

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
MEETING MINUTES: October 15, 2019

1. ROLL CALL AND CALL TO ORDER. CDA Chair Stinnett called the meeting to order at 6:00 p.m. in the Municipal Building Council Chambers. CDA members present: Petts; Stinnett; Deegan; Kuhl and Weihert. Absent: Lewandowski, Whitebird; and non-voting member Brian Henning. Others present: Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: September 9, 2019 and September 17, 2019 meeting minutes. MOTION: Moved by Petts, seconded by Kuhl to table approval. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UPDATES & REPORTS
 - a. School District Liaison. No report. Stinnett said a school active shooter drill was scheduled.
 - b. Chamber Of Commerce Liaison. Deegan said she would first meet with Chambers Board members at its next meeting.
 - c. Citizen Engagement/Outreach – Help Out Town Waterloo. No report.
 - d. Economic Development Plan Implementation Progress. Noted with further below. Petts asked to have a Treyburn Farm report presented to both the CDA and the Public Works & Property Committee.
 - e. Financial Reports. Noted.
 - i. Fund 600
 - ii. Funds 412, 413 & 414 [Tax Incremental Finance Districts 2, 3 & 4]
 - f. Grant Tracking. Noted.
 - g. 333 Portland Road, Site Interest List. Parker Dow's submittal of interest was presented to the CDA. A motion to table consideration by Stinnett died for lack of a second. Petts said the interest list should be updated. A comparison of the potential amounts of property value created for the projects was discussed in a general way.
5. UNFINISHED BUSINESS
 - a. 2020 Budget And Evaluating CDA Progress Measures. Hansen provided background on all CDA projects including items listed under New Business. Members commented prioritization could take place at the next meeting. No action taken.
 - b. 203 East Madison Street, Phase 4. MOTION: Moved by Kuhl, seconded by Petts to have Kunkel Engineering Group update the estimate and plan, and for staff to meet with DNR staff on Stewardship Grant details. Voice Vote: Motion carried.
6. NEW BUSINESS
 - a. Prioritization/Strategic Overview – September Identified Items. Covered under 4a; no action taken.
 - i. Connectivity, Public Garden Space, Housing (Mayor)
 - ii. 203 East Madison Street (Kuhl)
 - iii. Bike Plan (Kuhl)
 - iv. Community Outreach (Lewandowski)
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. About Tax Incremental Financing - Tax Incremental Finance Districts Review. Noted.
8. ADJOURNMENT. MOTION: By consensus the body adjourned at 7:35.

Attest:



Mo Hansen
Clerk/Treasurer