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**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
August 6, 2019
5:00 p.m.**

1. **Call to Order and Roll Call.** Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Laura Cotting, Dale Van Holten, Steve Battenberg and Eric Rhynes. CATV Director Jesus Burgos and City Clerk/Treasurer Mo Hansen were also present.

2. **Approval of Previously Unapproved Meeting Minutes from March 28, 2019**

Motion: Moved by Dale Van Holten to approve March 28, 2019 minutes.
Seconded by Laura Cotting. **Voice vote:** Approved.

3. **Citizen Input**

4. **Director's Report**

Jesus Burgos reported that the stations were running fine, channel 991 was looking better than channel 992 and that he wanted to talk a little more about that problem in the unfinished business section. Jesus also reported on the meeting he was having with the Waterloo school Board on the construction of the new gym, with the idea of giving them information on what facilities would be needed for future TV recordings and live broadcasts. The director also informed the board of a new musical program that was in the process of being downloaded from Miami Florida with Latin Jazz presentations by local Cuban groups. The new program is recorded in the English language. Jesus also mentioned that on our last budget report ending in July 2019, we have \$189,175.00 in our account. Laura Cotting asked Jesus Burgos if he felt that the school board was more open towards having CATV record their activities. Jesus replied that ever since Brian Henning became director of the school Board there has been more of a positive feeling towards CATV's involvement with future school activities. Eric Rhynes wanted to know if the public was interested seeing the students on air and if there was any documentation. Jesus answered that there was great interest from the public but no written documents. Laura Cotting clarified that this problem has been existing before Jesus Burgos held this position. Eric Rhynes mentioned that he was going to look a little more into this situation.

5. **New Business**

A- New Board Member Eric Rhynes

Steve Battenberg asked Mr. Eric Rhynes if he could give the Board a brief description. Eric Rhynes mentioned that he moved here about 15 years ago along with his wife who is a nurse at UW and his kids who are attending school in Waterloo. Eric is a web developer designer and works as a substitute teacher. Steve Battenberg welcomed Eric Rhynes to the CATV Board.

B- Motion 50," the reduction in video service provider fees provision in the state budget.

City Clerk/Treasurer Mo Hansen mentioned that the 5% that comes off the subscriber fee was reduced for the companies throughout the State and the State steps in to make the municipalities whole. August 15, 2019 is the deadline to submit. Steve Battenberg asked what the percentage was paid by Spectrum and how much will they be paying after August 15th. Mo Hansen replied that they will be paying four percent. Laura Cotting asked if the board needed to do anything regarding this matter. Jesus replied the WCM was keeping all the PEG stations informed by email and that he will continue keeping the board informed on every step that the Wisconsin Community Media will be taking in the future and if anything is needed from the board, they will be informed.

6. Unfinished Business.

HD Upgrade

Jesus Burgos mentioned that he did not want to buy the new HD equipment since we could not go fully HD without the fiber optics installation by Spectrum, but now it has come to the point of replacing our analog equipment because this equipment was outdated and will not be serviced in the near future. Out of the \$30,000.00 allocated for the HD upgrade we needed to use \$15,000.00 to replace the analog server. This \$15,000.00 will cover the new equipment and the installation. Dale Van Holten mentioned that this already was budgeted and now was the proper time to upgrade. Steve Battenberg mentioned that the board already had approved the money for the upgrade. Eric Rhynes asked if the new equipment will be compatible if and when they install the fiber optic and Jesus answered yes

7. Future Agenda:

HD Upgrade and Communications with the Waterloo School District.

8. Adjournment

Motion: Moved by Laura Cotting seconded by Eric Rhynes to adjourn. **Voice vote:** Motion carried.



Jesus Burgos
WLOO Coordinator/Director