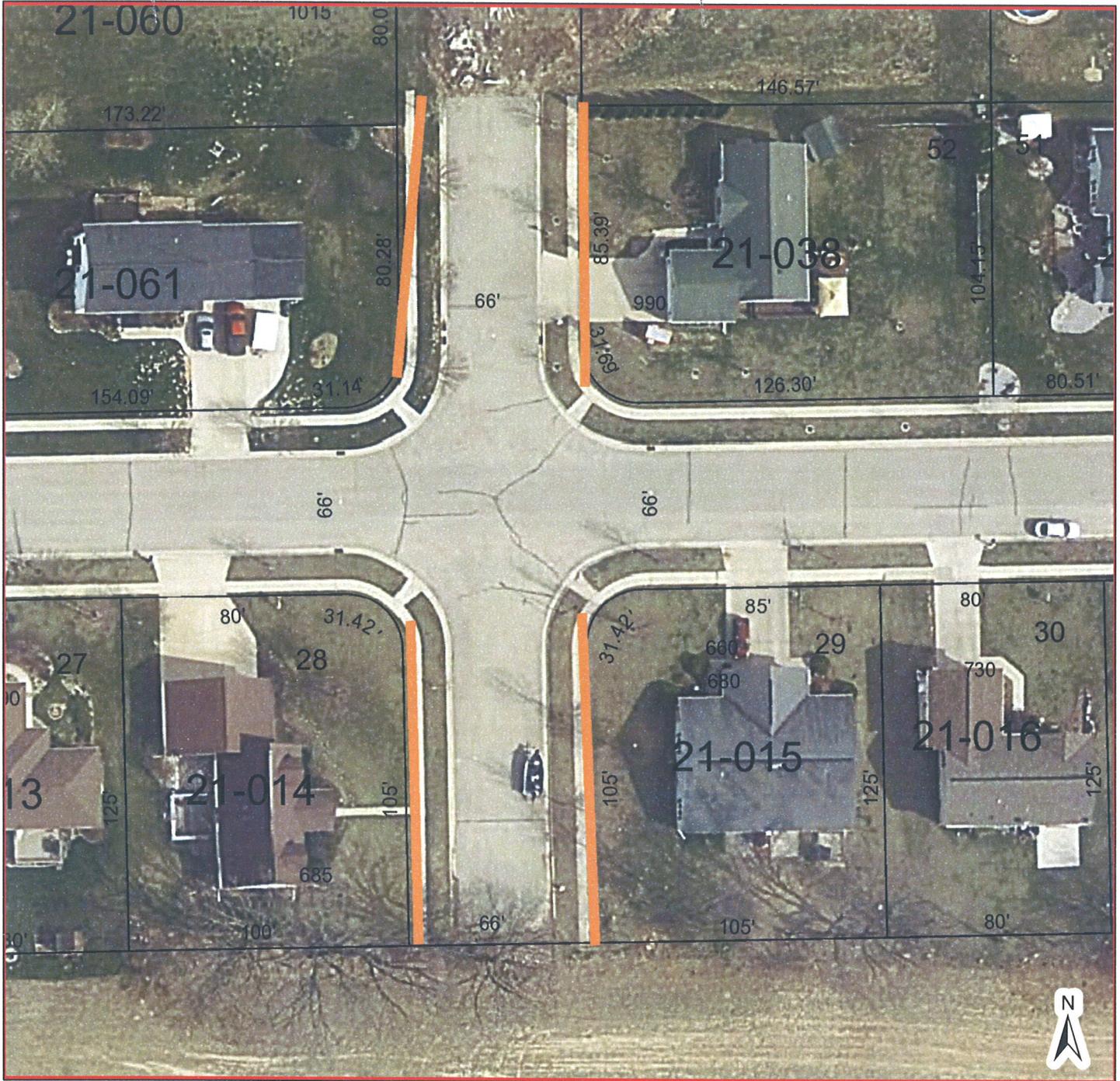
Robert H. Thompson  
Mayor

Attest:

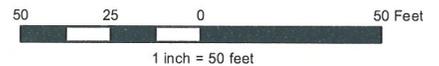
Mo Hansen  
City Clerk/Treasurer

Fiscal Note: none.

# Jefferson County Land Information



- |                       |                    |   |
|-----------------------|--------------------|---|
| Municipal Boundaries  | Road Right of Ways | Streams and Ditches                     |
| <b>Parcel Lines</b>   | Section Lines      | <b>Jefferson_County_Wide_Mosaic.sid</b> |
| Property Boundary     | Surface Water      | Red: Band_1                             |
| Old Lot/Meander Lines | Map Hooks          | Green: Band_2                           |
| Rail Right of Ways    | Tax Parcels        | Blue: Band_3                            |



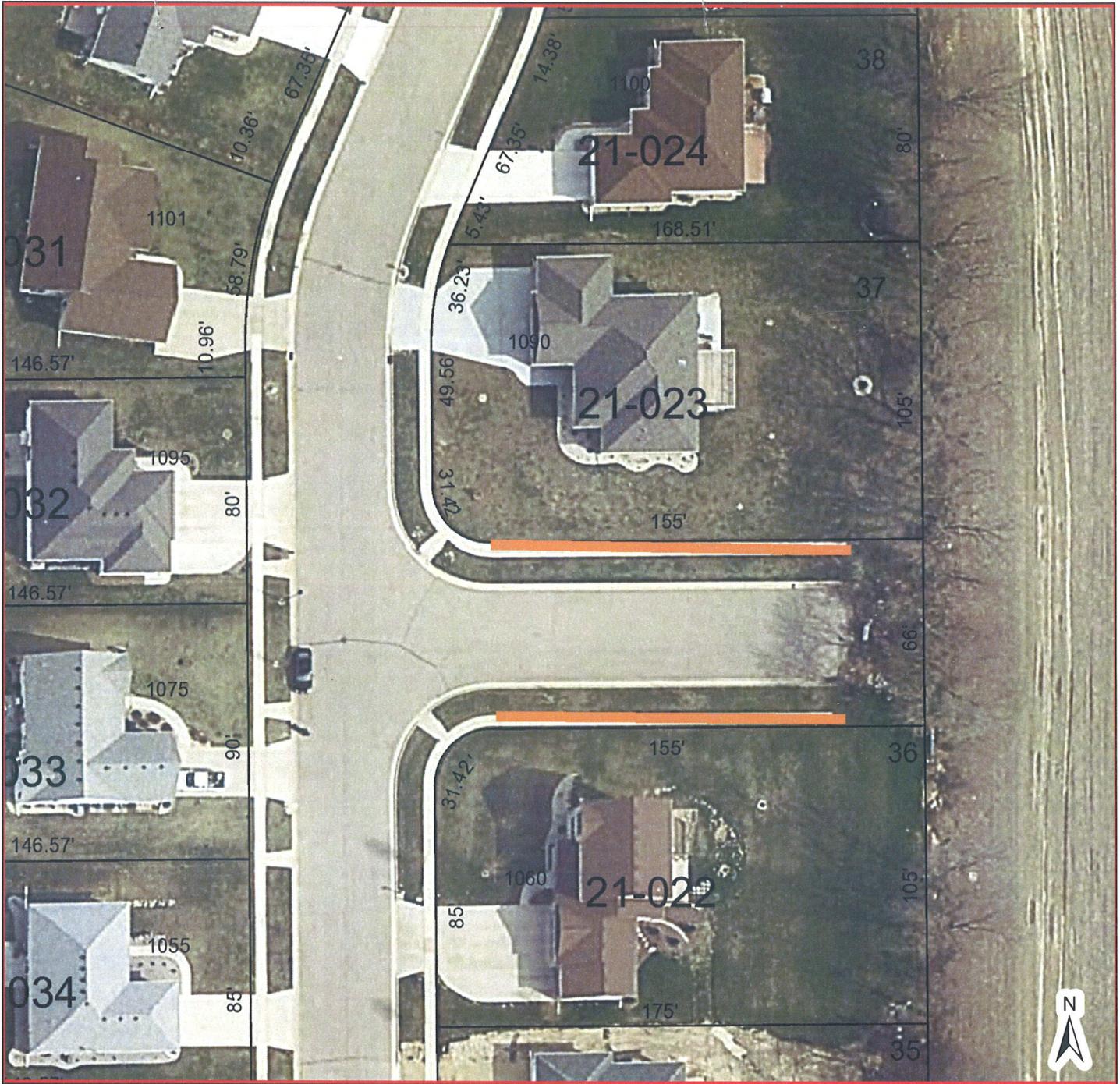
Jefferson County Geographic Information System

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.

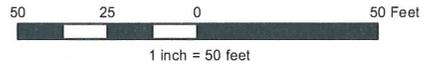
Printed on: February 16, 2018

Author: Public User

# Jefferson County Land Information



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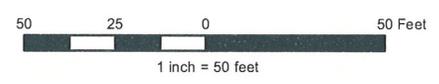
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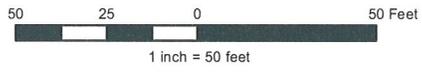
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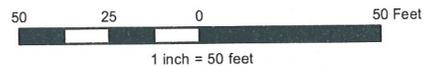
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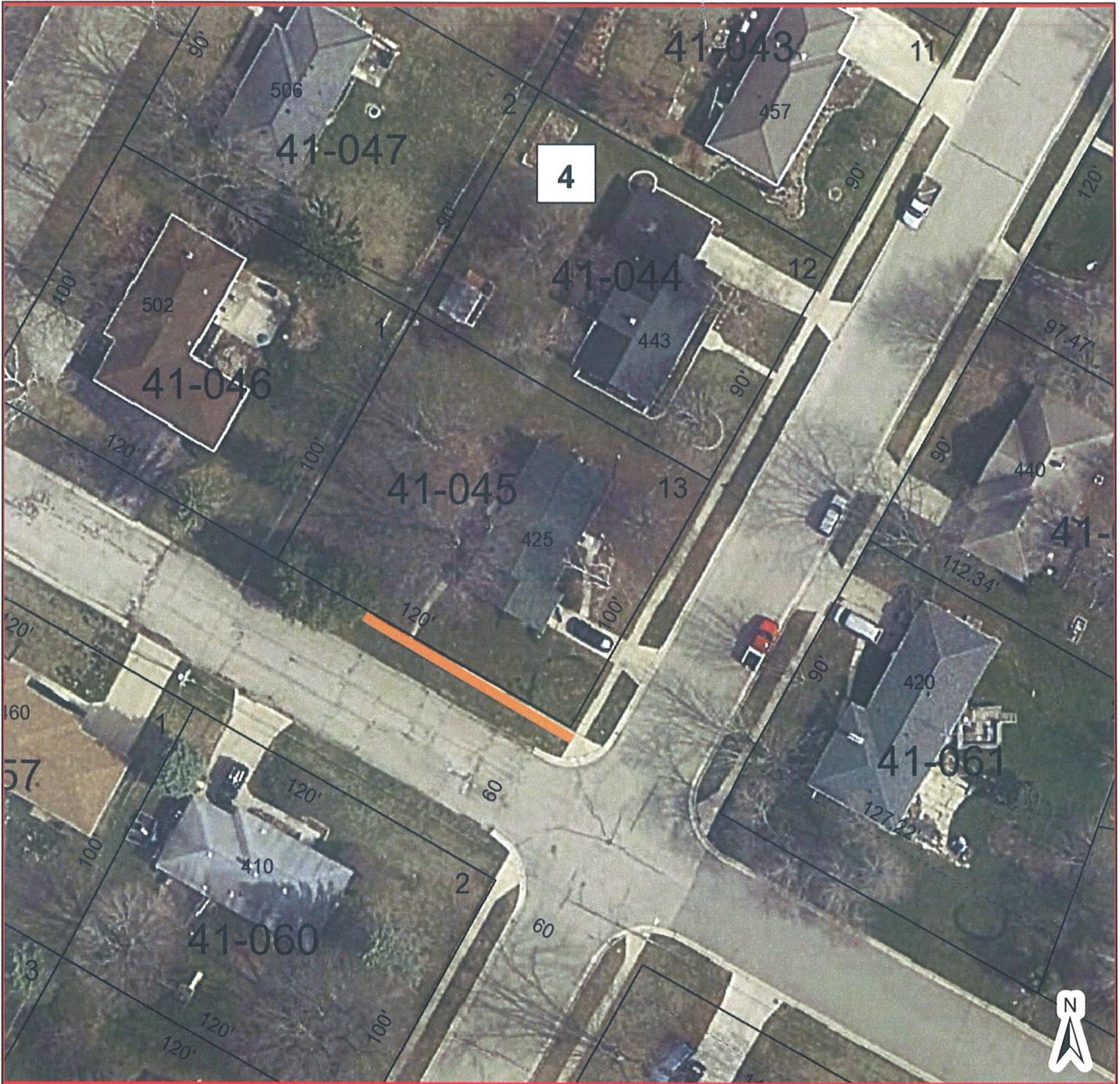
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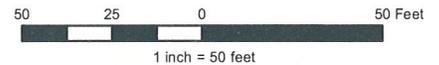
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## Mo Hansen

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**From:** Mo Hansen  
**Sent:** Tuesday, February 18, 2020 1:45 PM  
**To:** Jeni Quimby; 'Jeanette Petts'; Alder Person; jasonwtlw1@gmail.com  
**Cc:** Barry Sorenson (bsorenson@wppienergy.org); Chad Yerges; Gabe Haberkorn  
**Subject:** RE: Waterloo Public Works Committee meeting follow-up / grants, loans and funding

Mayor and Public Works & Property Committee:

In preparation for the March 5<sup>th</sup> Public Works & Property Committee meeting, immediately below are my phone notes (prioritized by stars) after talking with Tammy Hampton about potential grant/loan opportunities.

\*\*\*\* 2020 round of SDWSP funding via the Water Infrastructure Financing Transfer Act (WIFTA) see my highlights below.

\*\*\* Community Development Block Grant (PF) for Hendricks Street improvements as conceptualized by the Mayor for pending WisDOT grant applications.

\*\*\* WisDOT TAP grant for future year bike/ped grants (deadline is two years out).

\*\* USDA 40-year loan for economic development with pre-payment option.

-Mo

Here is additional text from Tammy on SDWSP funding...

The Wisconsin Department of Natural Resources (WDNR) released information today about the Water Infrastructure Financing Transfer Act (WIFTA), which was enacted in October 2019. This Act provides the Safe Drinking Water Loan Program (SDWLP) with another opportunity to award principal forgiveness (PF) funding for private lead service line (LSL) removal. Unlike the PF funding for private LSLs that was awarded in State Fiscal Years 2017 and 2018, this funding will not be restricted to municipalities that meet the program's disadvantaged criteria.

Instead, this funding will be available to ANY municipality that has private LSLs in its water system and has reported those private LSLs to the Public Service Commission (PSC) on Schedule W-29. (Note: The current deadline to report this information is April 1, 2020.) WDNR is in the preliminary stages of developing this program. Therefore, applications for LSL replacement are not yet available. WDNR anticipates accepting applications to the program over several years, but the date the funding will first become available has not yet been determined. WDNR will provide regular updates on development of the program in its newsletter and through the department's GovDelivery system, and the basic structure of the program will be laid out in the SDWLP Intended Use Plan (IUP) that will be published for public comment in the spring. We will be sure to share that information with you once the IUP is released by WDNR.

Historically, the SDWLP allowed replacement of private LSLs up to the point of connection, meaning the funds could not be used to replace LSLs within a home.

Please note that having an accurate inventory of service line materials and reporting that information to the PSC is crucial. Municipalities that have not reported any private LSLs to the PSC will not be eligible for the program. If your municipality does have private LSLs, please start preparing a worksheet listing the addresses and a map showing the locations of all LSLs you are aware of.

WDNR is also urging municipalities to start considering an LSL ordinance mandating the replacement of private LSLs to facilitate getting all of the lead out of its public water system. If your municipality has recently received SDWLP funding, you probably already have an ordinance in place mandating replacement of private LSLs. If you don't have one in place, I would recommend passing one.

## City of Waterloo Public Works & Property Committee Annual Calendar

- Meeting night: 1<sup>st</sup> Thursday of month at 6:00 pm
- Monthly recurring: (1) review of Capital Projects; (2) monitor defined Progress Measures

JANUARY
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
FEBRUARY
<input type="checkbox"/> Notify Mayor of reappointment interest
MARCH
<input type="checkbox"/> Identify grant application opportunities
APRIL
<input type="checkbox"/> Mayoral Committee appointments
MAY
<input type="checkbox"/> Review and realign Progress Measures as needed tying back to Comprehensive Plan
<input type="checkbox"/> Update annual calendar
<input type="checkbox"/> Tour of municipal facilities
JUNE
<input type="checkbox"/> Mayor's 2020 Budget start date.
JULY
<input type="checkbox"/> Traditional beginning of budget consideration with budget memo to department heads.
<input type="checkbox"/> § 53-14 Recommending updated multi-year capital improvement plan to Finance, Insurance & Personnel Committee
<input type="checkbox"/> Review DPW future year budget submittal
- Operational budget
<input checked="" type="checkbox"/> Programs & Services provided
- Capital Budget
<input checked="" type="checkbox"/> Street surface maintenance program
<input checked="" type="checkbox"/> Street/Utility reconstruction plan
AUGUST
<input type="checkbox"/> PASER review ( <u>P</u> avement <u>S</u> urface <u>E</u> valuation & <u>R</u> ating) – A 1-10 rating system for road pavement condition using visual inspection to evaluate pavement surface conditions
SEPTEMBER
<input type="checkbox"/> Review of municipal facility needs (multi-year)
OCTOBER
<input type="checkbox"/> Evaluating the municipal solid waste management system; trash-recycling service performance & contract
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
NOVEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Review of City Forestry Plan
DECEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Impact fee needs assessment update based on prior months review
<input type="checkbox"/> Review of municipal facility needs (multi-year)

## NOTES FROM MUNICIPAL CODE

### § 53-14 Capital improvement program policy.

Policy. The City will make all capital improvements in accordance with an adopted capital improvement program. The City will develop a five-year plan for capital improvements and update it annually.

C. Procedure. The City of Waterloo Finance, Insurance and Personnel Committee or its designee shall, prior to each annual budget process, submit a capital improvement plan consisting of a project description, estimated costs and probable funding sources to the Council for its consideration. The Council shall act on the recommendations in a timely manner.

### § 332-1 Committee responsible for trees.

The Public Works and Property Committee shall, subject to the supervision and control of the Council, and except as herein provided, have jurisdiction and direction over all trees planted and growing in and upon City-owned property; that part of every street, the grade of which has been established, lying between the lot line and the curb; and trees on any property which may in any way have effect upon public property and upon the public welfare of the City, and for the planting, care, maintenance, protection and removal thereof. The Committee may make such rules and regulations as it may deem advisable for carrying out the purpose of this chapter.

### § 332-4 Removal of trees and stumps; replacement of trees.

A. All dead, hazardous and infected trees in the public right-of-way will be removed by the City at the expense of the City. All other trees in the public right-of-way shall be removed at the expense of the owner of the abutting property. If trees are removed by the owner of the abutting property, he shall cause all stumps to be removed and the area cleaned of all branches, leaves and other debris. If such is not done in a manner satisfactory to the Tree Committee, the Committee may order the Director of Public Works to do so and may charge the expense to the abutting property, pursuant to § 66.0627, Wis. Stats.

B. If a tree is removed from a tree lawn less than six feet wide, a tree will be provided by the City at 50% of the municipal cost to property owners and will be planted on the property owner's front lawn, providing that the Public Works Director determines that the property has sufficient front yard space to accommodate a tree. All municipally provided trees shall become the full responsibility of the property owner.

[Added 2-20-2014 by Ord. No. 2014-02]