

## WATERLOO PLAN COMMISSION – MINUTES

June 25, 2019

1. CALL TO ORDER AND ROLL CALL. Mayor Quimby called the regularly scheduled meeting to order at 7:00 pm. Plan Commissioners attending: Leisses, Crosby, Reynolds, Quimby, Butzine and Lannoy. Absent: Petts. Others attending: Clerk/Treasurer.
2. APPROVAL OF MEETING AND PUBLIC HEARING MINUTES: May 28, 2019. MOTION: Moved by Crosby, seconded by Reynolds approving the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. COMPLIANCE & ENFORCEMENT REPORT. Noted.
5. NEW BUSINESS
  - a. Certified Survey Map - Expanding Lot 30, 520 McKay Way. MOTION: Moved by Leisses, seconded by Reynolds to recommend Council approval of a certified survey map to extend both Lots 30 and 31 fifteen feet south contingent upon the City Engineer confirming the final draft meets state and local requirements. VOICE VOTE: Motion carried,
  - b. Considering A Comprehensive Plan Update. DISCUSSION: The Mayor said the existing plan was approved September of 2007; ten-year updates are required by state law; the 2007 vendor suggested a price of \$50,000 to update; and an internal update was possible. The Mayor said she had been reviewing the existing and thought it could be modified and updated to serve as a plan going forward. Hansen said a printed copy would be provided to each Commissioner. The Mayor asked all to review and to come back to the August meeting with thoughts on a way forward. No action taken.
6. FUTURE AGENDA ITEMS & ANNOUNCEMENTS
  - a. Draft Ordinance Revising The Special Assessment Policy
  - b. Regulating Non-Motorized Scooters In The Downtown
  - c. Zoning & Planning Map Updates
  - d. Forms Updates
7. ADJOURNMENT. MOTION: Moved by Butzine, seconded by others to adjourn. Approximate time: 7:20 p.m.



Mo Hansen  
Clerk/Treasurer