

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
September 19, 2019

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:30 p.m. Members present: Thomas, Kuhl & Griffin. Absent: none. Also attending: Library Board President Art Biermeier; Raynelle Butzine; Chad Butzine; Craig Strobel; Joy Bisco; Mayor Quimby; Library Director Kelli Mountford; Youth Librarian Amanda Brueckner; Fire Chief Wes Benisch; Public Works Director Chad Yerges; Police Chief Denis Sorenson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Prior Meeting Minutes. MOTION: Moved by Kuhl, seconded by Griffin to table minutes approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. 2020 BUDGET DELIBERATIONS
 - a. Fire/EMS DISCUSSION: Thomas said the WFD had resubmitted a budget. The timing and amount of radios in coordination with County signal improvements was discussed. MOTION: Moved by Thomas, seconded by Kuhl to lower the WFD radio figure to \$76,000 and to push both WFD and Police Department requests to 2021. VOICE VOTE: Motion carried. Fire Station floor areas and bay areas were discussed. MOTION: Moved by Thomas, seconded by Griffin to strike \$50,000 for hall & meeting room improvements. VOICE VOTE: Motion carried. Thomas asked for an estimate for heater/AC repairs. Benisch said the Stryker Cot could wait a couple of years. MOTION: Moved by Thomas, seconded by Griffin to move this item to 2022. VOICE VOTE: Motion carried. MOTION: Moved by Thomas, seconded by Kuhl to delete the bay floor request of \$93,000 moving it to 2023. VOICE VOTE: Motion carried.
 - b. Library. MOTION: Moved by Thomas, seconded by Griffin to move the Library Parking lot to 2023; with the others and be paid out of Library reserves at the Library Board's discretion. VOICE VOTE: Motion carried. MOTION: Moved by Kuhl, seconded by Griffin to accept the remainder of the Library submittal. VOICE VOTE: Motion carried.
 - c. Clerk/Treasurer's Office & General Government. Hansen said a portion of his salary was proposed to be paid for by TID #2 rather than TID #1. Quimby sought to have the contingency fund reduced. MOTION: Moved by Kuhl, seconded by Thomas to reduce the emergency contingency to \$35,000. VOICE VOTE: Motion carried. Hansen summarized IT improvements for the Clerk/Treasurer's office saying new recurring expenses were part of the request. MOTION: Moved by Thomas, seconded by Kuhl to accept the remainder of the General Government budget. VOICE VOTE: Motion carried.
 - d. Community Development Authority. No action taken.
 - e. Capital Fund & Capital Projects. No action taken.
5. NEW BUSINESS
 - a. August Financial Statements. Motion: Moved by Griffin, seconded by Kuhl to recommend Council approval of the items (i. ii & iii). VOICE VOTE: Motion carried.
 - i. General Disbursements - \$358,601.18 ***
 - ii. Payroll - \$101,151.11 ***
 - iii. Treasurer's Report & Budget Reports For August 2019 ***
 - b. Municipal Building Roof Repairs, Contingency Funding Request – Not Exceed \$5,000, Mayor. MOTION: Moved by Kuhl, seconded by Griffin to recommend Council approval. VOICE VOTE: Motion carried.
 - c. Private Lead Service Replacement Funding - Post DNR Grant Period, Barry Sorenson. DISCUSSION: Joy Bisco asked for a modification to the ordinance to allow for the utility to have lead compliance take place for all properties in non-compliance. She said the Utility would like to finalize requiring the work to be done in the next three years. MOTION: Moved by Kuhl, seconded by Griffin to authorize the drafting of an ordinance to achieve the utility's request. VOICE VOTE: Motion carried.
 - d. Review Of 2020 Property And Liability Insurance Renewals.
 - e. Amending the 2019 Budget
 - i. Authorizing And Accounting For A 2019 Fire Department Apparatus Purchase. MOTION: Moved by Kuhl, seconded by Griffin to authorize the purchase. VOICE VOTE: Motion carried.
 - f. Veterans Parks Stone Wall Repair, Contingency Funding Request, \$740.00. MOTION: Moved by Kuhl, seconded by Griffin to authorize the repair. VOICE VOTE: Motion carried.
 - g. Seeking Bids For Municipal Trash And Recycling Services. MOTION: Moved by Kuhl, seconded by Griffin to direct a bid process. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Noted.

7. ADJOURNMENT. By consensus the body adjourned at 6:55 pm.



Mo Hansen
Clerk/Treasurer