

Karl Junginger Memorial Library
Board of Trustees Meeting
April 11, 2019
Minutes

- I. Call to Order & Introductions
Meeting called to order at 5:17. Present: Art Biermeier, Brian Henning, Angie Stinnett, Kelli Mountford, Kristen Klein and Lee Fiedorowicz.
- II. Approval of agenda
Henning moved to approve the agenda. Fiedorowicz seconded. Motion passed unanimously.
- III. Approval of Open Minutes from February 26, 2019
Fiedorowicz moved to approve the open minutes from February 26, 2019. Henning seconded. Klein abstained. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
There were no items to share.
- V. Director's Report
Mountford mentioned that she hopes that all will be able to attend the welcome event at the library on April 23rd.
- VI. Unfinished Business
 - A. Financial monthly report for March 2019 – Action
Fiedorowicz moved to approve the agenda. Stinnett seconded. Motion passed unanimously.
 - B. 2020 Budget - Informational
The board reviewed county monies for 2020.
 - C. Policy Review 460 Fund Balance/Reserve Acct. Policy – Action
Henning moved to approve the 460 Emergency Fund with the addition of the phrase "or more is designated for specific projects". Fiedorowicz seconded. Motion passed unanimously.
 - D. Meals on Wheels Volunteer (Bill) - Informational
The homeowner paid the medical expenses for the dog bite.
 - E. Clark Trust – Informational (Lee F.)
The Board discussed the Clark Trust.
- VII. New Business
 - A. Policy 410 Circulation Policy update – Action
Fiedorowicz moved to approve the Policy 410 Circulation Policy with proposed changes. Henning seconded. Motion passed unanimously.

- B. *Meals on Wheels 2019 Contract – Action*
Stinnett moved to approve the Meals on Wheels contract for 2019. Henning seconded. Motion passed unanimously.
- C. *Zoo Policy 417 Update – Action*
Stinnett moved to approve the Zoo Policy 417 with proposed changes. Fiedorowicz seconded. Motion passed unanimously.
- D. *Use of Fund Balance/Reserve Acct. for Staff to Take Online Class – Action*
Mountford would like Paula to take a Basics of Cataloging class which costs \$325 – 10% early registration discount. Biermeier moved to approve the use of the Emergency Fund to pay for the online class for Paula. Second by Stinnett. Motion passed unanimously.
- E. *WLA Membership for a Board Member – Informational*
Mountford reported that Bridges will pay for one board member from each library to be a member of the Wisconsin Library Association organization.
- F. *Board Member Terms – Informational*
The board discussed board member terms and will vote at next month’s meeting.

VIII. Future agenda items

- A. *Board Member Terms*
- B. *Clark Trust*

IX. Date, place, and time of next meeting in the library conference room
Monday, May 20 at 5:15 pm.

X. Adjournment
Henning moved to adjourn the meeting at 6:25. Fiedorowicz seconded. Motion passed unanimously.

Respectfully Submitted, Kristen Klein, Secretary