

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
MEETING MINUTES: December 17, 2019

1. ROLL CALL AND CALL TO ORDER. CDA Chair Stinnett called the meeting to order at 6:00 p.m. in the Municipal Building Council Chambers. CDA members present: Petts; Stinnett; Whitebird; Lewandowski; Deegan; Kuhl and Weihert. Absent: non-voting member Brian Henning. Others present: Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Prior unapproved meeting minutes. Motion by Kuhl, seconded by Whitebird to approve the November 19 minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UPDATES & REPORTS
 - a. School District Liaison. No report.
 - b. Chamber Of Commerce Liaison. Deegan said all Chamber board members are stepping down in February.
 - c. Citizen Engagement/Outreach – Help Out Town Waterloo. Lewandowski provided an overview; said Eric Rhynes was not continuing in participation; Lewandowski say he had taken on other responsibilities; noted that meeting notes and activity were on the CDA Google Drive; and asked that Help Out Town Waterloo be withdrawn from the monthly review.
 - d. Economic Development Plan Implementation Progress. Report reviews. Deegan indicated progress on gathering welcome packet information for future meetings. Lewandowski compared Waterloo activity to Marshall activity. Others noted holiday parade and evening concert series. Kuhl said Marshall has always been active as a community. Lewandowski called for a discussion on citizen engagement, suggesting community get-togethers.
 - e. Financial Reports. Noted.
 - i. Fund 600 [CDA]; Funds 412, 413 & 414 [Tax Incremental Finance Districts 2, 3 & 4]
 - f. Grant Tracking. Noted.
 - g. 333 Portland Road, Site Interest List. Noted.
 - h. Treyburn Farms. Hansen promised monthly written reports.
 - i. Maunasha Business Center Window Replacements. It was noted the City Council approved the CDA recommended contract.
5. UNFINISHED BUSINESS
 - a. 203 East Madison Street, Phase 4. Discussion: The body reviewed the handout. Additional updates requested. MOTION: Moved by Whitebird, seconded by Deegan to recommend a 60 foot purchase area. VOICE VOTE: Motion carried.
 - b. Prioritization/Strategic Overview. MOTION: Moved by Whitebird, seconded by Deegan to strike from agenda. VOICE VOTE: Motion carried.
6. NEW BUSINESS
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. About Tax Incremental Financing - Tax Incremental Finance Districts Review
 - b. Invite the Parks Coordinator, Cable Station Director and Jessica Pickle to next meeting to discuss road map.
 - c. The body reviewed a proposal to sell Schultz Street land to Lee Columbus. Deegan asked if it is the best use of the property. Whitebird asked if it might be better used in the future as public land?
8. ADJOURNMENT. MOTION: Moved by Lewandowski, seconded by Petts to adjourned at 8:00.

Attest:



Mo Hansen
Clerk/Treasurer